



URALLA SHIRE COUNCIL BUSINESS PAPER

Notice is hereby given, in accordance with the provision of the Local Government Act 1993 that a **Meeting of Uralla Shire Council** will be held in the **Council Chambers, 32 Salisbury Street, Uralla**, commencing at **1:00pm**.

ORDINARY COUNCIL MEETING

25 July 2016

George Cowan
Acting General Manager



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1. AGENDA



- BUSINESS AGENDA - Ordinary Meeting of Council

25 July 2016

1:00pm

1. Opening & Welcome
2. Prayer
3. Acknowledgement of Country
4. Apologies/Requests for Leave of Absence
5. Disclosures & Declaration of Interests
6. Confirmation of Minutes of Previous Meeting
7. Announcements
8. Tabling of Reports & Petitions
9. Presentations
10. Deputations
SPEAKER 1: Narelle Farthing
SUBJECT: Report 2.19.07.12, , DA 28-2016, Reynolds
11. Urgent Supplementary & Late Items of Business
12. Written Reports from Delegates
13. Mayoral Minute – Item 1: National General Assembly Report

14. Recommendations for Items to be Considered in Confidential Section

Department: Governance and Information
Submitted by: *Rechelle Leahy*
Reference: Item 1
Subject: Code of Conduct – Councillors Report

This report is presented to the CLOSED section of the July 2016 meeting under section 10A (2) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

(a) the discussion of any of the matters listed in subclause (2), or
(b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following:
(a) personnel matters concerning particular individuals (other than councillors);
(i) alleged contraventions of any code of conduct requirements applicable under section 440.

15. Reports from the General Manager

Nil

16. Reports from the Corporate & Community Committee

Report	Title
1.19.07.01	Cash at Bank and Investments
1. 19.07.02	Public Interest Disclosures Act 1994 - Six Monthly Report 2015/16
1. 19.07.03	In – Kind Request for assistance – Seasons of New England 2017

17. Reports from the Environment, Development & Infrastructure Committee

Report	Title
2.19.07.01	Works Progress Report to 30 June 2016
2.19.07.02	Works Planning Report July 2016
2.19.07.03	Development Approvals and Refusals for June 2016
2.19.07.04	Regulatory Statistics Ending 30 June 2016
2.19.07.05	Heritage Advisor’s Report – July 2016
2.19.07.06	Annual Heritage Advisors Report
2.19.07.07	Grace Munro Aged Care Facility Sprinkler System
2.19.07.08	Gazettal of Amendment 5 to the Uralla Local Environmental Plan 2012
2.19.07.09	Gazetting of Compulsorily Acquired Land for Thunderbolts Way Realignment
2.19.07.10	Gazetting of Land Acquired for approaches to new Emu Crossing Bridge
2.19.07.11	Road Closure Request – Lot 32 DP 813093
2.19.07.12	Review Request on Development Consent 28/2016 – 54 Budumba Road, Invergowrie
2.19.07.13	Annual Food Shop Inspection Program
2.19.07.14	Purchase of Automatic Electric Defibrillator
2.19.07.15	Mid North Weight of Loads Group Membership

18. Motions on Notice

Motion	Title
Item 1	Amendment of Delegation of Authority Register

19. Schedule of Actions – As at 19/07/015

20. Confidential Business

Item 1	Code of Conduct – Councillors Report
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21. Authority to Affix the Common Seal

Nil

22. Meeting Close

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2. CONFIRMATION OF MINUTES

Minutes to be confirmed or received and noted at Council Meeting held on 25 July 2016

- Council Meeting held 27 June 2016 (to be confirmed)
- Extraordinary Council Meeting held 18 July 2016 – Closed Session – (to be confirmed).
- Extraordinary Council Meeting held 18 July 2016 (to be confirmed).
- NAMOI Region of Councils, Minutes 7 July 2016 (to be noted)

3. TABLING OF REPORTS & PETITIONS

No reports or petitions to be tabled.

4. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS

No urgent supplementary or late items of business.

