



## ORDINARY MEETING OF COUNCIL

**Held at 12 noon  
On 22 July 2013**

Cr M Pearce (Mayor)  
Cr B Crouch (Deputy Mayor)  
Cr L Cooper  
Cr K Dusting  
Cr M Dusting  
Cr D Field  
Cr F Geldof  
Cr I Strutt  
Cr K Ward

### **Attendees:**

Mr T O'Connor, General Manager  
Mr R Bell, Director of Engineering Services  
Mrs J Michie, Director of Administrative Services  
Ms L Cumming, Manager of Planning

MINUTES

- TABLE OF CONTENTS -

Meeting held 22 July 2013

ORDINARY MEETING

---

	Page No.
<b>GLOSSARY OF ACTION OWNERS .....</b>	<b>5</b>
<b>ATTENDANCE.....</b>	<b>6</b>
<b>PRAYER.....</b>	<b>6</b>
<b>ACKNOWLEDGEMENT TO COUNTRY .....</b>	<b>6</b>
<b>APOLOGY.....</b>	<b>6</b>
<b>ADVICE OF LATE ARRIVAL .....</b>	<b>6</b>
<b>MOTION .....</b>	<b>6</b>
Apology and Request for Leave of Absence .....	6
<b>CONFIRMATION OF MINUTES .....</b>	<b>6</b>
Ordinary Meeting of 24 June 2013.....	6
Closed Session of Ordinary Meeting of 24 June 2013.....	6
<b>MATTERS ARISING FROM THE MINUTES .....</b>	<b>6</b>
Ordinary Meeting of 24 June 2013.....	6
Closed Session of Ordinary Meeting of 24 June 2013.....	6
<b>DECLARATIONS OF CONFLICT OF INTEREST.....</b>	<b>7</b>
<b>RESPONSES TO QUESTIONS ON-NOTICE .....</b>	<b>7</b>
Questions On-Notice Received and From Previous Meetings.....	7
Cr F Geldof .....	7
Domain Name Ownership .....	7
Cr K Disting .....	8
Uralla Driver Reviver.....	8
Cr L Cooper.....	9
Events Management Training in October.....	9
Referendum for the Constitutional Recognition of Local Government .....	9
<b>MINUTES OF COMMITTEE MEETINGS.....</b>	<b>9</b>
Minutes of Meeting for Council and Community Committees.....	9
Item 1.....	9
Minutes of Council Committees .....	9
Item 2.....	9
Minutes of Community Committees .....	9
<i>There were no Minutes of Meeting for Community Committees received prior to closure of the Business Paper for the 22 July 2013 Ordinary Meeting.....</i>	9
<b>MAILOUT TO COUNCILLORS.....</b>	<b>10</b>
Weekly Mailout Forwarded for the Information of Councillors .....	10
Item 1.....	10
Mailouts forwarded to Councillors for the Period Friday, 21 June 2013 to Friday, 12 July 2013.....	10
<b>MAYOR'S REPORT.....</b>	<b>10</b>
Cr M Pearce .....	10
Item 1.....	10
National General Assembly of Local Government 2013 .....	10
<b>NOTICES OF MOTION .....</b>	<b>10</b>
<b>STAFF REPORTS .....</b>	<b>10</b>

- TABLE OF CONTENTS -

Meeting held 22 July 2013

ORDINARY MEETING

---

	Page No.
<b>GENERAL MANAGER'S REPORT</b> .....	<b>10</b>
Governance and Administration .....	10
Item 1.....	10
Setting of the 2013/2014 Rates and Annual Charges .....	10
Item 2.....	13
Local Government NSW (LGNSW) Annual Conference 2013 .....	13
PROCEDURAL MOTION .....	13
Move to Committee of the Whole.....	13
PROCEDURAL MOTION .....	13
Resumption of Standing Orders.....	13
Item 3.....	14
Constitutional Referendum on Financial Recognition of Local Government in the Australian Constitution..	14
PROCEDURAL MOTION .....	14
Move to Committee of the Whole.....	14
PROCEDURAL MOTION .....	14
Resumption of Standing Orders.....	14
<b>ADJOURNMENT</b> .....	<b>14</b>
<b>PRESENTATIONS TO COUNCIL</b> .....	<b>14</b>
Have Your Say .....	14
<b>STAFF REPORTS (CONTINUED)</b> .....	<b>15</b>
<b>GENERAL MANAGER'S REPORT</b> .....	<b>15</b>
Governance and Administration .....	15
Item 4.....	15
Namoi Councils Meeting of Thursday, 27 June 2013.....	15
PROCEDURAL MOTION .....	15
Discussion About Loss of Westpac Helicopter Winching Services .....	15
MOTION .....	15
Loss of Westpac Helicopter Winching Services .....	15
Item 5.....	16
Bundarra 355 Committee of the Uralla Shire Council Meeting of Tuesday 2 July 2013.....	16
Item 6.....	16
Organisational Chart and Organisational Resource Chart .....	16
Item 7.....	17
Uralla Shire Council Revenue Policy .....	17
<b>DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT</b> .....	<b>17</b>
Administration and Finance.....	17
Item 1.....	17
Cash at Bank and Investments .....	17
Item 2.....	17
Uralla Shire Council Finance Committee .....	17
Community Services .....	17
Item 1.....	17
Visitor Information Centre Monthly Report.....	17
<b>DIRECTOR OF ENGINEERING SERVICES' REPORT</b> .....	<b>18</b>

