



Annual Report

2021-2022

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Section 1 – Welcome and Overview

Overview

Under the *Local Government Act 1993* (the “Act”), all Councils in New South Wales are required to report on their progress in implementing their Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives of their Community Strategic Plan at which those objectives are directed.

This Annual Report allows Council to report to the community and other key stakeholders on its achievements over the past year and performance as measured against the performance indicators in the Operational Plan.

The Annual Report must be prepared in accordance with the Act as well as *Local Government (General) Regulation 2021*, and include a copy of the council’s audited Financial Statements. Once adopted, the Annual Report must be published to the council website.

This Annual Report comprises four sections:

1. Welcome and Overview
2. Statutory Reporting
3. Additional Reporting
4. Statutory Attachments:
 - A. Financial Statements 2021-2022
 - B. GIPA Report 2021-2022

Our Council

Uralla Shire Council is constituted under the Local Government Act and was proclaimed on 5 December 1947, coming into effect on 1 January 1948.

Uralla Shire Council is a large and diverse organisation employing over 160 staff and is responsible for assets in excess of \$300 million, 32 different service areas and an annual operating budget of approximately \$21 million.

The Uralla Shire local government area covers an area approximately 3,230 square kilometres and is home to a permanent resident population of around 5,971 people (2021 census). The main township is Uralla, which is located 22 kilometres south of Armidale and 89 kilometres north of Tamworth on the New England Highway.

Other localities in the Uralla Shire local government area include Abington, Arding, Bakers Creek, Balala, Boorolong, Briarbrook, Bundarra, Camerons Creek, Dangarsleigh, Dumaresq, Enmore, Gostwyck, Invergowrie, Kentucky, Kentucky South, Kingstown, Mihi, Rocky River, Salisbury Plains, Saumarez, Saumarez Ponds, Torryburn, Wollun and Yarrowyck.

Our Vision

In 2031 the Uralla Shire community will be vibrant with a growing economy supporting a sustainable quality of life that values its heritage.

Our Mission

Uralla Shire Council listens to and facilitates the aspirations of the community.

Our Values

Council's values lay the foundation for the organisation, the ingrained principles guide us in our actions.

Unity

Council is strongest when we work together as a team. Unity is built from a shared vision. The stability of unity comes from the spirit of equality and openness.

Safety

Council is required to maintain healthy and safe workplaces. This means that it is important to take care of our own health and safety and that we must not adversely affect the health and safety of others.

Commitment to Service

The direction about this value requires us to be respectful and treat people with dignity and professionalism. We support collaboration and teamwork, internally and externally, including other agencies.

Mayor and Councillors

Uralla Shire Council is governed by eight elected Councillors and a popularly elected Mayor. All of the Councillors were elected at the 2021 Local Government Elections. Together, the Mayor and Councillors comprise the governing body of Council.

From 1 July to 3 December 2021, Council was governed by the following Councillors:

Mayor Michael Pearce
Councillor Robert Bell
Councillor Bob Crouch
Councillor Mark Dusting
Councillor Natasha Ledger
Councillor Tom O'Connor
Councillor Levi Samson
Councillor Isabel Strutt
Councillor Tara Toomey

From the date the election was declared (23 December 2021) to 30 June 2022, Council was governed by the following Councillors:

Mayor Robert Bell
Councillor Tim Bower
Councillor Sarah Burrows
Councillor Bob Crouch
Councillor Leanne Doran
Councillor Bruce McMullen
Councillor Tom O'Connor
Councillor Leonie Petrov
Councillor Tara Toomey

Councillors have a responsibility to:

- Be an active and contributing member of the governing body;
- Make considered and well informed decisions as a member of the governing body;
- Participate in the development of long term plans for the community as required by the Integrated Planning and Reporting framework;
- Represent the collective interests of residents, ratepayers and the local community;
- Facilitate communication between the local community and the governing body;
- Uphold and represent accurately the policies and decisions of the governing body, and
- Make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

In addition to having special responsibilities as a Councillor, the Mayor can represent Council and exercise urgent policy-making functions between meetings. The Mayor usually acts as spokesperson for Council, carries out certain civic and ceremonial functions, and presides as chairperson during Council meetings. The Council may also delegate other functions to the Mayor.



Back Row: Cr Leonie Petrov, Cr Bruce McMullen, Cr Tom O'Connor, Tara Toomey
Front Row: Cr Leanne Doran, Cr Tim Bower Mayor Robert Bell, Deputy Mayor Cr Robert Crouch, Cr Sarah Burrows

Council Meetings

Ordinary Council Meetings are held at 4pm on the fourth Tuesday of each month from February to November, on the third Tuesday of the month in December, and no meeting is held during the month of January. Council meetings are held at the Uralla Shire Council Chambers, located at 32 Salisbury Street, Uralla. Extraordinary Council Meetings are held as and when required and the public is notified via Council's website. Members of the public may attend all Council and Council Committee meetings.

Members of the public may also, at the discretion of the Council in each case, be permitted to address a Council Meeting on a particular issue which is listed on the Business Paper for that meeting.

In 2021-22, Council held twelve (12) Ordinary Meetings and eleven (11) Extraordinary Meetings.

July 2021 – Dec 2021

Mayor/ Councillor	Extraordinary Meeting	Ordinary Meeting	Extraordinary Meeting	Ordinary Meeting	Ordinary Meeting	Ordinary Meeting	Ordinary Meeting
	13/7/2021	27/7/2021	17/8/2021	24/8/2021	28/9/2021	28/10/2021	23/11/2021
M Pearce	✓	✓	✓	✓	✓	✓	✓
I Strutt	✓	✓	✓	✓	✓	✓	✓
R Bell	✓	✓	✓	✓	✓	✓	✓
M Dusting	✓	✓	✓	✓	✓	✓	✓
T O'Connor	✓	✓	✓	✓	✓	✓	✓
R Crouch	✓	✓	✓	✓	✓	✓	✓
L Sampson	✓	✓	✓		✓		✓
T Toomey	✓	✓	✓	✓	✓	✓	✓
N Ledger		✓	✓	✓	✓	✓	✓

Dec 2021 – March 2022

Mayor/ Councillor	Ordinary Meeting	Ordinary Meeting	Extraordinary Meeting	Extraordinary Meeting	Extraordinary Meeting	Ordinary Meeting	Extraordinary Meeting
	24/12/2021	25/1/2022	25/1/2022	1/2/2022	8/2/2022	22/2/2022	8/3/2022
R Bell	✓	✓	✓		✓	✓	✓
T Bower	✓	✓	✓		✓	✓	✓
S Burrows	✓	✓	✓	✓	✓	✓	✓
R Crouch	✓	✓	✓	✓	✓	✓	✓
L Doran	✓	✓	✓	✓	✓	✓	✓
B McMullen	✓	✓	✓	✓	✓	✓	✓
T O'Connor	✓	✓	✓	✓	✓	✓	✓
L Petrov	✓	✓	✓		✓	✓	✓
T Toomey	✓	✓	✓		✓	✓	✓

Mar 2022 – May 2022

Mayor/ Councillor	Ordinary Meeting	Extraordinary Meeting	Ordinary Meeting	Extraordinary Meeting	Extraordinary Meeting	Ordinary Meeting	Extraordinary Meeting
	22/3/2022	31/3/2022	26/4/2022	10/5/2022	17/5/2022	24/5/2022	31/5/2022
R Bell	✓	✓					
T Bower	✓	✓	✓	✓	✓	✓	✓
S Burrows	✓	✓	✓	✓	✓	✓	✓
R Crouch	✓	✓	✓	✓		✓	✓
L Doran	✓	✓	✓	✓	✓	✓	✓

B McMullen	✓	✓	✓	✓	✓	✓	✓
T O'Connor	✓	✓	✓				
L Petrov	✓	✓	✓		✓		
T Toomey	✓	✓	✓	✓	✓	✓	✓

May 2022 – June 2022

Mayor/ Councillor	Extraordinary Meeting	Ordinary Meeting
	7/6/2022	28/6/2022
R Bell	✓	✓
T Bower	✓	✓
S Burrows		✓
R Crouch	✓	✓
L Doran	✓	✓
B McMullen		✓
T O'Connor	✓	✓
L Petrov		✓
T Toomey		✓

Committees

Council established the Finance Advisory Committee in 2021. The Terms of Reference for the Finance Advisory Committee is to oversee the financial aspirations of Council in an equitable, community supported manner focussing on the delivery of core services as effectively as possible. The committee is to:

1. To advise on budget initiatives necessary to achieve a break even or surplus position for its overall budget plans including the annual budget and the long term financial plan.
2. To focus on Council's core services and clearly identify options to service level delivery necessary to support the above;
3. To advise on the development and adoption of a sustainable Long Term Financial Plan;
4. To oversee the month on month budget position and advise Council on any necessary actions to meet Council's needs and objectives.
5. To review budget related recommendations presented by the Development Working Group and the Capital Works Working Group.

