



## ORDINARY MEETING OF COUNCIL

**Held at 1:00pm  
On 23 March 2015**

### **ROLL CALL**

#### **Councillors:**

Cr M Pearce (Mayor)  
Cr B Crouch (Deputy Mayor)  
Cr L Cooper  
Cr K Disting  
Cr M Disting  
Cr D Field  
Cr F Geldof  
Cr I Strutt  
Cr K Ward

#### **Staff:**

Mr D Connor, General Manager  
Mr R Bell, Director-Infrastructure & Regulation  
Mrs O Wood, Executive Manager-Community & Culture  
Ms L Cumming, Manager of Planning  
Ms C McBride, Minute Clerk

**MINUTES**

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The Meeting Commenced at: 1:00pm

#### **ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors K Dusting, M Dusting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director-Infrastructure & Regulation (Mr R Bell), Executive Manager-Community & Culture (Mrs O Wood), Manager of Planning (Ms L Cumming), Minute Clerk (Ms C McBride).

#### **1. OPENING & WELCOME**

#### **2. PRAYER**

#### **3. ACKNOWLEDGEMENT TO COUNTRY**

#### **4. APOLOGIES**

A request for Leave of Absence was received from Cr Leanne Cooper

#### **1.03/15 MOVED (Cr Ward / Field )**

That:

The request for Leave of Absence from Cr Leanne Cooper be accepted.

**CARRIED**

#### **ADVICE OF LATE ARRIVALS**

There were no Late Arrivals.

#### **5. DISCLOSURES & DECLARATION OF INTERESTS**

**At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 23 March 2015 meeting.**

<b>Submitted By:</b>	<b>Interest Declared:</b>
Cr Fred Geldof	As the operator of a business providing meals, Cr Geldof declared a Non-Pecuniary interest in the Executive Manager – Community & Culture’s Visitor Information Centre (VIC) Upgrade Report to Council (Report 1.16.03.02)..
Cr Isabel Strutt	Having relatives who own a property in Gostwyck Street, Cr Strutt declared a Non-Pecuniary interest in the Manager of Town Planning & Regulation’s Development Application -: Burnett Report to Council (Report 2.16.03.12).
Cr Bob Crouch	As he and his wife are considering buying property in Hill Street, Cr Crouch declared a Non-Pecuniary interest in the Manager of Town Planning & Regulation’s Affixing of Council Seal to Section 88b instrument – DA -21-2013 – A & K Wilkinson Report (Section 21 Item 2)

## **6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting of 23 February 2015

### **2.03/15 MOVED (Crs Crouch/Strutt)**

That:

The Minutes of the Ordinary Meeting held on 23 February 2015 (copies of which have been circulated to Members) be adopted as a true and correct record of proceedings.

**CARRIED**

Closed Session of the Ordinary Meeting of 23 February 2015

:

### **3.03/15 MOVED (Crs M Dusting/Ward)**

That:

The Minutes of the Closed Session of the Ordinary Meeting of 23 February 2015 (copies of which have been circulated to Members) be adopted as a true and correct record of proceedings.

**CARRIED**

## **MATTERS ARISING FROM THE MINUTES**

**Ordinary Meeting of 23 February 2015**

There were no matters arising.

**Closed Session of the Ordinary Meeting of 23 February 2015**

There were no matters arising.

## **7. ANNOUNCEMENTS**

There were no announcements.

## **8. TABLING OF REPORTS & PETITIONS**

No reports or petitions were tabled.

## **9. PRESENTATIONS**

There were no presentations.

## **10. DEPUTATIONS**

The Chair introduced the Speakers as follows:-

1.Mrs J Maisey of 8 Barleyfields Road

The Speaker delivered a presentation on the subject of the Burnett Development Application (Report 2.16.03.12).

Mayor M Pearce thanked Mrs Maisey for her Presentation to Council.

2.Mrs D Clayton of 10 Barleyfields Road

The Speaker delivered a presentation on the subject of the Burnett Development Application (Report 2.16.03.12).

Mayor M Pearce thanked Mrs Maisey for her Presentation to Council.

**PROCEDURAL MOTION  
To Suspend Standing Orders**

**4.03/15 MOVED (Cr M Dusting/Cr Crouch)**

That:

Council suspend standing order of the agenda, and move to Report 2.16.03.12

**CARRIED**

Item 12

REF: 2.16.03.12

Development Application – Burnett: Division Decision

**Having declared a non-pecuniary interest in this item, Cr I Strutt left the chambers at 1.20pm.**

**PROCEDURAL MOTION**

**Move to Committee of the Whole**

**5.03/15 MOVED (Cr Ward/Cr M Dusting)**

That:

Council moves into the Committee of the Whole.

**CARRIED**

*Councillors held a detail discussion in relation to the aforementioned Report and Recommendations, with the Manager of Town Planning and Regulation and the Director of Infrastructure and Regulation answering their queries.*

**PROCEDURAL MOTION**

**Move out of Committee of the Whole**

**6.03/15 MOVED (Cr M Dusting / Cr Crouch)**

That:

Council moves out of the Committee of the Whole.

**CARRIED**

**7.03/15 MOVED (Cr Field/Cr Ward)**

That:

Council approve Development Application 4/2015, being for a residential subdivision consisting of 60 lots on land known as 44 Barleyfields Road, Uralla, being Lots 81, 462 & 543 DP 755846 under the ownership of R & K Burnett subject to the following conditions:

***PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation***

**GENERAL CONDITIONS**

1. This approval is for seven stages being:
  - Stage One being Lots 101-109
  - Stage Two being Lots 201-208
  - Stage Three being Lots 301-307
  - Stage Four being Lots 401-402, 405-411
  - Stage Five being Lots 501-507
  - Stage Six being Lots 601-612
  - Stage Seven being Lots 701-703
2. The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, and subject to the conditions below to ensure the development is consistent with Council's consent.
3. All Engineering works to be designed by a competent person, endorsed by a Certified Practising Engineer, and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
4. A Construction Certificate shall be submitted to and approved by the relevant Certifying Authority prior to construction commencing on each stage.
5. The method and type of fencing material used for boundary fencing is to be approved by Council prior to installation. Council will not allow paling or Colorbond fencing as boundary fencing.
6. The dedicated pedestrian walkways between Lots 303 and 304, and 411 and 501 are to be removed from the design of the subdivision.
7. No tree removal is allowed from the road reserve unless prior consent has been given by Council.

**CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE**

8. The applicant shall have prepared, by a suitably qualified person, detailed engineering drawings, submitted for Council's approval, generally in accordance with Council's DCP 2011, for the construction of all the internal roads and intersections of Warwick Street and the new internal road in accordance with the following requirements:
  - a) Pavement design for all new internal roads shall be based on a design traffic load of  $3 \times 10^5$  ESA's with subgrade testing on 10 day soaked CBR's.
  - b) Full kerb and gutter is to be provided along the frontage of Barleyfields Road and Warwick Street.



- c) The internal access roads to the development shall be constructed with a minimum two (2) coat hot bitumen sealed pavement width of 6 metres with kerb and gutter, including all necessary underground drainage.
- d) All cul-de-sac bulbs shall be constructed at the end of the proposed new internal roads with a minimum radius of 15 metres to face of kerb to accommodate the turning movement of a semi rigid truck.
- e) At the new internal road's intersection with Warwick Street, the applicants shall design and construct a typical T intersection at both locations.

All the above works are to be designed and completed generally in accordance with Council's DCP 2011, and professional practical standards, before the issue of a Subdivision Certificate.

- 9. The applicant shall have prepared an Erosion and Sediment Control Plan and Soil and Water Management Plan, in accordance with the requirements of the Department of Housing's *Managing Urban Stormwater - Soils and Construction*, to be submitted with the application for a Construction Certificate for the development for approval by the relevant Certifying Authority. The Soil and Water Management Plan must include sediment basin calculations and the approved plan implemented in conjunction with the project.
- 10. The applicant shall have prepared a plan demonstrating the protection of the development by provision of underground drainage pipelines (within easements or roadways) to cater for a stormwater flood frequency of 20% Annual Exceedance Probability (AEP) and fail-safe aboveground flood ways to cater as a minimum for a flooding frequency of 1% AEP, to connect to the existing drainage gully adjacent to the site. Details are to be provided to the relevant Certifying Authority for approval before the issue of a Construction Certificate for the development. Completed works are to be inspected and approved by the relevant Certifying Authority, or works secured for an amount approved by Council's Development Engineer or nominee, before the issue of a Subdivision / Occupation Certificate.
- 11. The applicant shall have prepared an Inter-allotment drainage design for all lots which do not drain naturally to a public road, to protect those lots and adjoining property. All inter-allotment drainage is to be contained within a suitably located easement (minimum width 2m).

Details are to be provided to Council's Director of Infrastructure & Regulation or nominee for approval before the issue of a Construction Certificate for the development.

Title Plan submissions are to confirm easement details before the issue of a Subdivision Certificate for the development.

Stormwater systems must cater, as a minimum, for a stormwater flooding event of 20% Annual Exceedance Probability (AEP) for pipes, and 1% AEP for aboveground flow paths.

- 12. The applicant shall have prepared a design for the extension of sewer

reticulation mains from the existing infrastructure downstream of the site to serve each of the proposed allotments within the development.

Detailed Engineering drawings prepared by a suitably qualified person must be submitted for the approval of Council's Director of Infrastructure & Regulation or nominee before the issue of a Construction Certificate for the development.

13. The applicant shall have prepared a design for the extension of water supply mains to serve the proposed development. Detailed engineering drawings, prepared by a suitably qualified person, must be submitted for the approval of Council's Director of Infrastructure & Regulation or nominee before the issue of a Construction Certificate for the development.

The internal water mains within the estate are to form a looped system with no dead ends. Water supply design is to be a sustainable cost effective operation by Council in the future. Fire flows required are 11L/sec at a pressure of not less than 275 kPa (28m). These flows are to be supplied in addition to peak instantaneous demands for a typical residential water demand.

#### ***CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE***

14. All works are to be completed and to be inspected, tested and approved by the Council's Director of Infrastructure & Regulation or nominee, or works secured for an amount approved by Council's Director of Infrastructure & Regulation or nominee, before the issue of a Subdivision Certificate.
15. The applicants shall provide written advice from telecommunications and electricity providers, confirming that satisfactory arrangements have been made for the provision of telecommunications and electricity services to each of the proposed allotments within the development.

16. The applicants shall have made arrangements and paid for the provision of new street lighting to be provided to all new footways and streets, and thus maintain visibility and safety for pedestrians. The developer is to liaise with Essential Energy with regard to street light location.

Completed works are to be inspected and approved by the Council's Director of Infrastructure & Regulation or nominee before the issue of a Subdivision Certificate/release of any bond for incomplete works.

17. Developer suggestions for the name of the new road, together with the reasons for the name proposed, should be submitted at least three (3) months before issue of the Subdivision Certificate for the development, for Council's consideration. Council favours names with historical, zoological, botanical or geographic association with the locality.
18. The applicants shall lodge with Council a monetary security for civil works, to cover the cost of carrying out rectification work in public areas in connection with the proposal should any defect arise within twelve (12) months of completion of the works. Security shall be in the form of cash or bank guarantee for an amount determined by Council.

Application for a 90% refund of the security may be made on documented completion of the works, with full refund of the remaining 10% upon satisfactory completion of the twelve month defects liability period.