- TABLE OF CONTENTS -

Meeting held 22 July 2013

ORDINARY MEETING

---

	Page No.
<b>MOVE TO CLOSED SESSION.....</b>	<b>18</b>
MEETING PROCEDURE.....	18
CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS.....	18
<b>MOVE TO OPEN SESSION.....</b>	<b>18</b>
MEETING PROCEDURE.....	18
<b>ADJOURNMENT.....</b>	<b>18</b>
<b>DIRECTOR OF ENGINEERING SERVICES REPORT.....</b>	<b>19</b>
Technical Services.....	19
Item 1.....	19
Alcohol Free Zone in Uralla.....	19
Item 2.....	19
Stocktake.....	19
Item 3.....	19
Road Through "Woodburn"; Hillview Road, Uralla.....	19
Item 4 and 5.....	19
Works Progress for Period Ended 15 July 2013.....	19
Works Planning.....	19
PROCEDURAL MOTION.....	19
Move to Committee of the Whole.....	19
PROCEDURAL MOTION.....	19
Resumption of Standing Orders.....	19
Item 6.....	20
Access to Lot 1 DP 1164933 (was Lot 71 DP 755816) owned by Mr Kliendienst.....	20
Item 7.....	20
Works Progress Advisory Unit.....	20
<b>GENERAL MANAGER'S REPORT.....</b>	<b>20</b>
Planning Services.....	20
Item 1.....	20
Planning Application Approvals and Refusals for the Month of June 2013.....	20
Item 2.....	21
Request from the Arding Landcare Group for Support.....	21
Item 3.....	21
Heritage Strategy 2013-2016.....	21
Item 4.....	21
Heritage Advisors Report.....	21
Item 5.....	21
Department of Planning & Infrastructure ePlanning Grants.....	21
Item 6.....	21
Donation of Fees for Uralla Golf Club Development.....	21
Item 7 - DIVISION DECISION.....	22
Application of Council Seal to Section 88b Instrument.....	22
Item 8.....	22
Regulatory Statistics.....	22
<b>DELEGATE REPORTS.....</b>	<b>22</b>
Cr D Field.....	22
Cr F Geldof.....	22

---

- TABLE OF CONTENTS -

Meeting held 22 July 2013

ORDINARY MEETING

---

	<b>Page No.</b>
Cr B Crouch.....	22
Cr M Dusting.....	23
Cr K Dusting.....	23
Cr K Ward.....	23
Cr I Strutt.....	23
Cr M Pearce.....	23
Cr L Cooper.....	23
<b>QUESTIONS ON-NOTICE RAISED .....</b>	<b>24</b>
Questions On-Notice for Next Meeting of Council .....	24
Cr F Geldof.....	24
A Frame Advertising Signs on Footpath .....	24
MEETING PROCEDURE.....	24
<b>CLOSED SESSION RESOLUTIONS .....</b>	<b>24</b>
Environment and Waste Management.....	24
Item 1.....	24
Recommendations from the Environmental Committee Meeting 7 May 2013.....	24
<b>REQUEST FOR LEAVE OF ABSENCE.....</b>	<b>25</b>
<b>CLOSURE OF MEETING .....</b>	<b>25</b>

Assignment of Action Items

<b>GLOSSARY OF ACTION OWNERS</b>	
<b>GM</b>	Mr T O'Connor, General Manager
<b>DES</b>	Mr R Bell, Director of Engineering Services
<b>DAS</b>	Ms J Michie, Director of Administrative Services
<b>MP</b>	Ms L Cumming, Manager of Planning
<b>EA</b>	Mr P Steedman, Executive Assistant

*The Meeting Commenced at: 12:05pm*

## **ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, K Dusting, M Dusting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming).

## **PRAYER**

## **ACKNOWLEDGEMENT TO COUNTRY**

## **APOLOGY**

*An Apology was tabled for Cr L Cooper as advised at the Council Meeting 24 June 2013.*

## **ADVICE OF LATE ARRIVAL**

*There were no Late Arrivals advised.*

## **MOTION**

### **Apology and Request for Leave of Absence**

**188/13 MOVED/ CARRIED (Crs M Dusting / K Ward)**

That the apology for Cr L Cooper be accepted and a Leave of Absence approved.

## **CONFIRMATION OF MINUTES**

Ordinary Meeting of 24 June 2013

**189/13 MOVED/ CARRIED (Crs I Strutt / F Geldof)**

That the Minutes of the Ordinary Meeting held on Monday, 24 June 2013 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**EA**

Closed Session of Ordinary Meeting of 24 June 2013

**190/13 MOVED/ CARRIED (Crs I Strutt / K Ward )**

That the Minutes of the Closed Session of the Ordinary Meeting held on 24 June 2013 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**EA**

## **MATTERS ARISING FROM THE MINUTES**

Ordinary Meeting of 24 June 2013

*No matters were raised.*

Closed Session of Ordinary Meeting of 24 June 2013

*The Mayor advised that any matter arising from the Minutes of the Closed Session of the Ordinary Meeting held on Monday, 24 June 2013 could be raised in the closed session of this meeting.*

## DECLARATIONS OF CONFLICT OF INTEREST

*At request of the Chair, the General Manager tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 22 July 2013 meeting.*

<b>Submitted By:</b>	<b>Interest Declared:</b>
<i>F Geldof</i>	<i>Item 1 Technical Services alcohol free zone in Uralla, Non-Pecuniary Conflict of Interest as the Manager of a licensed premises.</i>
<i>F Geldof</i>	<i>Item 6 Planning Services Donation of fees for the Uralla Golf Club Development. Non-Pecuniary Conflict of Interest as the Manager of a similar sporting club.</i>
<i>K Ward</i>	<i>Item 6 Planning Services Donation of fees for the Uralla Golf Club Development. Non-Pecuniary Conflict of Interest as the Manager of the sporting club concerned.</i>

## RESPONSES TO QUESTIONS ON-NOTICE

### Questions On-Notice Received and From Previous Meetings

*The Chair referred Councillors to the responses provided to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 24 June 2013:*

**Cr F Geldof**

#### **QUESTION:**

##### **Domain Name Ownership**

*I have had discussions with a member of the Community enthusiastic about conducting a couple of events to help promote our town.*

*As part of the marketing and promotion the resident wishes to establish web sites, with the domain name reflecting the nature of the event together with the name of our town. I commend the resident for their enthusiasm.*

*The question I pose is ownership of a domain name. Let's say the domain name is "eventnameUralla.com". The name has been registered by the resident with the purpose of promoting the event for the benefit of the Community, and if successful the ongoing promotion of that event. I am aware that "thunderboltsfestival.com.au" and thunderboltsfestival.com" are registered domain names, and I trust these are registered to and hosted by Council.*

*Should that resident no longer be involved in the event in years to come, the domain name may not be able to be used as it is registered to the person who lodged and paid for the domain name and the hosting of the domain.*

*In such circumstances would it be more appropriate for the Community Development Officer to register the domain and hosting thereof and provide the appropriate organiser/committee with assistance and access to develop the site for the event?*

*Likewise is it pertinent to register event names so the Community, and not an individual, owns the right to the name in a situation where the event is not for profit and in the interest of the Community and which Council may or may not provide direct or indirect support?*

## Questions Raised at the 24 June 2013 Meeting of Council (continued):

### **RESPONSE:**

Council can, if Councillors so desire, become the registered owner of domain names for events. The issue is just how much Council should be involved in the control of events. For instance, Burnett Books has for a number of years organised the Uralla Book Fair. This is an event that has commercial interests and one which Council has not nor would not normally be involved.