In 2021-20, the Budget Review and Finance Committee/Finance Advisory Committee convened xx (x) times, approximately every two months.

Council operates a range Specific Purpose Committees and Section 355 Committees, and is represented by Councillors on a number of External Boards, Committees and Organisations. Each September, Council reviews its Committee representation and resolves to appoint delegates for the following 12-month period.

During 2021-2022, Council was represented by Councillors on three (3) Specific Purpose Committees, twelve (12) External Boards, Committees and Organisations, and two (2) Section 355 Committees:

Committee	Delegate 2021-2022
SPECIFIC PURPOSE COMMITTEES	
1. Audit & Risk Committee	Cr T O'Connor Cr T Toomey
2. Australia Day Committee	Cr S Burrows Cr T O'Connor Cr B McMullen (since 27 September 2022)
3. Community Grants Panel	Cr L Petrov Cr S Burrows Cr T O'Connor
EXTERNAL BOARDS, COMMITTEES & ORGANISATION	
1. Arts North West	Cr T Toomey (Advisory Council) General Manager (Alternate)
2. Central Northern Regional Library	Cr L Petrov
3. Community Safety Precinct Committee	Mayor Bell
4. Country Mayor's Association	Mayor Bell
5. Local Traffic Committee	Cr B McMullen
6. Mid North Weight of Loads	General Manager
7. New England Joint Organisation	Mayor Bell
8. New England Weeds Authority	Cr Bower
9. Northern Joint Regional Planning Panel	General Manager Cr R Crouch (Panel Member) Cr B McMullen (Alternate)
10. New England Regional Energy Zone Reference Group	Deputy Mayor, Cr R Crouch (Sep 2021- June 2022) Mayor (28 June 2022) General Manager
11. Thunderbolt Energy Community Consultative Committee	Cr Burrows
12. Rural Fire Service Liaison Committee	Deputy Mayor, Cr R Couch General Manager
13. New England Bushfire Management Committee	Mayor Bell
S355 COMMITTEES	
1. Bundarra School of Arts Hall Committee	Cr R Crouch Cr L Doran
2. Uralla Township and Environs Committee	Cr L Doran Cr T Toomey

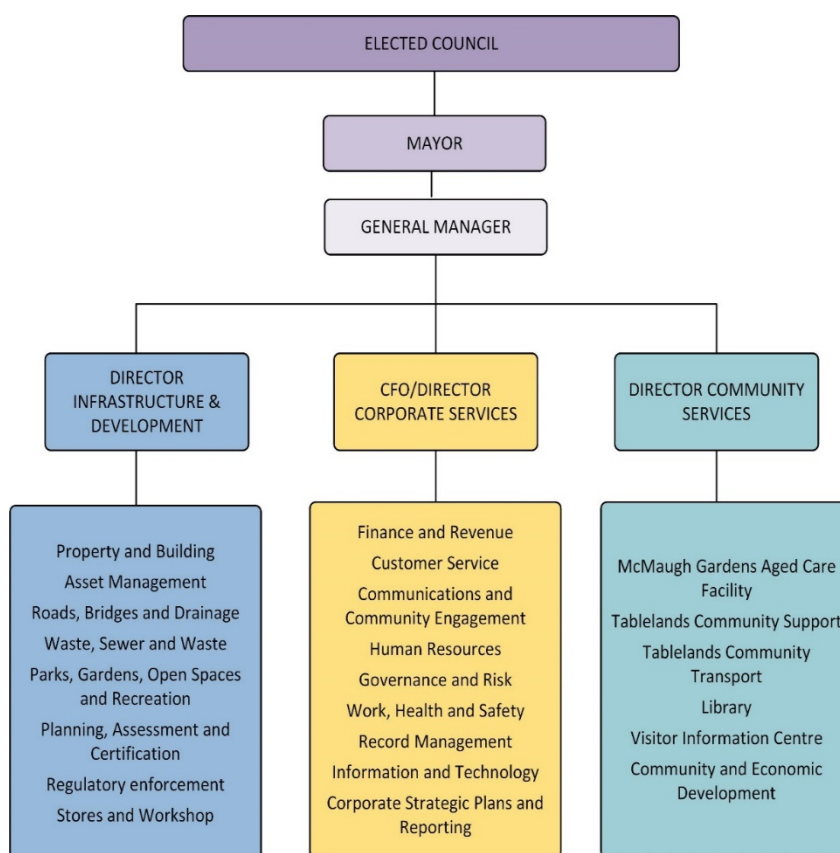
Our Structure

Organisational Structure

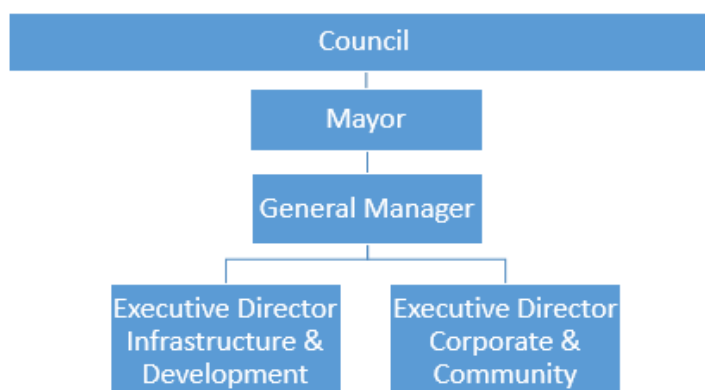
The General Manager is responsible for the efficient and effective operation of Uralla Shire Council and for the implementation, without undue delay, of legal decisions of the Council.

To enable the efficient and effective operation of Uralla Shire Council and assist the General Manager in exercising functions under the *Local Government Act 1993*, Council's organisation structure consists of three departments - Corporate Services, led by the Chief Financial Officer/Director of Corporate Services, Infrastructure and Development, led by a Director, and Community Services, also led by a Director. In an Ordinary Meeting of Council held on 28 June 2022, Council resolved to endorse the Workforce Management Strategy. From 11 July 2022, the workforce is comprised of three (3) directorates; office of the General Manger, Corporate and Community, and Infrastructure and Development.

From 1 July to 11 July 2022



From 11 July 2022 to date



Section 2 – Performance Reporting

Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IP&R) framework requires Council to lead the development of long-term plans for our community. Through the IP&R framework, Council must prepare a number of related plans that detail how we intend to deliver services and infrastructure in the short and long term, based on community priorities that have been identified through community consultation and engagement.

Each year Council prepares an Annual Report which includes a copy of our audited financial reports. The Annual Report details our progress in implementing the Delivery Program and the activities we have undertaken to deliver on the objectives of our Community Strategic Plan.

Community Strategic Plan

The 10-year Community Strategic Plan is the highest-level plan that Council prepares. Its purpose is to identify our community's main priorities and aspirations for the future and to plan strategies for achieving these goals. In doing this, the planning process considered the issues and pressures that may impact the community and the level of resources that will realistically be available to achieve its aspirations. The Community Strategic Plan 2017-2027 contained fifteen (15) goals across the four themes of Society, Economy, Environment and Leadership. A new Community Strategic Plan for 2022-2031 was adopted by Council on 24 May 2022.

