



## ORDINARY MEETING OF COUNCIL

Held at 12:30pm  
27 March 2018

### ROLL CALL

#### Councillors:

Cr M Pearce (Mayor)  
Cr I Strutt (Deputy Mayor)  
Cr B Crouch  
Cr M Dusting  
Cr N Ledger  
Cr L Sampson  
Cr R Bell  
Cr T Toomey  
Cr K Ward

#### Staff:

Mr A Hopkins, General Manager  
Mr T Seymour, Director Infrastructure & Regulation  
Ms T Kirkland, Director Community & Governance  
Mr S Paul, Chief Financial Officer  
Minute Clerk

# MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 12:30pm on 27 March 2018

Resolution  
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The Meeting Commenced at:

12:35pm

**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr I Strutt (Deputy Mayor), and Councillors, B Crouch, M Dusting, N Ledger, L Sampson, T Toomey, K Ward, General Manager (Mr A Hopkins), Director Community and Governance (Ms P Kirkland), Manager of Planning & Regulation (Mr M Clarkson), Minute Clerk.

**1. OPENING & WELCOME**

**2. PRAYER**

**3. ACKNOWLEDGEMENT TO COUNTRY**

**4. APOLOGIES**

The Chair advised receipt of an apology from Cr R Bell, Director Infrastructure and Regulation, Mr T Seymour & Chief Financial Officer, Mr Simon Paul.

**MOTION (Crs M Dusting /I Strutt )**

That;

Council accept the apology from Cr R Bell for the ordinary meeting held 27 March 2018.

**1.03/18 CARRIED**

**5. REQUESTS FOR LEAVE OF ABSENCE**

The Chair advised receipt of a request for Leave of Absence from Cr K Ward for the period of 5 days in April.

**MOTION (Crs I Strutt /M Dusting )**

That;

Council accept the request for leave of absence from Cr K Ward.

**2.03/18 CARRIED**

**6. DISCLOSURES & DECLARATION OF INTERESTS**

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 March 2018 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
T Toomey	Report 11	Non Pecuniary	Connection - Surveyors family
M Pearce	Report 14	Non Pecuniary	Aware of request by school, aware of recipient
K Ward	Report 1	Non Pecuniary	Relief Manager Uralla Golf Club
	Report 8	Non Pecuniary	Relief Manager Uralla Golf Club
I Strutt	Report 5	Pecuniary	Secretary of Lions Club of Uralla
N Ledger		Pecuniary	Person it involves

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**7. CONFIRMATION OF MINUTES**

Minutes to be confirmed or received and noted at the 27 March 2018 Meeting:

- Minutes of Ordinary Meeting held 27 February 2018 (to be confirmed)

**AMENDMENTS**

*The Chair referred Councillors to the Minutes and called for any amendments.*

*There were no amendments requested by Councillors.*

**MOTION (Crs B Crouch /I Strutt )**

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 27 February 2018.

**3.03/18 CARRIED**

**8. ANNOUNCEMENTS**

*The Chair advised there were no announcements.*

**9. TABLING OF REPORTS & PETITIONS**

*The Chair advised there were no reports or petitions tabled.*

**10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION**

*The Chair referred Councillors to the items of business recommended for consideration in the confidential section of the meeting.*

**PROCEDURAL MOTION (Crs B Crouch /L Sampson )**

**To refer Agenda Items for hearing in Closed Session**

That;

- 1) The Confidential Report 1 in regard to Bundarra Sewer Scheme be heard in closed session of Council, before Report 1 of Open Session.
- 2) The Confidential Report 2 in regard to Bundarra Tennis Courts be heard in closed session of Council, under Section 21 of the Meeting Agenda.

**4.03/18 CARRIED**

**11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS**

*The Chair referred Councillors to the urgent, supplementary and/late items of business recommended for addition to the published Meeting Agenda.*

Late Reports to Council:

- Division Decision – Development Application 7/2018 – Primitive Camping Ground
- Confidential - Bundarra Tennis Courts
- Water Quality

**PROCEDURAL MOTION (Crs B Crouch /L Sampson )**

**To hear Late Items of Business as additions to the Meeting Agenda.**

That;

- a) *The late item of business. Late Report 3 (Uralla Water Quality) be heard after Confidential Report 1 & before Report 1 of Open Session.*
- b) *The late item of business, Late Report 1 (Development Application 7/2018) be heard following Report 14 in open session.*
- c) *The confidential late item of business, Late Report 2 (Bundarra Tennis Courts), be heard in the Closed Session of Council at Section 21 of the Meeting Agenda.*

**5.03/18 CARRIED**

**12. PRESENTATIONS**

*The Chair advised there were no presentations.*

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**13. DEPUTATIONS**

There were no deputations registered for the 27 March 2018 Meeting.

**14. WRITTEN REPORTS FROM DELEGATES (Reports to Council)**

Submitted by: Cr I Strutt  
Reference/Subject: Minister's Awards for Women in Local Government in Sydney

**COUNCILLOR'S RECOMMENDATION:**

**That the report on the Minister's Awards for Women in Local Government be received and noted.**

**MOTION (Crs I Strutt /L Sampson )**

That;

The report on the Minister's Awards for Women in Local Government be received and noted.

**6.03/18 CARRIED**

Submitted by: Cr I Strutt  
Reference/Subject: International Womens' Day Luncheon – Friday 2 March 2018

**COUNCILLOR'S RECOMMENDATION:**

**That the report on the International Womens' Day Luncheon be received and noted.**

**MOTION (Crs B Crouch /T Toomey )**

That;

The report on the International Womens' Day Luncheon be received and noted.

**7.03/18 CARRIED**

**16. REPORTS TO COUNCIL (Rescheduled Reports)**

**PROCEDURAL MOTION (Crs K Ward /L Sampson )**

**To move into Closed Session of Council**

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 27 March 2018 meeting are received by Council under Section 10A (2 ) of the Local Government Act (NSW) 1993.