Similarly, the two monthly markets could be classified as events and are successfully run by independent organisations.

By not having control; there is a risk that the domain name for an event may be registered in an individual or organisation and should the event cease then the domain name may not be available to someone else that wishes to take over the event.

Councillors need to provide staff with a direction as to whether or not and to what extent they wish Council to be involved in events and the holding of event domain names.

Cr K Dusting

### **QUESTION:**

#### **Uralla Driver Reviver**

*Can the Uralla Driver Reviver organisation be made a Committee of Council?*

### **RESPONSE:**

The request for the taking over of a Community Committee as a Section 355 Committee of Council is one for that Community Committee to make.

The decision to seek to be a Section 355 Committee of Council is usually prompted by the belief that Council's Public Liability will cover the activities of that group. It is sometimes the case that there is a natural fit into Council's activities and there is little increase in Council's exposure so the total Public Liability Insurance does not increase and there is a saving. However, our insurers are becoming less amenable to taking under Council's umbrella disparate activities. Cr Fields has been able to access Public Liability Insurance for Community Groups and this is the avenue that should be explored first.

The counter to the potential advantage of coming under Council's Public Liability cover is the loss of autonomy that the members of that Committee would experience by becoming a Section 355 Committee of Council. A Section 355 Committee of Council must transfer all its assets to Council, not just its cash and be subject to Council direction and involvement.

If the Driver Reviver organisation made arrangements to place the land and buildings that they own into a separate entity then that entity would need to cover the property with general and public liability insurance, defeating the purpose of seeking Council Section 355 status.



Questions Raised at the 24 June 2013 Meeting of Council (continued):

Cr L Cooper

**QUESTION:**

**Events Management Training in October**

*Can the Events Management Training in October be rescheduled?*

**RESPONSE:**

The Director Administrative Services is negotiating with the provider for potential dates.

**DAS**

*The Director of Administrative Services added that she had spoken to Steve Kelly, our insurance broker from Jardine Lloyd Thompson. A three hour presentation will be scheduled in late August or early September.*

**QUESTION:**

**Referendum for the Constitutional Recognition of Local Government**

*Can more information be provided to Councillors in regard to the upcoming Referendum for the Constitutional Recognition of Local Government?*

**RESPONSE:**

There is an Item (Item 3 of the General Manager's Report – Governance and Administration) discussing the Constitutional Referendum for financial recognition of Local Government in the Australian Constitution. Additional information will be provided in the Councillors Mailout as it becomes available. Very little information has been provided to date.

**GM**

*There were no "Questions On-Notice" received for inclusion to the Business Paper for the 22 July 2013 Meeting of Council:*

**MINUTES OF COMMITTEE MEETINGS**

**Minutes of Meeting for Council and Community Committees**

Item 1

**Minutes of Council Committees**

Various

**191/13 MOVED/ CARRIED (Crs F Geldof / D Field)**

That Council note the following Minutes of Meeting of Committees of Council:

- Minutes of 5 June 2013 Meeting of Work, Health and Safety Committee
- Minutes of 13 June 2013 Meeting of McMaugh Gardens Aged Care Centre Advisory Committee

Item 2

**Minutes of Community Committees**

Various

*There were no Minutes of Meeting for Community Committees received prior to closure of the Business Paper for the 22 July 2013 Ordinary Meeting.*

## MAILOUT TO COUNCILLORS

### Weekly Mailout Forwarded for the Information of Councillors

Item 1

**Mailouts forwarded to Councillors for the Period Friday, 21 June 2013 to Friday, 12 July 2013.**

U07/23

**192/13 MOVED/ CARRIED (Crs I Strutt / D Field)**

That the Mailouts forwarded to Councillors for the period Friday 21 June 2013 to Friday, 12 July 2013 which includes MANEX Meeting Minutes for Thursday, 20 June and Friday, 5 July 2013 be noted.

## MAYOR'S REPORT

Cr M Pearce

Item 1

**National General Assembly of Local Government 2013**

U07/3925

**193/13 MOVED/ CARRIED (Crs M Dusing / I Strutt)**

That Council note the Report from the Mayor in relation to proceedings of the 2013 National General Assembly of Local Government.

## NOTICES OF MOTION

*There were no Notices of Motion submitted to the 22 July 2013 Meeting.*

## STAFF REPORTS

### GENERAL MANAGER'S REPORT

#### Governance and Administration

Item 1

**Setting of the 2013/2014 Rates and Annual Charges**

U08/6504

**194/13 MOVED/ CARRIED (Crs K Ward / F Geldof)**

**1. Ordinary Rates 2013/2014**

That, for 2013/2014, Council make a Farmland Rate consisting of \$238.00 base amount plus an ad valorem rate of 0.3977¢ in \$ to be applied to all rateable assessments categorised as Farmland throughout the whole of Uralla Shire. The percentage of the total amount payable by the Farmland Rate that will be produced by levying the base amount is 7.18%.

That, for 2013/2014, Council make a Residential Rate consisting of \$238.00 base amount plus an ad valorem rate of 0.3977¢ in \$ to be applied to all rateable assessments categorised as Residential throughout the whole of Uralla Shire. The percentage of the total amount payable by the Residential Rate that will be produced by levying the base amount is 46.15%.

**GM**

That, for 2013/2014, Council make a Rural Residential Rate consisting of \$238.00 base amount plus an ad valorem rate of 0.3977¢ in \$ to be applied to all rateable assessments categorised as Rural Residential throughout the whole of Uralla Shire. The percentage of the total amount payable by the Rural Residential Rate that will be produced by levying the base amount is 26.84%.

That, for 2013/2014, Council make a Business Rate consisting of \$238.00 base amount plus an ad valorem rate of 0.3977¢ in \$ to be applied to all rateable assessments categorised as Business throughout the whole of Uralla Shire. The percentage of the total amount payable by the Business Rate that will be produced by levying the base amount is 39.72%.

