



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
24 July 2018

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Bell (Deputy Mayor)
Cr B Crouch
Cr M Dusting
Cr N Ledger
Cr L Sampson
Cr I Strutt
Cr T Toomey
Cr K Ward

Staff:

Mr A Hopkins, General Manager
Ms T Kirkland, Director Community & Governance
Mr T Seymour, Director Infrastructure & Regulation
Mr S Paul, Chief Financial Officer
Mr M Clarkson, Manager Planning & Regulation
Minute Clerk

MINUTES

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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The Meeting Commenced at: 12:30pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr I Strutt (Deputy Mayor), and Councillors, R Bell, B Crouch, L Sampson, N Ledger, T Toomey and K Ward, General Manager (Mr A Hopkins), Director Community and Governance (Ms P Kirkland), Director Infrastructure and Regulation (Mr T Seymour), Chief Finance Officer (Mr S Paul), Manager of Planning & Regulation (Mr M Clarkson), Minute Clerk.

Cr M Dusting was absent at commencement of the meeting.

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES

The Chair advised there were no apologies received.

5. REQUESTS FOR LEAVE OF ABSENCE

The Chair advised there were no requests for Leave of Absence.

6. DISCLOSURES & DECLARATION OF INTERESTS

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 24 July 2018 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr B Crouch	Report 4	Non-pecuniary	Neighbour to DA 34-2018 and DA 38-2018
Cr B Crouch	Report 6	Non-pecuniary	Neighbour
Cr I Strutt	Report 6	Non-pecuniary	Applicant owns a property next door to my residential address
Cr T Toomey	Report 13	Non-pecuniary	Family connection

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7. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at the 24 July 2018 Meeting:

- Minutes of Ordinary Meeting held 26 June 2018 (to be confirmed)
- Minutes of Extraordinary Meeting held 10 July 2018 (to be confirmed)

AMENDMENTS

The Chair referred Councillors to the Minutes of the Ordinary Meeting held 26 June 2018 and called for any amendments.

Cr Toomey made reference to her Delegate Report to the Ordinary Meeting held 26 June 2018, contained on page 7 of the unconfirmed Minutes, and requested that an amendment be made to correct the wording of 'Strategic Workshop – VIC Meeting' to 'Strategic Workshop'.

MOTION (Crs T Toomey /I Strutt)

That;

Council adopt the Minutes, together with amendments as noted, as a true and correct record of the Ordinary Meeting held 26 June 2018.

1.07/18 CARRIED

Cr M Dusting was absent at time of voting.

AMENDMENTS

The Chair referred Councillors to the Minutes of the Extraordinary Meeting held 10 July 2018 and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs B Crouch /I Strutt)

That;

Council adopt the Minutes, as a true and correct record of the Extraordinary Meeting held 10 July 2018.

2.07/18 CARRIED

Cr M Dusting was absent at time of voting.

8. ANNOUNCEMENTS

The Chair advised there were no announcements.

9. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

The Chair advised there were no items recommended for consideration in the confidential section of the meeting.

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Cr M Dusting joined the meeting at 12.33pm.

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred Councillors to the late items of business recommended for addition to the published Meeting Agenda.

Late Reports to Council:

- Late Reporting #1 – Nominations for Bundarra School of the Arts Hall s355 Committee

PROCEDURAL MOTION (Crs N Ledger /I Strutt)

To hear Late Items of Business as additions to the Meeting Agenda.

That;

The late items of business be heard following Report 15 in the Meeting Agenda as:

- Report 16 – Nominations for Bundarra School of the Arts Hall s355 Committee

3.07/18 CARRIED

12. PRESENTATIONS

Speaker 1:	Mr Callum Findlay
Subject:	Development Application 34/2018 – Wind turbine – 24 McDonalds Lane, Rocky River

The Chair introduced the Speaker, Mr Callum Findlay.

The Speaker made a presentation to Council in relation to Development Application 34/2018 – Wind turbine – 24 McDonalds Lane, Rocky River.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for his presentation to Council.

Speaker 2:	Mr Peter Crawford
Subject:	Development Application 34/2018 – Wind turbine – 24 McDonalds Lane, Rocky River

The Chair introduced the Speaker, Mr Peter Crawford.

The Speaker made a presentation to Council in relation to DA for Development Application 34/2017 – Wind turbine – 24 McDonalds Lane, Rocky River.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for his presentation to Council.

Speaker 3:	Mr Charlie Cooper
Subject:	Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla

The Chair introduced the Speaker, Mr Charlie Cooper.

The Speaker made a presentation to Council in relation to Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla.

The Chair invited questions from Councillors.

The Chair thanked the Speaker for his presentation to Council.

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13. DEPUTATIONS

There were no deputations registered for the 24 July 2018 Meeting.