Our Society

1. A proud, unique and inviting community.
2. A safe, active and healthy shire.
3. A diverse and creative culture.
4. Access to and equity of services.

Our Economy

5. An attractive environment for business, tourism and industry.
6. Growing and diversified employment, education and tourism opportunities.
7. A safe and efficient network of arterial roads and supporting infrastructure, town streets, footpaths and cycleways that are adequate, interconnected and maintained.
8. Communities that are well serviced with essential infrastructure.

Our Environment

9. To preserve, protect and renew our beautiful natural environment.
10. Maintain a healthy balance between development and the environment.
11. Reuse, recycle and reduce wastage.
12. Secure, sustainable and environmentally sound water-cycle infrastructure and services.

Our Leadership

13. A strong, accountable and representative Council.
14. An effective and efficient organisation.
15. Deliver the goals and strategies of the Community Strategic Plan.

Delivery Program

The four-year Delivery Program outlines how Council will contribute to achieving the vision set out in the Community Strategic Plan and turns the strategic objectives contained in our Community Strategic Plan into actions. All plans, projects, activities and funding allocations made by Council must be directly linked to the Delivery Program.

Due to the Novel Coronavirus (COVID-19) pandemic, the Office of Local Government postponed NSW local elections from September 2020 to December 2021. In line with this announcement, the four year Delivery Program 2017-2021 was extended to cover a five year period to 2022.

Council adopted a new Delivery Program for 2022-2026 at its meeting held on 28 June 2022.

Resourcing Strategy

The four-year Resourcing Strategy outlines how Council will resource the implementation of its Delivery Program through money, assets and people. The Resourcing Strategy comprises the Long Term Financial Plan, Asset Management Plans and a Workforce Management Plan.

Operational Plan

Supporting the Delivery Program is an annual Operational Plan. Adopted by Council each year alongside its annual Budget, the Operational Plan identifies the plans, projects and activities that will be carried out over the financial year covered by the Operational Plan to achieve the commitments made in the Delivery Program.

Annual Report

Within five months of the end of each financial year, Council prepares an Annual Report, which includes a copy of our audited financial reports. The Annual Report details our progress in implementing the Delivery Program and the actions we have undertaken to deliver on our Operational Plan.

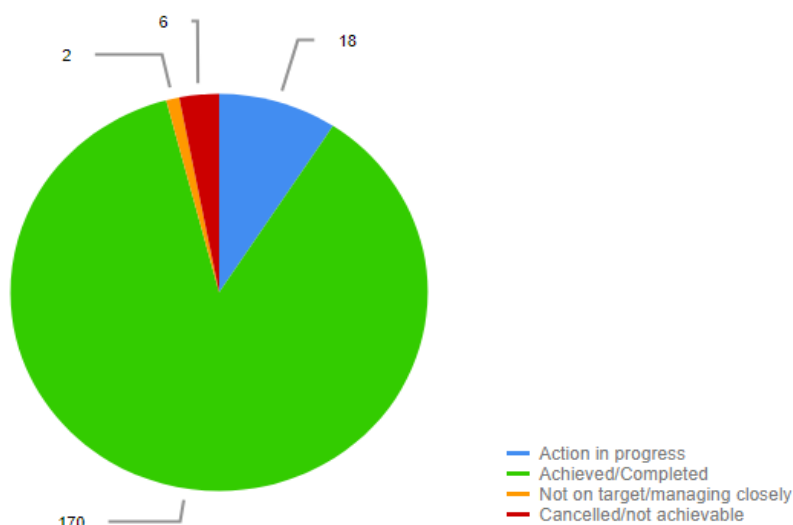
Our Performance

In 2021-2022, Council aspired to 196 actions focused on achieving our community's vision across our four key themes of Our Society, Our Economy, Our Environment and Our Leadership. Each year Council sets out an ambitious action plan (that is more actions than will be achievable in a 12 month period) to drive performance and grant funding opportunities. Council would expect to complete or make progress on at least 80% of these actions. These actions were detailed in the combined 2017-2022 Delivery Program and 2021-2022 Operational Plan, which was adopted by Council at its Ordinary Meeting on 29 June 2021.

Throughout 2021-2022, Council prepared and published quarterly progress reports detailing progress in delivering on each of the 196 actions contained within our combined 2017-2022 Delivery Program and 2021-2022 Operational Plan.

A total of 96% of Council's Operational Plan actions for the year ending 30 June 2022 were completed or progressed. 86.3% were successfully completed. 9.7% of Council's actions were in progress and being closely managed and 3% of actions were cancelled or not able to be achieved.

Action Status at 30 June 2022	Our Society	Our Economy	Our Environment	Our Leadership	Total	%
Achieved/Completed	44	32	18	76	170	86.7
Action in Progress	2	0	5	11	18	9.3
Not on Target / Managing closely	0	0	0	2	2	1
Cancelled/not achievable	1	1	1	3	6	3
Not due to start or not reported on	0	0	0	0	0	0
Total	47	33	24	92	196	100



Statutory Reporting

Rates Written Off

Local Government (General) Regulation 2021– Clause 132

Pension rebates granted during the 2021/22 financial year:

- General - \$94,670
- Water - \$29,743
- Sewer - \$27,708
- Domestic Waste Management - \$39,941

An amount of \$6,721 was written off as rates and charges during the year.

Overseas Visits

Local Government Act 1993 – Section 428(4)(b); Local Government (General) Regulation 2021 – Clause 217(1)(a)

There were no overseas visits in 2021-22.

Councillor Expenses and Provision of Facilities

Local Government (General) Regulation 2021 – Clause 217(1)(a1)

The Council is constituted of nine Councillors and Council has adopted a Policy, last reviewed in 28 June 2022, regarding the payment of expenses and the provision of facilities for Councillors. All fees and expenses are paid in accordance with that Policy.

The Mayoral allowance for 2021-2022 was set at \$20,952. An equipped office with fixed telephone is provided for the Mayor adjacent to the Council Chambers. Councillors, including the Mayor, are paid an annual meeting fee of \$11,628 each, which is paid in equal monthly instalments regardless of whether or not meetings have been attended.

In addition to the above fees, Council paid \$78,249 for the expenses of, and the provision of facilities to, councillors in relation to their civic functions. Included in these costs were the following specific expenses, which must be reported in accordance with Clause 217(1)(a1):

Expense	Value
Dedicated Office Equipment	-
Telephone Calls and internet costs	\$4,255
Conferences and Seminars	\$2,984
Induction training	\$16,306
Interstate Travel	-
Overseas Visits	-
Expenses of Spouses, Partners or Accompanying Persons	-
Childcare	-
TOTAL	\$23,545

The remaining expenses, not outlined above, can be summarised as follows:

Expense	Value
Subscriptions	\$563
Catering	\$2,865
Councillor expense allowances	-
Other travel expenses	\$2,497
Consultant – survey & report	-
General expenses	-
TOTAL	5,925

Induction training and ongoing professional development for Mayor and Councillors

Local Government (General) Regulation 2021 – clause 186 (a) (b)

The Mayor and councillors participated in the following induction training and professional development during the year:

General Managers Workshops & Briefing Sessions	13 Jul 2021	10 Aug 2021	17 Aug 2021	31 Aug 2021	14 Sept 2021	12 October 2021	9 Nov 2021	General Managers Workshops & Briefing Sessions	8 Feb 2022	21 Apr 2022	17 May 2022
Mayor Pearce	✓	✓	✓	✓	✓			Mayor Bell	✓	✓	✓
Cr Bell	✓	✓	✓		✓	✓	✓	Cr Burrows	✓	✓	✓
Cr Crouch	✓	✓	✓	✓	✓	✓	✓	Cr Bower	✓	✓	✓
Cr Dusting	✓		✓		✓	✓	✓	Cr Crouch	✓	✓	✓
Cr Ledger	✓	✓	✓	✓	✓	✓	✓	Cr Doran	✓	✓	✓
Cr O'Connor			✓	✓	✓	✓	✓	Cr McMullen	✓	✓	✓
Cr Sampson	✓	✓	✓	✓	✓	✓	✓	Cr O'Connor	✓	✓	✓
Cr Strutt	✓	✓	✓	✓	✓	✓	✓	Cr Petrov	✓	✓	✓
Cr Toomey	✓	✓	✓		✓	✓	✓	Cr Toomey	✓	✓	✓