That, for 2013/2014, Council make a Mining Rate consisting of \$238.00 base amount plus an ad valorem rate of 0.3977¢ in \$ to be applied to all rateable assessments categorised as Mining throughout the whole of Uralla Shire. The percentage of the total amount payable by the Mining Rate that will be produced by levying the base amount is 0%.

**2. Uralla Water Supply Charge 2013/2014**

That, for 2013/2014, Council make a Uralla Water Supply Access Charge of \$283.00 under Section 501 of the Local Government Act 1993 to be applied to all rateable assessments in the Shire that are supplied with water from a pipe of the Uralla Water Supply, or are within 225 metres of a water pipe of the Uralla Water Supply (excluding properties of those ratepayers who do not wish to be connected to the Quartz Gully Road and Rifle Range Road mains extensions). A Water Usage Charge will be \$2.00 per kilolitre for every kilolitre used.

**3. Non-Rateable Properties Water Supply Charges 2013/2014**

That, for 2013/2014, Council make an annual Non-Rateable Uralla Water Supply Charge under Section 501 of the Local Government Act 1993 to be applied to all non-rateable properties that are supplied with water from a pipe of the Uralla Water Supply. The amount of the Access Charge is to be \$283.00 and then \$2.00 per kilolitre of water used.

**4. Bundarra Water Supply Charge 2013/2014**

That, for 2013/2014, Council make a Bundarra Water Supply Access Charge of \$283.00 under Section 501 of the Local Government Act 1993 to be applied to all rateable assessments in the Shire that are supplied with water from a pipe of the Bundarra Water Supply, or are within 225 metres of a water pipe of the Bundarra Water Supply. Then a Water Usage Charge of \$2.00 per kilolitre for every kilolitre used.

**5. Non-Rateable Properties Bundarra Water Supply Charges 2013/2014**

That, for 2013/2014 Council make an annual Non-Rateable Bundarra Water Supply Charge under Section 501 of the Local Government Act 1993 to be applied to all non-rateable properties that are supplied with water from a pipe of the Bundarra Water Supply. The amount of the Access Charge is to be \$283.00 and then \$2.00 per kilolitre of water used.

**6. Uralla Sewerage Charge 2013/2014**

That, for 2013/2014, Council make a Uralla Sewerage Charge of \$495.00 under Section 501 of the Local Government Act 1993 to be applied to all occupied and vacant rateable residential assessments in the Shire that are connected to a Council Sewer or are within 75 metres of a Council Sewer. Non residential properties to have an access charge of \$347.00 with an annual usage charge of \$1.00 per kilolitre. It also includes a \$68.00 per year trade waste fee and a trade waste usage charge of \$1.20 per kilolitre for dischargers using prescribed pre-treatment. Council will assume that all trade waste dischargers in Uralla comply with the requirements of prescribed pre-treatment facilities. Where this is found not to be the case, additional trade waste charges will apply. These include a \$65.00 re-inspection fee and a trade waste usage charge, where there is no prescribed pre-treatment of \$110.00 per kilolitre.

**7. Non-Rateable Properties Sewerage Charges 2013/2014**

That, for 2013/2014, Council make an annual Non-Rateable Sewerage Access Charge under Section 501 of the Local Government Act 1993 to be applied to all non-rateable properties that are connected to a Council Sewer. All Non-Rateable assessments are subject to a \$495.00 annual charge.

**8. Uralla Stormwater Catchment Management Levy 2013/2014**

That, for 2013/2014, Council make a Uralla Stormwater Catchment Management Levy under Section 496A of the Local Government Act 1993 to be applied to all urban residential, business and industrial lots with impervious surfaces. A levy of \$25.00 per residential property, \$12.50 per strata residential unit and \$25.00 per 350 square metres units of business and industrial property, to a maximum of 4 units, is to be raised. Public land, vacant land, rural lands and land belonging to charities and public benevolent institutions cannot be levied.

**9. Domestic Waste Management Charges 2013/2014**

That, for 2013/2014, Council make annual Domestic Waste Management Charges under Section 496 of the Local Government Act 1993 to be applied to all rateable assessments categorised as Residential within the Domestic Waste Management Service areas of Uralla, Invergowrie, Saumarez, Arding, Saumarez Ponds, Rocklea, Kelly Plains and Bundarra. The waste collection charge for Uralla is \$100.00 for 140 litre bins and the recycling charge is \$75.00. The waste collection charge for Invergowrie, Saumarez, Arding, Saumarez Ponds, Rocklea and Kelly Plains is \$125.00 for all bins and the recycling charge is \$150.00. The waste collection charge for Bundarra is \$125.00 for all bins and the recycling charge is \$75.00. Any additional Services not listed in this table are to be charged in the same manner consisting of one waste charge per bin and one recycling charge (one recycling charge per flat in the case of flats).

**10. Waste Management Charges 2013/2014**

That, for 2013/2014, Council make annual Waste Management Charges under Section 501 of the Local Government Act 1993 to be applied to all assessments other than domestic premises within the Waste Management Service Area (Uralla, Invergowrie and Bundarra). The waste collection charge for Uralla is \$160.00 for 240 litre bins and \$110.00 for 140 litre bins and for Bundarra is \$160.00 for all bins. The non-domestic (commercial) collection is not subject to GST as there is no commercial collection in the Shire. Any additional services not listed in this table are to be charged in the same manner consisting of one waste charge per bin, one environmental levy and one recycling charge.

**11. Environmental Levy 2013/2014**

That for, 2013/2014, Council make a \$200.00 Environmental Levy Annual Charge for Waste Management Services and Environmental Projects under Section 501 of the Local Government Act 1993 to be applied to all rateable assessments in the Shire.

**12. Interest Rate on Overdue Rates and Charges for 2013/2014**

That, for 2013/2014, Council apply interest charges on overdue rates and charges at the rate of 9% per annum (State maximum).

**GENERAL MANAGERS REPORT****Governance and Administration (continued)****Item 2****Local Government NSW (LGNSW) Annual Conference 2013**

U07/199-02

**195/13 MOVED / CARRIED (Crs K Ward / D Field)**

That Council be represented at the Local Government NSW Annual Conference 2013 from Tuesday, 1 October to Thursday, 3 October 2013 by the Mayor, Deputy Mayor and Acting General Manager, as the representative of the General Manager.