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14. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:		Mark Dusting
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
26/06/2018	Ordinary Meeting Council	Uralla
28/06/2018	Glen Innes Severn Council Meeting	Glen Innes
28/06/2018	New England Weeds Authority (NEWA) Meeting	Armidale
09/07/2018	New England Weeds Authority (NEWA) Meeting	Uralla
10/07/2018	Council Workshop	Uralla
24/07/2018	New England Weeds Authority (NEWA) Meeting	Armidale
10/07/2018	Extraordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Bob Crouch
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Council Workshop	Uralla
10/07/2018	Extraordinary Meeting of Council	Uralla
10/07/2018	Audit, Risk and Improvement Committee Meeting	Uralla
14/07/2018	Bundarra Men's Shed Inaugural Meeting	Bundarra
18/07/2018	Bundarra Hall Committee Meeting	Bundarra
24/07/2018	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Levi Sampson
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Council Workshop	Uralla
10/07/2018	Extraordinary Meeting of Council	Uralla
10/07/2018	Uralla Township and Environs Committee (UTEC) Meeting	Uralla
24/07/2018	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Natasha Ledger
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Uralla District Show Society Meeting	Uralla
10/07/2018	Audit, Risk and Improvement Committee Meeting	Uralla
10/07/2018	Uralla Township and Environs Committee (UTEC) Meeting	Uralla

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COUNCILLOR NAME:		Tara Toomey
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Council Workshop	Uralla
10/07/2018	Extraordinary Meeting of Council	Uralla
24/07/2018	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Rob Bell
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	Council Workshop	Uralla
10/07/2018	Extraordinary Meeting of Council	Uralla
24/07/2018	Ordinary Meeting of Council	Uralla

COUNCILLOR NAME:		Kevin Ward
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
17/07/2018	NSW Farmers Federation Association Dinner	Whyworry, Uralla

COUNCILLOR NAME:		Isabel Strutt
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Strategic Planning Meeting	Uralla
10/07/2018	Audit, Risk and Improvement Committee Meeting (Observer)	Uralla
10/07/2018	Uralla Township and Environs Committee (UTE) Meeting	Uralla
11/07/2018	Funeral of Mr Gary Campbell	Uralla
12/07/2018	Tourism and Economic Development Committee Meeting (Observer)	Armidale
24/07/2018	Ordinary Meeting of Council	Uralla

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COUNCILLOR NAME:		Michael Pearce
COUNCIL MEETING DATE:		24 July 2018
DATE	COMMITTEE/MEETING/EVENT	LOCATION
27/06/2018	Mayor's Office – Admin, 2AD Interview	Uralla
28/06/2018	Northern Inland Regional Waste (NIRW) Meeting and 20 th Anniversary	Gunnedah
02/07/2018	Mayor's Office – Admin	Uralla
03/07/2018	Mayor's Office – Admin	Uralla
04/07/2018	Mayor's Office – Admin	Uralla
05/07/2018	Mayor's Office – Admin	Uralla
05/07/2018	Uralla Lions Club Changeover Dinner	Uralla
06/07/2018	Mayor's Office – Admin	Uralla
06/07/2018	Uralla Red Cross Annual General Meeting	Uralla
09/07/2018	Mayor's Office – Admin	Uralla
10/07/2018	Mayor's Office – Admin	Uralla
10/07/2018	NAIDOC Week Celebration	Uralla
10/07/2018	Councillor Workshop	Uralla
10/07/2018	Extraordinary Meeting of Council	Uralla
10/07/2018	Audit, Risk and Improvement Committee Meeting	Uralla
11/07/2018	Mayor's Office – Admin, 2AD Interview	Uralla
12/07/2018	Mayor's Office – Admin	Uralla
16/07/2018	Mayor's Office – Admin	Uralla
17/07/2018	Mayor's Office – Admin	Uralla
18/07/2018	Mayor's Office – Admin; Meeting	Uralla
19/07/2018	Mayor's Office – Admin	Uralla
23/07/2018	Mayor's Office – Admin	Uralla
24/07/2018	Mayor's Office - Admin	Uralla
24/07/2018	Ordinary Meeting of Council	Uralla

15. MAYORAL MINUTE

Submitted by: Mayor, Cr Michael Pearce
Reference/Subject: National General Assembly of Local Government

MAYOR'S RECOMMENDATION:

That;
The Mayoral Minute be received and noted by Council

MOTION (Crs M Disting /I Strutt)

That;
The Mayoral Minute be received and noted by Council

4.07/18 CARRIED

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16. REPORTS TO COUNCIL (Scheduled Reports)

Department: **General Manager's Office – Finance**
Submitted by: Chief Financial Officer
Reference/Subject: Report 1 – Cash at Bank and Investments

OFFICER'S RECOMMENDATION:

That;

Council note the cash position as at the 30 June, 2018 consisting of cash and overnight funds of \$1,455,681 term deposits of \$13,550,000 totalling \$15,005,681 of readily convertible funds.

