



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
27 February 2018

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr I Strutt (Deputy Mayor)
Cr B Crouch
Cr M Dusting
Cr N Ledger
Cr L Sampson
Cr R Bell
Cr T Toomey
Cr K Ward

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director Infrastructure & Regulation
Ms T Kirkland, Director Community & Governance
Mr S Paul, Chief Financial Officer
Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 27 February 2018

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The Meeting Commenced at: 12:32pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr I Strutt (Deputy Mayor), and Councillors, B Crouch, M Dusting, N Ledger, L Sampson, T Toomey, R Bell, K Ward, General Manager (Mr A Hopkins), Director Infrastructure and Regulation (Mr T Seymour), Director Community and Governance (Ms P Kirkland), Chief Finance Officer (Mr S Paul), Minute Clerk.

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES

The Chair advised there were no apologies received.

5. REQUESTS FOR LEAVE OF ABSENCE

The Chair advised receipt of a request for Leave of Absence from Cr Bell for a period of 8 days.
The Chair advised receipt of a request for Leave of Absence from Cr Strutt for a period of 4 days
The Chair advised receipt of a request for Leave of Absence from Cr Pearce for a period of 14 days.

MOTION (Crs M Dusting /L Sampson)

That;

Council accept the requests for leave of absence from Crs Bell, Strutt and the Mayor, Cr M Pearce.

1.02/18 CARRIED

6. DISCLOSURES & DECLARATION OF INTERESTS

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 February 2018 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr Michael Pearce	Report 3	Non Pecuniary	Board member of Uralla Historical Society
Andrew Hopkins	Report 3	Non Pecuniary	Patron of Historical Society
Cr Robert Crouch	Report 11	Non Pecuniary	Owner of property
Cr Robert Crouch	Report 12	Non Pecuniary	Owner and neighbour of property
Cr Isabel Strutt	Report 4	Pecuniary	Subject of report seeking approval of air fares.
Cr Kevin Ward	Report 12	Non Pecuniary	Assistant Manager of Gold Club

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7. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at the 27 February 2018 Meeting:

- Minutes of Ordinary Meeting held 12 December 2017 (to be confirmed)
- Minutes of Extraordinary Meeting held 13 February 2018 (to be confirmed)

AMENDMENTS

The Chair referred Councillors to the Minutes and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs K Ward /B Crouch)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 12 December 2017.

2.02/18 CARRIED

AMENDMENTS

The Chair referred Councillors to the Minutes of the Extraordinary Meeting held 13 February 2018 and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs I Strutt /N Ledger)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 13 February 2018.

3.02/18 CARRIED

8. ANNOUNCEMENTS

The Chair advised there were no announcements.

9. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

The Chair referred Councillors to the items of business recommended for consideration in the confidential section of the meeting.

PROCEDURAL MOTION (Crs L Sampson / M Dusting)

To refer Agenda Items for hearing in Closed Session

That;

The Reports in regard to Bundarra tennis courts be heard in closed session of Council, under Section 21 of the Meeting Agenda.

4.02/18 CARRIED

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred Councillors to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.

Late Reports to Council:

- Proposed Financial Assistance to the New England Wine Industry Association
- 2017/18 – 2nd Quarter budget Review Statements
- Heritage Advisory Services Summary for February 2018

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PROCEDURAL MOTION (Crs B Crouch /I Strutt)

To hear Late Items of Business as additions to the Meeting Agenda.

That;

- Proposed Financial Assistance to the New England Wine Industry Association
- 2017/18 – 2nd Quarter budget Review Statements
- Heritage Advisory Services Summary for February 2018

Are heard after report 20 on the Agenda

5.02/18 CARRIED

12. PRESENTATIONS

The Chair advised there were no presentations.

13. DEPUTATIONS

There were no deputations registered for the 27 February 2018 Meeting.

14. WRITTEN REPORTS FROM DELEGATES

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:		Mark Dusting
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
13/02/18	Council Work Shop	Uralla
13/02/18	Council Extraordinary Meeting	Uralla
20/02/18	New England Weeds County Council	Armidale
27/2/18	Council Meeting	Uralla

COUNCILLOR NAME:		Bob Crouch
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/01/18	Community consultation, open space	Kingstown
23/01/18	Regional Economic Development Forum	Armidale
25/01/18	Community consultation, open space	Bundarra
30/01/18	Community consultation, open space	Kentucky
06/02/18	Community consultation, open space	Invergowrie
13/02/18	Council workshop	Uralla
13/02/18	Extraordinary Council meeting	Uralla
13/02/18	Community consultation, open space	Uralla
20/02/18	Community consultation, open space	Uralla (Rocky River)
27/02/18	Council meeting	Uralla

COUNCILLOR NAME:		Levi Sampson
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/01/18	Australia Day committee meeting	Uralla
25/01/18	Australia Day committee Dinner	Uralla
26/01/18	Australia Day celebration	Uralla
13/02/18	Strategic planning workshop	Uralla
13/02/18	Extraordinary meeting	Uralla
13/02/18	Uralla community consultation	Uralla
27/02/18	Council Meeting	Uralla