**GM****PROCEDURAL MOTION****Move to Committee of the Whole****196/13 MOVED / CARRIED (Crs M Dusting / B Crouch)**

That Council move to a 'Committee of the Whole' to discuss the General Manager's Item 2 Recommendation.

**PROCEDURAL MOTION****Resumption of Standing Orders****197/13 MOVED / CARRIED (Crs M Dusting / K Ward)**

That Council resume Standing Orders.

*The General Manager advised the Council of the outcomes of the discussions during the Committees session as to whether or not Council would be represented at the Local Government NSW Annual Conference 2013 by a third Councillor. No motion was considered.*

## GENERAL MANAGERS REPORT

### Governance and Administration (continued)

#### Item 3

#### **Constitutional Referendum on Financial Recognition of Local Government in the Australian Constitution**

U08/6510

#### PROCEDURAL MOTION

##### **Move to Committee of the Whole**

**198/13 MOVED / CARRIED (Crs I Strutt / M Dusting)**

That Council move to a 'Committee of the Whole' to discuss the General Manager's Item 3 Recommendations 1 and 2.

#### PROCEDURAL MOTION

##### **Resumption of Standing Orders**

**199/13 MOVED / CARRIED (Crs M Dusting / I Strutt)**

That Council resume Standing Orders.

*The General Manager reported on the determinations of the Councillors during the Committee Session.*

**200/13 MOVED / CARRIED UNANIMOUSLY (Crs M Dusting / D Field)**

That Council:

- provide support for the YES case in the August 2013 Council Newsletter.
- lobby the Local Government NSW, Australian Local Government Association, the Prime Minister and the Leader of the Federal Opposition for bipartisan agreement to defer the holding the Referendum on the financial recognition of Local Government in the Australian Constitution by adding 17 words to Section 96 of the Constitution from 14 September 2013, currently advised to a mid-term date away from the political atmosphere of an election.

**GM**

*The Manager of Planning left the meeting at 12:40pm and returned at 12:47pm.*

*The Director of Engineering Services left the meeting at 12:48pm and returned at 12:50pm.*

## ADJOURNMENT

#### **LUNCHEON RECESS (1:08pm – 1:38pm)**

**201/13 MOVED / CARRIED ( K Dusting / B Crouch)**

That Council break for a 30 minute Luncheon Adjournment (1:08pm – 1:38pm).

*The Meeting resumed at 1:38pm.*

## PRESENTATIONS TO COUNCIL

### Have Your Say

*There were no Have Your Say Presentations to Council.*

## STAFF REPORTS (continued)

### GENERAL MANAGER'S REPORT

#### Governance and Administration

##### Item 4

##### Namoi Councils Meeting of Thursday, 27 June 2013

U11/6797

**202/13 MOVED / CARRIED (Crs K Dusting / B Crouch)**

That Council note;

- the minutes of the meeting of Namoi Councils held in Narrabri on Thursday, 27 June 2013; and,
- the continuing benefits to the Uralla Shire Council of the active participation in the Namoi Councils (Regional Organisation of Councils).

**GM**

*Councillors I Strutt foreshadowed a matter of urgency arising from the minutes of the Namoi Councils meeting of Thursday, 27 June 2013 – Westpac Rescue Helicopter Service.*

#### PROCEDURAL MOTION

##### Discussion About Loss of Westpac Helicopter Winching Services

**203/13 MOVED / CARRIED (Crs M Dusting / B Crouch)**

That Council discuss, as a matter of urgency, Council's attitude towards the Westpac Helicopter Service having its winching capacity being removed from 1 July 2015 under the Reform Plan for Aeromedical (Rotary Wing) Retrieval Services in NSW.

#### MOTION

##### Loss of Westpac Helicopter Winching Services

**204/13 MOVED / CARRIED UNANIMOUSLY (Crs M Dusting / B Crouch)**

That Council:

- supports the retention of the winching capacity for the Tamworth Westpac Rescue Helicopter Service.
- advise the Minister for Health, the Hon Jillian Skinner, and Department of Health that it opposes that part of the reforms for Aeromedical (Rotary Wing) Retrieval Services in NSW which removes the winching capacity of the Tamworth Base unit immediately.
- take the matter of the retention of the winching capacity for the Tamworth Westpac Rescue Helicopter Service to the new Statewide Medical Retrieval Executive Governance Committee through the NSW Ambulance.
- advise the local member, the Hon A Marshall, MP, that Council believes that the winching capacity of craft and crew of the Tamworth Rescue Helicopter Service is essential for the safety of residents and visitors particularly in the Gorge Country of Walcha, Uralla and Armidale Dumaresq Council areas.

**GM**

**GENERAL MANAGERS REPORT****Governance and Administration (continued)**

## Item 5

**Bundarra 355 Committee of the Uralla Shire Council Meeting of Tuesday 2 July 2013**

U07/246

**205/13 MOVED / CARRIED (Crs M Dusting / B Crouch)**

That Council note the minutes of the meeting of Bundarra 355 Committee of the Uralla Shire Council held on Tuesday, 2 July 2013; and,

- approve the renaming of the Bundarra Tourism, School of Arts and Caravan Park Committee (incorporating the Bundarra Rural Transaction Centre Management Committee) as the Bundarra 355 Committee of the Uralla Shire Council.
- confirm the appointment of Cr Bob Crouch as Chair, Kim Harvie as Secretary of the Bundarra 355 Committee of the Uralla Shire Council.
- appoint Kim Harvie, David Lowell, Melissa Lowell, Jeff Dezius, Jenny Dezius, Laura McLean, Dawn Hodgson, Stephen Kellett, Penny Harvey, John Layton, Ian Scott, Ian Harvie, Marina Eckert, Spencer Hall and Theresa Layton as members of the Bundarra 355 Committee of the Uralla Shire Council.
- confirm the General Activity subcommittee with David Lowell as Chair, Kim Harvie as Secretary and Melissa Lowell as Treasurer
- confirm the RTC subcommittee with Jeff Dezius as Chair, Laura McLean as Secretary and Jenny Dezius as Treasurer.
- advise the joint committee and subcommittees that to meet the auditor's requirement (page 2 of the minutes) requires the placing of all funds with Council not just reporting to Council.
- advise the joint committee and subcommittees of the funds currently held on their behalf \$7,939.01 and the income received annually from Centrelink.
- authorise the Bundarra 355 Committee of the Uralla Shire Council to obtain a suitable First Aid Kit for the Bundarra School of Arts Hall either directly or through the Council's Purchasing Officer at the Uralla Depot.

