



OPERATIONAL PLAN 2024-25

Contents

How to read the operational plan	3
About this document	4
Acknowledgement of Country	5
Message from the Mayor & General Manager	6
Organisational framework	7
Uralla Shire	8
Connecting with our communities	9
Our vision & mission	10
Council's role	11
Background	12
Our community goals	13
Our elected members	14
Operational Plan Structure	15

PART 1: Requirements of the Operational Plan

PART 2: Operational Plan 2024- 2025

Asset Management	17
Development & Planning	19
Environmental Management	21
Waste Management	23
Emergency Management	25
Water Cycle	26
Facilities & Open Spaces	29
Works & Civil	31
Community Care	33
Library Services	35
Community Development	37
McMaugh Gardens Aged Care Facility	40
Tourism	42
Civic Leadership	44
Organisational Leadership	48
Service Centre	50
Our customer service commitment	52
Governance	53
Records & Information	55
Information Technology	57
Financial Management	59
Fleet, Stores & Workshops	61
Human Resources	63

PART 3: Budget

PART 4: Statement of Revenue

PART 5: Fees and Charges 2024/2025

How to read this document

Our Operational Plan aligns Council's services directly to the themes, goals, objectives and outcomes of the Community Strategic Plan and Delivery Program.

For each service we have identified:

- The CSP Goal and strategies that are aligned to the Service Area
- The Delivery Program Activities set by the current Council
- A summary of each service our Council delivers relating to the CSP. The summaries include:
 - the Service name and responsible Officer
 - A Business as Usual statement outlining the core purpose of the service provided
 - The targeted activities proposed for 2024/2025 which deliver or progress the Delivery Program activities
 - A measure of how we will assess if our service has been successful
 - A description of Council's role in providing the service
- The Operational and Capital Budget overview
- Where relevant – a list of the proposed significant capital projects



SOCIETY

The CSP Theme aligned to this service

Library Services Responsibility Librarian

The Service name and position responsible for the service

Why?

Our community values access to and equity of services. The Uralla Library is a contemporary shared space which enables our community to access information and to connect with each other through programs and activities. Uralla Library is a social hub that provides an inclusive environment for all generations.

What?

Library services to Uralla Shire residents are provided through the Central Northern Regional Libraries partnership. Library members have access to a wide selection of information and leisure resources including books, magazines, DVDs, CDs, Large Print and Talking Books on CD. If an item is not available at your local branch it can be reserved or obtained through interlibrary loan. An extensive range of databases and eResources can also be accessed online at www.cnr.nsw.gov.au. Public access computers connect our community and visitors with ideas, technology and information. Use of the computers and access to Wi-Fi is provided free of charge.

How?

The Uralla Library operates 6 days per week and provides Resource loans to members, free Wi-Fi and work/study spaces, Programs and events for all members of the community (e.g. Book Club, Craft Workshops). Story time for toddlers and parents (including craft session)

A brief description of what the Service is and what we deliver.

Community Strategic Plan Objectives

- 1. SOCIETY - We have an accessible, inclusive and sustainable community

The Community Strategic Plan Goal and Strategy that guide Council's activities.

Strategies

1.1	A growing community with an active volunteer base & participation in community events
1.3	A diverse and creative culture that celebrates our history
4.1	Informed and inspired leadership in our community

Delivery Program Activities

1.1.1	Coordinate and facilitate Council volunteer programs.
1.3.2	Provide library services and programs
4.1.7	Engage and collaborate with groups, businesses and potential developers

The Delivery Program activities that drive our annual operations to achieve/progress the CSP

Operational Plan Actions	Measure of Success	Council Role
1.1.1.4 Recruit 1 volunteer to support delivery of library services	Maintain 1 volunteer	Provider
1.1.1.5 Support volunteers to maintain operation of the Bundarra Library	I. Delivery of new library materials every 3 months II. Bundarra Library to be open to the public a minimum of 3 hours per week	Enabler

Specific projects and activities we aim to deliver in 2024/2025

Operational Numbers

Income	Expenses	Net Result
\$80,847	\$372,562	(\$291,715)

The Operational and Capital budget overview relative to this service

Capital Numbers

Income	Expenses	Net Result
-	-	-

About this document

This document is prepared in accordance with:

1. Office of Local Government, [Integrated Planning & Reporting: Guidelines for Local Government in NSW](#), September 2021
2. Office of Local Government, [Integrated Planning & Reporting: Handbook for Local Councils in NSW](#), September 2021

Date Placed on Public Exhibition: 22 May 2024 Resolution

Date Adopted by Council: 25 June 2024 Resolution

Document History

Version	Date Amended	Comments
Version 0.1	14 May 2024	Draft to Councillor workshop and briefing
Version 0.2	21 May 2024	Updated Draft to ordinary meeting for Public Exhibition
Version 0.3	22 May 2024	Updated draft placed on Public Exhibition UINT/24/6166
Version 0.4	25 June 2024	Updated draft to Council meeting for adoption
Version 1	25 June 2024	Final version

Further Document Information and Relationships

Related Legislation	NSW Local Government Act 1993 NSW Local Government (General) Regulation 2021
Related Documents	NSW Office of Local Government Integrated Planning and Reporting Guidelines Uralla Shire Council Community Strategic Plan Uralla Shire Council Delivery Program Uralla Shire Council Resourcing Strategy

Acknowledgement of Country



We acknowledge the Traditional Custodians of the land on which we live and work. We recognise and appreciate their deep connection to this land, waters, and our community. We pay respect to Elders past, present and emerging and extend our respect to all Aboriginal and Torres Strait Islander people who call Uralla Shire home.

From the Mayor and General Manager

We are pleased to present our 2024/25 Operational Plan outlining actions we have committed to delivering for the year ahead.

This plan takes what you told us are your long-term priorities through our 10-year Community Strategic Plan, and turns them into specific, on-the-ground initiatives.

At a high level, this document is about transparency and community collaboration. You will see an overview of what we can realistically achieve over the next 12 months within resourcing and budget constraints.

There is no denying pressures on our bottom line. Just like you, our costs have escalated rapidly – insurance, construction, supplies, transport, electricity and fuel to name a few. These challenges are not unique to Uralla Shire. Many councils across NSW are in the same position.

The reality is our small population and the revenue generated through rates and charges is not enough to meet the costs of our shared aspirations.

We have hundreds of kilometres of roads, water and sewer infrastructure to maintain and renew, aged care and community services to deliver, as well as a long list of worthy aspirational goals for Uralla Shire which we share with you as well.

While we will seek to achieve those aspirations through additional State and Federal governments grants, the reality is these funds are highly competitive, driven by priorities and timelines outside our control, and can't be allocated to local community priorities.

Council has recently secured major grants to conduct studies on all aspects of our water supply, make upgrades to Thunderbolts Way and Kingstown Road, and complete work on our parks and facilities.

These projects sit alongside the work undertaken by Council and our dedicated staff, delivering services and facilities to our community every day.

Despite our challenges, we will continue to work with you to take advantage of opportunities in our region. The renewable energy boom is undoubtedly one of them, and we will work to balance development with community benefit. We also see enormous potential for business innovation and employment growth, tourism, and opportunity to leverage our historical and cultural assets.

In September this year, the NSW Electoral Commission will conduct local government elections across NSW. We wish to thank and acknowledge the contribution of our Councillors during this term. The role is a challenging but ultimately rewarding one. We encourage you to consider standing for election, as a strong representative council is critical to our shared success. Council will soon host information sessions for prospective candidates.

With a team of newly elected Councillors championing this Operational Plan, we believe the region and our community can continue to thrive, making Uralla Shire an even better place to live, work, visit and invest.

Robert Bell
Mayor



Toni Averay
General Manager



Organisational Framework

GENERAL MANAGER

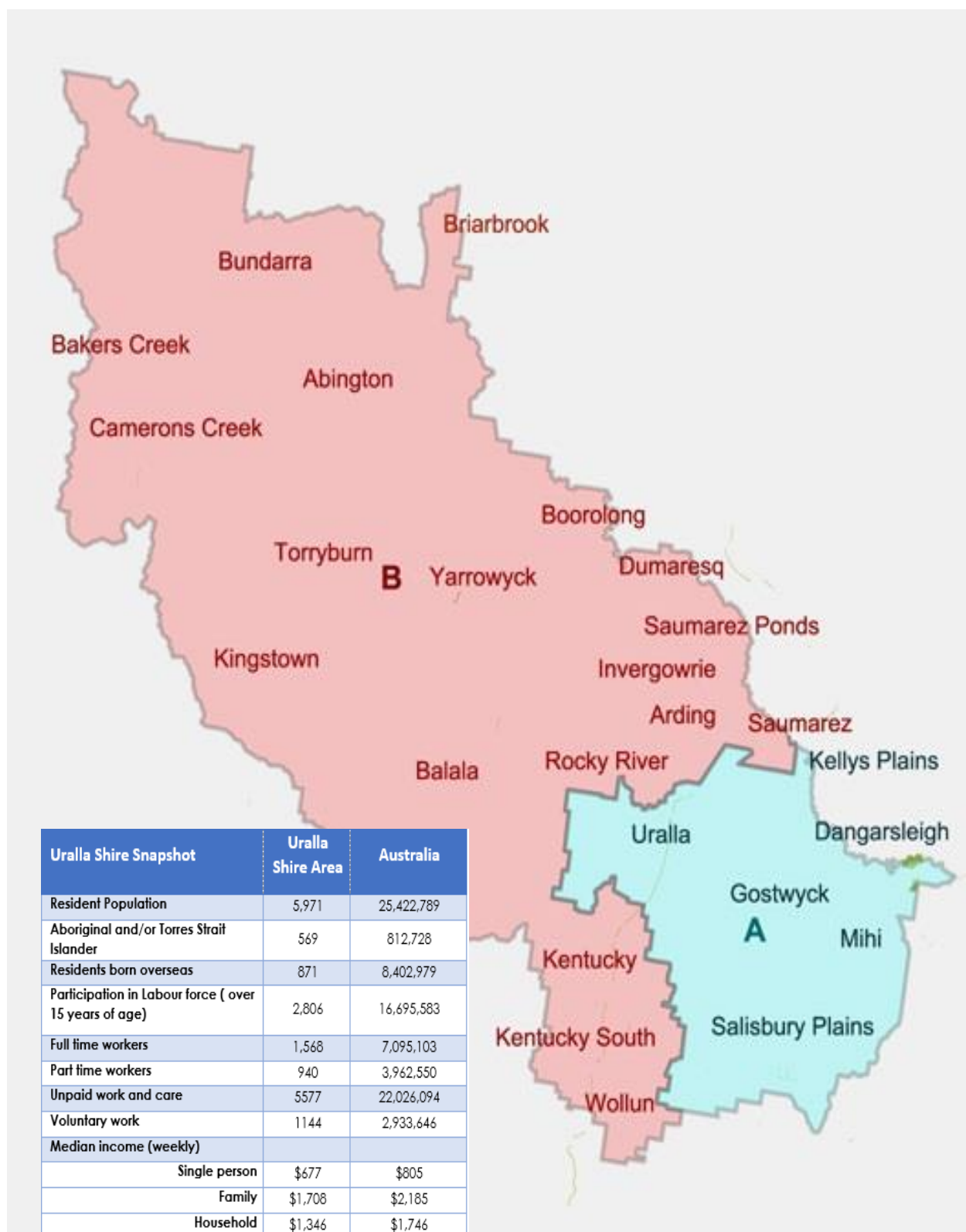
Executive Assistant
Manager Human Resources

DIRECTOR INFRASTRUCTURE & DEVELOPMENT

Executive Support Officer
Group Manager Infrastructure Services
Manager Development & Planning
Manager Water & Wastewater
Manager Environment & Waste
Manager Assets
Manager Civil Infrastructure
Manager Fleet, Stores & Workshop

DIRECTOR CORPORATE & COMMUNITY

Executive Support Officer
Manager McMaugh Gardens
Manager Community Care
Manager Finance & IT
Manager Governance & Service Centre
Co-Ordinator Grants & Communication
Tourism Officer
Librarian



Source: [2021 Uralla – Census – all person QuickStats](#)

Connecting with our Communities

Our community engagement strategy aims for broad consultation across our diverse populations, drawing on the different perspectives of our residents to guide us in the implementation of our programs.

A specific community engagement plan was established for the preparation of the Community Strategic Plan 2022-31 and related integrated planning and reporting documents. Since that time, Councillors have undertaken a series of community information sessions across the Shire to provide an informal setting for members of the community to raise issues and concerns. Council has also placed many documents on public exhibition, held public meetings on specific topics and invited public representation at every Ordinary meeting of Council.

The preparation of the draft operational plan and budget has taken into consideration the feedback from the last twelve months.

The draft operational plan information will be displayed on Council's website for a 28 day public notification period inviting individual submissions.

The feedback from that process will be presented to Council for further consideration before the finalisation and adoption of the document.

To further assist the Community to consider and prepare a submission the following assistance will be offered:

DATE	ACTIVITY
On-going	Contact a Councillor to discuss – https://www.uralla.nsw.gov.au/Council/Mayor-Councillors/Our-Mayor-Councillors
22 May – 05 June 2024	Email questions to Council with subject headed "2024-2025 Operational Plan Questions" – https://www.uralla.nsw.gov.au/Council-Services/Contact-Council

The consultation will be promoted via:

- Council newsletter
- Public notice (website and in hard copy at Invergowrie General Store, Bundarra General store and Kentucky General Store, libraries and Council's office)
- Public adverts (community publications including Uralla Wordsworth).
- Budget information pages on our public website
- Council's Facebook page
- Email link to key community groups requesting they inform their members.

Our Vision

In 2031 the Uralla Shire community will be vibrant with a growing economy supporting a sustainable quality of life that values its heritage

Our Mission

Uralla Shire Council listens to and facilitates the aspirations of the community

Council's role

To deliver the requirements of the *Local Government Act*, Council has many overlapping and varying roles depending on the nature of the service or activity. The roles of Council are summarised as follows:

OUR ROLE		
LEADER	PROVIDER	ENABLER
Develop strategies	Operate	Inform
Set policy	Fund	Advocate
Build consensus	Regulate	Facilitate
Plan	Service	Educate

Background

Integrated Planning and Reporting

In October 2009, the NSW Government's new framework for strategic planning and reporting for local Councils came into effect through the introduction of the *Local Government Amendment (Planning & Reporting) Act 2009*. This Act amended the *NSW Local Government Act 1993* with regard to Council's strategic planning and reporting requirements.

The Integrated Planning & Reporting framework requires Councils to better integrate their various plans and to plan holistically for the future. It requires Councils and their communities to have informed discussions about funding priorities, acceptable service levels and to plan in partnership for a more sustainable future.

The framework is an improved way of doing business and ensures that all of Council's plans and policies work together to achieve the goals of the Uralla Shire community. Under the Act, Council must prepare a number of plans which provide details on how Council intends to deliver services and infrastructure across both the short and long term, based on the priorities that have been identified through community engagement programs.

The Integrated Planning and Reporting Framework is illustrated in the diagram below:

Integrated Planning and Reporting Diagram



Our Planning Framework

Uralla Shire Council's Delivery Program 2022-2026 and Operational Plan 2024-2025 are two parts of the suite of Integrated Planning and Reporting documents. These documents are linked together by a matrix of actions that details how the community's long-term aspirations and outcomes will be achieved.

Long Term (10-Years) - Community Strategic Plan 2022-2031

The Community Strategic Plan 2022-2031 was developed in consultation with the Uralla Shire community. The long term community aspirations for the future direction of Uralla Shire have been captured as Community Goals within the Community Strategic Plan. Long Term Strategies have been included and they outline how the Community Goals will be achieved.

Medium Term (4-Years) Delivery Program 2022-2026

The four year program details the Principal Activities which Council will undertake in order to work towards achieving the Community Goals of the Community Strategic Plan.

Short Term (1-Year) Operational Plan 2024-2025

The annual Operational Plan lists activities Council will undertake in the coming 12 month period. The Operational Plan also includes the Statement of Revenue Policy, which contains the annual budget, rates and charges, borrowings, and fees and charges.

This suite of documents is underpinned by Council's Resourcing Strategy which consists of a Long Term Financial Plan, Asset Management Plans and Workforce Plan. These documents outline how Council has considered, in the medium to long term, the Shire's finances, assets and workforce to achieve the Community Strategic Plan goals.

Addressing the Quadruple Bottom Line

The Integrated Planning & Reporting framework is designed to help improve the sustainability of the community, the local government area, and the Council using the 'quadruple bottom line' (QBL) approach. This is made up of four themes – Society, Economy, Environment and Leadership.

Society, also commonly referred to as community, is the physical and emotional health of the community and how they interact with each other within the community and with others who use and support the local services and facilities.

Economy is not financial management, rather it is about where Council spends the community's money and how it provides connectivity and support for the local economy and encourages investment and employment opportunities for the local government area.

Environment refers to ecological pressures and the state of natural resources.

Leadership, also commonly known as governance, relates not only to the way Council interacts and works with the community but also the way the community and other agencies might become involved with delivering the Operational Plan's objectives. It also relates to democracy and the operations of the elected Council.

Our Community Goals

1. Our Society

Strategic Objective: We have an accessible, inclusive and sustainable community.

- 1.1 A growing community with an active volunteer base and participation in community events
- 1.2 A safe, active and healthy shire
- 1.3 A diverse and creative culture that celebrates our history
- 1.4 Access to and equity of services



2. Our Economy

Strategic Objective: We drive the economy to support prosperity

- 2.1 An attractive environment for the business sector
- 2.2 Grow and diversify employment through existing and new businesses
- 2.3 Communities that are well serviced with essential infrastructure



3. Our Environment

Strategic Objective: We are good custodians of our environment

- 3.1 To preserve, protect and renew our beautiful natural environment
- 3.2 Maintain a healthy balance between development and the environment
- 3.3 Avoid, reduce, reuse (repair), and recycle (recover) wastage to minimise waste disposal
- 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure and services



4. Our Leadership

Strategic Objective: We are an independent shire and well-governed community

- 4.1 Informed and collaborative leadership in our community
- 4.2 A strategic, accountable and representative Council
- 4.3 An efficient and effective independent local government





OUR ELECTED MEMBERS

From left to right: Councillors Lone Petrov, Tom O'Connor, Bruce McMullen, Leanne Doran, Mayor Robert Bell, Councillors Robert Crouch, Tim Bower, Sarah Burrows, and Tara Toomey.

Roles and responsibilities

Local government elections were held in December 2021 at which time the Mayor and eight Councillors were elected, four from each of the two wards, for a three year term.

The Mayor's role includes chairing meetings of Council, presiding at civic functions, representing the Council to other local governments and levels of government and, when necessary, exercising Council's policymaking functions in-between meetings.

Each Councillor has the responsibility of representing needs of the whole community when making decisions. Councillors are responsible for making decisions on all areas of policy and strategic priorities which have a direct impact on the projects and services Council carries out.

Decisions are adopted through a majority voting system, with each Councillor allocated one vote. In the case of a tied vote, the chairperson (usually the Mayor) must make the casting vote.

Councillors must appoint a General Manager, who is responsible for Council's day-to-day operations and the implementation of policies and decisions. Council operates within a legislative framework of the Local Government Act 1993 (NSW) and other NSW and Commonwealth legislation.

The Councillors, as the elected body of Council, are responsible for delivery of programs and services identified in the Delivery Program. At the conclusion of a Council term, an End-of-Term Report is provided to the community detailing achievements in implementing the Community Strategic Plan.

With the current term of Council concluding in August 2024, we wish to thank all of our current Councillors for their leadership, guidance and support.

Operational Plan Structure

The Operational Plan is presented in this document in five key parts:

1. Overview
2. Operational Plan
3. Budget,
4. Statement of Revenue Policy, and
5. Fees and Charges

Part 1: Requirements of the Operational Plan

The general requirements of the Operational Plan are as follows:

- detail the work that will be done in support of the Delivery Program
- allocate responsibilities for each project, program or action.
- identify suitable measures to determine the effectiveness of the projects, programs and actions undertaken.
- include a detailed budget for the actions to be undertaken in that year.
- include Council's Statement of Revenue Policy for the year covered by the Operational Plan

Public exhibition requirements for the Operational Plan

The draft Operational Plan must be publicly exhibited for at least 28 days, and submissions received by the Council in that period must be considered, before the final Operational Plan is adopted by the Council.

Council must publish a copy of its Operational Plan on the Council's website within 28 days after the plan is adopted.

A map showing those parts of the local government area to which the various rates will apply (including each category and subcategory of the ordinary rate and each special rate included in the Operational Plan) must be available on the Council's website and available for public inspection at its office (and any other places it determines) during the exhibition of the Operational Plan.



Part 2:

Operational Plan 2024-2025

The Operational Plan sets out Council's proposed actions which will be undertaken to meet the third year of the Delivery Program activities. The Operational Plan also outlines who is responsible for each action; Council's primary role in each action either as a leader, a provider or as an enabler; and a measure and target to determine when the action is achieved.



Asset Management Responsibility Asset Manager

Why?

Asset Management focuses on optimising the whole of life costs of infrastructure assets, while meeting the present and future service delivery needs of the community while minimising exposure to risk.

What?

Infrastructure assets are integral to meeting the community's social, economic and recreational needs. We are responsible for a large and diverse asset base and a significant portion of Council's resources are spent operating, maintaining, improving and growing these assets for the benefit of the Uralla Shire community. Asset Management, through a set of overarching international standards, develop, implement, monitor, improve and report on policy, procedure and resources (framework) for the sustainable lifecycle of the infrastructure assets owned, controlled and maintained by Council.

How?

Through review and management of Council's Asset Management Framework, which informs Council's Long Term Financial Plan, support and inform Council on the projected costs and timelines to produce sustainable infrastructure asset bases while considering economic, environmental, social and cultural impacts.

Community Strategic Plan Objectives

- **2. ECONOMY - We drive the economy to support prosperity.**
- **4. LEADERSHIP - We are an independent shire and well-governed community.**

Strategies

- 2.1 An attractive environment for the business sector
- 2.3 Communities that are well serviced with essential infrastructure
- 4.3 An efficient and effective independent local government

Delivery Program Activities

- 2.1.2 Operate the Uralla Caravan Park
- 2.3.11 Maintain and renew building infrastructure
- 4.3.1 Operate in a financially compliant manner
- 4.3.9 Review, update and maintain asset management plans and registers
- 4.3.15 Integrate asset data with resource planning systems, data modelling, capital expenditure, asset management plans preparation and financial management

Operational Plan Actions

Measure of Success

Council Role

2.1.2.1	Oversee the contracted management of the Queen St Caravan Park.	Contractor operating in accordance with conditions and service standards required by the contract	Provider
2.1.2.2	Prepare a Business Plan for the Queen St Caravan Park	Business plan adopted and action plan commenced	Leader
2.3.11.1	Develop an efficient rental condition assessment and inspection procedure	I. scheduled tenancy property inspection undertaken II. rental properties maintained in accordance with Residential Tenancy Agreements	Provider Asset Owner

4.3.1.3	Complete OLG re- valuations for TAMP and STAMP	I. internal auditors deem Transport and Storm water revaluations ready to submit II. OLG accept revaluations	Provider Asset Owner
4.3.9.3	Review and update Asset Management Policy	I. Updated Policy reported to Council	Provider Asset Owner
4.3.9.4	Review and Update Asset Management Strategy	I. Updated AM strategy endorsed by Council II. Yr. 1 activities in AM Strategy completed	Provider Asset Owner
4.3.15.1	Identify and strategise any asset renewal and maintenance backlogs	III. backlog identified IV. backlog treatment plan reported to Council	Provider Asset Owner
4.3.15.2	Receive updated assessment and revaluation data. Refer audit analysis. Update all AMP's for new Council	Updated AMP's reported to Council	Provider Asset Owner r
4.3.15.3	Review Asset Management Information Systems.	I. Select strategy and identify budget II. implement system	Provider Asset Owner

Operational Numbers		
Income	Expenses	Net Result
\$275,813	\$702,065	(\$426,253)
Capital Numbers		
Income	Expenses	Net Result
-	\$125,000	(\$125,000)

Asset Management Projects for 2024/2025	Total Project cost	Grant Funding
Depot Office Upgrade & Asbestos Remediation Plan plus St1 Works.	\$200,000	0%
Aged Persons Unit x 4 – Accessibility	\$15,000	0%
Queen St Caravan Park Electrical Upgrade	\$80,000	0%
Demolish and reconstruct Bundarra Depot Amenity block	\$20,000	0%
White IT communications building facelift	\$5,000	0%
Squash court building carpet.	\$7,000	100%



SOCIETY
ECONOMY
ENVIRONMENT

Development and Planning

Responsibility Manager Development and Planning

Why?

The community seek confidence that our Strategic Planning and Development Assessment processes are transparent and take a balanced approach to development while meeting our legislative obligations.

What?

The service undertakes assessment, determination and facilitation of planning matters including: Planning proposals, development applications, construction certificates, complying development, building and subdivision certificates, pre-lodgement advice, Fire Safety Statements and upgrades, building compliance inspections and advice to Council and public in all aspects of the development assessment and strategic planning process.

How?

Provide high quality strategic planning, development and certification assessment and advice in accordance with the Local and State Planning requirements taking into consideration the environmental, social and economic impacts.

Engage with NSW Government, agencies, development/building industry and the broader community to achieve optimum development outcomes.

Community Strategic Plan Objectives

- **1. SOCIETY - We have an accessible, inclusive and sustainable community.**
- **2. ECONOMY - We drive the economy to support prosperity.**
- **3. ENVIRONMENT - We are good custodians of our environment**

Strategies

- 1.3 A diverse and creative culture that celebrates our history
- 2.2 Grow & diversify employment through existing & new businesses
- 3.2 Maintain a healthy balance between development and the environment

Delivery Program Activities

- 1.3.6 Support sustainable population growth and develop infrastructure to meet the needs of this regional growth
- 2.2.6 Review and update the Local Environmental Plan to provide desired land use zonings to encourage growth
- 2.2.8 Review and update the Development Control Plan
- 2.2.9 Encourage quality commercial, industrial and residential development
- 2.2.5 Provide a development and planning service
- 2.2.9 Encourage quality commercial, industrial and residential development
- 3.2.1 Provide education and information to assist in providing effective, regulatory, and compliance services for the community
- 3.2.3 Promote developer contributions

Operational Plan Actions

Measure of Success

Council Role

- | | | | |
|---------|---|---|--------|
| 1.3.6.1 | <p>Convene a Community Advisory Body for the Renewable Energy Community Benefit fund per Council's policy</p> | I. Establish a Community Advisory Body in accordance with the | Leader |
|---------|---|---|--------|

		adopted Terms of Reference by December 2024	
1.3.6.2	Commence Housing Strategy	<ul style="list-style-type: none"> I. Complete initial round of community consultation by December 2024 II. Compile Draft Strategy for Council consideration by May 2025 III. Exhibition of Draft Strategy by June 2025 	Leader Enabler
2.2.6.1	Commence preparation for LEP review	<ul style="list-style-type: none"> I. Complete commercial and industrial land audit II. Finalise project delivery plan for LEP review by September 2024 	Provider
2.2.8.1	Commence Review of Development Control Plan	Council endorsed draft for Public Exhibition by April 2025	Provider
2.2.9.1	Pursue development opportunities to optimise return on investment for Rowan Avenue Industrial Land	<ul style="list-style-type: none"> I. Obtain Transport for NSW determination for highway access by Dec 24 II. Pursue development opportunities for the Industrial land business case regarding optimum land use by Jan 2025 	Provider
3.2.1.1	Produce educational material for sustainable development and PRE-DA advice	<ul style="list-style-type: none"> I. draft and distribute 4 fact sheets (or equivalent) comprising FAQ, PRE-DA Service, Sustainable Development, Animal Compliance by March 2025 	Provider Leader

Operational Numbers

Income	Expenses	Net Result
\$690,334	\$945,801	(\$255,466)

Capital Numbers

Income	Expenses	Net Result
-	-	-

NB: 1 FT is 50:50 cost share with Walcha Council (Ranger)
1FTE is funded through the EnergyCo agreement.



Environmental Management Responsibility Manager Environment and Waste

Why?

To address the community's desire for climate action and healthy natural environments, where government and the community work together to preserve, protect and renew our beautiful natural environment, and plan for Council and the community to maintain a healthy balance between development and the environment in order to transition to net-zero emissions community.

What?

This service involves Council working with the community in relation to local climate change mitigation, adaptation, monitoring and reporting, biodiversity planning, contaminated lands controls, development assessment for environmental impacts, volunteer management and partnerships, waste minimisation and environmental advocacy.

How?

Coordinate Council's volunteer, environmental and conservation programs, activities, and events aligned with the Uralla Public lands Tree Management Guidelines, climate action and waste diversion strategies. Preparing, monitoring, implementing, reporting and reviewing environmental policies, strategies and plans.

Review of Environmental Factors and assessment of environmental issues associated with planning proposals and development applications, and management of the Tree Management Permit process for public lands. Undertake environmental monitoring programs, such as water, air quality, contaminated lands management, and pollution response.

Community Strategic Plan Objectives

- **3. ENVIRONMENT - We are good custodians of our environment.**

Strategies

- 3.1 To preserve, protect and renew our beautiful natural environment

Delivery Program Activities

- 3.1.1 Review and monitor vegetation and environmental protection measures for sensitive Council managed land
- 3.1.2 Prepare end-of-term state of the environment report (included in State of our Shire end-of-term report)
- 3.1.3 Manage and control weeds in Council's public reserves, open spaces, creek lands and public roads
- 3.1.4 Apply for grant funding to support environmental projects
- 3.1.5 Manage Crown Lands under Council care and control
- 3.1.6 Administer Native Title Act and Biodiversity Conservation Act in relation to Council activities.
- 3.1.7 Regulate and inspect Underground Petroleum Storage Systems as per Underground Petroleum Storage Systems Regulation 2019
- 3.1.8 Promote community greening projects and involvement in environmental conservation efforts
- 3.1.9 Develop a street tree master plan for Uralla and Bundarra in consultation with the community
- 3.1.10 Commence development of a Climate Change Policy

Operational Plan Actions

Measure of Success

Council Role

3.1.1.1

Commence the tree planting for the Ecological restoration of the Racecourse lagoon

I. finalise procurement of service provider

II. First batch of tree planting by Spring 2024

III. Phase 1 of Environmental Trust Fund grant acquitted

Provider

3.1.4.1	Commence the tree planting for the Ecological restoration of the Racecourse lagoon	Grant application lodged with the Biodiversity Conservation Trust	Provider
3.1.4.2	Apply for the Biodiversity Conservation Grant	Grant application lodged with the Biodiversity Conservation Trust	Provider
3.1.5.1	Finalise and adopt the Plan of Management for Racecourse lagoon	Racecourse Lagoon Plan of Management adopted by Council	Provider
3.1.5.2	Continue development of the Plan of Management for the Gostwyck Road Reserve and the Bundarra Downs Reserve	Gostwyck Road Reserve and the Bundarra Downs Reserve draft Plans of Management produced	Provider
3.1.8.1	Complete the revegetation of the Mt Mutton Koala Habitat	SNEL grant acquittal completed	Provider
3.1.10.1	Draft the proposed Uralla Shire Council Climate Change Policy	Draft Climate Change Policy presented to Council	Provider

Operational Numbers		
Income	Expenses	Net Result
\$ 143,625	\$416,881	(\$273,256)
Capital Numbers		
Income	Expenses	Net Result
-	-	-

Environmental Projects for 2024/2025	Total Project cost	Grant Funding
Mount Mutton Bushland Reserve Restoration Project	\$15,000	100%
Conservation and Ecological Restoration of Racecourse Lagoon	\$60,106	100%

Council's investment in noxious weed management on land owned or under Council responsibility is budgeted at \$106,175 in 2024/25.

Additional projects may be undertaken subject to grant funding as approved by Council.



Waste Management

Responsibility Manager Environment and Waste

Why?

To work closely with community members and other relevant stakeholders within the shire to prevent, reduce, reuse (repair) and recycle (recover) wastage to minimise waste going to landfill through prevention, education and the use of innovative practises and technologies.

What?

Deliver high quality, value for money, customer focused Council Waste services to the Uralla community in the form of waste facilities and collection services. The service includes community waste education programs, kerbside waste collection services and recycling, operation of the Uralla landfill and resource recovery facility, operation of the Uralla CRC centre, operation of both the Bundarra and Kingstown transfer stations, public domain waste collection and cleaning of illegal dumping of waste.

How?

Domestic and commercial kerbside waste collection, resource recovery, recycling and landfilling operations. Provide education activities for the community on Council's services and environmentally focused values. Public bin and litter collection and cleaning of illegal dumping of waste. Operation of the Uralla landfill and resource recovery facility, operation of the Uralla CRC centre, operation of both the Bundarra and Kingstown transfer stations. Deliver an optional Food Organics Garden Organics (FOGO) program across the Uralla Shire Council LGA.