Hit the Ground Running Webinars	Roles and Responsibilities	Making the most of Meetings	Integrated Planning and Reporting	Risk Management and Internal Audit	The governing body and financial management of councils	Appropriate conduct and ethical decision-making	Working together	Metro Strategic Planning	Local Regional Strategic Planning	Crown Lands, Native Title and Aboriginal Land Rights	Water: Make it your business	Ongoing Professional Development
Mayor Bell	✓	✓	✓	✓	✓				✓			✓
Cr Burrows		✓	✓	✓	✓	✓	✓		✓	✓	✓	
Cr Bower												
Cr Crouch	✓	✓	✓	✓	✓	✓	✓		✓			
Cr Doran												
Cr McMullen												
Cr O'Connor												
Cr Petrov		✓	✓	✓		✓		✓	✓			
Cr Toomey												

Other Training sessions held	Councillor induction handbook 24 Dec 2021	Service area overview – 25 Jan 2022	Elected Life - Serving on Council	Councillor Orientation - Bus Tour #1	Councillor (4) four hats' training	Integrated Planning & Reporting	Councillor Orientation - Bus Tour #2
Mayor Bell	✓	✓	✓	✓	✓	✓	✓
Cr Burrows	✓	✓	✓	✓	✓	✓	✓
Cr Bower	✓	✓	✓	✓	✓	✓	✓
Cr Crouch	✓	✓	✓	✓	✓	✓	✓
Cr Doran	✓	✓	✓	✓	✓	✓	
Cr McMullen	✓	✓	✓	✓	✓	✓	✓
Cr O'Connor	✓	✓	✓	✓	✓	✓	
Cr Petrov	✓	✓	✓	✓	✓	✓	✓
Cr Toomey	✓	✓	✓	✓	✓	✓	

Local Government (General) Regulation 2021 – Clause 186 (c)

The Mayor and councillors were provided with the following circulars, seminars and other activities as part of the ongoing professional development program:

Circulars/seminars/activities	Number
OLG Circulars (link provided to Councillors at start of term)	
LGNSW ...(link provided to Councillors at start of term)	
USC Councillors weekly bulletin	50
General Manager Workshops & Briefing Sessions	12
- Items presented in GM Workshop & Briefing Sessions	52
Listening Posts – Community Engagement gained	300+

Major Contracts

Local Government (General) Regulation 2021 – Clause 217(1)(a2)

Council awarded major contracts, for \$150,000 or more, as set out below:

Contract	Amount \$
Supply and spraying of emulsion - LGP Contract LGP213-2	\$900,000
Bitumen, Emulsions and Asphalt Materials and Services - GP213-2	\$275,000
Bitumen Overlay - LGP Contract LGP213-2, section 55 exempt	\$235,000
Lime stabilising pavement - LGP Contract LGP213-2, section 55 exempt	\$1,000,000
Fuel supply - LGP Contract NPN117, section 55 exempt	\$390,000
AMP Buildings RFQ20-007 Plumbing and Gas Works	\$249,000
Bundarra Sports and Recreational Amenities Building	\$193,053
Tolleys Gully Bridge design and construction	\$599,039
RFT936816 - Supply and delivery 1 HD Bitumen Truck	\$433,581
Refurbishment of Uralla VIC	\$413,000
Bundarra Courts concrete	\$169,990
Sundry solar installations	\$162,796
Supply SH E320 Compactor	\$363,000
Supply 624K-II Front end loader	\$344,300
Waste collection	\$216,000
Bundarra Sewerage Scheme	\$7,767,506

Legal Proceedings

Local Government (General) Regulation 2021 – Clause 217(1)(a3)

Set out below is a summary of the amounts incurred by the Council during the 2021/2022 financial year in relation to legal proceedings taken by or against the council; total being \$18,836

Description	Cost	Status
Investigation	\$5,962	Finalised
Fuel tank in road reserve	\$4,000	Finalised
Illegal building - Bushfire risk & advice on potential liability	\$4,603	No further action proposed
Illegal building - Bushfire risk & advice on potential liability	\$4,271	No further action proposed

Subsidised Private Works

Local Government (General) Regulation 2021 – Clause 217(1)(a4)

Council makes the following charges for work carried out on private land.

Plant	Council adopts a standard schedule of hire charges for the use of plant on private land. The charge is on the basis of wet hire and is market competitive.
Additional Labour	Direct cost plus 25% for overheads.
Materials	Actual cost plus 25%.

The rates are reviewed annually during the preparation of the Annual Budget and advertised with the Schedule of Fees and Charges attached to the Operational Plan. Council has not carried out any work on private property during the 2021-2022 year except where proper private works orders have been raised and works charged.

Financial Assistance to Others

Local Government (General) Regulation 2021 – Clause 217(1)(a5)

Contributions made to schools and local community groups under Section 356 of the *Local Government Act 1993* were as follows:

Presentation Nights	\$
Uralla Central School	-
Bundarra Central School	200
St Joseph's School	100
Rocky River School	100
Kingstown School	100
Kentucky School	100
Total	600

Community Grants and Donations	
Kingstown Public Hall Manager	\$1,000
Uralla Showground Land Manager	\$750
Bundarra Fishing Club	\$1,939
Rotary Club of Uralla	12,000
Southern New England Landcare	\$1,878
Uralla and District Pony Club	\$1,939
Total	\$19,506

Uralla Shire Council provides local community groups with the use of a small shop, "The Uralla Community Store", located in the main street from which to run fund-raising activities such as the sale of raffle tickets, produce, handicrafts and cake stalls. Applications are called for annually with one week per year being allocated to each group.

General Manager and Senior Staff Remuneration

Local Government (General) Regulation 2021 – Clause 217(1)(b-c)(i-v)

The General Manager was the only staff member designated as a Senior Staff Member in accordance with the meaning of the *Local Government Act 1993*. The total remuneration comprised in the annual remuneration package of the General Manager at the end of the reporting period was as follows:

(i) the total value of the salary component of the package	\$214,803.14
(iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor	\$21,480.31
(iv) the total value of any non-cash benefits for which the general manager may elect under the package	\$7,546
(v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	\$7,378
Total:	\$251,207.45

Stormwater Management Services

Local Government (General) Regulation 2021 – Clause 217(1)(e)

Council raised \$32,997.71 through the Stormwater Annual Charge in 2021-2022. These funds are utilised to continue the implementation of strategies outlined in Council's Delivery Program.

External Bodies that Exercise Council Functions

During the reporting period the Bundarra School of Arts Hall Committee acted under the delegation of Council.

Participation in Corporations, Partnerships, Joint Ventures or Other Bodies

Local Government (General) Regulation 2021 – Clause 217(1)(a8)

Council was party to the following partnerships, cooperatives and joint ventures:

- * Arts North West
- * Central Northern Regional Library
- * Country Mayors Association of New South Wales
- * Local Government New South Wales
- * New England Weeds Authority
- * New England Joint Organisation
- * Northern Inland Regional Waste Group
- * Mid North Weight of Loads Group
- * Rural Fire Service District/Zone group
- * Statewide Mutual
- * StateCover Mutual Ltd

Equal Employment Opportunity

Council is an Equal Employment Opportunity (EEO) employer.

Uralla Shire Council is committed to fully utilising the talents and resources of employees and that no employee or job applicant receives less favourable treatment on the grounds of race (including colour, nationality and ethnic or national origin), sex, marital status, pregnancy, physical and intellectual impairment, homosexuality, transgender or age by conditions or requirements which cannot be shown to be relevant to performance.

Council is committed to promoting equal employment opportunity as governed by Anti-Discrimination law, EEO principles and the *Protected Disclosures Act 1994* for all its employees. Additionally, Council has developed its own EEO Policy that promotes the appointment of staff on merit, and implements Selection Panels and Selection Criteria that are fair, balanced and non-discriminatory.