5. WRITTEN REPORTS FROM DELEGATES

No reports submitted prior to the Council Meeting.

6. PRESENTATIONS

There are no presentations scheduled.

7. DEPUTATIONS

SPEAKER 1: Narelle Farthing

SUBJECT: Report 2.19.07.12, , DA 28-2016, Reynolds

8. MAYORAL MINUTE



MAYORAL MINUTE

Department:	1. Mayoral Minute
Submitted by:	<i>Cr Michael Pearce</i>
Reference:	Item 1
Subject:	NATIONAL GENERAL ASSEMBLY, CANBERRA - 2016

SUMMARY:

Between 19-22 June, 2016 I attended the NGA, Canberra with over 700 delegates from across Australia.

OFFICER'S RECOMMENDATION:

That the Mayor's Report on the National General Assembly 2016 be received and noted.

NATIONAL GENERAL ASSEMBLY, CANBERRA - 2016

Theme -: Partners in an Innovative and Prosperous Australia.

Between 19-22 June, 2016 I attended the NGA, Canberra with over 700 delegates from across Australia.

The NGA provided valuable information and knowledge from speakers and delegates alike regarding current issues and trends in Local Government.

MONDAY 20 JUNE, 2016

Mayor Troy PICKARD, Australia Local Government Association President and Chair of National General Assembly.

Welcomes delegates and acknowledges Local Government.

Introduces – Governor General, Sir Peter COSGROVE.

Acknowledges delegates and welcome to cold Canberra.

Very quiet time at the moment in Canberra.

Mentioned he spoke at 2002 NGA.

Spoke on issues of support, care and administration of Communities.

He very much enjoys getting out and about speaking to people across Australia.

Importance of his rural visits across the nation.

Local Government is very unique – touches the lives of all residents.

Spoke about front line, grass routes politics.

Spoke on recent storm disasters on the east coast.

Local Government are champions for their respective communities.

Mayor Troy PICKARD – ALGA.

This year NGA – over 700 delegates in attendance.

22nd National General Assembly.

Local Government helps shape National Policy.

Spoke about Funding, FAGS and Roads to Recovery funding.

NGA – Local Government working with Federal Government.

Local Government knows and understands their people.

Federation Taxation reform.

Commonwealth Grants for Local Government.

Safer routes – efficiency for freight transport.

Federal Election.

Elected Government will have to work with Local Government.

Mentioned the Prime Minister, Opposition Leader and Greens Leader.

Disappointing the Prime Minister and Opposition Leader unable to be present at NGA.

Restoration of FAGS indexation.

R2R funding – provision to go beyond June 2019.

The role of Local Government in innovation.

The way Local Government engage with their Communities.

EPlanning, LED Street lighting, Digital technology.

Digital business papers for Council meetings. New technology.

Spoke on the next three days of the congress and speakers.

Keynote Speaker – George MEGALOGENIS

George is an Author and Journalist with 30 years of experience in the Media. He is known as one of Australia's best explainers and perhaps one of the sanest journalist in Australia. He believes in facts and figures and has a unique grasp of politics in all it's messy detail.

He acknowledged delegates and Local Government.

He mentioned Politics and the Media.

Reform story over the past 30 years.

Previous Governments and their terms in office.

Media in Federal Politics.

Federal Government Election campaign.

History of Federal Government and previous leaders.

Global Financial Crises.

Mining boom that peaked in 2011.

Australia and it's Fiscal policy.

Roles of all tiers of Government.

Migrants arriving today are far better educated – compared to the past.

Infrastructure needs for the Community.

Liveability – 3 top Countries – Australia, Canada and New Zealand.

PANEL SESSION –

Collaborating in support of Infrastructure Investment.

Robert FULLER – CEO, Institute of Public Works Engineering Australasia (IPWEA)

Brendan NELSON – President, Planning Institute of Australia

Ian MURRAY – Chair, Australian Logistics Council.

Michael CORCORAN – President, Urban Development Institute of Australia.

Glenn BYRES – Head of Policy and Housing, Property Council of Australia.