Community Strategic Plan Objective

- 3. ENVIRONMENT - We are good custodians of our environment.

Strategies

- 3.3 Avoid, reduce, reuse (repair), and recycle (recover) wastage to minimise waste disposal

Delivery Program Activities

- 3.3.1 Operate Uralla landfill and recycling centre
 3.3.2 Operate the Bundarra landfill until completion of life
 3.3.4 Operate the Kingstown waste transfer service
 3.3.5 Support anti-littering campaign and promote recycling
 3.3.6 Provide kerbside waste collection services
 3.3.8 Investigate opportunities for waste disposal from developers

Operational Plan Actions

Measure of Success

Council Role

3.3.1.1	Maintain compliance with environmental protection licence requirements for the Uralla landfill	No breaches	Provider
3.3.1.2	Investigate increased recycling opportunities in public spaces (e.g. Return and Earn)	Report on opportunities to increase recycling opportunities presented to Council	Enabler - Advocate
3.3.4.1	Maintain cost effective service levels the Kingstown waste transfer service	Maintain current operating hours	Provider - Asset owner
3.3.5.1	Develop and implement a consultation plan to inform the community about the	Complete year 1 initiatives of the communication plan	Leader - Educator

Waste Management Strategy			
3.3.6.1	Expand Kerbside Waste collection routes to achieve greater efficiency through economy of scale of operation	Revised Kerbside service commences July 2024	Provider
3.3.7.1	PROJECT: Progress the development of the Bundarra Transfer Station (SUBJECT TO GRANT FUNDING)	I. Grant applications lodged for funds to Progress the development of the Bundarra Transfer Station II. Construct and operationalise the Bundarra Transfer Station	Provider - Asset owner
3.3.8.1	Commence implementation of the Uralla Land Fill Master Plan including a Filling Plan and a Post Closure Plan	Complete year 1 initiatives of the Uralla Land Fill Master Plan	Provider

Operational Numbers		
Income	Expenses	Net Result
\$2,689,008	\$2,874,381	(\$185,373)
Capital Numbers		
Income	Expenses	Net Result
-	\$150,000	(\$150,000)

Waste Management Projects for 2024/2025	Total Project cost	Grant Funding
New waste transfer station at Bundarra – subject to grant funding	\$350,000	100%
Construct a new 24-hour windows wall and a new entry gate at the Uralla Landfill	\$60,000	0%
Construction of manager's office at the landfill	\$10,000	0%
Installation of water aerators on the leachate dam (EPA requirement)	\$25,000	0%
Connecting a trickle flow pipe from the leachate dam into the town sewer system	\$16,000	0%



Emergency Management Responsibility Director Infrastructure and Development

Why?

To maximise our preparedness, resilience and capacity to respond to a changing climate and the increasing rate and severity of natural disasters.

What?

The Emergency Management function contributes to Council's and the community's planning and preparation for significant emergencies impacting on the community and private and public assets.

How?

- Oversee the production and accuracy of the Uralla Local Emergency Management Plan
- Actively participate in and support the Local Emergency Management Committee
- Provide an officer to act as the Local Emergency Management Officer (LEMO)

Community Strategic Plan Objectives

- **1. SOCIETY - We have an accessible, inclusive and sustainable community.**

Strategies

1.2 A safe, active and healthy Shire

Delivery Program Activities

- 1.2.6 Participate on the Local Emergency Management Committee
- 1.2.7 Liaise with police, community organisations and the community to address crime, anti-social behaviour and maintain community safety
- 1.2.8 Plan for Uralla Shire Council response to natural disasters including bushfires, major storms and flood events
- 1.2.12 **ADVOCACY:** Advocate for legislative change for Rural Fire Service assets to be removed from Council ownership.

Operational Plan Actions	Measure of Success	Council Role
1.2.6.1 Participate as Local Emergency Management Officer on the New England Local Emergency Management Committee	Participate and attend meetings	Enabler - Advocate
1.2.7.1 Liaise with the police, emergency services and community groups to support community safety	Support provided	Provider
1.2.8.1 Review Emergency Management Plan	Annual review	Provider

Operational Numbers

Income	Expenses	Net Result
-	\$391,594	(\$391,594)

Capital Numbers

Income	Expenses	Net Result
-	-	-



Water Cycle

Responsibility Manager Water and Wastewater Services

Why?

To provide continuous and essential water and wastewater services, guaranteeing safe supply of drinking water to our community, ensuring compliance with public health regulations, safeguarding and protecting life, flora and fauna and to manage and effectively improve the quality and taste of our town water.

What?

The water and wastewater management service strategically plans for, investigates, and delivers improvements to current infrastructure and operations of water and sewer related treatments and its piping systems, ensuring safe water management practices and delivering clean and high-quality town water while processing wastewater to environmental and health standards. This service further operates and improves current sewerage networks allowing for continuous and safe sewer processes meeting expectations of the community while ensuring guidelines and regulations set by DPIE and EPA are being implemented with the aim of being safe, efficient, effective, and sustainable.

How?

- Ensuring regulations are being met through investigations, testing and reporting.
- Implementing water and wastewater related actions of Council's strategic plans and policies.
- Investigating current strategies and management practices ensuring safe water and wastewater strategies.
- Investigating current infrastructure and implement improvement where required to improve the current systems.
- Investigating funding opportunities on current practices and infrastructure to reduce the financial impact on Council and its residence.
- Facilitating community feedback and where possible address concerns and risks.
- Providing educational information on public water-wise management practices.
- Being responsive, reliable, and transparent on current practices, operations, and delivery.
- Taking responsible actions on concerns and risks addressed by the public and the councillors.

Community Strategic Plan Objectives

- **2. ECONOMY - We drive the economy to support prosperity.**
- **3. ENVIRONMENT - We are good custodians of our environment.**

Strategies

- 2.3 Communities that are well serviced with essential infrastructure
- 3.4 Secure, sustainable and environmentally sound water-cycle infrastructure and services
- 4.3 An efficient and effective independent local government

Delivery Program Activities

- 2.3.3 Operate Uralla Water Treatment Plant
- 2.3.4 Operate Bundarra Water Treatment Plant
- 2.3.5 Operate Uralla Sewage Treatment Plant
- 2.3.6 Operate Bundarra Sewage Treatment Plant
- 3.4.1 Provide water cycle infrastructure services and encourage efficient water use practices
- 4.3.9 Review, update and maintain asset management plans and registers

Operational Plan Actions

- 2.3.3.1 **Operate the Uralla Water Treatment Plant to reliably produce safe drinking water**

Measure of Success

Water delivery is in accordance with NSW Health Standards for the supply of potable water

Council Role

Provider - Asset owner

2.3.4.1	Operate the Bundarra Water Treatment Plant to reliably produce safe drinking water	Water delivery is in accordance with NSW Health Standards for the supply of potable water	Provider - Asset owner
2.3.5.1	Operate the Uralla Sewage Treatment Plant in accordance with licence conditions	I. Plant operated in accordance with licence conditions II. 0 instances of EPA breach	Provider - Asset owner
2.3.6.1	Operate the Bundarra Sewage Treatment Plant in accordance with best practice	I. Plant operated in accordance with licence conditions II. 0 instances of EPA breach	Provider - Asset owner
3.4.1.1	Promote efficient water use practices	I. Weekly water use stats and dam levels added to Council web page. II. Prepare Educational 3 fact sheets for distribution to the public and display on Councils website on water wise practices.	Leader - Educator
3.4.1.2	PROJECT: Progress the Integrated Water Cycle Management (IWCM) (Water security) Plan for bulk water, water security, demand projections, demand management and delivery capacity	Report draft plan to Council by December 2024	Leader - Strategic Planning
3.4.1.3	Investigate the quality of water supply to Uralla	I. Final report on system shortfalls and proposed improvements received by December 2024 II. Commencement of remediation action (if required)	Provider
3.4.1.4	PROJECT: Compile Groundwater drilling business case to determine viable supplementary water supply for Uralla township	Final report to Council by September 2024	Provider
3.4.1.5	PROJECT: Roll out new integrated water and sewer telemetry system for Uralla and Bundarra	New integrated water and sewer telemetry system for Uralla and Bundarra completed	Provider
4.3.9.1	Review and update Water Asset Management Plan (WAMP) renewals program	Revised WAMP reported to Council by December 2024	Provider
4.3.9.2	Review and update Sewerage Asset Management Plan (SAMP) renewals program	Revised SAMP reported to Council by May 2025	Provider

Operational Numbers		
Income	Expenses	Net Result
\$3,874,911	\$3,980,943	(\$106,032)
Capital Numbers		
Income	Expenses	Net Result
\$1,150,000	\$2,058,096	(\$908,096)

Water Cycle Projects (Water)for 2024/2025	Total Project cost	Grant Funding
Water mains – Replacement/ renewals subject to WAMP	\$193,811	0%
Water mains – new Duke/ East Street extension	\$70,000	0%
Water mains – Renewal of Lone Pine Bridge, Thunderbolts Way, Bundarra	\$100,000	0%
Water meters – Replacement of 170 x water meters as per WAMP	\$34,000	0%
Uralla WTP – SCADA telemetry system design, and integration into treatment plant	\$203,210	0%
Stop valves – Survey of valves' condition and acquisition of additional valves	\$20,000	0%
Bundarra – Clear water pump renewal	\$10,000	0%
IWCM – Arsenic study of Kentucky Creek Dam	\$110,000	90%
IWCM – Water security assessment of Uralla Shire	\$81,121	90%
IWCM – Facilitate workshops that consult both stakeholders and the community on possible Water Security Options	\$80,000	90%
IWCM – Scenario analysis/ financial modelling	\$19,845	90%
Groundwater Project – Finalise the development phase and begin the delivery phase	\$175,000	100%

Water Cycle Projects (Sewer)for 2024/2025	Total Project cost	Grant Funding
Uralla STP – SCADA telemetry design, and installation of new switchboards	\$350,000	0%
Relining – AC mains 150mm – 10% of 4424m	\$100,000	0%
Relining – Manholes x 28 – condition based priority	\$70,000	0%



SOCIETY

ECONOMY

LEADERSHIP

Facilities and Open Space Responsibility Manager Civil Infrastructure

Why?

Our community places a high value on quality and accessible public places and opportunities for sport, play, leisure, recreation, learning and cultural activities in the community.

What?

The Facilities and Open Space section delivers a works program which ensures that our communities are well serviced with essential infrastructure. The works program implements the operational and capital aspects of the relevant asset management plans to meet the agreed Levels of Service detailed in those plans.

How?

The Facilities and Open Space Team oversee the delivery and maintenance of Council's public amenities, sporting facilities, park structures, cemeteries and parks and gardens.

Community Strategic Plan Objectives

- **1. SOCIETY - We have an accessible, inclusive and sustainable community.**
- **2. ECONOMY - We drive the economy to support prosperity.**
- **4. LEADERSHIP - We are an independent shire and well-governed community**

Strategies

- 1.2 A safe, active and healthy shire
- 2.1 An attractive environment for the business sector
- 2.3 Communities that are well serviced with essential infrastructure

Delivery Program Activity

- 1.2.4 Support participation in sport
- 1.2.10 Operate Uralla community swimming pool (seasonal)
- 1.3.5 Implement Council's Disability Inclusion Action Plan
- 2.1.3 Maintain camping sites (Bundarra, Emu Crossing, Yarrowyck Crossing, Uralla Fossicking Area)
- 2.3.5 Provide cemetery services
- 2.3.7 Maintain parks, gardens, recreation facilities and open spaces
- 2.3.9 Review and analyse plant and equipment requirements to fit current and future needs

Operational Plan Actions

Measure of Success

Council Role

1.2.4.1	Provide sports field facilities.	Prepare Council facilities for use by Community sporting groups within budget limits.	Provider
1.2.10.1	Operate Pool for open season	Prepare for and service the Council agreed open season 2024/25.	Provider
2.1.3.2	Maintain camping sites	Implement maintenance to budgeted limits.	Asset Owner
2.3.7.1	Undertake Park maintenance schedule	Implement maintenance schedule to budgeted limits.	Asset Owner

2.3.8.1	Undertake Cemetery services as required	Complete appropriate service provision within budget limits	Provider
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Operational Numbers		
Income	Expenses	Net Result
\$98,774	\$1,184,846	(\$1,086,072)
Capital Numbers		
Income	Expenses	Net Result
\$172,854	\$1,076,589	(\$903,735)

Community infrastructure Projects for 2024/2025	Total Project cost	Grant Funding
Racecourse Lagoon carpark	\$15,000	100%
Pioneer Park amenity roof extension, slab and table settings, Stage 2 mosaic artworks	\$620,000	100%
Alma Park footbridge refurbishment, Rotary Club information shelter	\$40,000	100%
Bundarra Lions Park amenity refurbishment	\$4,000	100%
Court St amenity refurbishment	\$6,000	100%
Wooldridge fossicking area compost toilet upgrade	\$20,000	100%
Uralla Sporting Complex upgrades, tennis fence structure repair	\$25,000	100%
Uralla Pool original amenity and stores refurbishment	\$20,000	100%
Sunny Jim Mackay Park exercise equipment soft fall and shade sail,	\$18,000	100%
Bundarra Multipurpose Courts, exercise equipment shade sail, pathway, small children's play equipment	\$40,000	100%
Rehabilitation of Uralla Creek Stage 1	\$150,000	100%
Cemetery Niche Wall	\$20,000	0%



ECONOMY
ENVIRONMENT
LEADERSHIP

Works & Civil

Responsibility Manager Civil Infrastructure

Why?

Our community places a very high value on the natural environment and other outdoor environments and community infrastructure, as these features underpin our lifestyle. It is paramount that the community has access to safe and affordable infrastructure including roads, stormwater management and our parks and reserves.

What?

The Works and Civil section delivers a works program which ensures that our communities are well serviced with essential infrastructure. The works program implements the operational and capital aspects of the relevant asset management plans to meet the agreed Levels of Service detailed in those plans.

How?

The Works and Civil Section undertakes:

- maintenance grading of roads
- bitumen resealing of sealed roads
- reserve and cemetery mowing
- playground equipment maintenance
- stormwater maintenance and cleaning
- Footpath inspection and maintenance on a routine basis.
- Major upgrades are undertaken by the Civil and Works team when required.

Community Strategic Plan Objectives

- **1. SOCIETY - We have an accessible, inclusive and sustainable community.**
- **2. ECONOMY - We drive the economy to support prosperity.**
- **4. LEADERSHIP - We are an independent shire and well-governed community**

Strategies

- 1.2 A safe, active and healthy shire
2.3 Communities that are well serviced with essential infrastructure

Delivery Program Activities

- 1.2.1 Maintain Council's footpath network
1.2.2 Upgrade/expand Council's footpath network (subject to grant funding).
1.2.4 Support participation in sport
1.2.10 Operate Uralla community swimming pool (seasonal).
2.3.1 Upgrade/expand Council's road network (subject to grant funding)
2.3.2 Maintain and renew Council's road network
2.3.9 Review and analyse plant and equipment requirements to fit current and future needs
2.3.10 Maintain built and natural stormwater drainage

Operational Plan Actions

1.2.1.1

Maintain and inspect footpath network.

Measure of Success

Complete inspection of 100% of the constructed footpath network assets.

Council Role

Asset Owner

2.3.1.1	Implement capital road upgrading program in accordance with approved funding project schedules.	Complete 90% of road upgrading program within staging milestones.	Asset Owner
2.3.1.2	Undertake maintenance grading and road surface patching program.	Complete 90% of unsealed grading program in accordance with TAMP.	Asset Owner
2.3.2.2	Prepare and complete Road Resealing annual program	Complete 100% of budgeted reseals prior to April 2025	Asset Owner
2.3.9.2	Review utilisation for Plant and Equipment from previous financial year against current year works program	Review 100% of plant items used in Civil Infrastructure area.	Asset Owner
2.3.10.1	Verify stormwater drainage structures and pipes in accordance with the Asset Management Plan for future revaluation and maintenance.	Confirm location of 95% of drainage structures	Asset Owner

Operational Numbers		
Income	Expenses	Net Result
\$2,305,042	\$6,716,361	(\$4,411,319)
Capital Numbers		
Income	Expenses	Net Result
\$4,127,153	\$7,640,449	(\$3,513,296)

Grant funded road renewals scheduled for 2024/2025 (note: some grant funding is across multiple years)	Project Budget	% GRANT FUNDED
Gostwyck Road	\$500,000	100%
Thunderbolts Way (Scrubby Creek completion)	\$1,700,000	100%
Thunderbolts Way (Two Mile Creek completion)	\$750,000	100%
Thunderbolts Way (Laura Creek)	\$1,098,500	100%
Hawthorne Drive	\$500,000	100%



Community Care Responsibility Manager Community Care

Why?

Council supports initiatives to allow people who are older and people with a disability to retain as much independence as possible. The provision of in-home care services facilitates a higher level of independence.

What?

Tablelands Community Support offers a range of services to assist older people and people living with a disability to maintain their independence for as long as possible.

We offer services under a consumer directed model. We focus on consumer choices and their right to determine the supports that they access. We want to help consumers to remain independent and we offer a vast range of services across the New England region.

Services are funded through a mix of Commonwealth Department of Health and Aged Care and the National Disability Insurance Scheme and means tested consumer contributions.

How?

Tablelands Community Support

Council manages a team of contractors and direct support services and volunteers to prepare and deliver tailored care plans as agreed by consumers.

Council also delivers a governance framework to provide quality aged care and continuous improvement through policy development, audit and staff development and training.

Tablelands Community Transport

Tablelands Community Transport (TCT) through the administration and driver team provides safe and efficient transport options to eligible consumers.

TCT is funded through a mix of Transport for NSW funding and means tested consumer contributions.

Through Council, TCT maintains a fleet of three vehicles for service delivery.

Transport services enable consumers to make medical appointments and maintain social connections.

Services are provided on a booking basis.

Both TCS and TCT operate on a cost neutral basis.

Community Strategic Plan Objective

- **1. SOCIETY - We have an accessible, inclusive and sustainable community**

Strategy

- 1.1 A growing community with an active volunteer base and participation in community events
- 1.3 A diverse and creative culture that celebrates our history
- 1.4 Access to and equity of services.
- 4.2 A strategic, accountable and representative Council

Delivery Program Activity

- 1.1.1 Coordinate and facilitate Council volunteer programs
- 1.3.3 Liaise with Elders
- 1.3.5 Implement Council's Disability Inclusion Action Plan
- 1.4.2 Provide community support services
- 1.4.3 Provide community transport services
- 4.2.8 Provide an operational, risk managed, governance framework to support the achievement of Council's strategic objectives and legislative compliance.

Operational Plan Action

Measure of Success

Council Role

- | | | | |
|---------|---|---|----------|
| 1.1.1.2 | Host a civic reception to thank volunteers | Organisation wide Civic reception held during Volunteer Week in May 2025. | Provider |
|---------|---|---|----------|

1.1.1.3	Maintain TCT Volunteer numbers to support paid drivers	Maintain Volunteer numbers at 10	Provider
1.1.2.1	Draft and Adopt a Volunteer Framework to facilitate the opportunities for volunteers at Council	I. Adoption of Policy, handbook and Application Forms by September 2024. II. Recruit and maintain at least two (2) volunteers working specifically within TCS programs	Provider
1.3.3.1	Liaise with Elders and provide venue for meetings	I. Minimum of two customer satisfaction surveys undertaken II. Satisfaction rate > 70 % of all participants will have been gauged by a minimum of two (2) surveys.	Provider
1.3.5.2	Encourage progression of DIAP across Council and report on achievements.	Progress on 2022-2026 DIAP actions reported to Council in September 2024 and March 2025	Provider
1.4.2.2	Maintain currency of policies, procedures and practise to meet audit requirements.	Approved Provider status for delivery of CHSP, HCP and NDIS programs will have been maintained.	Provider
1.4.3.1	Co-ordinate drivers to deliver trips to eligible clients in accordance with Funding Body requirements	I. Trip Numbers delivered > 60% of funded outputs	Provider
1.4.3.3	Undertake Service Review	Business plan reviewing demand and resources reported to Executive	Provider
4.2.8.1	Convene an annual Consumer Advisory forum	I. issue a letter of invitation to all consumer and their representatives prior to September 2024. II. Convene a minimum of one consumer advisory forum comprising consumers and their representatives.	Provider
4.2.8.2	Undertake service review of the TCS/ TCT business function	I. Report service review outcome to Audit, Risk and Improvement Committee. II. Prepare improvement plan.	Provider

Operational Numbers		
Income	Expenses	Net Result
\$3,434,323	\$2,942,723	\$491,599
Capital Numbers		
Income	Expenses	Net Result
-	-	-



Library Services

Responsibility Librarian

Why?

Our community values access to and equity of services. The Uralla Library is a contemporary shared space which enables our community to access information and to connect with each other through programs and activities. Uralla Library is a social hub that provides an inclusive environment for all generations.

What?

Library services to Uralla Shire residents are provided through the Central Northern Regional Libraries partnership. Library members have access to a wide selection of information and leisure resources including books, magazines, DVDs, CDs, Large Print and Talking Books on CD. If an item is not available at your local branch it can be reserved or obtained through interlibrary loan. An extensive range of databases and eResources can also be accessed online at www.cnl.nsw.gov.au. Public access computers connect our community and visitors with ideas, technology and information. Use of the computers and access to Wi-Fi is provided free of charge.

How?

The Uralla Library operates 6 days per week and provides

- Resource loans to members.
- Free Wi-Fi and work/study spaces
- Programs and events for all members of the community (e.g. Book Club, Craft Workshops)
- Story time for toddlers and parents (including craft session)
- Home delivery service to the Uralla Area
- Artist of the month and themed monthly library displays
- Youth space with games and young adult books, movies and music

Community Strategic Plan Objectives

- **1. SOCIETY - We have an accessible, inclusive and sustainable community**

Strategies

- | | |
|-----|---|
| 1.1 | A growing community with an active volunteer base & participation in community events |
| 1.3 | A diverse and creative culture that celebrates our history |
| 4.1 | Informed and inspired leadership in our community |

Delivery Program Activities

- | | |
|-------|---|
| 1.1.1 | Coordinate and facilitate Council volunteer programs. |
| 1.3.2 | Provide library services and programs |
| 4.1.7 | Engage and collaborate with groups, businesses and potential developers |

Operational Plan Actions

Operational Plan Actions	Measure of Success	Council Role
1.1.1.4 Recruit 1 volunteer to support delivery of library services	Maintain 1 volunteer	Provider
1.1.1.5 Support volunteers to maintain operation of the Bundarra Library	I. Delivery of new library materials every 3 months II. Bundarra Library to be open to the public a minimum of 3 hours per week	Enabler

- | | | | |
|---------|--|---|----------|
| 1.3.1.1 | Promote library services and programs | Promotional displays at Uralla Community Expo, Uralla Seniors | Provider |
|---------|--|---|----------|

	at community events during the year	Expo and Thunderbolt Festival	
1.3.1.2	Provide library services and programs	Weekly library operating hours maintained at 30 hours over 6 days (excluding public holidays)	Provider
1.3.1.3	Prepare a Library Service delivery strategy and plan to increase activation of the Uralla Library facility	Adopted Library Service delivery plan	Leader
1.3.1.4	Manage the Service Level Agreement with Central Northern Regional Library	<ul style="list-style-type: none"> I. CNRL Service agreement is current II. 90% attendance to CNRL meetings and workshops 	Provider
4.1.7.1	Undertake a community survey to identify desired library services	Report on outcome of community survey presented to Council	Provider Leader

Operational Numbers		
Income	Expenses	Net Result
\$80,847	\$373,171	(\$292,324)
Capital Numbers		
Income	Expenses	Net Result
-	-	-



Community Development Responsibility Director Corporate and Community

Why?

We know that creating more opportunities for visitors and residents to come together from across the Shire, our remote townships and rural properties helps strengthen our shared culture, promotes economic activity, and supports creativity, physical and mental wellbeing.

What?

Council initiates, facilitates, and invests in a wide range of activities and events for, with and by our community, helping to promote civic engagement, participation and a strong and cohesive community.

How?

Council provides financial and in-kind support for community-led events such as Uralla's annual Fairy Festival, Thunderbolt Festival and Rotary Art Exhibition.

We also partner with our community to deliver an annual calendar of activities and events aligned to social awareness and commemoration events including Australia Day, NAIDOC Week, Youth Week and National Volunteers Week.

Council seeks additional funding to create additional experiences that bring our community together and contribute to the social, cultural and economic vibrancy of our shire.

Community Strategic Plan Objectives

- 1. SOCIETY - We have an accessible, inclusive and sustainable community

Strategies

- 1.1 A growing community with an active volunteer base & participation in community events
- 1.2 A safe, active and healthy shire
- 1.3 A diverse and creative culture that celebrates our history
- 2.1 An attractive environment for the business sector

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship
- 1.2.4 Support participation in sport
- 1.2.9 ADVOCACY: Lobby government, companies and other individuals to secure funding for cultural and creative expression fields
- 1.3.1 Support a culture inclusive of the arts
- 1.3.3 Liaise with Elders
- 1.3.7 PROJECT: Strengthen the identity of townships and villages

Operational Plan Actions

Measure of Success

Council Role

1.1.1.5	Host a civic reception to thank volunteers	Civic reception held	Provider
1.1.3.2	Administer Council community sponsorship	Donations allocated	Enabler - Facilitator
1.1.3.3	Coordinate Youth Week activities	Youth Week activities programmed and promoted	Enabler - Facilitator
1.1.3.4	Coordinate National Aborigines and Islanders Day Observance Committee Week events	National Aborigines and Islanders Day Observance Committee week activities programmed and promoted	Enabler - Facilitator

1.1.3.5	Coordinate Seniors Week events	Senior Week activities programmed and promoted	Enabler - Facilitator
1.1.3.6	Coordinate Volunteers Week events	Volunteers Week events programmed and promoted	Enabler - Facilitator
1.2.4.1	Support the Sports through Council programs and programs run by other organisations and businesses.	Continue membership with Northern Inland Academy of Sport pending further information from NIAS, for consideration.	Enabler - Facilitator
1.2.9.1	Apply for Youth Week funding	Successful funding	Provider - Part Funder
1.2.9.2	Apply for National Aborigines and Islanders Day Observance Committee week funding	Successful funding	Provider - Part Funder
1.2.9.3	Apply for Seniors Week funding	Successful funding	Provider - Part Funder
1.2.9.4	Apply for Volunteers Week funding	Successful funding	Provider - Part Funder
1.2.9.5	Apply for Australia Day funding	Successful funding	Provider - Part Funder
1.2.9.6	Investigate opportunities to apply for suitable grants to facilitate events in the community	Successful grant applications	Enabler - Information Channel
1.3.1.1	Support the Arts through Council programs and other organisations and businesses.	Continue membership with Arts North West pending further information from Arts North West, for consideration.	Enabler - Advocate
1.3.3.1	Liaise with Elders and provide venue for meetings	Room provided	Enabler - Advocate
1.3.4.2	Engage with the community to activate the Old Court House community space	Old Court House community space activated	Provider - Asset owner
1.3.5.1	Reporting and review of the Disability Inclusion Action Plan	Reporting completed	Provider
1.3.5.2	Promote correct use of accessibility language	Protocol on correct use of accessibility language promoted	Provider
2.1.4.1	Investigate opportunities to apply for suitable grants to facilitate vehicle charging without increasing cost to rate payers	Successful grant application	Enabler - Information Channel

Operational Numbers		
Income	Expenses	Net Result
-	\$156,659	(\$156,659)
Capital Numbers		
Income	Expenses	Net Result
-	-	-

NB: FTE cost is distributed across Corporate & Community Directorate

Community Capacity Building

Section 355 Committees

Uralla Shire Council has an ongoing commitment to provide community facilities and resources to meet the broad needs of the local community.

Uralla Shire Council committees have been established to advise Council on community needs in specific areas such as Australia Day celebrations. The committees are made up of dedicated community members who volunteer their time to provide insight and advice on initiatives that support the Community Strategic Plan in sectors such as arts and tourism and township activation.



Citizenship Ceremonies are an integral part of Australia Day

Currently Council has the support of three Committees:

1. Australia Day committee – to facilitate the Community's planning, organising and implementation of the annual celebration of Australia Day.
2. Bundarra School of Arts and community Consultative Committee – manage the Bundarra School of Arts Hall and to provide advice to, and work with, Council for the benefit of Bundarra and the surrounding community on various community issues and projects.
3. Uralla Township and Environs Committee – to provide strategic advice to Council on the future development and redevelopment of public spaces in and near the township of Uralla.

Donations to Service Groups

Council proposes to support community capacity building through the following donations to service groups:

Service Group	Donation 2024-2025
Arts North West	\$5,106
Australia Day Activities	\$2,500
Bush Bursary	\$3,000
Lanterns Festival	\$3,000
NIAS	\$2,100
Pre-school rent	\$22,677
Rotary Art Show	nil
School Presentation Nights	\$1,080
Street Stall (including overheads)	\$12,785
Thunderbolts Festival	\$12,000
Youth Services & NAIDOC	\$7,267 <small>(in addition, administration costs \$7500)</small>
Other Shire events & Community Grant Funds	\$1,000
TOTAL	\$72,515



McMaugh Garden Aged Care Facility

Responsibility Director of Nursing / Facility Manager

Why?

Council supports older people in the community who are unable to live at home. It includes accommodation and provides personal care 24 hours per day.

What?

McMaugh Gardens Aged care is fully accredited by The Aged Care Quality and Safety Commission. This ensures we are meeting the Aged Care Standards.

Our experienced team which includes administration, clinical care, hospitality, lifestyle and maintenance supports residents to live their very best life.

Councils' strong governance frameworks ensures we consistently meet and exceed required standards and any potential risks are identified and managed.

How?

Council offers a range of jobs that cater to the needs of our residents. Registered Nurses manage clinical care. Personal Care Assistants aid with activities of daily living Lifestyle Coordinators plan activities to enhance the residents' quality of life. Hospitality includes cleaning laundry and kitchen. Our Chefs provide nutritious food, cooked fresh daily based on the resident preferences. Maintenance office ensures the grounds and equipment are maintained. Additionally, the administration and support team ensure smooth operation of McMaugh Gardens.

Community Strategic Plan Objective

- 1. SOCIETY - We have an accessible, inclusive and sustainable community

Strategy

- 1.1 A growing community with an active volunteer base & participation in community events
- 1.4 Operate and maintain the McMaugh Gardens Aged Care Facility

Delivery Program Activity

- 1.1.1 Coordinate and facilitate Council volunteer programs
- 1.1.4 PROJECT: Seek grant funding and undertake a staged expansion of McMaugh Gardens
- 1.4.2 Provide community support services
- 1.4.4 Operate and maintain the McMaugh Gardens Aged Care Facility

Operational Plan Action

Measure of Success

Council Role

1.1.1.1	Encourage volunteering to support McMaugh Garden operations	100% of McMaugh Gardens Volunteers entered the Aged Care Volunteer Visitors Scheme (ACVVS).	Provider
1.1.4.1	PROJECT: Apply for funding for McMaugh Gardens Stage 1 Expansion (SUBJECT TO FUTURE DIRECTION AND GRANT FUNDING)	I. Grant application submitted	Provider
1.1.4.2	PROJECT: Progress staged expansion designs for McMaugh Gardens (SUBJECT TO FUTURE DIRECTION AND GRANT FUNDING)	I. Preliminary expansion plan submitted to Council	Provider
1.4.2.1	Coordinate Seniors Week events	I. Hold a resident and family senior week morning tea. II. Senior Advocate engaged to	Provider

		address residents during Senior's Week.	
1.4.4.1	Maintain McMaugh Gardens Accreditation, quality and compliance.	95% currency with Moving on Audit program	Provider
1.4.4.2	Manage McMaugh Gardens in a financially sustainable manner	(i) End of year financial position consistent with adopted budget	Provider
1.4.4.3	Successfully complete Aged Care Quality and Safety Commission Audits	(i) unqualified accreditation	Provider
1.4.4.4	Convene a Quality Care and Compliance Advisory Board	(i) Quality Care and Advisory Board formed and operational (ii) Quarterly reporting from Quality Care and Advisory Board to Council	Provider

Operational Numbers		
Income	Expenses	Net Result
\$4,961,253	\$4,610,472	\$350,781
Capital Numbers		
Income	Expenses	Net Result
-	\$200,000	(\$200,000)

Asset Management Projects for 2024/2025	Total Project cost	Grant Funding
Upgrade facility walkway roof	\$150,000	100%
Emergency works fund	\$50,000	0%



ECONOMY

Tourism

Responsibility Tourism Officer

Why?