19. The applicants shall provide one set of print film copies of “work as executed” plans to Council for works carried out on Council property or benefiting Council. Each plan is to have a scale adjacent to the title block showing the scale used on that plan. The location of any fill introduced, by both plan limit and depth, together with relevant classifications shall be shown on the “work as executed” plans to be submitted to Council.
20. At the time of the issue of a Subdivision Certificate, the applicants shall have prepared documentation for presentation to the Land Titles Office for the dedication to Council of all drainage easements, in order to protect the area from inadvertent filling or destruction that could change the flow characteristics of the flow regime.
21. At the time of submission of the application for a Subdivision Certificate, the applicant shall submit to Council three (3) copies of the Title Plan. The applicant/developer is to ensure that a checklist, clearly showing that all conditions of consent have been met, is provided with the application.

#### **CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF CONSTRUCTION COMMENCING**

22. Council is to be given written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement, in accordance with cl 103 and 104 of the *Environmental Planning and Assessment Regulation 2000*.
23. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
  - divert contaminated run-off away from disturbed areas,
  - erect silt fencing along the downhill side of the property boundary,
  - prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.

Failure to take effective action may render the developer liable to prosecution under the NSW *Protection of the Environment Operations Act*.

24. No storage of building materials, soil or equipment is to occur on Council's property or roads without the written consent of Council's Director of Infrastructure & Regulation. No unfenced, potentially dangerous activity or material is to be located in close proximity to the street boundary or pedestrian walkway adjoining the site. No unsupervised transit of plant, equipment or vehicles across public areas or other obstruction of those areas is permitted.

25. Under-road conduits are to be provided to cater for electricity, telecommunications, gas supply or other underground utility services. Utility crossings of public roads are to be under-road bored and Council's Director of Infrastructure & Regulation advised of the intention to commence work at least 48 hours in advance. The developer and its agents are responsible for ascertaining the location of existing underground services before commencing work. Any damage to existing services or to the road construction is to be made good at the expense of the developer.

#### **CONDITIONS TO BE COMPLETED DURING CONSTRUCTION**

26. Action being taken by the developer and contractors to ensure that public safety is maintained on roadways under construction at all times, by the provision of effective barriers to distinguish between adjacent public roadways and the roadways under construction.
27. Effective dust control measures are to be maintained during construction to maintain public safety/amenity and construction activities are to be restricted solely to the subject site.
- ADVISING: Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act.*
28. Materials must not be burned on-site. All waste generated on site must be disposed of at Council's Waste Disposal Depot or Waste Transfer Station, to protect the amenity of the area and avoid the potential of air pollution.
29. Any fill which is placed on the site shall be free of any contaminants and placed in accordance with the requirements of AS 3798-1990 *Guidelines on Earthworks for Commercial and Residential Developments*. The developer's structural engineering consultant shall:
- identify the source of the fill and certify that it is free from contamination; and
  - classify the area within any building envelope on any such filled lot in accordance with the requirements of "Residential Slabs and Footings" AS 2870.1.

#### Stage One Specific Conditions

#### **GENERAL CONDITIONS**

30. A splay is to be taken from the north eastern corner of Lot 109 and is to be dedicated as road. This splay is to be 10 metres by 10 metres.

#### **CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

31. A cleared pedestrian path is to be constructed along the frontage of all lots in Stage One. This is to be constructed to a standard approved by Council's Director of Infrastructure & Regulation.
32. Access for Lot 109 is to be taken from Barleyfieds Road due to site safety

distance. This is to be noted on the title of the land by way of caveat.

33. Street lighting for Stage One is to incorporate one (1) street light. The location is to be subject to the approval of the Director of Infrastructure and Regulation and Essential Energy.
34. The applicant is to plant a landscape screen of medium shrubs along the northern edge of the intersection to minimise the impact of car headlights on the dwellings in Barleyfields Road. The species and density of plantings, along with length is to be approved by Council prior to planting. The screen is to be maintained for a period of two years.

#### Stage Two Specific Conditions

##### ***CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE***

35. Fencing along the rear of Lots 203, 204, 205 and 206 is to be designed to minimise the accumulation of debris from flood water. Post and wire or collapsible fencing is preferred. Alternatively, fencing shall have a maximum obstruction up to 900mm to the flow of 15%, openings of no less than 125mm and a maximum height of 1.2m (the use of open mesh with 100mm minimum openings is permitted for swimming pool fences).

The fencing is to be approved by Council's Director of Infrastructure & Regulation prior to erection and is to be uniform throughout all stages of the subdivision and is to be constructed prior to the release of the Subdivision Certificate.

#### Stage Three Specific Conditions

##### ***CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE***

36. Street lighting for Stage Three is to incorporate two (2) street lights. The location is to be subject to the approval of the Director of Infrastructure and Regulation and Essential Energy.
- 3-7. Fencing along the rear of Lots 307 is to be designed to minimise the accumulation of debris from flood water. Post and wire or collapsible fencing is preferred. Alternatively, fencing shall have a maximum obstruction up to 900mm to the flow of 15%, openings of no less than 125mm and a maximum height of 1.2m (the use of open mesh with 100mm minimum openings is permitted for swimming pool fences).

The fencing is to be approved by Council's Director of Infrastructure & Regulation prior to erection and is to be uniform throughout all stages of the subdivision and is to be constructed prior to the release of the Subdivision Certificate.

#### Stage Four Specific Conditions

#### *GENERAL CONDITIONS*

38. Approval for Lots 403 and 402 is not able to be given, as the land does not belong to the applicant. An amended application is to be submitted for inclusion of these lots subject to a successful conclusion to the proposed road closure.
39. Approval is to be sought from Local Land Services for access for any lot accessing from Warwick Street across the Travelling Stock Route.

#### *CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE*

40. The intersection of Barleyfields Road and Warwick Street is to be upgraded. Detailed engineering drawings prepared by a suitably qualified person must be submitted for the approval of Council's Director of Infrastructure & Regulation or nominee before the issue of a Construction Certificate for the development.

