



EXTRAORDINARY MEETING OF COUNCIL

**Held at 1:30pm
On 19 September 2012**

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at: 1:32pm

ATTENDANCE

Present were the Chairperson Cr I Strutt and Councillors B Crouch, M Pearce, M Disting, K Ward, D Field, F Geldof, L Cooper, K Disting, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

There were no Apologies declared

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting:

Submitted By:	Interest Declared:
<i>n/a</i>	<i>Nil</i>

PURPOSE OF THE EXTRAORDINARY MEETING

The General Manager advised that this Extraordinary Meeting of the Uralla Shire Council had been called for the purpose of:-

“Election of the Mayor and Deputy Mayor and the appointment of Delegates to Committees of Council.”

ELECTION OF MAYOR and DEPUTY MAYOR

Election of Mayor

Mayor Strutt vacated the Chair and the General Manager assumed the Chair in the capacity of Returning Officer.

MOTION

Form of Ballot and Method of Voting:

The Returning Officer detailed the available Balloting options and called for Councillors to determine the form of Ballot and method of Voting to be used for the election of the Mayor and Deputy Mayor.

370/12 MOVED/ CARRIED (Crs K Ward / K Dusting)

That elections held for the Office of Mayor and Deputy Mayor be conducted as Ordinary (Secret) Ballots with each vote recorded by marking the name of the chosen Candidate on the issued Ballot Paper.

Nomination of Candidates

The Returning Officer advised details of nominations received in support of Cr I Strutt and Cr M Pearce as Candidates for the Office of Mayor.

MOTION

Presentations by Candidates

The Returning Officer advised it was customary to offer each Candidate the opportunity to address Council prior to formal commencement of the Ballot.

371/12 MOVED/ CARRIED (Crs M Dusting / M Pearce)

That the nominated Candidates standing for election to the Office of Mayor and Deputy Mayor be afforded the opportunity to address Council.

The Returning Officer accordingly invited each Candidate, in turn, to address the meeting.

Cr M Pearce left the meeting at 1:36pm and returned at 1:42pm, during which time, Cr I Strutt addressed Councillors on the subject of her Mayoral candidacy.

Cr I Strutt left the meeting at 1:42pm and returned at 1:46pm, during which time, Cr M Pearce addressed Councillors on the subject of his Mayoral candidacy.

Conduct of Ballot

An Ordinary (Secret) Ballot between the nominated Candidates was conducted, with ballot papers collected and counted, at request of the Returning Officer, by the Director Engineering Services and Director Administrative Services.

The Director Engineering Services announced a majority of votes counted in favour of Cr M Pearce.

The Returning Officer formally declared the election of Cr Pearce to the Office of Mayor.

ELECTION OF MAYOR and DEPUTY MAYOR

Election of Mayor (continued)

MOTION

Destruction of Ballot Papers

The Returning Officer called for a Motion from Council to authorise destruction of the Ballot Papers.

372/12 MOVED/ CARRIED (Crs K Dusting / M Dusting)

That Ballot Papers for the Election of the Mayor be destroyed.

Election of Deputy Mayor

Nomination of Candidates

The Returning Officer advised details of the nominations received in support of Cr B Crouch and Cr F Geldof as Candidates for the Office of Deputy Mayor.

Presentations by Candidates

The Returning Officer invited Cr B Crouch and Cr F Geldof to each address the meeting as Candidates for the Office of Deputy Mayor.

Cr F Geldof left the meeting at 1:50pm and returned at 1:55pm, during which time, Cr B Crouch addressed Councillors on the subject of his Deputy Mayoral candidacy.

Cr B Crouch left the meeting at 1:55pm and returned at 1:59pm, during which time, Cr F Geldof addressed Councillors on the subject of his Deputy Mayoral candidacy.

Conduct of Ballot

An Ordinary (Secret) Ballot between the nominated Candidates was conducted, with ballot papers collected and counted, at request of the Returning Officer, by the Director Engineering Services and Director Administrative Services.

The Director Engineering Services announced a majority of votes counted in favour of Cr B Crouch.

The Returning Officer formally declared the election of Cr Crouch to the Office of Deputy Mayor.

MOTION

Destruction of Ballot Papers

The Returning Officer called for a Motion to authorise destruction of the Ballot Papers.

373/12 MOVED/ CARRIED (Crs M Dusting / I.Strutt)

That Ballot Papers for the Election of the Deputy Mayor be destroyed.

ELECTION OF MAYOR and DEPUTY MAYOR

Appointment to the Chair

The General Manager, having fulfilled the duties of Returning Officer, invited the Mayor, Cr M Pearce to assume the Chair for the remainder of the meeting.

The Mayor, upon taking the Chair, thanked Councillors for their support and commended the General Manager and Senior Staff on conduct of the election.

APPOINTMENTS TO COMMITTEES OF COUNCIL

Appointment of Committees and Delegates to Committees

The General Manager provided Councillors with a background to the previously existing, "Uralla Creative Village Committee". This Committee was first established following the Uralla Creative Village Study of 1995. The Creative Village Committee was removed from Council's Committees Register in September 2008. The Uralla Historical Society and Mr Kent Mayo have regularly requested re-establishment of the Creative Village or similarly tasked Committee.