Fiona SIMSON – Vice President, National Farmer's Federation.

Romilly MADEW – CEO, Green Building Council of Australia.

Robert FULLER spoke on issues including -:

Infrastructure funding,

Close collaboration needed between three tiers of Government,

Lack of long term planning,

Debt is not a dirty word,

Greater co-operation between Councils and Joint Organisations.

Brendan NELSON spoke on issues including -:

Infrastructure congestion,

Population growth needs to meet infrastructure planning needs,

Times for employees to commence work,
School holidays easier for workers to travel to their employment,
Need to check for peak times of travel,
Technology change – need to accept and acknowledge.
Need to plan for tomorrow – more strategic planning.

Ian MURRAY spoke on issues including -:
Too many short term priorities for Government,
Poor/bad planning by States,
Collaboration between all tiers of Government,
Important role that Local Government play,
First and last mile issues,
Freight Sector – Governments need to speak to all players involved,
Road pricing – needs to be addressed, do it right the first time.
Inland Rail.

Michael CORCORAN spoke on issues including -:
Delegates here today can influence Governments to challenge required outcomes,
Productivity and Infrastructure,
Need for settlement strategy,
Importance of ASSET MANAGEMENT PLANNING.
High density living,
Population projection and planning needs to be addressed.
Congestion – issues now and into the future, mentioned possible solutions – technology and driverless vehicles.

Glen BYERS spoke on issues including -:
Sustainable productivity,
Safer cities to live in,
Scale of growth,
90% of population growth will develop in bigger cities – ie Sydney, Melbourne, Brisbane etc.
Invest now, Plan now,
Road pricing and tollways, need to get smarter and wiser.

Fiona SIMSON spoke on issues including -:

Challenges for Local Government,

Need to align Infrastructure projects – with careful planning,

Every ton of grain sold – 25% of this is cost to bring from paddock to market,

The right and correct infrastructure = greatly improves productivity.

Romilly MADEW spoke on issues including -:

Congestion – productivity loss,

Planning and Infrastructure,

By 2031 Australia's population will increase by 25%,

Importance of productivity,

Competition – with overseas markets,

High density population,

Liveable cities, sustainable cities,

Strong link – population, productivity, infrastructure.

Change in working environment – flexible working and arrangement – times/hours. This will help with congestion.

PANEL SESSION –

Riding the Wave of Disruption.

Colin SMITH – Queensland University of Technology.

John TRABINGER – Smart Cities and Digital Government

Nicole BIRBAS – Future Ways of Working, Telstra Collaboration Manager.

Brett WILESMITH – Director, Regulatory Reform, ACT Government.

Sam ROGERS – Managing Cyber Risk, JLT (Jardine, Lloyd and Thompson) Specialist.

Colin SMITH spoke on issues including - :

Business of Government,

Public Sector Management Program,

Emerging Leaders Program,

Executive Graduate Certificate in Business.

John TRABINGER spoke on issues including – :

The fundamental duties and activities of Government has not changed over the years.

Digital Government – technology,

Smart Cities – Singapore, Boston, Abu Dharbie.

Nicole BIRBAS spoke on issues including -:

Future ways of working,

Create smart offices – friendly workplaces – employees more productive.

Interface – People, Technology, Workplace,

Telstra Guiding Principles in the Workplace – Welcoming, Liberating, Open, Connected, Effortless and Vibrant.

Flexibility, Engagement, Collaboration and Productivity.

Brett WILESMITH spoke on issues including – :

New Businesses,

Transportation – motor vehicles, public transport,

Taxi's, Uber, Hire vehicles,

Technology through smart apps, smart phone technology.

Sam ROGERS spoke on issues including -:

Cyber Risk in today's world,

Local Government Insurance,

Risk Management Support,

Data Breaches,

A Cyber Event has many issues and damage to Governments and Individuals including – Business Disruption, Damaged Data, Extortion/Ransome, Third party claims/Breach of Contract, Reputation damage/Breach of privacy, Defacement/Council websites, Malicious Software.