Council conducts a thorough induction process to raise new staff awareness of policies and procedures relating to EEO.

Council regularly reviews its Training Plan to identify skill gaps, to train and employ appropriate staff, and to promote career progression.

Compliance with Companion Animals Act and Regulation

Council's activities during the year in relation to enforcing and ensuring compliance with the *Companion Animals Act 1998* are set out below.

Animal Control Services	NUMBER
Total Dogs Seized by Ranger	53
Total Dogs Seized by other persons	5
Dogs Returned to Owner (not impounded)	6
Dogs Uncontrolled in public area (off-leash)	33
Dogs processed through Animal Shelter	30
Dogs Released to owners	8
Dogs Sold	13
Dogs Released to Organisations to re-home	3
Dogs Euthanized – Unable to Rehome (unsuitable)	6
Dogs Euthanized as a result of Dog Attack – Unable to Rehome (unsuitable)	0
Dogs Total Euthanized	6
Cats processed through Animal Shelter	33
Cats Released to owners	1
Cats Rehomed	12
Cats Released to Organisations to re-home	1
Cats Total Euthanized	19
Total Out going Animal from Animal Shelter Facility	63
Penalty Infringement Notices Issued – Companion Animals	11
Penalty Infringement Notices Issued – Livestock	0
Reportable Dog Attacks	14
Dangerous Dog Declarations	1
Notice of Intentions to Declare Dog Dangerous	1
Menacing Dog Declarations	1
Notice of Intentions to Declare Dog Menacing	1
Off-Leash Areas in the Shire	2
OTHER ANIMAL MANAGEMENT ACTIVITIES	38
Community Education Programs as required Council Newsletter	monthly
Community Education & Information as required Council Website	active
Total animal registrations	78
EXPENSES 2021-22	
Funding spent by Council in 2021-2022 including the employment of a ranger, the operational and maintenance of Council's animal holding facility, as well as general operational costs.	\$202,236
Capital Works Improvements to Pound Facility	\$0
Fund money used for managing and controlling companion animals	\$0

Carers Recognition Act

Carers Recognition Act 2010

Uralla Shire Council recognises the contribution carers make to the Uralla Shire community. Council's human resources policies fully take the *Carers Recognition Act 2010* into account when these policies are drafted, implemented and reviewed.

Council employees are entitled to use any current or accrued sick leave entitlement to provide care and support to a person whose wellbeing is their responsibility. In cases which require long-term provision of care, the employee is encouraged to discuss arrangements with their supervisor or manager.

Disability Inclusion Act

Disability Inclusion Act 2014

Uralla Shire Council undertook internal consultation with staff and external consultation with local people living with disability, their carers, and the services that support them. Areas of good practice and priority areas for improvement were identified.

Council adopted its four year Disability Inclusion Action Plan (DIAP) at its meeting held on 24 May 2022. The document was uploaded to Council's website and sent to FACS and LGNSW on 29 June 2022.

Staff have increased awareness of inclusive and respectful language, with many well advanced in this area. It will be ongoing to train new staff, change signage and keep abreast with what contemporary people living with disability request and accept.

The new gender neutral, accessible change room at the pool was well used during summer and represents significant progress in the area of accessibility.

Public Interest and Disclosure

Public Interest Disclosure Act 1994

Annual Report on Public Interest Disclosures 1 July 2021 to 30 June 2022

Number of public officials who made public interest disclosures to Council	1
Number of public interest disclosures received by Council	0
Of the public interest disclosures received by Council, how many were primarily about:	0
• Corrupt conduct	
• Maladministration	0
• Serious and substantial waste	0
• Government information contravention	0
• Local government pecuniary interest contravention	0
Number of public interest disclosures (received by Council since 1 January 2012) that have been finalised in this reporting period	1

Uralla Shire Council has an Internal Reporting Policy which was reviewed and adopted by Council in March 2022. The Policy is available for viewing on Council's website.

Staff are informed and updated on Council policies including the Internal Reporting Policy at staff meetings with hard copies of policies available at each work location. Information is provided to new employees in the Employee Induction Manual.

Code of Conduct Reporting

Council's Code of Conduct Policy requires a report be provided to Council and the Office of Local Government on the following range of complaints statistics within three months of the end of September each year.

Annual Reporting Requirement Descriptor	Annual Statistic
The total number of complaints received in the period about Councillors and the General Manager under the code of conduct	3
The total number of complaints finalised in the period about Councillors and the General Manager	3
The number of complaints finalised at the outset by alternative means by the General Manager or Mayor	1
The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
The number of code of conduct complaints referred to a conduct reviewer	2
The number of code of conduct complaints finalised at preliminary assessment stage by the conduct reviewer	0
The number of code of conduct complaints referred back to the General Manager or Mayor for resolution after preliminary assessment by conduct reviewer	2
The number of finalised complaints investigated where there was found to be no breach	1
The number of complaints referred by the General Manager or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	1
The number of complaints being investigated that are not yet finalised	0
The total cost of dealing with code of Conduct complaints within the period made about Councillors and the General Manager including staff costs	\$3,000
The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions	
<ul style="list-style-type: none"> To take no action 	0
<ul style="list-style-type: none"> To resolve the complaint by alternative and appropriate strategies 	0
<ul style="list-style-type: none"> To refer the matter back to the General Manager and the Mayor, for resolution by alternative and appropriate strategies 	0
<ul style="list-style-type: none"> To refer the matter to another agency or body such as ICAC, the NSW Ombudsman, OLG or the Police 	0
<ul style="list-style-type: none"> To investigate the matter 	0
The number of investigated complaints resulting in a determination that there was no breach in which the following recommendations were made:	
<ul style="list-style-type: none"> That Council revise its policies or procedures 	0
<ul style="list-style-type: none"> That a person or persons undertake training or other education 	1

The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
• That Council revise its policies or procedures	0
• In the case of a breach by the General Manager, that action be taken under the General Manager's contract for breach	0
• In the case of a breach by a Councillor, that the Councillor be formally censured for the breach	0
• In the case of a breach by a Councillor, that the Councillor be formally censured for the breach and that the matter be referred to OLG	0
Matter referred or resolved after commencement of an investigation	0
The number of investigation complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
• General Conduct	3
• Non-pecuniary conflict of interest	0
• Personal benefit	0
• Relationship between council officials	0
• Access to information and resources	0
The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewer's recommendation	0
The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by OLG	0

Financial Management

Council's audited Annual Financial Statements for 2021-2022 including the General Purpose Financial Statements, Special Purpose Financial Statements and the Special Schedules are yet to be finalised. As per the advice from the auditors, a request has been made to the Office of Local Government for time extension up to 28 February 2023.

Section 3 - Additional Reporting

Bundarra Sewerage Scheme Section 67 Private Works

At its Extraordinary Council meeting held on 2 July 2021, Council resolved the following

That Council:

- I. enter into agreements with the owners of the assets on the Bundarra properties that are expected to connect to the Bundarra Sewer Scheme (currently under construction) to undertake the necessary electrical and plumbing upgrades (the private works) necessary to allow the connection to take place;*
- II. not charge the Bundarra property owners for the private works by setting the fee for the works at \$0.00;*
- III. authorise the private works costs to be met from the current project budget; and*
- IV. receive a report in accordance with the requirements of section 67 (4) of the Local Government Act 1993 (NSW), subsequent to the works being completed;*
- V. include details or a summary of any resolutions made under section 67 for work carried out under subsection (2)(b) of the Act in the next annual report; and*
- VI. seek legal advice to determine if there is any permissible method for Council to pay for the private works that may have been undertaken by the owners of the assets since the Council's letter to residents, 8 April 2021, to the date of this resolution and report back to Council.*

