



ORDINARY MEETING OF COUNCIL

Held at 12:30pm
26 September 2017

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr R Bell (Deputy Mayor)
Cr B Crouch
Cr M Dusting
Cr N Ledger
Cr L Sampson
Cr I Strutt
Cr T Toomey
Cr K Ward

Staff:

Mr A Hopkins, General Manager
Mr T Seymour, Director Infrastructure & Regulation
Ms T Kirkland, Director Community & Governance
Mr M Clarkson, Manager Planning & Regulation
Mr S Paul, Chief Financial Officer
Minute Clerk

MINUTES

**Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 12:30pm on 26 September 2017**

Resolution
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The Meeting Commenced at: 12:31pm

PROCEDURAL MOTION (Crs M Dusting / L Sampson)
Meeting Adjournment (12:31pm to 1:00pm).

1.09/17 CARRIED

Meeting Resumed 1:00pm.

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr R Bell (Deputy Mayor), and Councillors, B Crouch, M Dusting, N Ledger, L Sampson, I Strutt, K Ward, General Manager (Mr A Hopkins), Director Infrastructure and Regulation (Mr T Seymour), Director Community and Governance (Ms P Kirkland), Chief Finance Officer (Mr S Paul), Community Development and Tourism Coordinator (Ms K Hastings), Minute Clerk.

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES

The Chair advised there were no apologies received.

5. REQUESTS FOR LEAVE OF ABSENCE

The Chair advised receipt of a request for Leave of Absence from Cr T Toomey, for the period of 3 days, and the Mayor, Cr M Pearce for 4 days.

MOTION (Crs K Ward / R Crouch)

That;

Council accept the requests for leave of absence from Cr T Toomey and the Mayor, Cr M Pearce.

2.09/17 CARRIED

6. DISCLOSURES & DECLARATION OF INTERESTS

The Chair outlined details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 26 September 2017 Meeting.

COUNCILLOR	ITEM OR REPORT NUMBER	PECUNIARY OR NON-PECUNIARY INTEREST	NATURE OF INTEREST
Cr M Dusting	DA-33-2017 John Street	Non-Pecuniary	Resident of John Street
Cr K Ward	Report 7	Non-Pecuniary	Person to whom the item refers
Cr R Crouch	DA-46-2017	Pecuniary	DA-46-2017, applicant
Cr R Crouch	DA-47-2017	Non-Pecuniary	Neighbour to applicant property.

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7. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at the 26 September 2017 Meeting:

- Minutes of Ordinary Meeting held 22 August 2017 (to be confirmed)

AMENDMENTS

The Chair referred Councillors to the Minutes and called for any amendments.

There were no amendments requested by Councillors.

MOTION (Crs I Strutt / K Ward)

That;

Council adopt the Minutes, as a true and correct record of the Ordinary Meeting held 22 August 2017.

3.09/17 CARRIED

8. ANNOUNCEMENTS

The Chair advised there were no announcements.

9. TABLING OF REPORTS & PETITIONS

The Chair advised there were no reports or petitions tabled.

10. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN THE CONFIDENTIAL SECTION

The Chair advised there were no items recommended for consideration in the confidential section of the meeting.

11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

The Chair referred Councillors to the urgent, supplementary and/or late items of business recommended for addition to the published Meeting Agenda.

Late Reports to Council:

- Late Report 1 – Annual Financial Statements 2016/17
- Late Report 2 – Committee and External body Representation

PROCEDURAL MOTION (Crs L Sampson / T Toomey)

To hear Late Items of Business as additions to the Meeting Agenda.

That;

The late items of business be heard following Report 19 in the Meeting Agenda as;

- Late Report 1 – Annual Financial Statements 2016/17
- Late Report 2 – Committee and External Body Representation

4.09/17 CARRIED

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12. PRESENTATIONS

Speaker 1:	Jeanette DUNN
Subject:	Condition 29 on Development Application 29-2017

The Chair introduced the Speaker, Jeanette DUNN.

The Speaker made a presentation to Council in relation to Condition 29.

The Chair thanked the Speaker for her presentation to Council.

PROCEDURAL MOTION (Crs I Strutt / R Crouch)

To reschedule the Report 15 Agenda Item

That;

Report 15, Development Application 29/2017 be brought forward in the Agenda for consideration by Council ahead of Report 1.

5.09/17 CARRIED

16. REPORTS TO COUNCIL (Rescheduled Report)

Department: **Infrastructure & Regulation**
Submitted by: Manager Planning and Regulation
Reference/Subject: Report 15 – DIVISION DECISION
Development Application 29/2017 - Dwelling - 5A Bridge Street, Uralla.

OFFICER'S RECOMMENDATION:

That;

Council resolve to retain condition 29 of Development Consent DA-29-2017 being;

The unformed lane is to be constructed to a 4 metre bitumen seal with roll over kerb and gutter on each side for a distance to and including the property access. This is to be designed by a competent person e.g. Professional Engineer and carried out in accordance with Council's Engineering Code unless otherwise indicated to a standard approved by Council's Director of Infrastructure and Regulation, to ensure that these works are of a sustainable and safe standard.

MOTION (Crs R Bell / K Ward)

That;

Council delete Condition 29 of DA-29-2017, as Lot 30 DP 1103635 was created in 2005 and the subdivision met all the conditions at this time.