Our community is justifiably proud of our town, its history, progressive businesses and industries and our magnificent natural environment. We recognise the value of the visitor economy and are keen to promote our Shire to increase visitation and strengthen our local economy.

What?

Council operates the Uralla Visitor Information Centre to provide an information service for visitors to our Shire to assist in maximising exposure of our local business and attractions and to encourage longer and more frequent visits to our Shire. The Visitor Information Centre liaises with local business and industry to ensure it has a complete register of businesses with up-to-date information on each. The Visitor Information Centre is also a member of the New England High Country group of Councils to take advantage of the broader destination branding and marketing.

How?

Council provides a fully staffed Visitor Information Centre which operates 361 days a year and provides assistance to locals and visitors about destinations and activities in our Shire and broader region.

Our Tourism officer promotes the Shire and its events through broader tourism networks and platforms such as New England High Country and Destination NSW.

Council also coordinates the Uralla Street Store through the Visitor Information Centre team. The Uralla Street Store is a Council initiative to provide free access to a main street shop front so that our community groups can promote themselves and raise funds for their causes.

Community Strategic Plan Objectives

- 2. ECONOMY - We drive the economy to support prosperity

Strategies

- 1.1 A growing community with an active volunteer base and participation in community events
- 2.1 An attractive environment for the business sector
- 2.2 Grow & diversify employment through existing & new businesses

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship
- 2.1.1 Operate the Uralla Visitor Information Centre
- 2.1.3 Maintain camping sites (Bundarra Caravan Park, Emu Crossing, Yarrowyck Crossing, Uralla Fossicking Area)
- 2.2.1 Maintain business support resources on Council's website

Operational Plan Actions

	Operational Plan Actions	Measure of Success	Council Role
1.1.3.1	Actively promote significant local community events such as the Uralla Show, Seasons of New England, Thunderbolts Festival through online channels and at the centre.	I. 100% of significant local community events are featured through Uralla VIC social media channels II. Annual community event register compile and publish on Councils webpage	Provider - Agent
1.1.3.4	Deliver the official opening of Councils new community spaces - Constellation of the South at The Glen, Pioneer Park, Rotary Park.	Event delivered. Positive feedback from community and stakeholders.	Provider
1.1.3.5	Deliver the inaugural Christmas Street Fair at Pioneer Park	Event delivered. Positive feedback from community	Provider

		and stakeholders.	
2.1.1.1	Hold Uralla VIC to industry standards to maintain Accreditation.	Achieve annual AVIC accreditation	Enabler - Advocate
2.1.1.2	Collaborate with other Councils and tourism bodies to promote Uralla Shire within the region	<ul style="list-style-type: none"> I. Maintain active membership of the New England High Country (NEHC) Group of Councils II. Attend 100% of NEHC meetings III. Leverage NEHC social media and advertising campaigns to feature at least 90% of Uralla events 	Provider
2.1.1.3	PROJECT: Develop and publish a printable tourism map for the Uralla Shire (SUBJECT TO GRANT FUNDING)	Project Delivery: an updated Uralla Shire printable and electronic format tourism map	Provider
2.1.3.1	Promote Shire camping sites (Bundarra Caravan Park, Emu Crossing, Yarrowyck Crossing, Uralla Fossicking Area)	Achieve a 10% increase in patronage to Uralla camp sites.	Provider
2.2.1.1	Liaise with Uralla Shire businesses to maintain a current Business Directory.	95% of business featured in Uralla Business Directory	Provider – Asset owner
2.2.1.2	Review and update business support services on Councils Website	Survey 90% of local Business	Enabler – Information Channel

Operational Numbers		
Income	Expenses	Net Result
\$20,078	\$298,796	(\$278,719)
Capital Numbers		
Income	Expenses	Net Result
-	-	-



URALLA STREET STORE

The Uralla Street Store is located at 60 Bridge Street. Council rents and maintains the street store providing it free of charge to community groups to support their fundraising efforts.



ECONOMY
SOCIETY
LEADERSHIP

Service Area **Civic Leadership**

Lead Officer **General Manager**

Why?

Our community places a high value on the leadership of all of its community groups to apply good governance, act in the interests of the community as a whole and advocate on behalf of the community.

The General Manager office is responsible to ensure that Council operates as an effective and independent local government in the interest of the broader community.

What?

The Office of the General Manager is a business unit within Council that directly supports the strategic functions of the Council. It acts as a conduit between the board (councillors) and staff to inform the achievement of organisational priorities as well as act as a liaison between external stakeholders.

How?

- Council is structured to provide, with maximum efficiency, the resources to execute its functions.
- Council acts within its capacity under the Local Government Act and applicable Regulations at all times.
- Council operates with openness, honesty and integrity and in the best interests of the community.

Community Strategic Plan Objectives

- 1. SOCIETY – We have an accessible, inclusive and sustainable community
- 2. ECONOMY – We drive the economy to support prosperity
- 4. LEADERSHIP – We are an independent Shire and well-governed community

Strategies

- 1.1 A growing community with an active volunteer base and participation in community events
- 1.2 A safe, active and healthy shire
- 1.4 Access to and equity of services
- 2.1 An attractive environment for the business sector
- 2.2 Grow & diversify employment through existing & new businesses
- 4.1 Informed and inspired leadership in our community
- 4.3 An efficient and effective independent local government

Delivery Program Activities

- 1.1.3 Support Council approved community events with in-kind support and/or sponsorship
- 1.2.9 ADVOCACY: Lobby government, companies and other individuals to secure funding for cultural and creative expression fields
- 1.3.6 Support sustainable population growth through the development of infrastructure to meet the needs of this regional growth
- 1.4.5 Conduct citizenship ceremonies
- 2.1.4 ADVOCACY: Lobby for the transition to renewable energy vehicles to occur without increasing the cost to ratepayers.
- 2.2.2 ADVOCACY: Lobby government to maintain and improve community housing and public transport service and infrastructure, and encourage business to provide a Taxi service
- 2.2.3 ADVOCACY: Lobby for government-funded infrastructure and services to keep pace with business and industry development in the region (education, transport, health)
- 2.3.4 ADVOCACY: Lobby for government-funded telecommunications infrastructure and services
- 4.1.1 Elected members govern Council in accordance with the Local Government Act 1993 (NSW)
- 4.1.3 Collaborate with the New England Joint Organisation to achieve outcomes for the community of interest
- 4.1.4 Collaborate with the New England Weeds Authority to manage declared noxious weeds

- 4.1.5 ADVOCACY: Advocate for the interests of the community through the NSW Country Mayors Association
- 4.1.6 ADVOCACY: Advocate for the interests of the community through the LGNSW Association
- 4.2.4 Adopt annual reports

Operational Plan Actions		Measure of Success	Council Role
1.1.3.3	Coordinate the Australia Day Activities	Obtain grant to support 2025 Australia Day celebration	Provider
1.2.9.1	Research funding opportunities and apply for grants across State and Federal Government in consultation with project owners and community stakeholders.	<ol style="list-style-type: none"> I. Total number of grant applications prepared and submitted II. Total dollar value of grant applications prepared and submitted III. Total dollar value of successful grants received IV. Grant funded projects are delivered and funding is fully acquitted in line with funder requirements 	Provider
1.2.9.2	Apply for NAIDOC Week funding	Application for NAIDOC week funding submitted.	Provider
1.2.9.3	Apply for Seniors Week funding	Application for Seniors Week funding submitted	Provider
1.4.5.1	Liaise with Department of Home Affairs for the facilitation of citizenship ceremonies	Facilitate the potential for at least 3 Citizenship ceremonies	Provider
2.1.4.1	Engage internally and externally to assess viability of EV chargers being installed on Council property and seek funding subject to recommendations.	<ol style="list-style-type: none"> I. Report outcome of research conducted into viability of EV chargers in Uralla II. Recommendations presented to Council on pursuing EV charging infrastructure III. Subject to recommendations, grant applications are submitted seeking external investment in EV charging hardware and software 	Provider
2.1.5.1	Engage with industry and state agencies to minimise the impact and maximise the benefits of renewable energy developments with reference to the Community Benefits Policy	VPA's negotiated with Energy Developers and Development conditions imposed in consents to manage development impacts	Provider
2.2.3.4	Advocate to State agencies, Ministers and the local members and in partnership with other Councils as appropriate on services and infrastructure requirements for Uralla Shire.	<ol style="list-style-type: none"> I. Submissions prepared on relevant Parliamentary Inquiries II. Correspondence to Ministers, local members and other MPs on key issues for Uralla. III. Participation in and collaboration with networks and relevant organisations. 	Provider
4.1.1.1	Workshops and briefings scheduled for Council	Advance notification and materials	Provider

	to provide relevant information prior to preparing Council reports for decision.	provided to Councillors to workshops/briefings as required	
4.1.1.2	Ensure Councillors are kept informed of legislative changes, current issues and opportunities.	<ul style="list-style-type: none"> I. Candidate information sessions conducted. II. Appropriate governance processes implemented during election period. III. Councillor swearing in and induction program conducted effectively. 	Provider
4.1.4.1	Appoint a proactive Council delegate to represent Council at all NEWA meetings	<ul style="list-style-type: none"> I. Council delegate attends 90% of NEWA meetings II. Council delegate provides a delegate report of NEWA meetings, operation and status at Council ordinary meetings at least 4 time per year 	Provider
4.1.5.1	Participate and attend Country Mayors Association meetings	Mayor (or appointed delegate) attends 90% of Country Mayor's Association meetings	Provider
4.1.6.1	Continue to engage with LGNSW and participate in forums and inquiries relevant to the interests of Uralla Shire.	<ul style="list-style-type: none"> I. 90 % Meetings attended. II. Submissions and correspondence prepared. III. Councillors kept informed. 	Provider
4.1.7.2	Ensure an open-door approach is applied to encourage developers and investors considering projects in Uralla Shire and provide relevant planning and infrastructure advice.	<ul style="list-style-type: none"> I. Pre-development meetings held with prospective developers. Information provided in a timely manner. II. Development applications are progressed in accordance with planning timeframes. 	Provider
4.3.6.2	Oversee the implementations of actions in the Workforce Management Strategy.	Workforce management strategy actions implemented.	Provider
4.3.16.1	Identify funding opportunities and risk, lead internal processes to prepare and acquit grants and maintain accurate records on all funded projects.	<ul style="list-style-type: none"> I. Council's central grants register is up-to-date and reconciles with budget and financial reporting II. Grant records (applications, supporting documentation and acquittal reports) are appropriately stored and accessible 	Provider

Operational Numbers

Income	Expenses	Net Result
-	\$1,001,393	(\$1,001,393)

Capital Numbers

Income	Expenses	Net Result
-	-	-

Country Mayors Association

The Country Mayors Association represents 97 rural and coastal Councils across NSW, advocating for local government and issues that affect our communities. The Country Mayors Association provides an opportunity for Council to meet to discuss specific issues that relate to areas outside the major metropolitan centres, in addition to looking at the bigger picture of the whole local government sector within the State. Some of the key priorities for the Country Mayors Association is converting waste to energy, improving roads and investing in new technologies.



LEADERSHIP
SOCIETY

Organisational Leadership Responsibility General Manager

Why?

Effective organisational leadership plays a crucial role in driving performance and cultivating growth within a company. Leaders establish strategic objectives, ensure teams are aligned with these goals, and inspire employees to achieve excellence. They offer clarity, guidance, and support, all of which contribute to enhancing individual performance.

What?

Organisational leadership shapes decision-making processes, motivates teams, and guides the achievement of objectives within a company. It is fundamental in moulding company culture, enhancing productivity, and ultimately contributing to overall success.

How?

Leaders wield influence in shaping organisational culture by consistently associating consequences with desired behaviours. This practice effectively communicates priorities, values, and underlying assumptions. Recognising the importance of organisational culture is crucial. It can be leveraged to strengthen existing norms or establish new ones, thus improving efficiency, communication, and collaboration within the organization.

Community Strategic Plan Objectives

- 1. SOCIETY – We have an accessible, inclusive and sustainable community
- 4. LEADERSHIP – We are an independent Shire and well-governed community

Strategies

- | | |
|-----|---|
| 4.1 | Informed and collaborative leadership in our community |
| 4.3 | An efficient and effective independent local government |

Delivery Program Activities

- 1.3.6 Support sustainable population growth and develop infrastructure to meet the needs of this regional growth
- 4.1.1 Elected members govern Council in accordance with the Local Government Act 1993 (NSW)
- 4.3.1 Operate in a financially compliant manner
- 4.3.6 Implement the Workforce Management Strategy
- 4.3.13 Provide human resource services that support a high performing team culture that can deliver the USC mission
- 4.3.16 Optimise grant funding to deliver Council's operations

Operational Plan Actions

Measure of Success

Council Role

4.1.1.4	Conduct Council meetings as required by legislation.	Council meetings conducted in accordance with the Local Government Act	Provider
4.1.1.5	Facilitate Council transparency by keeping to a minimum the number of closed Council meeting agenda items.	Occurrence of meetings being closed under section 10A of the Local Government Association minimised through use of confidential attachment where appropriate	Provider
4.3.6.6	Continue to offer confidential exit interviews.	Exiting employees provided with opportunity to undertake exit interviews to provide feedback to help inform workforce planning.	Provider
4.3.6.8	Continue the system for staff to provide informal feedback to General Manager and Executive. This system should allow for anonymous feedback	Feedback process available	Provider
4.3.13.6	Investigate shared services opportunities	Progressed within resources	Leader – Strategic Planning
4.3.6.15	Regularly review Work Health & Safety reports and statistics to identify opportunities to improve Work Health & Safety performance and drive down workers compensation premium	Reports reviewed, trends identified	Provider

Operational Numbers

Income	Expenses	Net Result
-	\$30,695	(\$30,695)

Capital Numbers

Income	Expenses	Net Result
-	-	-



LEADERSHIP

Service Centre

Responsibility Manager Governance and Service Centre

Why?

Excellent customer service provides our community with equitable access to information to all council business areas and provides opportunities to share feedback and provide suggestions to inform decision making.

What?

The service centre team provides a professional and efficient customer service experience with Council through a variety of methods including service desk, phone and message service and website communications. The Service Centre team aims to respond to 70% of customer enquiries on the first contact.

How?

The Service Centre team delivers services through:

- Providing a service counter function for payment receipt, enquiries and feedback
- Provides a telephone answering service for the organisation.
- Managing website and social media content

Community Strategic Plan Objective

- 4. LEADERSHIP – We are an independent shire and well-governed community.

Strategy

- 1.3 A diverse and creative culture that celebrates our history
- 4.2 A strategic, accountable and representative Council

Delivery Program Activity

- 1.3.5 Implement Council's Disability Inclusion Action Plan (DIAP)
- 4.2.7 Provide leadership and allocate resources to enable efficient operations in order to deliver the USC mission

Operational Plan Actions	Measure of Success	Council Role
1.3.5.1 Review and identify Council webpage improvements in line with the 2022-2026 DIAP	I. report to Council on activation of DIAP initiatives by March 2025	Provider
4.2.7.1 Continue to develop customer service procedures and service standards	I. 60% of Customer enquiries are answered by the Service Centre team on first contact II. 100 % of core Service Centre processes are documented III. Min 1 Service Centre Team Member will attain accreditation as a Justice of the Peace. IV. (iv) 95% of messages to the Service Team message bank returned within 24 hours	Provider

Operational Numbers		
Income	Expenses	Net Result
-	\$151,084	(\$151,084)
Capital Numbers		
Income	Expenses	Net Result
-	-	-



OUR CUSTOMER SERVICE COMMITMENT

We will...

- Greet you with a smile
- Communicate clearly and listen carefully
- Make things as simple as possible for you
- Provide accurate, prompt, friendly, courteous and professional service
- Keep records including audio recordings of interviews and meetings
- Acknowledge all written correspondence providing a detailed response within 10 working days, and where further investigation is required you will be notified of a completion date
- Provide after-hours services and response for emergency incidents
- Seek feedback from you on our service
- Respond to telephone enquiries within one business day

HOW TO CONTACT US

Council Administration is located at
Our customer service desk is available

32 Salisbury Street, Uralla
Monday to Friday 830am – 1pm / 2 – 430pm

Call us
Email us
Send us mail

(02) 6778 6300
council@uralla.nsw.gov.au
PO Box 106 Uralla NSW 2358

In an emergency or after-hours call:
Water / Sewer
Report all fires
SES (Flood / Storm)

0427 784 982
0427 784 304
000
132 500



Governance

Responsibility **Manager Governance and Service centre**

Why?

As custodians of community funds and assets it is paramount that all Council operations are undertaken with transparency and integrity and that risk and opportunity are factored into decision making.

What?

The Governance function facilitates a control framework to achieve legislative compliance, transparency and integrity of operation. Governance periodically appraises organisational compliance, understanding and effectiveness and reports status and progress to the Governing body and the Audit Risk and Improvement Committee.

As a facilitation service, Governance also assists the organisation with the application of governance controls through training, workshops and specialist advice.

How?

Governance services include:

Oversight and coordination of Integrated Performance and Planning

Policy framework and maintenance

Statutory Reporting

Risk Management and Continuous reporting

Administration of the Audit Risk and Improvement Committee

Insurance portfolio and claims management

Public Officer

Council meeting administration and support

Implementation of the Internal Audit program

Community Strategic Plan Objectives

- 1. SOCIETY – We have an accessible, inclusive and sustainable community
- 4. LEADERSHIP – We are an independent Shire and well-governed community

Strategies

- | | |
|-----|---|
| 1.1 | A growing community with an active volunteer base and participation in community events |
| 1.2 | A safe, active and healthy shire |
| 1.3 | A diverse and creative culture that celebrates our history |
| 4.1 | Informed and collaborative leadership in our community |
| 4.2 | A strategic, accountable and representative Council |

Delivery Program Activities

- | | |
|--------|--|
| 1.2.8 | Plan for Uralla Shire Council response to natural disasters including bushfires, major storms and flood events |
| 1.2.11 | Integration of safety system throughout organisation |
| 4.2.1 | Local government integrated planning and reporting documents prepared |
| 4.2.2 | Annual Operational Plan, budget and resourcing strategy prepared |
| 4.2.3 | Prepare annual reports |
| 4.2.4 | Adopt annual reports |
| 4.2.7 | Provide leadership and allocate resources to enable efficient operations in order to deliver the Uralla Shire Council mission |
| 4.2.8 | Provide an operational, risk managed, governance framework to support the achievement of Council's strategic objectives and legislative compliance |
| 4.3.6 | Implement the Workforce Strategy Implement the Workforce Strategy |
| 4.3.7 | Adopt the Delivery Program |
| 4.3.13 | Provide human resource services that support a high performing team culture that can deliver the Uralla Shire Council mission |

Operational Plan Actions		Measure of Success	Council Role
1.1.3.2	Administer Council community event sponsorship allocations	Event sponsorship provided in accordance with Council resolution	Provider
1.2.4.2	Support participation in sport through the Northern Inland Academy of Sport membership.	NIAS membership maintained	Provider
1.3.1.1	Support the arts through Arts North West membership	ArtsNW membership subscription renewed	Provider
4.1.2.1	Prepare for 2024 Local Government elections	I. Linked NSW Electoral Commission material to Council website Information and Education materials on the referendum distributed to Community via print and social media II. Complete 1 F2F Candidate information session and 1 on-line candidate information session	Provider
4.2.1.1	Undertake a review of the Community Strategic Plan	I. Community engagement plan adopted December 2024 II. Community Engagement completed March 2025 Draft updated CSP presented to Council April 2025	Provider
4.2.1.2	Prepare 2026 – 2030 Delivery Program	Draft 2026-2030 Delivery Program	Provider
4.2.1.3	Present end of term report	End of term report presented to Council August 2024	Provider
4.2.3.1	Present 2023/2024 annual report to November 2024 ordinary meeting.	Annual report presented to Council within legislated time constraints	Provider
4.2.8.2	Coordinate Audit Risk and Improvement Committee	ARIC meeting convened quarterly	Provider
4.2.8.3	Develop a standard reporting framework to provide ARIC business papers	Standard reporting framework endorsed by ARIC	Provider
4.2.8.4	Undertake new Councillor induction and professional development program	Councillor induction delivered in accordance with the Office of Local Government guidelines	Provider

Operational Numbers		
Income	Expenses	Net Result
\$2,085	\$73,864	(\$71,779)
Capital Numbers		
Income	Expenses	Net Result
-	-	-



LEADERSHIP

Records & Information

Responsibility **Manager Governance and Risk**

Why?

Council has a legislated obligation to ensure that it keeps a record of all of its activities to maintain transparency of operation. Our record keeping function provides the framework for documenting Council's activities and serves to fully inform future strategy and decision making.

What?

Our records and information function provides leadership and guidance to the organisation on individual responsibility of officers to maintain corporate records and oversees the control framework for the safe storage, retention and disposal of records in accordance with the Records Management Act.

Our record function also responds to information requests from the community.

How?

Record and information management is undertaken by:

- Providing a framework for the creation, storage, retention, and disposal of corporate records.
- Training the organisation on the correct procedures.
- Auditing record management processes to ensure organisational understanding and compliance.
- Responding to GIPA applications
- Reporting to State Records

Community Strategic Plan Objective

LEADERSHIP – We are an independent Shire and well-governed community

Strategy

4.3 An efficient and effective independent local government

Delivery Program Activity

4.3.14 Provide record management services that meet Council's record keeping obligations

Operational Plan Actions

Measure of Success

Council Role

Operational Plan Actions	Measure of Success	Council Role
4.3.10.2 Progress the backlog of disposal of records	I. 100% hard copy Development Applications records predating 1970 converted to electronic record and hard copy destroyed II. 100% of paper records past retention period destroyed. III. 100% of paper version of records held in CM10 destroyed.	Provider
4.3.10.3 Undertake annual self-audit Record Act compliance report	I. Audit completed and submitted prior to due date. Audit returns a maturity assessment score greater than 2023/2024	Provider
4.3.10.4 Progress transition to e-records	I) 85% of staff attend the annual CM10 refresher course (ii) Quarterly record keeping compliance report presented to Executive	Provider

Operational Numbers		
Income	Expenses	Net Result
-	\$29,729	(\$29,729)
Capital Numbers		
Income	Expenses	Net Result
-	-	-

NB: Records and Information staffed by Service Centre team.



LEADERSHIP

Information Technology (IT)

Responsibility IT Manager

Why?

Uralla Shire Council uses a variety of IT technology and services to assist in securing information while providing comprehensive and efficient management systems for both our staff members and the Community.

What?

The technology provides digital information in a secure and organised form, enabling information driven decisions and projections for the needs of our community.

How?

Support and Build on Councils current Information Technology Strategy Roadmap
 Implement effective and powerful tools for supporting Councils Core Information systems.
 Ensure Councils information systems maintain operational relevancy and are fit for purpose.
 Monitor and continue to engage in strong cyber security practices.
 Support and provide high-quality Customer facing services.

Community Strategic Plan Objective

- 4. LEADERSHIP – We are an independent Shire and well-governed community.

Strategy

4.3 An efficient and effective independent local government

Delivery Program Activity

- 4.3.11 Deliver an effective Information Technology platform and support the organisation to be current, innovative and efficient
- 4.3.13 Provide human resource services that support a high performing team culture that can deliver the Uralla Shire Council mission

Operational Plan Actions

Measure of Success

Council Role

4.3.6.1	PROJECT: IT upgrade to facilitate staff's ability to perform their roles successfully.	Commence upgrade	Provider
4.3.11.1	Transition information technology platform to new Managed Service provider	New managed service provider	Provider
4.3.11.2	Provide a help desk service	Tickets closed within 3 working days	Provider
4.3.11.3	Maintain uptime of information technology services during operating hours	>98% uptime	Provider
4.3.11.4	Undertake a desktop scenario test of Business Continuity Plan for information technology	Scenario test completed	Provider
4.3.11.5	Draft a Cyber Security Policy	Implement Cyber Security Policy	Provider
4.3.11.7	Commence Authority Altitude software version	Authority altitude commenced by Dec 2023	Provider

Numbers		
Income	Expenses	Net Result
-	\$158,070	(\$158,070)

Capital Numbers		
Income	Expenses	Net Result
-	\$85,000	(\$85,000)



Financial Management Responsibility Manager Finance and IT

Why?

The Uralla Shire community expects representation and service by an efficient and effective independent local government which operates in a financially compliant and sustainable manner.

What?

While Uralla Shire Council is a relatively small local government operation, it is still a complex and diverse business. Financial services oversee the strategic and operational financial management of Council through the Long Term Financial Plan, preparation of annual budgets and the processing of debtor and creditor accounts. Our financial services team ensures that we optimise our investment returns whilst managing investment risk as well as meeting audit and taxation requirements.

The team compiles both internal and external reports to provide information for effective decision making and assurance of the adequacy financial controls.

How?

The financial services team provides the following financial services:

- Raising and collection of rates and sundry debtors
- Management accounting and support
- Statutory accounting and reporting
- Tax management
- Compliance with financial legislative requirements
- Investment management
- Internal and External financial reporting
- Organisational training in financial matters

Community Strategic Plan Objective

- 1. SOCIETY – We have an accessible inclusive and sustainable community
- 4. LEADERSHIP – We are an independent Shire and well-governed community

Strategies

- 4.2 A strategic, accountable and representative Council
- 4.3 An efficient and effective independent local government

Delivery Program Activities

- 1.2.5 Own and resource the maintenance program for the Shire based regional fire service assets
- 4.2.2 Annual Operational Plan, budget and resourcing strategy prepared
- 4.2.7 Provide leadership and allocate resources to enable efficient operations in order to deliver the USC mission
- 4.3.1 Operate in a financially compliant manner
- 4.3.2 Review Council's performance against the Long Term Financial Plan
- 4.3.11 Deliver an effective information technology platform and support the organisation to be current, innovative and efficient
- 4.3.16 Optimise grant funding to deliver Council's operations

Operational Plan Actions

Measure of Success

**Council
Role**

4.2.2.1	Prepare Budget for 2025-2026 in coordination with the budget officers	I. (i) Budget Officers present draft service area budgets to Finance by March 2025 II. Draft Budget presented to Ordinary Council meeting in April 2025	Provider
4.3.	Review and improve the presentation of the Rates notice	Redesign rates notice format and presentation for issue of rates notices in 2025/2026	Provider
4.3.1.1	Design and develop monthly cash restrictions reporting	Monthly cash restrictions reporting incorporated into the monthly financial report from September 2024	Provider
4.3.1.2	Implement improved debt recovery process.	Keep the outstanding rate within the acceptable limit <10%	Provider
4.3.2.1	Review and revise Long Term Financial Plan	Presentation of Draft LTFP before December 2024	Provider
4.3.11.1	Commence action identified in USC Cyber Security Maturity Assessment audit	Report on progress to ARIC in line with agreed audit report timeframes	Provider
4.3.11.2	Create and deliver a IT induction and refresher training video	(i) IT induction video forms part of on boarding process (ii) 20% reduction in staff enquiries about suspicious links	Provider
4.3.11.3	Undertake a desktop scenario test of Business Continuity Plan for IT	(i) Desktop Scenario test undertaken prior to March 2025	Provider
4.3.11.4	Develop and implement a cyber security framework and strategy.	(i) Cyber Security strategy adopted by Strategy by September 2024 (ii) Yr 1 initiatives in the Cyber Security Strategy completed.	Provider
4.3.11.5	Undertake Council wide cyber security training.	(i) 95% of all staff undertake cyber security training (ii) 20% reduction in staff enquiries about suspicious links	Provider
4.3.11.6	Develop and deliver a finance training module for non-finance staff	I. 85% of relevant staff completed the training module II. measured improvement in financial literacy of budget officers.	Provider
4.3.12.1	Complete Authority Altitude	(i) Authority Altitude operational by September 2024	Provider

Operational Numbers

Income	Expenses	Net Result
\$7,240,908	\$344,388	\$6,896,520

Capital Numbers

Income	Expenses	Net Result
-	-	-



LEADERSHIP

Fleet, Stores and Workshops

Responsibility Team Leader Fleet, Stores and Workshops

Why?

Council values safety, transparency and value for money in all of its operations. The coordinated approach to overseeing Fleet, Stores and Workshop provides assurance to Council and the community of safe, cost effective and efficient operations.

What?

The Fleet function coordinates the acquisition and maintenance of all of council plant and vehicle requirements, including asset acquisition and disposal. The Fleet function also oversees fleet asset valuations and insurance claims processing.

The Stores function works towards centralising procurement services across the organisation to achieve economies of scale, value for money and cost/inventory control.

The workshop function provides the operational response to fleet and plant maintenance across the organisation for timely delivery of services.

How?

- Provides expertise in the management and analysis of fleet usage to optimise turnover and maintenance regimes.
- Delivers a procurement control framework through up to date policies and procedures and provides the broader organisation with procurement support services and training.
- Oversees stock control through requisitioning and inventory stock take.
- Delivers timely maintenance services to all aspects of Council fleet, plant, and infrastructure.

Community Strategic Plan Objective

LEADERSHIP - We are an independent Shire and well-governed community

Strategies

- 2.3 Communities that are well serviced with essential infrastructure
4.3 An efficient and effective independent local government

Delivery Program Activities

- 2.3.9 Review and analyse plant and equipment requirements to fit current and future needs
4.3.3 Effectively own and operate depots, workshop, plant, and equipment to undertake asset management and related services

Operational Plan Actions

Measure of Success

Council Role

2.3.9.1	Undertake Analysis of Purchases and Plant usage to streamline Procurement	Adoption of an updated procurement procedure	Provider
4.3.3.1	Implement updates to the Procurement Policy & Procedures and deliver organisation wide training	I. updated Procurement Policy adopted by Council by December 2024 II. 100 % of officer with financial delegation have undertaken training on the updated procurement procedure. III. 85% of all staff have completed general procurement awareness	Provider

		training	
4.3.3.2	Complete an internal audit of workshop and depot compliance requirements	<ul style="list-style-type: none"> I. Internal audit on workshop and depot compliance requirements completed by October 2024 II. Workshop and Depot compliance improvement plan adopted by Executive by February 2025 	Provider
4.3.3.3	Update Supplier Panels in accordance with the procurement policy.	Supplier Delivery Plan adopted by Executive by December 2025	Provider
4.3.3.4	Undertake compliance safety audit of the fuel management system	<ul style="list-style-type: none"> I. Fuel safety audit completed by September 2024 II. Fuel safety compliance plan adopted by Executive by November 2024 	Provider

Operational Numbers		
Income	Expenses	Net Result
\$86,247	\$102,885	(\$16,638)
Capital Numbers		
Income	Expenses	Net Result
-	\$1,021,818	(\$1,021,818)
NB: Includes cleaners		



Human Resources

Responsibility Human Resources Manager

Why?

Human Resources focuses on providing services, information, and assistance to support a high performing team culture.

What?

Human Resources and employee services that operate in keeping with Council's values and Customer Service Principles; while ensuring delivery of services align with associated Awards, legislations, and Acts.

How?

Provide support, advice, and information across the scope of employee services, including but not limited to:

- Talent acquisition, attraction, and retention, including succession planning;
- Performance and remuneration management;
- Learning and development;
- Return to Work Coordinator - Workers Compensation Management and Recover at work programmes;
- Work, Health and Safety; and
- Industrial relations.

Community Strategic Plan Objective

- SOCIETY - We have an accessible inclusive and sustainable community.
- LEADERSHIP - We are an independent shire and well-governed community.

Strategy

- 1.2 A safe, active and healthy Shire
- 4.3 An efficient and effective independent local government

Delivery Program Activity

- 1.2.11 Integration of safety system throughout organisation
- 4.3.6 Implement the Workforce Management Strategy
- 4.3.13 Provide human resource services that support a high performing team culture that can deliver the Uralla Shire Council mission

Operational Plan Actions	Measure of Success	Council Role
1.2.11.1 Utilise system to extract management report to identify improvement initiatives.	Quarterly incident reporting to executive/ Manex/ Audit Risk and Improvement Committee	Provider
1.2.11.2 Implement actions as outlined in the Statecover annual action plan.	I. Quarterly reporting to executive/ Manex/ Audit Risk and Improvement Committee. II. Annual actions completed.	Provider
4.3.6.1 Deliver 2024/25 Workforce Management Strategies	Completion of Workforce Management Strategy Actions for 2024/25	Provider
4.3.13.1 Deliver training on identifying corrective actions and close out incidents.	85% of people leaders have undertaken the Vault incident response training.	Provider
4.3.13.2 Renew the onboarding process, including policy and procedures for the	Onboarding management policy	Provider

	induction programme.	endorsed by ELT.	
4.3.13.3	Deliver training for induction programme.	85% of people leaders have undertaken the onboarding and induction training.	Provider
4.3.13.4	Renew the offboarding process, including policy and procedures.	Off boarding management policy endorsed by ELT.	Provider
4.3.13.5	Implement offboarding process.	85% compliance with offboarding process.	Provider

Operational Numbers		
Income	Expenses	Net Result
-	\$119,658	(\$119,658)
Capital Numbers		
Income	Expenses	Net Result
-	-	-
NB: 1 FTE is 50:50 cost share with Walcha Council		



Part 3: Budget 2024 - 2025

This part of the Operational Plan includes the 2024 – 2025 Budget Financial Pack.