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COUNCILLOR NAME:		Natasha Ledger
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
9/1/18	Meeting at showground	Showground
10/1/18	Australia Day Committee Meeting	Council Chambers
12/1/18	Street Stall – Show Society	Uralla
18/1/18	Street Stall – Australia Day Committee Street Stall	Uralla
19/1/18	Street Stall – Australia Day Committee Street Stall	Uralla
24/1/18	Reds Meeting	Armidale Council
25/1/18	Australia Day Committee Dinner	Uralla
26/1/18	Australia Day	Uralla
30/1/18	Kentucky Open Space Strategy meeting	Kentucky
31/1/18	Meeting with Trade Commissioner	Uralla
1/2/18	Namoi Unlimited board meeting	Council Chambers
3/2/18	Tennis club portfolio upgrade	Uralla sportsground
6/2/18	Invergowrie Open Space Strategy meeting	RFS Invergowrie
13/2/18	Show society meeting	Showground
13/2/18	Council Meeting	Council Chambers
13/2/18	Open Space Strategy meeting	Uralla
20/2/18	Invergowrie locals meeting	Invergowrie
20/2/18	Rocky River Open Space Strategy meeting	Uralla
27/2/18	Council Meeting	Council Chambers
27/2/18	Uralla progressive cinema	The Mill

COUNCILLOR NAME:		Tara Toomey
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/1/18	Open Space meeting	Kingstown
26/1/18	Australia Day	Alma Park
5/2/18	Arts North West meeting	Uralla
6/2/18	Open Space meeting	Invergowrie
13/2/18	Open Space meeting	Uralla community centre
13/2/18	Workshop	Uralla
13/2/18	Extraordinary Meeting	Chambers
26/2/18	Uralla Rotary club	Uralla Bowle
27/2/18	Council Meeting	Chambers

COUNCILLOR NAME:		Robert Bell
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/1/18	Open Space Strategy	Kingstown
26/1/18	Australia Day	Uralla
29/1/18	Open Space Strategy	Kentucky
6/2/18	Open Space Strategy	Uralla
13/2/18	Council Workshop	Uralla
13/2/18	Extraordinary Meeting	Uralla
17/2/18	Launch of Seasons of New England	Uralla
24/2/18	Open Space Strategy – Rocky River	Community Centre

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COUNCILLOR NAME:		Kevin Ward
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/1/18	Open Space Strategy	Kingstown
23/1/18	Open Space Strategy	Bundarra
26/1/18	Australia Day Breakfast	Balala
26/1/18	Australia Day Activities	Uralla
30/1/18	Open Space Strategy	Kentucky
31/1/18	Shanghai Trade Commissioner meeting	McCrossins
3/2/18	Tennis NSW Launch	Sports Complex
6/2/18	Open Space Strategy	Invergowrie
12/2/18	Friends of McMaugh	McMaughs
13/2/18	Strategic Planning Workshop	Chambers
13/2/18	Extraordinary meeting	Chambers
13/2/18	Open Space Strategy	Community Centre
20/2/18	Open Space Strategy – Rocky River	Community Centre

COUNCILLOR NAME:		Isabel Strutt
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
16/1/18	Open Space Strategy Public Meeting	Kingstown
25/1/18	Open Space Strategy Public Meeting	Bundarra
26/1/18	Australia Day Breakfast	Balala
26/1/18	Australia Day Morning tea and ceremonies	Alma Park
30/1/18	Open Space Strategy Public Meeting	Kentucky
31/1/18	Presentation from Commissioner for Trade & Investment at NSW Government office in Shanghai	Uralla
1/2/18	Namoi Councils Board meeting (Observer)	Uralla
1/2/18	Uralla Business Chamber meeting (visitor for period of Mayor's address)	Uralla
3/2/18	Uralla Tennis Club Open Day	Uralla
6/2/18	Open Space Strategy Public Meeting	Invergowrie
11/2/18	Armidale National Servicemen's Memorial Service	Armidale
13/2/18	Strategic Planning workshop	Uralla
13/2/18	Extraordinary council meeting	Uralla
13/2/18	Open Space Strategy Public Meeting	Uralla
20/2/18	Open Space Strategy – Rocky River	Uralla
23/2/18	New England Group of Councils board meeting (Observer)	Glen Innes
27/2/18	Council Meeting	Uralla

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COUNCILLOR NAME:		Michael Pearce
COUNCIL MEETING DATE:		27 February 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
20/12/17	Mayor's Office- Admin. 2AD Radio interview.	Uralla
21/12/17	Mayor's Office- Admin	Uralla
15/01/18	Mayor's Office - Admin	Uralla
16/01/18	Mayor's Office – Admin. Community Consultation – Kingstown re: Uralla Open Space Strategy.	Uralla Kingstown
17/01/18	Mayor's Office- Admin	Uralla
18/01/18	Mayor's Office- Admin	Uralla
22/01/18	Mayor's Office - Admin	Uralla
23/01/18	Regional Economic Development Strategy (REDS)	Armidale
24/01/18	Mayor's Office- Admin	Uralla
25/01/18	Dinner with Uralla Australia Day Committee and Ambassador – Charlie Brown.	Uralla
26/01/18	Balala Fire Shed breakfast. Morning Tea – Uralla library. Australia Day activities and Citizenship Ceremony.	Balala/ Uralla
29/01/18	Mayor's Office - Admin	Uralla
30/01/18	Mayor's Office- Admin Community Consultation – Kentucky, Open Space Strategy	Uralla Kentucky
31/01/18	Mayor's Office- Admin Presentation by Tony Zhang, NSW Commissioner for Trade and Investment, China. Dinner with Trade Commissioner.	Uralla
1/2/18	Mayor's Office- Admin. NAMOI Unlimited Board meeting. Training session for China delegation. Presentation to Uralla Business Chamber.	Uralla
3/2/18	Open Day – Uralla Tennis Club	Uralla
5/2/18	Mayor's Office- Admin	Uralla
6/2/18	Mayor's Office- Admin. Community Consultation- Open Space Strategy – Invergowrie.	Uralla Invergowrie
7/2/18	2AD interview, Office - Admin	Uralla
29/01/18	Mayor's Office - Admin	Uralla
30/01/18	Mayor's Office- Admin Community Consultation – Kentucky, Open Space Strategy	Uralla Kentucky
31/01/18	Mayor's Office- Admin Presentation by Tony Zhang, NSW Commissioner for Trade and Investment, China. Dinner with Trade Commissioner.	Uralla
1/2/18	Mayor's Office- Admin. NAMOI Unlimited Board meeting. Training session for China delegation. Presentation to Uralla Business Chamber.	Uralla
3/2/18	Open Day – Uralla Tennis Club	Uralla
5/2/18	Mayor's Office- Admin	Uralla
6/2/18	Mayor's Office- Admin. Community Consultation- Open Space Strategy – Invergowrie.	Uralla Invergowrie
7/2/18	2AD interview, Office - Admin	Uralla
8/2/18	Mayor's Office- Admin	Uralla