A DIVISION was called with the result recorded as follows:

FOR: Cr M Pearce, Cr R Bell, Cr T Toomey, Cr K Ward, Cr I Strutt, Cr M Dusting, Cr B Crouch,
Cr L Sampson, Cr N Ledger

AGAINST: nil

ABSENT: nil

6.09/17 CARRIED

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Department: Organisaional Services - Finance
Submitted by: Simon Paul – Chief Financial Officer
Reference/Subject: Report 1 – Cash at Bank and Investments

OFFICER’S RECOMMENDATION:

That;
Council note the cash position as at 31 August, 2017 consisting of cash and overnight funds of \$5,810,852, term deposits of \$9,450,000 totalling \$15,260,852 of readily convertible funds.

MOTION (Crs M Dusting / L Sampson)

That;
Council note the cash position as at 31 August, 2017 consisting of cash and overnight funds of \$5,810,852, term deposits of \$9,450,000 totalling \$15,260,852 of readily convertible funds.

7.09/17 CARRIED

13. DEPUTATIONS

There were no deputations registered for the 26 September 2017 Meeting.

14. WRITTEN REPORTS FROM DELEGATES (Reports to Council)

Submitted by: Cr Tara Toomey
Reference/Subject: **Written Delegate Report #1 Arts North West**

14. WRITTEN REPORTS FROM DELEGATES (Activity Summaries)

Councillors provided a verbal account of activities/meetings they have attended for the month.

COUNCILLOR NAME:		Natasha Ledger
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION

COUNCILLOR NAME:		Levi Sampson
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
12.09.17	Strategic Planning Workshop	Uralla
26.09.17	NAMOI Jo International Engagement	Uralla
26.09.17	Council Meeting	Uralla

COUNCILLOR NAME:		Bob Crouch
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
29.08.17	Audit and Risk Committee	Uralla
12.09.17	Council Workshop	Uralla
20.09.17	Bundarra Hall Committee	Bundarra
26.09.17	Ordinary Council Meeting	Uralla

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COUNCILLOR NAME:		Mark Dusting
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
25.07.17	Uralla Shire Council Meeting	Uralla
31.07.17	Weeds Conference Committee	Armidale
31.07.17	VIC Walk Through	Uralla
08.08.17	Council Strategic Planning Workshop	Uralla
22.08.17	NEWA	Armidale
22.08.17	Uralla Shire Council Meeting	Uralla
24.08.17	Aust Transport Museum	Armidale
25.08.17	New England Group of Councils	Uralla
28.08.17	Weeds Conference Committee	Armidale
12.09.17	Council Strategic Planning Workshop	Uralla

COUNCILLOR NAME:		Isabel Strutt
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
25.08.17	Meeting of New England Group of Councils (Observer)	Uralla
28.08.17	Regional Economic Development Strategy Workshop	Uralla
29.08.17	Risk and Audit Committee Meetings (Observer)	Uralla
31.08.17	Joint Regional Planning Panel Familiarisation Session	Uralla
01.09.17	Opening of Art Exhibition at Uralla Print Gallery	Uralla
12.09.17	Strategic Planning Meeting	Uralla
26.09.17	Site Inspection	Uralla
26.09.17	Council Meeting	Uralla
26.09.17	NAMOI Councils Presentation RE: NAMOI JO Delegation to China	Uralla

COUNCILLOR NAME:		Kevin Ward
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
28.08.17	Regional Economic Strategy	Bowling Club
11.09.17	Friends of McMaugh	McMaugh Gardens
12.09.17	Council Planning Workshop	Council
19.09.17	Youth Frontiers	Central School

COUNCILLOR NAME:		Robert Bell
COUNCIL MEETING DATE:		26 September 2017
DATE	COMMITTEE/MEETING/EVENT	LOCATION
14.09.17	Council Workshop	Council
26.09.17	DA Inspection	Uralla

COUNCILLOR NAME:	Tara Toomey
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COUNCIL MEETING DATE: 26 September 2017		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
31.07.17	VIC Walk through	VIC
08.08.17	August Workshop	Chambers
01.09.17	Arts Northwest Board Meeting	Tamworth
05.09.17	Rec Ya Shorts Film Festival	Uralla Central School
11.09.17	September Workshop	Chambers
26.09.17	Council Meeting	Chambers
26.09.17	DA Site Inspection	Onsite – Uralla
26.09.17	Namoi JO presentation	Chambers

COUNCILLOR NAME: Michael Pearce		
COUNCIL MEETING DATE: 26 September 2017		
DATE	COMMITTEE/MEETING/EVENT	LOCATION
23.08.17	Mayor's Office - Admin	Uralla
24.08.17	Mayor's Office – Admin	Uralla
25.08.17	Mayor's Office – Admin. New England Group of Councils meeting	Uralla
28.08.17	Mayor's Office – Admin. Regional Economic Development workshop. REDS.	Uralla
29.08.17	Mayor's Office – Admin. Audit and Risk Committee meeting	Uralla
30.08.17	2AD Radio interview. Mayor's Office – Admin	Uralla
31.08.17	Mayor's Office – Admin.	Uralla
04.09.18	Mayor's Office – Admin. Youth Mentors program.	Uralla
05.09.17	Mayor's Office – Admin.	Uralla
06.09.17	Community Safety Precinct Committee meeting. CSPC	Armidale
07.09.17	Northern Inland Regional Waste Committee meeting.	Bingara
11.09.17	Welfare Awareness Day, Youth Mentors, Central School.	Uralla
12.09.17	Councillor Workshop. Mayor's Office – Admin.	Uralla
13.09.17	2AD Radio Interview. Mayor's Office – Admin.	Uralla
14.09.17	Mayor's Office – Admin.	Uralla
16.09.17	Uralla Lions Club – Cricket match.	Uralla
18.09.17	Mayor's Office – Admin. Youth Mentors Program.	Uralla
19.09.17	Mayor's Office – Admin.	Uralla
20.09.17	Mayor's Office – Admin. Meeting.	Uralla
21.09.17	Mayor's Office – Admin. Meeting.	Uralla
25.09.17	Mayor's Office – Admin. Meeting.	Uralla
26.09.17	Mayor's Office – Admin. September Council Meeting	Uralla

15. MAYORAL MINUTE

There was no Mayoral Minute to the 26 September Meeting.

