



ORDINARY MEETING OF COUNCIL

**Held at 12 noon
On 22 April 2013**

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MP	Ms L Cumming, Manager of Planning
AH	Mr A Harvey, Manager of Works
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at 12:00pm chaired by Deputy Mayor, Cr Bob Crouch.

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor) from 1:30pm, Acting Chairperson Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Dusting, M Dusting, D Field, F Geldof, I Strutt, K Ward, Director of Administrative Services and Acting General Manager (Mrs J Michie), Manager of Works (Mr Alan Harvey), Manager of Planning (Ms L Cumming) from 1:58pm, Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

Apologies were tabled for General Manager, Mr T O'Connor and Director of Engineering Services, Mr R Bell.

ADVICE OF LATE ARRIVALS

Notices of Late Arrival were advised for Mayor and Chairperson, Cr M Pearce, and Manager of Planning, Mrs L Cumming.

REQUESTS FOR LEAVE OF ABSENCE

There were no requests for Leave of Absence received.

MOTION

Acceptance of Apologies and Notation of Late Arrivals

93/13 MOVED/ CARRIED (Crs M Dusting / F Geldof)

That apologies for the General Manager and Director of Engineering Services be accepted, and the late arrival of the Mayor and Manager of Planning noted.

CONFIRMATION OF MINUTES

Ordinary Meeting of 25 March 2013

Cr M Dusting tabled details of an amendment required to Minutes of the 25 March 2013 Meeting:

Page 14, Item 2, Resolution 72/13; omission of Mover and Seconder detail:

- Amendment required to show Cr I Strutt as Mover and Cr K Ward as Seconder.

Cr I Strutt tabled details of an amendment required to Minutes of the 25 March 2013 Meeting:

Page 14, Item 2, Resolution 72/13; error in Committee Recommendation No.7:

- Amendment required to replace financial year "2012/2013" with "2013/2014".

Councillors indicated their agreement to the required amendments.

MOTION

Adoption of Minutes for the 25 March 2013 Ordinary Meeting

94/13 MOVED/ CARRIED (Crs F Geldof / M Dusting)

That the Minutes of the Ordinary Meeting held on 25 March 2013 (copies have been circulated to Members) be adopted, as amended, as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES**Ordinary Meeting of 25 March 2013**

A matter was raised in relation to the provision of signage at the corner of King and Bridge Streets Uralla, adjacent to the Blue Trail Garage, advising closure of the section of Queen Street adjacent Alma Park, for upcoming Youth Council activities.

The Manager of Works confirmed that arrangements would be made for appropriate signage to be displayed.

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 22 April 2013 meeting.

Submitted By:	Interest Declared:
Cr L Cooper	<i>Non-Pecuniary Interest as a member of the Committees of Council named in the General Manager's Governance and Administration Item 2 Report.</i>
Cr L Cooper	<i>Pecuniary Interest as a relative of an employee of a Business named in the Director of Administrative Services' Administration and Finance Item 3 Report.</i>

RESPONSES TO QUESTIONS ON-NOTICE**Questions On-Notice Received and From Previous Meetings**

The Chair referred Councillors to the responses provided to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 25 March 2013:

Cr K Dusting

Action:

QUESTION:**Gutter on Hill Street Outside Subway**

Can the Director of Engineering Services investigate the condition of the Road Gutter on Hill Street outside the Subway Restaurant?

DES

RESPONSE:

This repair work has been placed on our minor works program.

Cr M Dusting

QUESTION:**Domestic Waste Collection Services**

Can the Director Engineering Services advise on the potential for Domestic Waster Collection Services in the Panhandle Road / Fossickers Area?

DES

RESPONSE:

Council staff will carry out a Strategic Review of our Domestic Waste Collection once the arrangements with Walcha Council are resolved for 2013/2014. This would be included in an "Out of Service" area review.

Cr L Cooper

QUESTION:**Harleys for Humanity Road Signs**

Can the Harleys for Humanity Road Signs be removed?

DES

RESPONSE:

The signs have been removed.