PROCEDURAL MOTION (Crs T Toomey /K Ward)

To move to Committee of the Whole

5.07/18

CARRIED

Councillors held a detailed discussion in committee regarding Council's Cash at Bank and Investments, including the status of current purchases for additional plant for the Waste Management Facility.

PROCEDURAL MOTION (Crs T Toomey /K Ward)

To resume Standing Orders

6.07/18

CARRIED

The Chair outlined details of the discussion in committee.

MOTION (Crs K Ward /L Sampson)

That;

Council note the cash position as at the 30 June, 2018 consisting of cash and overnight funds of \$1,455,681 term deposits of \$13,550,000 totalling \$15,005,681 of readily convertible funds.

7.07/18

CARRIED

Department: **Community and Governance**
Submitted by: Coordinator Community and Governance
Reference/Subject: Report 2 - 2017 – 2018 Operational Plan – Annual Progress Report as at 30 June 2018.

OFFICER'S RECOMMENDATION:

That;

Council receive and note the 2017-18 Operational Plan Annual Progress Report at 30 June 2018.

PROCEDURAL MOTION (Crs B Crouch /M Dusting)

To move to Committee of the Whole

8.07/18

CARRIED

Councillors held a detailed discussion in committee regarding the 2017-18 Operational Plan Annual Progress Report.

Cr Sampson left the meeting at 1.22pm.

Cr Sampson returned to the meeting at 1.24pm.

PROCEDURAL MOTION (Crs B Crouch /M Dusting)

To resume Standing Orders

9.07/18

CARRIED

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The Chair outlined details of the discussion in committee.

MOTION (Crs I Strutt /B Crouch)

That;

Council receive and note the 2017-18 Operational Plan Annual Progress Report at 30 June 2018.

10.07/18 CARRIED

Department: **Infrastructure and Regulation**
Submitted by: Director Infrastructure and Regulation
Reference/Subject: Report 3 - Heritage Advisory Services Summary for July 2018

OFFICER'S RECOMMENDATION:

That;

That the Heritage Advisory Services Summary for July 2018 be received and noted by Council.

MOTION (Crs B Crouch /I Strutt)

That;

That the Heritage Advisory Services Summary for July 2018 be received and noted by Council and that a report addressing the issues raised in item 3 be brought to the next Ordinary Meeting of Council.

11.07/18 CARRIED

Department: **Infrastructure and Regulation**
Submitted by: Director Infrastructure and Regulation
Reference/Subject: Report 4 - Development Approvals and Refusals for June 2018

Cr B Crouch having previously declared a conflict of interest, left the meeting at 1.40pm.

OFFICER'S RECOMMENDATION:

That;

Council receive and note the development approvals and refusals for June 2018.

MOTION (Crs R Bell /L Sampson)

That;

Council receive and note the development approvals and refusals for June 2018.

12.07/18 CARRIED

Cr B Crouch was absent from the room at the time of voting

Cr B Crouch returned to the meeting at 1.42pm.

Department: **Infrastructure and Regulation**
Submitted by: Manager Planning and Regulation
Reference/Subject: Report 5 - DIVISION DECISION – Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla

OFFICER'S RECOMMENDATION:

That;

Council refuse the Development Application 35/2017 for a dwelling at 36 Uralla Street, Uralla (Lots 30 and 31 DP 1000678) as:

- Part of the proposed dwelling footprint is located below the Flood Planning Level (1% Annual Exceedance Probability Level), and
- Part of the proposed dwelling footprint is located within a High Hazard Floodway as defined by the NSW Floodplain Development Manual, and

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- Part of the proposed dwelling footprint has a Hazard Vulnerability Classification of H5 as per the Australian Disaster Resilience Handbook Collection, Flood Hazard, Guideline 7.3 (2017) “Unsafe for vehicles and people, all building types vulnerable to structural damage, some less robust building types vulnerable to failure”, and
- The flood hazard to the proposed dwelling is inconsistent with applicable development standards in the Uralla Local Environmental Plan 2012 and Uralla Development Control Plan 2011.
- The proposed front and side setbacks are inconsistent with the Uralla Development Control Plan 2011.
- The proposed development would increase the flood risk to surrounding properties if constructed.
- The proposal is inconsistent with Direction 12, Action 12.1 of the New England North West Regional Plan.

PROCEDURAL MOTION (Crs T Toomey /R Bell)

To move to Committee of the Whole

13.07/18 CARRIED

Councillors held a detailed discussion in committee regarding Development Application 35/2017 – Dwelling – 36 Uralla Street, Uralla.

PROCEDURAL MOTION (Crs I Strutt /B Crouch)

To resume Standing Orders

14.07/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs T Toomey /R Bell)

That;

Report 5 lay on the table awaiting further information from the applicant.