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16. REPORTS TO COUNCIL (Scheduled Reports)

Department: Community and Governance
Submitted by: Trish Kirkland
Reference/Subject: Report 2 - Internal Reporting (Public Interest Disclosures) Policy

OFFICER'S RECOMMENDATION:

That;

1. The draft Internal Reporting Policy 2017, contained at Attachment A, be placed on public exhibition for a period of 28 days.
2. Council, subject to no submissions being received, adopt the Draft Internal Reporting Policy 2017 contained at Attachment A for inclusion in Council's Policy Register.

MOTION (Crs M Dusting / I Strutt)

That;

1. The draft Internal Reporting Policy 2017, contained at Attachment A, be placed on public exhibition for a period of 28 days.
2. Council, subject to no submissions being received, adopt the Draft Internal Reporting Policy 2017 contained at Attachment A for inclusion in Council's Policy Register.

8.09/17 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 3 - Works Progress Report as at 31 August 2017

OFFICER'S RECOMMENDATION:

That;

The report be received and noted for the works completed or progressed during August 2017, and works programmed for September 2017.

MOTION (Crs R Bell / K Ward)

That;

The report be received and noted for the works completed or progressed during August 2017, and works programmed for September 2017.

9.09/17 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 4 - Development Approvals and Refusals for August 2017

Crs R Crouch & M Dusting, having each previously declared a conflict of interest, left the meeting at this time (1:30pm).

OFFICER'S RECOMMENDATION:

That;

Council receive and note the development approvals and refusals for August 2017.

MOTION (Crs N Ledger / K Ward)

That;

Council receive and note the development approvals and refusals for August 2017.

10.09/17 CARRIED

Crs R Crouch & M Dusting returned to the meeting at this time (1:32pm).

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Department: Community & Governance
Submitted by: Trish Kirkland
Reference/Subject: Report 5 - Report of the Audit and Risk Committee Meeting held on 29 August 2017

OFFICER'S RECOMMENDATION:

That;

1. Council note the minutes of the Audit and Risk Committee Meeting held on 29 August 2017
2. Council adopt the following Committee Recommendation:
Report No. 7.1 Report Draft Procurement Policy
Committee Recommendation 7.1.1:
The Committee note the draft Procurement Policy and receive a final draft to the next Committee Meeting scheduled for 21 November 2017.
3. Council adopt the following Committee Recommendation:
Report No. 7.2 Report Draft Fraud and Corruption Control Plan
Committee Recommendation 7.2.1:

The Committee note the draft Fraud and Corruption Policy and Control Plan and receive a final draft to the next Committee Meeting scheduled for 21 November 2017.

Councillors held a detailed discussion regarding the Draft Fraud and Corruption Control Plan and Director Community and Governance explained the background.

MOTION (Crs R Crouch /K Ward)

That;

1. Council note the minutes of the Audit and Risk Committee Meeting held on 29 August 2017
2. Council adopt the following Committee Recommendation:
Report No. 7.1 Report Draft Procurement Policy
Committee Recommendation 7.1.1:
The Committee note the draft Procurement Policy and receive a final draft to the next Committee Meeting scheduled for 21 November 2017.
3. Council adopt the following Committee Recommendation:
Report No. 7.2 Report Draft Fraud and Corruption Control Plan
Committee Recommendation 7.2.1:

The Committee note the draft Fraud and Corruption Policy and Control Plan and receive a final draft to the next Committee Meeting scheduled for 21 November 2017.

11.09/17 CARRIED

Department: Community & Governance
Submitted by: Trish Kirkland
Reference/Subject: Report 6 - Annual Code of Conduct Statistical Return 2017

OFFICER'S RECOMMENDATION:

That;

The Code of Conduct Annual Statistical Report for the period 1 September 2016 to 31 August 2017 be:

- a) received and noted, and
- b) provided to the Office of Local Government by 31 December 2017.

MOTION (Crs M Dusting / I Strutt)

That;

The Code of Conduct Annual Statistical Report for the period 1 September 2016 to 31 August 2017 be:

- a) received and noted, and
- b) provided to the Office of Local Government by 31 December 2017.

12.09/17 CARRIED

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Department: Community & Governance
Submitted by: Trish Kirkland
Reference/Subject: Report 7 - Legal Advice – Code of Conduct Statistical Return 2016

Cr Ward, having previously declared a conflict of interest, left the meeting at this time (1:40pm).

OFFICER'S RECOMMENDATION:

That;

1. Receive and note the legal advice contained at Confidential Attachments A and B.
2. Lift "Report 3 – Code of Conduct Statistical Return 2016" from the Ordinary Meeting held 27 June 2017 from the table.

MOTION (Crs M Dusting / R Crouch)

That;

1. Council receive and note the legal advice contained at Confidential Attachments A and B
2. Council take the Foreshadowed Motion from the Ordinary Meeting held 27 June 2017 "Report 3 – Code of Conduct Statistical Return 2016" from the table.

13.09/17 CARRIED

Councillor Dusting formally advised his withdrawal of the Foreshadowed Motion

Cr Ward returned to the meeting at this time (1:51pm).