There were no "Questions On-Notice" received for inclusion to the Business Paper for the 22 April 2013 Meeting of Council:

MINUTES OF COMMITTEE MEETINGS

Minutes of Meeting for Council and Community Committees

Item 1

Minutes of Council Committees

Various

95/13 MOVED/ CARRIED (Crs L Cooper / D Field)

That Council note the following Minutes of Meeting for Committees of Council:

- Minutes of the 14 March 2013 Meeting of the McMaugh Gardens Aged Care Centre Advisory Committee.
- Minutes of the 4 April 2013 Meeting of the Uralla Shire Development Advisory Committee.

Item 2

Minutes of Community Committees

There were no Minutes of Community Committees received prior to closure of the Business Paper to the 22 April 2013 Meeting.

MAILOUT TO COUNCILLORS

Weekly Mailout Forwarded for the Information of Councillors

Item 1

Mailouts forwarded to Councillors for the Period Friday, 22 March 2013 to Friday, 12 April 2013

U07/23

96/13 MOVED/ CARRIED (Crs I Strutt / F Geldof)

That the Mailouts forwarded to Councillors for the period Friday, 22 March 2013 to Friday, 12 April 2013 which includes MANEX Meeting Minutes for Thursday, 28 March 2013 be noted.

Cr I Strutt raised a query regarding the submission by Uralla Shire Council of Motions to the upcoming National General Assembly of Local Government to be held 16-19 June 2013 in Canberra.

The Acting General Manager accepted the Question On-Notice to provide a response for the next meeting of Council.

NOTICES OF MOTION

There were no Notices of Motion submitted to the 22 April 2013 Meeting.

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

TCorp Financial Assessment, Sustainability and Benchmarking Report – 4 April 2013

U12/1041

97/13 MOVED/ CARRIED (Crs K Ward / D Field)

That Council

- note the final copy of the Financial Assessment, Sustainability and Benchmarking Report issued on Thursday 4 April 2013, and
- reaffirm its strong disagreement with the findings of the Financial Assessment, Sustainability and Benchmarking Report dated 4 April 2013 in respect to its observations on the Uralla Shire Council's borrowing, alleged weak sustainability position, own source operating revenue ratio and cash expense ratio for the reasons outlined in the General Manager's Report, Governance and Administration, Item 1 to this meeting.

GM

Item 2

Thunderbolt Festival Management Committee and Uralla Events Advisory Committee

U07/151

Cr L Cooper, having previously declared a non-pecuniary Interest in relation to the Governance and Administration Item 2 Report, indicated her intention to remain present in the Meeting.

MOVED/ SECONDED (Crs I Strutt / K Dusting)

That Council:

1. remove Clause 40 from the Delegation of Authority to the General Manager (part B) "To organise and facilitate the annual Thunderbolt Festival and Christmas Lights Event within the funding provided by the annual budget and contributions provided by sponsors."
2. remove the Uralla Events Management Committee from Group F "Committees that have delegated authority to provide services and functions on behalf of Council (Section 355 Committees)' of the Committees of Council Register – September 2012.
3. include an Uralla Events Support Committee in Group C "Committees which have been delegated authority to provide advice to Council on its service functions (Section 355 Committees)" of the Committees of Council Register – September 2012, with Terms of Reference in Delegation of Authority Part F.
4. include a Thunderbolts Festival Management Committee in Group F "Committees which have been delegated authority to provide services and functions on behalf of Council (Section 355 Committees)" of the Committees of Council Register – September 2012, with Terms of Reference in Delegation of Authority Part E.
5. provide delegation of authority in Part E of the Delegation of Authority Register May 2012 for the Thunderbolt Festival Management Committee.
6. provide delegation of authority in Part F of the Delegation of Authority Register May 2012 for the Uralla Shire Events Support Committee.

Item 2 (continued)

Thunderbolt Festival Management and Uralla Events Advisory Committees

PROCEDURAL MOTION

Move to Committee of the Whole

98/13 MOVED/ CARRIED (Crs K Ward / M Dusting)

That Council move to a 'Committee of the Whole' to discuss the Governance and Administration Item 2 Report and Recommendations.

Councillors held a discussion in relation to the establishment of Thunderbolt Festival Management and Uralla Events Advisory Committees.

PROCEDURAL MOTION

Resumption of Standing Orders

99/13 MOVED/ CARRIED (Crs F Geldof / M Dusting)

That Council resume Standing Orders.

The Chair advised details of the proposed amendments to the Motion determined during the Committee of the Whole.