15.07/18 CARRIED

Following debate a DIVISION was called with the result recorded as follows:

FOR: Cr M Pearce, Cr R Bell, Cr T Toomey, Cr K Ward, Cr I Strutt, Cr M Dusting,
Cr B Crouch, Cr L Sampson, Cr N Ledger

AGAINST: nil

ABSENT: nil

Department:

Infrastructure and Regulation

Submitted by:

Manager Planning and Regulation

Reference/Subject:

Report 6 - DIVISION DECISION – Development Application
34/2018 – Wind turbine – 24 McDonalds Lane, Rocky River

Cr B Crouch, having previously declared a conflict of interest, left the meeting at 1.51pm.

Cr I Strutt, having previously declared a conflict of interest, left the meeting at 1.51pm.

OFFICER’S RECOMMENDATION:

That;

Council refuse the Development Application 34/2017 for a wind turbine at 24 McDonalds Lane Rocky River, being Lot 52 DP 755846, due to the negative impact on the amenity of neighbours.

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**PROCEDURAL MOTION (Crs R Bell /M Dusting)
To move to Committee of the Whole**

16.07/18 CARRIED

Councillors held a detailed discussion in committee regarding Development Application 34/2018 – Wind turbine – 24 McDonalds Lane, Rocky River.

**PROCEDURAL MOTION (Crs M Dusting /L Sampson)
To resume Standing Orders**

17.07/18 CARRIED

The Chair outlined details of the discussion in committee.

MOTION (Crs K Ward /T Toomey)

That;

Council refuse the Development Application 34/2017 for a wind turbine at 24 McDonalds Lane Rocky River, being Lot 52 DP 755846, due to the negative impact on the amenity of neighbours.

18.07/18 CARRIED

Following debate a DIVISION was called with the result recorded as follows:

FOR: *Cr M Pearce, Cr R Bell, Cr T Toomey, Cr K Ward, Cr M Dusting, Cr L Sampson, Cr N Ledger*

AGAINST: *nil*

ABSENT: *Cr B Crouch, Cr I Strutt*

Cr B Crouch was absent at time of voting.

Cr I Strutt was absent at time of voting.

Cr B Crouch returned to the meeting at 1.57pm.

Cr I Strutt returned to the meeting at 1.57pm.

Department:

Community and Governance

Submitted by:

Facility Manager

Reference/Subject:

Report 7 - McMaugh Gardens Re-Accreditation to 4 August 2021

OFFICER'S RECOMMENDATION:

That;

The report be received and noted.

MOTION (Crs R Bell /I Strutt)

That;

1. The report be received and noted.
2. Council congratulate the management and staff for running a facility that attracts the calibre of the reaccreditation report received.

19.07/18 CARRIED

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Department: **Community and Governance**
Submitted by: Acting Coordinator Community and Development
Reference/Subject: Report 8 - Monthly Report - Visitor Information Centre and Library

OFFICER'S RECOMMENDATION:

That;
The report be received and noted.

MOTION (Crs B Crouch /M Dusting)

That;
The report be received and noted.

20.07/18 CARRIED

Department: **Community and Governance**
Submitted by: Risk Management and Safety Officer
Reference/Subject: Report 9 - Report of the Audit, Risk and Improvement Committee Meeting held on 10 July 2018

OFFICER'S RECOMMENDATION:

That;

1. That Council note the minutes of the Audit, Risk and Improvement Committee Meeting held on 10 April 2018 [Attachment A].

2. Report No. 3 Revised Internal Audit Program
Committee Recommendation 3.1:

That Council receive and note the Revised 2018/2019 Internal Audit Program, as modified by the Committee [Attachment B].

3. Report No. 4 Revised Committee 2018-2019 Annual Program
Committee Recommendation 4.1:

That Council receive and note the Revised Committee 2018-2019 Annual Program, as modified by the Committee [Attachment C].

4. Report No. 5 Plan: Corporate Governance Improvement Action 2018
Committee Recommendation 5.1:

That Council:

- a. *Place the draft Plan: Corporate Governance Improvement Action 2018 [Attachment D], as modified by the Committee, on public exhibition for a period of 28 days*
- b. *Adopt the draft Plan: Corporate Governance Improvement Action 2018, subject to no public submissions being received.*

5. Report No. 6 Guide: Agency Information 2018-19
Committee Recommendation 6.1:

That Council:

- a. *Adopt the draft Agency Information Guide 2018-19 [Attachment E].*
- b. *Repeal the Access to Council Documents Policy 2015 and authorise its removal from Council's Policy Register.*

6. Report No. 7 Plan: Privacy Management 2018

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Committee Recommendation 7.1:

That Council:

- a. *Place the draft Plan: Privacy Management 2018 [Attachment F], on public exhibition for a period of 28 days.*
- b. *Adopt the Plan: Privacy Management 2018, subject to no public submissions being received.*
- c. *Repeal the Privacy and Confidentiality Policy 2013 and authorise its removal from Council's Policy Register.*

7. Report No. 8 Policy: Complaint Handling 2018

Committee Recommendation 8.1:

That Council:

- a. *Place the draft Policy: Complaint Handling 2018 [Attachment G], on public exhibition for a period of 28 days.*
- b. *Adopt the Policy: Complaint Handling 2018, subject to no public submissions being received.*
- c. *Repeal the Complaints Policy 2015 and authorise its removal from Council's Policy Register.*

8. Report No. 9 Repeal of Operational Policies

Committee Recommendation 9.1:

That Council receive a report on the status of Council policies, an assessment of their priority for review, and the repeal of Management policies previously adopted by Council.