#### *CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE*

41. All works are to be completed and to be inspected, tested and approved by the Council's Director of Infrastructure & Regulation or nominee or works secured for an amount approved by Council's Director of Infrastructure & Regulation or nominee, before the issue of a Subdivision Certificate.
42. Street lighting for Stage Four is to incorporate two (2) street lights. The location is to be subject to the approval of the Director of Infrastructure and Regulation and Essential Energy.

#### Stage Five Specific Conditions

#### *GENERAL CONDITIONS*

43. Approval for Lots 508, 509 and 510 is not able to be given, as the land does not belong to the applicant. An amended application is to be submitted for inclusion of these lots subject to a successful conclusion to the proposed road closure.

#### *CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE*

44. Street lighting for Stage Five is to incorporate two (2) street lights. The location is to be subject to the approval of the Director of Infrastructure and Regulation and Essential Energy.

#### Stage Six Specific Conditions

**CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

45. Street lighting for Stage Six is to incorporate one (1) street light. The location is to be subject to the approval of the Director of Infrastructure and Regulation and Essential Energy.
46. There is to be a joint access constructed for Lot 609 and 610. It is to be constructed down the centre of the access handle for each lot. It is to be constructed to a standard approved by Council's Director of Infrastructure and Regulation with a full bitumen seal for the length of the handle.
47. Maintenance provisions between Lots 609 and 610 for the access and associated handle are to be provided for within a Section 88b Instrument under the *Conveyancing Act 1919*. This instrument is further to restrict any other lot from gaining access by use of this access handle.
48. Lots 609 and 610 are not to be subdivided further. A restriction under the *Conveyancing Act 1919* is to be placed on the land to ensure this is noted for perpetuity.
49. The access handle between Lot 605 and 606 and to the residue land, which is to be developed in Stage Seven, is to be fully bitumen sealed to a standard approved by Council's Director of Infrastructure & Regulation.
50. Fencing along the rear of Lots 601, 602, 603 and 604 is to be designed to minimise the accumulation of debris from flood water. Post and wire or collapsible fencing is preferred. Alternatively, fencing shall have a maximum obstruction up to 900mm to the flow of 15%, openings of no less than 125mm and a maximum height of 1.2m (the use of open mesh with 100mm minimum openings is permitted for swimming pool fences). The fencing is to be approved by Council's Director of Infrastructure & Regulation prior to erection and is to be uniform throughout all stages of the subdivision and is to be constructed prior to the release of the subdivision certificate.

**CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

51. A joint access is to be constructed to Lots 701 and 703. This is to be constructed to a standard approved by Council's Director of Infrastructure and Regulation. This is to include a bitmen seal including splays to the property boundary, and a full bitumen seal along the internal access handle of Lot 701 for the full length of Lot 703.
52. Fencing between Lots affected by flood waters is to be designed to minimise the accumulation of debris from flood water. Post and wire or collapsible fencing is preferred. Alternatively, fencing shall have a maximum obstruction up to 900mm to the flow of 15%, openings of no less than 125mm and a maximum height of 1.2m (the use of open mesh with 100mm minimum openings is permitted for swimming pool fences). The fencing is to be approved by Council's Director of Infrastructure & Regulation prior to erection and is to be uniform throughout all stages of the subdivision and is to be constructed prior to the release of the Subdivision Certificate.
53. Lots 703 and 703 are to be connected to reticulated water and sewer supply. Lot 701 does not have this requirement. Any existing onsite sewer waste treatment systems are to be decommissioned to a standard approved by the Director of Infrastructure and Regulation.

**For:** Crs Pearce, Crouch, K Dusting, M Dusting, Field, Geldof, Ward

**Against:** Nil

**Absent:** Crs Cooper & Strutt

**CARRIED**

Cr Strutt returned to the Chambers.

**PROCEDURAL MOTION**

8.03/15 **Resumption of Standing Orders  
MOVED (Cr M Dusting / Crouch )**

That:

Council resumes Standing Orders

**CARRIED**

**11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS**

There were no urgent supplementary or late items of business.



## 12. WRITTEN REPORTS FROM DELEGATES

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

<b>Councillor</b>	<b>Activity Date:</b>	<b>Activity Detail:</b>
Cr D Field	5 March 2015 –	<ul style="list-style-type: none"> <li>• Councillor Chat Evening, USC</li> </ul>
	6 March 2015 –	<ul style="list-style-type: none"> <li>• International Women’s Day Luncheon, RSL Memorial Hall</li> </ul>
	9 March 2015 –	<ul style="list-style-type: none"> <li>• Councillor Briefing, USC</li> </ul>
	9 March 2015 –	<ul style="list-style-type: none"> <li>• Friend of McMaugh Gardens Monthly Meeting, McMaugh Gardens Aged Care Centre. Cr Field made mention of the Mayor’s Seniors Week Morning Tea at this event.</li> </ul>
	16 March 2015 –	<ul style="list-style-type: none"> <li>• Corporate and Community Committee Meeting, USC</li> <li>• Economic Development and Tourism Committee Meeting (Observer), USC.</li> </ul>
	19 March 2015 –	<ul style="list-style-type: none"> <li>• Fleeting visit to the Mayor’s Seniors Week Morning Tea, USC.</li> <li>• Media photo shoot regarding grant to improve disability access.</li> </ul>
	23 March 2015 –	<ul style="list-style-type: none"> <li>• Citizenship Ceremony.</li> </ul>
	9 March 2015 –	<ul style="list-style-type: none"> <li>• Weights &amp; Loads Meeting, Tamworth</li> </ul>
	16 March 2015 –	<ul style="list-style-type: none"> <li>• Economic Development and Tourism Committee Meeting, USC.</li> </ul>
	Cr B Crouch	11 March 2015 –
12 March 2015 –		Environmental Community Consultative Panel, USC
16 March 2015 –		Corporate and Community Committee Meeting, USC
16 March 2015 –		Economic Development and Tourism Committee Meeting, USC.
23 March 2015 –		Citizenship Ceremony.
Cr M Dusting	25 February 2015 –	Jobs Australia Meeting, Armidale
	9 March 2015 –	Councillor Briefing, USC
	11 March 2015 –	Grace Munro Centre 10th anniversary celebrations, Bundarra
	11 March 2015 –	Jobs Australia Meeting, Armidale
	16 March 2015 –	Corporate and Community Committee Meeting, USC
	18 March 2015 –	Grace Munro Centre Auxiliary Meeting, Bundarra
	19 March 2015 –	Mayor’s Seniors Week Morning Tea, USC.
20 March 2015 –	Rotary Art Show opening, Uralla	