High Level Summary of Financial Performance

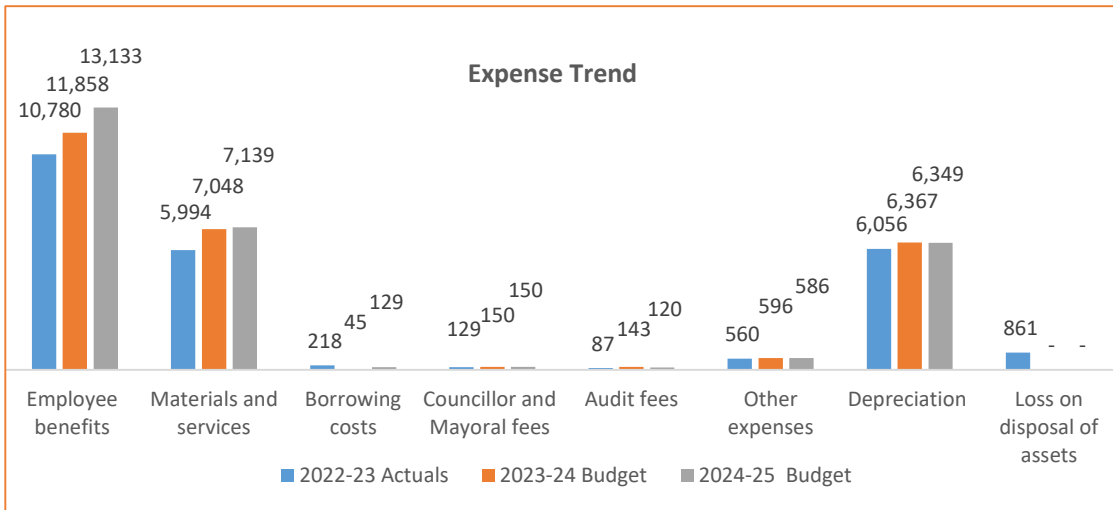
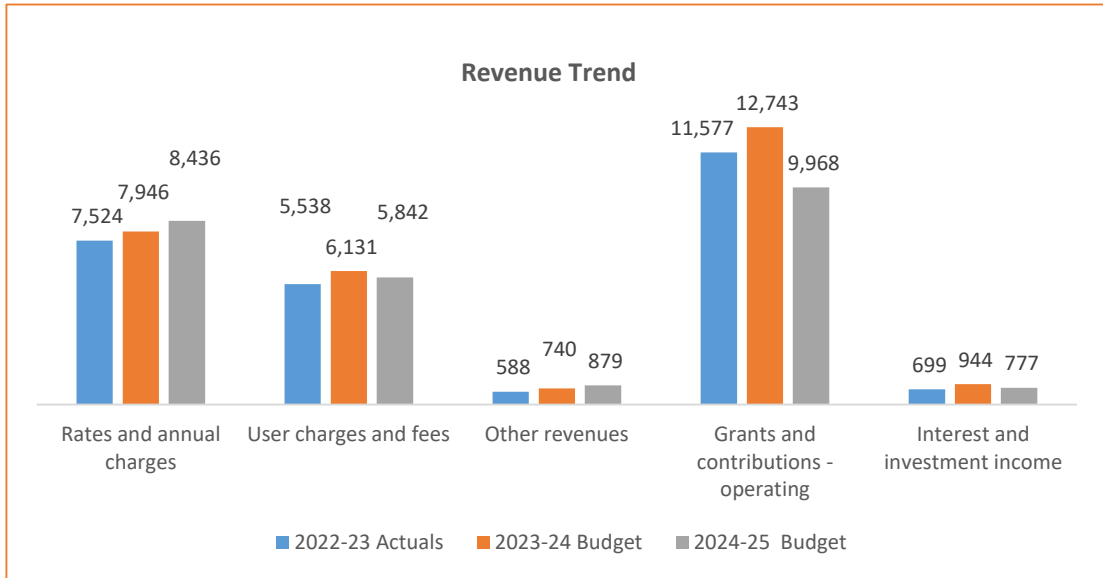
The consolidated financial performance of the Council for the year ended 30 June 2025 is provide below:

Particulars	Amounts in '000		
	2022-23 Actuals	2023-24 Budget	2024-25 Budget
Operating revenue	25,926	28,505	25,903
Less: Expenditures (exluding depreciation)	18,628	19,840	21,300
Operating result prior to depreciation	7,298	8,664	4,604
Less: Depreciation	6,056	6,367	6,349
Operating result Profit/(Loss)	1,242	2,297	-1,745
Grants for capital project funding	5,483	5,753	5,450
Overall result with capital grant	6,726	8,050	3,705

URALLA SHIRE COUNCIL
DRAFT BUDGET INCOME STATEMENT & CAPEX SUMMARY
FOR THE FINANCIAL YEAR 2024-25

			Amt in \$'000
	2022-23	2023-24	2024-25
	Actuals	Budget	Budget
Income from continuing operations			
Rates and annual charges	7,524	7,946	8,436
User charges and fees	5,538	6,131	5,842
Other revenues	588	740	879
Grants and contributions provided for operating purposes	11,577	12,743	9,968
Interest and investment income	699	944	777
Total income from operational activities	25,926	28,505	25,903
Expenses from continuing operations			
Employee benefits and on-costs	10,780	11,858	12,913
Materials and services	5,994	7,048	7,139
Borrowing costs	218	45	129
Councillor and Mayoral fees and associated expenses	129	150	162
Audit fees	87	143	120
Other expenses	560	596	836
Net loss/(gain) from the disposal of assets	861	0	0
Total expenses from continuing operations	18,628	19,840	21,300
Operating result - Profit/(Loss) before capital grants and depreciation	7,298	8,664	4,604
Less: Depreciation, amortisation and impairment	6,056	6,367	6,349
Operating result - Profit/(Loss) after depreciation	1,242	2,297	-1,745
Add: Grants and contributions provided for capital purposes	5,483	5,753	5,450
Overall result - Profit/(Loss) with capital grants	6,726	8,050	3,705
	2021-22	2022-23	2024-25 Total
Capital Expenditures	Actuals	Budget	Budget
Employee benefits and on-costs	1,152	1,781	1,798
Materials and services	1,504	9,351	10,559
Total Capex	2,656	11,132	12,357

Graphical Presentation of Budget



URALLA SHIRE COUNCIL
INCOME STATEMENT & CAPEX SUMMARY BY FUND
FOR THE FINANCIAL YEAR 2024-25

Amt in \$000

Income from continuing operations	General	McMaugh	Water	Sewer	Consolidated
Rates and annual charges	6,670	-	675	1,091	8,436
User charges and fees	3,669	1,109	1,007	57	5,842
Other revenues	874	5	-	-	879
Grants and contributions provided for operating purposes	5,427	3,717	824	-	9,968
Interest and investment income	426	131	136	84	777
					-
Total income from operational activities	17,067	4,961	2,643	1,232	25,903
Expenses from continuing operations					
Employee benefits and on-costs	8,815	3,363	396	340	12,913
Materials and services	3,951	1,025	1,838	324	7,139
Borrowing costs	127	3	-	-	129
Councillor and Mayoral fees and associated expenses	162	-	-	-	162
Audit fees	120	-	-	-	120
Other expenses	836	-	-	-	836
Net loss/(gain) from the disposal of assets	-	-	-	-	-
					-
Total expenses from continuing operations	14,011	4,391	2,234	664	21,300
Operating result - Profit/(Loss) before capital grants and depreciation	3,057	570	409	568	4,604
Less: Depreciation, amortisation and impairment	5,047	220	622	460	6,349
Operating result - Profit/(Loss) after depreciation	-1,990	351	-214	108	-1,745
Add: Grants and contributions provided for capital purposes	4,300	-	1,150	-	5,450
Overall result - Profit/(Loss) with capital grants	2,310	351	936	108	3,705
Capital Expenditures	General	McMaugh	Water	Sewer	Total
Employee benefits and on-costs	1,708	8	82	-	1,798
Materials and services	8,391	193	1,456	520	10,559
Total Capex	10,099	200	1,538	520	12,357

URALLA SHIRE COUNCIL
COMPARISON OF 2024-25 BUDGET WITH ORIGINAL BUDGET OF 2023-24

	2023-24	
	Original	2024-25
	Budget	Budget
Income from continuing operations		
Rates and annual charges	7,946	8,436
User charges and fees	6,081	5,842
Other revenues	781	879
Grants and contributions provided for operating purposes	9,263	9,968
Interest and investment income	744	777
Total income from operational activities	24,815	25,903
Expenses from continuing operations		
Employee benefits and on-costs	11,938	12,913
Materials and services	6,983	7,139
Borrowing costs	45	129
Councillor and Mayoral fees and associated expenses	150	162
Audit fees	143	120
Other expenses	516	836
Total expenses from continuing operations	19,775	21,300
Operating result - Profit/(Loss) before capital grants and depreciation	5,040	4,604
Less: Depreciation, amortisation and impairment	6,367	6,349
Operating result - Profit/(Loss) after depreciation	-1,327	-1,745
Add: Grants and contributions provided for capital purposes	5,753	5,450
Overall result - Profit/(Loss) with capital grants	4,426	3,705
	2023-24	2024-25
Capital Expenditures	Budget	Budget
Employee benefits and on-costs	1,781	1,798
Materials and services	8,412	10,559
Total Capex	10,193	12,357

URALLA SHIRE COUNCIL
COMPARISON OF 2024-25 BUDGET WITH ORIGINAL BUDGET OF 2023-24 BY FUNDS

Amt in \$000

	General Fund		McMaugh Gardens		Water		Sewer		Consolidated	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
Income from continuing operations										
Rates and annual charges	6,328	6,670	-	-	641	675	976	1,091	7,946	8,436
User charges and fees	4,119	3,669	962	1,109	928	1,007	72	57	6,081	5,842
Other revenues	747	874	34	5	-	-	-	-	781	879
Grants and contributions provided for operating purposes	6,021	5,427	2,972	3,717	270	824	-	-	9,263	9,968
Interest and investment income	431	426	135	131	139	136	39	84	744	777
Total income from operational activities	17,647	17,067	4,103	4,961	1,978	2,643	1,087	1,232	24,815	25,903
Expenses from continuing operations										
Employee benefits and on-costs	8,272	8,815	2,947	3,363	412	396	307	340	11,938	12,913
Materials and services	4,620	3,951	922	1,025	919	1,838	522	324	6,983	7,139
Borrowing costs	40	127	5	3	-	-	-	-	45	129
Councillor and Mayoral fees and associated expenses	150	162	-	-	-	-	-	-	150	162
Audit fees	143	120	-	-	-	-	-	-	143	120
Other expenses	516	836	-	-	-	-	-	-	516	836
Total expenses from continuing operations	13,742	14,011	3,873	4,391	1,331	2,234	829	664	19,775	21,300
Operating result - Profit/(Loss) before capital grants and depreciation	3,905	3,057	230	570	647	409	258	568	5,041	4,604
Less: Depreciation, amortisation and impairment (1)	5,220	5,047	233	220	500	622	415	460	6,367	6,349
Operating result - Profit/(Loss) after depreciation	-1,315	-1,990	-2	351	147	-214	-157	108	-1,327	-1,745
Add: Grants and contributions provided for capital purposes	5,573	4,300	-	-	180	1,150	-	-	5,753	5,450
Overall result - Profit/(Loss) with capital grants	4,258	2,310	-2	351	327	936	-157	108	4,426	3,705
Capital Expenditures										
Employee benefits and on-costs	1,755	1,708	-	8	21	82	5	-	1,781	1,798
Materials and services	7,247	8,391	25	193	712	1,456	428	520	8,412	10,559
Total Capex	9,002	10,099	25	200	733	1,538	432	520	10,193	12,357

URALLA SHIRE COUNCIL
CASH FLOW PROJECTION FOR THE FINANCIAL YEAR 2024-25

Amounts in '000

Particulars	2023-24	2023-24	Projection for Rest of 2023/24	2023-24	2024-25 Projection
	Original Budget	Actuals to March		Revised Projection	
Cash flow from operating activities					
Rates and annual charges	7,946	8,015	-	8,015	8,436
User charges and fees	6,081	3,334	2,124	5,458	5,842
Other revenues	781	600	401	1,001	879
Grants and contributions provided for operating purposes	9,263	8,451	5,197	13,649	9,968
Interest and investment income	744	964	91	1,055	777
Net loss/(gain) from the disposal of assets	-	21	176	198	-
Cash inflow from operations	24,815	21,386	7,991	29,376	25,903
Expenses from continuing operations					
Employee benefits and on-costs - Opex	11,938	8,885	2,973	11,858	12,913
Materials and services - Opex	6,903	5,038	1,428	6,466	7,139
Borrowing costs	45	64	33	98	129
Councillor and Mayoral fees and associated expenses	150	99	52	150	162
Audit fees	143	37	133	171	120
Other expenses	596	202	407	610	836
Cash outflow for operations	19,775	14,326	5,028	19,353	21,300
Net cash flow from operating activities	5,041	7,060	2,962	10,023	4,604
Cash flow (grants) for capital projects					
Grants and contributions provided for capital purposes	5,753	1,145	2,990	4,135	5,450
Capex - Employee benefits and on-costs	1,781	639	1,142	1,781	1,798
Capex - Materials and services	8,412	3,785	2,312	6,098	10,559
Net cash flow from capital projects	-4,440	-3,278	-465	-3,743	-6,907
Cash flow from financing activities					
Loan from bank	1,000	-	-	-	450
Less: Loan repayment	187	144	43	187	259
Net cash flow from financing activities	813	-144	-43	-187	191
Unrestricted cash		1,002		3,456	1,344



Part 4: Revenue Policy, Rates, Annual Charges & Fees 2024-2025

This part of the document includes Council rates, charges and levies to be applied.

Contents

Part 4: Statement of Revenue 2024-2025	1
Rating Policy	3
Revenue Policy	3
Rate Income	3
Rates	3
Rates Structure – 2024/2025	5
Annual Charges	7
Water Supply - Access Charges	7
Water Supply – Consumption Charges	7
Sewerage Charges – Residential	8
Trade Waste Charges	9
Domestic Waste Management Service (Residential)	11
Commercial Waste Management Service	13
Borrowings	14
Pensioner Rebates	14
Interest on Rates & Charges	14
Fees and Charges	15
Pricing Policy	16
Rating Maps	17

Rating Policy

Revenue Policy

Council's Revenue Policy for Rates, Fees & Charges 2024-2025 outlines policy and pricing for those areas that Council receives income. The Revenue Policy is developed as part of the Operational Plan each year.

There are several sources of income available for Council, however, rates income remains the predominant source of income and is supplemented by statutory and other charges, user fees for services, grants and income from commercial endeavours.

Rate Income

Section 497 of the *Local Government Act 1993* provides the method for structure of a rate. A rate may consist of:

- (a) an ad-valorem amount (which may be subject to a minimum amount); or
- (b) a base amount to which an ad-valorem amount is added.

Uralla Shire Council utilises option (b), being the use of a base amount plus an ad-valorem.

A base amount is an amount paid by every rateable property in each land category, regardless of land value. An Ad Valorem amount (cents in the dollar is applied to Land Value) is the amount calculated in addition to the base amount. The base amount and Ad Valorem amount are combined to give the total amount of the rate.

The Valuer Generals Department is the agency which determines the unimproved capital value of all properties within a Council area for the purposes of rating and re-values all properties within the Uralla Shire Council area once every three years. A revaluation was carried out in 2022 and that has been used for rating purposes in this Operational Plan. Information on the valuation methodology can be obtained through the Valuer General website at

www.valuergeneral.nsw.gov.au/land-values/how-do-we-value-land/valuation-method.

Rates

The total amount of rate revenue to be collected from registered property owners at the commencement of a rating year (General Income) is set by IPART on behalf of the Minister for Local Government. This process, known as the 'Rate Peg', sets the percentage the Council can increase its General Income. Council's General Income from rates is proposed to increase by 4.5% in line with the IPART approved increase.

IPART has set the rate peg for the 2024-25 financial year using a new rate peg methodology. Details on the new methodology can be found at

[IPART - Information on Rate Pegging for NSW Councils 2024-2025](#)

Council determines the allocation of rates to each property based on categorisation, property values (unimproved land values) and the application of a base charge for each category or sub-category.

Council has not varied its categorisation structure for Ordinary Rates from 2023/2024. There are four land categories used for rating purposes, being: Farmland, Residential, Mining and Business. Council has made one sub-category of the Residential Category called Rural Residential.

Farmland Rate

The Farmland Rate applies to all rateable assessments categorised as farmland under Section 515 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Farmland Rate applies (whole of shire) is included at the end of this document.

Residential Rate

The Residential Rate applies to all rateable assessments categorised as residential under Section 516 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Residential Rate applies (whole of shire) is included at the end of this document.

Rural Residential Rate

The Rural Residential Rate applies to all rateable assessments categorised as Rural Residential under Section 529 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Rural Residential Rate applies (whole of shire) is included at the end of this document.

Business Rate

The Business Rate applies to all rateable assessments categorised as Business under Section 518 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Business Rate applies (whole of shire) is included at the end of this document.

Mining Rate

The Mining Rate applies to all rateable assessments categorised as Mining under Section 517 of the *Local Government Act 1993* throughout the whole of the Council area. A map of the area to which the Mining Rate applies (whole of shire) is included at the end of this document.

Rates Structure – 2024/2025

Rate Type	Category	Number of Assessment		Ad Valorem Amount		Base Amount (\$)		Total Rate Levy		Yield of Total Rate Levy	
		2024/ 25	2023/ 24	2024/ 25	2023/ 24	2024/ 25	2023/ 24	2024/ 25	2023/ 24	2024/ 25	2023/24
Ordinary	Farmland	604	601	\$2,637,704	\$2,523,086	\$177,818	\$169,963	\$2,815,522	\$2,693,898	61.57%	61.62%
Ordinary	Residential	1,474	1,463	\$433,991	\$414,531	\$433,946	\$413,736	\$867,937	\$831,378	18.98%	18.95%
Rural	Residential	874	868	\$529,729	\$505,397	\$257,306	\$245,470	\$787,034	\$752,565	17.21%	17.18%
Ordinary	Business	159	159	\$55,636	\$53,225	\$46,810	\$44,965	\$102,446	\$98,190	2.24%	2.25%
Ordinary	Mining	-	-	-	-	-	-	-	-	0.00%	0.00%
Total		3,111	3,091	\$3,657,061	\$3,496,239	\$915,878	\$874,134	\$4,572,939	\$4,370,373	100%	100%

Note:

The Base Rate for the FY 2024/25 is \$294.40. In 2023/24 the Base Rate was \$282.80.

Ad Valorem for the FY 2024/25 is \$0.2155 cents and 2023/24 \$0.2062 cents.

Average Rate for each Land Category 2024/2025

	Farmland	Residential	Rural Residential	Business	Mining
Approximate Total Rates from Category	\$2,815,522	\$867,937	\$787,034	\$102,446	\$0
% of Total Rates	61.57%	18.98%	17.21%	2.24%	0%
Number of assessments	604	1,474	874	159	0
Average rates per assessment	\$4,661	\$589	\$900	\$644	\$0
Total Land Value of category	\$1,223,823,400	\$201,360,180	\$245,779,850	\$25,813,700	\$0
% of Total Land Value	72%	12%	14%	2%	0%

Average Rate for each Land Category 2023/2024

	Farmland	Residential	Rural Residential	Business	Mining
Approximate Total Rates from Category	\$2,693,049	\$828,267	\$750,868	\$98,190	\$0
% of Total Rates	61.62%	18.95%	17.18%	2.25%	0%
Number of assessments	601	1463	868	159	0
Average rates per assessment	\$4,481	\$566	\$865	\$618	\$0
Total Land Value of category	\$1,223,684,670	\$201,045,380	\$245,115,250	\$25,813,800	\$0
% of Total Land Value	72%	12%	14%	2%	0%

	Farmland	Residential	Rural Residential	Business	Mining
Approximate Total Rates from Category	\$2,423,056	\$914,364	\$769,239	\$107,782	\$0
% of Total Rates	57.49%	21.70%	18.25%	2.56%	0%
Number of assessments	591	1,465	840	158	0
Average rates per assessment	\$4,100	\$624	\$916	\$682	\$0
Total Land Value of category	\$681,633,000	\$140,052,905	\$154,850,630	\$17,894,770	\$0
% of Total Land Value	68.55%	14.08%	15.57%	1.80%	0%

Annual Charges

Water Supply - Access Charges

In accordance with Section 501 of the *Local Government Act 1993*, it is proposed to levy a charge on all consumers connected to, or capable of being connected to, the Uralla or Bundarra water supply systems for water services, based on the table below.

Annual Water Access Charges						
Charge	Annual Fee		Number of Assessments		Total Revenue	
	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Uralla Water	\$456.00	\$435.75	1,275	1,265	\$581,400	\$551,224
Bundarra Water	\$456.00	\$435.75	237	237	\$108,072	\$103,273
Total					\$689,472	\$654,497

Water Supply – Consumption Charges

In accordance with Section 502 of the *Local Government Act 1993*, it is proposed to levy a charge for the consumption of water for all properties, as detailed in the table below:

Water Usage Charge				
Charge	Amount per KL		Estimated Revenue	
	2024/25	2023/24	2024/25	2023/24
Uralla Water Consumption Charge	\$4.55	\$4.35	\$833,281	\$794,710
Bundarra Water Consumption Charge	\$4.55	\$4.35	\$150,285	\$125,480
Total			\$983,566	\$920,190

Sewerage Charges – Residential

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all residential consumers connected to, or capable of being connected to, the Uralla & Bundarra sewer system for sewerage services, as detailed in the table below:

Annual Sewer Charges – Residential						
Charge	Annual Fee		Number of Assessments		Total Revenue	
	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Uralla Sewerage – Vacant	\$814.80	\$779.70	44	-	\$35,851	-
Bundarra Sewerage – Vacant	\$814.80	\$779.70	20	-	\$16,296	-
Uralla Sewerage	\$814.80	\$779.70	1036	1072	\$844,132	\$835,838
Bundarra Sewerage	\$814.80	\$779.70	159	178	\$129,553	\$138,787
Total					\$1,025,832	\$974,627

Sewerage Charges – Non-Residential

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all non-residential consumers connected to, or capable of being connected to, the Uralla or Bundarra sewer systems for sewerage services, that is the greater of:

- i) A charge calculated according to Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021
- ii) A charge that is equal to the Sewerage Charges - Residential

Annual Sewer Charges – Non-Residential						
Charge	Amount		Number of Assessments		Total Revenue	
	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Uralla Sewerage – Access	\$568.45	\$543.95	109	108	\$61,961	\$58,747
Uralla Sewerage – Usage	\$1.90	\$1.81	109	108	\$29,591	\$28,826
Bundarra Sewerage – Access	\$568.45	\$543.95	26	27	\$14,780	\$14,687
Bundarra Sewerage – Usage	\$1.90	\$1.81	26	27	\$6,848	\$4,154
Total					\$113,180	\$106,414

Trade Waste Charges

In accordance with Sections 501 and 502 of the *Local Government Act 1993*, it is proposed to levy a charge on all premises that are connected to, or capable of being connected to, the Uralla or Bundarra sewer systems and are classified as dischargers of Liquid Trade Waste according to Uralla Shire Council Trade Waste Policy and in line with the Department of Planning, Industry and Environment, Liquid Trade Waste Management Guidelines – 2021.

Trade Waste Charges – Non-Residential				
Charge	Amount		Total Revenue	
	2024/25	2023/24	2024/25	2023/24
Trade Waste – Annual Inspection Fee	\$100.00	\$91.00	\$5000.00	\$4,550.00
Trade Waste – Non-Compliance Charge	\$300.00	\$0	\$0	\$0
Trade Waste - Usage	\$1.65	\$1.60		\$947.00
Total			\$5,000.00	\$5,497.00

Stormwater Management Levy

In accordance with Section 496A of the *Local Government Act 1993*, it is proposed to levy a charge for the provision of stormwater management services.

The levy applies to all urban residential, business and industrial lots with impervious surfaces, as detailed in the table below:

Stormwater Management Levy						
Charge per lot	Amount		Number of Assessments		Estimated Revenue	
	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Urban Residential levy	\$25.00	\$25.00	1024	1016	\$25,600	\$25,400
Urban Strata residential levy	\$12.50	\$12.50	21	21	\$263	\$263
Charge per 350m ²	Amount		Number of Assessments		Estimated Revenue	
Urban Business and industrial	\$25.00	\$25.00	299	299	\$7,475	\$7,475

Environmental Levy

In accordance with Section 501 of the *Local Government Act 1993*, it is proposed to levy an annual charge on all rateable properties as an Environmental Levy. This charge recognises that all rateable properties potentially produce waste and hence should contribute to the costs of running Council's Waste Management Facilities. Gate charges will apply as per Council's Fees and Charges Policy.

Environmental Levy				
Charge	Annual Fee		Estimated Revenue	
	2024/25	2023/24	2024/25	2023/24
Environmental Levy	\$363.00	\$347.00	\$1,122,033	\$1,072,577

Domestic Waste Management Service (Residential)

In accordance with Section 496 of the *Local Government Act 1993* Council proposes to levy annual charges for the provision of waste management collection services on each parcel of rateable land for which services are available. The charges will be made as set out in the table below:

Waste Management Charge – Residential						
Charge	Annual Fee		Number of Services		Estimated Revenue	
	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Domestic Waste Service to Uralla, Bundarra and Invergowrie General Waste 140L & Recycling Waste 240L services (1 x each bin)	\$433.00	\$414.00	1936	1924	\$838,288.00	\$796,536
Kentucky Residential Domestic Waste Management – General Waste 240L (per bin)	\$305.00	\$291.50	82	83	\$25,010	\$24,195
Additional – All Residential Areas except Kentucky - General Waste 140L service (per bin)	\$266.00	\$254.50	21	18	\$5,586	\$4,581
Additional – All Residential Areas except Kentucky - Recycling Waste 240L service (per bin)	\$142.00	\$136.00	1	2	\$142	\$272
Additional – Kentucky - General Waste 240L service (per bin)	\$280.00	-	-	-	-	-
TOTAL					\$869,026	\$825,584

Domestic Waste Management Service (Non Rateable)

In accordance with Section 503(2) of the *Local Government Act 1993*, Council proposes to levy an annual charge for the removal of material from non-rateable properties. The charges will be made as set out in the table below:

Charge	Annual Fee	
	2024/25	2023/24
Uralla, Bundarra & Invergowrie – Domestic Waste charge – General Waste 140L & Recycling Waste 240L services (1 x each bin)	\$433.00	\$388.00
Kentucky – Domestic Waste Charge - 1 General Waste x 240L)	\$305.00	\$291.50

Commercial Waste Management Service

In accordance with Section 501 of the *Local Government Act 1993*, Council proposes to levy an annual charge for the removal of material from non-residential properties. The charges will be made as set out in the table below:

Waste Management Charge – Non-Residential			
Charge	Annual Fee	Number of Services	Revenue
	2024/25	2024/25	2024/25
Uralla, Bundarra & Invergowrie Commercial –Waste service - SMALL General Waste 140L & Recycling Waste 240L services (1 x each bin)	\$455.00	38	\$17,290
Uralla, Bundarra & Invergowrie Commercial –Waste service - Large General Waste 240L & Recycling Waste 240L services (1 x each bin)	\$565.00	90	\$50,850
Commercial Waste Service Kentucky - 1 x General Waste 240L	\$320.00	-	-
Additional – All urban except Kentucky -General Waste 140L service (per bin)	\$280.00	22	\$6,160
Additional – All urban areas - General Waste 240L service (per bin)	\$305.00	89	\$27,145
Additional – All urban areas except Kentucky - Recycling Waste 240L service (per bin)	\$142.00	47	\$6,674
TOTAL	-	286	\$108,119

The commercial waste management service has been amended to require customers to process both General Waste and Recycled Waste.

In 2024/2025 the Commercial service comprises an option for either a SMALL or LARGE based service as detailed in the table above. Customers can add any number of additional bins to the base service.

Borrowings

Proposed borrowings for the 2024/2025 financial year: \$450,000 for a Garbage Truck

Pensioner Rebates

Council is required by the State Government to offer a rebate of up to \$250 to all 'eligible' pensioners if they hold a Pensioner Concession Card from Centrelink on ordinary rates and domestic waste management services.

The rebate is extended if the property is serviced by Councils Water and Sewer by up to \$87.50 for each service connected.

The pensioner concession is only granted for the current rating year and only to eligible pensioners. The amount of the rebate will be proportioned according to the number of full quarters in the rating year after the commencement of pensioner eligibility. The eligible pensioner must:

- Be the owner and reside at the property.
- Hold either a Pensioner Concession Card (PCC) or,
- Gold card embossed with 'TPI' (Totally Permanently Incapacitated) or,
- Gold card embossed with 'EDA' (Extreme Disablement Adjustment).

If the land is jointly owned by others who are not eligible pensioners, the rebate will be apportioned based on the percentage of the ownership for the eligible pensioner residing at the location.

Council will verify the concessional eligibility of pensioners on a regular basis. If eligibility cannot be confirmed, the rebate will be reversed for all following full quarters of the year. A letter will be forwarded to the ratepayer advising the rebate has been removed from the account and any balance remaining to be paid.

Interest on Rates & Charges

Interest will be charged on overdue rates and charges as regulated by the Office of Local Government. Council will apply the maximum rate determined under this regulation. Interest will be calculated on a simple daily basis.

In accordance with section 566(3) of the *Local Government Act 1993*, the Minister has determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2024 to 30 June 2025 (inclusive) will be 10.5% per annum.

Fees and Charges

In accordance with Section 608 of the *Local Government Act 1993*, Council proposes a range of fees and charges as detailed in the **Fees and Charges Schedule 2024/2025** (Part 5). Council reserves the right to change any of the fees and charges or strike new fees and charges during 2024/2025.

The application of these fees and charges will reduce the level of cross subsidisation required to be funded by ordinary rates.

The following factors have been considered in determining the fees:

- the cost of providing the service;
- the importance of the service to the community;
- the price fixed by the relevant industry body;
- any factors specified in the Local Government Regulations;
- National Competition Policy;
- Goods and Services Tax legislation.

Council provides a range of goods and services where statutory charges are set by regulation, examples include:

- section 603 certificates;
- section 149 certificates;
- information supplied under *Government Information (Public Access) Act 2009*;
- impounding fees;
- dog registrations; and
- Building application fees.

Pricing Policy

Council is committed to providing a variety of goods and services which reflect concern for the individual and the wider community, and which meets the diverse needs of everyone who lives in, works in, or visits the Council area.

Council will ensure that charges are raised as equitably as possible. The charges or fees set have Goods and Services Tax (GST) included where applicable. Those charges or fees subject to GST are indicated in the Fees and Charges Schedule. The principles of competitive neutrality which is part of the National Competition Policy have been taken into consideration in the pricing policy.

Council adopts a user pays principle in the assessing and levying of fees and charges, whilst recognising the need for supplementing income in particular circumstances.

Council will ensure that all rates, charges and fees are set so as to provide adequate cash flows to meet operating costs and to assist in the provision of funding capital renewal and replacement.

Council will pursue all cost effective opportunities in order to maximise its revenue base and to seek an acceptable commercial rate of return on investments, subject to risk parameters.

Council recognises the need to set prices for goods and services in order to provide the most effective level of service to our community and to ensure resources are deployed most efficiently.