9. Report No. 10 Revised Strategy: Fraud and Corruption Control 2018.

Committee Recommendation 10.1:

That Council:

- a. *Place the draft Strategy: Fraud and Corruption Control 2018 [Attachment H], as modified by the Committee, on public exhibition for a period of 28 days.*
- b. *Adopt the Strategy: Fraud and Corruption Control 2018, subject to no public submissions being received.*

10. Other Business

2018-19 Internal Audit Program budget

Committee Recommendation:

That Council consider funding opportunities to reinstate the 2018-19 Internal Audit Program budget to a total of \$30,000, which is an additional \$15,000 to provide for the delivery of the scheduled second Internal Audit of Council's Financial Controls in accordance with the Committee's endorsed Internal Audit Plan.

PROCEDURAL MOTION (Crs T Toomey /K Ward)

To move to Committee of the Whole

21.07/18 CARRIED

Councillors held a detailed discussion in committee regarding the Report of the Audit, Risk and Improvement Committee Meeting held on 10 July 2018.

Cr L Sampson left the meeting at 2.13pm.

Cr L Sampson returned to the meeting at 2.15pm.

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PROCEDURAL MOTION (Crs B Crouch /M Dusting)

To resume Standing Orders

22.07/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs B Crouch / K Ward)

That;

1. That Council note the minutes of the Audit, Risk and Improvement Committee Meeting held on 10 April 2018 [Attachment A].

2. Report No. 3 Revised Internal Audit Program
Committee Recommendation 3.1:

That Council receive and note the Revised 2018/2019 Internal Audit Program, as modified by the Committee [Attachment B].

3. Report No. 4 Revised Committee 2018-2019 Annual Program
Committee Recommendation 4.1:

That Council receive and note the Revised Committee 2018-2019 Annual Program, as modified by the Committee [Attachment C].

4. Report No. 10 Revised Strategy: Fraud and Corruption Control 2018.
Committee Recommendation 10.1:

That Council:

- c. *Place the draft Strategy: Fraud and Corruption Control 2018 [Attachment H], as modified by the Committee, on public exhibition for a period of 28 days.*
- d. *Adopt the Strategy: Fraud and Corruption Control 2018, subject to no public submissions being received.*

5. Other Business
2018-19 Internal Audit Program budget
Committee Recommendation:

That Council consider funding opportunities to reinstate the 2018-19 Internal Audit Program budget to a total of \$30,000, which is an additional \$15,000 to provide for the delivery of the scheduled second Internal Audit of Council's Financial Controls in accordance with the Committee's endorsed Internal Audit Plan.

6. That Committee recommendations 5.1, 6.1, 7.1, 8.1 and 9.1 lay on the table until the next Ordinary Meeting of Council.

23.07/18 CARRIED

Department: **Infrastructure and Regulation**
Submitted by: Director Infrastructure and Regulation
Reference/Subject: Report 10 - Regulatory Statistics Ending 30 June 2018

OFFICER'S RECOMMENDATION:

That;

Council receive and note the Regulatory Function Statistics for the year ending 30 June 2018.

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MOTION (Crs I Strutt /N Ledger)

That;

Council receive and note the Regulatory Function Statistics for the year ending 30 June 2018.

24.07/18 CARRIED

Department:

Infrastructure and Regulation

Submitted by:

Manager Waste, Water and Sewer Services

Reference/Subject:

Report 11 - Bundarra Sewer Scheme Second Quarterly Report
April – June 2018

OFFICER'S RECOMMENDATION:

That;

The April - June 2018 Bundarra Sewer Scheme progress report be received and noted by Council.

MOTION (Crs R Bell / L Sampson)

That;

1. The April - June 2018 Bundarra Sewer Scheme progress report be received and noted by Council.
2. That Public Works provide Council with a project Risk Management Plan and detailed project timeline.

25.07/18 CARRIED

Department:

Infrastructure and Regulation

Submitted by:

Director Infrastructure and Regulation

Reference/Subject:

Report 12 - Works Progress Report as at 30 June 2018

OFFICER'S RECOMMENDATION:

That;

The report be received and noted for the works completed or progressed during June 2018, and works programmed for July 2018.

PROCEDURAL MOTION (Crs T Toomey /L Sampson)

To move to Committee of the Whole

26.07/18 CARRIED

Councillors held a detailed discussion in committee regarding the Works Progress Report as at 30 June 2018.

Cr Ledger left the meeting at 2.46pm.