<b>Cr K Dusting</b>	<p>24 February 2015 – Youth Week Committee Meeting, USC</p> <p>6 March 2015 – International Women’s Day Luncheon, RSL Memorial Hall</p> <p>9 March 2015 – Councillor Briefing, USC</p> <p>11 March 2015 – Grace Munro Centre 10th anniversary celebrations, Bundarra</p> <p>16 March 2015 – Economic Development and Tourism Committee Meeting, USC.</p> <p>17 March 2015 – United Hospital Auxiliary Meeting, Uralla</p> <p>18 March 2015 – Grace Munro Centre Auxiliary Meeting, Bundarra</p> <p>19 March 2015 - Mayor’s Seniors Week Morning Tea, USC.</p> <p>20 March 2015 – Rotary Art Show opening, Uralla</p>
<b>Cr L Cooper</b>	<p>Leave of absence – No report</p>
<b>Cr K Ward</b>	<p>24 February 2015 – Community Mutual Breakfast, Top Pub</p> <p>9 March 2015 – Councillor Briefing, USC</p> <p>21 March 2015 – ZNET Stall, Uralla</p>
<b>Cr I Strutt</b>	<p>24 February 2015 – ZNET Intensive, Uralla</p> <p>27 February 2015 – Funeral of Monsignor Wayne Peters, Armidale</p> <p>5 March 2015 – Councillor Chat Evening, USC</p> <p>6 March 2015 – International Women’s Day Luncheon, RSL Memorial Hall</p> <p>9 March 2015 – Councillor Briefing, USC</p> <p>11 March 2015 – Grace Munro Centre 10th anniversary celebrations, Bundarra</p> <p>12 March 2015 – Environmental Community Consultative Panel, USC</p> <p>16 March 2015 – Corporate and Community Committee Meeting, USC</p> <p>16 March 2015 – Economic Development and Tourism Committee Meeting (Observer), USC.</p> <p>19 March 2015 – Mayor’s Seniors Week Morning Tea, USC.</p> <p>20 March 2015 – Rotary Art Show opening, Uralla</p> <p>23 March 2015 – Citizenship Ceremony.</p>

Cr M Pearce

24 February 2015 – ZNET Business Breakfast, Uralla  
Administration and Correspondence, USC  
Media Interviews – ABC Radio, Prime & Win TV,

25 February 2015 - Administration and Correspondence, USC

26 February 2015 - Administration and Correspondence, USC  
Conversation with Adam Marshall MP re Creating Liveable  
Communities Competition and grant funding

27 February 2015 Administration and Correspondence, USC  
Funeral of Monsignor Wayne Peters

2 March 2015 Administration and Correspondence, USC  
Meeting with General Manager re Fit for the Future &  
other current issues/trends  
ABC Radio Interview

3 March 2015 Administration and Correspondence, USC

4 March 2015 New England Techfest Rotary Business Breakfast,  
Armidale  
2AD Radio Interview  
Local Emergency Management Committee Meeting, USC

5 March 2015 Northern Inland Regional Waste Meeting, Walcha  
Councillor Chat Evening, USC

9 March 2015 – Councillor Briefing, USC  
Administration and Correspondence, USC

10 March 2015 - Administration and Correspondence, USC  
Meeting with General Manager re Fit for the Future &  
other current issues/trends

11 March 2015 – Grace Munro Centre 10th anniversary celebrations,  
Bundarra

12 March 2015 - Administration and Correspondence, USC

15 March 2015- Administration and Correspondence, USC

16 March 2015 - Meeting with Mayors and General Managers from  
Walcha, Armidale & Guyra, at Walcha

16 March 2015 – Corporate and Community Committee Meeting, USC

16 March 2015 – Economic Development and Tourism Committee  
Meeting, USC.

17 March 2015 - Administration and Correspondence, USC  
United Hospital Auxiliaries of NSW Uralla Branch  
St Patrick’s Day lunch, Uralla

18 March 2015 - 2AD Radio Interview  
Administration and Correspondence, USC

19 March 2015 - Administration and Correspondence, USC  
Mayor’s Seniors Week Morning Tea, USC.  
Media photo shoot & interview, USC

20 March 2015 - UNE Graduation Ceremony, Armidale

20 March 2015 – Rotary Art Show opening, Uralla

21 March 2015 - UNE Graduation Ceremony, Armidale

23 March 2015 - Administration and Correspondence, USC

23 March 2015 – Citizenship Ceremony

### 13. MAYORAL MINUTE

There was no Mayoral Minute.

## 14. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION

<b>Department:</b>	<b>Infrastructure and Regulation</b>
<b>Submitted by:</b>	Manager of Town Planning and Regulation
<b>Reference:</b>	2.16.03.13
<b>Subject:</b>	<b>Land Disposal - Karava Place, Uralla</b>

This report is presented to the CLOSED section of the Council meeting under section 10A (2c) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

(a) the discussion of any of the matters listed in subclause (2), or

(b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following: [delete non-relevant clauses]

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

### Motion to Consider Items in Confidential Business Section

9.03/15 **MOVED (Cr K Dusting/Cr Strutt)**

That:

The abovementioned item be considered in closed council.

