



**EMERGENCY
EXTRAORDINARY MEETING OF COUNCIL**

**Held at 8:30am
On 31 August 2012**

Councillors:

Cr I Strutt (Mayor)
Cr M Pearce (Deputy Mayor)
Cr K Dusting
Cr M Dusting
Cr R Filmer
Cr S Powley
Cr R Spreadborough
Cr K Ward
Cr L Wilson

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
LT	Mrs L Taylor, Manager of Finance
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The meeting commenced at 8:50am

ATTENDANCE

Present were the Chairperson Cr I Strutt (Mayor), Cr M Pearce, (Deputy Mayor) and Councillors K Dusting, M Dusting, R Filmer, S Powley, R Spreadborough, K Ward, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Finance (Mrs L Taylor).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

An Apology was tabled for Cr L Wilson.

- 362/12 MOVED/ CARRIED (Crs M Dusting / K Ward)**
That the apology for Cr L Wilson, be accepted.

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the General Manager tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting.

Submitted By:	Interest Declared:
<i>n/a</i>	<i>Nil.</i>

PURPOSE OF THE EMERGENCY EXTRAORDINARY MEETING

The General Manager advised that this Emergency Extraordinary Meeting of Council had been called to consider referral of the Annual Financial Statements, consisting of General Purpose and Special Purpose Reports and Special Schedules for the year ended 30 June 2012, to Council's appointed Auditor, Forsyths Chartered Accountants.

MOTION

Validation of the Emergency Extraordinary Meeting

- 363/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)**
That there is sufficient reason for the calling of the Emergency Extraordinary Meeting of Council to consider referral of the Annual Financial Statements, consisting of General Purpose and Special Purpose Reports and Special Schedules for the year ended 30 June 2012, to Council's appointed Auditor, Forsyths Chartered Accountants; as the draft Annual Financial Statements have been completed and the auditors will commence field work on the final audit of accounts next week.

GENERAL MANAGER'S REPORT**Item 1****Significant Accounting Policies**

- **General Purpose Note 1, Pages N1 – N14**
- **Special Purpose Note 1, Pages P8 – P10**

MOTION**Calculation of Depreciation on Assets****364/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)**

That Council adopt within the Significant Accounting Policies that depreciation on assets, other than land which is not depreciated, be calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives, as follows:

GM

Motor Cars – Sedans	5 years	Dams and Reservoirs	100 years
Trucks and Utilities	5 -10 years	Water Mains	80 – 100 years
Dozers, Graders, Rollers	10 years	Water Treatment Plant	70 – 100 years
Tractors, Backhoes, Loaders	10 years	Meters and Water Plant	10 years
Office Equipment	5 - 20 years	Sewer Treatment Plant	50 - 100 years
Furniture and Fittings	5 - 20 years	Sewer Mains	70 - 100 years
Library Books	5 years	Sewer Pump Stations	70 - 100 years
Buildings – masonry	50 - 100 years	Unsealed roads formation	5 – 36 years
Buildings – other construction	20 – 40 years	Sealed roads surface	25 - 50 years
Playground equipment	5 - 15 years	Sealed roads base	70 – 80 years
Benches seats	10 – 20 years	Concrete roads surface	60 years
Stormwater Drainage	60 years	Timber Bridges	40 years
Culverts	80 years	Concrete/Steel Bridges	120 years

MOTION**Adoption of Significant Accounting Policies****365/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)**

That Council adopt the Significant Accounting Policies for the General Purpose Reports as set out on pages N1 to N14 and for the Special Purpose Reports as set out on pages P8 to P10 of the Unaudited Financial Statements for the year ended 30 June 2012.

GM

GENERAL MANAGER'S REPORT (continued)

Item 2

Review of Internal and Net Fund Restrictions, Unexpected Grants, Unaudited Financial Statements, General and Special Purpose Reports and Special Schedules**PROCEDURAL MOTION****Move to Committee of the Whole****366/12 MOVED/ CARRIED (Crs M Dusting / M Pearce)**

That Council move to a Committee of the Whole, to review Internal Restrictions, Unexpected Grants, Net Fund Restrictions Unaudited Financial Statements, General Purpose Reports, Special Purpose Reports and Special Schedules for the Year Ended 30 June 2012

The General Manager, Director Administrative Services, Director Engineering Services and Finance Manager explained the highlights of the Internal Restrictions, Unexpected Grants, Net Fund Restrictions and the Unaudited Financial Statements, General Purpose Reports, Special Purpose Reports and Special Schedules for the Year Ended 30 June 2012, as detailed within the attachments.

Councillors then undertook a detailed review of Internal Restrictions, Unexpected Grants, Net Fund Restrictions Unaudited Financial Statements, General Purpose Reports, Special Purpose Reports and Special Schedules for the Year Ended 30 June 2012

PROCEDURAL MOTION**Resumption of Standing Orders****367/12 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)**

That Council resume Standing Orders.

MOTION**Internal Restriction of Cash Assets****368/12 MOVED/ CARRIED (Crs K Dusting / K Ward)**

That Council internally restrict Cash Assets as set out in Note 6 page N 25 of the Unaudited Financial Statements for the year ended 30 June 2012, as follows:

Roads for 2012/2013 from 2011/2012 (2012/2013 deficit)	523,000
Roads	272,000
Bridges	207,000
Environmental Projects	20,000
Alternative Energy and Industry	50,000
Heritage	9,000
Risk Management – Governance	10,000
Telephone System – Administration	91,000
Carry Over Works	1,182,000
Employee Leave Entitlement (50% of more than 12 months balance)	840,000
Plant Replacement	500,000
Accommodation Bonds Guarantee	696,000
Total Internal Restrictions	3,218,000

GENERAL MANAGER'S REPORT (continued)

Item 3
Delegations of Authority

MOTION

Delegation of Authority to Sign Councillor's and Management Certificate

369/12 MOVED/ CARRIED (Crs K Dusting / K Ward)

That Council authorise the Mayor, Deputy Mayor and General Manager as General Manager and Principal Accounting Officer to sign the Councillor's and Management Certificate under Section 413 (2) (c) of the Local Government Act for the General Purpose Accounts and Special Purpose Accounts.

GM

Councillors commended the General Manager, Director Administrative Services, Manager of Finance and Accounting Officer for their diligent efforts in achieving timely delivery of the Annual Financial Statements.

There being no further business, the Chair declared the meeting closed at 10:15am.

CLOSURE OF MEETING

The Meeting closed at 10:15am.

The Minutes of the Uralla Shire Council at an Emergency Extraordinary Meeting of Council held on 31 August 2012, consisting of Page 6 and the previous pages, were confirmed by Resolution No. [nnn/12] on [Day Month Year].

.....Mayor