**A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:**

- (a) the discussion of any of the matters listed in subclause (2), or**
- (b) the receipt or discussion of any of the information so listed.**

**(2) The matters and information are the following:**

**(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,**

**8.03/17 CARRIED**

Department: **Infrastructure and Regulation**  
Submitted by: Manager Waste, Water and Sewer Services  
Reference/Subject: Confidential Report 1 - Purchase of land for a Sewerage Treatment Plant -Bundarra Sewer Scheme

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**OFFICER'S RECOMMENDATION:**

That Council;

Commence formal negotiations with the landowners of the preferred site for the acquisition of a 20 ha portion suitable for the purpose of constructing the Bundarra Sewer Scheme sewerage treatment plant.

**MOTION (Crs I Strutt /B Crouch )**

That Council;

Formally commence the process for the acquisition of a 20 ha portion of the preferred site suitable for the purpose of constructing the Bundarra Sewer Scheme sewerage treatment plant.

**9.03/18 CARRIED**

**MOVE TO OPEN SESSION**

**PROCEDURAL MOTION (Crs K Ward /T Toomey )**

**To return to Open Session of Council**

That;

Council move back to Open Session

**10.03/18 CARRIED**

**PROCEDURAL MOTION (Crs M Dusting /B Crouch )**

**To adopt the resolution of Council in closed session in open session**

That;

The resolutions of council in closed session become resolutions in the open session.

**11.03/18 CARRIED**

Department:

**Infrastructure and Regulation**

Submitted by:

Manager Waste, Water and Sewer

Reference/Subject:

Late Report #3 - Recent water quality issue regarding taste in the Uralla water supply

**OFFICER'S RECOMMENDATION:**

That;

**That Council receive and note the report on recent water quality.**

**MOTION (Crs K Ward /L Sampson )**

That;

That Council receive and note the report on recent water quality.

**12.03/18 CARRIED**

**PROCEDURAL MOTION (Crs K Ward /M Dusting )**

**To reschedule the Report 11 Agenda Item**

That;

Report 11 – Planning Proposal, Rezoning of Land at The Gap Road be brought forward in the Agenda for consideration by Council ahead of Report 1.

**13.03/18 CARRIED**

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Department: **Infrastructure and Regulation.**  
Submitted by: Manager Planning and Regulation.  
Reference/Subject: Report 11 - DIVISION DECISION – Planning Proposal, Rezoning of Land at The Gap Road, Uralla (Lots 29, 61, 119-120, 122-123, 255, 401-409, 415-416, 491 in DP 755846, Lot 1-2 in DP 167083 and Lot B in DP 400556) from RU1 Primary Production to RU4 Small Primary Production Lots.

*Cr T Toomey, having previously declared a conflict of interest, left the meeting at 1:06pm.*

**OFFICER'S RECOMMENDATION:**

That;

Council resolve not to endorse Planning Proposal - Rezoning of Land at The Gap Road, Uralla (Lots 29, 61, 119-120, 122-123, 255, 401-409, 415-416, 491 in DP 755846, Lot 1-2 in DP 167083 and Lot B in DP 400556) from RU1 Primary Production to RU4 Small Primary Production Lots, and decline to submit the document to the Department of Planning and Environment for a Gateway Determination.

**PROCEDURAL MOTION (Crs K Ward /N Ledger )**

**To move to Committee of the Whole**

**14.03/18 CARRIED**

*Councillors held a detailed discussion in committee regarding The Planning Proposal.*

**PROCEDURAL MOTION (Crs K Ward /B Crouch )**

**To resume Standing Orders**

**15.03/18 CARRIED**

*The Chair outlined details of the proposed motion determined during discussion in committee.*

**MOTION (Crs I Strutt /M Dusting )**

That;

Council resolve not to endorse Planning Proposal - Rezoning of Land at The Gap Road, Uralla (Lots 29, 61, 119-120, 122-123, 255, 401-409, 415-416, 491 in DP 755846, Lot 1-2 in DP 167083 and Lot B in DP 400556) from RU1 Primary Production to RU4 Small Primary Production Lots, and decline to submit the document to the Department of Planning and Environment for a Gateway Determination.

**Following debate a DIVISION was called with the result recorded as follows:**

**FOR:** Cr M Pearce, Cr I Strutt, Cr M Dusting

**AGAINST:** Cr B Crouch, Cr L Sampson, Cr N Ledger, Cr K Ward

**ABSENT:** Cr T Toomey

**MOTION LOST**

**FORESHADOWED MOTION (Crs K Ward /B Crouch )**

That;

Council resolve to endorse Planning Proposal - Rezoning of Land at The Gap Road, Uralla (Lots 29, 61, 119-120, 122-123, 255, 401-409, 415-416, 491 in DP 755846, Lot 1-2 in DP 167083 and Lot B in DP 400556) from RU1 Primary Production to RU4 Small Primary Production Lots, and to submit the document to the Department of Planning and Environment for a Gateway Determination.

*The Chair confirmed details of the Motion before Council*

**The FORSHADOWED MOTION then became the MOTION**

**A DIVISION was called with the result recorded as follows:**

**FOR:** Cr B Crouch, Cr L Sampson, Cr N Ledger, Cr K Ward

**AGAINST:** Cr M Dusting, Cr I Strutt, Cr M Pearce

**ABSENT:** Cr T Toomey



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**16.03/18** *The MOTION was PUT and CARRIED without further debate*

*Cr T Toomey returned to the meeting at 1:46pm.*

**14. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)**

Councillors provided a verbal account of activities/meetings they have attended for the month.