Many Breaches rely on Human error.

TUESDAY 22 JUNE.

Minister for Major Projects, Territories and Local Government.

Paul FLETCHER.

Started by stating it was an honour to address the Delegates at the NGA as Minister for Local Government and said this year's theme was particularly appropriate.

Innovation is critical to Australia's success in the 21st Century.

Innovation in Government and the vital role of Local Government when it comes to innovation.

Spoke of expectations that Australian's have of their Governments, when it comes to digital technology.

The challenges that Governments face to meet these expectations and what we can do about it.

He spoke about the Australian Government priorities and exciting measures they have which relate specifically to the role of Local Government in delivering digital services.

He spoke about the Digital Transformation Agenda and the Digital Transformation Office (DTO) the body responsible for promoting digital innovation within the Federal Government.

DTO will be working with government agencies at the Commonwealth and State level to transform their services and bring to a standard and a framework that promotes services that are simpler, clearer and faster to use.

DTO will deliver a "tell us once " service that has been used to great effect in the UK.

One of DTO's major pieces of work is to develop GOV.AU – the one stop shop for Government information and services.

This will assist with on-line engagement by residents to levels of Government.

He spoke about core services by Local Government and service delivery to Communities.

This new digital technology will be utilised by all levels of Government.

He also mentioned Social Media and interaction re same.

NBN is now gathering pace – roll out.

Turnbull Government has strong focus on digital technology.

Increase in mobile phone coverage across Australia.

Mobile phone Blackspot program.

Importance now of digital technology by Local Government.

Security with digital technology.

Smart cities and suburbs program to assist Local Government across Australia.

Local Government faces the same pressures as all tiers of Government and Business organisations.

Concluded by stating he is constantly impressed by what he can see from Local Government all around Australia in serving your communities.

He is looking forward to the new programs and technology roll out to work with the Local Government sector to continue to improve the way that governments at all levels best serve their communities.

Pip MARLOW – Managing Director, Microsoft, Australia.

She spoke about how Australia stands up on the Global stage.

The Digital revolution and technology.

Technology – digital and physical.

Cost of innovation – change.

Local Government play a critical role in digital innovation.

Used an example of an Overseas company – Zara, Spanish clothing company.

They utilise customer engagement and feedback – what sells, what does not, colours, patterns, fabrics etc.

They tailor their skills to adapt to customer needs and wants.

Microsoft – create Apps (applications)

Customer obsession,

Diversity – exclusiveness.

Microsoft – enable an activity based working environment – not just office/desk – look at mix/match hubs – quiet rooms with lounges, bean bags.

Microsoft – Our future is very exciting.

PANEL SESSION – Digital Transformation at the Local Government Level.

Nigel JACOB – Co-Chair, New Urban Mechanics, City of Boston.

Nicole FICHERA – Innovation Manager, City of Boston and General Manager, District Hall, Venture Café Foundation.

Chris FREDA – Urban Planner and Designer, Sasaki Associates.

Nigel JACOB works with the Office of the Mayor, City of Boston.

The term “New Urban Mechanics” relates to the real nuts and bolts of Urban living.

He spoke on the role of the Mayor in the City of Boston.

Innovation is just not new technology.

Urban Mechanics – the ability to create, drive collaboration and the ability to connect people and find new ways to engage communities.

- (1) How to build is just as important as to what you build.
- (2) Build things that the people want and need.
- (3) Use technology, build trust.

Item 1. Explore, experiment and evaluate.

A team of 12 work for Local Government within the City of Boston.

They look at – Housing, Education, Civic Engagement and Street scape.

Community engagement – get out and speak to the residents, at their level.

Item 2. Apps (applications) GPS technology. A recent app called, “Where is my school bus” looks at assisting parents/carers waiting to pick up school kids from bus stops, looking at routes taken.

Obtain feedback from this both positive and negative.

Item 3. Direct reporting called Citizens Connect – for example reported pot holes, dumped rubbish/trash etc.

Service delivery to fix the problem/complaint.