**CARRIED**

## 15. REPORTS FROM THE GENERAL MANAGER

Item 1

Office of Sport & Recreation Grant – Uralla Sporting Complex

**MOVED (Cr Strutt / Cr Geldof )**

10.03/15 That:

1. Council accepts the grant of \$25,000 from the Office of Sport and Recreation;
2. Detailed quotations for the construction and fit-out of two hard courts be obtained; and
3. That the remainder of funds needed to construct the courts be included in the draft 2015/16 budget and Operational Plan.

**CARRIED**

## 16. REPORTS FROM THE CORPORATE & COMMUNITY COMMITTEE

Item 1

REF NO: 1.16.03.01

Report on Community Services

**MOVED (Cr Field / Cr Strutt )**

11.03/15 That:

The report be received and noted.

**CARRIED**

Item 2

REF NO: 1.16.03.02

Visitor Information Centre (VIC) Upgrade

Having declared a non-pecuniary interest in this item, Cr Geldof left the chambers at 2.23pm.

**12.03/15 MOVED (Cr Crouch / Cr M Dusting )**

That:

The General Manager be requested to bring back a report on future options for tourism services holistically, including a further break down of the costs associated with the refurbishment of the Visitor Information Centre.

**CARRIED**

Cr Geldof returned to the chambers.

**PROCEDURAL MOTION**

**Adjournment (2.30pm to 2.45pm)**

**13.03/15 MOVED (Cr Ward / M Dusting)**

That:

Council adjourns for a short break.

**CARRIED**

The meeting resumed at 2.45pm.

**17. REPORTS FROM THE ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE COMMITTEE**

Item 1

REF NO: 2.16.03.01

Works Progress Report to 1 March 2015

**14.03/15 MOVED (Cr Geldof / Cr Field)**

That:

The report be received and noted.

**CARRIED**

Item 2

REF NO: 2.16.03.02

Works Planning Report March 2015

**15.03/15 MOVED (Cr K Dusting / Cr Crouch)**

That:

The report be received and noted.

**CARRIED**

Item 3

REF NO: 2.16.03.03

Development Approvals and Refusals for February 2015

**16.03/15 MOVED (Cr Field / Cr Strutt)**

That:

The development approvals and refusals for February 2015 be received and noted.

**CARRIED**

Item 4

REF NO: 2.16.03.04

Local Development Performance Monitoring Report 2013-2014

**17.03/15 MOVED (Cr Field / Cr Crouch)**

That:

The Local Development Performance Monitoring Report 2013-14 be received and noted.

**CARRIED**

Item 5

REF NO: 2.16.03.05

Namoi Water Alliance Deed of Agreement

**18.03/15 MOVED (Cr M Dusting / Cr Ward)**

That:

1. Council notes the sale of Hunter Water Australia to Hunter H2O Holdings Pty Ltd, approve the novation to the Namoi Water Alliance Deed of Agreement for water and sewer consulting services to Hunter H2O Holdings Pty Ltd. And;
2. Council authorises the affixing of the Common Seal of the Council to the Deed of Novation.

**CARRIED**

Item 6

REF NO: 2.16.03.06

Abington Creek Bridge

**19.03/15 MOVED (Cr M Dusting / Cr Crouch )**

That

1. Council accept the \$705,000 from the Australian Government under the Bridges Renewal Programme.
2. Council accept the \$705,000 from the NSW Government under the Fixing Country Roads Programme.
3. Council affix its seal to the Restart NSW Funding Deed.
4. Council thank The Hon. Duncan Gay MLC, The Hon. Warren Truss MP, Adam Marshall MP, and Barnaby Joyce MP, Inverell Shire Council, Bindaree Beef, Australian Trucking Association, Stockmaster, James Harris, Forster & Sons, & Kelly's Transport for their support.

**CARRIED**

Item 7  
REF NO: 2.16.03.07  
Draft Drought Management Plan  
20.3/15 **MOVED (Cr Field / Cr Crouch)**

That:

Council adopt the draft Drought Management Plan and place on the Council website and advertise in Council's newsletter for public comment for 28 days.

**CARRIED**

Item 8  
REF NO: 2.16.03.08  
Planning Proposal: Uralla Flood Planning Map – Division Decision  
21.03/15 **MOVED (Cr Ward / Cr M Dusting)**

That:

1. the Planning Proposal to seek inclusion of the flood planning areas as per the Rocky and Uralla Creeks Study be forwarded to NSW Planning and Environment for a Gateway Determination;
2. the General Manager be given delegated authority to make any minor alterations requested by NSW Planning and Environment; and
3. the Planning Proposal be advertised as per the provisions of Section 57 of the *Environmental Planning & Assessment Act, 1979* once a Gateway Determination has been issued.

**For:** Crs Pearce, Crouch, K Dusting, M Dusting, Field, Geldof, Strutt, Ward

**Against:** Nil

**Absent:** Cr Cooper

**CARRIED**

Item 9  
REF NO: 2.16.03.09  
Planning Proposal Boundary Adjustment Clause and Rural Detached Dual Occupancy Dwellings – Division Decision  
22.03/15 **MOVED (Cr Crouch / Cr Field)**

That:

1. the Planning Proposal for Boundary Adjustments and Detached Dual Occupancy Dwellings for Certain Rural and Environmental Zoned Land be forwarded to NSW Planning and Environment for a Gateway Determination,
2. the General Manager be given delegated authority to make any minor alterations requested by NSW Planning and Environment; and
3. the Planning Proposal is advertised as per the provisions of Section 57 of the *Environmental Planning & Assessment Act, 1979* once a Gateway Determination has been issued.