May 2022 - Attachment 2 - Bundarra Sewerage Scheme - Section 67 Electrical Upgrade Variation

property_address	owners	Replace Earth Stake & Wire	Replace Consumer Mains 1 phase	Replace Consumer Mains 2/3 phase	Replace Service Mains 1 phase	Replace Service Mains 2/3 phase	Replace Neutral Link	Replace Main Switch (1 Phase current limiter)	Replace Main Switch (2/3 Phase current limiter)	Install service fuse	Replace Meter service fuse & wiring	Complete new meter box	Supply & install POA Bracket	other	Materials cost \$	Total cost incl. materials	Electrician/s Civil Manhours Total	Nature of the work	Type & Qty materials used	Total cost incl. materials
33 Bendemeer Street	Ms E J Squires	1	1		1			1		1								replace consumer mains, install earth stake, replace service mains, install main switch, replace service fuse	Electrical materials. 1 x consumer mains Ave. 10m, 1 x service mains ave 15m, 1 x earth stake, 1 x current limiter, 1 x service fuse	\$2,515
34 Bendemeer Street	Anglican Church	1	1		0		1	1		1								replace consumer mains, install earth stake, install main switch, install neutral link, replace service fuse	Electrical materials. 1 x consumer mains Ave. 10m, 1 x earth stake, 1 x current limiter, 1 x neutral link, 1 x service fuse	\$1,946
35 Bendemeer Street 34 Bendemeer Street	Mrs H M Feebrey Anglican Church						1	1				1	1					renew main switch	Electrical materials. 1 x Current limiter main switch	\$150 \$0
37 Bendemeer Street	Ms W P Clarke	1	1		0			1				1	1					replace consumer mains, install service fuse, install new POA, install earth stake, install main switch, install new meter box	Electrical materials. 1 x consumer mains Ave. 10m, 1 x service fuse, 1 x new POA, 1 x earth stake, 1 x current limiter, 1 x new meter box	\$3,237
39 Bendemeer Street	Horadam Pty Ltd				1		0	0										replace service mains	Electrical materials. 1 x service mains Ave. 15m	\$1,078
41 Bendemeer Street	Mrs U M Gleeson	1	1		1		1	1		1	1	1	1	1 phase Submains replaced with new meter box	\$341	\$451	2	replace service mains, replace consumer mains, install complete new meter box with submains to existing meter box	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new meter box & submains Ave.15m	\$5,275
55 Bendemeer Street	Mr P D Crago & Ms C A Crago		0				1	1										renew main switch, install neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
60-62 Bendemeer Street	Mr S B Hall	0	0		1		0	1										replace service mains, renew main switch	Electrical materials. 1 x service mains Ave. 15m, 1 x main switch current limiter	\$1,228
61 Bendemeer Street	Ms K M Hunt	0	0		0			1		1	0							replace main switch, install service fuse	Electrical materials. 1 x Current limiter main switch, 1 x service fuse	\$519
64 Bendemeer Street 65 Bendemeer Street	Anglican Special District of Bundarra Mr S W Robinson	1	1		0		1	1		1	1			earth on sidewall				replace consumer mains, install new meter box, install earth stake, install main switch, install neutral link, install service fuse & wire	Electrical materials. 1 x consumer mains Ave. 10m, 1 x new meter box, 1 x service fuse & wire, 1 x earth stake, 1 x current limiter, 1 x neutral link	\$3,396 \$0
66 Bendemeer Street	Ms L J Dale	1	0		0		1	1			1							replace earth stake, install service fuse & wire, renew neutral link, renew main switch	Electrical materials. 1 x earth stake, 1 x service fuse & wire, 1 x neutral link, 1 x current limiter	\$791
69-71 Bendemeer Street	Mr S J Sixsmith & Mrs H L Sixsmith		0					1		0	1							replace main switch, install service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire	\$519
73 Bendemeer Street	Ms J M Eggins	1	0		1			1			1			Shorten tails & remove barge fuse	0	550	5	replace service mains, main switch, earth stake, service fuse & wire	Electrical materials. 1 x service mains Ave. 15m, 1 x Current limiter main switch, 1 x earth stake & wire, 1 x service fuse & wire	\$2,279
81 Bendemeer Street	Mr V Panuccio							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
82 Bendemeer Street	Ms C A Crago							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
85-87 Bendemeer Street	Mr M Jukes & Mrs J Jukes	0											3 phase					renew main switch	Electrical materials. 1 x 3Ph Current limiter main switch	\$185
74 Bendemeer Street	Mr S A Groth & Ms H J Gaudern	1						1										renew main switch, replace earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire	\$282
30 Bendemeer Street Bombelli Street	Mr D E Lowell & Mrs M J Lowell	0					1	1						connect supply to LH SB				renew neutral link, renew main switch	Electrical materials. 1 x neutral link, 1 x current limiter	\$290
2 Bombelli Street	Mr J T Stibbard	1	1		1		1	1		1								replace service mains, replace consumer mains, replace neutral link, install current limiter, renew earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x neutral link, 1 x current limiter main switch, 1 x earth stake & wire	\$3,024
1 Bombelli Street	Showground Trustees	0	0		0		0	0		0				all new SB & underground power supply						\$0
4 Bombelli Street	Mrs M L Zenos	1																replace earth stake	Electrical materials. 1 x earth stake & wire	\$132
5 Bombelli Street	Mr M E Gaudern	0						1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
6 Bombelli Street 8 Bombelli Street	Mr B J Leslie Mrs N D Stibbard	1	0		0			1			0							renew main switch, replace earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire	\$282 \$0
2 Bowline Street	Mr G L Hollis & Mrs C M Hollis	0	0		0		0?	1			1							replace main switch, install service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire	\$519
6 Bowline Street 7 Bowline Street	Mrs A J Layton Minister For Education and Training							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150 \$0
8 Bowline Street	Mr P R Edwards		0		1			1			1							replace service mains, replace main switch, service fuse & wire	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x service fuse & wire	\$1,597
12 Bowline Street 14 Bowline Street	Mr L J Betts & Mrs S Betts Mr C R Morris & Mrs V Morris	1	0		0			1			1							replace main switch, earth stake, service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire, 1 x service fuse & wire	\$651 \$0
16 Bowline Street	Mr D P Tickle	0	1		1		0	1			0			Private Pole	689.3	1939.3	12	replace service mains, replace consumer mains, replace private pole, install main switch	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x current limiter	\$3,596

May 2022 - Attachment 2 - Bundarra Sewerage Scheme - Section 67 Electrical Upgrade Variation