PROCEDURAL MOTION (Crs T Toomey /L Sampson)

To resume Standing Orders

27.07/18 CARRIED

The Chair outlined details of the discussion in committee.

MOTION (Crs R Bell /L Sampson)

That;

The report be received and noted for the works completed or progressed during June 2018, and works programmed for July 2018.

28.07/18 CARRIED

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number

Cr N Ledger was absent at time of voting.

29.07/18 **PROCEDURAL MOTION (Crs M Pearce /M Dusting)
Meeting Adjournment (2.47pm – 3.04pm)
CARRIED**

Cr N Ledger was absent at time of voting.

The Meeting resumed at 3.04pm

Department:	Infrastructure and Regulation
Submitted by:	Manager Planning and Regulation
Reference/Subject:	Report 13 - Gateway Determination for Planning Proposal, Rezoning of Land at The Gap Road, Uralla

Cr T Toomey, having previously declared a conflict of interest, left the meeting at 3.04pm.

OFFICER'S RECOMMENDATION:

That;

1. Receive and note the advice regarding Gateway Determination outstanding matters lodged prior to the request for concurrence for the Planning Proposal, Rezoning of Land at The Gap Road, Uralla.
2. Receive and note the correspondence as submitted to the Department of Planning and Environment for the Planning Proposal, Rezoning of Land at The Gap Road, Uralla, as per Council's resolution 29.06/18.

30.07/18 **PROCEDURAL MOTION (Crs B Crouch /L Sampson)
To move to Committee of the Whole
CARRIED**

Councillors held a detailed discussion in committee regarding the Gateway Determination for Planning Proposal, Rezoning of Land at The Gap Road, Uralla.

Cr N Ledger returned to the meeting at 3.18pm.

31.07/18 **PROCEDURAL MOTION (Crs L Sampson /R Bell)
To resume Standing Orders
CARRIED**

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell /L Sampson)

That Council;

1. Receive and note the advice regarding Gateway Determination outstanding matters lodged prior to the request for concurrence for the Planning Proposal, Rezoning of Land at The Gap Road, Uralla.
2. Receive and note the correspondence as submitted to the Department of Planning and Environment for the Planning Proposal, Rezoning of Land at The Gap Road, Uralla, as per Council's resolution 29.06/18.
3. Invite a representative from the Department of Planning and Environment to brief Council on relevant zoning and rezoning matters.

32.07/18 **CARRIED**

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number

*Cr T Toomey was absent at time of voting.
Cr T Toomey returned to the meeting at 3.40pm.*

Department: **Infrastructure and Regulation**
Submitted by: Manager Planning and Regulation
Reference/Subject: Report 14 - Petition for a Primitive Campground at The Glen recreation area.

OFFICER'S RECOMMENDATION:

That;
Council consider the proposal detailed in the petition in the preparation of the Uralla Open Spaces Strategy.

PROCEDURAL MOTION (Crs T Toomey /K Ward)
To move to Committee of the Whole

33.07/18 CARRIED

Councillors held a detailed discussion in committee regarding the petition for a Primitive Campground at The Glen recreation area.

PROCEDURAL MOTION (Crs I Strutt /M Dusting)
To resume Standing Orders

34.07/18 CARRIED

The Chair outlined details of the discussion in committee.

MOTION (Crs L Sampson /R Bell)

That;
Council consider the proposal detailed in the petition in the preparation of the Uralla Open Spaces Strategy.

35.07/18 CARRIED

Department: **Infrastructure and Regulation**
Submitted by: Director Infrastructure and Regulation
Reference/Subject: Report 15 - Petition for the sealing of Barloo Road, Invergowrie

OFFICER'S RECOMMENDATION:

That;
Council;

1. Respond to the petition advising that the sealing of Barloo Road is not listed as a priority in Council's Capital Works Program.
2. Provide a 'No Through Road' advisory sign at the entrance from Bundarra Road.

MOTION (Crs R Bell / T Toomey)

That;
Council

1. Respond to the petition advising that the sealing of Barloo Road is not listed as a priority in Council's Capital Works Program.
2. Provide a 'No Through Road' advisory sign at the entrance from Bundarra Road.
3. Direct the petitioners to the Transport Asset Management Plan that sets out Council's priorities and methodology for the determination of priorities.

36.07/18 CARRIED

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number

16. LATE REPORTS TO COUNCIL

Department: **General Manager's Office**
Submitted by: General Manager
Reference/Subject: Report 16 - LATE REPORT - Nomination for Bundarra School of
the Arts Hall s355 Committee

OFFICER'S RECOMMENDATION:

That;

Council appoint Ms Marie Harper and Ms Kristi Jenkin to the Bundarra School of the Arts Hall Committee for the term of this Council and in accordance with the Bundarra School of the Arts Hall Committee Constitution.