**GM**

## Item 6

**Organisational Chart and Organisational Resource Chart**

U08/6528

**206/13 MOVED / CARRIED (Crs F Geldof / I Strutt)**

That Council adopt:

- the Organisational Chart (Attachment A) as its organisational chart for the purposes of Section 333 of the Local Government Act for inclusion in Council's Delivery Program, Operational Plan and official documents.
- one senior staff position for the Uralla Shire Council, being that of the General Manager.
- the detailed Organisational Resource Chart (Attachment C) for the purposes of; the establishment of core and non core Council business and staffing positions, the preparation of resource strategies within the Integrated Planning and Reporting Framework, the development of wage and salary calculations for annual budgets and the progressive updating of the ten year financial plan and Community Consultation.

**GM**



**GENERAL MANAGERS REPORT****Governance and Administration (continued)**

## Item 7

**Uralla Shire Council Revenue Policy**

U09/6573

**207/13 MOVED / CARRIED (Crs I Strutt / K Ward )**

That Council note the changes to page 7, to the heading of the Annual Sewer Charge table from 2012/2013 to 2013/2014 (twice) and the amount of Urban Business and Industrial Stormwater Charge (\$26 to \$25); page 10 (\$162.25 to \$200.00) for Environmental Levy, (\$134.48 and \$122.25 to \$160.00) for Uralla Non-residential Premises large bins, (\$95.70 and \$87.00 to \$110) for Uralla Non-residential small bins, (\$137.89 and \$125.35 to \$160.00) for Bundarra Non-residential Premises bins and the change in totals from \$14,181, \$4,176,\$3,259 and \$604,016 to \$18,560, \$5,280, \$4,160 and \$610,040 respectively to correct typographical errors in the adopted Revenue Policy 2013/2014.

**GM****DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT****Administration and Finance**

## Item 1

**Cash at Bank and Investments**

U10/1

**208/13 MOVED / CARRIED UNANIMOUSLY (Crs K Ward / D Field)**

That Council note the cash position at 30 June 2013 consisting of; cash and overnight funds of \$1,058,242.52 term deposits of \$7,300,000.00 totalling \$8,358,242.52 of readily convertible funds.

## Item 2

**Uralla Shire Council Finance Committee**

U07/01

**209/13 MOVED / CARRIED UNANIMOUSLY (Crs I Strutt / F Geldof)**

That Council note the minutes of the Thursday, 11 June 2013 meeting of the Uralla Shire Council Finance Committee and adopt the following recommendations:

1. That the Financial Reports consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates and Outstanding Debtor Report for the year to 30 June 2013, be noted.
2. That Council continue with such legal actions as are funded by the IMF and other current proceedings in train, however authorise no further legal actions unless Council specifically approves.

**DAS****Community Services**

## Item 1

**Visitor Information Centre Monthly Report**

U07/273

**210/13 MOVED / CARRIED (Crs B Crouch / F Geldof)**

That Council note the Community Development Officer's Report on activities at the Uralla Visitor Information Centre for June 2013.

*The Director of Engineering Services left the meeting at 2:35pm and returned with the Manager Waste and Resource Recovery at 2:37pm.*

## **DIRECTOR OF ENGINEERING SERVICES' REPORT**

### **MOVE TO CLOSED SESSION**

#### **MEETING PROCEDURE**

**211/13 MOVED / CARRIED (Crs M Dusting / I Strutt)**

That Council move into Closed Session to discuss the Minutes of the Closed Session of the Uralla Shire Council Environmental Committee Meeting of Tuesday, 2 July 2013.

### **CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS**

The General Manager outlined the reason/s for the closure of the meeting to members of the Public and the Press.

**212/13 MOVED / CARRIED (Crs M Dusting / I Strutt)**

1. i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
  - ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
  - iii. That as the matter concerned is commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

### **APOLOGY (Closed Session)**

Cr L Cooper was noted as being on leave.

### **MOVE TO OPEN SESSION**

#### **MEETING PROCEDURE**

**214/13 MOVED / CARRIED**

That Council adjourn the Closed Session until later in the meeting.

### **ADJOURNMENT**

#### **COMFORT RECESS (3:36pm-3:50pm)**

**215/13 MOVED/ CARRIED (Crs M Dusting / B Crouch)**

That Council Break for an Adjournment (3:36 – 3:50pm)

*The meeting resumed at 3:50pm.*

*The Manager Waste and Resource Recovery left the meeting (3:36pm).*

## DIRECTOR OF ENGINEERING SERVICES REPORT

### Technical Services

*Crs K Ward and F Geldof, having previously declared a non-pecuniary interest in Technical Services Item 1, left the meeting at 3:50pm.*

#### Item 1

##### **Alcohol Free Zone in Uralla**

U07/2652

**216/13 MOVED/ CARRIED (Crs M Dusting / B Crouch)**

That Council:

1. support the Alcohol Free Zone being continued in Uralla for a further 4 years and advise the Uralla Police and Uralla Licensed Premises of this decision.
2. place a notice of the resolution to continue the Alcohol Free Zone in Uralla in the Uralla Council Newsletter.

**DES**

*Crs K Ward and F Geldof, having left the meeting at 3:50pm returned to the meeting at 3:53pm.*

#### Item 2

##### **Stocktake**

U07/6359

**217/13 MOVED/ CARRIED (Crs D Field / F Geldof)**

That Council note the May 2013 Stocktake for Uralla and Bundarra Depots and make the necessary adjustments, with a net write-up of \$1,289.00 for Uralla and a net write-down of \$7.73 for Bundarra, a net total write-up of \$1,281.27.

**DES**

#### Item 3

##### **Road Through "Woodburn"; Hillview Road, Uralla**

U08/6443

**218/13 MOVED/ CARRIED (Crs F Geldof / B Crouch)**

That Council support the gazettal of the road through "Woodburn" Hillview Road Uralla.