property_address	owners	Replace Earth Stake & Wire	Replace Consumer Mains 1 phase	Replace Consumer Mains 2/3 phase	Replace Service Mains 1 phase	Replace Service Mains 2/3 phase	Replace Neutral Link	Replace Main Switch (1 Phase current limiter)	Replace Main Switch (2/3 Phase current limiter)	Install service fuse	Replace Meter service fuse & wiring	Complete new meter box	Supply & install POA Bracket	other	Materials cost \$	Total cost incl. materials	Electrician/s Civil Manhours Total	Nature of the work	Type & Qty materials used	Total cost incl. materials
19-23 Bowline Street	Ms P A Harvey	1	1		1		1	1			1							replace service mains, replace consumer mains, renew main switch. Replace neutral link, service fuse, renew earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x Current limiter main switch, 1 x Install neutral link, 1 x service fuse, 1 x earth stake & wire	\$3,024
24 Bowline Street	Mr G J Gleeson & Mrs M M Gleeson						1	1										renew main switch, install neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
25 Bowline Street	Mr J G Williamson & Ms J D Stibbard							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
25A Bowline St								1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
31 Bowline Street	Mr K G Miller & Ms D A Cook	1	0		0			1			1							replace main switch, install service fuse & wire, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire, 1 x earth stake & wire	\$651
2 Burnett Street	Mr P B Dawson	1	0		0			1										renew main switch, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire	\$282
14 Burnett Street	Mr R M Goodall & Mrs D M Goodall							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
4 Burnett Street	Mr B M Morris & Mrs M M Morris	1	0		1			1										replace service mains, replace main switch	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch	\$1,360
10 Burnett Street	Ms A M Elliott						1	1										renew main switch, install neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
5 Clerk Street	Mr R W Turner & Mrs L A Turner	1	0		0		1	1		1								replace earth stake & wire, service fuse & wire, replace neutral link, install current limiter	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x current limiter, 1 x neutral link	\$791
7 Clerk Street	Mr B M Mills																			\$0
9 Clerk Street	Mr B A Eggins & Mrs B A Eggins							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
11 Clerk Street	Mr P C Boggiss		0		0			1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
13 Clerk Street	Mr T D O'Brien	1	1		0		1	1			1	1						replace consumer mains, install complete new meter box	Electrical materials. 1 x consumer mains Ave. 10m, 1 x new meter box	\$3,396
1 Court Street	Ms T M Layton		0		1			1			1							replace service mains, current limiter, service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 x current limiter, 1 x service fuse	\$1,597
2 Court Street	Uralla Shire Council		0					1		1	0							replace earth stake & wire, service fuse & wire, main switch	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x current limiter main switch	\$651
3 Court Street	Mr R F Layton	1	0		1		0	1			1							replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,729
5 Court Street	Mr J G Williamson & Mrs J D Williamson	1						1										renew main switch, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake	\$282
7 Court Street	Mr P G Heyman	1	0		1			1			1							replace service mains, replace consumer mains, install current limiter, service fuse, earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x current limiter, 1 x service fuse, 1 x earth stake	\$2,884
9 Court Street	Bundarra Pre-School	1	1		1		1	1			1	1	1					replace service mains, replace consumer mains, replace POA bracket, install neutral link, install current limiter, service fuse, complete new meter box, earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x POA bracket, 1 x new meter box, 1 x neutral link, 1 x service fuse, 1 x earth stake & wire	\$4,824
11 Court Street	Mr K C Wotton & Mrs S A Wotton							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
13 Court Street	Mrs M J Gregory & Mr P J Gregory	1	0		0		1	1			1							replace earth stake & wire, service fuse & wire, install neutral link, install current limiter	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x neutral link, 1 x current limiter main switch	\$791
10 Court Street	Mr A T Dezius & Mrs R B Dezius		0		0			1			1							replace main switch, install service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire	\$519
14 Court Street	Mr B J Beard & Mrs L M Beard						1	0										install neutral link	Electrical materials. 1 x neutral link	\$140
15 Dawkins Street	Mr B J Baker & Mrs C L Baker	1	0		0		1	1										renew main switch, install neutral link, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x neutral link, 1 x earth stake	\$422
12 Dawkins Street	Mr B J Wilkes & Mrs K L Wilkes	1	0		1			1										replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake	\$1,360
14 Dawkins Street	Mr V Panuccio	0	1		1		0	1		0			Private Pole		689.3	1939.3	12	replace service mains, replace consumer mains, replace private pole, install neutral link,	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x current limiter	\$4,322
3 Dawkins Street	Mr T E Holland							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
1 Dawkins Street	Ms C M Edwards	1	1		0		1	1			1	1	1 phase Submains replaced with new meter box		\$341	\$451		replace consumer mains, install new meter box with submains to existing meter box, install neutral link, main switch, install service fuse	Electrical materials. 1 x consumer mains Ave. 10m, 1 x new meter box & submains Ave. 15m, 1 x service fuse, 1 x current limiter	\$3,847

May 2022 - Attachment 2 - Bundarra Sewerage Scheme - Section 67 Electrical Upgrade Variation

property_address	owners	Replace Earth Stake & Wire	Replace Consumer Mains 1 phase	Replace Consumer Mains 2/3 phase	Replace Service Mains 1 phase	Replace Service Mains 2/3 phase	Replace Neutral Link	Replace Main Switch (1 Phase current limiter)	Replace Main Switch (2/3 Phase current limiter)	Install service fuse	Replace Meter service fuse & wiring	Complete new meter box	Supply & install POA Bracket	other	Materials cost \$	Total cost incl. materials	Electrician/s Civil Manhours Total	Nature of the work	Type & Qty materials used	Total cost incl. materials
2 Dawkins Street	Mr P J Gregory & Mrs M J Gregory							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
5 Dawkins Street	Mr I G Dawson							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
18 Dawkins Street	Ms J M Wallwork							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
20 Dawkins Street	Mr K P Rohrlach	1	0		0		1	1		1								replace earth stake & wire, service fuse & wire, install neutral link, install main switch	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x neutral link, 1 x current limiter	\$791
22 Dawkins Street	Mr R J Dwyer	1	0		1		1	1		1								replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,869
7 Dawkins Street	L.P. Smith							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
23 Dawkins Street	Mr N R Betts	1	0		1		1	1										renew main switch, install neutral link, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x neutral link, 1 x earth stake & wire	\$422
Hill Top Lane																		renew main switch, install neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
6 Hill Top Lane	Mr N F Davis						1	1										replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,729
9 Hill Top Lane	Mr S W Jackson & Mrs G J Jackson	1	0		1			1			1							replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,729
Muirhead Street																		replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,729
1 Muirhead Street	Mr D K McLennan & Mrs A G McLennan	1	0		1			1		1	0							replace service mains, replace consumer mains, replace private pole, install main switch	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x current limiter	\$4,322
8 Muirhead Street	Mr V Panuccio		1		1			1			0			Private Pole	689.3	1939.3	12	renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
24 Muirhead Street	Mr J G Williamson & Ms J D Stibbard	0						1										replace service mains, renew main switch, install service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 x current limiter, 1 x service fuse	\$1,597
3 Muirhead Street	Mr A J Smith & Mrs K Smith		0		1			1		1								replace service mains, replace consumer mains, replace main switch, install neutral link, install service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x current limiter main switch, 1 x neutral link, 1 x service fuse	\$3,224
1 Oliver Street	Property NSW	0	0		0		0	0		0								renew main switch, renew service mains	Electrical materials. 1 x service mains ave 15m, 1 x Current limiter main switch	\$1,305
2 Oliver Street	Mrs S D Cooke	1	3 phase		1		1	3 phase		1								replace consumer mains, install complete new meter box, main switch, earth stake	Electrical materials. 1 x consumer mains Ave. 10m, 1 x new meter box, 1 x current limiter main switch, 1 x earth stake & wire	\$3,256
4 Oliver Street	Mr E Lea & Mrs M Lea		1					1			1	1						renew 2/3 ph main switch	Electrical materials. 1 x 2/3 ph Current limiter main switch	\$325
6 Oliver Street	Ms D J Robinson	1	1					1			1	1						renew main switch, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire	\$282
8 Oliver Street	Mr W J Dawson & Mrs E E Dawson						1	0		1								replace service mains, replace consumer mains, replace private pole, install new meter box	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x new meter box	\$5,622
9 Oliver Street	Mr D J Wooster	1						1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
11 Oliver Street	Mrs M L Harper	0	1		1		0	0			0	1	0	Private Pole	689.3	1939.3	12	replace earth stake & wire, service fuse & wire, install current limiter	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x current limiter main switch	\$651
14 Oliver Street	Ms T D Ingleby							1										replace service mains, replace consumer mains, renew main switch, renew earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x Current limiter main switch, 1 x earth stake & wire	\$2,515
15 Oliver Street	Estate of M U Strahle	1	0		0			1		1								replace service mains, replace main switch, renew earth stake, install service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x service fuse, 1 x earth stake & wire	\$1,729
23 Oliver Street	Mr M V Fox	1	1		1			1										replace earth stake & wire, replace main switch, install neutral link, service fuse & wire	Electrical materials. 1 x earth stake & wire, 1 x main switch current limiter, 1 x neutral link, 1 x service fuse & wire	\$791
28 Oliver Street	Ms J L McLennan	1	0		1			1		1	0							renew neutral link	Electrical materials. 1 x neutral link	\$140
30 Oliver Street	Mr G R Egging	1					1	1			1							replace main switch, install service fuse	Electrical materials. 1 x Current limiter main switch, 1 x service fuse	\$519
32 Oliver Street	Mr J T Mueller						1	1										replace consumer mains, replace private pole, install current limiter, install POA bracket	Electrical materials. 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x POA bracket, 1 x earth stake & wire	\$3,726
38 Oliver Street	Mr L J Betts							1		1								renew main switch & neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
42 Oliver Street	Ms D J Browning & Ms J G Galbraith	1	1		0			1						Private Pole	689.3	1939.3	12	replace service mains, replace consumer mains, replace private pole, install new meter box	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x new meter box	\$5,622
44 Oliver Street	Mr R G Beard & Mrs L A Beard	0					1	1												
20 Oliver Street	Mr E J Frankland & Ms S L Hanshaw	0	1		1		0	0				1	0	Private Pole	689.3	1939.3	12			

