



EXTRAORDINARY MEETING OF COUNCIL

**Held at 2:20pm
On 16 October 2013**

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Attendees:

Mr T O'Connor, General Manager

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
RS	Mrs R Strobel, Manager of Finance
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The meeting commenced at 2:20pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr T O'Connor).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

An apology was tabled for Cr L Cooper with Cr K Disting and Cr M Disting noted as being on approved Leave of Absence.

324/13 MOVED/ CARRIED (Crs K Ward / D Field)

That the apology for Cr L Cooper be accepted and a Leave of Absence approved.

DECLARATIONS OF CONFLICT OF INTEREST

The General Manager tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting:

Submitted By:	Interest Declared:
<i>n/a</i>	<i>Nil declarations received.</i>

PURPOSE OF THE EXTRAORDINARY MEETING

The General Manager advised the purpose of this Extraordinary Meeting of Council was to consider referral of the Annual Financial Statements, consisting of the General Purpose and Special Purpose Financial Statements and Special Schedules, for the year ended 30 June 2013 to Council's appointed Auditor, Forsyths Chartered Accountants.

GENERAL MANAGER'S REPORT

Item 1

Adoption of Significant Accounting Policies

- General Purpose Financial Statements Note 1, Pages 9 – 27
- Special Purpose Financial Statements Note 1, Pages 10 – 12

325/13 MOVED/ CARRIED (Crs I Strutt / K Ward)

That Council adopt the Significant Accounting Policies for the General Purpose Financial Statements as set out on pages 9 to 27 and for the Special Purpose Financial Statements as set out on pages 10 to 12 of the Unaudited Financial Statements for the year ended 30 June 2013.

GM

Item 2

Review of Internal Restrictions and Net Funds after all Restrictions

PROCEDURAL MOTION

Move to Committee of the Whole

326/13 MOVED/ CARRIED (Crs D Field / K Ward)

That Council move to a Committee of the whole, to review Internal Restrictions, Net Funds after all Restrictions and the Unaudited Financial Statements for the Year Ended 30 June 2013.

The General Manager tabled documents outlining Internal Restrictions and Net Funds after Restrictions and explained the variation of \$4,000 to the Internal Restrictions of \$3,678,000 considered by the Finance Committee of 9 October 2013. The adjustment for Accommodation Bonds for McMaugh Gardens needs to be \$1,009,000 in place of the previous \$1,013,000. The total Internal Restriction is therefore \$3,674,000 as per attached Schedule.

The Net Funds after all Restrictions are \$1,141,000 for Water, \$1,191,000 for Sewer, \$Nil for McMaugh Gardens and \$448,000 for the General Fund. The total Net Funds after all Restrictions is \$2,776,000.

The General Manager worked through the Annual Financial Statements particularly the Income Statement with an Operating Result from continuing operation of \$257,000, against a budget of \$247,000; Notes 6, 13, 16 of the General Purpose Financial Statements and Notes 2 and 3 of the Special Purpose Financial Statements.

PROCEDURAL MOTION

Resumption of Standing Orders

327/13 MOVED/ CARRIED (Crs K Ward / I Strutt)

That Council resume Standing Orders.

MOTION

Internal Restrictions

328/13 MOVED/ CARRIED (Crs K Ward / I Strutt)

That Council make Internal Restrictions totalling \$3,674,000 as summarised in Note 6 c (page 40 of the Unaudited General Purpose Financial Statements) and detailed on the attached Internal Restrictions – Carry Over Works and Specific Restrictions.

GM

GENERAL MANAGER'S REPORT (continued)

Item 3

**329/13 Authorisation of Statements by Councillors and Management
MOVED/ CARRIED (Crs F Geldof / K Ward)**

That Council authorise the Mayor, Deputy Mayor and General Manager as General Manager and Principal Accounting Officer to sign the Statement by Councillors and Management pursuant to Section 413 (2) (c) of the Local Government Act for the General Purpose and Special Purpose Financial Statements.

GM

Councillor Strutt remarked on the improved format of the Annual Financial Statements, in particular the graphs and additional information provided in Note 13a (ii). The Mayor and Councillors agreed that the layout of the 2013 Annual Financial Statements is an improvement over the previous year's format.

The Mayor and Councillors conveyed their thanks to the Manager of Finance, General Manager, Director Administrative Services and all other Support Staff for their work in producing an attractive set of documents and also for achieving a result so close to the original Budget of a surplus of \$246,972.00 at \$256,464.22.

There being no further business, the Chair declared the meeting closed at 2:38pm.

CLOSURE OF MEETING

The Meeting closed at 2:38pm

The Minutes of the Uralla Shire Council at an Extraordinary Meeting of Council held on 16 October 2013, consisting of Page 5 and the previous pages, were confirmed by Resolution No. [nnn/13] on [Day Month Year].

.....Mayor