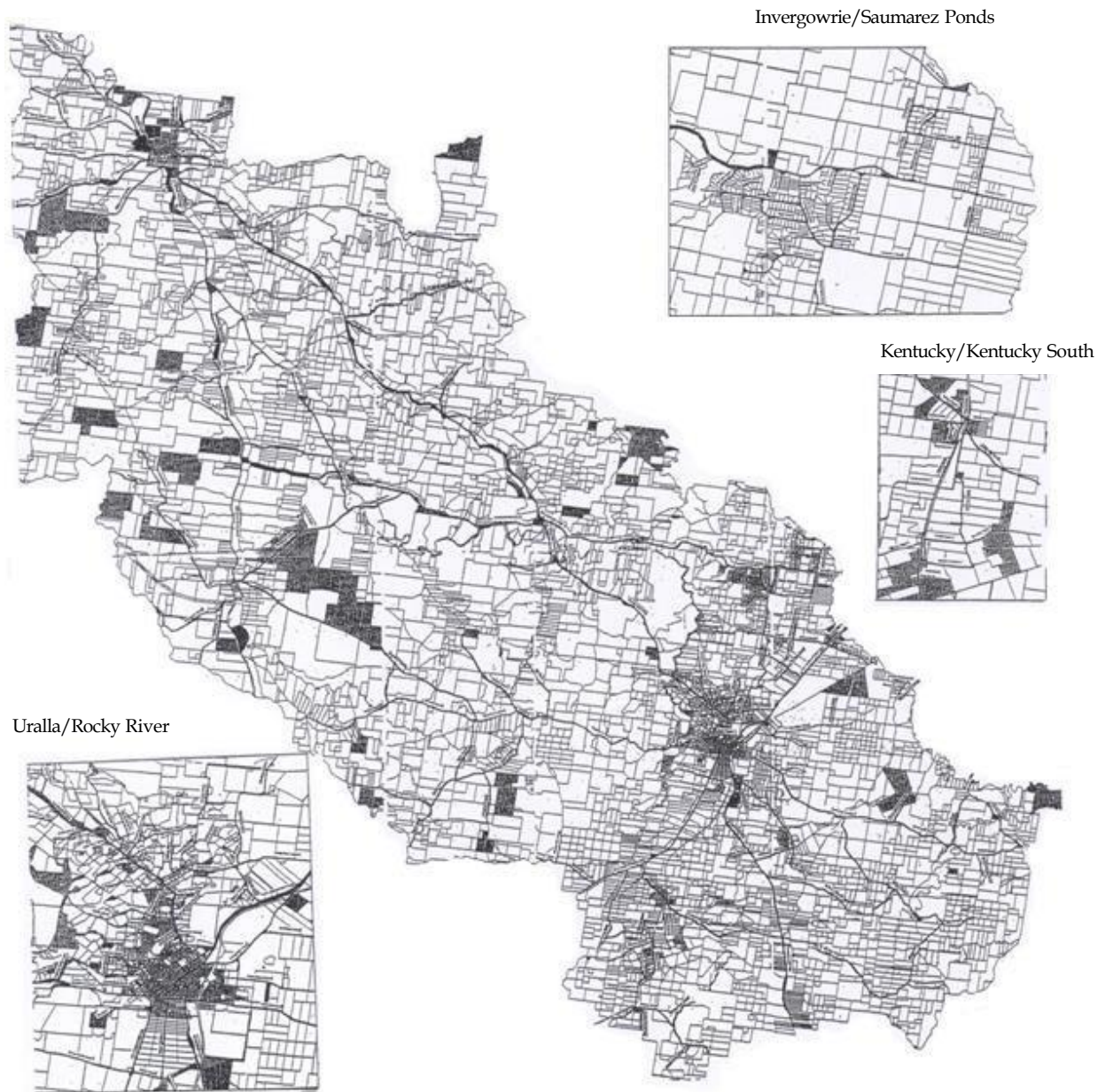
During the next financial year, Council will continue investigations into alternative methods of raising revenue with particular emphasis on user pays principles. Revision of Council's pricing policy will be undertaken during this period.

Council's pricing policy in relation to any particular good or service may be found in the relevant section of the Fees and Charges Schedule.

Council reserves the right to charge for any additional services or facilities, and to cater for legislative changes which are not identified in the fees and charges schedule.

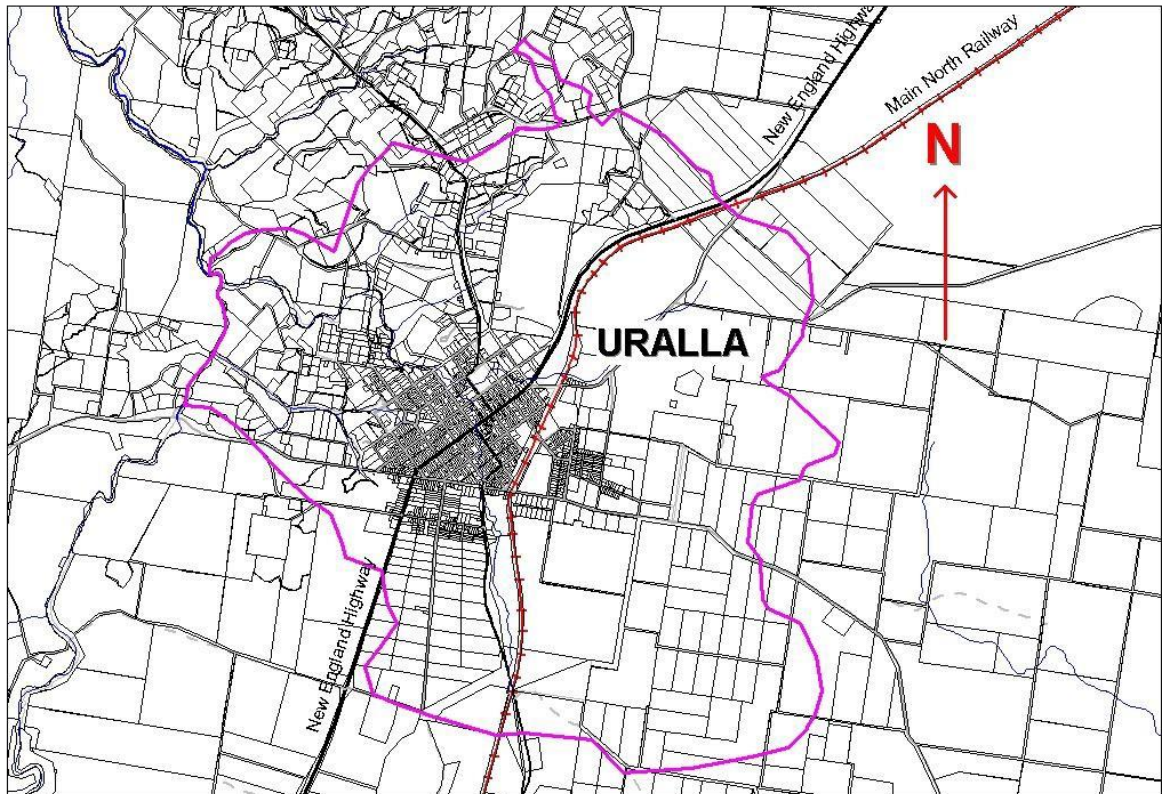
Rating Maps

Map of Ordinary Rate Area



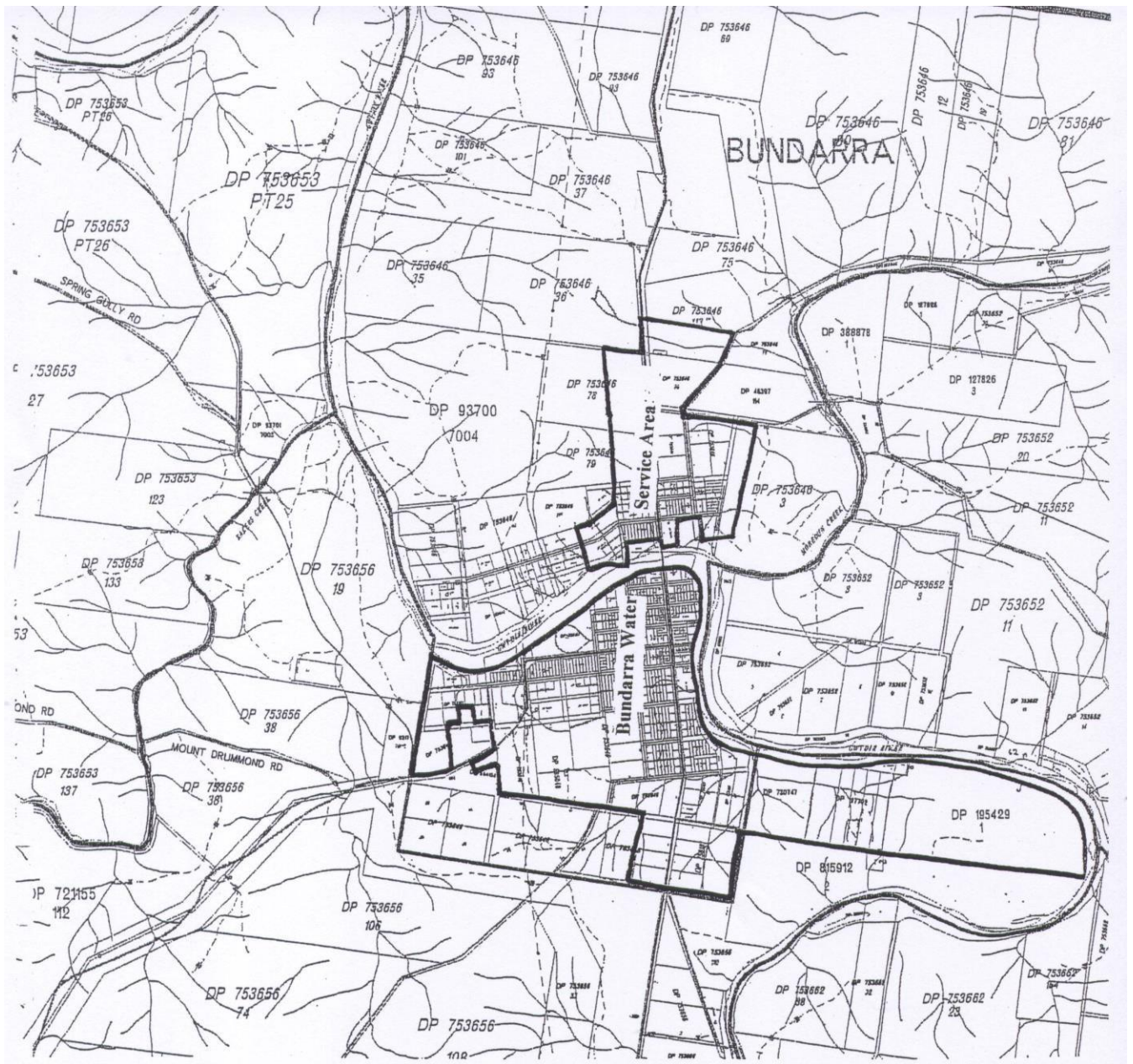
Uralla Shire applies the same base rate and rate in the dollar (ad valorem) for all rating categories (Farmland, Residential, Rural Residential, Mining and Business) across the Shire.

Map of Uralla Stormwater Catchment Area

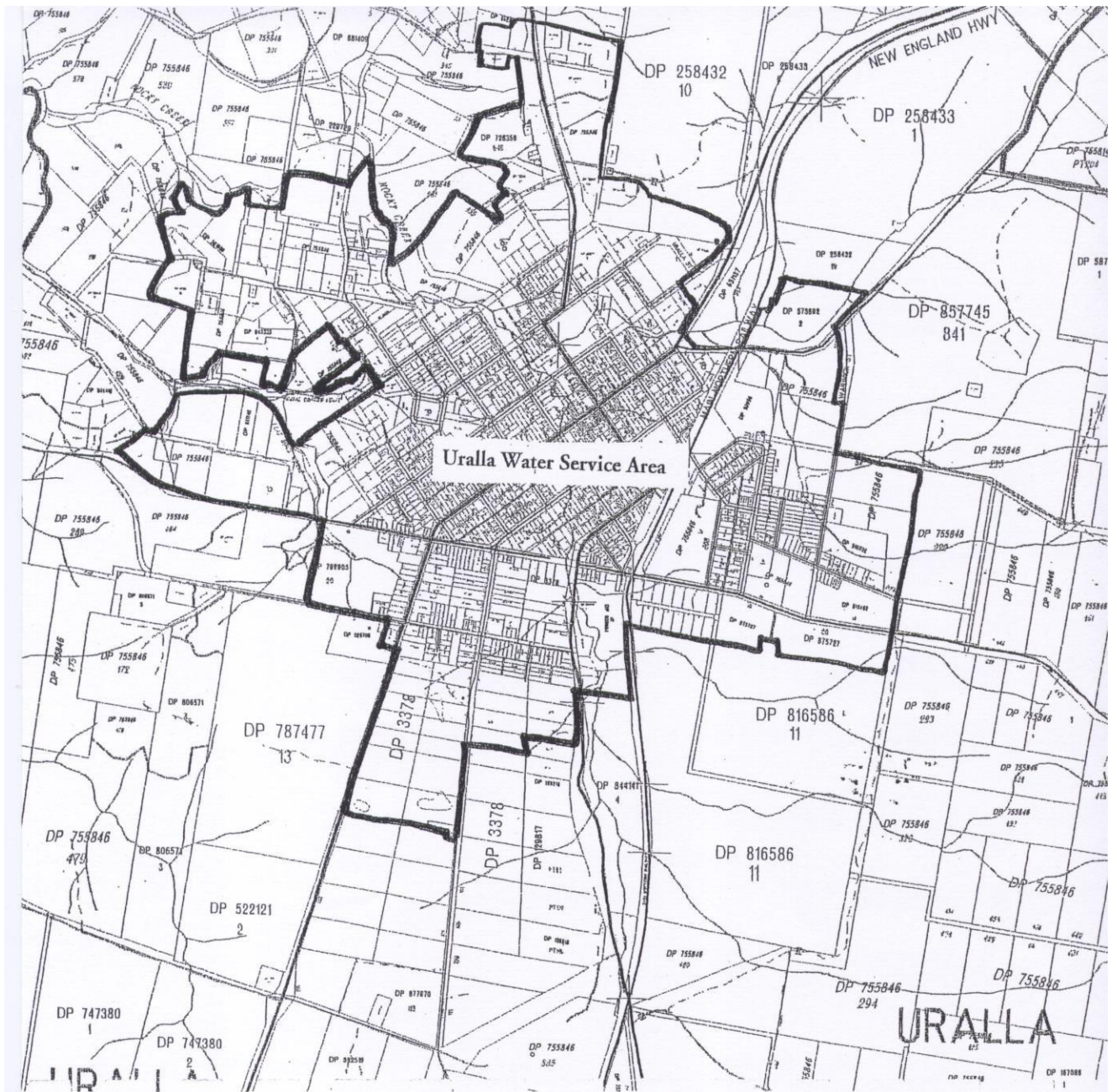


URALLA SHIRE COUNCIL URBAN STORMWATER CATCHMENT AREA

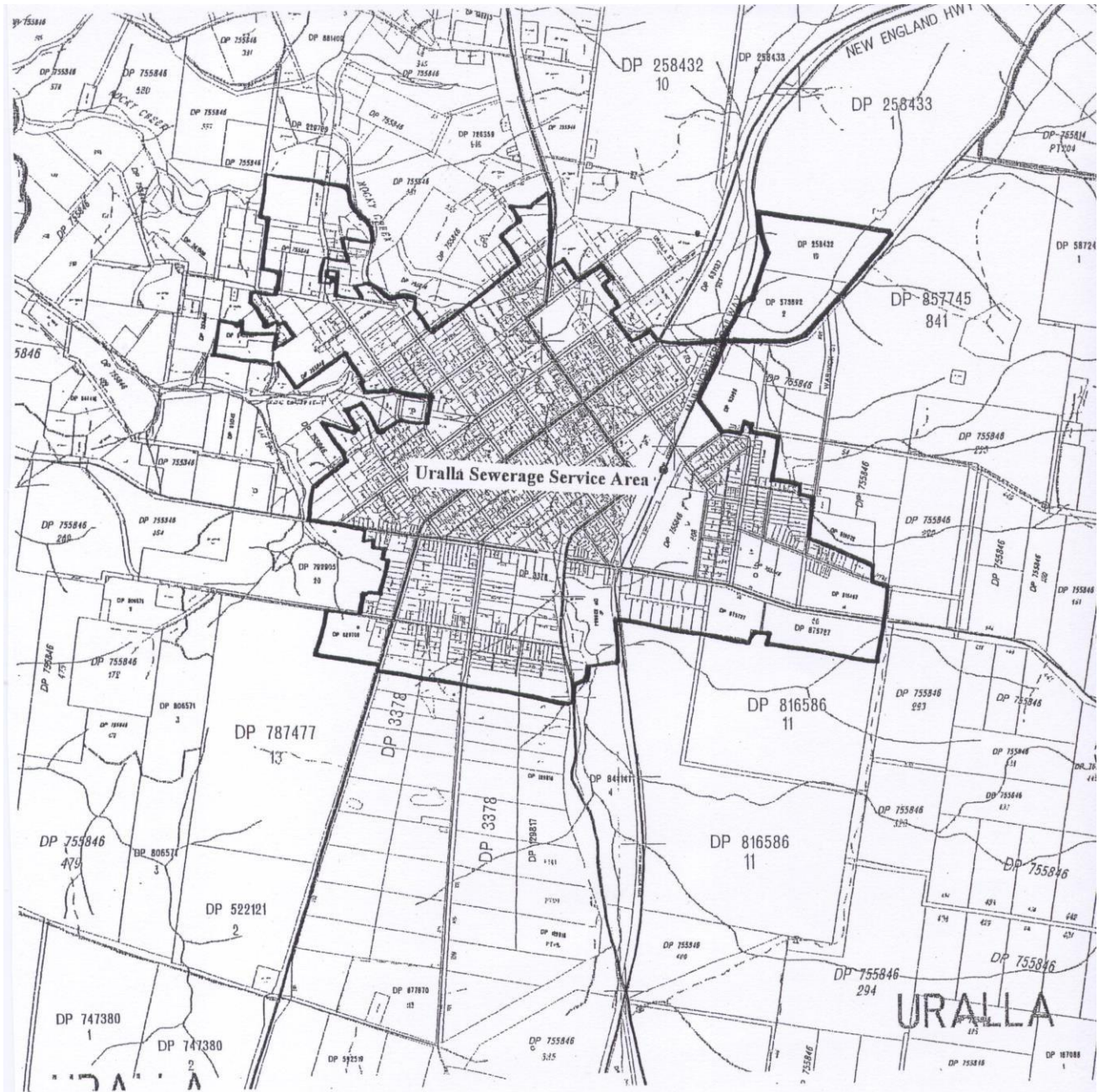
Map of Bundarra Water Service Area



Map of Uralla Water Service Area



Map of Uralla Sewer Service Area



Map of Bundarra Sewer Service Area





Fees & Charges

Uralla Shire Council

Table Of Contents

Uralla Shire Council	4
Utilities	4
Engineering Services	6
Community and Recreational Services	13
Aged and Community Care	18
Development and Health Services	25
Administrative Services	42
Financial Services	43

Explanation Table

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Uralla Shire Council

Utilities

Storm Water Management

Urban Business and Industrial	\$25.00	\$25.00	0.00%	\$0.00	Per 350m2	N	N	
Urban Residential Levy	\$25.00	\$25.00	0.00%	\$0.00	Per lot	N	N	
Urban Strata Residential Levy	\$12.50	\$12.50	0.00%	\$0.00	Per lot	N	N	

Water Services

Access and Supply

Water Access Charge Uralla and Bundarra	\$435.75	\$456.00	4.65%	\$20.25	Per annum per assessment	N	N	
Water Supply – consumption charge	\$4.35	\$4.55	4.60%	\$0.20	Per kL	N	N	

Water Connection Fees

Uralla and Bundarra Connection Charge to water main, up to 4 m	\$1,385.00	\$1,450.00	4.69%	\$65.00	Per connection within 4 m of water main: 20 mm or 25 mm	N	N	
Uralla and Bundarra Connection Charge to water main, connection over 4 m	Construction cost + cost of additional design requirements will apply. Price on application.				Per connection beyond 4 m of water main: 20 mm or 25 mm	N	N	
	Last year fee Construction cost + cost of additional design requirements will apply. Price on application.							

Other Water Fees and Charges

Hydrant Flow Test	\$127.00	\$133.00	4.72%	\$6.00	Per test	N	N	
Water Meter supplied and fitted (20 mm) or replaced	\$223.50	\$234.00	4.70%	\$10.50	Per Meter	N	N	
Water Meter Testing only	\$143.00	\$149.50	4.55%	\$6.50	Per Meter	N	N	

Fee will be refunded where meter is checked and found to be reading more than 4% over or under as per Australian Std AS3565-1 1998 and 2004

Water Meter Special read	\$83.00	\$87.00	4.82%	\$4.00	Per Read	N	N	
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Water Sales

Treated sewage effluent charge from the Uralla STP	\$1.09	\$1.15	5.50%	\$0.06	kL	N	N	
Bulk water sales	\$6.40	\$6.70	4.69%	\$0.30	Per kL	N	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Water Restriction Devices

Installation/Removal during service hours (7.30 am-3.00 pm)	\$166.00	\$173.50	4.52%	\$7.50	Per Activity	N	N	
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Other Costs

Council required to clear vegetation to gain access to a meter, at cost charge	\$93.00	\$97.50	4.84%	\$4.50	Per Activity	N	N	
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This charge applies where property owners have not prevented vegetation from growing around the meter and will not clear it themselves. Rates advise that this is an 'at cost' charge.

Council required to return to property to read meter (e.g. where meter access is denied by locked yards/ gates etc)	\$73.50	\$77.00	4.76%	\$3.50	Per Visit	N	N	
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Sewer Charges

Access and Supply

Residential sewer access charge	\$779.70	\$814.80	4.50%	\$35.10	Per annum single dwelling per lot/unit	N	N	
Non-residential sewer access charge	\$543.95	\$568.45	4.50%	\$24.50	Per annum per connection	N	N	
Usage charge	\$1.81	\$1.90	4.97%	\$0.09	Per kL	N	N	
Unconnected lot sewer access charge	\$779.70	\$815.00	4.53%	\$35.30	Per annum per Lot	N	N	To Match the operational Spending with the revenue and backlog of asset renewals.

Sewer Connection Charges

Supply & install pressure sewer unit & house service – Bundarra only	\$10,926.70	\$11,420.00	4.51%	\$493.30		N	N	
Provide junction to main on property, up to 4 m	\$1,160.00	\$1,215.00	4.74%	\$55.00		N	N	

Council staff exposed main

Provide junction and connection beyond 4m from sewer main	Price on application. Full cost recovery construction cost + cost of additional design requirements will apply.				Per m construction cost plus other design requirements	N	N	
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Last year fee
Price on application. Full cost recovery construction cost + cost of additional design requirements will apply.

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Trade Waste Charges

Trade Waste

Trade Waste - Non-Compliance Charge	\$0.00	\$300.00	∞	\$300.00	Per Non-Compliance	N	N	
Trade Waste – Annual Inspection Fee	\$91.00	\$100.00	9.89%	\$9.00	Per Annum	N	N	According to the revenue Policy
Trade Waste – usage	\$1.60	\$1.65	3.13%	\$0.05	Per kL	N	N	

Drainage Fees

Copy of Drainage Plan	\$43.50	\$45.50	4.60%	\$2.00	Per Plan	N	N	
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Engineering Services

General Services

Hire of Council Equipment - Bond 5% of replacement value	Bond 5% of replacement value				Per equipment	N	N	
	Last year fee Bond 5% of replacement value							
Hire of Council Equipment - other	Per policy				Per equipment	Y	N	
	Last year fee Per policy							
Other (private) works	At cost plus 25%				Per work	Y	N	
	Last year fee At cost plus 25%							

Kerb and Guttering

Private works (not in conjunction with works program)	Full cost of works per DCP plus 25%				Per Metre	Y	N	
	Last year fee Full cost of works per DCP plus 25%							
Adjoining owner charges (in conjunction with works program)	\$117.00	\$122.50	4.70%	\$5.50	Per Metre	Y	N	

Gutter Bridges

Gutter Bridge Construction	Full cost of works plus 25%				Per construction	Y	N	
	Last year fee Full cost of works plus 25%							

Landscaping Bonds

Residential Flats/Units	\$780.00	\$815.00	4.49%	\$35.00	Per Unit/Minimum (GST payable only on forfeiture)	N	N	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Landscaping Bonds [continued]

Light Industry/Industry	\$3,210.00	\$3,355.00	4.52%	\$145.00	Per Unit/ Minimum (GST payable only on forfeiture)	N	N	
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Rural Addressing

Uralla Rural Property Address signage scheme (Blue)	\$0.00	\$360.00	∞	\$360.00		N	N	New Fee - Resolution 12.02/24
Fee for Individual rural property owners who wishes to participate in the Uralla Rural Property Address Signage Scheme.								
Installation of new/replacement numbering post (Yellow)	\$81.50	\$85.50	4.91%	\$4.00	Per post	Y	N	

Plant Hire Charges

Charges by Plant Item	Internal hire rate plus 25% with a minimum 1 hr applying				Per Item	Y	N	
	Last year fee Internal hire rate plus 25% with a minimum 1 hr applying							
Grading Plant	Internal hire rate plus 25% with a minimum 1 hr applying				Per Crew	Y	N	
	Last year fee Internal hire rate plus 25% with a minimum 1 hr applying							
Grading of private roads and driveways to be charged at full crew costs (grader, water cart & roller) unless alternative work available for unrequested grading items								

Road Restoration Fees

Road Restoration Fees	Full Cost of Work plus 25%					N	N	
	Last year fee As per RMS Schedules							

Civil Engineering Works

Civil Engineering Works	Estimated full cost of agreed work plus 25% margin or at hourly rates for unspecified work (i.e hire of plant only) plus 25%					Y	N	
	Last year fee Estimated full cost of agreed work plus 25% margin or at hourly rates for unspecified work (i.e hire of plant only) plus 25%							
The 25% margin may be varied subject to the nature and value of the work								

Sale of sand, gravel and topsoil

Delivery is at Council Truck hire rates (includes driver) plus 25%.

At cost of winning material, plus 25% margin, subject to the following minimums:

Gravel (Granite) at Depot	\$48.00	\$50.50	5.21%	\$2.50	Per Cubic Metre	Y	N	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Mount Mutton transmitter

Leasing of space for transmitter and aerial at Mount Mutton	\$4,205.00	\$4,205.00	0.00%	\$0.00	Per annum	Y	N	as per the license
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Waste Management Facility

Waste Product Sales

240L Wheelie Bin	\$111.50	\$117.00	4.93%	\$5.50	Each	N	N	
140L Wheelie Bin	\$90.50	\$95.00	4.97%	\$4.50	Each	N	N	
Delivery – Uralla & Bundara town area (within 5 km)	\$23.50	\$25.00	6.38%	\$1.50	Per return trip	Y	N	
Delivery – Uralla and Bundarra 5-15 km	\$32.00	\$33.50	4.69%	\$1.50	Per return trip	Y	N	
Delivery – beyond 15 km from Uralla or Bundarra, maximum 30 km	\$40.00	\$42.00	5.00%	\$2.00	Per return trip	Y	N	

Sorted Recycling

Recyclable materials, sorted only			No charge		Any volume	Y	N	
			Last year fee No charge					

Residential Waste (Sorted)

Wheelie Bin (up to 240 Litre, per bin)	\$4.80	\$5.10	6.25%	\$0.30	Per wheelie bin (full or part)	Y	N	
Car/sedan/wagon/4X4 domestic	\$6.00	\$6.30	5.00%	\$0.30	Full or part	Y	N	
Utility/6 x 4 trailer	\$11.60	\$12.00	3.45%	\$0.40	Level	Y	N	
Utility/6 x 4 trailer, heaped	\$17.40	\$18.00	3.45%	\$0.60	Heaped	Y	N	

Residential Waste (Unsorted)

Car/sedan/wagon/4x4 domestic vehicle	\$11.80	\$12.50	5.93%	\$0.70	Per load (full or part)	Y	N	
Utility/6x4 trailer	\$23.50	\$24.00	2.13%	\$0.50	Per load (full or part)	Y	N	
Utility/6x4 trailer, heaped	\$35.00	\$36.50	4.29%	\$1.50	Per load	Y	N	
Wheelie Bin (Up to 240L and per bin)	\$8.90	\$9.50	6.74%	\$0.60	Per load (full or part)	Y	N	

Uncontaminated garden and wood waste (Green Waste)

Commercial/Bulk Green Waste Charges - Large Truck 10 Cubic Metres	\$82.00	\$86.00	4.88%	\$4.00	per 10 cubic metre load	N	N	
Commercial/Bulk Green Waste Charges - Small Truck 3 Cubic Metres	\$24.60	\$26.00	5.69%	\$1.40	per 3 cubic metre load	N	N	
Commercial/Bulk Green Waste Disposal (per cubic metre)	\$8.20	\$8.60	4.88%	\$0.40	per cubic metre	N	N	
Uncontaminated Food and garden organic waste: wheelie bin	\$0.00	\$0.00	0.00%	\$0.00	per wheelie bin	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Uncontaminated garden and wood waste (Green Waste) [continued]

Uncontaminated garden and wood waste : Car, Sedan, Wagon, Utility or Small Trailer *	\$5.50	\$5.80	5.45%	\$0.30	per load	Y	N	
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* Four free vouchers per rate payer for green waste disposal issued with annual rate notice.

* If there is a storm event council will determine additional free vouchers for green waste disposal for a period of time

Contaminated Garden and Wood Waste (Green Waste)

Contaminated garden and wood waste	Charged at residential/commercial waste rates					Y	N	
	Last year fee Charged at residential/commercial waste rates							

Clean brick, Concrete, Tile

Wheelie Bin (up to 240 L, per bin)	\$6.00	\$6.00	0.00%	\$0.00	per bin (Full or part)	Y	N	
Car/sedan/wagon/4X4 domestic	\$8.20	\$8.60	4.88%	\$0.40	Full or part	Y	N	
Utility/6 x 4 trailer	\$9.40	\$10.00	6.38%	\$0.60	Full or part	Y	N	
Commercial	\$29.50	\$31.00	5.08%	\$1.50	Per cubic metre	Y	N	

Mattresses

Cot mattresses or any stripped mattresses	No charge				Each	Y	N	
	Last year fee No charge							
Single	\$12.00	\$13.00	8.33%	\$1.00	Each	Y	N	
King Single	\$14.00	\$15.00	7.14%	\$1.00	Each	Y	N	
Double	\$18.00	\$19.00	5.56%	\$1.00	Each	Y	N	
Queen	\$24.50	\$26.00	6.12%	\$1.50	Each	Y	N	
King	\$26.50	\$28.00	5.66%	\$1.50	Each	Y	N	

Lounges

1 seater	\$12.00	\$13.00	8.33%	\$1.00	Each	Y	N	
2 seater	\$18.60	\$20.00	7.53%	\$1.40	Each	Y	N	
3 seater	\$24.00	\$25.00	4.17%	\$1.00	Each	Y	N	

E-Waste

NTCRS eligible e-waste	Free of charge				Per Item	Y	N	
	Last year fee Free of charge							
Non NTCRS e-waste	\$1.80	\$2.00	11.11%	\$0.20	Per Item	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Appliances

Fridges, freezers & air-conditioning units containing CFCs	\$17.60	\$18.00	2.27%	\$0.40	Per Unit	Y	N	
All other white goods	Free of charge				Per Item	Y	N	
	Last year fee Free of charge							

Dead Animals

Small domestic animals e.g. cats, chickens, possums, dogs	\$17.00	\$18.00	5.88%	\$1.00	Per Item	Y	N	
Medium animals – e.g. goats, sheep, pigs	\$40.00	\$42.00	5.00%	\$2.00	Per Item	Y	N	
Large Animals – e.g. horses, cattle	\$54.00	\$56.50	4.63%	\$2.50	Per Item	Y	N	

Tyres

Loads comprising more than 20 tyres, or tyre loads that are over 200 kg, will not be accepted without evidence of the required tracking and consignment.

