



ORDINARY MEETING OF COUNCIL

**Held at 12 noon
On 27 August 2012**

Councillors:

Cr I Strutt (Mayor)
Cr M Pearce (Deputy Mayor)
Cr K Dusting
Cr M Dusting
Cr R Filmer
Cr S Powley
Cr R Spreadborough
Cr K Ward
Cr L Wilson

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at: 12:02 pm

ATTENDANCE

Present were the Chairperson Cr I Strutt (Mayor), Cr M Pearce, (Deputy Mayor) and Councillors K Dusting, M Dusting, R Filmer, S Powley, R Spreadborough, K Ward, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell) from 12:15pm, Director of Administrative Services (Mrs J Michie), Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

An Apology was tabled for Cr L Wilson

317/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That the apology for Cr L Wilson be accepted.

CONFIRMATION OF MINUTES

Ordinary Meeting of 23 July 2012

318/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That the Minutes of the Ordinary Meeting held on 23 July 2012 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

Closed Session of Ordinary Meeting of 23 July 2012

319/12 MOVED/ CARRIED (Crs R Filmer / M Dusting)

That the Minutes of the Closed Session of the Ordinary Meeting held on 23 July 2012 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES

Ordinary Meeting of 23 July 2012

Cr M Pearce made reference to the Responses to Questions on Notice on page 8 of the Minutes and requested an update regarding the status of the Draft Policy for Control of Companion Animals held on properties within RU4, RU5 and R5 Zones?

The General Manager advised that the Draft Policy would now be available for the consideration of Council at its September 2012 meeting.

GM

Closed Session of Ordinary Meeting of 23 July 2012

Cr R Filmer made reference to Resolution 313/12 on Page 26 of the Minutes and requested an update regarding the status of letters to the Members for New England and Northern Tablelands?

The Chair explained the necessary delays, to date, in production of these letters and confirmed that their despatch would now be expedited.

Cr R Spreadborough made reference to Resolution 312/12 on Page 25 of the Minutes and requested an update regarding the status of advice to the Armidale Dumaresq Council (ADC) Economic Development Committee (EDC)?

The General Manager confirmed the exchange of email correspondence in this matter between himself and the ADC General Manager.

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 August 2012 meeting.

Submitted By:	Interest Declared:
<i>n/a</i>	<i>nil</i>

RESPONSES TO QUESTIONS ON-NOTICE**Questions On-Notice Received and From Previous Meetings**

The Chair referred Councillors to the responses provided to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 23 July 2012:

Cr M Dusting

QUESTION:**Gardens at Emu Crossing Park**

Can congratulations be passed on to the Council Staff responsible for lawn and garden maintenance in the Park at Emu Crossing?

GM**RESPONSE:**

The Bundarra Works crew have been written a letter of congratulation.

Cr R Filmer

QUESTION:**Christmas Banners**

Can the General Manager obtain details, for the next meeting of Council, of available options and costs for procurement of Christmas themed Banners for display on newly erected Banner Poles in Uralla?

GM**RESPONSE:**

The providers of the Banner Poles, PILA Group, can also construct banners, suggested size 2,500mm x 800 mm, to our artwork for \$130/\$160 per banner. These are single sided (bleed through) 3 PMS banners. Therefore a full set of Christmas banners would be \$2,600 to \$3,200.

The ordering and delivery is two weeks depending upon the time of the year.

The discussion at the Mayor and Councillor Briefing of Monday 20 August 2012 was about having a generic Uralla Shire banner (for non event or season period, Christmas, Thunderbolt/H4H banners. A policy for the use of the banner poles, based upon the Orange City Council's policy, is being drafted for next meeting.

The Chair advised that no "Questions On-Notice" were received for inclusion to the Business Paper for the 27 August 2012 Meeting of Council.

MAYOR'S REPORT

Cr I Strutt

Item 1

Report on the Discussion Forums with NSW Local Government Review Panel

320/12 MOVED/ CARRIED (Crs M Dusting / M Pearce)

That Council note the Report on the Discussion Forum with the NSW Local Government Review Panel.

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

Delivery Program and Operational Plan Review

U08/6484

321/12 MOVED/ CARRIED UNANIMOUSLY (Crs R Spreadborough / M Pearce)

That Council adopt the Delivery Program and Operational Plan Review with an achievement percentage of 94.95% for which Tasks and Targets have been achieved in the year ended 30 June 2012.

GM

The Director of Engineering Services, having been absent from the meeting commencement, arrived at the meeting during discussion of the Motion (12:15pm).