<b>COUNCILLOR NAME:</b>		Mark Dusting
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/2/18	Council Meeting	Uralla
13/3/18	Council Workshop	Uralla
27/2/18	Council Public Meeting – Main Street	Uralla
27/3/18	Council Meeting	Uralla

<b>COUNCILLOR NAME:</b>		Bob Crouch
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Community consultation main Street study	Uralla
5/03/18	Sporting complex opening	Uralla
5/03/18	Funding announcement	Uralla
6/03/18	Anzac soil collection	Uralla
14/03/18	Bundarra Hall Committee	Bundarra
16/03/18	Rotary art show opening	Uralla
20/03/18	GM performance review	Uralla
27/03/18	Stronger communities Fund workshop	Uralla
27/03/18	Council meeting	Uralla

<b>COUNCILLOR NAME:</b>		Levi Sampson
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Community Consultation Main Street	Uralla
06/03/18	Anzac Soil Collection	Uralla
24/03/18	Seasons of New England	Uralla
27/03/18	Stronger Communities Workshop	Uralla
27/03/18	Council Meeting	Uralla

<b>COUNCILLOR NAME:</b>		Natasha Ledger
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Community Consultation	Uralla
06/03/18	Invergowrie Anzac soil	Invergowrie
02/03/18	Women's Lunch	Uralla
	Business Chamber	Uralla
17/03/18	Wonder Women Event	Mill
	Showground Committee	Uralla
13/03/18	Workshop	Uralla
	Rotary Art	Uralla
24/03/18	Seasons of New England	Uralla
5/03/18	Sporting Complex Opening	Uralla

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<b>COUNCILLOR NAME:</b>		Tara Toomey
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Main Street Community Consultation	Community Centre
2/03/18	Women's Day Lunch	Uralla
13/03/18	Council Workshop	Chambers
16/03/18	Rotary Art Show Opening	RSL Hall
17/03/18	Wonder Women	Mill
27/03/18	Council Meeting	Chambers

<b>COUNCILLOR NAME:</b>		Robert Bell
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
5/3/18	Weight of Loads	Tamworth
12/3/18	Strategy Meeting	Uralla

<b>COUNCILLOR NAME:</b>		Kevin Ward
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Traffic Calming Report Meeting	Community Centre
5/03/18	Funding Announcement	Pioneer Park
05/03/18	Canteen Opening	Sporting Complex
06/03/18	ANZAC soil collection	Uralla, Gostwyck, Kentucky,
13/03/18	Strategic Workshop	Council
27/03/18	Council Meeting	Council

<b>COUNCILLOR NAME:</b>		Isabel Strutt
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/02/18	Public Meeting RE: Traffic Calming Concept Plan	Uralla
02/03/18	International Womens' Day Lunch	Uralla
05/03/18	Official Opening of Sporting Complex Improvements	Uralla
05/03/18	Funding Announcement by Adam Marshall MP	Uralla
06/03/18	ANZAC memorial soil collections	Kingstown & Invergowrie
07/03/18	Minister's Awards for Women in Local Government	Sydney
12/03/18	Announcement of Round 2 funding for Stronger Country	Uralla
13/03/18	Strategic Planning Workshop	Uralla
13/03/18	Friends of McMaugh's Charity Bowls Day	Uralla
16/03/18	Official Opening of Annual Rotary Art Show	Uralla
17/03/18	Official Opening of "Wonder Women" Exhibition	Uralla
20/03/18	General Manager's Performance Review	Uralla
27/03/18	Councillor Workshop re: SCC Round 2 Fund Projects	Uralla
27/03/18	Council Meeting	Uralla

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<b>COUNCILLOR NAME:</b>		Michael Pearce
<b>COUNCIL MEETING DATE:</b>		27 March 2018
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
28/2/18	Mayor's Office- Admin	Uralla
01/3/18	NAMOI Unlimited Meeting via Skype ( Bluejeans )	Uralla
02/3/18	Country Mayors Association meeting, Parliament house.	Sydney
05/3/18	Mayor' Office- Admin. Official Opening Sports Complex. Official Opening Rotary Club storage shed.	Uralla
06/3/18	Anzac soil collection  Mayor's Office- Admin	Uralla, Gostywyck, Kentucky, Invergowrie Uralla.
07/3/18	2AD Interview. Admin. LEMC meeting	Uralla Walcha
08/3/18	Northern Inland Regional Waste Committee meeting	Quirindi
10/3/18 to 17/3/18	NAMOI Unlimited Trade Mission to China	
19/3/18	Mayor's Office- Admin	Uralla
20/3/18	Mayor's Office- Admin. General Manager's Review	Uralla
21/3/18	2AD interview. Mayor's Office- Admin. Official Welcome – United Hospital Auxiliaries of NSW Inc New England Zone 1 meeting	Uralla
21/3/18	Mayor's Office - meeting	Uralla
22/3/18	Mayor's Office - Admin	Uralla
26/3/18	Mayor's Office - Admin	Uralla
27/3/18	Mayor's Office – Admin. Councillor Workshop. March Council meeting.	Uralla

**15. MAYORAL MINUTE**

There was no Mayoral Minute to the 27 March Meeting.

**16. REPORTS TO COUNCIL (Scheduled Reports)**

Department: Organizational Services - Finance  
Submitted by: Chief financial Officer  
Reference/Subject: Report 1 – Cash at Bank and Investments

**OFFICER'S RECOMMENDATION:**

That;

Council note the cash position as at 28 February 2018, consisting of cash and overnight funds of \$1,303,357 term deposits of \$12,350,000 totalling \$13,653,357 of readily convertible funds.

**MOTION (Crs I Strutt /M Dusting )**

That;

Council note the cash position as at 28 February 2018, consisting of cash and overnight funds of \$1,303,357 term deposits of \$12,350,000 totalling \$13,653,357 of readily convertible funds.

**17.03/18 CARRIED**

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Department: **General Manager**  
Submitted by: General Manager  
Reference/Subject: Report 2 - National General Assembly of Local Government 2018

**OFFICER'S RECOMMENDATION:**

That Council;

- a) Be represented at the 2018 National General Assembly (NGA) of Local Government by the Mayor, or his alternate delegate.
- b) Determine whether to submit a motion(s) to the NGA.