Motorcycle	\$10.40	\$11.00	5.77%	\$0.61	Per Item	Y	N	
Car	\$10.40	\$11.00	5.77%	\$0.60	Per Item	Y	N	
4X4	\$20.00	\$21.00	5.00%	\$1.00	Per Item	Y	N	
Light truck	\$22.00	\$23.00	4.55%	\$1.00	Per Item	Y	N	
Truck	\$44.50	\$47.00	5.62%	\$2.50	Per Item	Y	N	
Super single	\$90.20	\$94.00	4.21%	\$3.80	Per Item	Y	N	
Small tractor tyre, up to 1 m	\$189.00	\$198.00	4.76%	\$9.00	Per Item	Y	N	
Medium tractor tyre, 1 m-1.9 m	\$350.00	\$366.00	4.57%	\$16.00	Per Item	Y	N	
Large tractor tyre, 2 m-2.8 m	\$460.00	\$481.00	4.57%	\$21.00	Per Item	Y	N	
Extra large tractor tyre, > 2.8 m	\$451.95	\$473.00	4.66%	\$21.05	Per Item	Y	N	
Fork lift tyre, small up to 12"	\$29.30	\$31.00	5.80%	\$1.70	Per Item	Y	N	
Fork lift tyre, medium 12"-18"	\$58.30	\$61.00	4.63%	\$2.70	Per Item	Y	N	
Fork lift tyre, large greater than 18"	\$88.00	\$92.00	4.55%	\$4.00	Per Item	Y	N	
Grader tyre	\$217.00	\$227.00	4.61%	\$10.00	Per Item	Y	N	
Earth mover, small – up to 1 m	\$292.80	\$306.00	4.51%	\$13.20	Per Item	Y	N	
Earth mover, medium, 1 m-1.5 m	\$701.60	\$734.00	4.62%	\$32.40	Per Item	Y	N	
Earth mover, large, greater than 1.5 m	\$1,340.00	\$1,400.00	4.48%	\$60.00	Per Item	Y	N	
Shredded Tyres	NOT ACCEPTED					Y	N	
	Last year fee NOT ACCEPTED							

Commercial Waste

Commercial Waste - Bulk - Sorted	\$73.50	\$77.00	4.76%	\$3.50	Per cubic metre	Y	N	
Commercial Waste - Bulk - Unsorted	\$147.50	\$154.50	4.75%	\$7.00	Per cubic metre	Y	N	

Tyres on Rims

Tyres on rim will be charged at double the rate of tyres off rim

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Asbestos

Inadequately wrapped or unbagged asbestos will not be accepted. Please note that asbestos weighing more than 100 kg, or consisting of more than 10 m2 of sheeting in one load, will not be accepted without evidence of the required consignment number.

Asbestos – asbestos bag including disposal cost, maximum 0.5 cubic metre	\$22.50	\$24.00	6.67%	\$1.50	Per Bag	Y	N	
Asbestos-containing materials (subject to specific cost assessment)	\$297.00	\$311.00	4.71%	\$14.00	Per tonne	Y	N	

Certified ENM and VENM

- Acceptable quantities will be based on available stockpiling space at Uralla landfill
- Certification has to be provided to be accepted and needs to be suitable for re-use by Council.

- Acceptable quantities will be based on available stockpiling space at Uralla landfill	No charge					Y	N	
	Last year fee							
- Acceptable quantities will be based on available stockpiling space at Uralla landfill								
- Certification has to be provided to be accepted and needs to be suitable for re-use by Council.								

Bio solids

All special wastes must be collected, transported and disposed of strictly in accordance with the requirements of the WorkCover Authority and the Environment Protection Authority.

Processed sludges from water & sewage treatment (in solid form only, liquid not accepted))	\$55.00	\$57.00	3.64%	\$2.00	Per cubic metre	Y	N	
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Waste Management Services

Domestic Waste Management

Domestic Waste Collection - 1 x 240L general waste (Kentucky)	\$291.50	\$305.00	4.63%	\$13.50	Per annum per assessment	N	N	
Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	\$414.00	\$433.00	4.59%	\$19.00	Per Annum	N	N	
Additional Kerbside General Waste service 240L (Kentucky)	\$0.00	\$280.00	∞	\$280.00	Per Year	N	N	
Additional kerbside recycling service 240L - residential or commercial (all areas except Kentucky)	\$136.00	\$142.00	4.41%	\$6.00	Per Annum	N	N	
Additional 140L kerbside general waste service - residential (all areas except Kentucky)	\$254.50	\$266.00	4.52%	\$11.50	Per Annum	N	N	
Environmental Levy	\$347.00	\$363.00	4.61%	\$16.00	Per Annum	N	N	

Green Waste Kerbside Collection Fee – Uralla Township

Collection Fee	\$95.50	\$100.00	4.71%	\$4.50	Per Annum & pro rata	N	N	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Commercial Recycling

Manual Collection Weekly – Cardboard Only	\$24.00	\$25.00	4.17%	\$1.00	Per Week	N	N	
Manual Collection bi-weekly – Cardboard Only	\$48.00	\$50.00	4.17%	\$2.00	Per Week	N	N	Sales revenue from cardboard now less than half what it was 12 months back, need to increase revenue to cover processing cost.
Community event bin charge (per bin)	\$5.80	\$6.00	3.45%	\$0.20	Per Event	N	N	
Commercial event bin charge (per bin)	\$24.00	\$25.00	4.17%	\$1.00	Per Event	N	N	

Non-Rateable Waste Management

Domestic Waste Management Charge (Kentucky) 240L	\$0.00	\$305.00	∞	\$305.00	Per Service	N	N	
Domestic Waste Management Service (Uralla, Bundarra, Invergowrie)	\$0.00	\$433.00	∞	\$433.00	Per Service	N	N	

Service Includes 1x140L and 1x240L Recycle

Commercial Waste

Commercial Kerbside Waste Service Small (Uralla, Bundarra, Invergowrie)	\$0.00	\$455.00	∞	\$455.00		N	N	Increase the base service from General waste collection only in 23/24 FY, to include both general and recycling waste collection in 24/25 FY
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Service Includes 1x140L General Waste, 1x240L Recycling

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Commercial Waste [continued]

Commercial Kerbside Waste Service Large (Uralla, Bundarra, Invergowrie)	\$0.00	\$565.00	∞	\$565.00		N	N	Increase the base service from General waste collection only in 23/24 FY, to include both general and recycling waste collection in 24/25 FY
Service Includes 1x240L General Waste, 1X240L Recycling								
Commercial Kerbside Waste Service 240L General Waste (Kentucky)	\$0.00	\$320.00	∞	\$320.00		N	N	New Service for Kentucky Area
Additional 140L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	\$0.00	\$280.00	∞	\$280.00	Per Year	N	N	
Additional 240L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	\$0.00	\$305.00	∞	\$305.00	Per Year	N	N	
Additional 240L Commercial Waste Service (Kentucky)	\$0.00	\$305.00	∞	\$305.00	Per Year	N	N	

Community and Recreational Services

Sporting Fields

Field Hire

External users – details of application should be sought from Council Schools Within the Shire Exempt.

Hampden Park	\$61.50	\$64.50	4.88%	\$3.00	Per Day	Y	N	
Uralla Sporting Complex #	\$61.50	\$64.50	4.88%	\$3.00	Per field/per day	Y	N	
Canteen hire (two available) #	\$58.50	\$61.50	5.13%	\$3.00	Per day per canteen	Y	N	
Canteen hire bond (for non-regular user groups and for those outside of Uralla Shire area)	\$1,160.00	\$1,215.00	4.74%	\$55.00	Per event booking	N	N	

Parks and Gardens

Casual Hiring Fee

Alma Park: Connect power to bandstand	\$39.50	\$41.50	5.06%	\$2.00	Per Day	Y	N	
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Aquatic Centre

Admittance Fees

Single Admission Fee – Adult	\$4.00	\$4.00	0.00%	\$0.00	Per Person	Y	N	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Admittance Fees [continued]

Single Admission Fee – Child	\$2.00	\$2.00	0.00%	\$0.00	Per Person	Y	N	
Books of 10 – Adult	\$37.10	\$38.00	2.43%	\$0.90	Per Book	Y	N	Rounded up to \$38.
Books of 10 – Child	\$18.00	\$18.00	0.00%	\$0.00	Per Book	Y	N	
Books of 20 – Adult	\$70.04	\$75.00	7.08%	\$4.96	Per Book	Y	N	
Books of 20 – Child	\$34.00	\$35.00	2.94%	\$1.00	Per Book	Y	N	
Books of 50 – Adult	\$164.79	\$170.00	3.16%	\$5.21	Per Book	Y	N	
Books of 50 – Child	\$85.00	\$88.00	3.53%	\$3.00	Per Book	Y	N	

Library Services

Library Fees

Lost membership card replacement	\$5.00	\$5.00	0.00%	\$0.00	Per Card	N	N	
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Lost, damaged or stolen books

Processing Fee	\$11.00	\$11.00	0.00%	\$0.00	Per Item	N	N	
Item Replacement	At cost - determined by CNRL per item.				Per Item	N	N	
	Last year fee At cost - determined by CNRL per item.							

Inter-Library Loan Fee

Charge 1 (local library search)	No charge from specific NSW libraries.				Per Item	Y	N	
	Last year fee No charge from specific NSW libraries.							
Charge 2 (Library Lending Charge)	\$28.50	\$28.50	0.00%	\$0.00	Per Item	Y	N	
CNRL Interlibrary Loan (Standard) ILRS Code								

Photocopies and Printing (self-service)

A4 Black and White	\$0.30	\$0.40	33.33%	\$0.10	Per single sided page	Y	N	
A4 Colour	\$0.50	\$0.60	20.00%	\$0.10	Per single sided page	Y	N	
A3 Black and White	\$0.50	\$0.60	20.00%	\$0.10	Per single sided page	Y	N	
A3 Colour	\$1.00	\$1.20	20.00%	\$0.20	Per single sided page	Y	N	

Tourism

Hire

Photocopies and Printing (non self-service)

A4 (Black and White)	\$0.80	\$0.85	6.25%	\$0.05	Per single sided page	Y	N	
A4 (Colour)	\$1.20	\$1.25	4.17%	\$0.05	Per single sided page	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Cemeteries

Searches

Record search for burial details (after 15 minutes)	\$132.50	\$138.50	4.53%	\$6.00	Per Hour	N	N	
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Uralla and Bundarra Lawn Cemeteries

Purchase of Double Depth Plot (does not include plaque)	\$2,130.00	\$2,230.00	4.69%	\$100.00	Per Plot	Y	N	
Interment	\$869.00	\$909.00	4.60%	\$40.00	Per interment	Y	N	
Interment in an existing Grave	\$1,310.00	\$1,370.00	4.58%	\$60.00		Y	N	
Interment: Saturdays, Sundays and Public Holidays loading	\$1,170.00	\$1,225.00	4.70%	\$55.00	Per interment	Y	N	
Placement of ashes	\$576.00	\$602.00	4.51%	\$26.00	Minimum for Placement	Y	N	
Permission to carry out work at existing grave, includes monument erection and inspection	\$72.50	\$76.00	4.83%	\$3.50	Per Plot	N	N	
Surcharge for digging of grave by hand	\$177.00	\$185.00	4.52%	\$8.00	Per Person, Per Hour	Y	N	

Uralla and Bundarra Old Section Cemeteries

Purchase of plot - Double depth	\$2,130.00	\$2,230.00	4.69%	\$100.00	Per Plot	Y	N	
Purchase of plot - Single Depth	\$1,390.00	\$1,455.00	4.68%	\$65.00	Per Plot	Y	N	
Interment	\$1,010.00	\$1,060.00	4.95%	\$50.00	Per interment	Y	N	
Interment in an existing Grave	\$1,310.00	\$1,370.00	4.58%	\$60.00	Per interment	Y	N	
Interment: Saturdays, Sundays and Public Holidays loading	\$1,170.00	\$1,225.00	4.70%	\$55.00	Per interment	Y	N	
Placement of ashes	\$576.00	\$602.00	4.51%	\$26.00	Minimum Per Placement	Y	N	
Permission to carry out work at existing grave, includes monument erection and inspection	\$72.50	\$76.00	4.83%	\$3.50	Per Plot	N	N	
Surcharge for digging of grave by hand	\$177.00	\$185.00	4.52%	\$8.00	Per Person	Y	N	

Uralla and Bundarra Niche Wall and Uralla Niche Garden

Purchase of Niche in wall and Interment of Ashes *	\$693.00	\$725.00	4.62%	\$32.00	Per Niche	Y	N	
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* Interment includes standard plaque 145mm x 120mm

Purchase of Niche in garden	\$666.00	\$696.00	4.50%	\$30.00	Per Niche	Y	N	
Interment of Ashes	\$143.50	\$150.00	4.53%	\$6.50	Per Interment	Y	N	
Surcharge for family presence at interment after hours	\$80.50	\$84.50	4.97%	\$4.00	Per Interment	Y	N	
Vase	\$86.00	\$95.00	10.47%	\$9.00	Per Vase	Y	N	
Additional lines on plaque	\$41.00	\$43.00	4.88%	\$2.00	Per Line	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Uralla and Bundarra Niche Wall and Uralla Niche Garden [continued]

Removal of plaques	\$190.00	\$200.00	5.26%	\$10.00	Per Plaque	Y	N	
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Building Rental – Uralla

Hill Street Uralla

Per Unit	\$316.00	\$331.00	4.75%	\$15.00	Per Unit Per Fortnight	N	N	
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Uralla Pre-School

5 Hill Street, Uralla	\$463.00	\$484.00	4.54%	\$21.00	Per Week	Y	N	
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Queen Street Uralla Caravan Park

Powered site for up to 2 persons	\$37.50	\$39.50	5.33%	\$2.00	Per Night	Y	N	
Unpowered site for up to 2 persons	\$28.50	\$30.00	5.26%	\$1.50	Per Night	Y	N	
Additional persons >2	\$6.00	\$6.50	8.33%	\$0.50	Per Night	Y	N	
Uninhabited, unpowered tent site	\$6.00	\$6.50	8.33%	\$0.50	Per Night	Y	N	

Longer stays (7 nights for 6)

Weekly Powered site for up to 2 persons	\$218.00	\$228.00	4.59%	\$10.00	Per Week	Y	N	
Weekly Unpowered site for up to 2 persons	\$164.50	\$172.00	4.56%	\$7.50	Per Week	Y	N	
Permanents with metered site	\$133.00	\$139.00	4.51%	\$6.00	Per Week	Y	N	
Power for metered site	\$0.45	\$0.50	11.11%	\$0.05	kWh	Y	N	

Uralla Community Centre

Tablelands Community Support Options – TCS

Large Group Room

Local Community Groups – Half Day	\$50.00	\$52.50	5.00%	\$2.50	Half Day	Y	N	
Local Community Groups – Full Day	\$94.00	\$98.50	4.79%	\$4.50	Full Day	Y	N	
Affiliated Centre Tenants	\$76.00	\$79.50	4.61%	\$3.50	Half Day	Y	N	
Commercial Users	\$138.50	\$145.00	4.69%	\$6.50	Full Day	Y	N	

Private Parties/ Commercial Functions

Booking	\$161.00	\$168.50	4.66%	\$7.50	Per Day	Y	N	
Cleaning bond (refundable)	\$311.00	\$325.00	4.50%	\$14.00	Per Booking	N	N	

Small Group Room

Local Community Groups – Half Day	\$32.00	\$33.50	4.69%	\$1.50	Half Day	Y	N	
Local Community Groups – Full Day	\$50.00	\$52.50	5.00%	\$2.50	Full Day	Y	N	
Affiliated Centre Tenants	\$61.50	\$64.50	4.88%	\$3.00	Half Day	Y	N	
Commercial Groups	\$88.00	\$92.00	4.55%	\$4.00	Full Day	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Kitchen (large room only)

All groups: Including crockery and cutlery	Included in large room hire				Per Day	Y	N	
	Last year fee Included in large room hire							
All breakages will be charged at replacement cost	All breakages will be charged at replacement cost					Y	N	
	Last year fee All breakages will be charged at replacement cost							

Building Rental – Bundarra

Bundarra School of Arts Hall

Hall Hire (less than 2 hours)	\$21.20	\$22.50	6.13%	\$1.30	Per two hours	Y	N	
General Hall Hire <50	\$52.00	\$54.50	4.81%	\$2.50	Per Day	Y	N	
General Hall Hire >50	\$80.50	\$84.50	4.97%	\$4.00	Per Day	Y	N	
Kitchen Use Extra <50	\$28.50	\$30.00	5.26%	\$1.50	Per Day	Y	N	
Kitchen Use Extra >50	\$41.50	\$43.50	4.82%	\$2.00	Per Day	Y	N	
Balls/weddings (includes kitchen hire)	\$150.00	\$157.00	4.67%	\$7.00	Per Day	Y	N	
Auction Sales, markets and similar uses	\$132.50 plus 25% of subletting fees				Per Day	Y	N	
	Last year fee \$132.50 plus 25% of subletting fees							
Small Regular Usage – eg sporting clubs	\$11.00	\$11.40	3.64%	\$0.40	Per Session	Y	N	
Cleaning bond (refundable)	\$100.00	\$104.50	4.50%	\$4.50	Per Booking	N	N	

External Equipment Hire

Cleaning bond (refundable)	\$50.00	\$52.25	4.50%	\$2.25	Per hire	N	N	
Chairs	\$1.75	\$2.00	14.29%	\$0.25	Per Item	Y	N	
Tables	\$8.00	\$8.40	5.00%	\$0.40	Per Item	Y	N	
Replacement of broken or missing chairs and tables (hall or external use)	At replacement cost				Per Item	Y	N	
	Last year fee At replacement cost							

Bundarra Caravan Park

Powered site for up to 2 persons	\$26.50	\$28.00	5.66%	\$1.50	Per Night	Y	N	
Unpowered site for up to 2 persons	\$11.60	\$12.20	5.17%	\$0.60	Per Night	Y	N	
Additional persons	\$5.50	\$5.80	5.45%	\$0.30	Per Night	Y	N	
Showers	\$3.20	\$3.40	6.25%	\$0.20	Per Use	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Aged and Community Care

Tableland Community Support

Home Care Packages and Private Clients

HCP Clients

Care Management HCP Level 1 - Fortnightly	\$70.00	\$75.00	7.14%	\$5.00	Per fortnight	N	N	Can not exceed 20% of allocated HCP.
Care Management HCP Level 2 - Fortnightly	\$140.00	\$130.00	-7.14%	-\$10.00	Per fortnight	N	N	Can not exceed 20% of allocated HCP.
Care Management HCP Level 3 - Fortnightly	\$260.00	\$280.00	7.69%	\$20.00	Per fortnight	N	N	Can not exceed 20% of allocated HCP.
Care Management HCP Level 4 - Fortnightly	\$400.00	\$420.00	5.00%	\$20.00	Per fortnight	N	N	Can not exceed 20% of allocated HCP.
Care with active sleepover (Sleepover with Active Care) - HCP	Fees by Agreement				24 hrs	N	N	
	Last year fee Fees by Agreement							
Domestic Assistance - Mon to Fri 6am to 6pm (HCP clients)	\$70.00	\$70.00	0.00%	\$0.00	Per Hour	N	N	
Domestic Assistance - Public holiday (HCP clients)	\$140.00	\$140.00	0.00%	\$0.00	Per Hour	N	N	
Domestic Assistance - Sat (HCP clients)	\$105.00	\$105.00	0.00%	\$0.00	Per Hour	N	N	
Domestic Assistance - Sun (HCP clients)	\$122.50	\$122.50	0.00%	\$0.00	Per Hour	N	N	
In Home Respite - Mon to Fri 6am to 6pm (HCP clients)	\$70.00	\$70.00	0.00%	\$0.00	Per hour	N	N	
In Home Respite - Public Holiday (HCP clients)	\$140.00	\$140.00	0.00%	\$0.00	Per hour	N	N	
In Home Respite - Sat (HCP clients)	\$105.00	\$105.00	0.00%	\$0.00	Per hour	N	N	
In Home Respite - Sun (HCP clients)	\$122.50	\$122.50	0.00%	\$0.00	Per hour	N	N	
Overnight Respite - HCP	Fees by Agreement				10 hrs	N	N	
	Last year fee Fees by Agreement							
Package Management HCP Level 1 - Fortnightly	\$70.00	\$55.00	-21.43%	-\$15.00	Per fortnight	N	N	Can not exceed 15% of allocated HCP.
Package Management HCP Level 2 - Fortnightly	\$80.00	\$90.00	12.50%	\$10.00	Per fortnight	N	N	Can not exceed 15% of allocated HCP.
Package Management HCP Level 3 - Fortnightly	\$100.00	\$150.00	50.00%	\$50.00	Per fortnight	N	N	Can not exceed 15% of allocated HCP.

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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HCP Clients [continued]

Package Management HCP Level 4 - Fortnightly	\$120.00	\$180.00	50.00%	\$60.00	Per fortnight	N	N	Can not exceed 15% of allocated HCP.
Personal Care - Mon to Fri 6am to 6pm (HCP clients)	\$70.00	\$70.00	0.00%	\$0.00	Per hour	N	N	
Personal Care - Public Holiday (HCP clients)	\$140.00	\$140.00	0.00%	\$0.00	Per hour	N	N	
Personal Care - Sat (HCP clients)	\$105.00	\$105.00	0.00%	\$0.00	Per hour	N	N	
Personal Care - Sun (HCP clients)	\$122.50	\$122.50	0.00%	\$0.00	Per hour	N	N	
Registered Nurse - Mon to Fri 6am to 6pm (HCP clients)	\$85.00	\$119.00	40.00%	\$34.00	Per hour	N	N	A very conservative estimate.
Registered Nurse - Public Holiday (HCP clients)	\$170.00	\$204.00	20.00%	\$34.00	Per hour	N	N	Additional charges will apply to Christmas Day and Boxing Day.
Registered Nurse - Sat (HCP clients)	\$127.50	\$159.38	25.00%	\$31.88	Per hour	N	N	
Registered Nurse - Sun (HCP clients)	\$148.75	\$223.13	50.00%	\$74.38	Per hour	N	N	Cost required if we broker an RN on a Sunday.
Social Support - Mon to Fri 6am to 6pm (HCP clients)	\$70.00	\$70.00	0.00%	\$0.00	Per Hour	N	N	
Social support - Public Holiday (HCP clients)	\$140.00	\$140.00	0.00%	\$0.00	Per Hour	N	N	Additional fees will apply on Christmas Day and Good Friday.
Social Support - Sat (HCP clients)	\$105.00	\$105.00	0.00%	\$0.00	Per Hour	N	N	
Social support - Sun (HCP clients)	\$122.50	\$122.50	0.00%	\$0.00	Per Hour	N	N	
Travel (HCP clients)	\$1.10	\$1.20	9.09%	\$0.10	Per km	N	N	.
Home Care Packages – Client Income Assessed Fee	Dept of Social Services Fees – My Aged Care website					N	N	Older person income assessed fee is determined by the Department of Social Services.
	Last year fee Dept of Social Services Fees – My Aged Care website							

Rate determined and advised by Dept Social Services
Rate determined and advised by Dept Social Services

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Private Clients

Administration (Private Clients) - Monthly	Charged by agreement relative to service needs (plus GST)					Y	N	GST added to all Private Fees.
	Last year fee Charged by agreement relative to service needs (plus GST)							
Registered Nurse - Mon to Fri 6am to 6pm (Private clients)	\$126.50	\$130.00	2.77%	\$3.50	Per hour	Y	N	
Registered Nurse - Sat (Private clients)	\$175.62	\$182.64	4.00%	\$7.02	Per hour	Y	N	
Registered Nurse - Sun (Private clients)	\$203.94	\$240.65	18.00%	\$36.71	Per hour	Y	N	
Travel (Private Clients)	\$1.40	\$1.40	0.00%	\$0.00	Per km	Y	N	Rate for HCP clients is GST Free - Private customers incur GST. \$1.40 including GST
Case Management (Private clients) - Monthly	Cost by agreement relative to care needs - Plus GST				Per Month	Y	N	
	Last year fee Cost by agreement relative to care needs - Plus GST							
Domestic Assistance – Mon to Fri 6am to 6pm (Private clients)	\$78.65	\$81.80	4.01%	\$3.15	Per Hour	Y	N	Private Clients add GST
Social Support – Mon to Fri 6am to 6pm (Private clients)	\$78.65	\$81.80	4.01%	\$3.15	Per Hour	Y	N	Private Clients add GST
Social Support – Sat (Private clients)	\$129.07	\$134.24	4.01%	\$5.16	Per Hour	Y	N	Private Clients add GST
Social Support – Sun (Private clients)	\$152.50	\$159.00	4.26%	\$6.50	Per Hour	Y	N	Private Clients add GST
Social Support – Public Holiday (Private clients)	\$187.00	\$196.50	5.08%	\$9.50	Per Hour	Y	N	Private Clients add GST Additional Charges apply to Christmas Day and Good Friday.
Personal Care – Mon to Fri 6am to 6pm (Private clients)	\$78.65	\$82.58	5.00%	\$3.93	Per Hour	Y	N	
Personal Care – Sat (Private clients)	\$124.63	\$129.62	4.00%	\$4.99	Per Hour	Y	N	Private Clients add GST
Personal Care – Sun (Private clients)	\$147.29	\$153.18	4.00%	\$5.89	Per Hour	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Private Clients [continued]

In Home Respite – Mon to Fri 6am to 6pm (Private clients)	\$78.65	\$82.58	5.00%	\$3.93	Per Hour	Y	N	GST on top. Travel is an additional cost.
In Home Respite – Sat (Private clients)	\$133.50	\$139.00	4.12%	\$5.50	Per Hour	Y	N	
In Home Respite – Sun (Private clients)	\$159.50	\$166.00	4.08%	\$6.50	Per Hour	Y	N	
In Home Respite – Public Holiday (Private clients)	\$190.00	\$190.00	0.00%	\$0.00	Per Hour	Y	N	Add travel cost. Excludes Christmas Day and Good Friday.
Overnight Respite - Private Clients	Fees by Agreement				10 hrs	Y	N	
	Last year fee Fees by Agreement							

Commonwealth Home Support Programme

Goods, Equipment and Technology	25% of variable costs for goods / equipment or assistive technology			25% of variable costs for goods/ equipment or assistive technology.	N	N		
	Last year fee 25% of variable costs for goods / equipment or assistive technology							
25% of variable costs for goods/equipment or assistive technology.								

Domestic Assistance	\$15.00	\$15.00	0.00%	\$0.00	Per Hour	N	N	Older person contribution towards funded service
Personal care	\$15.00	\$15.00	0.00%	\$0.00	Per Hour	N	N	Older person contribution towards funded service
Respite	\$15.00	\$15.00	0.00%	\$0.00	Per Hour	N	N	Older person contribution towards funded service
Social Support – Individual	\$15.00	\$15.00	0.00%	\$0.00	Per Hour	N	N	Older person contribution towards funded service

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Commonwealth Home Support Programme [continued]

Social Support – Group	\$12.00	\$12.00	0.00%	\$0.00	Per Hour	N	N	Older person contribution towards funded service - includes a meal if at Centre.
Allied Health	\$35.00	\$35.00	0.00%	\$0.00	Service	N	N	Older person contribution towards service cost.
Home Maintenance	\$30.00	\$30.00	0.00%	\$0.00	Service	N	N	Older person contribution towards funded service

NDIS

House cleaning	As per NDIS Price Guide - 1 July 2024				Per hour	N	Y	
	Last year fee As per NDIS Price Guide - 1 July 2023							
Plan Management	As per NDIS Price Guide 1 July 2024				Per hour	N	Y	
	Last year fee As per NDIS Price Guide 1 July 2023							
Self-Care Activities	As per NDIS Price Guide 1 July 2024				Per hour	N	Y	
	Last year fee As per NDIS Price Guide 1 July 2023							

McMaugh Gardens Aged Care Centre

Bond

Accommodation Entry Bond	\$250,000.00	\$275,000.00	10.00%	\$25,000.00	Per Room maximum to asset testing	N	Y	
Accommodation Entry Bond – further detail	In line with the Dept of Health & Ageing regulated Pensioner Allowable limit for Accommodation Bonds					N	Y	
	Last year fee In line with the Dept of Health & Ageing regulated Pensioner Allowable limit for Accommodation Bonds							

Daily Fees

Standard Resident	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Daily Fees [continued]

Protected Resident	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							
Phased Resident	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							
Non Standard Resident	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							

Respite

Pensioner	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							
Non-Pensioner	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							
Day Respite	As per Department of Health schedule of resident fees & charges				Per Day	N	Y	
	Last year fee As per Department of Health schedule of resident fees & charges							

Telephone Calls

Transport Residents

From Uralla Doctors Surgery or Foot Clinic	\$10.00	\$10.50	5.00%	\$0.50	One Way Trip	Y	N	
To Tamworth	By negotiation				One Way Trip	Y	N	
	Last year fee By negotiation							
Staff Escort	\$52.50	\$55.00	4.76%	\$2.50	Hour	Y	N	

Visitor Meals

Lunch	\$15.00	\$16.00	6.67%	\$1.00	Each	Y	N	
Dinner	\$15.00	\$16.00	6.67%	\$1.00	Each	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Tablelands Community Transport

Vehicle Hire (without driver)

Subject to conditions on application

Car

Mini Bus

Client Contributions – Individual return transport

0-15 km	\$10.00	\$10.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
16-50 km	\$20.00	\$20.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
51-100 km	\$30.00	\$30.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
101-150 km	\$40.00	\$40.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
151-200 km	\$45.00	\$45.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
201-250 km	\$50.00	\$50.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.
251-300 km	\$60.00	\$60.00	0.00%	\$0.00	Per return trip per person	N	N	According to the CHSP Client Contribution Framework.

Client Contributions – Group return transport

Access Bus (Uralla/ Invergowrie/ Armidale)	\$5.00	\$5.00	0.00%	\$0.00	Per return trip per person	N	N	
Social Outing	\$15.00	\$15.00	0.00%	\$0.00	Per return trip per person	N	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Other Services

Community transport – other	Cost is variable based on km and time used					N	N	
	Last year fee Cost is variable based on km and time used							

Development and Health Services

Development Control

The fees identified as a Statutory Fee in the Council Cost Recovery Policy column will be charged in accordance with the maximum fee payable under the Environmental Planning and Assessment Act 1979 (as amended). The applicable fees at the time of printing are as follows and may be changed without notice.