The MOVER and SECONDER confirmed AGREEMENT to AMENDMENT of the MOTION

Cr L Cooper, having previously declared a non-pecuniary Interest, left the Meeting at this time (1:04pm) prior to commencement of debate in the Motion.

MOTION

100/13 Following debate the MOTION was PUT and CARRIED

MOVED/ SECONDED (Crs I Strutt / K Dusting)

That Council:

1. remove Clause 40 from the Delegation of Authority to the General Manager (part B) "To organise and facilitate the annual Thunderbolt Festival and Christmas Lights Event within the funding provided by the annual budget and contributions provided by sponsors."
2. remove the Uralla Events Management Committee from Group F "Committees that have delegated authority to provide services and functions on behalf of Council (Section 355 Committees)" of the Committees of Council Register – September 2012.
3. include a Uralla Shire Events Support and Advisory Committee in Group C "Committees which have been delegated authority to provide advice to Council on its service functions (Section 355 Committees)" of the Committees of Council Register – September 2012, with Terms of Reference in Delegation of Authority Part F.
4. include a Thunderbolts Festival Management Committee in Group F "Committees which have been delegated authority to provide services and functions on behalf of Council (Section 355 Committees)" of the Committees of Council Register – September 2012, with Terms of Reference in Delegation of Authority Part E.
5. provide delegation of authority in Part E of the Delegation of Authority Register May 2012 for the Thunderbolt Festival Management Committee.
6. provide delegation of authority in Part F of the Delegation of Authority Register May 2012 for the Uralla Shire Events Support and Advisory Committee.

GM

ADJOURNMENT

LUNCHEON RECESS (1:05pm - 1:35pm)

101/13 MOVED/ CARRIED (Crs K Dusting / D Field)

That Council break for a 30 minute Luncheon Adjournment (1:05pm – 1:35pm)

The Meeting resumed at 1:35pm Chaired by the Mayor, Cr M Pearce.

Cr L Cooper, having been absent at the 1:05pm Adjournment, due to declared Interest, returned to the meeting at the 1:35pm Resumption.

PRESENTATIONS TO COUNCIL

Have Your Say

Speakers in Order of Presentation:

The Chair introduced Cr I Strutt in delivery of a Presentation to Mrs J Roads on the occasion of her retirement following 20 years of continuous service as an employee of the Uralla Shire Council.

STAFF REPORTS (continued)

GENERAL MANAGER'S REPORT

Governance and Administration

Item 3

Uralla Shire Council Privacy Management Plan

U07/5735

102/13 MOVED/ CARRIED (Crs F Geldof / D Field)

That Council adopt the Model Privacy Management Plan for Local Government – January 2013, as the Uralla Shire Council Privacy Management Plan – April 2013.

GM

Item 4

Water and Sewer Operations Performance

U09/6565

103/13 MOVED/ CARRIED (Crs M Dusting / K Ward)

That Council note

1. the maintained triple bottom line performance of the Joint Uralla/Bundarra Water Fund at 80 % in 2011/2012 and 2010/2011; and
2. the maintained triple bottom line compliance for the Uralla Sewer Fund of 78% compliance in both 2011/2012 and 2010/2011.

Item 5

New Local Government Act Discussion Paper

U07/5735

104/13 MOVED/ CARRIED (Crs I Strutt / K Ward)

That Council hold a Councillors Workshop, in the first week of June 2013, in relation to the 'New Local Government Act for NSW' Discussion Paper in order to prepare a submission prior to the closing date of Friday 28 June 2013.

GM

Environment, Health and Building

Item 1

Recommendations from Environmental Committee meeting of 2 April 2013

TRIM file u12/150

105/13 MOVED/ CARRIED (Crs F Geldof / B Crouch)

That Council note the content of this Report together with the Minutes and included Attachments to the Minutes for the 2 April 2013 Meeting of the Environmental Committee, and adopt the following Recommendations:

1. That Council endorse involvement in the National Television and Computer Recycling Scheme immediately, utilising the services of Matthews Metals, and suspend the \$10 charge per item for all televisions and CRT monitors, for rate payers, as at Monday 8 April 2013
2. That the Environmental Projects Officer be authorised to undertake research, including a survey and Community consultation to clarify the expectations regarding management of the Bundarra Nature Park; the realities of managing and maintaining the site as a Nature Park; and draw up a Draft Plan of Management for the Nature Park for referral to Council and further Community consultation.
3. That Council allocate \$ 5,000 for the 2013 – 2014 Financial Year to allow for continued weed control and other maintenance at Bundarra Nature Park.