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9/2/18	Mayor's Office- Admin	Uralla
12/2/18	Mayor's Office- Admin	Uralla
13/2/18	Councillor Workshop Extra-Ordinary Council meeting Community Consultation – Open Space Strategy – Uralla.	Uralla
14/2/18	Mayor's Office- Admin	Uralla
15/2/18	Mayor's Office- Admin Meeting	Uralla
17/2/18	Hogs for Homeless Visit	Uralla
19/2/18	Mayor's Office- Admin	Uralla
20/2/18	New England BFMC meeting. Community meeting Open Space Strategy – Rocky River. 2AD Radio interview. Admin	Armidale Uralla Uralla
21/2/18	Mayor's Office – Admin	Uralla
23/2/18	New England Group of Councils	Glen Innes
26/2/18	Mayor's Office – Admin	Uralla
27/2/18	February Council meeting	Uralla

15. MAYORAL MINUTE

There was no Mayoral Minute to the 27 February Meeting.

Cr R Bell left the meeting at 12.48pm.

16. REPORTS TO COUNCIL

Department: **Organisational Services - Finance**
Submitted by: Chief Financial Officer
Reference/Subject: **Report 1 – Cash at Bank and Investments**

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at 31 December, 2017 consisting of cash and overnight funds of \$1,970,862 term deposits of \$12,450,000 totalling \$14,420,862 of readily convertible funds.

MOTION (Crs K Ward /T Toomey)

That;

Council note the cash position as at 31 December, 2017 consisting of cash and overnight funds of \$1,970,862 term deposits of \$12,450,000 totalling \$14,420,862 of readily convertible funds.

6.02/18 CARRIED

Cr R Bell returned to the meeting at 12:53pm.

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Department: **Organisational Services - Finance**
Submitted by: Chief Financial Officer
Reference/Subject: **Report 2 – Cash at Bank and Investments**

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at 31 January, 2018 consisting of cash and overnight funds of \$1,168,356 term deposits of \$12,350,000 totalling \$13,518,356 of readily convertible funds.

MOTION (Crs N Ledger /I Strutt)

That;

Council note the cash position as at 31 January, 2018 consisting of cash and overnight funds of \$1,168,356 term deposits of \$12,350,000 totalling \$13,518,356 of readily convertible funds.

7.02/18 CARRIED

Department: **General Manager's Office**
Submitted by: Payroll-Revenue Coordinator
Reference/Subject: **Report 3 – Uralla Historical Society Rates – Additional information to previous reports**

Mayor, Cr M Pearce and General Manager, Andrew Hopkins, having previously declared a conflict of interest, left the meeting at this time 12:55pm.

Deputy Mayor Cr I Strutt assumed the Chair.

OFFICER'S RECOMMENDATION:

That Council;

1. **Take Report 19 Uralla Historical Society Rates from the Ordinary Meeting held 28 November from the table.**
2. **Consider the original report in light of the information provided here.**

PROCEDURAL MOTION (Crs K Ward /R Bell)

To move to Committee of the Whole

8.02/18 CARRIED

Councillors held a detailed discussion in committee regarding the extra information provided.

PROCEDURAL MOTION (Crs K Ward /M Dusting)

To resume Standing Orders

9.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs K Ward / B Crouch)

That Council;

1. **Take Report 19 Uralla Historical Society Rates from the Ordinary Meeting held 28 November from the table.**
2. **Not provide financial assistance under S356 of the Local Government Act, to the Uralla Historical Society for their annual rates, charges and environmental levies for the property located at 31 Salisbury Street, Uralla.**
3. **Advise the Historical Society that applications for Councils Community Grants program are currently open.**

10.02/18 CARRIED

Cr M Pearce and General Manager Andrew Hopkins returned to the meeting at 01.15pm.

Mayor, Cr M Pearce assumed the chair.

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Department: **General Manager**
Submitted by: General Manager
Reference/Subject: **Report 4 - Minister's Awards for Women in Local Government**

Cr I Strutt, having previously declared a conflict of interest, left the meeting at this time 01:16pm.

OFFICER'S RECOMMENDATION:

That;

Council approve up to \$500.00 expenditure from the 'Elected Member Expenses Travel Costs (fares, accommodation, meals)' budget for airfares and ancillary expenses to and from Sydney to enable Councillor Isabel Strutt to attend the Ministers Awards for Women in Local Government.

PROCEDURAL MOTION (Crs R Bell /M Dusting)

To move to Committee of the Whole

11.02/18 CARRIED

Councillors held a detailed discussion in committee regarding the nomination.