MOTION (Crs B Crouch /M Dusting)

That;

Council appoint Ms Marie Harper and Ms Kristi Jenkin to the Bundarra School of the Arts Hall Committee for the term of this Council and in accordance with the Bundarra School of the Arts Hall Committee Constitution.

37.07/18 CARRIED

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Resolution
Number

17. MOTIONS ON NOTICE

Submitted by: Councillor Robert Crouch
Reference/Subject: Notice of Rescission Motion 1 - That Council Rescind Resolution 28.06/18

NOTICE of MOTION

That;
Council rescind resolution 28.06/18:

That Council:

- a) Accept the Namoi Unlimited offer for Uralla Shire Council to join that organisation as a non-voting member of that organisation for the 2018-2019 year.
- b) Vote \$16,500 to the 2018-19 Budget for the 2018-19 for the 2018-19 Non-Voting membership fee.

And if successful, I intend to move the following:

That Council:

- a) Not accept the Namoi Unlimited offer for Uralla Shire Council to join that organisation as a non-voting member of that organisation.
- b) Vote an additional \$15,000 to the Internal Audit Program (total \$30,000) to audit Council's financial controls (including procurement and financial delegations of authority).

PROCEDURAL MOTION (Crs K Ward /I Strutt)

To move to Committee of the Whole

38.07/18 CARRIED

Councillors held a detailed discussion in committee regarding the proposed motion. Cr Pearce noted his calculation of the estimated additional cost in staff time and travel of Council's membership of the Namoi Joint Organisation as being in the vicinity of \$16,000 per annum.

PROCEDURAL MOTION (Crs I Strutt /B Crouch)

To resume Standing Orders

39.07/18 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs B Crouch /T Toomey)

That;
Council rescind resolution 28.06/18:

That Council:

- a) Accept the Namoi Unlimited offer for Uralla Shire Council to join that organisation as a non-voting member of that organisation for the 2018-2019 year.
- b) Vote \$16,500 to the 2018-19 Budget for the 2018-19 for the 2018-19 Non-Voting membership fee.

40.07/18 CARRIED

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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MOTION (Crs B Crouch /T Toomey)

That Council:

- a) Not accept the Namoi Unlimited offer for Uralla Shire Council to join that organisation as a non-voting member of that organisation.
- b) Vote an additional \$15,000 to the Internal Audit Program (total \$30,000) to audit Council's financial controls (including procurement and financial delegations of authority).

41.07/18 CARRIED

Cr M Dusting left the meeting at 4.25pm.

Cr M Dusting returned to the meeting at 4.29pm.

Submitted by: Councillor Tara Toomey
Reference/Subject: Notice of Motion 2 - Industrial Land

NOTICE of MOTION

That;

Council staff develop a proposal to put to the August Council meeting to form the basis for negotiation with the person who has made an unsolicited offer in relation to the Industrial Land. The proposal to include full consideration of the options including adjusting the lot sizes, providing detailed explanations of the options and show full consideration has been given to the issues raised by the person making the offer.

PROCEDURAL MOTION (Crs I Strutt /K Ward)

To move into Closed Session of Council

That;

Council move into closed session and close the meeting to members of the public and press for the following reasons:-

The matters referred to the Closed Session of the 24 July 2018 meeting are received by Council under Section 10A (2)(c), of the Local Government Act (NSW) 1993.

(2) The matters and information are the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

MOTION (Crs T Toomey /B Crouch)

That;

Council staff develop a proposal to put to the August Council meeting to form the basis for negotiation with the person who has made an unsolicited offer in relation to the Industrial Land. The proposal to include full consideration of the two options including adjusting the lot sizes, providing detailed explanations of the options and show full consideration has been given to the issues raised by the person making the offer.

42.07/18 CARRIED

PROCEDURAL MOTION (Crs M Dusting /M Pearce)

To return to Open Session of Council

That;

Council move back to Open Session.

43.07/18 CARRIED

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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PROCEDURAL MOTION (Cr M Dusting/ M Pearce)

To adopt the resolution of Council in Closed Session in Open Session

That;

The resolution of Council in Closed Session become resolution in the Open Session.

44.07/18 CARRIED

Cr L Sampson left the meeting at 4.50pm.

Cr L Sampson returned to the meeting at 4.52pm.

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number

18. SCHEDULE OF COUNCIL RESOLUTIONS

Schedule of Action Items as at: 18 July 2018

Councillors undertook a review of the Schedule of Action Items.

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Resolution
Number

19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

MOTION (Crs I Strutt /M Dusting)

That;

Council note the responses to the questions asked by Cr Sampson, Cr Ledger and Cr Bell at the 26 June 2018 Ordinary Meeting.