GM

The Manager of Planning, previously advised as a 'Late Arrival', joined the meeting at 1:58pm during debate in the above Motion.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance

Item 1

Cash at Bank and Investments

U10/1

106/13 MOVED/ CARRIED (Crs M Dusting / B Crouch)

That Council note the cash position at 31 March 2013 consisting of; cash and overnight funds of \$1,257,094.49 term deposits of \$6,900,000.00 totalling \$8,157,094.49 of readily convertible funds.

Item 2

Uralla Shire Council Finance Committee

U07/01

107/13 MOVED/ CARRIED (Crs I Strutt / K Ward)

That Council note the minutes of the meeting of the Uralla Shire Council Finance Committee, held Thursday 11 April 2013, and adopt the following recommendations:

1. That the Financial Reports consisting of the Budget Review by Resource Code and Budget Review by Function and the Collection of Rates, Loan Details and Outstanding Debtor Report for the nine months to 31 March 2013, be noted.
2. That Council reduce water charges in relation to Lot 7 Warwick Street Uralla to 83kl in line with usage for the same period in the previous year and require the owner to disconnect water supply from the mains when the property is unoccupied.

DAS

Administration and Finance (continued)

Item 3

Uralla Visitor Information Centre and Lease for Adjacent Café U07/4410

PROCEDURAL MOTION

Move to Committee of the Whole

108/13 MOVED/ CARRIED (Crs D Field / M Dusting)

That Council move to a 'Committee of the Whole' to discuss the Administration and Finance Item 3 Report and Recommendations.

Councillors held a detailed discussion in relation to the Uralla Visitor Information Centre and the Lease for the adjacent Café.

PROCEDURAL MOTION

Resumption of Standing Orders

109/13 MOVED/ CARRIED (Crs K Ward / I Strutt)

That Council resume Standing Orders.

The Chair advised details of the proposed Motion determined during the Committee of the Whole.

MOTION

110/13 MOVED/ CARRIED (Crs K Ward / F Geldof)

That Council:

1. Develop a Business Plan for the future direction of the Visitor Information Centre and adjacent Café by 31 December 2013, and;
2. Offer the current Lessee of the Café adjacent to the Visitor Information Centre a twelve month lease on the Café from 1 July 2013 at a weekly rental rate of \$165.00 with provision that the Lessee continue to hold responsibility for cleaning of toilets.

DAS

Cr D Field made formal request that her Vote against the Motion be recorded.

Community Services

Item 1

Visitor Information Centre Monthly Report U07/273

111/13 MOVED/ CARRIED (Crs F Geldof / K Dusting)

That the Community Development Officer's Report on activities at the Visitor Information Centre for March 2013 be noted.

ADJOURNMENT

COMFORT RECESS (3:06pm – 3:20pm)

The Chair called an Adjournment to the Meeting at 3:06pm.

The Meeting resumed at 3:20pm.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

Item 1

Works Progress for Period Ended 7 April 2013

U07/3041

Item 2

Works Planning

U07/3041

112/13 MOVED/ CARRIED (Crs K Ward / M Dusting)

That the Works Progress for the period ended 7 April 2013 and the planned works be noted.

Item 3

Works Progress Advisory Unit Meeting held 11 April 2013

U07/172

113/13 MOVED/ CARRIED (Crs K Ward / D Field)

That Council note the minutes of the Works Progress Advisory Unit meeting held 11 April 2013 and adopt the following recommendation:

1. Regional Development Australia Fund Partner Contributions:-
That Council endorse the commitment for \$236,000 cash and \$85,000 in kind to contribute to the upgrade of Thunderbolt's Way in Uralla Shire.

DES

GENERAL MANAGER'S REPORT

Planning Services

Item 1

Swimming Pools Amendment Act 2012

114/13 MOVED/ CARRIED (Crs F Geldof / L Cooper)

That Council:

1. Note the implementation of the *Swimming Pools Amendment Act 2012*, and;
2. Commence the preparation of a Swimming Pool Barrier Inspection Program.