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 8 - Continuance of Alcohol Free Zones in Uralla

OFFICER'S RECOMMENDATION:

That;

1. Continue with the Alcohol Free Zone in Uralla for a further four (4) years and advise the Uralla Police and Uralla Licensed Premises of this decision, and
2. Place a notice of the resolution to continue the Alcohol Free Zone in Uralla in the Uralla Council Newsletter.

MOTION (Crs M Dusting / L Sampson)

That Council;

1. Continue with the Alcohol Free Zone in Uralla for a further four (4) years and advise the Uralla Police and Uralla Licensed Premises of this decision, and
2. Place a notice of the resolution to continue the Alcohol Free Zone in Uralla in the Uralla Council Newsletter.

14.09/17 CARRIED

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Department: Community and Governance
Submitted by: Kim-Trieste Hastings
Reference/Subject: Report 9 - Visitor Information Centre & Library Monthly Report

OFFICER'S RECOMMENDATION:

That;
The report be received and noted.

MOTION (Crs I Strutt / N Ledger)

That;
The report on the Visitor Information Centre and Library be received and noted.

15.09/17 CARRIED

Department: Community & Governance
Submitted by: Kim-Trieste Hastings
Reference/Subject: Report 10 - Project Reference Group - Improving the Visitor Information Centre

OFFICER'S RECOMMENDATION:

That;

1. Council adopt the Project Reference Group Constitution contained at Attachment 1,
2. Council note the nominations received and appoint five (5) tourism industry members to the Project Reference Group.

PROCEDURAL MOTION (Crs K Ward / T Toomey)
To move to Committee of the Whole

16.09/17 CARRIED

Councillors held a detailed discussion in committee regarding the Visitor Information Centre Project Reference Group.

PROCEDURAL MOTION (Crs M Dusting / I Strutt)
To resume Standing Orders

17.09/17 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Crouch / I Strutt)

That;

1. Council adopt the Project Reference Group Constitution contained at Attachment 1.
2. Council note the nominations received and appoint the four (4) tourism industry members, Corinne Annetts, Roberts Meyers, Sonia Ann Repin & Shaun Cassidy to the Project Reference Group, and leave one (1) vacancy.
3. Council delegate to Councillor Sampson and Councillor Toomey, the appointment to the PRG a nomination for the vacant position.

18.09/17 CARRIED

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Department: Community and Governance
Submitted by: Trish Kirkland
Reference/Subject: Report 11 - Election of the Deputy Mayor 2017

OFFICER'S RECOMMENDATION:

That;

1. Council elect a Deputy Mayor for the period from 26 September 2017 until the first Ordinary Meeting of Council in September 2018.
2. The method of election of the Deputy Mayor be by way of preferential ballot.
3. The nominations and voting remain secret and that the nomination forms and voting ballot papers be destroyed at the conclusion of this Ordinary Council Meeting.

MOTION (Crs R Crouch / K Ward)

That;

1. Council elect a Deputy Mayor for the period from 26 September 2017 until the first Ordinary Meeting of Council in September 2018.
2. The method of election of the Deputy Mayor be by way of preferential ballot.
3. The nominations and voting remain secret and that the nomination forms and voting ballot papers be destroyed at the conclusion of this Ordinary Council Meeting.

19.09/17 CARRIED

Nominations for the position of Deputy Mayor were received for:

Cr R Bell

Cr I Strutt

All nominees accepted their nominations in writing.

The vote was conducted. The General Manager and Director of Community and Governance counted the votes and General Manager announced that Cr I Strutt was the successful candidate. Cr Strutt accepted.

The Chair congratulated Cr I Strutt and thanked Cr R Bell for his service over the last 12 months.

Department: Infrastructure and Regulation
Submitted by: Director Infrastructure and Regulation
Reference/Subject: Report 12 - Mid North Weight of Loads Group Membership

OFFICER'S RECOMMENDATION:

That;

Council continue its membership of Mid North Weight of Loads Group on an ongoing basis and the General Manager be authorised to sign the appropriate documentation including authorisations and Memorandums of Agreement for the Inspectors.

MOTION (Crs R Crouch / M Dusing)

That;

Council continue its membership of Mid North Weight of Loads Group on an ongoing basis and the General Manager be authorised to sign the appropriate documentation including authorisations and Memorandums of Agreement for the Inspectors.

20.09/17 CARRIED

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Department: Office of the General Manager
Submitted by: General Manager
Reference/Subject: Report 13 Stronger Country Communities Fund – Round One

OFFICER'S RECOMMENDATION:

That;
Council receive and note the report.

MOTION (Crs T Toomey / R Crouch)

That;
Council receive and note the report in regards to the Stronger Country Communities Fund – Round One.

21.09/17 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director of Infrastructure & Regulation
Reference/Subject: Report 14 – DIVISION DECISION
Development Application 33/2017 – M Hillard & J Van Der Lee – 2 Lot
Residential Subdivision – 35 John Street, Uralla

Cr M Dusting, having previously declared a conflict of interest, left the meeting at this time (2:29pm).

The General Manager left the meeting at 2:32pm.

OFFICER'S RECOMMENDATION:

That;
Council approve Development Application 33/2017 submitted by M Hillard & J Van Der Lee for a 2 lot residential subdivision on land known as 35 John Street, Uralla, being Lot 7 Section 21A DP 113167 subject to the following conditions.

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Nil

GENERAL CONDITIONS

1. The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, and subject to the conditions below to ensure the development is consistent with Council's consent.
2. All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
3. Detailed Engineering Drawings are required for:
 - Stormwater drainage.
 - Water and sewer extensions and connections.
 - Driveway and driveway kerb and gutter crossing.
 - Sediment and erosion Control.
4. All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.