**PROCEDURAL MOTION (Crs M Dusting /I Strutt )  
To move to Committee of the Whole**

**18.03/18 CARRIED**

*Councillors held a detailed discussion in committee regarding relevant submissions.*

**PROCEDURAL MOTION (Crs Strutt / Dusting )  
To resume Standing Orders**

**19.03/18 CARRIED**

*The Chair outlined details of the proposed motion determined during discussion in committee.*

**MOTION (Crs I Strutt /M Dusting )**

That Council;

- a) Be represented at the 2018 National General Assembly (NGA) of Local Government by the Mayor, or his alternate delegate.
- b) Submit motions to the NGA about:
  - Progress constitution recognition of Local Government
  - To increase the level of return from road based revenues to Local Government.

**20.03/18 CARRIED**

*Cr N Ledger Left the meeting at 2:00pm.  
Cr Ledger Absent at time of voting  
Cr N Ledger returned to meeting at 2.04pm.*

**PROCEDURAL MOTION (Crs B Crouch /K Ward )  
To change order of business**

That;

Report 4 be determined before Report 3

**21.03/18 CARRIED**

Department: **Community and Governance**  
Submitted by: Risk Management and Safety Officer  
Reference/Subject: Report 4 - Audit, Risk and Improvement Committee – Revised Charter

**OFFICER'S RECOMMENDATION:**

That Council:

1. Rename the Audit and Risk Committee to the Audit, Risk and Improvement Committee.
2. Adopt the Charter: Audit, Risk and Improvement Committee 2018, contained at Attachment A.

**PROCEDURAL MOTION (Crs T Toomey /I Strutt )  
To move to Committee of the Whole**

**22.03/18 CARRIED**

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*Councillors held a detailed discussion in committee regarding the renaming of the Audit and Risk committee*

**PROCEDURAL MOTION (Crs L Sampson /N Ledger )  
To resume Standing Orders**

**23.03/18 CARRIED**

*The Chair outlined details of the proposed motion determined during discussion in committee.*

**MOTION (Crs Crouch / Ward )**

That Council:

1. Rename the Audit and Risk Committee to the Audit, Risk and Improvement Committee.
2. Adopt the Charter: Audit, Risk and Improvement Committee 2018, contained at Attachment A.

**24.03/18 CARRIED**

Department: **Community and Governance**  
Submitted by: Coordinator Governance and Risk  
Reference/Subject: Report 3 - 2018 Audit, Risk and Improvement Committee–  
Independent Members

**OFFICER'S RECOMMENDATION:**

That Council;

1. Appoint Paul Packham to Council's Audit, Risk and Improvement Committee as an independent external representative, as recommended by the evaluation committee.
2. Seek Expressions of Interest for the remaining vacant independent external representative position on Council's Audit, Risk and Improvement Committee.

**MOTION (Crs B Crouch /K Ward )**

That Council;

1. Appoint Paul Packham to Council's Audit, Risk and Improvement Committee as an independent external representative, as recommended by the evaluation committee.
2. Seek Expressions of Interest for the remaining vacant independent external representative position on Council's Audit, Risk and Improvement Committee.

**25.03/18 CARRIED**

Department: **Community and Governance**  
Submitted by: Director Community and Governance  
Reference/Subject: Report 5 - Community Grants Program – Round Two

*Cr I Strutt, having previously declared a conflict of interest, left the meeting at 02:18pm.*

**OFFICER'S RECOMMENDATION:**

That;

Council adopt the following Committee Recommendation, to:

- 1) approve the Community Grants, round two 2017/18 funding allocations to the following applicants and in accordance with the General Grant Conditions and any special conditions identified in Table 3 of the Report:
  - T Sinclair - \$300
  - R Wheeler - \$150
  - P Meehan - \$150
  - T Watkins - \$150
  - Arding Landcare Group Inc - \$3,000
  - Lions Club of Uralla Inc - \$3,000

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- Uralla Driver Reviver - \$3,000
  - Uralla Historical Society - \$300
  - Turkey Creek Agricultural Hall Trust - \$500
- 2) correspond with the unsuccessful applicants as detailed in the Recommendations of the Committee, at 2) Unsuccessful Applicants section of the Report.

**MOTION (Crs K Ward /T Toomey )**

That;

Council adopt the following Committee Recommendation, to:

- 1) approve the Community Grants, round two 2017/18 funding allocations to the following applicants and in accordance with the General Grant Conditions and any special conditions identified in Table 3 of the Report:
- T Sinclair - \$300
  - R Wheeler - \$150 – Aboriginal Elders Olympics in Inverell
  - P Meehan - \$150 – Aboriginal Elders Olympics in Inverell
  - T Watkins - \$150 – Aboriginal Elders Olympics in Inverell
  - Arding Landcare Group Inc - \$3,000
  - Lions Club of Uralla Inc - \$3,000
  - Uralla Driver Reviver - \$3,000
  - Uralla Historical Society - \$300
  - Turkey Creek Agricultural Hall Trust - \$500
- 2) correspond with the unsuccessful applicants as detailed in the Recommendations of the Committee, at 2) Unsuccessful Applicants section of the Report.

**26.03/18 CARRIED**

*Cr I Strutt returned to the meeting at 2:22pm.*

Department: **Community and Governance**  
Submitted by: Coordinator Governance and Risk  
Reference/Subject: Report 6 - Policy: Councillor Expenses and Facilities 2018

**OFFICER'S RECOMMENDATION:**

That;

Council adopt revised Policy: Councillor Expenses and Facilities, contained at Attachment A for inclusion in Council's Policy Register.

**MOTION (Crs K Ward /B Crouch )**

That;

Council adopt revised Policy: Councillor Expenses and Facilities, contained at Attachment A for inclusion in Council's Policy Register.