PROCEDURAL MOTION (Crs B Crouch / L Sampson)

To resume Standing Orders

12.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs M Dusting /N Ledger)

That;

Council approve up to \$500.00 expenditure from the 'Elected Member Expenses Travel Costs (fares, accommodation, meals)' budget for airfares and ancillary expenses to and from Sydney to enable Councillor Isabel Strutt to attend the Ministers Awards for Women in Local Government.

13.02/18 CARRIED

Cr I Strutt returned to the meeting at 01:34pm.

Department: **Infrastructure and Regulation**
Submitted by: Manager Planning and Regulation
Reference/Subject: **Report 5 -DIVISION DECISION – Development Application 2/2018 – 5 Bay Shed – 156 Bridge Street, Uralla**

OFFICER'S RECOMMENDATION:

That;

Council approve Development Application 2/2018 submitted by Ponz Pty Ltd for a 5 bay shed on land known as 156 Bridge Street, Uralla, being Lot A DP 407571 subject to the following conditions of consent:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.

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2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *National Construction Code*.

Erection of signs

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Notification of Home Building Act 1989 requirements

6. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the relevant owner-builder permit.
7. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

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GENERAL CONDITIONS

8. The development shall be implemented in accordance with:
- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

9. The owner of the property is to ensure that any structure is installed:
- (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any structures being erected in a location where it would be inappropriate.

10. The structure is to be inspected at the following stages of construction:
- before the pouring of footings**
 - before covering drainage (under hydrostatic test)
 - before pouring any reinforced concrete structure **
 - before covering the framework for any wall, roof or other building element **
 - before covering waterproofing in any wet area**
 - before covering any stormwater drainage connections
 - when the building work is completed and all conditions of consent have been addressed**
 - in the case of a swimming pool, after the construction of the swimming pool is completed and the barrier (if one is required under the Swimming Pools Act 1992) has been erected and before the pool is filled with water,

** denotes a critical stage inspection (a mandatory inspection under Section 109C of the EP&A Act 1979). Please note that an Occupation Certificate cannot be issued for a *development where a critical stage or other nominated inspection has not been carried out.

Applicants should give at least 24 hours notice to guarantee an inspection.

*All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer

Reason: To ensure compliance with appropriate standards.

11. A Construction Certificate must be obtained from a Certifying Authority before work commences.

Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.

12. Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

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13. Roof water is to be disposed in a manner that does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping to the street gutter.
- (b) By piping to a rainwater tank and then via the overflow to the street gutter.

Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.

14. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.

15. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.

16. Any rainwater tank must be installed so that it is:

- (a) Not interconnected in any way with Council's water supply without a backflow prevention device.
- (b) If it is connected with Council's water supply, then it must have a backflow prevention device that is compliant with AS 3500 National Plumbing and Drainage Code - Compendium
- (c) The overflow is to be connected to the stormwater system.

Reason: To prevent structural damage to buildings and protect public health.

17. The shed is not to be used as a domicile or commercial / industrial premises without prior written approval from Council.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

18. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

***CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION
COMMENCING***

19. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000

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CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

20. The owner of the property is to ensure that any building is constructed:
- (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.
- Reason: To avoid any buildings being erected in a location where it would be inappropriate.*
21. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-
- | | |
|--------------------------|---|
| Monday to Saturday | 7.00 AM to 5.00 PM |
| Sunday & public Holidays | No construction activities are to take place. |
- Reason: To ensure that public amenity is not unduly affected by noise.*
22. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
- Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*
23. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification shall be kept on the Subject Site at all times and shall be readily available for perusal by any officer of Council or the PCA.
- Reason: To ensure compliance with approved plans.*
24. Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the applicant and plumbing/drainage contractor shall ensure that the following procedures are adopted.
- (a) A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicular loadings is to be utilised,
 - (b) Create the opening in the kerb by use of either a saw cut or bored hole only – breaking out the kerb by impact methods is not permitted,
 - (c) The kerb adaptor is to be kept flush with the top and outside face of the kerb, and
 - (d) The fixing of the kerb adaptor and filling in of side gaps is to be undertaken by the use of an epoxy resin – mortar or concrete is not to be used.
- Reason: Requirement of Council as the Road Authority.*

CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

1. Any damage caused to kerb, guttering crossovers and/or footpaths during building operations shall be rectified by the developer to the satisfaction of Uralla Shire Council's Director Infrastructure & Regulation.
- Reason: To ensure that public infrastructure is maintained.*

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2. The developer is to meet the cost of and be responsible for the construction of vehicular entrances and exits in accordance with Council's requirements.

Reason: To provide appropriate access to the site.

MOTION (Crs R Bell / K Ward)

That;

Council approve Development Application 2/2018 submitted by Ponz Pty Ltd for a 5 bay shed on land known as 156 Bridge Street, Uralla, being Lot A DP 407571 subject to the following conditions of consent:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Compliance with National Construction Code & insurance requirements under the Home Building Act 1989

1. The work must be carried out in accordance with the requirements of the *National Construction Code*.
2. In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
3. For a temporary structure that is used as an entertainment venue, the temporary structure must comply with Part B1 and NSW H102 of Volume One of the *National Construction Code*.

Erection of signs

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (d) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (e) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (f) stating that unauthorised entry to the site is prohibited.
5. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Notification of Home Building Act 1989 requirements

6. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (c) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (d) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the relevant owner-builder permit.