45.07/18 CARRIED

Questions from 26 June 2018 Ordinary Meeting of Council

Cr Sampson

1. Is there a way to encourage a member of the community to become a volunteer Grants Officer
- R *An expression of interest could be called from members of the community. However, consideration should be given to the development of a volunteering framework, for a volunteer role such as this one, to manage some of the circumstances that will likely arise with things such as:*
 - a. *access to confidential, personal, or other sensitive information,*
 - b. *access to technology and business systems,*
 - c. *applicability of the Code of Conduct, and*
 - d. *Lack of 'management control' for risk management activities.*

Cr N Ledger

1. What is the extent of our presence on the Destination NSW website?- R *Uralla Shire's presence on Destination NSW is minimal and inadequately reflects the unique offerings of our area. A search of the site will likely produce four listings – Seasons of New England, Wayward Jersey Farmstays, and Gostwyck Chapel. It is important to note, that consultancy work being undertaken in accordance with Council resolution 38.11/17 to 'better align the visitor services offerings with Shire's tourism assets' includes a review of our online presence across multiple platforms, including websites such as Destination NSW, and the consultant report will include recommendations for improvements and the necessary resources required to carry out those promotional activities for Council's consideration.*
2. On our roads priority list, we said we were going to complete 2.2 kilometres of road we have now completed. Where will that 2.2 kilometres go now? Do we have an established roads priority list?- R *At its March meeting Council resolved to adopt the following Roads to Recovery priority list*
Project R2R Budget
 - 1 *Mihi Bridge - based on 50% State funding (ie \$ 520,000 total cost) 26.2 metres x 8 metres wide \$260,000*
 - 2 *Eastern Avenue from causeway to Glenroy Road 2.1 kms - rehabilitation - single lane, very weak material, may need extra pavement \$320,000*
 - 3 *Bingara Road - upgrade and seal 4km (between the 6.64km and 10.64km marks) \$880,000*
 - 4 *Burtens Lane 1.39 kms - rehabilitation-single lane \$250,000*
 - 5 *Gilmore Place, Uralla - rehabilitation-AC overlay \$40,000*
 - 6 *Park Street, Uralla, from Queen Street towards Uralla Street - rehabilitation-100 metres x 10.2 metres (subject to available funds) \$50,000*
 - 7 *John Street, Uralla, from Bridge Street to Queen Street - rehabilitation 205 metres x 13.7 metres (subject to available funds) \$100,000*
 - 8 *Leece Road - west of Wilkins Street - realign and rehabilitate-350 metres*

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(subject to available funds) \$120,000
Total \$2,020,000

2.3km of the 4km section of Bingara Road has been brought forward and will be undertaken ahead of the Eastern Avenue project to take advantage of climatic conditions and better water availability

Cr R Bell

1. Have quotations been accepted for the survey and design of Bingara Road and the light industrial area?
R *Bingara Road – quotations received - assessment still under consideration
Industrial Land - yes*
2. Were the quotations requested on vendor panel/TenderLink?
R *Vendor panel was used to request quotations for both projects.*
3. Were local service providers invited to tender or advised that they needed to on vendor panel/TenderLink to be considered?
R *Yes. Local (meaning within the region) design engineering consultants registered with Local Government Procurement were invited to provide a quotation through the Vendor Panel arrangements.*

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number

20. QUESTIONS FOR NEXT MEETING

Questions for 28 August 2018 Ordinary Meeting of Council

Cr R Bell

Cr R Bell raised the following question/s at the 24 July 2018 meeting of Council:-

1. For future survey and design work, will Armidale and Uralla-based companies be given the opportunity to quote or tender even if they are not registered as pre-approved suppliers on TenderLink or Vendor Panel?
2. Please advise the estimated costs, including salary, wages, on-costs, additional fleet and office fit-out for the proposed additional staff in Infrastructure and Regulation?
3. Uralla Landfill
 - a. Please advise the weekly cost of the skip bin currently being utilised for the disposal of household waste?
 - b. Has the site been temporarily closed during normal operating hours recently due to staff shortages?
 - c. Has Council resolved to purchase a small track loader (Bobcat) for the site?
4. Waste Collection
 - a. Could Council staff investigate the benefits and costs of collecting household waste (in 240 litre bins) and recycling on a fortnightly basis rather than weekly?

Cr N Ledger

Cr N Ledger raised the following question/s at the 24 July 2018 meeting of Council:-

1. Can a priority list of gravel roads in Invergowrie, detailing the order in which they will be sealed, be provided?

Cr T Toomey

Cr T Toomey raised the following question/s at the 24 July 2018 meeting of Council:-

1. Has Council considered providing gardening services as part of our NDIS offering?
2. Is Council able to provide a list of NDIS-approved providers in the Uralla Shire that can provide gardening services?
3. What is the anticipated opening date for Munsie Bridge?
4. Is there new plant, ie. A bobcat or similar being purchased for the Waste Management Facility? If so, what is the cost and where is it budgeted?

Cr N Ledger left the meeting at 5.20pm.

CLOSURE OF MEETING

The meeting was closed at:

5.24pm

**Minutes of the Uralla Shire Council at an Ordinary Meeting
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Resolution
Number _____

COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	