**27.03/18 CARRIED**

Department: **Community and Governance**  
Submitted by: *Acting Community Development and Tourism Coordinator*  
Reference/Subject: Report 7 - Visitor Information Centre & Library Monthly Report

**OFFICER'S RECOMMENDATION:**

That;

The report be received and noted

**MOTION (Crs I Strutt /T Toomey )**

That;

The report be received and noted

**28.03/18 CARRIED**

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Department: **Infrastructure & Regulation**  
Submitted by: Director of Infrastructure & Regulation  
Reference/Subject: Report 8 - Development Approvals and Refusals for February 2018

*Cr K Ward, having previously declared a conflict of interest, left the meeting at 02:27pm.*

OFFICER'S RECOMMENDATION:

That;  
Council receive and note the development approvals and refusals for February 2018.

**MOTION (Crs M Dusting /N Ledger )**

That;  
Council receive and note the development approvals and refusals for February 2018.

**29.03/18 CARRIED**

*Cr K Ward was absent at the time of voting.  
Cr K Ward returned to the meeting at 2:29pm.*

**Meeting Adjournment (2.29pm to 2.38pm)**

Department: **Infrastructure & Regulation**  
Submitted by: Director Infrastructure & Regulation  
Reference/Subject: Report 9 - Works Progress Report as at 28 February 2018

OFFICER'S RECOMMENDATION:

That;  
the report be received and noted for the works completed or progressed during February 2018, and works programmed for March 2018.

**MOTION (Crs K Ward /B Crouch )**

That;  
the report be received and noted for the works completed or progressed during February 2018, and works programmed for March 2018.

**30.03/18 CARRIED**

Department: **Infrastructure & Regulation**  
Submitted by: Director Infrastructure & Regulation  
Reference/Subject: Report 10 - Heritage Advisory Services Summary for March 2018

OFFICER'S RECOMMENDATION:

That;  
the Heritage Advisory Services Summary for March 2018 be received and noted by Council.

**MOTION (Crs I Strutt /M Dusting )**

That;  
the Heritage Advisory Services Summary for March 2018 be received and noted by Council.

**31.03/18 CARRIED**

Department: **General Manager's Office**  
Submitted by: *General Manager*  
Reference/Subject: Report 12 - Stronger Country Communities Fund – Round Two

OFFICER'S RECOMMENDATION:

That;  
Council receive and note the content of the report.

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**MOTION (Crs I Strutt /T Toomey )**

That;

Council receive and note the content of the report.

**32.03/18 CARRIED**

Department: **Infrastructure & Regulation**  
Submitted by: Director Infrastructure & Regulation  
Reference/Subject: Report 13 - Roads to Recovery Program to 2018/19

**OFFICER'S RECOMMENDATION:**

That Council;

1. adopt the following priority list for the expenditure of Roads to Recovery funding to 2018/19:-

Project	R2R Budget
1 Mihi Bridge - based on 50% State funding-( ie \$ 520,000 total cost) 26.2 metres x 8 metres wide	\$260,000
2 Eastern Avenue from causeway to Glenroy Road 2.1 kms - rehabilitation - single lane, very weak material, may need extra pavement	\$320,000
3 Bingara Road - upgrade and seal 4km (between the 6.64km and 10.64km marks)	\$880,000
4. Burtons Lane 1.39 kms - rehabilitation-single lane	\$250,000
5. Gilmore Place, Uralla - rehabilitation-AC overlay	\$40,000
6. Park Street, Uralla, from Queen Street towards Uralla Street - rehabilitation-100 metres x 10.2 metres (subject to available funds)	\$50,000
7. John Street, Uralla, from Bridge Street to Queen Street - rehabilitation 205 metres x 13.7 metres (subject to available funds)	\$100,000
8. Leece Road - west of Wilkins Street - realign and rehabilitate- 350 metres (subject to available funds)	\$120,000
Total	\$2,020,000

and,

2. Reapply to the Fixing Country Roads Program for grant funding for upgrading and resealing the 8.4 km of unsealed section of Bingara Road with Council contributing \$880,000.

**MOTION (Crs K Ward /B Crouch )**

That Council;

1. adopt the following priority list for the expenditure of Roads to Recovery funding to 2018/19:-



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Project	R2R Budget
1 Mihi Bridge - based on 50% State funding-( ie \$ 520,000 total cost) 26.2 metres x 8 metres wide	\$260,000
2 Eastern Avenue from causeway to Glenroy Road 2.1 kms - rehabilitation - single lane, very weak material, may need extra pavement	\$320,000
3 Bingara Road - upgrade and seal 4km (between the 6.64km and 10.64km marks)	\$880,000
4. Burtons Lane 1.39 kms - rehabilitation-single lane	\$250,000
5. Gilmore Place, Uralla - rehabilitation-AC overlay	\$40,000
6. Park Street, Uralla, from Queen Street towards Uralla Street - rehabilitation-100 metres x 10.2 metres (subject to available funds)	\$50,000
7. John Street, Uralla, from Bridge Street to Queen Street - rehabilitation 205 metres x 13.7 metres (subject to available funds)	\$100,000
8. Leece Road - west of Wilkins Street - realign and rehabilitate- 350 metres (subject to available funds)	\$120,000
Total	\$2,020,000

and,

2. Reapply to the Fixing Country Roads Program for grant funding for upgrading and resealing the 8.4 km of unsealed section of Bingara Road with Council contributing \$880,000.

**33.03/18 CARRIED**

Department: **Community and Governance**  
Submitted by: General Manager  
Reference/Subject: Report 14 - Donation for YMCA Youth Parliament participation

*Cr M Pearce, having previously declared a conflict of interest, left the meeting at 2:52pm.*

*Deputy Mayor Cr I Strutt assumed the chair.*

**OFFICER'S RECOMMENDATION:**

That Council;

- 1) Give 28-days public notice of the proposed \$200 in financial assistance to the Uralla Central School for the purposes of supporting Ms Gemma Weguelin's activities on the 2018 YMCA Youth Council.
- 2) Subject to Council to not receiving submissions opposing the donation during the 28-day public notice period, contribute \$200 in financial assistance to the Uralla Central School for Ms Gemma Weguelin's activities on the 2018 YMCA Youth Council.
- 3) Formally congratulate, via a letter from the Mayor, Ms Gemma Weguelin for her achievements.