MP

Item 2

Changes to the *Liquor Act 2007*

115/13 MOVED/ CARRIED (Crs K Ward / D Field)

That Council note the changes to the *Liquor Act 2007* which are scheduled to commence on 1 July 2013.

Item 3

Planning Application Approvals and Refusals for the Month of March 2013

U12/168

116/13 MOVED/ CARRIED (Crs D Field / I Strutt)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of March 2013

Planning Services (continued)

Item 4

Development Determination Advisory Unit Minutes U07/171

117/13 MOVED/ CARRIED (Crs D Field / F Geldof)

That Council note the minutes for the Development Determination Advisory Unit meeting held Tuesday 9 April 2013.

Item 5

Uralla Shire Council Biodiversity Strategy (November 2012) and the Uralla Bridging Strategy Planning Outcomes (March 2013) - Submissions U12/6899

118/13 MOVED/ CARRIED (Crs K Ward / L Cooper)

That Council advise the submission makers that:

1. They are thanked for making their respective submissions,
2. Council has resolved to focus on the completion of the strategic planning investigations into the Rocky River Precinct as its next priority followed by Kentucky, and
3. Council will be undertaking further public consultation at this stage and their respective submissions will be taken into account at that time.

MP

Planning Matters for Determination

Item 6 DIVISION DECISION

Planning Proposal Consultation U12/6915

119/13 MOVED/ CARRIED (Crs F Geldof / D Field)

That Council:

1. Affirm that the E3 Environmental Management Zone is the appropriate zone for this land, and;
2. Forward the Planning Proposal, to amend the Uralla Local Environmental Plan 2012 to rezone land at Devoncourt Road, Uralla from R5 Large Lot Residential to E3 Environmental Management, being to amend the lot size map and correct a drafting error to clause 4.2A Erection of dwelling houses on land in certain rural and environmental protection zones, to the Department of Planning & Infrastructure to request the Director-General to:
 - a) Make arrangements for drafting of the necessary instrument under section 59(1) of the Environmental Planning & Assessment Act 1979,
 - b) Consult with Council on the content, and
 - c) Obtain an Opinion from Parliamentary Counsel Office that the plan can be made.

A Division was called and the result was as follows:

*FOR: B Crouch, L Cooper, K Dusting, M Dusting, D Field, F Geldof,
M Pearce, I Strutt, K Ward.*

AGAINST: Nil

ABSENT: Nil

MP

Planning Matters for Determination (continued)

Item 7 DIVISION DECISION

Development Application – DA 9/2013 - Spencer

DA 9/2013

120/13 MOVED/ CARRIED (Crs I Strutt / D Field)

That Council approve Development Application 9/2013 for a two lot subdivision on land known as 27 Stringybark Ridge Road, Invergowrie being Lot 223 DP 1118047 subject to the Conditions as follows:-

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Nil

GENERAL CONDITIONS

1. The development must take place in accordance with the approved plans (bearing the Uralla Shire Council approval stamp) and documents submitted with the application, and subject to the conditions of this consent, to ensure the development is consistent with Council's consent.
2. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

3. Prior to the issue of a Subdivision Certificate, the applicants shall provide written advice from telecommunications and electricity providers, confirming that satisfactory arrangements have been made for the provision of telecommunications and electricity services to each of the proposed allotments within the development.
4. At the time of submission of the application for a Subdivision Certificate, the applicant shall submit to Council three (3) copies of the Title Plan. The applicant/developer is to ensure that a checklist clearly showing that all conditions of consent have been met is provided with the application.
5. Prior to the issue of a Subdivision Certificate the applicants shall arrange through Council for the placement of rural road numbering signs to identify the address of each of the proposed allotments. A Rural Address Numbering post is to be provided for each allotment. This is to include a post the access off Stringybark Ridge Road, and off the right of carriageway. All costs associated with this shall be borne by the applicants.
6. Prior to the issue of a Subdivision Certificate the applicants shall pay to Council contribution toward public amenities and services for which Council is satisfied that the proposed development is likely to create a demand (as detailed in the attached schedule) is to be made (or secured by bank guarantee) prior to the issue of the Construction/Subdivision Certificate. Such charges are subject to CPI increases if not paid in the year of issue of this consent.
7. The entrance way to the site is to be upgraded and bitumen sealed over a distance of approximately 15 metres being from the end of the existing bitumen on Stringybark Ridge Road to the front entrance gate. This construction is to be to a standard approved by Council's Director of engineering Services and is at the cost of the developer.
8. The existing right of carriageway is to be created as an easement on the subdivision plan.
9. A Section 88b Instrument is to be created for maintenance and potential

upgrading of the right of carriageway. This is to include all details of responsibility of maintenance, upgrading works and the funding of.