Section 7.11 Contributions

Previously Section 94 Contributions

Section 7.11 Contributions	See: Section 7.11 and 7.12 Contributions Document					N	N	
	Last year fee See: Section 7.11 and 7.12 Contributions Document							

Complying Development Certificates – Fees based on construction cost

To \$5,000	\$206.00 plus \$5.50 per \$1,000	Per Application	Y	N	
	Last year fee \$197.00 plus \$5.50 per \$1,000				
\$5,001-\$100,000	\$238.00 plus \$3.85 per \$1,000 above \$5,000	Per Application	Y	N	
	Last year fee \$228.00 plus \$3.85 per \$1,000 above \$5,000				
\$100,001-\$250,000	\$655.00 plus \$2.20 per \$1,000 above \$100,000	Per Application	Y	N	
	Last year fee \$627.00 plus \$2.20 per \$1,000 above \$100,000				
Over \$250,000	\$1,029.00 plus \$1.10 per \$1,000 above \$250,000	Per Application	Y	N	
	Last year fee \$985.00 plus \$1.10 per \$1,000 above \$250,000				

Development Applications – Building Works – Based on cost of works

Environmental Planning & Assessment Regulation 2021, Schedule 4

Less than \$5000	\$138.39	\$143.60	3.76%	\$5.21	Per Application	N	Y	EPA Regulation 2021
\$5,001-\$50,000	\$364.02 + \$3.00 per \$1,000, or part thereof, above \$5,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$350.81 + \$3.00 per \$1,000, or part thereof, above \$5,000							

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Development Applications – Building Works – Based on cost of works [continued]

\$50,001-\$250,000	\$602.24 + \$3.64 per \$1,000, or part thereof, above \$50,000				Per Application	N	Y	
	Last year fee \$580.38 + \$3.64 per \$1,000, or part thereof, above \$50,000							
\$250,001-\$500,000	\$1,653.10 + \$2.23 per \$1,000, or part thereof, above \$250,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$1593.11 + \$2.23 per \$1,000, or part thereof, above \$250,000							
\$500,001-\$1,000,000	\$2,415.64 + \$1.64 per \$1,000, or part thereof, above \$500,000				Per Application	N	Y	
	Last year fee \$2,327.98 + \$1.64 per \$1,000, or part thereof, above \$500,000							
\$1,000,001-\$10,000,000	\$3,547.77 + \$1.44 per \$1,000, or part thereof, above \$1,000,000				Per Application	N	Y	
	Last year fee \$3,419.01 + \$1.44 per \$1,000, or part thereof, above \$1,000,000							
Greater than \$10,000,001	\$20,810.16 + \$1.19 per \$1,000, or part thereof, above \$10,000,000				Per Application	N	Y	
	Last year fee \$20,054.92 + \$1.19 per \$1,000, or part thereof, above \$10,000,000							

Development Application

Designated development requiring advertising	\$2,784.99	\$2,889.87	3.77%	\$104.88	Per Application	N	Y	
Designated Development – Standard DA Fees plus additional fee	\$1,154.33	\$1,197.80	3.77%	\$43.47	Per Application	N	Y	
Erection of dwelling costing less than \$100,000	\$709.12	\$592.22	-16.49%	-\$116.90	Per Application	N	Y	
Development not involving the erection of a building, the carrying out of a work, or the subdivision of land or demolition	\$496.00	\$370.69	-25.26%	-\$125.31	Per Application	N	Y	EPA Regulation 2021
Advertising Signs	\$496.00	\$370.69	-25.26%	-\$125.31	First Sign	N	Y	EPA Regulation 2021
Additional Signs	\$93.00	\$93.00	0.00%	\$0.00	Per Additional Sign	N	Y	

Miscellaneous Administrative Application Fees

Building Entitlement Confirmation Fee

Per application	\$343.00	\$359.00	4.66%	\$16.00	Per Application	N	N	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Planning Reform Fee

For cost of work >\$50,000 for each \$1,000				(\$0.64 per \$1,000) - \$5	Per Matter	N	Y	
				Last year fee (\$0.64 per \$1,000) - \$5				

Subdivision Fees

Subdivisions – Opening of a New Road	\$972.00	\$1,009.00	3.81%	\$37.00	Per Application	N	Y	EPA Regulation 2021
Plus fee per additional lot created	\$65.00	\$65.00	0.00%	\$0.00	Per Additional Lot	N	Y	
Subdivisions – No opening of a New Road	\$553.00	\$573.00	3.62%	\$20.00	Per Application	N	Y	
Plus fee per additional lot created	\$53.00	\$53.00	0.00%	\$0.00	Per Additional Lot	N	Y	
Subdivisions – Strata	\$553.00	\$573.00	3.62%	\$20.00	Per Application	N	Y	EPA Regulation 2021
Plus fee per additional lot created	\$65.00	\$65.00	0.00%	\$0.00	Per Additional Lot	N	Y	EPA Regulation 2021

Subdivision Certificate / Title Plan Processing Fee

Processing Fee	\$181.00	\$189.50	4.70%	\$8.50	Per Application	N	N	
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Refund of DA fee for cancellation of DA

Processing commenced				1/2 DA fee	Per Application	N	N	
				Last year fee 1/2 DA fee				
Processing largely completed				No refund	Per Application	N	N	
				Last year fee No refund				
Processing not commenced				Full DA fee	Per Application	N	N	
				Last year fee Full DA fee				

Review of Determination

Not involving building work				50% of original DA fee	Per Application	N	Y	
				Last year fee 50% of original DA fee				
Dwelling <\$100,000	\$222.00	\$247.00	11.26%	\$25.00	Per Application	N	Y	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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All other Development Work

Less than \$5,000	\$68.66	\$71.24	3.76%	\$2.58	Per Application	N	Y	
\$5,001-\$250,000	\$182.56 + \$1.50 per \$1,000, or part thereof, above \$5,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$175.94 + \$1.50 per \$1,000, or part thereof, above \$5,000							
\$250,001-\$500,000	\$722.47 + \$0.85 per \$1,000, or part thereof, above \$250,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$696.25 + \$0.85 per \$1,000, or part thereof, above \$250,000							
\$500,001-\$1,000,000	\$998.54 + \$0.50 per \$1,000, or part thereof, above \$500,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$962.30 + \$0.50 per \$1,000, or part thereof, above \$500,000							
\$1,000,001-\$10,000,000	\$1,355.88 + \$0.40 per \$1,000, or part thereof, above \$1,000,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$1,306.67 + \$0.40 per \$1,000, or part thereof, above \$1,000,000							
Greater than \$10,000,001	\$6,238.37 + \$0.27 per \$1,000, or part thereof, above \$10,000,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$6,011.97 + \$0.27 per \$1,000, or part thereof, above \$10,000,000							
Plus fee for required Notice under EPA Regulations	\$725.00	\$807.00	11.31%	\$82.00	Per Application	N	Y	

Review of Determination per EPA Regulations (Rejection)

Less than \$100,000	\$64.00	\$71.24	11.31%	\$7.24	Per Application	N	Y	
\$100,001-\$1,000,000	\$256.40	\$194.81	-24.02%	-\$61.59	Per Application	N	Y	
Greater than \$1,000,001	\$381.92	\$325.05	-14.89%	-\$56.87	Per Application	N	Y	

Modification of Consent at Applicants Request

4.55(1) – Minor Error/Discrepancy	\$89.04	\$92.00	3.32%	\$2.96	Per Application	N	Y	
4.55 (1A) & 4.56 (1) – Modification of minor environmental impact	\$839.00 or 50% or original fee whichever is lesser				Per Application	N	Y	
	Last year fee \$754.00 or 50% or original fee whichever is lesser							

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Other modifications not of minor environmental impact

4.55(2) Original fee was less than \$100.00	50% of original fee				Per Application	N	Y	
	Last year fee 50% of original fee							
Original fee was greater than \$101.00 (no works involved)	50% of original fee				Per Application	N	Y	
	Last year fee 50% of original fee							
No building or work involved: For dwelling house costing \$100,000 or less	\$222.00	\$247.00	11.26%	\$25.00	Per Application	N	Y	

All other requests for modifications, based on estimated construction costs

Less than \$5,000	\$68.86	\$71.24	3.46%	\$2.38	Per Application	N	Y	
\$5,001-\$250,000	\$181.45 + \$1.50 per \$1,000, or part thereof, above \$5,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$174.87 + \$1.50 per \$1,000, or part thereof, above \$5,000							
\$250,001-\$500,000	\$722.47 + \$0.85 per \$1,000, or part thereof, above \$250,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$696.25 + \$0.85 per \$1,000, or part thereof, above \$250,000							
\$500,001-\$1,000,000	\$998.54 + \$0.50 per \$1,000, or part thereof, above \$500,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$962.30 + \$0.50 per \$1,000, or part thereof, above \$500,000							
\$1,000,001-\$10,000,000	\$1,355.88 + \$0.40 per \$1,000, or part thereof, above \$1,000,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$1306.67 + \$0.40 per \$1,000, or part thereof, above \$1,000,000							
Greater than \$10,000,001	\$6,238.37 + \$0.27 per \$1,000, or part thereof, above \$10,000,000				Per Application	N	Y	EPA Regulation 2021
	Last year fee \$6,011.97+ \$0.27 per \$1,000, or part thereof, above \$10,000,000							
Modification to consent requiring advertisement per EPA Act	\$778.00	\$866.00	11.31%	\$88.00	Per Application	N	Y	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Designated Development

Integrated, Concurrence & Prohibited Development

Standard DA fee plus additional fee for Integrated Development and development requiring concurrence	\$175.94	\$182.56	3.76%	\$6.62	Per Application	N	Y	
Fee to be paid to Integrated Authority or Concurrence Authority	\$401.23	\$416.34	3.77%	\$15.11	Per Application	N	Y	
Giving Notice for Nominated Integrated Development - (Advertising)	\$1,386.06	\$1,438.25	3.77%	\$52.19	Per Application	N	Y	
Giving Notice for Prohibited Development - (Advertising)	\$1,386.06	\$1,438.25	3.77%	\$52.19	Per Application	N	Y	
Giving Notice for Other Developments	\$1,386.06	\$1,438.25	3.77%	\$52.19	Per Application	N	Y	

Building Line Variation

Privately Certified Certificate Registration via Planning Portal

Fee	\$39.00	\$40.00	2.56%	\$1.00		N	Y	
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Engineering Plans Checking (design and construction) – based on cost of work

Planning Proposal

Planning proposal application	At full cost to applicant				Per Application	N	N	
	Last year fee At full cost to applicant							
Subject to \$4,500 deposit								

SEPP Applications

Long Service Levy

Part of the service may not be GST taxable

Long Service Levy fee for cost of works \$250,000 and over	0.35% of cost of all building work \$250,000 and over				Cost of work	N	Y	
	Last year fee 0.35% of cost of all building work \$25,000 and over							

Construction Certificates

To \$5,000	\$350.00	\$365.75	4.50%	\$15.75	Per Application	Y	N	
\$5,001-\$100,000	\$480.00	\$502.00	4.58%	\$22.00	Per Application	Y	N	
\$100,001-\$250,000	\$1,000.00	\$1,045.00	4.50%	\$45.00	Per Application	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Construction Certificates [continued]

Over \$250,000	\$1050.00 plus \$1.10 per \$1,000 above \$250,000				Per Application	Y	N	Adjusted for competitive neutrality
	Last year fee \$1005.00 plus \$1.10 per \$1,000 above \$250,000							

Fee for Basix Certificate

Section 68 Applications

On-site Waste Water management system	\$260.00	\$272.00	4.62%	\$12.00	Per Application	N	N	
Minor changes to existing OSSM system or scheduled inspection	\$94.50	\$99.00	4.76%	\$4.50	Per Application	N	N	
Sewer supply work	\$182.00	\$190.50	4.67%	\$8.50	Per Application	N	N	
Water supply work	\$182.00	\$190.50	4.67%	\$8.50	Per Application	N	N	
Stormwater supply work	\$182.00	\$190.50	4.67%	\$8.50	Per Application	N	N	
Install a manufactured home, moveable dwelling or associated structure	\$469.00	\$491.00	4.69%	\$22.00	Per Application	N	N	
Management of waste	\$117.50	\$123.00	4.68%	\$5.50	Per Application	N	N	
Community land	\$117.50	\$123.00	4.68%	\$5.50	Per Application	N	N	
Public Roads	\$117.50	\$123.00	4.68%	\$5.50	Per Application	N	N	
Caravan Park/camping ground	\$233.50	\$244.50	4.71%	\$11.00	Per Application	N	N	
Amusement Device	\$182.00	\$190.50	4.67%	\$8.50	Per Application	N	N	
Domestic oil or solid fuel heating appliance, other than a portable appliance	\$182.00	\$190.50	4.67%	\$8.50	Per Application	N	N	
Use a standing vehicle or any article for the purpose of selling any article in a public place	\$444.00	\$464.00	4.50%	\$20.00	Per Application	N	N	

Building Inspections (including Compliance and Occupation Certificates)

Fire Safety Schedule (Inspection, Assessment & Schedule)	Price on Application				Price on Application	N	N	
	Last year fee							
Inspection	\$315.00	\$330.00	4.76%	\$15.00	Per inspection	Y	N	

Building Certificates

Domestic – Includes Initial inspection

Fee	\$250.00	\$250.00	0.00%	\$0.00	Per Dwelling	N	Y	
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Commercial

Building Certificates – building up to 200m2	\$250.00	\$250.00	0.00%	\$0.00	Per Building	N	Y	
Building Certificates – Fee for 201-2,000m2	\$250.00 plus \$0.50 per m2 over 200m2				Per Building	N	Y	
	Last year fee \$250.00 plus \$0.50 per m2 over 200m2							
Building Certificates – Fee for greater than 2,001m2	\$1,165.00 plus \$0.075 per m2 over 2000m2				Per Building	N	Y	
	Last year fee \$1,165.00 plus \$0.075 per m2 over 2000m2							

Building Certificate – additional inspections (if required)

Fee	\$90.00	\$90.00	0.00%	\$0.00	Per Building	N	Y	
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Copy of Building Certificate

Fee	\$13.00	\$13.00	0.00%	\$0.00	Per Copy	N	Y	
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Additional fee where applicant /owner erected the building and:

Development consent, complying development consent or construction certificate consent was required and not obtained	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	N	Y	
	Last year fee Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding				
Penalty notice has been issued for an offence under the Act in relation to erection of building and the penalty has been paid	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	N	Y	
	Last year fee Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding				
Where Order No, 2, 12, 13, 15, 18 or 19 in the Schedule 5 of the Act has been issued	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	N	Y	
	Last year fee Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding				
Where a person has been found guilty of an offence under the Act in relation to the erection of a building	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	N	Y	
	Last year fee Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding				

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Additional fee where applicant /owner erected the building and: [continued]

Where the court has made a finding that the building was erected in contravention of a provision of the Act	Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding	Per Certificate	N	Y				
	Last year fee Maximum fee payable to which the erection or alteration relates in the period of 24 months immediately preceding							

Building Indemnity Insurance

Solicitor Enquiry	\$67.00	\$70.50	5.22%	\$3.50	Per Enquiry	N	N	
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Environmental Engineering

Licensing Fees

General

Inspection of Underground Petroleum Storage Systems					Per inspection	N	N	
	Last year fee							
Advertisement/Advertising Structure Inspection	\$43.50	\$45.50	4.60%	\$2.00	Per Inspection	N	N	
Sandwich Board Inspection	\$44.00	\$46.00	4.55%	\$2.00	Per Inspection	N	N	
Cooling Tower Inspection (microbial Control)	\$182.00	\$190.50	4.67%	\$8.50	Per Inspection	N	N	
Essential Services (Fire Safety) Certificate Registration and Administration	\$48.00	\$50.50	5.21%	\$2.50	Per Inspection	Y	N	
Hairdresser/Beauty Salon/Skin Penetration Inspection	\$147.50	\$154.50	4.75%	\$7.00	Per Inspection	N	N	

Food Premises

Annual Administration/Registration Fee (includes 1 inspection)	\$255.00	\$266.50	4.51%	\$11.50	Per Premises	N	Y	
Inspection Fee includes repeat inspection due to non-compliance, change of premises operator and if non compliance based on complaint.	\$185.50	\$194.00	4.58%	\$8.50	Per Premises Per Hour	N	N	
Issue of Improvement Notice	\$350.00	\$350.00	0.00%	\$0.00	Per Notice	N	Y	

Swimming Pools

Registration on behalf of owner	\$11.00	\$11.00	0.00%	\$0.00	Per Pool/ Spa	Y	Y	
Exemption	\$106.00	\$106.00	0.00%	\$0.00	Per Pool/ Spa	N	Y	
Inspection	\$159.00	\$166.50	4.72%	\$7.50	Per Pool/ Spa	Y	N	
2nd inspection if 1st failed (no 3rd inspection fee)	\$106.00	\$111.00	4.72%	\$5.00	Per Pool/ Spa	Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Street Vendors

License/Approval Fee	\$117.50	\$117.50	0.00%	\$0.00	Per Vendor	N	N	
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Petrol Pump Approvals

Hoarding Approval Fees

Onsite Sewerage Management Systems

Registration	\$46.50	\$46.50	0.00%	\$0.00	Per system	N	N	
Inspection	\$196.00	\$196.00	0.00%	\$0.00	Inspection	N	N	
Administration fee for non-inspected systems	\$50.50	\$50.50	0.00%	\$0.00	Per estimated system	N	N	

Development Information

Development Certificates

Section 10.7(2) Certificate (EPA) EPA Regulations 2000	\$66.51	\$69.00	3.74%	\$2.49		N	Y	
Section 10.7(5) Certificate (includes Notices and Orders information) EPA Regulations 2000	\$167.36	\$173.65	3.76%	\$6.29		N	Y	
Multiple copies of Certificates	\$16.50	\$16.50	0.00%	\$0.00	Per additional copy	N	N	
Section 735A Certificate	\$61.00	\$61.00	0.00%	\$0.00	Per Certificate	N	N	
Section 5(31) Certificates	\$61.00	\$61.00	0.00%	\$0.00	Per Certificate	N	N	

Certificates

Confirmation of Development Information (Interpreting LEP, existing use rights, housing entitlements, file search)	\$117.50	\$117.50	0.00%	\$0.00	Per Hour	N	N	
Certified copy of an Environmental Planning Instrument/related document per EPA Act	\$53.00	\$53.00	0.00%	\$0.00	Per Copy	N	N	
Digital media of Council LEP, DCP or related Planning/Development Policy	\$21.50	\$21.50	0.00%	\$0.00	Per Disk	N	N	
Other copy of Council LEP, DCP or related Planning/Development Policy	\$41.50	\$41.50	0.00%	\$0.00	Per Document	N	N	
Documents <10 pages	\$8.00	\$8.00	0.00%	\$0.00	Per Document	N	N	
Documents 10-30 pages	\$14.00	\$14.00	0.00%	\$0.00	Per Document	N	N	
Documents 31-50 pages	\$28.00	\$28.00	0.00%	\$0.00	Per Document	N	N	
Documents >51 pages	\$53.00	\$53.00	0.00%	\$0.00	Per Document	N	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Certificates [continued]

Binders and covers (DCP)	\$69.00	\$69.00	0.00%	\$0.00	Per Document	N	N	
LEP full size colour map sheet	\$53.00	\$53.00	0.00%	\$0.00	Per Document	N	N	
Uralla Shire Biodiversity Strategy 2012	\$41.00	\$41.00	0.00%	\$0.00	Per Document	N	N	
Uralla Biodiversity Strategy Planning Outcomes Report 2013	\$14.00	\$14.00	0.00%	\$0.00	Per Document	N	N	

Animal Control

Companion Animal Regulation 2021 - Registration Category

Dog - Desexed (by 12 weeks or when sold if earlier than 12 weeks)	\$75.00	\$78.00	4.00%	\$3.00	per animal	N	Y	
Dog - Desexed (by eligible pensioner)	\$32.00	\$34.00	6.25%	\$2.00	Per Animal	N	Y	As per the Companion Animals Regulation 2021
Dog - Desexed (sold by pound/ shelter)	\$0.00	\$0.00	0.00%	\$0.00	Per Animal	N	Y	
Dog - Not desexed or desexed (for not desexing dog by 6 months)	\$252.00	\$262.00	3.97%	\$10.00	Per Animal	N	Y	as per the Companion Animals Regulation 2021
Dog - Not Desexed (not recommended)	\$75.00	\$78.00	4.00%	\$3.00	Per Animal	N	Y	
Dog - Not Desexed (not recommended eligible pensioner)	\$32.00	\$34.00	6.25%	\$2.00	Per Animal	N	Y	
Dog - Registration (recognized breeder)	\$75.00	\$78.00	4.00%	\$3.00	Per Animal	N	Y	as per the Companion Animals Regulation 2018
Dog - Working	\$0.00	\$0.00	0.00%	\$0.00	Per Animal	N	Y	
Dog - Service of the State	\$0.00	\$0.00	0.00%	\$0.00	Per Animal	N	Y	
Assistance Animal	\$0.00	\$0.00	0.00%	\$0.00	Per Animal	N	Y	
Cat - Desexed or Not Desexed (by 12 weeks or when sold if earlier than 12 Weeks)	\$65.00	\$68.00	4.62%	\$3.00	Per animal	N	Y	As per The "Companion Animal Regulation 2021"
Cat - Desexed (eligible Pensioner)	\$32.00	\$34.00	6.25%	\$2.00	each	N	Y	
Cat - Desexed (sold by pound/ shelter)	\$0.00	\$0.00	0.00%	\$0.00	Per Animal	N	Y	
Cat - Not Desexed (not recommended)	\$65.00	\$68.00	4.62%	\$3.00	Per animal	N	Y	as per the Companion Animals Regulation 2021
Cat - not Desexed (not recommended - eligible pensioner)	\$32.00	\$34.00	6.25%	\$2.00	each	N	Y	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Companion Animal Regulation 2021 - Registration Category [continued]

Cat - not Desexed (recognised breeder)	\$65.00	\$68.00	4.62%	\$3.00	each	N	Y	
Registration late fee	\$21.00	\$22.00	4.76%	\$1.00	Per animal	N	Y	as per the Companion Animals Regulation 2021

Companion Animal Regulation 2021 – Annual Permit Category

Cat not desexed by four months of age	\$92.00	\$96.00	4.35%	\$4.00	Per animal	N	Y	As per the Companion Animals Regulation 2021
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Companion Animals Regulation 2018 (Part 4, Sec 27)

All undesexed cats will require a permit as well as lifetime registration from July 2019.

Dangerous Dog	\$221.00	\$230.00	4.07%	\$9.00	Per animal	N	Y	As per the Companion Animals Regulation 2021
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Companion Animals Regulation 2018 (Part 4, Sec 27)

All dangerous/restricted dogs will require an annual permit as well as life time registration from July 2019.

Restricted Dog	\$221.00	\$230.00	4.07%	\$9.00	each	N	Y	
Permit late Fee	\$21.00	\$22.00	4.76%	\$1.00	Per animal	N	Y	as per the Companion Animals Regulation 2021

Companion Animals Regulation 2018 (Part 4, Sec 27)

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Companion Animal Control – Release/Sale/Surrender

Animal surrender	\$102.00	\$210.00	105.88%	\$108.00	Each	N	N	Fee should be inline with Armidale Animal Shelter fees & charges due to shared service. 2023 fee was \$110.00 Armidale council contacted 1/5/2024 fee would be increased by 100% for 2025/26 due to demand on shelter & low cost compared to surrounding councils.
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Fee is to be in line with Armidale councils fees and charges due to shared service. Fee charged per animal surrendered.
 Fee is to be inline with Armidale council fees and charges due to shared service. Fee charged per animal surrender.

First Release	\$75.00	\$83.00	10.67%	\$8.00	Each	N	N	Fee should be inline with Armidale Animal Shelter fees & charges due to Shared service. First Release Fee for Armidale Shelter 2022/2023 was \$80.00. Starting point for 2024/2025 fee should be \$80.00
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This fee is set by by Armidale council. Uralla councils fee for this service is inline with Armidale councils fees and charges due to shared service of companion animal shelter.
 Fee charged per animal impounded for first offence in any 12month period.
 Armidale council has not advised of any fee change for this period.

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Companion Animal Control – Release/Sale/Surrender [continued]

Second Release (within 12 months)	\$135.00	\$150.00	11.11%	\$15.00	Each	N	N	Fee should be inline with Armidale Animal Shelter fees & charges due to shared service. Second Release Fee for Armidale Shelter 2023/2024 was \$145.00. Armidale advised to increase with cpi
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Fee charged per animal impounded for the second time in any 12month period. This fee is set by Armidale council. Uralla councils fee for this service is inline with Armidale council fees an charges due to shared service of companion animals shelter.
 Fee charged per animal impounded for second time in any 12month period. Armidale council have not advised of any increase to this service.

Daily Charge, Sustenance	\$25.00	\$31.00	24.00%	\$6.00	Per Day	N	N	Fee should be inline with Armidale Animal Shelter fees & charges due to shared service. Sustenance Fee for Armidale Shelter 2023/2024 was \$30.00- per day animal in pound/ shelter Armidale advised to increase with cpi
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Charged per animal for each day the animal remains impounded. This fee is set by Armidale council. Uralla councils fee for this service is line with Armidale councils fee and charges due to shared service of companion animal shelter.
 Armidale council has not advised of on an increase to this service for this period.

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Dog Control – Training Aids

Hire of anti-barking collar (Citronella)	\$70.50	\$77.50	9.93%	\$7.00	Per fortnight or minimum charge	Y	N	Fee should be inline with Armidale Animal Shelter fees & charges due to shared service. Armidale fee 2024/2025 was \$75.00 Armidale advised to increase with cpi
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hire of collar for two week period minimum period.

Deposit for anti-barking collar (Citronella)	\$50.00	\$52.50	5.00%	\$2.50	Bond	Y	N	
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deposit for collar hire. Refundable if collar returned in working order.

Hire of Trap	\$11.00	\$60.90	453.64%	\$49.90	Per Hire	Y	N	fee should be inline with Armidale shelter. Fee was \$55.00 2023/24 + \$100.00 refundable deposit for seven-day hire. \$10.00 for each day after 7days. (Cat Trap Hire) Armidale advised to increase with cpi
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Hire fee for seven days use of tap.

Trap deposit	\$119.50	\$100.00	-16.32%	-\$19.50		N	N	Armidale shelter Cat trap deposit \$100.00 refundable - trap returned in working order.
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Deposit – refundable

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Stock Control – Release Fees

Call Out Fee/Stock Impounding	\$135.00	\$150.00	11.11%	\$15.00	Per Hour	N	N	(Call out Fee per hour stock control) - inline with Armidale council. 2023/2024 Armidale council callout fee was \$145.00 per hour. fee was not inline with Armidale to increase with cpi
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Fee charged per hour for every hour taken to impound animals.

Sheep/Goats

Impounded between 6.00 am-6.00 pm Monday to Friday	\$52.50	\$32.00	-39.05%	-\$20.50	Per Animal	N	N	Armidale fee 2023/24 was \$30.00 to increase with cpi from \$30.00
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Fee charged per animal impounded between hours of 6am to 6pm Monday to Friday.

Impounded between 6.00 pm-6.00 am or on any time on Weekends & Public Holidays	\$103.00	\$44.00	-57.28%	-\$59.00	Per Animal	N	N	keep this fee in line with Armidale council Fees & Charges Armidale fee 2023/24 was \$40.00 to increase with cpi from \$40.00
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Other Animals

Impounded between 6.00 am-6.00 pm Monday to Friday	\$55.00	\$62.00	12.73%	\$7.00	Per Animal	N	N	Charged per animal impounded. Fee should be in line with Armidale council. Armidale fee 2023/24 was \$60.00
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Fee charged per animal impounded between hours of 6am to 6pm Monday to Friday.

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Other Animals [continued]

Impounded between 6.00 pm-6.00 am or on any time on Weekends and Public Holidays	\$95.00	\$103.50	8.95%	\$8.50	Per Animal	N	N	Armidale councils fee 2023/24 \$100.00
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Fee charged per animal impounded during a weekend or public holiday period.

Sustenance Costs

Sheep/Goats	\$15.60	\$21.00	34.62%	\$5.40	Per head / per day	N	N	Fee inline with Armidale council fees and charges Armidale fee 2023/24 was \$20.00
Other animals	\$31.00	\$36.50	17.74%	\$5.50	Per head / per day	N	N	Fee should be in line with Armidale council Fees. 2023/24 Armidale council fee was \$35.00

Fee charged per animal for each day the animal remains impounded.

Other Animal Fees

Damages to garden or growing crop	Full Cost Recovery	Per Animal	N	N	
	Last year fee Full Cost Recovery				
Fee for veterinary care	Full Cost Recovery	Per Animal	N	N	
	Last year fee Full Cost Recovery				
Fee for advertising	Full Cost Recovery	Per Animal	N	N	
	Last year fee Full Cost Recovery				
Fee for sale of animals	Full Cost Recovery	Per Animal	Y	N	
	Last year fee Full Cost Recovery				
Fee for serving notices	Full Cost Recovery	Per Animal	N	N	
	Last year fee Full Cost Recovery				
Truck/Float Hire	Full Cost Recovery	Per Animal	N	N	
	Last year fee Full Cost Recovery				

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Other Regulatory Fees

Vehicle Impounding	\$140 Impounding Fee + \$12 per night Vehicle remains impounded Full cost recovery for Towing vehicle from location to impounding yard.	Per Vehicle	N	N				
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Last year fee
\$140 Impounding Fee + \$12 per night
Vehicle remains impounded
Full cost recovery for Towing vehicle from
location to impounding yard.

Full cost recovery plus impounding fee plus fee for each day vehicle remains impounded. Daily fee can only be charged for a period of 28 days. Towing company to provide estimation of vehicle value with towing invoice. Cliff wright towing company used. section 16 impounding act

Animal Permit

Administrative Services

Corporate Records

Printing and copying (non self-service)

A4 Black and White	\$0.65	\$0.70	7.69%	\$0.05	Per single sided page	Y	N	CPI 4.5% + Standard Rounding of Fees
A4 Colour	\$1.25	\$1.35	8.00%	\$0.10	Per single sided page	Y	N	CPI 4.5% + Standard Rounding of Fees
A3 Black and White	\$1.25	\$1.35	8.00%	\$0.10	Per single sided page	Y	N	CPI 4.5% + Standard Rounding of Fees
A3 Colour	\$2.44	\$2.55	4.51%	\$0.12	Per single sided page	Y	N	CPI 4.5% + Standard Rounding of Fees

Public Access Act (GIPA) Income

Photocopy, printing and postage fees also apply.

Note that if the information sought is made publicly available within three working days after the applicant is granted access, then the applicant is entitled to a full waiver of the processing charge.

GIPA Application Fee	\$30.00	\$30.00	0.00%	\$0.00	Application	N	Y	
GIPA Processing Fee – per hour after the first hour	\$30.00	\$30.00	0.00%	\$0.00	Per Hour	N	Y	per hour charge rate after the first hour
GIPA Processing Fee – hardship (Pensioner Concession card issued by the Commonwealth that is in force; or an enrolled full-time student; or a not-for-profit organisation)	\$15.00	\$15.00	0.00%	\$0.00	Per Hour	N	Y	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Public Access Act (GIPA) Income [continued]

GIPA Advance Deposit	50% of total Processing Fee				Per Application	N	Y	
	Last year fee 50% of total Processing Fee							
GIPA Internal Review	\$40.00	\$40.00	0.00%	\$0.00	Per Matter	N	Y	

Council Chamber/Office Room Hire

Hire of Meeting Rooms and Facilities

Council Chambers	\$225.00	\$225.00	0.00%	\$0.00	Per day or part thereof	Y	N	
Non local groups – includes video, TV, whiteboard, kitchen facilities and complimentary tea and coffee								

Other Miscellaneous Fees and Charges

Sale of document copies

Development Control Plan	\$31.00	\$32.50	4.84%	\$1.50	Each	N	N	CPI 4.5% + Standard Rounding of Fees
Local Environment Plan (LEP)	\$42.50	\$44.50	4.71%	\$2.00	Each	N	N	CPI 4.5% + Standard Rounding of Fees
State of Environment Report	\$13.80	\$14.50	5.07%	\$0.70	Each	N	N	CPI 4.5% + Standard Rounding of Fees

Financial Services

General Income

Rate/Valuation Enquiries

Written/complex response to a rating or valuation enquiry	By quotation, charged at \$63.00 per hour excl GST				Per Invoice	N	N	
	Last year fee By quotation, charged at \$60.00 per hour excl GST							
Copy of rate notice	\$19.80	\$20.00	1.01%	\$0.20	Per Copy	N	N	

Miscellaneous Fees

Incorrect Account Payment Re-Allocation Fee	\$0.00	\$30.00	∞	\$30.00	Per Transaction	Y	N	
Admin fee to redirect payment made to incorrect account								
Rates and Water Refund Processing Fee	\$0.00	\$30.00	∞	\$30.00		Y	N	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	Unit	GST	Statutory	Comment
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Miscellaneous Fees [continued]

Section 603 Certificates						N	Y	Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc. due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2024-25 is determined to be \$100.
								Last year fee
Fee charged will be as per the Statutory charge set by the Office of Local Government								
Dishonoured Cheque Fee	\$46.64	\$48.00	2.92%	\$1.36	Per Cheque	N	N	
Certificate Refund Fee	\$11.66	\$12.00	2.92%	\$0.34	Per application	Y	N	

Index of all Fees

0

0-15 km	[Client Contributions – Individual return transport]	24
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1

1 seater	[Lounges]	9
101-150 km	[Client Contributions – Individual return transport]	24
140L Wheelie Bin	[Waste Product Sales]	8
151-200 km	[Client Contributions – Individual return transport]	24
16-50 km	[Client Contributions – Individual return transport]	24

2

2 seater	[Lounges]	9
201-250 km	[Client Contributions – Individual return transport]	24
240L Wheelie Bin	[Waste Product Sales]	8
251-300 km	[Client Contributions – Individual return transport]	24
2nd inspection if 1st failed (no 3rd inspection fee)	[Swimming Pools]	33

3

3 seater	[Lounges]	9
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4

4.55 (1A) & 4.56 (1) – Modification of minor environmental impact	[Modification of Consent at Applicants Request]	28
4.55(1) – Minor Error/Discrepancy	[Modification of Consent at Applicants Request]	28
4.55(2) Original fee was less than \$100.00	[Other modifications not of minor environmental impact]	29
4X4	[Tyres]	10

5

5 Hill Street, Uralla	[Uralla Pre-School]	16
51-100 km	[Client Contributions – Individual return transport]	24

A

A3 Black and White	[Photocopies and Printing (self-service)]	14
A3 Black and White	[Printing and copying (non self-service)]	42
A3 Colour	[Photocopies and Printing (self-service)]	14
A3 Colour	[Printing and copying (non self-service)]	42
A4 (Black and White)	[Photocopies and Printing (non self-service)]	14
A4 (Colour)	[Photocopies and Printing (non self-service)]	14
A4 Black and White	[Photocopies and Printing (self-service)]	14
A4 Black and White	[Printing and copying (non self-service)]	42
A4 Colour	[Photocopies and Printing (self-service)]	14
A4 Colour	[Printing and copying (non self-service)]	42
Access Bus (Uralla/ Invergowrie/ Armidale)	[Client Contributions – Group return transport]	24
Accommodation Entry Bond	[Bond]	22
Accommodation Entry Bond – further detail	[Bond]	22
Additional 140L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	13
Additional 140L kerbside general waste service - residential (all areas except Kentucky)	[Domestic Waste Management]	11
Additional 240L Commercial Waste Service (Kentucky)	[Commercial Waste]	13
Additional 240L Commercial Waste Service (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	13
Additional Kerbside General Waste service 240L (Kentucky)	[Domestic Waste Management]	11
Additional kerbside recycling service 240L - residential or commercial (all areas except Kentucky)	[Domestic Waste Management]	11
Additional lines on plaque	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15