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**MOTION (Crs B Crouch /M Dusting )**

That;

Council approve \$200 from Community Grants, round two, to the Uralla Central School for the purpose of assisting with costs associated with Ms Gemma Weguelin's participation in the YMCA Youth Parliament 2018.

**34.03/18 CARRIED**

*Cr M Pearce was absent from the room at time of voting.*

*Cr M Pearce returned to the meeting at 2:59pm.*

*Mayor, Cr M Pearce assumed the chair.*

**URGENCY MOTION**

*Cr N Ledger, left room at 3.00pm*

**PROCEDURAL MOTION (Crs K Ward /M Dusting )**

**To move to Committee of the Whole**

**35.03/18 CARRIED**

*Councillors held a detailed discussion in committee regarding the urgency of the report.*

**PROCEDURAL MOTION (Crs I Strutt /M Dusting )**

**To resume Standing Orders**

**36.03/18 CARRIED**

The chair called for a mover and seconder to consider the urgent matter.

In the absence of a mover and seconder the matter lapsed.

Department: **Infrastructure and Regulation**

Submitted by: Manager Planning and Regulation

Reference/Subject: Late Report #1 - DIVISION DECISION - Development Application  
7/2018 – Primitive Camping Ground – 33 Plane Avenue, Uralla

*Cr K Ward, having previously declared a conflict of interest, left the meeting at 3:16pm.*

**OFFICER'S RECOMMENDATION:**

That;

Council approve Development Application 7/2018 submitted by Rowan Chandler for a Primitive Camping Ground on land known as 33 Plane Avenue, Uralla, being Lots 68 and 72 DP 3378 subject to the following conditions of consent:

***PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)***

***Compliance with National Construction Code & insurance requirements under the Home Building Act 1989***

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.
2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *National Construction Code*.

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**Erection of signs**

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

**GENERAL CONDITIONS**

6. The development shall be implemented in accordance with:
  - (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
  - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

7. The owner of the property is to ensure that any structure is installed:
  - (a) to meet the setback requirements of the approved plans,
  - (b) to be located within the confines of the lot, and;
  - (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any structures being erected in a location where it would be inappropriate.*

8. A sign is to be erected and maintained at the entrance to the site which states:

<p>Uralla Golf Club Primitive Camping Ground</p> <p>Conditions of use:</p> <ul style="list-style-type: none"><li>• Use designated camp sites only.</li><li>• Only one caravan, bus or motor home is permitted per site.</li><li>• Maximum of 12 persons in tents per designated camp site.</li><li>• Tents must be kept a minimum of 3 metres apart.</li><li>• Unoccupied caravans, campervans and tents are not permitted to remain on site for more than 24 hours.</li><li>• Maximum length of stay is seven nights.</li></ul>
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*Reason: To ensure compliance with the principles of clause 132 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

9. A maximum of ten (10) camp sites are to be established on the primitive camping ground area as per the supplied plan. Each site is to be marked out by logs or similar barriers.

*Reason: To ensure compliance with the principle of sub-section 132(2)(b) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

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- 
10. Use of the five (5) campsites to the north of the clubhouse is only to occur during the annual Uralla Golf Club's Veteran's Week, and this use is limited to a maximum period of seven consecutive days. For the remainder of the year, only the five (5) campsites to the south of the clubhouse may be used.
- Reason: To protect the general amenity of surrounding dwellings.*
11. Approval to operate a primitive camping ground under Section 68 of the Local Government Act expires five (5) years after the date of development consent.
- Reason: Section 103 of the Local Government Act 1993 provides that approvals issued under Section 68 lapse after 5 years. Application can be made to extend or renew the approval within a 3 month period prior to the approval lapsing (see S.107).*
12. 1) The maximum number of designated camp sites is not to exceed a mean average of 2 for each hectare of the camping ground (where that figure is the average calculated over the total area of the primitive camping ground),
- 2) Camping is not permitted within the primitive camping ground other than on designated camp sites,
- 3) A caravan, annexe or campervan must not be allowed to be installed closer than 6 metres to any other caravan, annexe, campervan or tent,
- 4) A tent must not be allowed to be installed closer than 6 metres to any caravan, annexe or campervan or closer than 3 metres to any other tent,
- 5) The camping ground must be provided with a water supply, toilet and refuse disposal facilities,
- 6) Unoccupied caravans, campervans and tents are not to be allowed to remain in the camping ground for more than 24 hours,
- 7) If a fee is charged for camping, a register must be kept that specifies the size of the group (if any) with whom the person listed in the register camped.
- Reason: To ensure provision of an appropriate level of amenity for users and compliance with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*
13. An all-weather 2WD access hardstand parking surface must be provided for each site, and all vehicles must be able to enter and exit the site in a forward direction.
- Reason: To ensure the applicant provides sufficient parking arrangements for vehicles.*
14. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the works is completed in accordance with the approval and are in a safe and healthy condition for use by occupants.*
15. Parking facilities, including one (1) disabled car parks, are to comply with Part D3.5 of Building Code of Australia and the requirements of Australian Standard 2890.1 – Parking Facilities – Off-street Car Parking and Australian Standard 2890.6 – Off Street Parking for People with Disabilities.
- Reason: To enable use of the car space by people with disabilities and to ensure compliance with the requirements of the Building Code of Australia.*
16. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.
- Reason: To prevent pollution from detrimentally affecting the public or environment.*

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17. All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises.

*Reason: To prevent the intrusion of light onto adjoining premises.*

**CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING**

A Section 68 approval to operate a camping ground must be obtained from Council.