Build relationships between City of Boston and residents.

Obtain feedback – reply back regarding the complaint.

Nicole FICHERA spoke on her role as GM for District Hall, Venture Café Foundation, a not for profit organisation.

Co-exists with both the public and private sector.

People and places working together.

City of Boston's Innovation District Strategy – look/listen and learn then put into place, put into action. This project took 4 years.

This project looked at renovating reclaimed land from disused car park and vacant land areas. It covered an area of approx. 1000 acres and created 8000 plus new jobs.

40% of new businesses and companies worked out of shared work spaces and were considered to be part of the Community.

They came to embrace constraints and was built on nimble flexible partnerships.

District Hall (Innovation building) is over 12,000 square metres and holds about 800 events per year.

Focus is on people, building trust.

This Civic precinct is a meeting/gathering place for people to come in and ask questions.

Food and drink is available to build deeper social connections.

Chris FREDA spoke on Innovation Design Planning.

Understand the elements of place making.

Cities – clusters of people.

Flexible frameworks.

Accommodate changing needs and wants.

Integrating experimental and prototyping into the identity of a place will attract innovators.

He stated he has worked with the City of Boston on the App for transportation in and around the City area.

PANEL SESSION – Civic Technology to drive Economic Outcomes and Community Engagement.

Nicole FICHERA, Nigel JACOB and Chris FREDA.

Technology – Smart Councils.

Technology – Infrastructure – Regulations.

Civic technology -:

To connect to the public, to enable technology to the civic/public end.

Information technology that enables engagement or participation of the public for stronger development, enhancing citizen communication, improving Government infrastructure and generally improving the public good.

Enable every day people to get things done.

Enable Local Government also to get things done,

Shows to the public just what Local Government is doing.

Trust, honesty and transparency.

Comment from Delegates – some people hide behind social media, they don't wish to have face/face interaction. Decline to speak in person.

Comment from Panel members – to engage is to commit an act of bravery.

WEDNESDAY 23 JUNE.

KEYNOTE SPEAKER – Robert de CASTELLA, AO MBE.

Spoke on his involvement with the Indigenous Marathon Foundation Program, founded in 2010.

Run, sweat and inspire.

He spoke on his athletic career and his 1986 World title.

He spoke on 4 young Indigenous persons, trained to run in the New York Marathon, all entered and completed the marathon.

Inspiration – to achieve set goals and targets.

Respect our Indigenous Heritage.

Federal Government Update –

John McAlister – Assistant Commissioner for the Australian Business Register and Australian Taxation Office.

Digital enhancement that are improving efficiency of Government reporting.

Security and improvement to same.

Australian Business Register – ABN

Standard Business Reporting.

Electronic invoicing – eInvoicing.

Emma DOBSON – Digital Business Council.

Benefit for Australian economy.

Importance of Electronic invoicing – elvoicing.

Improve Australia's competitive advantage through the facilitation of an open digital business platform – which will assist Local Government.

Duncan YOUNG – Program Head, Census of Population and Housing, Australian Bureau of Statistics Census.

2016 Census – 9th August.

100 year tradition.

98.3% of the population coverage.

Basis for population estimate.

Distribution of GST funding and grants.

Digital Census – digital approach – on line.

Potential savings of \$100M

Reduce paper usage of over 300,000 KGS.

38,000 Field Officers employed.

April, 2017 – First results will be published.

Over 10M households and 24M residents.

Australia is 0.3% of the world's population.

Raelene WEBB – QC – President National Native Title Tribunal.

Native titles.

Local Government importance for their local Indigenous residents.

Problems and issues for local Indigenous residents, including -:

Road Infrastructure,

Housing,

Health issues – lack of support,

Education – lack of support,

Funding – lack of support,

Communities – lack of support.

Listen and hear and work together to assist local Indigenous residents.

Local Government is at the coal face for local Indigenous residents.

Julie COLLINS MP – Shadow Minister for Regional Development and Local Government.

Thanked delegates for the invitation to address National General Assembly of Local Government.