Item 2

Sale of Land for Non-Payment of Rates and Charges

U12/6869

322/12 MOVED/ CARRIED (Crs K Dusting / R Filmer)

That Council note the successful auction of land for non payment of rates held on Saturday, 11 August 2012 and the reduction of outstanding rates by \$108,706 through the process of the Sale of Land for non payment of rates and charges under Section 715 of the Local Government Act.

Item 3

Renaming Blackfellows Gully

U07/766

323/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council:

1. adopt the change of the name of "Blackfellows Gully" on the Bundarra Road to "Iwata Gully".
2. seek approval from the Geographic Names Board for the change of the name of "Blackfellows Gully" on the Bundarra Road to "Iwata Gully".

DES

GENERAL MANAGER'S REPORT

Governance and Administration (continued)

Item 4

Water Usage Report

U07/4049

324/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council note the water use for 2011/2012 at 25.6% below budget for the Uralla Water Scheme and 12.4% below budget for the Bundarra Water Scheme, combining to provide a reduction in estimated income of \$96,463.50 (25.5%) for the Water Fund due to lower consumption.

Item 5

Namoi Councils

U11/6797

325/12 MOVED/ CARRIED (Crs M Pearce / K Ward)

That Council welcome the acceptance of its application for membership in Namoi Councils.

Item 6

Union Picnic Day and Christmas Break up

U07/111

326/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council approve the Union Picnic Day for Friday, 23 November 2012 and the Christmas Breakup Party to commence at 12 noon on Thursday, 13 December 2012.

GM

Item 7

Christmas Leave Period and Office Closure

U06/162

327/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council:

1. require employees of the Uralla Shire Council, except those rostered on for essential and emergency services, to take Monday 24 December 2012, Thursday and Friday 27 and 28 December 2012 and Monday 31 December 2012 as deferred Rostered Days, accumulated Time in Lieu or Annual Leave.
2. close the Council Office from close of business on Friday 21 December 2012 until Wednesday morning 2 January 2013.

GM

ADJOURNMENT

LUNCHEON RECESS (1:00 - 1:30pm)

328/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council break for a 30 minute Luncheon Adjournment (1:00pm – 1:30pm)

The Meeting resumed at 1:30pm.

PRESENTATIONS TO COUNCIL

Have Your Say

PROCEDURAL MOTION

Additions to the Speaker Agenda

329/12 MOVED/ CARRIED (Crs M Dusting / R Filmer)

That leave be granted for the addition of Mr John Cassidy and Mr Robert Cavanaugh to the 27 August 2012 "Have Your Say" Speaker Agenda.

Speakers in Order of Presentation:

The Chair introduced the Speakers in order of Presentation as follows:-

1. Mr Colin Brady

Ratepayer / Resident

The Speaker delivered a Presentation on behalf of the Bakers Creek Road Users Group.

The Mayor vacated the Chair and left the meeting at 1:37pm, during delivery of the above Presentation, and the Deputy Mayor assumed the Chair.

The Mayor returned to the meeting at 1:40pm, during the above Presentation, and resumed the Chair.

The Chair thanked Mr Brady for his Presentation to Council.

2. Mr Bob Crouch

Ratepayer / Resident

The Speaker delivered a Presentation on the subject of B-Doubles and Bakers Creek Road.

The Chair thanked Mr Crouch for his Presentation to Council.

3. Mr John Cassidy

Ratepayer / Resident

The Speaker delivered a Presentation on the subject of Road Safety and Restricted Access Vehicles in the Kingstown Area of the Shire.

The Chair thanked Mr Cassidy for his Presentation to Council.

4. Mr Robert Cavanagh

Stockmaster Group, Tamworth

The Speaker delivered a Presentation in his capacity as a representative of the Stockmaster Group, a Transport Supplier to Sundown Pastoral Company.

The Chair thanked Mr Cavanagh for his Presentation to Council.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

PROCEDURAL MOTION

Rescheduling of Director Engineering Services' Item 7 Report

330/12 MOVED/ CARRIED (Crs R Spreadborough / K Ward)

That Item 7 of the Technical Services Report from the Director of Engineering Services be brought forward in the Agenda for the immediate consideration of Council.

Item 7

B-Double Access Request for Bakers Creek Road

U07/196

PROCEDURAL MOTION

To Lie the Matter on the Table

331/12 MOVED/ CARRIED (Crs K Ward / R Filmer)

That the Matter of B-Double Access for Bakers Creek Road lie on the table.