**For:** Crs Pearce, Crouch, K Dusting, M Dusting, Field, Geldof, Strutt, Ward

**Against:** Nil

**Absent:** Cr Cooper

**CARRIED**

Item 10

REF NO: 2.16.03.10

Uralla Development Control Plan 2011 amendments

**MOVED (Cr K Dusting / Cr Crouch)**

**23.03/15**

That Council:

1. Endorse amendments to the Uralla Development Control Plan 2011;
2. Publicly exhibit the amended DCP for a period of 28 days; and
3. Give the General Manager delegated authority to adopt the Uralla Development Control Plan 2011 as amended if no submissions are received.

**CARRIED**

Item 11

REF NO: 2.16.03.11

Dwelling under Clause 4.6 Uralla Local Environmental Plan – SA Gapes –  
Division Decision

**24.03/15**

**MOVED (Cr Field /Cr Ward)**

That Council:

approve the Clause 4.6 Development Application 55/2014, being for a variation of minimum lot size and the construction of a dwelling on land known as Thunderbolts Way, Uralla, being Lot 74 DP 3378 under the ownership of S Gapes, subject to the following conditions:

***PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)***

*Compliance with Building Code of Australia & insurance requirements under the Home Building Act 1989*

1. The work must be carried out in accordance with the requirements of the *Building Code of Australia*.
2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *Building Code of Australia*.



### *Erection of signs*

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - c) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

### Notification of *Home Building Act 1989* requirements

6. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
  - a) in the case of work for which a principal contractor is required to be appointed:
    - (i) the name and licence number of the principal contractor, and
    - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
  - b) in the case of work to be done by an owner-builder:
    - (i) the name of the owner-builder, and
    - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the relevant owner-builder permit.
7. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

### 136D Fulfillment of BASIX commitments

8. This clause applies to the following development:
  - a) BASIX affected development,
  - b) any BASIX optional development in relation to which a person has made an application for a complying development certificate that has been accompanied by a BASIX certificate or BASIX certificates (despite there being no obligation under clause 4A of Schedule 1 for it to be so accompanied).
9. A complying development certificate for development to which this clause applies must be issued subject to a condition that the commitments listed in each relevant BASIX certificate for the development must be fulfilled.

## GENERAL CONDITIONS

10. The development must take place in accordance with the approved documents submitted with the application and subject to the conditions below to ensure the development is consistent with Council's consent.
11. A Construction Certificate must be obtained from a Certifying Authority before work commences, in accordance with Cl.146 of the EP&A Regulations 2000.
12. \*The dwelling is to be inspected at the following stages of construction:
  - before the pouring of footings\*\*
  - before covering drainage (under hydrostatic test)
  - before pouring any reinforced concrete structure \*\*
  - before covering the framework for any wall, roof or other building element \*\*
  - before covering waterproofing in any wet area\*\*
  - before covering any stormwater drainage connections
  - when the building work is completed and all conditions of consent have been addressed\*\*
  - in the case of a swimming pool, after the construction of the swimming pool is completed and the barrier (if one is required under the [Swimming Pools Act 1992](#)) has been erected and before the pool is filled with water,

*\*\* denotes a critical stage inspection (a mandatory inspection under Section 109C of the EP&A Act 1979). Please note that an Occupation Certificate cannot be issued for a development where a critical stage or other nominated inspection has not been carried out. Applicants should give at least 24 hours notice to guarantee an inspection.*

*\* All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer*

## CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

13. The plans and specification accompanying the Construction Certificate are to demonstrate compliance with the requirements of the deemed-to-satisfy provisions of the National Building Code for a Class 1a building:  
Amended plans are to be submitted to the Principal Certifying Authority for authentication of NBC compliance and issue of a Construction Certificate.  
Should the external configuration of the building be modified as a result of achieving NBC compliance, the plans accompanying this development consent must also be modified.

## CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

14. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement, in accordance with the cl 103 and 104 of the *Environmental Planning and Assessment Regulation 2000*. Such notice is given using the form enclosed with this consent.

For development involving both building and subdivision work authorised by the same development consent, a separate appointment of a Principal Certifying Authority for each type of work is required, in accordance with Section 109E of the *Environmental Planning & Assessment Act 1979*.

15. Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
- divert contaminated run-off away from disturbed areas,
  - erect silt fencing along the downhill side of the property boundary,
  - prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.

Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act.

16. A hoarding or fence must be erected between the work site and any public place if the Work is likely to cause traffic (pedestrian or vehicular) in a public place to be obstructed or otherwise inconvenient. The erected hoarding is to be sufficient to prevent any substance from or in connection with the work falling into the public place. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place. The hoarding, fence or awning is to be removed once the work has been completed.

17. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.

18. A sewer main extension is required for a distance of 90 metres @ \$110.00 totalling \$9,900.00 for the extension. At the time of registration of the Plan of Survey at the Land Titles Office, the applicant shall dedicate a 3 metre wide easement over the sewer main, in favour of Council, and at no cost to Council.

Please Note: This cost is current for a 90 day period as at the date of the development consent.

19. Connection to the sewer main is required for Lot 74 DP 3378. This fee is set out in Council's Operational Plan and is adjusted every financial year. The current fee for the 2014/2015 year is \$508.00 per connection.

20. Connection to the water main is required for Lot 74 DP 3378 from the existing main in Duke Street. This fee is set out in Council's Operational Plan and is adjusted every financial year. The current fee for the 2014/2015 year is \$905.00 per connection.

## CONDITIONS TO BE COMPLETED DURING CONSTRUCTION

21. Any building work must be carried out between 7.00am and 6.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.
22. Toilet facilities are to be provided at, or in the vicinity of the work site, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be connected to an accredited sewage management facility approved by the council or some other sewage management facility approved by the council.
23. Materials must not be burned on site. All waste generated on site must be disposed of at Council's Waste Disposal Depot or Waste Transfer Station, to protect the amenity of the area and avoid the potential of air pollution.
24. Effective dust control measures are to be maintained during construction to maintain public safety/amenity. Construction activities are to be undertaken so as not to inconvenience the adjoining land owners and are to be restricted solely to the subject site.
25. No material or equipment associated with the development is to be placed on public land without the written consent of the Council, and any activity located in close proximity to public areas is to be fenced to prevent damage to persons or property.
26. Retaining walls associated with the erection of the building or other approved methods for preventing the movement of the soil must be provided where soil conditions are inadequate, ensuring adequate provision is made for drainage.
27. Excavations and backfilling must be executed safely and in accordance with appropriate professional standards and be properly guarded and protected to prevent them from being dangerous to life or property.  
  