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7. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

GENERAL CONDITIONS

8. The development shall be implemented in accordance with:
- (c) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
 - (d) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.
- Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*
9. The owner of the property is to ensure that any structure is installed:
- (a) to meet the setback requirements of the approved plans,
 - (b) to be located within the confines of the lot, and;
 - (c) so that it does not interfere with any easements or covenants upon the land.
- Reason: To avoid any structures being erected in a location where it would be inappropriate.*
10. The structure is to be inspected at the following stages of construction:
- before the pouring of footings**
 - before covering drainage (under hydrostatic test)
 - before pouring any reinforced concrete structure **
 - before covering the framework for any wall, roof or other building element **
 - before covering waterproofing in any wet area**
 - before covering any stormwater drainage connections
 - when the building work is completed and all conditions of consent have been addressed**
 - in the case of a swimming pool, after the construction of the swimming pool is completed and the barrier (if one is required under the Swimming Pools Act 1992) has been erected and before the pool is filled with water,

** denotes a critical stage inspection (a mandatory inspection under Section 109C of the EP&A Act 1979). Please note that an Occupation Certificate cannot be issued for a *development where a critical stage or other nominated inspection has not been carried out.

Applicants should give at least 24 hours notice to guarantee an inspection.

*All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer

Reason: To ensure compliance with appropriate standards.

11. A Construction Certificate must be obtained from a Certifying Authority before work commences.

Reason: To ensure compliance with Cl.146 of the Environmental Planning and Assessment Regulation 2000.

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12. Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued.
Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.
13. Roof water is to be disposed in a manner that does not cause a nuisance for neighbouring properties, by one of the following methods:
 - (a) By piping to the street gutter.
 - (b) By piping to a rainwater tank and then via the overflow to the street gutter.*Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.*
14. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.
Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.
15. No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.
Reason: To prevent pollution from detrimentally affecting the public or environment.
16. Any rainwater tank must be installed so that it is:
 - (a) Not interconnected in any way with Council's water supply without a backflow prevention device.
 - (b) If it is connected with Council's water supply, then it must have a backflow prevention device that is compliant with AS 3500 National Plumbing and Drainage Code - Compendium
 - (c) The overflow is to be connected to the stormwater system.*Reason: To prevent structural damage to buildings and protect public health.*
17. The shed is not to be used as a domicile or commercial / industrial premises without prior written approval from Council.
Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.
18. For all construction work required on Council land (e.g. storm water, footpaths, kerb and gutter etc.) the applicant is to submit an Application to Conduct Work on Land to Which Council is the Regulatory Authority. The application must be approved prior to the issue of a Construction Certificate.
Reason: To ensure pedestrian and vehicular safety during construction.

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CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

19. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement.

Reason: To ensure compliance with the Environmental Planning and Assessment Regulation 2000

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

20. The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any buildings being erected in a location where it would be inappropriate.

21. The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

Monday to Saturday 7.00 AM to 5.00 PM

Sunday & public Holidays No construction activities are to take place.

Reason: To ensure that public amenity is not unduly affected by noise.

22. All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.

23. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification shall be kept on the Subject Site at all times and shall be readily available for perusal by any officer of Council or the PCA.

Reason: To ensure compliance with approved plans.

24. Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the applicant and plumbing/drainage contractor shall ensure that the following procedures are adopted.

- (a) A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicular loadings is to be utilised,
- (b) Create the opening in the kerb by use of either a saw cut or bored hole only – breaking out the kerb by impact methods is not permitted,
- (c) The kerb adaptor is to be kept flush with the top and outside face of the kerb, and
- (d) The fixing of the kerb adaptor and filling in of side gaps is to be undertaken by the use of an epoxy resin – mortar or concrete is not to be used.

Reason: Requirement of Council as the Road Authority.

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CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

1. Any damage caused to kerb, guttering crossovers and/or footpaths during building operations shall be rectified by the developer to the satisfaction of Uralla Shire Council's Director Infrastructure & Regulation.
Reason: To ensure that public infrastructure is maintained.
2. The developer is to meet the cost of and be responsible for the construction of vehicular entrances and exits in accordance with Council's requirements.
Reason: To provide appropriate access to the site.

A DIVISION was called with the result recorded as follows:

FOR: Crs M Pearce, M Dusting, B Crouch, L Sampson, N Ledger, T Toomey, R Bell, K Ward & I Strutt

14.02/18 CARRIED

Department: **Community and Governance**
Submitted by: Risk Management and Safety Officer
Reference/Subject: **Report 6 - 2018 Audit and Risk Committee - Meeting Times**

OFFICER'S RECOMMENDATION:

That;

Council change the 2018 Audit and Risk Committee scheduled meeting times, by replacing part 2 a) of resolution 15.12/17 with the following:

- (a) Set the Audit and Risk Committee meeting schedule for 2018 as:
 - 2pm Tuesday, 10 April 2018
 - 2pm Tuesday, 10 July 2018
 - 2pm Tuesday, 16 October 2018 - Draft 2017/18 Financial Statements
 - 9am Tuesday, 27 November 2018 - Presentation 2017/18 Audited Financial Statements (prior to Ordinary Council Meeting held at 12:30pm)

MOTION (Crs B Crouch / N Ledger)

That;

Council change the 2018 Audit and Risk Committee scheduled meeting times, by replacing part 2 a) of resolution 15.12/17 with the following:

- (a) Set the Audit and Risk Committee meeting schedule for 2018 as:
 - 2pm Tuesday, 10 April 2018
 - 2pm Tuesday, 10 July 2018
 - 2pm Tuesday, 16 October 2018 - Draft 2017/18 Financial Statements
 - 9am Tuesday, 27 November 2018 - Presentation 2017/18 Audited Financial Statements (prior to Ordinary Council Meeting held at 12:30pm)

15.02/18 CARRIED

Department: **Community and Governance**
Submitted by: Trish Kirkland
Reference/Subject: **Report 7 - 2017/18 Operational Plan - Progress Report at 31 December 2017**

OFFICER'S RECOMMENDATION:

That;

Council receive and note the 2017/18 Operational Plan Progress Report at 31 December 2017

MOTION (Crs I Strutt /N Ledger)

That;

Council receive and note the 2017/18 Operational Plan Progress Report at 31 December 2017

16.02/18 CARRIED

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Department: **Community and Governance**
Submitted by: Director Community and Governance
Reference/Subject: **Report 8 - Community Services - Strategic Business Plans**

OFFICER'S RECOMMENDATION:
That;
Council receive and note this report.