- To enable a fully costed assessment to bring the Bakers Creek Road to a suitable standard for B-Doubles.
- To enable the Traffic Committee to conduct an Inspection and prepare a Safety Report.
- To enable incoming Councillors to be given the opportunity to become aware of the issue.
- To enable a means for the funding of initial upgrade works to be identified and additional costs for ongoing annual maintenance determined.

DES

Cr R Filmer made formal request that his vote "For the Motion" be recorded.

MOTION

Expression of Confidence in the Director of Engineering Services

MOVED/ SECONDED (Crs K Ward / M Pearce)

That Council has full confidence in the Director of Engineering Services.

PROCEDURAL MOTION

Referral to Closed Session

Cr R Spreadborough requested that, as the matter deals with a staff member and named person, the Motion should be dealt with in Closed Session.

Cr Spreadborough further suggested that the Motion be withdrawn as there is no need for Motions of Confidence when Council has full confidence in an officer.

332/12 MOVED/ CARRIED (Crs R Filmer / M Dusting)

That the Motion to express confidence in the Director of Engineering Services be referred to Closed Session of Council for further consideration.

GENERAL MANAGER'S REPORT

Environment, Health and Building

Item 1

Uralla Shire Council Environmental Committee

Frog Dreaming 2012 Event

TRIM 12/150

333/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council:

1. Support the recommendation of the Environmental Committee and provide \$2,550.00 in sponsorship for Frog Dreaming 2012.
2. Allocate \$5,000 to Environmental Weed Control on Mt Mutton before previous works are negated.

GM

PROCEDURAL MOTION

To Separately Consider Items in the Motion

334/12 MOVED/ CARRIED (Crs K Ward / M Dusting)

That the Items in the Motion, relating to Frog Dreaming 2012 and Environmental Weed Control on Mt Mutton, be each given separate consideration by Council.

MOTION

Frog Dreaming 2012 Event

335/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council Support the recommendation of the Environmental Committee and provide \$2,550.00 in sponsorship for Frog Dreaming 2012.

GM

The Director Engineering Services left the Meeting at this time (2:29pm).

MOTION

Environmental Weed Control on Mt Mutton

336/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council Allocate \$5,000 to Environmental Weed Control on Mt Mutton before previous works are negated.

GM

Item 2

Complaints Received 1 April 2012 to 30 June 2012

U07/92, U07/146, U12/188, U07/194, U07/195, U07/225, U086445, U11/6810

337/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council note the Report on Complaints received from 1 April 2012 to 30 June 2012 together with the comparatives of complaints received for the years 2010/2011 and 2011/2012.

The Director Engineering Services, having left the Meeting at 2:29pm, returned to the Meeting at 2:36pm during discussion of the above Motion.

Cr K Ward left the Meeting at this time (2:39pm).

GENERAL MANAGER'S REPORT

Planning

Item 1

Building Code of Australia 2012 – Key Changes

U07/62-02

338/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council note the key changes to the Building Code of Australia 2012 that came into effect 1 July 2012.

Cr K Ward, having left the Meeting at 2:39pm, returned to the Meeting after the Vote on the above Motion at 2:41pm.

Item 2 - DIVISION DECISION

Application of Council Seal to Section 88b Instrument

DA 28/2012

339/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 28/2012 on land known as 439 Primrose Road, Saumarez Ponds, being Lots 46 & 61 DP 7755821.

MP

A Division was called and the result was as follows:

*FOR: K Disting, M Disting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward*

AGAINST: Nil

ABSENT: L Wilson

Item 3 - DIVISION DECISION

Application of Council Seal to Section 88b Instrument

DA 10/2012

340/12 MOVED/ CARRIED (Crs M Pearce R Filmer /)

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 10/2012 on land known as 70 Hill Street, Uralla being Lot 12 DP 627300.

MP

A Division was called and the result was as follows:

*FOR: K Disting, M Disting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward*

AGAINST: Nil

ABSENT: L Wilson

Item 4

Planning Proposal Procedure

341/12 MOVED/ CARRIED (Crs R Spreadborough / K Ward)

That Council adopt the Planning Proposal Procedure dated August 2012, which is Attachment A to the Item 4 Report – Planning Proposal Procedure.