Fee Name	Parent Name	Page
A [continued]		
Additional persons	[Bundarra Caravan Park]	17
Additional persons >2	[Queen Street Uralla Caravan Park]	16
Additional Signs	[Development Application]	26
Adjoining owner charges (in conjunction with works program)	[Kerb and Guttering]	6
Administration (Private Clients) - Monthly	[Private Clients]	20
Administration fee for non-inspected systems	[Onsite Sewerage Management Systems]	34
Advertisement/Advertising Structure Inspection	[General]	33
Advertising Signs	[Development Application]	26
Affiliated Centre Tenants	[Large Group Room]	16
Affiliated Centre Tenants	[Small Group Room]	16
All breakages will be charged at replacement cost	[Kitchen (large room only)]	17
All groups: Including crockery and cutlery	[Kitchen (large room only)]	17
All other white goods	[Appliances]	10
Allied Health	[Commonwealth Home Support Programme]	22
Alma Park: Connect power to bandstand	[Casual Hiring Fee]	13
Amusement Device	[Section 68 Applications]	31
Animal surrender	[Companion Animal Control – Release/Sale/Surrender]	37
Annual Administration/Registration Fee (includes 1 inspection)	[Food Premises]	33
Asbestos – asbestos bag including disposal cost, maximum 0.5 cubic metre	[Asbestos]	11
Asbestos-containing materials (subject to specific cost assessment)	[Asbestos]	11
Assistance Animal	[Companion Animal Regulation 2021 - Registration Category]	35
Auction Sales, markets and similar uses	[Bundarra School of Arts Hall]	17
B		
Balls/weddings (includes kitchen hire)	[Bundarra School of Arts Hall]	17
Binders and covers (DCP)	[Certificates]	35
Booking	[Private Parties/ Commercial Functions]	16
Books of 10 – Adult	[Admittance Fees]	14
Books of 10 – Child	[Admittance Fees]	14
Books of 20 – Adult	[Admittance Fees]	14
Books of 20 – Child	[Admittance Fees]	14
Books of 50 – Adult	[Admittance Fees]	14
Books of 50 – Child	[Admittance Fees]	14
Building Certificates – building up to 200m2	[Commercial]	32
Building Certificates – Fee for 201-2,000m2	[Commercial]	32
Building Certificates – Fee for greater than 2,001m2	[Commercial]	32
Bulk water sales	[Water Sales]	4
C		
Call Out Fee/Stock Impounding	[Stock Control – Release Fees]	40
Canteen hire (two available) #	[Field Hire]	13
Canteen hire bond (for non-regular user groups and for those outside of Uralla Shire area)	[Field Hire]	13
Car	[Tyres]	10
Car/sedan/wagon/4X4 domestic	[Residential Waste (Sorted)]	8
Car/sedan/wagon/4X4 domestic	[Clean brick, Concrete, Tile]	9
Car/sedan/wagon/4x4 domestic vehicle	[Residential Waste (Unsorted)]	8
Caravan Park/camping ground	[Section 68 Applications]	31
Care Management HCP Level 1 - Fortnightly	[HCP Clients]	18
Care Management HCP Level 2 - Fortnightly	[HCP Clients]	18
Care Management HCP Level 3 - Fortnightly	[HCP Clients]	18
Care Management HCP Level 4 - Fortnightly	[HCP Clients]	18
Care with active sleepover (Sleepover with Active Care) - HCP	[HCP Clients]	18
Case Management (Private clients) - Monthly	[Private Clients]	20
Cat - Desexed (eligible Pensioner)	[Companion Animal Regulation 2021 - Registration Category]	35
Cat - Desexed (sold by pound/shelter)	[Companion Animal Regulation 2021 - Registration Category]	35
Cat - Desexed or Not Desexed (by 12 weeks or when sold if earlier than 12 Weeks)	[Companion Animal Regulation 2021 - Registration Category]	35
Cat - not Desexed (not recommended - eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	35
Cat - Not Desexed (not recommended)	[Companion Animal Regulation 2021 - Registration Category]	35

Fee Name	Parent Name	Page
C [continued]		
Cat - not Desexed (recognised breeder)	[Companion Animal Regulation 2021 - Registration Category]	36
Cat not desexed by four months of age	[Companion Animal Regulation 2021 – Annual Permit Category]	36
Certificate Refund Fee	[Miscellaneous Fees]	44
Certified copy of an Environmental Planning Instrument/related document per EPA Act	[Certificates]	34
Chairs	[External Equipment Hire]	17
Charge 1 (local library search)	[Inter-Library Loan Fee]	14
Charge 2 (Library Lending Charge)	[Inter-Library Loan Fee]	14
Charges by Plant Item	[Plant Hire Charges]	7
Civil Engineering Works	[Civil Engineering Works]	7
Cleaning bond (refundable)	[External Equipment Hire]	17
Cleaning bond (refundable)	[Private Parties/ Commercial Functions]	16
Cleaning bond (refundable)	[Bundarra School of Arts Hall]	17
Collection Fee	[Green Waste Kerbside Collection Fee – Uralla Township]	11
Commercial	[Clean brick, Concrete, Tile]	9
Commercial event bin charge (per bin)	[Commercial Recycling]	12
Commercial Groups	[Small Group Room]	16
Commercial Kerbside Waste Service 240L General Waste (Kentucky)	[Commercial Waste]	13
Commercial Kerbside Waste Service Large (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	13
Commercial Kerbside Waste Service Small (Uralla, Bundarra, Invergowrie)	[Commercial Waste]	12
Commercial Users	[Large Group Room]	16
Commercial Waste - Bulk - Sorted	[Commercial Waste]	10
Commercial Waste - Bulk - Unsorted	[Commercial Waste]	10
Commercial/Bulk Green Waste Charges - Large Truck 10 Cubic Metres	[Uncontaminated garden and wood waste (Green Waste)]	8
Commercial/Bulk Green Waste Charges - Small Truck 3 Cubic Metres	[Uncontaminated garden and wood waste (Green Waste)]	8
Commercial/Bulk Green Waste Disposal (per cubic metre)	[Uncontaminated garden and wood waste (Green Waste)]	8
Community event bin charge (per bin)	[Commercial Recycling]	12
Community land	[Section 68 Applications]	31
Community transport – other	[Other Services]	25
Confirmation of Development Information (Interpreting LEP, existing use rights, housing entitlements, file search)	[Certificates]	34
Contaminated garden and wood waste	[Contaminated Garden and Wood Waste (Green Waste)]	9
Cooling Tower Inspection (microbial Control)	[General]	33
Copy of Drainage Plan	[Drainage Fees]	6
Copy of rate notice	[Rate/Valuation Enquiries]	43
Cot mattresses or any stripped mattresses	[Mattresses]	9
Council Chambers	[Hire of Meeting Rooms and Facilities]	43
Council required to clear vegetation to gain access to a meter, at cost charge	[Other Costs]	5
Council required to return to property to read meter (e.g. where meter access is denied by locked yards/gates etc)	[Other Costs]	5
D		
Daily Charge, Sustenance	[Companion Animal Control – Release/Sale/Surrender]	38
Damages to garden or growing crop	[Other Animal Fees]	41
Dangerous Dog	[Companion Animal Regulation 2021 – Annual Permit Category]	36
Day Respite	[Respite]	23
Delivery – beyond 15 km from Uralla or Bundarra, maximum 30 km	[Waste Product Sales]	8
Delivery – Uralla & Bundarra town area (within 5 km)	[Waste Product Sales]	8
Delivery – Uralla and Bundarra 5-15 km	[Waste Product Sales]	8
Deposit for anti-barking collar (Citronella)	[Dog Control – Training Aids]	39
Designated Development – Standard DA Fees plus additional fee	[Development Application]	26
Designated development requiring advertising	[Development Application]	26
Development consent, complying development consent or construction certificate consent was required and not obtained	[Additional fee where applicant /owner erected the building and:]	32
Development Control Plan	[Sale of document copies]	43

Fee Name	Parent Name	Page
D [continued]		
Development not involving the erection of a building, the carrying out of a work, or the subdivision of land or demolition	[Development Application]	26
Digital media of Council LEP, DCP or related Planning/Development Policy	[Certificates]	34
Dinner	[Visitor Meals]	23
Dishonoured Cheque Fee	[Miscellaneous Fees]	44
Documents <10 pages	[Certificates]	34
Documents >51 pages	[Certificates]	34
Documents 10-30 pages	[Certificates]	34
Documents 31-50 pages	[Certificates]	34
Dog - Desexed (by 12 weeks or when sold if earlier than 12 weeks)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Desexed (by eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Desexed (sold by pound/shelter)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Not Desexed (not recommended eligible pensioner)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Not Desexed (not recommended)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Not desexed or desexed (for not desexing dog by 6 months)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Registration (recognized breeder)	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Service of the State	[Companion Animal Regulation 2021 - Registration Category]	35
Dog - Working	[Companion Animal Regulation 2021 - Registration Category]	35
Domestic Assistance	[Commonwealth Home Support Programme]	21
Domestic Assistance - Mon to Fri 6am to 6pm (HCP clients)	[HCP Clients]	18
Domestic Assistance – Mon to Fri 6am to 6pm (Private clients)	[Private Clients]	20
Domestic Assistance - Public holiday (HCP clients)	[HCP Clients]	18
Domestic Assistance - Sat (HCP clients)	[HCP Clients]	18
Domestic Assistance - Sun (HCP clients)	[HCP Clients]	18
Domestic oil or solid fuel heating appliance, other than a portable appliance	[Section 68 Applications]	31
Domestic Waste Collection - 1 x 240L general waste (Kentucky)	[Domestic Waste Management]	11
Domestic Waste collection-1x140L General and 1x240L Recycling (all areas except Kentucky)	[Domestic Waste Management]	11
Domestic Waste Management Charge (Kentucky) 240L	[Non-Rateable Waste Management]	12
Domestic Waste Management Service (Uralla, Bundarra, Invergowrie)	[Non-Rateable Waste Management]	12
Double	[Mattresses]	9
Dwelling <\$100,000	[Review of Determination]	27
E		
Earth mover, large, greater than 1.5 m	[Tyres]	10
Earth mover, medium, 1 m-1.5 m	[Tyres]	10
Earth mover, small – up to 1 m	[Tyres]	10
Environmental Levy	[Domestic Waste Management]	11
Erection of dwelling costing less than \$100,000	[Development Application]	26
Essential Services (Fire Safety) Certificate Registration and Administration	[General]	33
Exemption	[Swimming Pools]	33
Extra large tractor tyre, > 2.8 m	[Tyres]	10
F		
Fee	[Privately Certified Certificate Registration via Planning Portal]	30
Fee	[Domestic – Includes Initial inspection]	31
Fee	[Building Certificate – additional inspections (if required)]	32
Fee	[Copy of Building Certificate]	32
Fee for advertising	[Other Animal Fees]	41
Fee for sale of animals	[Other Animal Fees]	41
Fee for serving notices	[Other Animal Fees]	41
Fee for veterinary care	[Other Animal Fees]	41
Fee to be paid to Integrated Authority or Concurrence Authority	[Integrated, Concurrence & Prohibited Development]	30

Fee Name	Parent Name	Page
F [continued]		
Fire Safety Schedule (Inspection, Assessment & Schedule)	[Building Inspections (including Compliance and Occupation Certificates)]	31
First Release	[Companion Animal Control – Release/Sale/Surrender]	37
For cost of work >\$50,000 for each \$1,000	[Planning Reform Fee]	27
Fork lift tyre, large greater than 18"	[Tyres]	10
Fork lift tyre, medium 12"-18"	[Tyres]	10
Fork lift tyre, small up to 12"	[Tyres]	10
Fridges, freezers & air-conditioning units containing CFCs	[Appliances]	10
From Uralla Doctors Surgery or Foot Clinic	[Transport Residents]	23
G		
General Hall Hire <50	[Bundarra School of Arts Hall]	17
General Hall Hire >50	[Bundarra School of Arts Hall]	17
GIPA Advance Deposit	[Public Access Act (GIPA) Income]	43
GIPA Application Fee	[Public Access Act (GIPA) Income]	42
GIPA Internal Review	[Public Access Act (GIPA) Income]	43
GIPA Processing Fee – hardship (Pensioner Concession card issued by the Commonwealth that is in force; or an enrolled full-time student; or a not-for-profit organisation)	[Public Access Act (GIPA) Income]	42
GIPA Processing Fee – per hour after the first hour	[Public Access Act (GIPA) Income]	42
Giving Notice for Nominated Integrated Development - (Advertising)	[Integrated, Concurrence & Prohibited Development]	30
Giving Notice for Other Developments	[Integrated, Concurrence & Prohibited Development]	30
Giving Notice for Prohibited Development - (Advertising)	[Integrated, Concurrence & Prohibited Development]	30
Goods, Equipment and Technology	[Commonwealth Home Support Programme]	21
Grader tyre	[Tyres]	10
Grading Plant	[Plant Hire Charges]	7
Gravel (Granite) at Depot	[Sale of sand, gravel and topsoil]	7
Greater than \$1,000,001	[Review of Determination per EPA Regulations (Rejection)]	28
Greater than \$10,000,001	[Development Applications – Building Works – Based on cost of works]	26
Greater than \$10,000,001	[All other Development Work]	28
Greater than \$10,000,001	[All other requests for modifications, based on estimated construction costs]	29
Gutter Bridge Construction	[Gutter Bridges]	6
H		
Hairdresser/Beauty Salon/Skin Penetration Inspection	[General]	33
Hall Hire (less than 2 hours)	[Bundarra School of Arts Hall]	17
Hampden Park	[Field Hire]	13
Hire of anti-barking collar (Citronella)	[Dog Control – Training Aids]	39
Hire of Council Equipment - Bond 5% of replacement value	[General Services]	6
Hire of Council Equipment - other	[General Services]	6
Hire of Trap	[Dog Control – Training Aids]	39
Home Care Packages – Client Income Assessed Fee	[HCP Clients]	19
Home Maintenance	[Commonwealth Home Support Programme]	22
House cleaning	[NDIS]	22
Hydrant Flow Test	[Other Water Fees and Charges]	4
I		
Impounded between 6.00 am-6.00 pm Monday to Friday	[Sheep/Goats]	40
Impounded between 6.00 am-6.00 pm Monday to Friday	[Other Animals]	40
Impounded between 6.00 pm-6.00 am or on any time on Weekends & Public Holidays	[Sheep/Goats]	40
Impounded between 6.00 pm-6.00 am or on any time on Weekends and Public Holidays	[Other Animals]	41
In Home Respite - Mon to Fri 6am to 6pm (HCP clients)	[HCP Clients]	18

Fee Name	Parent Name	Page
I [continued]		
In Home Respite – Mon to Fri 6am to 6pm (Private clients)	[Private Clients]	21
In Home Respite - Public Holiday (HCP clients)	[HCP Clients]	18
In Home Respite – Public Holiday (Private clients)	[Private Clients]	21
In Home Respite - Sat (HCP clients)	[HCP Clients]	18
In Home Respite – Sat (Private clients)	[Private Clients]	21
In Home Respite - Sun (HCP clients)	[HCP Clients]	18
In Home Respite – Sun (Private clients)	[Private Clients]	21
Incorrect Account Payment Re-Allocation Fee	[Miscellaneous Fees]	43
Inspection	[Building Inspections (including Compliance and Occupation Certificates)]	31
Inspection	[Swimming Pools]	33
Inspection	[Onsite Sewerage Management Systems]	34
Inspection Fee includes repeat inspection due to non-compliance, change of premises operator and if non compliance based on complaint.	[Food Premises]	33
Inspection of Underground Petroleum Storage Systems	[General]	33
Install a manufactured home, moveable dwelling or associated structure	[Section 68 Applications]	31
Installation of new/replacement numbering post (Yellow)	[Rural Addressing]	7
Installation/Removal during service hours (7.30 am-3.00 pm)	[Water Restriction Devices]	5
Interment	[Uralla and Bundarra Lawn Cemeteries]	15
Interment	[Uralla and Bundarra Old Section Cemeteries]	15
Interment in an existing Grave	[Uralla and Bundarra Lawn Cemeteries]	15
Interment in an existing Grave	[Uralla and Bundarra Old Section Cemeteries]	15
Interment of Ashes	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15
Interment: Saturdays, Sundays and Public Holidays loading	[Uralla and Bundarra Lawn Cemeteries]	15
Interment: Saturdays, Sundays and Public Holidays loading	[Uralla and Bundarra Old Section Cemeteries]	15
Issue of Improvement Notice	[Food Premises]	33
Item Replacement	[Lost, damaged or stolen books]	14
K		
King	[Mattresses]	9
King Single	[Mattresses]	9
Kitchen Use Extra <50	[Bundarra School of Arts Hall]	17
Kitchen Use Extra >50	[Bundarra School of Arts Hall]	17
L		
Large Animals – e.g. horses, cattle	[Dead Animals]	10
Large tractor tyre, 2 m-2.8 m	[Tyres]	10
Leasing of space for transmitter and aerial at Mount Mutton	[Mount Mutton transmitter]	8
LEP full size colour map sheet	[Certificates]	35
Less than \$100,000	[Review of Determination per EPA Regulations (Rejection)]	28
Less than \$5,000	[All other Development Work]	28
Less than \$5,000	[All other requests for modifications, based on estimated construction costs]	29
Less than \$5000	[Development Applications – Building Works – Based on cost of works]	25
License/Approval Fee	[Street Vendors]	34
Light Industry/Industry	[Landscaping Bonds]	7
Light truck	[Tyres]	10
Local Community Groups – Full Day	[Large Group Room]	16
Local Community Groups – Full Day	[Small Group Room]	16
Local Community Groups – Half Day	[Large Group Room]	16
Local Community Groups – Half Day	[Small Group Room]	16
Local Environment Plan (LEP)	[Sale of document copies]	43
Long Service Levy fee for cost of works \$250,000 and over	[Long Service Levy]	30
Lost membership card replacement	[Library Fees]	14
Lunch	[Visitor Meals]	23

Fee Name	Parent Name	Page
M		
Management of waste	[Section 68 Applications]	31
Manual Collection bi-weekly – Cardboard Only	[Commercial Recycling]	12
Manual Collection Weekly – Cardboard Only	[Commercial Recycling]	12
Medium animals – e.g. goats, sheep, pigs	[Dead Animals]	10
Medium tractor tyre, 1 m-1.9 m	[Tyres]	10
Minor changes to existing OSSM system or scheduled inspection	[Section 68 Applications]	31
Modification to consent requiring advertisement per EPA Act	[All other requests for modifications, based on estimated construction costs]	29
Motorcycle	[Tyres]	10
Multiple copies of Certificates	[Development Certificates]	34
N		
No building or work involved: For dwelling house costing \$100,000 or less	[Other modifications not of minor environmental impact]	29
Non NTCRS e-waste	[E-Waste]	9
Non Standard Resident	[Daily Fees]	23
Non-Pensioner	[Respite]	23
Non-residential sewer access charge	[Access and Supply]	5
Not involving building work	[Review of Determination]	27
NTCRS eligible e-waste	[E-Waste]	9
O		
On-site Waste Water management system	[Section 68 Applications]	31
Original fee was greater than \$101.00 (no works involved)	[Other modifications not of minor environmental impact]	29
Other (private) works	[General Services]	6
Other animals	[Sustenance Costs]	41
Other copy of Council LEP, DCP or related Planning/ Development Policy	[Certificates]	34
Over \$250,000	[Complying Development Certificates – Fees based on construction cost]	25
Over \$250,000	[Construction Certificates]	31
Overnight Respite - HCP	[HCP Clients]	18
Overnight Respite - Private Clients	[Private Clients]	21
P		
Package Management HCP Level 1 - Fortnightly	[HCP Clients]	18
Package Management HCP Level 2 - Fortnightly	[HCP Clients]	18
Package Management HCP Level 3 - Fortnightly	[HCP Clients]	18
Package Management HCP Level 4 - Fortnightly	[HCP Clients]	19
Penalty notice has been issued for an offence under the Act in relation to erection of building and the penalty has been paid	[Additional fee where applicant /owner erected the building and:]	32
Pensioner	[Respite]	23
Per application	[Building Entitlement Confirmation Fee]	26
Per Unit	[Hill Street Uralla]	16
Permanents with metered site	[Longer stays (7 nights for 6)]	16
Permission to carry out work at existing grave, includes monument erection and inspection	[Uralla and Bundarra Lawn Cemeteries]	15
Permission to carry out work at existing grave, includes monument erection and inspection	[Uralla and Bundarra Old Section Cemeteries]	15
Permit late Fee	[Companion Animal Regulation 2021 – Annual Permit Category]	36
Personal care	[Commonwealth Home Support Programme]	21
Personal Care - Mon to Fri 6am to 6pm (HCP clients)	[HCP Clients]	19
Personal Care – Mon to Fri 6am to 6pm (Private clients)	[Private Clients]	20
Personal Care - Public Holiday (HCP clients)	[HCP Clients]	19
Personal Care - Sat (HCP clients)	[HCP Clients]	19
Personal Care – Sat (Private clients)	[Private Clients]	20
Personal Care - Sun (HCP clients)	[HCP Clients]	19
Personal Care – Sun (Private clients)	[Private Clients]	20
Phased Resident	[Daily Fees]	23
Placement of ashes	[Uralla and Bundarra Lawn Cemeteries]	15
Placement of ashes	[Uralla and Bundarra Old Section Cemeteries]	15

Fee Name	Parent Name	Page
P [continued]		
Plan Management	[NDIS]	22
Planning proposal application	[Planning Proposal]	30
Plus fee for required Notice under EPA Regulations	[All other Development Work]	28
Plus fee per additional lot created	[Subdivision Fees]	27
Plus fee per additional lot created	[Subdivision Fees]	27
Plus fee per additional lot created	[Subdivision Fees]	27
Power for metered site	[Longer stays (7 nights for 6)]	16
Powered site for up to 2 persons	[Queen Street Uralla Caravan Park]	16
Powered site for up to 2 persons	[Bundarra Caravan Park]	17
Private works (not in conjunction with works program)	[Kerb and Guttering]	6
Processed sludges from water & sewage treatment (in solid form only, liquid not accepted))	[Bio solids]	11
Processing commenced	[Refund of DA fee for cancellation of DA]	27
Processing Fee	[Lost, damaged or stolen books]	14
Processing Fee	[Subdivision Certificate / Title Plan Processing Fee]	27
Processing largely completed	[Refund of DA fee for cancellation of DA]	27
Processing not commenced	[Refund of DA fee for cancellation of DA]	27
Protected Resident	[Daily Fees]	23
Provide junction and connection beyond 4m from sewer main	[Sewer Connection Charges]	5
Provide junction to main on property, up to 4 m	[Sewer Connection Charges]	5
Public Roads	[Section 68 Applications]	31
Purchase of Double Depth Plot (does not include plaque)	[Uralla and Bundarra Lawn Cemeteries]	15
Purchase of Niche in garden	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15
Purchase of Niche in wall and Interment of Ashes *	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15
Purchase of plot - Double depth	[Uralla and Bundarra Old Section Cemeteries]	15
Purchase of plot - Single Depth	[Uralla and Bundarra Old Section Cemeteries]	15
Q		
Queen	[Mattresses]	9
R		
Rates and Water Refund Processing Fee	[Miscellaneous Fees]	43
Record search for burial details (after 15 minutes)	[Searches]	15
Recyclable materials, sorted only	[Sorted Recycling]	8
Registered Nurse - Mon to Fri 6am to 6pm (HCP clients)	[HCP Clients]	19
Registered Nurse - Mon to Fri 6am to 6pm (Private clients)	[Private Clients]	20
Registered Nurse - Public Holiday (HCP clients)	[HCP Clients]	19
Registered Nurse - Sat (HCP clients)	[HCP Clients]	19
Registered Nurse - Sat (Private clients)	[Private Clients]	20
Registered Nurse - Sun (HCP clients)	[HCP Clients]	19
Registered Nurse - Sun (Private clients)	[Private Clients]	20
Registration	[Onsite Sewerage Management Systems]	34
Registration late fee	[Companion Animal Regulation 2021 - Registration Category]	36
Registration on behalf of owner	[Swimming Pools]	33
Removal of plaques	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	16
Replacement of broken or missing chairs and tables (hall or external use)	[External Equipment Hire]	17
Residential Flats/Units	[Landscaping Bonds]	6
Residential sewer access charge	[Access and Supply]	5
Respite	[Commonwealth Home Support Programme]	21
Restricted Dog	[Companion Animal Regulation 2021 – Annual Permit Category]	36
Road Restoration Fees	[Road Restoration Fees]	7
S		
Sandwich Board Inspection	[General]	33
Second Release (within 12 months)	[Companion Animal Control – Release/Sale/Surrender]	38
Section 10.7(2) Certificate (EPA)	[Development Certificates]	34
Section 10.7(5) Certificate (includes Notices and Orders information)	[Development Certificates]	34
Section 5(31) Certificates	[Development Certificates]	34

Fee Name	Parent Name	Page
S [continued]		
Section 603 Certificates	[Miscellaneous Fees]	44
Section 7.11 Contributions	[Section 7.11 Contributions]	25
Section 735A Certificate	[Development Certificates]	34
Self-Care Activities	[NDIS]	22
Sewer supply work	[Section 68 Applications]	31
Sheep/Goats	[Sustenance Costs]	41
Showers	[Bundarra Caravan Park]	17
Shredded Tyres	[Tyres]	10
Single	[Mattresses]	9
Single Admission Fee – Adult	[Admittance Fees]	13
Single Admission Fee – Child	[Admittance Fees]	14
Small domestic animals e.g. cats, chickens, possums, dogs	[Dead Animals]	10
Small Regular Usage – eg sporting clubs	[Bundarra School of Arts Hall]	17
Small tractor tyre, up to 1 m	[Tyres]	10
Social Outing	[Client Contributions – Group return transport]	24
Social Support – Group	[Commonwealth Home Support Programme]	22
Social Support – Individual	[Commonwealth Home Support Programme]	21
Social Support - Mon to Fri 6am to 6pm (HCP clients)	[HCP Clients]	19
Social Support – Mon to Fri 6am to 6pm (Private clients)	[Private Clients]	20
Social support - Public Holiday (HCP clients)	[HCP Clients]	19
Social Support – Public Holiday (Private clients)	[Private Clients]	20
Social Support - Sat (HCP clients)	[HCP Clients]	19
Social Support – Sat (Private clients)	[Private Clients]	20
Social support - Sun (HCP clients)	[HCP Clients]	19
Social Support – Sun (Private clients)	[Private Clients]	20
Solicitor Enquiry	[Building Indemnity Insurance]	33
Staff Escort	[Transport Residents]	23
Standard DA fee plus additional fee for Integrated Development and development requiring concurrence	[Integrated, Concurrence & Prohibited Development]	30
Standard Resident	[Daily Fees]	22
State of Environment Report	[Sale of document copies]	43
Stormwater supply work	[Section 68 Applications]	31
Subdivisions – No opening of a New Road	[Subdivision Fees]	27
Subdivisions – Opening of a New Road	[Subdivision Fees]	27
Subdivisions – Strata	[Subdivision Fees]	27
Super single	[Tyres]	10
Supply & install pressure sewer unit & house service – Bundarra only	[Sewer Connection Charges]	5
Surcharge for digging of grave by hand	[Uralla and Bundarra Lawn Cemeteries]	15
Surcharge for digging of grave by hand	[Uralla and Bundarra Old Section Cemeteries]	15
Surcharge for family presence at interment after hours	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15
T		
Tables	[External Equipment Hire]	17
To \$5,000	[Complying Development Certificates – Fees based on construction cost]	25
To \$5,000	[Construction Certificates]	30
To Tamworth	[Transport Residents]	23
Trade Waste – Annual Inspection Fee	[Trade Waste]	6
Trade Waste - Non-Compliance Charge	[Trade Waste]	6
Trade Waste – usage	[Trade Waste]	6
Trap deposit	[Dog Control – Training Aids]	39
Travel (HCP clients)	[HCP Clients]	19
Travel (Private Clients)	[Private Clients]	20
Treated sewage effluent charge from the Uralla STP	[Water Sales]	4
Truck	[Tyres]	10
Truck/Float Hire	[Other Animal Fees]	41
U		
Unconnected lot sewer access charge	[Access and Supply]	5
Uncontaminated Food and garden organic waste: wheelie bin	[Uncontaminated garden and wood waste (Green Waste)]	8

Fee Name	Parent Name	Page
U [continued]		
Uncontaminated garden and wood waste : Car, Sedan, Wagon, Utility or Small Trailer *	[Uncontaminated garden and wood waste (Green Waste)]	9
Uninhabited, unpowered tent site	[Queen Street Uralla Caravan Park]	16
Unpowered site for up to 2 persons	[Queen Street Uralla Caravan Park]	16
Unpowered site for up to 2 persons	[Bundarra Caravan Park]	17
Uralla and Bundarra Connection Charge to water main, connection over 4 m	[Water Connection Fees]	4
Uralla and Bundarra Connection Charge to water main, up to 4 m	[Water Connection Fees]	4
Uralla Biodiversity Strategy Planning Outcomes Report 2013	[Certificates]	35
Uralla Rural Property Address signage scheme (Blue)	[Rural Addressing]	7
Uralla Shire Biodiversity Strategy 2012	[Certificates]	35
Uralla Sporting Complex #	[Field Hire]	13
Urban Business and Industrial	[Storm Water Management]	4
Urban Residential Levy	[Storm Water Management]	4
Urban Strata Residential Levy	[Storm Water Management]	4
Usage charge	[Access and Supply]	5
Use a standing vehicle or any article for the purpose of selling any article in a public place	[Section 68 Applications]	31
Utility/6 x 4 trailer	[Residential Waste (Sorted)]	8
Utility/6 x 4 trailer	[Clean brick, Concrete, Tile]	9
Utility/6 x 4 trailer, heaped	[Residential Waste (Sorted)]	8
Utility/6x4 trailer	[Residential Waste (Unsorted)]	8
Utility/6x4 trailer, heaped	[Residential Waste (Unsorted)]	8
V		
Vase	[Uralla and Bundarra Niche Wall and Uralla Niche Garden]	15
Vehicle Impounding	[Other Regulatory Fees]	42
W		
Water Access Charge Uralla and Bundarra	[Access and Supply]	4
Water Meter Special read	[Other Water Fees and Charges]	4
Water Meter supplied and fitted (20 mm) or replaced	[Other Water Fees and Charges]	4
Water Meter Testing only	[Other Water Fees and Charges]	4
Water Supply – consumption charge	[Access and Supply]	4
Water supply work	[Section 68 Applications]	31
Weekly Powered site for up to 2 persons	[Longer stays (7 nights for 6)]	16
Weekly Unpowered site for up to 2 persons	[Longer stays (7 nights for 6)]	16
Wheelie Bin (up to 240 L, per bin)	[Clean brick, Concrete, Tile]	9
Wheelie Bin (up to 240 Litre, per bin)	[Residential Waste (Sorted)]	8
Wheelie Bin (Up to 240L and per bin)	[Residential Waste (Unsorted)]	8
Where a person has been found guilty of an offence under the Act in relation to the erection of a building	[Additional fee where applicant /owner erected the building and:]	32
Where Order No, 2, 12, 13, 15, 18 or 19 in the Schedule 5 of the Act has been issued	[Additional fee where applicant /owner erected the building and:]	32
Where the court has made a finding that the building was erected in contravention of a provision of the Act	[Additional fee where applicant /owner erected the building and:]	33
Written/complex response to a rating or valuation enquiry	[Rate/Valuation Enquiries]	43
Other		
- Acceptable quantities will be based on available stockpiling space at Uralla landfill	[Certified ENM and VENM]	11
\$1,000,001-\$10,000,000	[Development Applications – Building Works – Based on cost of works]	26
\$1,000,001-\$10,000,000	[All other Development Work]	28
\$1,000,001-\$10,000,000	[All other requests for modifications, based on estimated construction costs]	29
\$100,001-\$1,000,000	[Review of Determination per EPA Regulations (Rejection)]	28
\$100,001-\$250,000	[Complying Development Certificates – Fees based on construction cost]	25
\$100,001-\$250,000	[Construction Certificates]	30
\$250,001-\$500,000	[Development Applications – Building Works – Based on cost of works]	26
\$250,001-\$500,000	[All other Development Work]	28

Fee Name**Parent Name****Page****Other** [continued]

\$250,001-\$500,000	[All other requests for modifications, based on estimated construction costs]	29
\$5,001-\$100,000	[Complying Development Certificates – Fees based on construction cost]	25
\$5,001-\$100,000	[Construction Certificates]	30
\$5,001-\$250,000	[All other Development Work]	28
\$5,001-\$250,000	[All other requests for modifications, based on estimated construction costs]	29
\$5,001-\$50,000	[Development Applications – Building Works – Based on cost of works]	25
\$50,001-\$250,000	[Development Applications – Building Works – Based on cost of works]	26
\$500,001-\$1,000,000	[Development Applications – Building Works – Based on cost of works]	26
\$500,001-\$1,000,000	[All other Development Work]	28
\$500,001-\$1,000,000	[All other requests for modifications, based on estimated construction costs]	29