MOTION (Crs I Strutt /B Crouch)

That;
Council receive and note this report and commend staff on their efforts to develop the required Business Plans and to manage the necessary expenditure within budget constraints.

17.02/18 CARRIED

Department: **Community and Governance**
Submitted by: Kim-Trieste Hastings
Reference/Subject: **Report 9 - Visitor Information Centre & Library Monthly Report**

OFFICER'S RECOMMENDATION:
That;
The report be received and noted.

MOTION (Crs T Toomey /L Sampson)

That;
The report be received and noted

18.02/18 CARRIED

Department: **Community and Governance**
Submitted by: Kim-Trieste Hastings
Reference/Subject: **Report 10 - Visitor Information Centre and Library Monthly Report**

OFFICER'S RECOMMENDATION:
That;
The report be received and noted.

MOTION (Crs T Toomey /N Ledger)

That;
The report be received and noted.

19.02/18 CARRIED

Department: **Infrastructure & Regulation**
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: **Report 11 - Development Approvals and Refusals for December 2017**

Cr Crouch, having previously declared a conflict of interest, left the meeting at 02:03pm.

OFFICER'S RECOMMENDATION:
That;
Council receive and note the development approvals and refusals for December 2017.

MOTION (Crs I Strutt /R Bell)

That;
Council receive and note the development approvals and refusals for December 2017.

20.02/18 CARRIED

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Department: **Infrastructure & Regulation**
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: **Report 12 - Development Approvals and Refusals for January 2018**

*Cr Crouch, having previously declared a conflict of interest, remained out of the room.
Cr Ward, having previously declared a conflict of interest, left the meeting at 02:04pm.*

OFFICER'S RECOMMENDATION:

That;
Council receive and note the development approvals and refusals for January 2018.

MOTION (Crs R Bell /M Dusting)

That;
Council receive and note the development approvals and refusals for January 2018.

21.02/18 CARRIED

Crs Crouch and Ward returned to the meeting at 02:06pm.

Department: **Infrastructure & Regulation**
Submitted by: Director Infrastructure & Regulation
Reference/Subject: **Report 13 - Regulatory Statistics Ending 31 December 2017**

OFFICER'S RECOMMENDATION:

That;
The Regulatory Function Statistics ending 31 December 2017 be received and noted.

MOTION (Crs K Ward /T Toomey)

That;
The Regulatory Function Statistics ending 31 December 2017 be received and noted.

22.02/18 CARRIED

Department: **Infrastructure & Regulation**
Submitted by: Director Infrastructure & Regulation
Reference/Subject: **Report 14 - Uralla Shire Council Caravan Park – Interim management arrangements**

OFFICER'S RECOMMENDATION:

That Council;

1. Rename the caravan park, the "Queen Street Uralla Caravan Park".
2. Vote \$22,000 from Council's reserves;
 - Purchase and install two (2) new heat pumps.
 - Make safe the sites which previously had cabins.
 - Install new signage at the front of the facility.
 - Fit out the kitchenette in the caretaker's residence for suitability as a workplace.
 - Purchase and install one (1) coin operated washing machines and one (1) dryer.
 - Fund other additional items not yet identified.
3. Monitor the financial performance of the undertaking.
4. Receive a report at or before the June 2018 meeting regarding future management options for the caravan park.

PROCEDURAL MOTION (Crs R Bell /K Ward)

To move to Committee of the Whole

23.02/18 CARRIED

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Councillors held a detailed discussion in committee regarding costings involved with the running of the caravan park.

PROCEDURAL MOTION (Crs I Strutt /M Dusting)
To resume Standing Orders

24.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs I Strutt / L Sampson)

That Council;

1. Rename the caravan park, the "Queen Street Uralla Caravan Park".
2. Vote \$22,000 from Council's reserves;
 - Purchase and install two (2) new heat pumps.
 - Make safe the sites which previously had cabins.
 - Install new signage at the front of the facility.
 - Fit out the kitchenette in the caretaker's residence for suitability as a workplace.
 - Purchase and install one (1) coin operated washing machines and one (1) dryer.
 - Fund other additional items not yet identified.
3. Monitor the financial performance of the undertaking.
4. Receive a report at or before the June 2018 meeting regarding future management options for the caravan park.

25.02/18 CARRIED

Department: **Infrastructure & Regulation**
Submitted by: Director Infrastructure & Regulation
Reference/Subject: **Report 15 - Works Progress Report as at 31 January 2018**

OFFICER'S RECOMMENDATION:

That;

The report be received and noted for the works completed or progressed during December 2017 and January 2018, and works programmed for February 2018.

Cr L Sampson left the meeting at 02.36pm.

MOTION (Crs M Dusting /B Crouch)

That;

The report be received and noted for the works completed or progressed during December 2017 and January 2018, and works programmed for February 2018.