10. A Rural Address Numbering post is to be provided for each allotment. This is to include a post the access off Stringybark Ridge Road, and off the right of carriageway.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 by the NSW Rural Fire Service:

11. The development proposal is to comply with the subdivision layout identified on the drawing prepared by Croft Surveying & Mapping titled 'Proposed Subdivision of 27 Stringybark Ridge Road Invergowrie being Lot 223 DP 1118047' Drawing No. 12688-D dated 21 February 2012.

12. Water and Utilities

The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building. To achieve this, the following conditions shall apply:

- Water, electricity and gas are to comply with the following requirements of section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

13. Access

The intent of measures for property access is to provide safe access to/from the public road system for fire fighters providing property protection during a bush fire and for occupants faced with evacuation. To achieve this, the following conditions shall apply:

- Property access roads shall comply with the following requirements of section 4.1.3 (2) of 'Planning for Bush Fire Protection 2006'.
 - (i) At least one alternative property access road is provided for individual dwellings (or groups of dwellings) that are located more than 200 metres from a public through road.
 - (ii) In forest, woodland and health situations, rural property access roads have passing bays every 200 metres that are 20 metres long by 2 metres wide, making a minimum trafficable width of 6 metres at the passing bay.
 - (iii) A minimum vertical clearance of 4 metres to any overhanging obstruction, including tree branches.
 - (iv) Internal roads provide a loop road around any dwelling or incorporate a turning circle with a minimum 12 metre outer radius. A reversing bay may be provided in lieu of a loop road around the dwelling or a turning circle. Where a reversing bay is provided it shall be not less than 6 metres wide and 8 metres deep with an inner minimum turning radius of 6 metres and outer minimum radius of 12 metres.

A Division was called and the result was as follows:

*FOR: B Crouch, L Cooper, K Dusting, M Dusting, D Field, F Geldof,
M Pearce, I Strutt, K Ward.*

AGAINST: Nil

ABSENT: Nil

MP

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Reporting Period
Activity Date:	Activity Detail:
Cr K Dusting	April 2013
2	<i>Food & Wine Festival, Kentucky</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
6	<i>Food & Wine Festival, Garden Trail</i>
8	<i>MANEX</i>
11	<i>Food & Wine Festival, Grape Picking Merilba</i>
12	<i>Namoi Councils</i>
13	<i>Food & Wine Festival, Uralla</i>
Cr L Cooper	April 2013
4	<i>USDAC</i>
7	<i>Youth Council – Family Fun Day</i>
11	<i>McMaugh Gardens Advisory Committee</i>
6	<i>Food & Wine Festival, Passport to Wonderland, Kentucky</i>
12	<i>Thunderbolt Festival meeting</i>
22	<i>USC Ordinary Meeting</i>
13	<i>Mad Hatter Tea Party</i>
18	<i>Thunderbolt Festival meeting</i>
Cr K Ward	March 2013
26	<i>Youth Council</i>
Cr K Ward	April 2013
2	<i>Environment Committee Bus Tour</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
1	<i>Works Committee</i>
11	<i>McMaugh Gardens Advisory Committee</i>
12	<i>Namoi Councils</i>
Cr I Strutt	March 2013
26	<i>TCT Advisory Committee</i>
26	<i>Youth Council</i>
Cr I Strutt	April 2013
2	<i>Environment Committee Bus Tour</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
7	<i>Youth Council – Family Fun Day</i>
8	<i>MCB</i>
11	<i>Finance Committee</i>
11	<i>McMaugh Gardens Advisory Committee</i>
12	<i>Namoi Councils</i>
12	<i>Kitchen Garden Opening, Kentucky Public School</i>
12	<i>Setup for Mad Hatter Tea Party</i>
14	<i>Opera in the Vines</i>
22	<i>USC Ordinary Meeting</i>