If excavations associated with the erection of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made must preserve and protect the building from damage, and if necessary, underpin and support the building in an approved manner.  
  
Notice of intention to do so must be given to the owner of the adjoining land at least seven days before the commencement of excavation work. The owner of the adjoining allotment of land is not liable for any part of the cost of work, whether carried out on the allotment of land being excavated or on the adjoining allotment of land.
28. Access is to be constructed from Thunderbolts Way. The access is to be a pipe culvert of a minimum 450mm diameter and located to achieve a minimum stopping sight distance of 170m. The access is to be designed and constructed in accordance with Austroads Guide to Road Design Part 4: Intersections and Crossings, Figure 7.2 Rural Property Access and

bitumen sealed to the property boundary, and is to be constructed to a standard approved by the Director of Infrastructure & Regulatory Services, prior to the erection of a dwelling.

29. If a right of carriageway is to be created over either of the lots for access, a notation is placed on the title of every benefitting lot such that maintenance of the right-of-carriageway is required, to a maintained trafficable standard suitable at all times for two-wheel drive vehicles, with the cost being borne proportionally by each owner based on the distance of the access point of their allotment to the public road.
30. Prior to any works within the road reserve of a classified road, Thunderbolts Way, the developer will require written approval from Uralla Shire Council under Section 1138 of the Roads Act 1993 and the concurrence of Roads and Maritime Services.

#### CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING

31. An Occupation Certificate must be obtained before the approved use commences, in accordance with the Environmental Planning and Assessment Act and to ensure the health and safety of the building's occupants.

ADVISING: Failure to obtain an Occupation Certificate is an offence under the legislation. Penalty advice for buildings (penalties do not apply to uses detailed in sections 109M and 109N; i.e. Crown projects, Class 1a and 10 buildings or as detailed for places of public entertainment).

32. Approval must be obtained from the Council as the Local Water Supply and Sewer Authority for any potable water supply, sewerage or on-site waste water system serving the site, pursuant to Chapter 7 of the Local Government Act 1993 with all relevant work completed in accordance with such approval.
33. The Principle Certifying Authority is to contact Council to ensure all the Section 68 Conditions of approval have been completed prior to the issue of an Occupation Certificate.
34. A rural address property number shall be supplied and erected at the property access entrance location.
35. A backflow prevention device suitable to the degree of hazard must be installed to the premises. The type device will be determined at the time of processing the application for a water service. All external hose taps must be fitted with a backflow prevention device in accordance with AS/NZS 3500.1:2003 before use or occupation of the building, to maintain public health.

ADVISING: For information regarding the installation and type of backflow prevention device to be fitted, please contact Council.

36. Roof and surface stormwater from paved and impervious areas is to be collected and directed to protect the site and adjoining property from the effects of flooding. Such work must be completed prior to the use and/or occupation of the premises commencing.

#### CONDITIONS RELATING TO ONGOING OPERATIONS

37. A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display/erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under State Environmental Planning Policy (Codes SEPP) 2008 for exempt development.

**For:** Cr Pearce, Cr K Dusting, Cr M Dusting, Cr Field, Cr Geldof, Cr Strutt, Cr Ward

**Against:** Nil

**Absent:** Cr Cooper

**CARRIED**

### 18. NOTICES OF MOTION

### 19. SCHEDULE OF ACTIONS

As at 17 March 2015

### 20. CONFIDENTIAL BUSINESS

CLOSED SESSION OF COUNCIL

#### MEETING PROCEDURE

**Move to Closed Session**

25.03/15 **MOVED (Cr M Dusting / Cr Crouch)**

That:

Council move into Closed Session.

**CARRIED**

This report is presented to the CLOSED section of the March 2015 meeting under section 10A (2c) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,

#### **MEETING PROCEDURE**

**Move to open session**

**27.03/15 Moved (Cr Crouch / Cr Strutt)**

That Council move back into open session.

**CARRIED**

#### **21. AUTHORITY TO AFFIX THE COMMON SEAL**

Item 1

Affixing of Council Seal to Section 88b instrument –  
DA-21-2013 – A & K Wilkinson

**28.03/15 MOVED (Cr Geldof/ Strutt)**

That:

Council endorse the affixing of the Council Seal on the Section 88b Instrument relating to Development Application 21/2013 on land known as 41 Budumba Road, Invergowrie being Lot 13 DP 246614.

**For: Crs Pearce, Crouch, K Dusting, M Dusting, Field, Geldof, Strutt & Ward**

**Against: Nil**

**Absent: Cr Cooper**

**CARRIED**

Item 2  
Application of Council Seal to Section 88b instrument –  
DA-76-2013 – R Howlett - Division Decision

Declaring a Non-Pecuniary Interest in this item, Cr Crouch left the Chambers at 3.40pm.

**29.03/15 MOVED (Cr K Dusting / Cr M Dusting)**

That:

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 76/2013 on land known as 64 Hill Street, Uralla being Lot 3 Section 3 DP 759022.

**For: Crs Pearce, K Dusting, M Dusting, Field, Geldof, Strutt & Ward**

**Against: Nil**

**Absent: Cr Cooper, Cr Crouch**

**CARRIED**

Cr Crouch returned to the Chambers.

**22. CLOSURE OF MEETING**

There being no further business, the Chair declared the meeting closed at 3.45pm