*Reason: To ensure compliance with the Local Government Act 1993*

**ADVISORY NOTES - GENERAL**

18. The Applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
19. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
20. Underground assets may exist in the area that is subject to your application. In the interest of health and safety and in order to protect damage to third party assets please contact Council before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when work is carried out in the vicinity of plant or assets. It is the individual's responsibility to anticipate and require the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.
21. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s96 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
22. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) is the only company that is permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Further, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra Network Integrity Team on phone number 1800 810 443.

**PROCEDURAL MOTION (Crs B Crouch /T Toomey )**

**To move to Committee of the Whole**

**37.03/18 CARRIED**

*Councillors held a detailed discussion in committee regarding the campsites.*

**PROCEDURAL MOTION (Crs I Strutt /L Sampson )**

**To resume Standing Orders**

**38.03/18 CARRIED**

*The Chair outlined details of the proposed motion determined during discussion in committee.*

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**MOTION (Crs B Crouch /L Sampson )**

That;

1. Council approve Development Application 7/2018 submitted by Rowan Chandler for a Primitive Camping Ground on land known as 33 Plane Avenue, Uralla, being Lots 68 and 72 DP 3378 subject to the following conditions of consent:
2. That; any initial approval to operate a primitive camping ground under Section 68 of the Local Government Act will not exceed 12 months after the date of development consent.

**PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)**

**Compliance with National Construction Code & insurance requirements under the Home Building Act 1989**

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.
2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *National Construction Code*.

**Erection of signs**

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (d) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (e) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (f) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

**GENERAL CONDITIONS**

6. The development shall be implemented in accordance with:
  - (c) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
  - (d) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

7. The owner of the property is to ensure that any structure is installed:
  - (a) to meet the setback requirements of the approved plans,
  - (b) to be located within the confines of the lot, and;
  - (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any structures being erected in a location where it would be inappropriate.*

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8. A sign is to be erected and maintained at the entrance to the site which states:

Uralla Golf Club Primitive Camping Ground

Conditions of use:

- Use designated camp sites only.
- Only one caravan, bus or motor home is permitted per site.
- Maximum of 12 persons in tents per designated camp site.
- Tents must be kept a minimum of 3 metres apart.
- Unoccupied caravans, campervans and tents are not permitted to remain on site for more than 24 hours.
- Maximum length of stay is seven nights.

*Reason: To ensure compliance with the principles of clause 132 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

9. A maximum of ten (10) camp sites are to be established on the primitive camping ground area as per the supplied plan. Each site is to be marked out by logs or similar barriers.

*Reason: To ensure compliance with the principle of sub-section 132(2)(b) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

10. Use of the five (5) campsites to the north of the clubhouse is only to occur during the annual Uralla Golf Club's Veteran's Week, and this use is limited to a maximum period of seven consecutive days. For the remainder of the year, only the five (5) campsites to the south of the clubhouse may be used.

*Reason: To protect the general amenity of surrounding dwellings.*

11. Approval to operate a primitive camping ground under Section 68 of the Local Government Act expires five (5) years after the date of development consent.

*Reason: Section 103 of the Local Government Act 1993 provides that approvals issued under Section 68 lapse after 5 years. Application can be made to extend or renew the approval within a 3 month period prior to the approval lapsing (see S.107).*

- 12.
- 1) The maximum number of designated camp sites is not to exceed a mean average of 2 for each hectare of the camping ground (where that figure is the average calculated over the total area of the primitive camping ground),
  - 2) Camping is not permitted within the primitive camping ground other than on designated camp sites,
  - 3) A caravan, annexe or campervan must not be allowed to be installed closer than 6 metres to any other caravan, annexe, campervan or tent,
  - 4) A tent must not be allowed to be installed closer than 6 metres to any caravan, annexe or campervan or closer than 3 metres to any other tent,
  - 5) The camping ground must be provided with a water supply, toilet and refuse disposal facilities,
  - 6) Unoccupied caravans, campervans and tents are not to be allowed to remain in the camping ground for more than 24 hours,
  - 7) If a fee is charged for camping, a register must be kept that specifies the size of the group (if any) with whom the person listed in the register camped.

*Reason: To ensure provision of an appropriate level of amenity for users and compliance with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

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13. An all-weather 2WD access hardstand parking surface must be provided for each site, and all vehicles must be able to enter and exit the site in a forward direction.  
*Reason: To ensure the applicant provides sufficient parking arrangements for vehicles.*
14. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.  
*Reason: To ensure that the works is completed in accordance with the approval and are in a safe and healthy condition for use by occupants.*
15. Parking facilities, including one (1) disabled car parks, are to comply with Part D3.5 of Building Code of Australia and the requirements of Australian Standard 2890.1 – Parking Facilities – Off-street Car Parking and Australian Standard 2890.6 – Off Street Parking for People with Disabilities.  
*Reason: To enable use of the car space by people with disabilities and to ensure compliance with the requirements of the Building Code of Australia.*
16. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.  
*Reason: To prevent pollution from detrimentally affecting the public or environment.*
17. All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises.  
*Reason: To prevent the intrusion of light onto adjoining premises.*

**CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING**

A Section 68 approval to operate a camping ground must be obtained from Council.

*Reason: To ensure compliance with the Local Government Act 1993*

**ADVISORY NOTES - GENERAL**

18. The Applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.
19. It is possible that a covenant may affect the land which is the subject of this consent. The grant of this consent does not necessarily override that covenant. You should seek legal advice regarding the effect of any covenants which affect the land.
20. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.
21. Any alteration to the drawings and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s96 of the Act or a fresh development application. No works other than those approved under this consent shall be carried out without the prior approval of Council.
22. Telecommunications Act 1997 (Commonwealth): Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets.



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Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.