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CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

5. The Subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. **These letters are to be provided to Council prior to the release of the Subdivision Certificate.**
6. Prior to the issue of a Subdivision Certificate, an Application for a Subdivision Certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.
7. A Section 88b instrument is to be prepared detailing the maintenance arrangements and responsibilities for the right of carriageway(s) and easements for services over the access handle.
8. Prior to the issue of a Subdivision Certificate, the applicants shall provide evidence to the effect that all utility services, i.e. water, sewer, electricity, telecommunications, connected to or used in each of the buildings within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
9. The existing dwelling on proposed Lot 1 is connected to the water main. Connection to the water main is required for proposed Lot 2. The connection fee is set out in Council's Operational Plan and is reviewed annually. The current fee in the 2017/2018 financial year is \$979.56. The water meter should be located on John Street on the southern side of the driveway within the property boundary.
10. A Water Hydrant is to be located outside the property boundary on the 150mm water meter line on the north side of John Street. This hydrant will be installed in accordance with Armidale Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.
11. Should a pressure test be required for the hydrant this will be at the expense of the developer.
12. All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.
13. A sewer main extension is required from the existing sewer line north-east of the property at the eastern corner of proposed Lot 1 along the boundary fence with Lot 6 Sec 21A DP 759022. This extension is to be constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer. Current property sewer infrastructure must be realigned to connect to this sewer main extension.
14. At the time of registration of the Plan of Survey at the Land Titles Office, the applicant shall dedicate a 3 metre wide easement over the existing sewer main, and the sewer main extension, in favour of Council, and at no cost to Council.
15. Inter-allotment drainage is to be provided to all lots within the subdivision and necessary easements created. This is to be designed and constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.

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16. Kerb, guttering and laybacks as well as necessary associated drainage works are required to the frontage of John Street. This is to be designed and constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.
17. The details of the proposed fencing are to be submitted to Council for approval prior to erection. Fence construction material and form selected are to be sympathetic to the location and neighbour impacts are minimised. The maximum height of a side fence or fence between the front of the dwelling and John Street shall be 900mm unless otherwise exempt under the provisions of an environmental planning instrument. Side or rear fences behind the front building line may be built to a maximum height of 1,800mm.
18. The access handle to the proposed second lot is to be:
 - A minimum of 6 metres wide.
 - Concreted or bitumen sealed for the entire length and to a minimum width of 3.65 metres.
19. A Section 88b instrument is to be prepared detailing the turning facilities to be provided within the proposed Lot 2.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 by the NSW Rural Fire Service.

This response is to be deemed a bush fire safety authority as required under section 100B of the 'Rural Fires Act 1997' and is issued subject to the following numbered conditions:

20. The development proposal is to comply with the subdivision layout identified on the drawing titled 'Proposed Subdivision of Lot 7 DP 113167, 35 John Street Uralla' as submitted in Stephen Cotter's 'Bushfire Hazard Assessment Report' dated 16th May, 2016.

Asset Protection Zones

The intent of measures is to provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building. To achieve this, the following conditions shall apply:

21. At the issue of subdivision certificate and in perpetuity the entire property shall be managed as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

Further this condition has been added to by Uralla Shire Council in that:

A restriction to the land use pursuant to section 88B of the *Conveyancing Act 1919* shall be placed on each lot to ensure perpetuity.

Water and Utilities

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following conditions shall apply:

22. Any alteration to electricity services over bush fire prone land shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

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General Advice

23. This approval is for the subdivision of the land only. Any further development application for class 1,2 & 3 buildings as identified by the 'Building Code of Australia' must be subject to separate application under section 79BA of the EP & A Act and address the requirements of 'Planning for Bush Fire Protection 2006'.

PROCEDURAL MOTION (Crs R Crouch / T Toomey)

To move to Committee of the Whole

22.09/17 CARRIED

Councillors held a detailed discussion in committee regarding Development Application 33/2017

The General Manager returned to the meeting at 2.34pm.

PROCEDURAL MOTION (Crs K Ward / R Crouch)

To resume Standing Orders

23.09/17 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Crouch /L Sampson)

That;

Council approve Development Application 33/2017 submitted by M Hillard & J Van Der Lee for a 2 lot residential subdivision on land known as 35 John Street, Uralla, being Lot 7 Section 21A DP 113167 subject to the following conditions:

PRESCRIBED CONDITIONS (under Environmental Planning and Assessment Regulation 2000)

Nil

GENERAL CONDITIONS

- 1 The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, and subject to the conditions below to ensure the development is consistent with Council's consent.
- 2 All Engineering works to be designed by an appropriately qualified person and carried out in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
- 3 Detailed Engineering Drawings are required for:
 - Stormwater drainage.
 - Water and sewer extensions and connections.
 - Driveway and driveway kerb and gutter crossing.
 - Sediment and erosion Control.
- 4 All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.

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CONDITIONS TO BE COMPLETED PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

