MEETING MINUTES

URALLA TOWNSHIP AND ENVIRONS COMMITTEE (UTEC)

Date:	2nd October 2023 – General Meeting McCrossin's Mill Museum
Time:	04:00 PM
Meeting called to order by:	Andrew Parler 04:00 PM

IN ATTENDANCE

Andrew Parker AP (Chairperson), Rob Valler RV (Secretary), Bob Anderson BA, Rob Bowie RB, Gai Buchanan GB, Cr Leanne Doran LD, Marlene Jacobs MJ, Tony Lashlie TL, Kent Mayo KM, Annie Mayo AM, Beth McGrath BM, Cr Tara Toomey TT.

APOLOGIES

Marlene Jacobs MJ, Noelene Porter NP. Jim Sinclair JS.

Welcome to all from AP. Specifically, a welcome to GB and BM as new UTEC members. GB and BM addressed UTEC by way of introduction.

APPROVAL OF MINUTES OF PREVIOUS GENERAL MEETING (5th JUNE 2023)

Moved: KM
Seconded: RB

MATTERS ARISING FROM PREVIOUS GENERAL MEETING MINUTES

1. Gal Posts in CBD – KM called Transport NSW regarding this matter. Some of the gal posts for emergency signage have now been straightened.

2. "100 Sons Memorial Avenue" – RV contacted Russ French from the Uralla RSL Sub-Branch. Russ is unable to attend the meeting today but will attend the next UTEC General Meeting.

GENERAL BUSINESS

1. Rail yard – adjacent to Hampden Park (Tony Lashlie)

   There are concerns regarding the maintenance of the State Railway land from Hill Street along the railway line to the Uralla Train Station (including the fenced service yard). Following request to be made to Council:

"UTEC requests Council contact the appropriate management authority for NSW State Rail to address the maintenance of all railway lands from Hill Street through to the Uralla Train Station – particularly the seeding of trees within this precinct."

2. Red Cross Rose Garden Alma Park (Annie Mayo)
3. Trees Outside USC Chambers (Annie Mayo)

   2 & 3 - Discussion around concerns from members of the public and organisations of the general maintenance of parks and gardens around Uralla. UTEC resolved to make the following request to Council:

   "UTEC has received representations regarding the lack of maintenance of parks and gardens around Uralla, namely (but not limited to) Red Cross Rose Gardens in Alma Park, trees in front of the Council Chambers, Library and VIC Gardens etc. UTEC requests a copy of the Schedule of Maintenance for all parks and gardens within the Uralla Township."

4. Maintenance of gutters/kerbs in Uralla (Annie Mayo)

   Concerns of gravel, debris and weeds gathering along gutters and kerbs in the Uralla Township – particularly along Maitland Street. UTEC resolved to make to the following request to Council:

   "UTEC has noticed an increased level of gravel/debris/weeds clogging kerbs/gutters in the Uralla Township. UTEC requests a copy of the schedule of cleaning maintenance of gutters/kerbs."

5. UTEC Terms of Reference (Kent Mayo)

   Discussion around the current Terms of Reference and if the current scope is appropriate. UTEC resolved to take no further action on this matter at this stage.

6. Schedule for UTEC Quarterly and General Meetings (Rob Valler)

   DRAFT Schedule discussed. Updated agreed schedule to accompany these minutes which will be published on the USC website. RV to contact Council about the use of Council managed spaces for all future meetings.

7. New Systems for UTEC (Rob Valler)

   New email address and register of resolutions/requests advised to Committee.

FURTHER BUSINESS

8. RB raised concerns over culvert crossing widths at The Glen. Further concerns were raised by AP about designs of paths (straight vs curved). KM reminded UTEC that the Information Kiosk contents was to be brought to UTEC for input. UTEC resolved that RB and AP would meet with Dean Weiley (Acting Project Manager USC) to discuss all three matters. TT noted that UTEC members should remember they can, as private individuals, raise issues directly with Council staff at any time– they do not have to bring every matter to UTEC.

NEXT MEETINGS

Next General Meeting: Monday 6th November 2023 – 4 PM sharp, McCrossin's Mill Museum
Next Quarterly Meeting: Monday 4th December 2023 – 6 PM sharp, Uralla Shire Council Chamber

Meeting Closed: 04:59 PM