**A DIVISION was called with the result recorded as follows:**

**FOR:** Cr B Crouch, Cr L Sampson, Cr M Dusting, Cr T Toomey, Cr I Strutt & Cr M Pearce

**AGAINST:** Cr N Ledger

**ABSENT:** Cr K Ward

**39.03/18 The MOTION was PUT and CARRIED without further debate**

Cr N Ledger requested that her vote against the motion be recorded.

Cr K Ward was absent at the time of voting.

Cr K Ward returned to the meeting at 3:38pm.

**17. MOTIONS ON NOTICE**

There were no 'Notices of Motion' addressed to the 27 March Meeting.

**18. SCHEDULE OF COUNCIL RESOLUTIONS**

Schedule of Action Items as at: 20 March 2018

Councillors undertook a review of the Schedule of Action Items.

**19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING**

**Questions from 27 February 2018 Ordinary Meeting of Council**

**Cr T Toomey**

1. Will Uralla be receiving a return and earn machine? If yes, where, if no, why not.
  - In email correspondence to the Manager Waste, Water and Sewer Services Mr Marshalls office stated that "Adam has been told that Uralla is on TOMRA Cleanaway second 'wave of deployment', mainly because of the proximity to Uralla of the RVM at Armidale.
  - Adam has asked that this decision be reconsidered because it is based on an incorrect assumption that Armidale is the business centre for Uralla residents." And that "Adam will certainly advocate that a RVM be installed as the preferred option of the four choices."

**Cr R Bell**

1. Can Council provide a critical review of recycling collection, sorting and sale.
  - The problems currently being experienced in the recycling industry are not exerting a universal impact on all recycling products. At the time of providing this response only Uralla's recycled paper remains affected by the impact of Chinas import quality assurance standard. Much of Uralla's recycling is directed to a domestic market which is still accepting other product.
  - A critical review of the recycling industry is underway in NSW at a State Government level. The Hon. Gabrielle Upton MP hosted a forum with representatives from across state and local government, the not-for-profit sector and environmental groups during the week of March 8 2018. Uralla's interests were represented at these discussions through the participation of NIRWs Mr James Turnell in this forum.

Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 12:30pm on 27 March 2018

Resolution  
Number

- *It will be some time before the outcome of these discussions are formulated and released as a strategic pathway. In the interim the EPA is working on a case by case basis with affected councils. Councils support for suitable procurement policies specifying the purchase of materials made from recycled materials, as well as the use of glass for road base in maintenance and construction projects, has been strongly encouraged.*
- *All parties to these discussions are committed to continuing recycling as an industry. The likelihood is that discussions around on shore processing will lead to greater domestic manufacturing of products using recycled materials. This alone would require that MRFs produce a higher quality recycling stream in the future.*

**20. QUESTIONS FOR NEXT MEETING**

**Questions for 24 April 2018 Ordinary Meeting of Council**

**Cr B Crouch**

*Cr Crouch raised the following question/s at the 27 March meeting of Council:-*

1. Consultation on requirements on individual properties in the Bundarra Sewer Scheme, has it started?

*The General Manager took the question on notice.*

**Cr T Toomey**

*Cr T Toomey raised the following question/s at the 27 March meeting of Council:-*

1. What is the process for inviting a person of interest to address council on significant points of interest.

*Yes by all means under the Presentations section.*

2. In relation to the Traffic Calming report for the Main Street, with the responses to technical questions from the consultant still outstanding, are we able to extend the timeframe for input or provide a second round based on the potential for a revised version being tabled one technical matters are addressed..

*The General Manager took the question on notice.*

**21. CONFIDENTIAL BUSINESS**

**PROCEDURAL MOTION (Crs M Dusting /B Crouch )**

**To move into Closed Session of Council**

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 27 March 2018 meeting are received by Council under Section 10A (2)(d)(i) of the Local Government Act (NSW) 1993.

**A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:**

- (a) the discussion of any of the matters listed in subclause (2), or**
- (b) the receipt or discussion of any of the information so listed.**

**(2) The matters and information are the following:**

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,**

**40.0/17 CARRIED**

**Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 12:30pm on 27 March 2018**

Resolution  
Number

Department: **Infrastructure & Regulation**  
Submitted by: Director Infrastructure & Regulation  
Reference/Subject: Late Report #2 – Confidential Bundarra Tennis Courts - Lot 1 Sec 9 DP 758181

**OFFICER'S RECOMMENDATION:**

That Council;

1. Confirm to the Anglican Diocese of Armidale that the purchase arrangements for Lot 1 Sec 9 DP 758181 at costs of \$10,000 plus GST with each party to bear their own legal costs, is acceptable to Council, and
2. Increase the Vote to \$12,500 from Council's reserves for the purchase including legal costs.

**MOTION (Crs B Crouch /T Toomey )**

That Council;

1. Confirm to the Anglican Diocese of Armidale that the purchase arrangements for Lot 1 Sec 9 DP 758181 at costs of \$10,000 plus GST with each party to bear their own legal costs, is acceptable to Council, and
2. Increase the Vote to \$12,500 from Council's reserves for the purchase including legal costs.

**41.03/18 CARRIED**

**OTHER ITEMS IN CLOSED SESSION (Receipt or Discussion of Confidential Information)**

**MOVE TO OPEN SESSION**

**PROCEDURAL MOTION (Crs B Crouch /T Toomey )**

**To return to Open Session of Council**

That;

Council move back to Open Session

**42.03/18 CARRIED**

**PROCEDURAL MOTION (Crs M Disting /B Crouch )**

**To adopt the resolution of Council in closed session in open session**

That;

The resolutions of council in closed session become resolutions in the open session.

**43.03/18 CARRIED**

**CLOSURE OF MEETING**

*The meeting was closed at:*

*4:06pm*

<b>COUNCIL MINUTES CONFIRMED BY:</b>	
<b>RESOLUTION NUMBER:</b>	
<b>DATE:</b>	
<b>MAYOR:</b>	