MP

GENERAL MANAGER'S REPORT

Planning (continued)

Item 5 - DIVISION DECISION

Planning Proposal for Lots 1 – 7 DP 1168505, Devoncourt and Panhandle Roads, Uralla

342/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council:

1. Approve the planning proposal for lots 1 – 7 DP 1168505, Devoncourt and Panhandle Roads, Uralla as Amendment 1 to the Uralla Local Environmental Plan 2012;
2. Forward the planning proposal to the Department of Planning & Infrastructure for a Gateway Determination;
3. Delegate Authority to the General Manager to make any minor alterations requested by the Department of Planning & Infrastructure; and
4. Advertise the Planning Proposal as per the provisions of Section 57 of the Environmental Planning & Assessment Act, 1979 once a Gateway Determination has been issued.

MP

A Division was called and the result was as follows:

*FOR: K Dusing, M Dusing, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward*

AGAINST: Nil

ABSENT: L Wilson

Cr K Dusing left the meeting at this time (2:45pm) and returned at 2:47pm.

Item 6

Development Determination Advisory Unit Notes

U07/171

On advice from the Director of Engineering Services, the item within the Recommendation relating to a request from Hawkins, Hook & Co, for release of a Bond, was withdrawn.

343/12 MOVED/ CARRIED (Crs M Dusing / M Pearce)

That Council consider the Report on consideration of submission for the Draft Amendment Uralla DCP 2011.

MP

Item 7 - DIVISION DECISION

Amendment to Uralla Development Control Plan 2011

U07/6412

344/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council adopt the amendment to the Uralla Development Control Plan 2011.

MP

A Division was called and the result was as follows:

*FOR: K Dusing, M Dusing, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward*

AGAINST: Nil

ABSENT: L Wilson

GENERAL MANAGER'S REPORT

Planning (continued)

Item 8

Planning Application Approvals and Refusals for the Month of July 2012

U07/168

345/12 MOVED/ CARRIED (Crs S Powley / M Pearce)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of July 2012.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance

Item 1

Cash at Bank and Investments

U10/1

346/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council note the cash position at 31 July 2012 consisting of; cash and overnight funds of \$981,655.62; term deposits of \$6,900,00.00 totalling \$7,881,655.62 of readily convertible funds.

Item 2

Uralla Shire Council Finance Committee

U07/01

347/12 MOVED/ CARRIED (Crs M Dusting / M Pearce)

That Council note the minutes of the meeting of the Uralla Shire Council Finance Committee, held on Thursday, 9 August 2012, and adopt the following recommendations:

1. That the Financial Statements consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates, Loan Details and Outstanding Debtor Report for the year to 30 June 2013, be noted.
2. That the revised Financial Statements consisting of the Budget Review by Resource Code for the year to 30 June 2012, be noted.
3. That Water Billing Assessment 9752 be given an allowance of 300kl off the next water metre charge, and that 50% of the interest and legal charges be written off Rates Assessment 5269.

DAS

Community Services

Item 1

Visitor Information Centre Monthly Report

U07/273

348/12 MOVED/ CARRIED (Crs S Powley / M Pearce)

That the Community Development Officer's report on activities at the Visitor Information Centre for July 2012 be noted.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Community Services (continued)

Item 2

Sealing of documents

U08/110

349/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council endorse the affixing of the Uralla Shire Council seal by the Mayor and General Manager to the variation of the current expiry date from 30 June 2013 to 31 January 2013 of the funding agreement with Transport for NSW in relation to the Tablelands Community Transport program.

DAS

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

Item 1

Uralla Floodplain Risk Management Committee meeting held Tuesday, 7 August 2012

U11/6801

350/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council:

1. note progress with the Committee and Flood Study; and thank all participants for their time and willingness to participate.
2. endorse the Constitution as the governing instrument of the Uralla Floodplain Risk Management Committee.

DES

Item 2

Naming of Lane off Marble Hill Road, Invergowrie

U07/766

351/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council continues to consult with the residents of the Lane off Marble Hill Road and if no consensus is reached it recommend Daisy Lane subject to Geographical Names Board approval.

DES

Item 3

Works Planning

U07/3041

Item 4

Works Progress for Period ended 19 August 2012

U07/3041

352/12 MOVED/ CARRIED (Crs K Ward / R Spreadborough)

That the Works Progress for the period ended 19 August 2012 and the Planned Works be noted.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services (continued)

Item 5

Works Progress Advisory Unit

U07/172

353/12 **MOVED/ CARRIED (Crs R Spreadborough / M Pearce)**

That Council note the minutes of the Works Progress Advisory Unit meeting held on 14 August 2012 and adopt the following recommendations:

Plant Report

1. That staff further investigate plant replacement priorities within overall budget.

Timber Bridge Assessment Information

2. That Council:
 - i) engage Local Government Services to carry out investigations on Councils timber bridges and
 - ii) place a 20km/hr speed restriction on the approaches to Torryburn Low Level Bridge on Torryburn Road.