**DES**

#### Item 4 and 5

##### **Works Progress for Period Ended 15 July 2013**

##### **Works Planning**

U07/3041

**219/13 MOVED/ CARRIED (Crs K Ward / I Strutt)**

That the Works Progress for the period ended 15 July 2013 and the Planned Works at that date be noted.

#### PROCEDURAL MOTION

##### **Move to Committee of the Whole**

**220/13 MOVED/ CARRIED (Crs K Ward / F Geldof)**

That Council move to a 'Committee of the Whole' to discuss Technical Services Item 6.

#### PROCEDURAL MOTION

##### **Resumption of Standing Orders**

**221/13 MOVED/ CARRIED (Crs K Ward / I Strutt)**

That Council resume Standing Orders.

*The General Manager advised Council of the outcomes of the discussion during the Committees session.*

**DIRECTOR OF ENGINEERING SERVICES REPORT**

## Technical Services

## Item 6

**Access to Lot 1 DP 1164933 (was Lot 71 DP 755816) owned by Mr Kliendienst**  
U12/6443

**222/13 MOVED/ CARRIED (Crs K Ward / I Strutt)**

That Council not extend Panhandle Road to provide access to Lot 1 DP 1164933  
Wallaby Rocks Lane, Uralla.

**DES**

## Item 7

**Works Progress Advisory Unit**

*The Mayor drew Councillors' Attention to the Confidential Attachment to the  
Report on the following item.*

U07/172

**223/13 MOVED/ CARRIED (Crs F Geldof / B Crouch)**

That Council note the minutes of the Works Progress Advisory Unit meeting held  
on 11 July 2013 and adopt the following recommendations:-

**1. Tender for Replacement of Prime Mover**

That Council purchase one only Coronada 114 Freight Liner from Daimler  
Trucks, Newcastle for \$218,212.00 less trade in \$55,000.00.

**2. Tender for Replacement of Tipping Trailer**

That Council purchase one only 213 Moore 1 x 28 Tandem Axle Chassis  
Tipper from K & J Trucks, Coffs Harbour for \$76,000.00 less trade in  
\$11,000.00.

**3. Plant Replacement Program**

That Council invite tenders for one only Garbage Compactor, one only 23  
tonne excavator and one only 12 tonne excavator.

**4. Regional Development Australia Fund – Round 5**

- (i) That Council submit a Regional Development Australia Fund – Round 5  
Application for funding for Emu Crossing Bridge and
- (ii) That Council thank Inverell Shire Council for its support and update them  
on current progress.

**5. Australian Rural Roads Group**

That Uralla Shire Council apply to join the Australian Rural Roads Group.

**DES**

*The Director of Engineering Services advised Councillors that an officer from the  
Commonwealth Department of Regional Australia, Local Government, Arts and  
Sport indicated that the Regional Development Australia Fund – Round 5 (point  
4 above) could not be accepted unless the project was dependant on the Round  
5 funding to proceed. This advice had been provided as the Commonwealth  
funding is an integral element of the funding package for the replacement of the  
Emu Crossing.*

**GENERAL MANAGER'S REPORT**

## Planning Services

## Item 1

**Planning Application Approvals and Refusals for the Month of June 2013**

U12/168

**224/13 MOVED/ CARRIED (Crs I Strutt / D Field)**

That Council note the information contained within the Planning Application  
Approvals and Refusals Report for the month of June 2013.

## GENERAL MANAGER'S REPORT

### Planning Services (continued)

#### Item 2

##### **Request from the Arding Landcare Group for Support**

U12/264

**225/13 MOVED/ CARRIED (Crs I Strutt / F Geldof )**

That Council:

- a) note the proposal submitted by the Arding Landcare Group in June 2013.
- b) agree to support the activities outlined in the proposal by providing a \$1,500 contribution to tree removal on the site.
- c) agree to support the activities outlined in the proposal by incorporating slashing of the site into the current works program for Arding Road.
- d) write to Arding Landcare Group outlining that the recreation activities are permissible in tandem with continued grazing of the site and formalising the above commitments.

MP

#### Item 3

##### **Heritage Strategy 2013-2016**

U07/6413

**226/13 MOVED/ CARRIED (Crs D Field / M Dusting)**

That Council adopt the Uralla Heritage Strategy 2013-2016.

MP

#### Item 4

##### **Heritage Advisors Report**

U07/6413

**227/13 MOVED/ CARRIED (Crs D Field / K Ward)**

That Council note the contents of the Heritage Advisor's report for the visit held on 2 July 2013.

*The Mayor asked Cr K Dusting to convey Council's appreciation to the CWA for the morning tea of Tuesday, 2 July 2013 for the Community to meet the new Heritage Advisor.*

#### Item 5

##### **Department of Planning & Infrastructure ePlanning Grants**

U13/7044

**228/13 MOVED/ CARRIED (Crs M Dusting / F Geldof)**

That Council note the receipt of the following ePlanning grants:

1. NSW Electronic Housing Code Project for \$30,000; and
2. Development Application tracking online for \$15,000.

*Crs K Ward and F Geldof, having previously declared a non-pecuniary interest in Planning Services Item 6, left the meeting at 4:20pm.*

#### Item 6

##### **Donation of Fees for Uralla Golf Club Development**

U12/124: DA-27-2013

**229/13 MOVED/ CARRIED (Crs D Field / B Crouch)**

That Council agrees to a donation in the form of a refund of \$329.15 of application fees towards building additions of the cart shed at the Uralla Golf Club.

MP

*Crs K Ward and F Geldof, having left the meeting at 4:20pm, returned to the meeting at 4:29pm.*

**GENERAL MANAGER'S REPORT****Planning Services (continued)****Item 7 - DIVISION DECISION****Application of Council Seal to Section 88b Instrument**

DA 8/2013

**230/13 MOVED/CARRIED (Crs M Dusting / I Strutt)**

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 8/2013 on land known as 6 McCrossin Street, Uralla being Lot 2 DP 101137.

**MP****A Division was called and the result was as follows:**

*FOR:* M Pearce, B Crouch, M Dusting, F Geldof, D Field, K Dusting, K Ward, I Strutt.

*AGAINST:* NIL

*ABSENT:* L Cooper

**Item 8****Regulatory Statistics**

U12/168

**231/13 MOVED/ CARRIED (Crs F Geldof / K Ward)**

That Council note the Regulatory Function statistics ending 30 June 2013.