26.02/18 CARRIED

Cr L Sampson was absent at the time of voting.

Cr L Sampson returned to the meeting at 02:38pm.

Department: **Infrastructure & Regulation**
Submitted by: Manager Waste, Water and Sewer Services
Reference/Subject: **Report 16 - Bundarra Sewer Scheme Second Quarterly Report October - December 2017**

OFFICER'S RECOMMENDATION:

That;

The October –December 2017 Bundarra Sewer Scheme progress report be received and noted by Council.

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MOTION (Crs R Bell /B Crouch)

That;

The October –December 2017 Bundarra Sewer Scheme progress report be received and noted by Council.

27.02/18 CARRIED

Department: **Infrastructure & Regulation**
Submitted by: Manager Planning and Regulation
Reference/Subject: **Report 17 - Bundarra water Treatment Plant - Lot 1 DP 815912 – Operational land classification**

OFFICER'S RECOMMENDATION:

That Council;

Resolve to classify Lot 1 DP 815912, being location of the Bundarra water treatment plant, as operational land.

MOTION (Crs R Bell /L Sampson)

That Council;

Resolve to classify Lot 1 DP 815912, being location of the Bundarra water treatment plant, as operational land.

28.02/18 CARRIED

Department: **Community and Governance**
Submitted by: Kim-Trieste Hastings and Trish Kirkland
Reference/Subject: **Report 18 - Visitor Information Centre - Improvement Project Funding Request**

OFFICER'S RECOMMENDATION:

That Council;

Vote \$5,000 to the Tourism Budget Program account 03920.0350.603 Sundry Expenses and reduce the Visitor Information Centre Internal Restricted Funds by \$5,000 to enable the engagement of a suitably qualified consultant to provide concept design options, estimated costs and timeframes for implementation in accordance with Council resolution 38.11/17, part 1.

MOTION (Crs T Toomey /I Strutt)

That Council;

Vote \$5,000 to the Tourism Budget Program account 03920.0350.603 Sundry Expenses and reduce the Visitor Information Centre Internal Restricted Funds by \$5,000 to enable the engagement of a suitably qualified consultant to provide concept design options, estimated costs and timeframes for implementation in accordance with Council resolution 38.11/17, part 1.

29.02/18 CARRIED

Cr Ledger requested that her vote against the motion be recorded.

Cr Ledger expressed the view that the project was not moving quickly enough. The Chair confirmed these views would be reflected in the minutes.

Department: **General Managers Office**
Submitted by: General Manager
Reference/Subject: **Report 19 - Submission regarding Uralla Community Consultative Group**

OFFICER'S RECOMMENDATION:

That;

The document titled "A Case for the Formation of U-Watch", by Kent Mayo, be received and noted.

PROCEDURAL MOTION (Crs B Crouch /M Dusting)

To move to Committee of the Whole

30.02/18 CARRIED

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Councillors held a detailed discussion in committee regarding the setting up a s355 committee,

PROCEDURAL MOTION (Crs M Dusting /B Crouch)

To resume Standing Orders

31.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs M Pearce /M Dusting)

That;

- 1) Council establish a Uralla Township and environs s355 committee to provide advice about the future development or redevelopment of public spaces in and near the township of Uralla.
- 2) The s355 committee be established for an interim period of 12 months and its continuance is to be reviewed at the conclusion of that 12 month period.
- 3) Council call for nominations from the community for membership of the committee, giving 21 days public notification.
- 4) Membership of the committee is, as far as reasonably possible, to be diverse so as to reflect different demographic points of view.
- 5) Membership is to be not less than 6 and not more than 12 community members.
- 6) Council receive a draft constitution about the committee at the April meeting.
- 7) Council receive nominations and select committee members at the April meeting.

32.02/18 CARRIED

Crs Bell & Strutt requested that their vote against the motion be recorded.

Department: **General Manager's Office**
Submitted by: General Manager
Reference/Subject: **Report 20 - 2018 Community Engagement Events**

OFFICER'S RECOMMENDATION:

That Council;

- a) Conduct three engagement events for the 2018 calendar year.
- b) Host an engagement event with owners/operators of businesses within and adjacent the Uralla Bridge Street Central Business District from 5pm to 7pm Tuesday 3rd April and provide guests with pre-dinner refreshments.
- c) Participate in the Youth Week program by inviting youth representatives from the Shires school community and other relevant youth groups to meet with councillors in Council chambers during Youth Week 2018.

MOTION (Crs R Bell /I Strutt)

That Council;

1. Conduct three engagement events for the 2018 calendar year.
2. Host an engagement event with owners/operators of businesses within and adjacent the Uralla Bridge Street Central Business District from 5pm to 7pm Tuesday 3rd April and provide guests with pre-dinner refreshments.
3. Participate in the Youth Week program by inviting youth representatives from the Shires school community and other relevant youth groups to meet with councillors in Council chambers during Youth Week 2018.
4. To participate in the NSW Seniors Festival, 4th – 15th April by inviting our senior citizen residents to a morning tea at council chambers on a date to be confirmed.