PROCEDURAL MOTION

Move to Committee of the Whole

374/12 MOVED/ CARRIED (Crs M Dusting / I Strutt)

That Council move to a 'Committee of the Whole', to discuss the appointment of Delegates to Committees of Council.

Councillors, with guidance from the General Manager, commenced a review of the Committees of Council Register to determine the appointment of Committees and Delegates to Committees for the new Council year.

ADJOURNMENT

MEETING RECESS (2:25pm - 2:35pm)

375/12 MOVED/ CARRIED (Crs I Strutt / K Ward)

That Council break for a 10 minute Meeting Recess to permit the Mayor to address the awaiting News Media (2:25pm - 2:35pm)

The Meeting resumed at 2:40pm.

Appointment of Committees and Delegates to Committees (continued)

Councillors continued their review of the Committees of Council Register to determine the appointment of Committees and Delegates to Committees for the new Council year.

PROCEDURAL MOTION

Resumption of Standing Orders

376/12 MOVED/ CARRIED (Crs M Dusting / K Ward)

That Council resume Standing Orders.

The General Manager advised details of the proposed Motion determined during the "Committee of the Whole".

Appointment of Committees and Delegates to Committees (continued)**MOTION****Amendments and Appointments to Committees****377/12 MOVED/ CARRIED (Crs M Dusting / B Crouch)**

That Council adopt amendments to the Committees of Council Register, as follows:

1. Removal of the following retired Committees from the Register:
 - Group B
 - Floodplain Management Committee.
 - Group C
 - Integrated Water Cycle Management (IWCM) Study Project Reference Group.
 - Group E
 - Grace Munro Centre Advisory Committee
2. Inclusion of the following new Committees into the Register:
 - Group C
 - Uralla Shire Tourism Heritage and Culture Committee
 - Group F
 - Uralla Events Management Committee
3. Appointment of the following "Delegates Councillors" to Committees in the Register:

Group A Committee Name	Delegates Councillors
Environmental Committee	Cr K Ward, Cr M Dusting, Cr I Strutt
Development Determination Advisory Unit	Mayor Cr M Pearce, Cr F Geldof, Cr D Field
Finance Committee	Mayor, Cr M Pearce, D. Mayor, Cr B Crouch, Cr I Strutt, Cr F Geldof
Works Progress Advisory Unit	Mayor Cr M Pearce, Cr K Ward, Cr B Crouch, Cr F Geldof

Group B Committee Name	Delegates Councillors
Combined Local Emergency Management Committee	Cr M Pearce, Cr B Crouch (Alternative Delegate).
District Emergency Management Committee	Cr M Pearce, Cr B Crouch (Alternative Delegate).
District Fire Committee	Cr M Pearce, Cr B Crouch (Alternative Delegate).
Hunter New England Health Service – Local Health Advisory Committee	Cr I Strutt, Cr L Cooper (Alternative Delegate).
Service Level Agreement Committee for New England Zone of Rural Fire Service	Cr M Pearce, Cr B Crouch (Alternative Delegate).

Continued /...

Appointment of Committees and Delegates to Committees**Amendments and Appointments to Committees (continued)**

Group C Committee Name	Delegates Councillors
Bundarra Neighbour Aid Advisory Committee	Cr B Crouch, Cr M Dusting (Alternative Delegate).
McMaugh Gardens Aged Care Centre Advisory Committee	Cr L Cooper, Cr D Field
Tablelands Community Transport Advisory Committee	Cr I Strutt
Uralla Shire Development Advisory Committee	Committee of Whole
Uralla Shire Tourism, Heritage and Cultural Committee	Cr L. Cooper, Cr K Ward
Uralla Floodplain Advisory Committee	Cr D Field, Cr K Ward (Alternative delegate)
Uralla Shire Council Internal Audit Committee	Cr B Crouch, Cr I Strutt
Uralla Pre-School Committee	Cr L Cooper

Group D Committee Name	Delegates Councillors
New England Tablelands (Noxious Plants) County Council (NEWA)	Cr M Dusting (4 year appointment)

Group E Committee Name	Delegates Councillors
Armidale Dumaresq Council's Waste Management Committee	Mayor, Cr M Pearce, D.Mayor, Cr B Crouch (Alternative Delegate)
'B' Division of the Shires Association	Mayor, Cr M Pearce
Namoi Regional Organisation of Councils	Mayor, Cr M Pearce, D.Mayor, Cr B Crouch (Alternative Delegate)
New England Local Government	Mayor, Cr M Pearce

Group F Committee Name	Delegates Councillors
Australia Day Celebrations Management Committee	Cr K Dusting, Cr L Cooper
Bundarra Tourism, School of Arts and Caravan Park Committee (incorporating Bundarra Rural Transaction Centre Management Committee)	Cr B Crouch
Central Northern Regional Library Committee	Cr K Dusting
Mid-North Weight of Loads Group	Cr F Geldof
Uralla Events Management Committee	Cr L Cooper, Cr K Dusting

Group G Committee Name	Delegates Councillors
Uralla Local Traffic Committee	Cr M Pearce, Cr D Field (Alternative Delegate)

There being no further business, the Chair declared the meeting closed at 3:10pm

CLOSURE OF MEETING

The Meeting closed at 3:10pm.

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 19 September 2012, consisting of Page 9 and the previous pages, were confirmed by Resolution No. [nnn/12] on [Day Month Year].

.....Mayor