Kingstown Store Road Complaints List

3. That:
 - i) Council staff inspect Rowena Road and
 - ii) Council note the complaints

Rosehill Road – Update

4. That Council write to Mr Morris setting out the cost of bitumen sealing and provide the information on the section 94 road maintenance.

Emu Crossing on Thunderbolts Way

5. That Council have an independent assessment carried out on Emu Crossing on Thunderbolts Way.

DES

Item 6

Uralla Local Traffic Committee

U07/115

354/12 **MOVED/ CARRIED (Crs R Filmer / K Ward)**

That Council note the minutes of the Uralla Local Traffic Committee meeting held 7 August 2012, including the imposition of a 20 km/h speed restriction for the Torryburn Low Level Bridge on Torryburn Road, and adopt the following recommendations:

B Double Routes – Box Forest Road

1. That Council support the gazettal of Box Forest Road to 4.9 km from Kingstown for 25 metre B-Double Access.

40 km/hr School Children signs at Rocky River School.

2. That Council
 - i) thank the Roads and Maritime Services for the Flashing signs at Rocky River School and
 - ii) continue to pursue flashing signs on Bridge Street/ New England Highway with Roads and Maritime Services and Local Member of Parliament.

Uralla Bowling Club

3. That the Disabled Parking Proposal alterations for the Uralla Bowling Club be supported.

Linfield Road/ Enmore Road intersection.

4. That Council upgrade signage at intersection of Linfield and Enmore Roads. **DES**

MAILOUTS TO COUNCILLORS

Weekly Mailout Forwarded for the Information of Councillors

Item 1

Mailouts forwarded to Councillors for the Period Friday, 20 July 2012 to Friday, 17 August 2012

U07/23

355/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That the Mailouts forwarded to Councillors for the Period Friday, 20 July 2012 to Friday, 17 August 2012 be noted.

MINUTES OF COMMITTEE MEETINGS

Minutes of Meeting for Council and Community Committees

Item 1

Minutes of Council Committees

Various

356/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council note the following Minutes of Meeting of Committees of Council:

- Minutes of Work, Health and Safety Committee Meeting held Wednesday, 4 July 2012.
- Minutes of McMaugh Gardens Aged Care Centre Advisory Committee Meeting held Thursday, 12 July 2012.
- Minutes of Uralla Shire Development Advisory Committee (USDAC) Meeting held Thursday 2 August 2012.
- Minutes of Bundarra Neighbour Aid Service Meeting held Friday, 3 August 2012.
- Minutes of McMaugh Gardens Aged Care Centre Advisory Committee Meeting held Thursday, 9 August 2012.

Item 2

Minutes of Community Committees

There were no Minutes of Meeting for Community Committees received as at the 15 August 2012 closing date for submissions to the 27 August Business Paper.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
<hr/>		
Cr R Spreadborough		<i>Cr Spreadborough supplied only a verbal Report to the meeting.</i>
Cr S Powley		
	<i>25 July</i>	<i>Jobs Australia</i>
	<i>7 August</i>	<i>Environment Committee</i>
	<i>20 August</i>	<i>MCB</i>
	<i>27 August</i>	<i>Council Meeting</i>
	<i>31 August</i>	<i>Extraordinary Meeting</i>
	<i>4 September</i>	<i>Environment Committee</i>
Cr L Wilson		
		<i>Cr Wilson was an Apology to the Meeting and did not submit a written Report.</i>
Cr M Disting		
	<i>23 July</i>	<i>Council Workshop</i>
	<i>23 July</i>	<i>Council Meeting</i>
	<i>26 July</i>	<i>Council Candidate Information Night</i>
	<i>2 August</i>	<i>USDAC</i>
	<i>3 August</i>	<i>Bundarra Neighbour Aid, Bundarra</i>
	<i>9 August</i>	<i>Finance Committee</i>
	<i>22 August</i>	<i>New England Weeds County Council, Armidale</i>
	<i>23 August</i>	<i>Councillor's Dinner</i>
	<i>27 August</i>	<i>Council Workshop</i>
Cr M Pearce		
	<i>30 July</i>	<i>MCB</i>
	<i>2 August</i>	<i>USDAC</i>
	<i>7 August</i>	<i>Traffic Committee Meeting</i>
	<i>9 August</i>	<i>Local Government Review Panel, Tamworth</i>
	<i>9 August</i>	<i>Finance Meeting</i>
	<i>20 August</i>	<i>MCB</i>
	<i>27 August</i>	<i>Workshop</i>
	<i>27 August</i>	<i>Council Meeting</i>
Cr K Ward		
	<i>7 August</i>	<i>Environment Committee</i>
	<i>8 August</i>	<i>Flood Plain Management</i>
	<i>9 August</i>	<i>Independent Local Government Review, Tamworth</i>
	<i>9 August</i>	<i>McMaugh Gardens</i>
	<i>14 August</i>	<i>150TH Anniversary Public Education planning meeting</i>
	<i>14 August</i>	<i>Works Committee</i>
	<i>16 August</i>	<i>Community Mutual Breakfast</i>
	<i>21 August</i>	<i>150TH Anniversary Public Education planning meeting</i>
Cr R Filmer		
		<i>Cr Filmer supplied only a verbal Report to the meeting.</i>