- 5 The Subdivision will be provided with reticulated electricity and suitable telephone provisioning. The applicant shall provide a letter from the relevant electricity energy provider stating that satisfactory arrangements have been made for the supply of electricity. The applicant shall provide evidence that satisfactory arrangements have been made for telecommunications infrastructure in the subdivision / development. **These letters are to be provided to Council prior to the release of the Subdivision Certificate.**
- 6 Prior to the issue of a Subdivision Certificate, an Application for a Subdivision Certificate is to be submitted to Council with three (3) copies of the Title Plan and appropriate fees. The applicant/developer is to ensure that a summary of compliance with all conditions of consent is completed and lodged with the application.
- 7 A Section 88b instrument is to be prepared detailing the maintenance arrangements and responsibilities for the right of carriageway(s) and easements for services over the access handle.
- 8 Prior to the issue of a Subdivision Certificate, the applicants shall provide evidence to the effect that all utility services, i.e. water, sewer, electricity, telecommunications, connected to or used in each of the buildings within the development site is wholly contained within each of the proposed allotments. That is, no internal servicing of the sites is permitted to be wholly or partially on the adjoining allotment.
- 9 The existing dwelling on proposed Lot 1 is connected to the water main. Connection to the water main is required for proposed Lot 2. The connection fee is set out in Council's Operational Plan and is reviewed annually. The current fee in the 2017/2018 financial year is \$979.56. The water meter should be located on John Street on the southern side of the driveway within the property boundary.
- 10 A Water Hydrant is to be located outside the property boundary on the 150mm water meter line on the north side of John Street. This hydrant will be installed in accordance with Armidale Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.
- 11 Should a pressure test be required for the hydrant this will be at the expense of the developer.
- 12 All sewer and drainage works associated with the approval are to comply with the requirements of AS 3500 and completed only by a licensed plumber and drainer.
- 13 A sewer main extension is required from the existing sewer line north-east of the property at the eastern corner of proposed Lot 1 along the boundary fence with Lot 6 Sec 21A DP 759022. This extension is to be constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer. Current property sewer infrastructure must be realigned to connect to this sewer main extension.
- 14 At the time of registration of the Plan of Survey at the Land Titles Office, the applicant shall dedicate a 3 metre wide easement over the existing sewer main, and the sewer main extension, in favour of Council, and at no cost to Council.

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- 15 Inter-allotment drainage is to be provided to all lots within the subdivision and necessary easements created. This is to be designed and constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.
- 16 Kerb, guttering, laybacks and sealing of the shoulder as well as necessary associated drainage works are required to the frontage of John Street. This is to be designed and constructed in accordance with Armidale Regional Council Engineering Design Codes in force at the commencement of works, to a standard approved by the Director of Infrastructure and Regulation, and will be at the expense of the developer.
- 17 The details of the proposed fencing are to be submitted to Council for approval prior to erection. Fence construction material and form selected are to be sympathetic to the location and neighbour impacts are minimised. The maximum height of a side fence or fence between the front of the dwelling and John Street shall be 900mm unless otherwise exempt under the provisions of an environmental planning instrument. Side or rear fences behind the front building line may be built to a maximum height of 1,800mm.
- 18 The access handle to the proposed second lot is to be:
- A minimum of 6 metres wide.
 - Concreted or bitumen sealed for the entire length and to a minimum width of 3.65 metres.
- 19 A Section 88b instrument is to be prepared detailing the turning facilities to be provided within the proposed Lot 2.

INTEGRATED GENERAL TERMS OF APPROVAL AS PART OF THIS CONSENT

These conditions are in accordance with Section 91 of the Environmental Planning & Assessment Act 1979 by the NSW Rural Fire Service.

This response is to be deemed a bush fire safety authority as required under section 100B of the 'Rural Fires Act 1997' and is issued subject to the following numbered conditions:

- 20 The development proposal is to comply with the subdivision layout identified on the drawing titled 'Proposed Subdivision of Lot 7 DP 113167, 35 John Street Uralla' as submitted in Stephen Cotter's 'Bushfire Hazard Assessment Report' dated 16th May, 2016.

Asset Protection Zones

The intent of measures is to provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building. To achieve this, the following conditions shall apply:

- 21 At the issue of subdivision certificate and in perpetuity the entire property shall be managed as an inner protection area (IPA) as outlined within section 4.1.3 and Appendix 5 of 'Planning for Bush Fire Protection 2006' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

Further this condition has been added to by Uralla Shire Council in that:

A restriction to the land use pursuant to section 88B of the *Conveyancing Act 1919* shall be placed on each lot to ensure perpetuity.

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Water and Utilities

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting fire fighting activities. To achieve this, the following conditions shall apply:

- 22 Any alteration to electricity services over bush fire prone land shall comply with section 4.1.3 of 'Planning for Bush Fire Protection 2006'.

General Advice

- 23 This approval is for the subdivision of the land only. Any further development application for class 1,2 & 3 buildings as identified by the 'Building Code of Australia' must be subject to separate application under section 79BA of the EP & A Act and address the requirements of 'Planning for Bush Fire Protection 2006'.

Following debate a DIVISION was called with the result recorded as follows:

FOR: Cr M Pearce, Cr R Bell, Cr T Toomey, Cr K Ward, Cr I Strutt, Cr B Crouch,
Cr L Sampson, Cr N Ledger

AGAINST: nil

ABSENT: Cr M Dusting

24.09/17 CARRIED

Cr Dusting returned to the meeting at this time (02:49pm).

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 16 - Buildings Asset Management Plan

OFFICER'S RECOMMENDATION:

That;

Council:

1. Endorse the draft Buildings Asset Management Plan - July 2017 (Revision 2);
2. Publicly exhibit the draft Buildings Asset Management Plan for a period of 28 days in accordance with the provisions of the Local Government Act; and
3. Give the General Manager delegated authority to adopt the Buildings Asset Management Plan if no submissions are received.

MOTION (Crs R Crouch / I Strutt)

That;

Council:

1. Endorse the draft Buildings Asset Management Plan - July 2017 (Revision 2);
2. Publicly exhibit the draft Buildings Asset Management Plan for a period of 28 days in accordance with the provisions of the Local Government Act; and
3. Give the General Manager delegated authority to adopt the Buildings Asset Management Plan if no submissions are received.