33.02/18 CARRIED

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Department: **Community and Governance**
Submitted by: Kim-Trieste Hastings
Reference/Subject: **Late Report #1 - Proposed Financial Assistance to the New England Wine Industry Association**

OFFICER'S RECOMMENDATION:

That Council;

1. Give 28-days public notice of the proposed \$2,000 in financial assistance to The New England Wine Industry Association to support their efforts to "reinvigorate" the region's wine industry activities.
2. Contribute \$2,000 in financial assistance to the New England Wine Industry Association, subject to:
 - a. New England Wine Industry Association successfully securing a Wine Australia's International Wine Tourism Competitive Grant in 2018; and
 - b. Council not receiving submissions opposing the proposal during the 28-day public notice period

PROCEDURAL MOTION (Crs T Toomey /K Ward)
To move to Committee of the Whole

34.02/18 CARRIED

Councillors held a detailed discussion in committee regarding the possibilities this could provide.

PROCEDURAL MOTION (Crs I Strutt /K Ward)
To resume Standing Orders

35.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell/K Ward)

That Council;

1. Give 28-days public notice of the proposed \$2,000 in financial assistance to The New England Wine Industry Association to support their efforts to "reinvigorate" the region's wine industry activities.
2. Contribute \$2,000 in financial assistance to the New England Wine Industry Association, subject to:
 - a. New England Wine Industry Association successfully securing a Wine Australia's International Wine Tourism Competitive Grant in 2018; and
 - b. Council not receiving submissions opposing the proposal during the 28-day public notice period

36.02/18 CARRIED

Cr Crouch requested that his vote against the motion be recorded.

Meeting Adjournment (3.40pm to 3.52pm)

Department: **Finance**
Submitted by: Chief Financial Officer
Reference/Subject: **Late Report #2 - 2017/18 – 2nd Quarter Budget Review Statements**

OFFICER'S RECOMMENDATION:

That;

1. The second quarter budget review summary for the 2017/18 financial year be received and noted; and
2. The adjustments to budget allocations, including transfers to and from reserves, be adopted;

Presentation by CFO Simon Paul

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PROCEDURAL MOTION (Crs R Bell /B Crouch)
To move to Committee of the Whole

37.02/18 CARRIED

Cr N Ledger left the meeting at 4.10pm.
Cr N Ledger returned to the meeting at 4.11pm.

Councillors held a detailed discussion in committee regarding the QBR2 document and presentation.

PROCEDURAL MOTION (Crs T Toomey /I Strutt)
To resume Standing Orders

38.02/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs N Ledger /L Sampson)

That;

1. The second quarter budget review summary for the 2017/18 financial year be received and noted; and
2. The adjustments to budget allocations, including transfers to and from reserves, be adopted;

39.02/18 CARRIED

Department: **Infrastructure & Regulation**
Submitted by: Director Infrastructure & Regulation
Reference/Subject: **Late Report #3 - Heritage Advisory Services Summary for February 2018**

OFFICER'S RECOMMENDATION:

That;

The Heritage Advisory Services Summary for February 2018 be received and noted by Council.

MOTION (Crs B Crouch /I Strutt)

That;

The Heritage Advisory Services Summary for February 2018 be received and noted by Council.

40.02/18 CARRIED

17. MOTIONS ON NOTICE

There were no 'Notices of Motion' addressed to the 27 February Meeting.

18. SCHEDULE OF COUNCIL RESOLUTIONS

Schedule of Action Items as at: 27 February 2018

Councillors undertook a review of the Schedule of Action Items.

19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

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20. QUESTIONS FOR NEXT MEETING

Questions for 27 March 2018 Ordinary Meeting of Council

Cr Toomey

Cr Toomey raised the following question at the 27 February meeting of Council:-

1. Will Uralla be receiving a return and earn machine? If yes, where, if no, why not.

Cr Bell

Cr Bell raised the following question at the 27 February meeting of Council:-

1. Can Council provide a critical review of recycling collection, sorting and sale.

21. CONFIDENTIAL BUSINESS

PROCEDURAL MOTION (Crs M Dusting /B Crouch)

To move into Closed Session of Council

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 27 February 2018 meeting are received by Council under Section 10A (2 d i) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or**
- (b) the receipt or discussion of any of the information so listed.**

(2) The matters and information are the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,**

41.0/17 CARRIED

Department:

Infrastructure & Regulation

Submitted by:

Director Infrastructure & Regulation

Reference/Subject:

Report 21 - Bundarra Tennis Courts - Lot 1 Sec 9 DP 758181

OFFICER'S RECOMMENDATION:

That Council;

1. Note the advice in regard to the position of the Anglican Diocese of Armidale in relation of the transfer of the tennis court land, Lot 1 Sec 9 DP 758181 to Council;
2. Offer the Anglican Diocese of Armidale \$7,500 for the purchase of Lot 1 Sec 9 DP 758181 with each party to bear their own legal costs, and
3. Vote \$10,000 from Council's reserves for the purchase including legal costs.

MOTION (Crs R Bell / B Crouch)

That Council;

1. Note the advice in regard to the position of the Anglican Diocese of Armidale in relation of the transfer of the tennis court land, Lot 1 Sec 9 DP 758181 to Council;
2. Offer the Anglican Diocese of Armidale \$7,500 for the purchase of Lot 1 Sec 9 DP 758181 with each party to bear their own legal costs, and
3. Vote \$10,000 from Council's reserves for the purchase including legal costs.

42.02/18 CARRIED

MOVE TO OPEN SESSION

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 27 February 2018

Resolution
Number

PROCEDURAL MOTION (Crs I Strutt /R Bell)

To return to Open Session of Council

That;

Council move back to Open Session

43.02/18 CARRIED

PROCEDURAL MOTION (Crs M Dusting / B Crouch)

To adopt the resolution of Council in closed session in open session

That;

The resolutions of council in closed session become resolutions in the open session.

44.02/18 CARRIED

CLOSURE OF MEETING

The meeting was closed at: 05:05pm

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	