May 2022 - Attachment 2 - Bundarra Sewerage Scheme - Section 67 Electrical Upgrade Variation

property_address	owners	Replace Earth Stake & Wire	Replace Consumer Mains 1 phase	Replace Consumer Mains 2/3 phase	Replace Service Mains 1 phase	Replace Service Mains 2/3 phase	Replace Neutral Link	Replace Main Switch (1 Phase current limiter)	Replace Main Switch (2/3 Phase current limiter)	Install service fuse	Replace Meter service fuse & wiring	Complete new meter box	Supply & install POA Bracket	other	Materials cost \$	Total cost incl. materials	Electrician/s Civil Manhours Total	Nature of the work	Type & Qty materials used	Total cost incl. materials
5 Oliver Street Rowe Street	Catholic Church Bundarra	1		0	0		1		2 phase		1	1		0 asbestos board				install complete new meter box, service fuse, renew earth stake, install current limiter	Electrical materials. 1 x new meter box, 1 x service fuse, 1 x earth stake & wire, 1 x current limiter	\$2,276
2 Rowe Street	Mr F Panuccio	1	0		1			1			1							replace service mains, replace main switch, renew earth stake, renew service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake, 1 x service fuse	\$1,729
1 Rowe Street Souter Street	Mr W J Dawson & Mrs E E Dawson				1			1										replace service mains, replace main switch	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch	\$1,228
4 Souter Street	Mr J R Nelson & Mrs M Nelson	0						1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
1 Souter Street	Ms K T Casimir	1	0		1			1		1	0							replace service mains, replace main switch, service fuse, earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x service fuse, 1 x earth stake & wire	\$1,729
3 Souter Street	Mr B J Egging		0				0	1		0	1							replace main switch, install service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire	\$519
5 Souter Street	Mr L R Byfield & Mrs D J Byfield						1	1										renew main switch & neutral link	Electrical materials. 1 x Current limiter main switch, 1 x neutral link	\$290
6 Souter Street	Ms J A Ridgewell				1			1										replace service mains, install current limiter	Electrical materials. 1 x service mains Ave. 15m, 1 x current limiter	\$1,228
8 Souter Street	Ms C Panuccio		0		0			1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
10 Souter Street	Ms K M Hunt							1										install current limiter	Electrical materials. 1 x current limiter main switch	\$150
12 Souter Street	Estate of L L Stratton						1	1										install neutral link, current limiter	Electrical materials. 1 x current limiter main switch, 1 x neutral link	\$290
14 Souter Street	Mr R H Nies & Mrs D L Nies							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
16 Souter Street	Ms C Willis		0		1		1	1		1								replace service mains, replace main switch, install neutral link, Service fuse	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x neutral link, 1 x service fuse	\$1,737
22 Souter Street	Ms L M Harper		0		0			1		1	0							replace main switch, install service fuse	Electrical materials. 1 x Current limiter main switch, 1 x service fuse	\$519
28 Souter Street	Ms J I Jurd		0		0			1		1								replace main switch, install service fuse	Electrical materials. 1 x Current limiter main switch, 1 x service fuse	\$519
30 Souter Street	Ms M A Berry	0	1		1			1										replace service mains, replace consumer mains, install current limiter	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x current limiter	\$2,383
36 Souter Street 17 Souter Street Thunderbolts Way	Estate of M J Fox Mr J D Layton	1 0	0 0		1 1			1 1										replace service mains, replace main switch, renew earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch, 1 x earth stake & wire	\$1,360 \$150
3 Thunderbolts Way 2 Thunderbolts Way	Mr G A Sinclair Uralla Shire Council	1 0	0 0		0 0		0 0	1 0			1 1							replace earth stake & wire, service fuse & wire, main switch	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x current limiter	\$651 \$0
4 Thunderbolts Way Tomline Street	Mr K J Gunther & Mrs C M Gunther	1	1		0			1			0			0 Private Pole	689.3	1939.3	12	replace service mains, replace consumer mains, replace private pole, install current limiter	Electrical materials. 1 x service mains ave 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x earth stake & wire	\$3,376
1 Tomline Street	Mr R A Doyle	1			1		1	1										replace service mains, replace main switch, replace neutral link, renew earth stake	Electrical materials. 1 x service mains Ave. 15m, 1 current limiter main switch. 1 x neutral link, 1 x earth stake & wire	\$1,500
3 Tomline Street	Mr A G Williams	0	1		1			1			0			0 Private Pole	689.3	1939.3	12	replace consumer mains, replace service mains, replace private pole, install current limiter	Electrical materials. 1 x service mains Ave 15m, 1 x consumer mains Ave. 10m, 1 x new private pole, 1 x current limiter	\$4,322
5 Tomline Street	Mr G B McMullen & Mrs C R McMullen	1						1										renew main switch, renew earth stake	Electrical materials. 1 x Current limiter main switch, 1 x earth stake & wire	\$282
7 Tomline Street	Mr I D Farr-Wharton & Mrs T E Farr-Wharton		0		0			1		0	1							replace main switch, install service fuse & wire	Electrical materials. 1 x Current limiter main switch, 1 x service fuse & wire	\$519
14 Tomline Street	Mr D T Gleeson	1	0		0		1	1			1							replace earth stake & wire, service fuse & wire, replace neutral link, install current limiter	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x neutral link, 1 x current limiter	\$791
17 Tomline Street	Mr G Panuccio & Ms J L Kenny	1	1		1		1	1			1							replace service mains, replace consumer mains, install complete new meter box. Install neutral link & main switch	Electrical materials. 1 x service mains Ave. 15m, 1 x consumer mains Ave. 10m, 1 x new meter box. 1 x neutr link, 1 x main switch current limiter	\$4,105
18 Tomline Street	Mr A W Gleeson	1	0		0		1	1			1							replace earth stake & wire, service fuse & wire, replace neutral link, install current limiter	Electrical materials. 1 x earth stake & wire, 1 x service fuse & wire, 1 x neutral link, 1 x current limiter	\$791
19 Tomline Street	Mr A R Ewing & Mrs L F Ewing							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
21 Tomline Street	Mr M R Allen & Mrs S L Allen							1										renew main switch	Electrical materials. 1 x Current limiter main switch	\$150
22 Tomline Street	Mr J L Harper & Ms L M Harper				1			1			1							replace service mains, main switch, service fuse & wire	Electrical materials. 1 x service mains Ave. 15m, 1 x Current limiter main switch, 1 x service fuse & wire	\$1,597

A GIPA Report 2021-2022

Government Information (Public Access) Act – Annual Report for Agency Uralla Shire Council

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

Uralla Shire Council continues to review the information that is proactively released on its website. The type of information released relates to major projects, services, policies and planning documentation. The publication of information and documents in relation to these areas has occurred to provide transparency in Council's decision making.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
40

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	1	0	1
% of Total	100%	0%	

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	0	0	0%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	23	0	0	0	0	0	0	0	23	58%
Members of the public (other)	16	0	1	0	0	0	0	0	17	43%
Total	39	0	1	0	0	0	0	0	40	
% of Total	98%	0%	3%	0%	0%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Personal information applications*	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	39	0	1	0	0	0	0	0	40	100%
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0	0	0%
Total	39	0	1	0	0	0	0	0	40	
% of Total	98%	0%	3%	0%	0%	0%	0%	0%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	1	100%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally - Sch 1(5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	1	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	0	0%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	0	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	38	95%
Decided after 35 days (by agreement with applicant)	2	5%
Not decided within time (deemed refusal)	0	0%
Total	40	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	
% of Total	0%	0%		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	

B Financial Statements 2021-2022

Extension has been granted and the Statements will be included in due course.

END OF ANNUAL REPORT