25.09/17 CARRIED

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Department: Infrastructure and Regulation
Submitted by: Manager Waste Water Sewer Services
Reference/Subject: Report 17 - Tender Recommendation - Bundarra Sewerage Scheme
Options Study, Concept Design and Detailed Design Consultancy Services

OFFICER'S RECOMMENDATION:

That;

Council award the Contract for the Bundarra Sewerage Options Study, Concept Design and Detailed Design Consultancy Services to GHD P/L for \$438,154.

MOTION (Crs R Crouch / K Ward)

That;

Council award the Contract for the Bundarra Sewerage Options Study, Concept Design and Detailed Design Consultancy Services to GHD P/L for \$438,154.

26.09/17 CARRIED

Department: Infrastructure & Regulation
Submitted by: Director Infrastructure & Regulation
Reference/Subject: Report 18 - Heritage Advisory Services Summary for September 2017

OFFICER'S RECOMMENDATION:

That;

The Heritage Advisory Services Summary for September 2017 be received and noted by Council.

MOTION (Crs L Sampson / I Strutt)

That;

The Heritage Advisory Services Summary for September 2017 be received and noted by Council.

27.09/17 CARRIED

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Department: Office of the General Manager
Submitted by: General Manager
Reference/Subject: Report 19 - NAMOI JO – International Engagement Activity

OFFICER'S RECOMMENDATION:

That Council;

- 1) Endorse Uralla Shire Council participating in the NAMOI Joint Organisation (NAMOI JO) international trade mission to China in 2018.
- 2) Endorse the Mayor participating in a NAMOI Joint Organisation (NAMOI JO) Mission to China in 2018.
- 3) Acknowledge the travel and accommodation costs associated with the Mission will be met by the NAMOI JO.
- 4) Acknowledge the Mayor's meal and other reasonable ancillary expenses whilst participating on the Mission will be paid by Council in accordance with Council Policy.

PROCEDURAL MOTION (Crs R Crouch / M Dusting)

To move to Committee of the Whole

28.09/17 CARRIED

Councillors held a detailed discussion in committee regarding Item No. 4 of the recommendation.

PROCEDURAL MOTION (Crs L Sampson / R Crouch)

To resume Standing Orders

29.09/17 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Crouch / I Strutt)

That Council;

- 1) Endorse Uralla Shire Council participating in the NAMOI Joint Organisation (NAMOI JO) international trade mission to China in 2018.
- 2) Endorse the Mayor participating in a NAMOI Joint Organisation (NAMOI JO) Mission to China in 2018.
- 3) Acknowledge the travel and accommodation costs associated with the Mission will be met by the NAMOI JO.
- 4) The Mayor to convene a group of potential business beneficiaries to advise council on perceived value adding opportunities related to commercial engagement with China.

30.09/17 CARRIED

Cr Dusting requested that his vote against the motion be recorded.

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16. LATE REPORTS TO COUNCIL

Department: Finance
Submitted by: Chief Financial Officer
Reference/Subject: Report 1 LATE REPORT
Annual Financial Statements 2016/17

OFFICER'S RECOMMENDATION:

That Council;
Approves the financial reports for referral to the Audit Office. That the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer sign the Statement.

PROCEDURAL MOTION (Crs K Ward / T Toomey)
To move to Committee of the Whole

31.09/17 CARRIED

Councillors held a detailed discussion in committee regarding the 2016/17 financial statements.

PROCEDURAL MOTION (Crs R Crouch/ M Dusting)
To resume Standing Orders

32.09/17 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell /N Ledger)

That Council;

1. Approves the financial reports for referral to the Audit Office and that the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer sign the Statement.
2. A full discussion of this matter be conducted in the next Strategic Planning Workshop.

33.09/17 CARRIED

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Department: Office of the General Manager
Submitted by: General Manager
Reference/Subject: Report 2 LATE REPORT
Committee and External Body Representation

OFFICER'S RECOMMENDATION:

That Council;

- 1) Determine to allocate committee and external body delegates, members and representatives for:
 - a) the term of council, or
 - b) annually.
- 2) Review and determine the council delegates, members, and representatives of committees and external bodies listed in Table A of this report.

PROCEDURAL MOTION (Crs K Ward / T Toomey)

To move to Committee of the Whole

34.09/17 CARRIED

Councillors held a detailed discussion in committee regarding Committee and External Body Representation

PROCEDURAL MOTION (Crs K Ward / T Toomey)

To resume Standing Orders

35.09/17 CARRIED

The Chair outlined details of the proposed motion determined during discussion in committee.

MOTION (Crs R Bell / K Ward)

That Council;

- 1) Determine to allocate committee and external body delegates, members and representatives annually.
- 2) Determine the council delegates, members, and representatives of committees and external bodies as listed below.

Audit & Risk Committee	(2 Councillors) Crs Ward & Crouch
Community Grants Panel	Crs Bell, Ward & Toomey
Australia Day Committee	Crs Ledger & Sampson
Country Mayor's Association	Mayor
Central Northern Regional Library	Cr Dusting
NAMOI Councils	Mayor / Deputy (Alt)
New England Weeds Authority	Cr Dusting
Northern Inland Regional Waste	Cr Pearce
Mid North Weight of Loads	Cr Bell
Local Traffic Committee	Cr Bell & Cr Ledger (alt)
District Emergency Management Committee	Mayor
New England Bushfire Management Committee	Cr Pearce
New England Group of Councils	Mayor / Deputy (alt)
Community Safety Precinct Committee	Mayor / Deputy (alt)
Jobs Australia	Cr Ledger
Arts North West	Cr Toomey (board) Cr Ledger (delegate)
Northern Joint Regional Planning Panel	Cr Bell & Andrew Hopkins / Cr Strutt (alt)
Bundarra School of Arts Hall Committee	Cr Crouch / Cr Ledger (alt)

36.09/17 CARRIED

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17. MOTIONS ON NOTICE

Submitted by: Cr. Crouch

Reference/Subject: Notice of Motion #1 - Bundarra Tennis Courts

NOTICE of MOTION

That;

Council investigate the purchase of the Bundarra Tennis Courts from the Anglican Diocese of Armidale at a minimal price plus costs.