DELEGATE REPORTS (continued)

Councillor	Activity Date:	Activity Detail:
Cr K Dusting	23 July	Council Workshop
	23 July	Council Meeting
	26 July	Council Candidate Information Night
	2 August	USDAC
	3 August	Bundarra Neighbour Aid, Bundarra (Observer)
	23 August	Councillor's Dinner
	27 August	Council Workshop
Cr I Strutt	24 July	Uralla Youth Council
	26 July	Local Government Election Information Evening (Part)
	30 July	MCB
	31 July	Roadside Vegetation Signage
	2 August	USDAC
	7 August	Environment Committee
	8 August	ILGRP Meeting, Guyra
	9 August	ILGRP Meeting, Tamworth
	9 August	Finance Committee
	9 August	McMaugh Gardens Advisory Committee
	16 August	Community Mutual Business Breakfast
	17 August	United Hospital Auxiliaries AGM
	19 August	Uralla Historical Society AGM
	20 August	MCB
	21 August	TCT Advisory Committee, Armidale
	21 August	Uralla Youth Council
	22 August	Councillor's Dinner
27 August	Councillor's Workshop	
27 August	Council Meeting	

QUESTIONS ON-NOTICE RAISED**Questions On-Notice for Next Meeting of Council**

Councillors lodged "Questions On-Notice" as detailed below:

Cr M Dusting

QUESTION:**Suggestion Boxes**

Can the General Manager obtain an indication of costs for the provision of "Suggestion Boxes" at suitable locations across the Shire?

GM

Cr S Powley

QUESTION:**Delegated Authority Workshop**

Can a Councillor Workshop be held to explain the Delegated Authority process?

GM

MOVE TO CLOSED SESSION (3:30pm)

MEETING PROCEDURE

- 357/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)**
That Council move into Closed Session.

CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS

The General Manager outlined the reason/s for closure of the meeting to members of the Public and the Press.

- 358/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)**
1.
 - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
 - ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
 - iii. That as the matter is related to personnel matters concerning particular individuals other than Councillors; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
 2. That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

- 359/12 MOVED/ CARRIED**
That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

APOLOGY (Closed Session)

- 360/12 MOVED/ CARRIED**
That the Apology for Cr L Wilson be accepted.

MATTERS IN CLOSED SESSION

The Director of Engineering Services declared an Interest as the occupant of the Position identified in the Motion under consideration, and left the meeting at this time (3:35pm).

The Motion referred to Closed Session was withdrawn by unanimous Agreement of Council.

MOVE TO OPEN SESSION

MEETING PROCEDURE

- 361/12 MOVED/ CARRIED**
That Council move back into Open Session

The Chair expressed thanks to her fellow Councillors for their assistance and support during her time as a Councillor and more recently over the past 12 months during her term as Mayor.

The Chair, on behalf of Councillors, acknowledged the contribution made by Cr L Wilson during his time on Council.

The Chair, on behalf of Councillors, acknowledged and thanked Cr R Filmer for the significant contribution made as both Councillor and Mayor during his time on Council.

There being no further business, the Chair declared the meeting closed at 3:55pm.

CLOSURE OF MEETING

The Meeting closed at 03:55pm

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 27 August 2012, consisting of Page 22 and the previous pages, were confirmed by Resolution No. [nnn/12] on [Day Month Year].

.....Mayor