DELEGATE REPORTS (continued)

Councillor Activity Date:	Reporting Period Activity Detail:
Cr M Dusting 25	March 2013 <i>USC Ordinary Meeting</i>
Cr M Dusting 2	April 2013 <i>Environment Committee Bus Tour</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
6	<i>Food & Wine Festival, Garden Trail</i>
11	<i>Finance Committee</i>
11	<i>Works Committee</i>
11	<i>Food & Wine Festival, Grape Picking Merilba</i>
12	<i>Namoi Councils</i>
13	<i>Food & Wine Festival, Uralla</i>
Cr B Crouch 2	April 2013 <i>Environment Committee Bus Tour</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
8	<i>MCB</i>
11	<i>Finance Committee</i>
11	<i>Works Committee</i>
11	<i>Meeting with Chair & GM RDANI, Armidale</i>
19	<i>Meeting at UNE re Abattoir</i>
22	<i>USC Ordinary Meeting</i>
Cr F Geldof 25	March 2013 <i>USC Ordinary Meeting</i>
Cr F Geldof 2	April 2013 <i>Environment Committee Bus Tour</i>
3	<i>Food & Wine Festival Launch & Uralla Brewery Opening</i>
4	<i>USDAC</i>
8	<i>MCB</i>
9	<i>Development Determination Advisory Unit</i>
11	<i>Finance Committee</i>
11	<i>Works Committee</i>
Cr D Field 25	March 2013 <i>USC Ordinary Meeting</i>
Cr D Field 4	April 2013 <i>USDAC</i>
8	<i>Friends of McMaughs</i>
9	<i>Development Determination Advisory Unit</i>
10	<i>Department of Fair Trading Seminar – Legal Requirements of Public Officers for Incorporated Bodies, Armidale</i>

DELEGATE REPORTS (continued)

Councillor	Reporting Period
Activity Date:	Activity Detail:
Cr M Pearce	March 2013
26	Mayor's Office – Correspondence & Administration
28	Mayor's Office – Correspondence & Administration
Cr M Pearce	April 2013
2	Environment Committee Bus Tour
3	Food & Wine Festival Launch & Uralla Brewery Opening
4	Meeting with Act.GM – current issues
4	Mayor's Office – Correspondence & Administration
4	USDAC
6	Food & Wine Festival Visit to Passport Site locations
8	MCB / Meeting with Act.GM
8	Meeting with inland NSW Tourism
9	Meeting with Act.GM – VIC Café
9	Mayor's Office – Correspondence & Administration
9	Development Determination Advisory Unit
10	Lunch Meeting with Hon.Warren Truss MP, Walcha, Glen Innes, Tenterfield & Gunnedah Mayors
11	Breakfast meeting with Mal Peters RDANI
11	Finance Committee
11	Works Committee
11	Food & Wine Festival, Grape Picking Merilba
12	Namoi Councils
13	Food & Wine Festival, Uralla
15	Meeting with Lions Club Tamworth Governor, Uralla
16	Meeting with Act.GM & CDO re Food & Wine Festival
16	Mayor's Office – Correspondence & Administration
18	Meeting & Media Photo - ADC Mayor and ComputerBank CEO
18	ADC Economic Development Committee
22	USC Ordinary Meeting

QUESTIONS ON-NOTICE RAISED**Questions On-Notice for Next Meeting of Council**

Councillors lodged "Questions On-Notice" as detailed below:

Cr L Cooper

QUESTION:**Uralla Food and Wine Festival Report**

Can the Acting General Manager advise when a Report will be provided to Council in relation to the recently held Uralla Food and Wine Festival?

GM

Cr I Strutt

QUESTION:**Motions to the 2013 National General Assembly of Local Government**

Can the Acting General Manager advise if Council will be giving consideration to the submission of Motions to the 2013 National General Assembly of Local Government?

GM

There being no further business, the Chair declared the meeting closed at 4:00pm.

CLOSURE OF MEETING

The Meeting closed at 4:00pm.

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 22 April 2013, consisting of Page 21 and the previous pages, were confirmed by Resolution No. 122/13 on 27 May 2013

.....Mayor