MOTION (Crs R Crouch / M Dusting)

That;

Council investigate the purchase of the Bundarra Tennis Courts from the Anglican Diocese of Armidale at a minimal price plus costs.

37.09/17 CARRIED

Cr Ledger left the room at 4.00pm

Submitted by: Cr. Toomey

Reference/Subject: Notice of Motion # 2- Rec Ya Shorts Film Festival

NOTICE of MOTION

That;

Council receive and note the information provided as a summary of the first Rec Ya Shorts Film Festival to be held in Uralla, of which Council was a major sponsor.

MOTION (Crs T Toomey / I Strutt)

That;

Council receive and note the information provided as a summary of the first Rec Ya Shorts Film Festival to be held in Uralla, of which Council was a major sponsor.

38.09/17 CARRIED

Cr Ledger returned to the meeting at this time (4:04pm).

18. SCHEDULE OF COUNCIL RESOLUTIONS

Schedule of Action Items as at: 20 September 2017

Councillors undertook a review of the Schedule of Action Items.

Cr Toomey left the room at 4.07pm.

Cr Toomey returned at 4.09pm.

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19. RESPONSES TO QUESTIONS FROM PREVIOUS MEETING

Questions from 22 August 2017 Ordinary Meeting of Council

Department: **Infrastructure and Regulation**
Submitted by: Terry Seymour – Director Infrastructure and Regulation
Reference/Subject: Response to Questions # 1 -Response to Question from 22 August
Ordinary Meeting – Cr R Bell

OFFICER'S RECOMMENDATION:

That;
Council note the response to Cr R Bell's question from the 22 August 2017 Ordinary Meeting

Cr Bell

1. Please advise progress made in securing the \$800,000 announced by Hon. Barnaby Joyce in June 2016 for the upgrade of Munsie Bridge?
Roads and Maritime Services (RMS) have requested a Benefit Cost Ratio Analysis (BCR) be provided to conclude the Project Proposal Report (PPR) assessment along with some other minor amendments to the PPR. The BCR and amended PPR has been prepared and submitted to RMS.
2. Please advise under which funding program Council was invited to apply?
Funds have been allocated for this project through the 2016 Federal Election Commitments Special Grants.

MOTION (Crs R Bell / K Ward)

That;
Council note the response to Cr R Bell's question from the 22 August 2017 Ordinary Meeting, and add this to Schedule of actions for regular follow-up.

39.09/17 CARRIED

Department: **Community and Governance**
Submitted by: Trish Kirkland
Reference/Subject: Response to Questions #2 -Response to Question from 22 August Ordinary
Meeting – Cr K Ward

OFFICER'S RECOMMENDATION:

That;
Council note the response to Cr K Ward's question from the 22 August 2017 Ordinary Meeting

Cr Ward

1. Can the extension of the bitumen car park area at the Community Centre be investigated?
Yes, a parking demand assessment will be conducted by the Community Centre Facility Manager and possible design solutions will be considered by Infrastructure and Regulation as part of the 2018/19 Operational Plan (and annual budget) preparations.

MOTION (Crs R Bell / K Ward)

That;
Council note the response to Cr K Ward's question from the 22 August 2017 Ordinary Meeting

40.09/17 CARRIED

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20. QUESTIONS FOR NEXT MEETING

Questions for October 2017 Ordinary Meeting of Council (unless answered in the September Ordinary Meeting)

Cr Toomey raised the following question/s at the 26 September meeting of Council:-

1. Is Council willing to consider additional volunteers to work on the gardens in the main street and out the front of the Council chambers? Carol Higginbottom has asked to volunteer and I am aware that there are others who may be interested in supporting this work.

Yes, Volunteers will need to be appropriately inducted about Council's workplace health and safety requirements.

2. Is there funding to allow the work on the website, www.uralla.com?

The Visitor Information Centre staff make content changes to the current www.uralla.com website. However, it is somewhat limited in its capacity and is due for an upgrade and implementation of a content management system. There is no funding for this in the current financial year, however, it www.uralla.com will form part of a website overhaul project along with www.uralla.nsw.gov.au and www.communityservices.uralla.com in 2018/19.

3. Are the fences around the soccer field electrified?

The Director Infrastructure & Regulation answered that there is a portion of electrified fencing that has been installed by a neighbouring property.

Cr Dusting raised the following question/s at the 26 September meeting of Council:-

4. What happened to the request for a table and chairs in the McMillan Park.

The General Manager answered that a price for table and chairs will be arranged and brought back to council.

Cr Ledger raised the following question/s at the 26 September meeting of Council:-

1. Can Armidale Regional Council donate their redundant netting for use by the Uralla Shire Council

That Council will make contact with Armidale Regional Council to establish if they have any redundant netting.

2. Why is Jacksons Road not being sealed all the way to Mr Jacksons driveway..

Council in determining its priority list for expenditure for Roads to Recovery finding resolved at its meeting in March 2016, that one of the projects be the construction and sealing of 640m of Jacksons Road.

21. CONFIDENTIAL BUSINESS

There was no confidential business presented to Council.

CLOSURE OF MEETING

The meeting was closed at: 4.50pm

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COUNCIL MINUTES CONFIRMED BY:	
RESOLUTION NUMBER:	
DATE:	
MAYOR:	