**DELEGATE REPORTS**

*Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-*

Councillor	<b>Activity Date:</b>	<b>Activity Detail:</b>
Cr D Field	27 June	U3CF, Mayors Office
	2 July	Welcome Morning Tea for Heritage Advisor, Council Chambers
	11 July	McMaugh's Advisory Committee Meeting, McMaugh Gardens
	15 July	Mayor and Councillors Briefing, Council Chambers
	16 July	Uralla Seniors Meeting and Christmas in July Luncheon, Institute Building and Thunderbolts Inn
	22 July	Council Meeting
	Cr F Geldof	24 June
11 July		Finance Committee Meeting
		Works Planning Advisory Unit Meeting
Cr B Crouch	1 July	Mayor and Councillors Briefing, Council Chambers
	2 July	Welcome Morning Tea for Heritage Advisor, Council Chambers
	11 July	Finance Committee Meeting
		Works Planning Advisory Unit Meeting
	15 July	Mayor and Councillors Briefing, Council Chambers
	17 July	Inspection tour of Uralla and Kingstown Landfills
22 July	Council Meeting	

**DELEGATE REPORTS (continued)**

<b>Councillor</b>	<b>Activity Date:</b>	<b>Activity Detail:</b>
Cr M Dusting	24 June	Councillors' Workshops (2) and Council Meeting
	26 June	NEWA Weed County Council, Armidale
	11 July	Finance Committee Meeting Works Planning Advisory Unit Meeting
Cr K Dusting	24 June	Councillors' Workshops (2) and Council Meeting
	15 July	Mayor and Councillors Briefing, Council Chambers
	22 July	Council Meeting
Cr K Ward	2 July	Environmental Committee Meeting
	2 July	Welcome Morning Tea for Heritage Advisor, Council Chambers
	11 July	McMaugh's Advisory Committee Meeting, McMaugh Gardens Works Planning Advisory Unit Meeting
	15 July	Mayor and Councillors Briefing, Council Chambers
	17 July	Inspection tour of Uralla and Kingstown Landfills
Cr I Strutt	1 July	Mayor and Councillors Briefing, Council Chambers
	2 July	Environmental Committee Meeting
	2 July	Welcome Morning Tea for Heritage Advisor, Council Chambers
	11 July	Finance Committee Meeting
	15 July	Mayor and Councillors Briefing, Council Chambers
	17 July	Inspection tour of Uralla and Kingstown Landfills
	22 July	Council Meeting
Cr M Pearce	25 June	Mayors Office – Admin/Correspondence
	26 June	Mayors Office – Admin/Correspondence
	27 June	Namoi ROC Board Meeting, Narrabri
	1 July	Mayor and Councillors Briefing Mayors Office – Admin/Correspondence
	2 July	Environmental Committee Meeting Welcome Morning Tea for Heritage Advisor, Council Chambers
	4 July	Property Council of Australia, "The Big Bang Theory" – Lunch Meeting, Sydney
	5 July	Uralla Red Cross AGM, Uralla
	9 July	Mayors Office – Admin/Correspondence Development Determination Advisory Unit Meeting – Cancelled
	11 July	Finance Committee Meeting Works Planning Advisory Unit Meeting Mayors Office – Admin/Correspondence
	12 July	NAIDOC Celebrations at Tamworth including a meeting with Barnaby Joyce on various issues and with the Acting Tamworth Mayor Cr R Webb.
	13 July	Lions Club Dinner, Uralla
	15 July	Mayor and Councillors Briefing, Council Chambers
	16 July	Uralla Senior Citizens Christmas in July – Lunch Mayors Office – Admin/Correspondence
	17 July	Inspection tour of Uralla and Kingstown Landfills
	18 July	Breakfast Meeting – (UNE) re UNE Strategic Plan, Armidale
	22 July	Mayors Office – Admin/Correspondence Council Meeting
Cr L Cooper		Cr Cooper was absent on an approved Leave of Absence and did not submit a written Delegate Report.

## QUESTIONS ON-NOTICE RAISED

### Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr F Geldof

#### QUESTION:

##### **A Frame Advertising Signs on Footpath**

*Can Council develop a Policy on A Frame advertising signs, particularly in respect to number, positioning and compatibility of the policy with Council's Development Control Plan (DCP) as soon as practical.*

**GM**

## MEETING PROCEDURE

### **232/13 MOVED/ CARRIED (Crs M Dusting / F Geldof)**

That Council resume the Closed Session of the meeting.

## CLOSED SESSION RESOLUTIONS

### **233/13 MOVED / CARRIED**

That the following Resolution of Closed Session become Resolutions of Council in Open Session.

## Environment and Waste Management

Item 1

### **Recommendations from the Environmental Committee Meeting 7 May 2013.**

### **213/13 MOVED / CARRIED**

That Council:

**DES**

- note the Minutes of the Environmental Committee held on Tuesday, 2 July 2013.
- note the Minutes of the Closed Session of the Uralla Shire Council Environmental Committee of Tuesday, 2 July 2013 meeting.
- adopt the Uralla Shire Council Environmental Sustainability Action Plan, as recommended by the Uralla Shire Council Environmental Committee at their meeting on Tuesday, 2 July 2013.
- note that, via this resolution, Council contributes to its stated goal to "*Continually implement improvements in sustainable resource use, performance and practices across Council operations and within our Community*" as laid out in the Community Strategic Plan 2013 – 2023.



**CLOSED SESSION RESOLUTIONS (continued)**

**234/13 MOVED / CARRIED**

That Council:

**GM**

- note the amendments to Section 296 of the Local Government Act relating to the conduct of council elections, referendums and polls.
- advise the NSW Electoral Commissioner that it wishes to enter a contract with the NSW Electoral Commission for the conduct of the 2016 ordinary election.

**235/13 MOVED / CARRIED**

That Council move back into Open Session

**REQUEST FOR LEAVE OF ABSENCE**

*A request for Leave of Absence was submitted by Cr D Field for the dates 21 September 2013 to 8 October 2013.*

*There being no further business, the Chair declared the meeting closed at 5:12pm.*

**CLOSURE OF MEETING**

*The Meeting closed at 5:12pm.*

---

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 22 July 2013, consisting of Page 25 and the previous pages, were confirmed by Resolution No. [nnn/13] on [Day Month Year].

.....Mayor