Stated it has been the longest election campaign for 50 years.

One thing that will not stop – Labour’s commitment to Local Government.

Labour recognises the critical role Local Government has in social and local infrastructure, providing the essential services people need in the places they live – in their local communities.

The Federal Government must provide leadership and a Labour Government under Bill Shorten will do this.

Labour knows that to be a prosperous, we must be an innovation nation.

It is perhaps fortuitous then, that the theme for this year’s Assembly is Partners in an Innovative and Prosperous Australia.

Local Government has a key role to play in fostering innovation – in service delivery, infrastructure development and management, digital start-ups and livable urban, regional and rural environments.

Only Labour will provide Local Government with the support, certainty and resources needed to achieve this vision.

The creation of the \$1 billion Regional Development Australia fund and Liveable Cities program consolidates the role of the Federal Government in working with Local Government, to deliver a range of projects for Councils and Shire to improve Community Infrastructure.

Labour partnered with Local Government to deliver of 6,000 local Community projects. This was a partnership that delivered for local Communities and the Nation.

Labour is the natural party for Local Government.

When Labour say we are committed to Local Government, that is not the end of the conversation. We mean what we say and we have a clear record of delivery on this commitment.

Labour has positive policies for Local Government.

The indexation freeze on Financial Assistance Grants, (FAGS) which was imposed on Local Government without any analysis or consultation, saw \$925 M cut from your budgets.

Labour values Local Government.

Labour is committed to Regional Development funding.

Labour has a clear record of delivery to commit.

Labour supports and will resource Local Government.

Labour wants to plan for the future with Local Government.

Labour wants to work with Local Government just like when we were last in power.

Labour wants evidence based policy decisions.

Labour wants smart infrastructure and digital technology.

Labour has always recognised that Local Government is the level of Government closest to the community and most connected to them.

In relation to the Business papers for the National General Assembly, can I say that it was an honour to put before the delegates –

Motion 4 – Uralla Shire Council NSW

That the National General Assembly call upon the Federal Government to restore the level of Financial Assistance Grants to Local Government to at least 1% of Commonwealth Tax Revenue and to reintroduce full indexation on this amount for the future.

I put the Motion to the Assembly and was seconded by Maitland City Council and passed, becoming a Resolution.

When the motion passed, delegates cheered and applauded.



MESSAGE FROM THE PRIME MINISTER



PRIME MINISTER

MESSAGE FROM THE PRIME MINISTER

2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

For 175 years local government has played a critical role in the development of our nation—delivering services, managing social concerns, and building a sense of community.

As we confront the challenges of the 21st century, the hard work and commitment of our local councils will remain central to improving the lives of all Australians, and ensuring our economic prosperity.

The Federal Government is working hard to create jobs and stimulate growth across our nation. We want to improve the liveability, accessibility and productivity of our cities and regions, and deliver a stronger, more productive and more innovative economy.

Successfully delivering on this plan requires the efforts and cooperation of every level of government, including local government.

Working together, ensuring that we are focussed on smart solutions and sound, long-range planning, we will build a stronger, fairer Australia, from the local level up.

Being a government representative is a unique privilege and I thank all who have gathered for this year's General Assembly for rising to meet the challenges of our time.

I wish you well for a productive conference.

The Hon Malcolm Turnbull MP
Prime Minister of Australia

6 May 2016

MESSAGE FROM THE
LEADER OF THE OPPOSITION

Leader of the Opposition

MESSAGE FOR THE 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

Dear delegates

Welcome to the 2016 National General Assembly of Local Government.

When I spoke to you at last year's Assembly I made a point of highlighting the defining global trends facing Australia. In particular the opportunities that we can make of the surge in digital technology.

It is perhaps fortuitous then, that the theme of this year's Assembly is *Partners in an Innovative and Prosperous Australia*.

I know that to be a prosperous nation we must be an innovative nation, which is why Labor has led the policy debate in this area.

Long before the current Prime Minister started talking about the exciting times we live in, Labor had already announced a comprehensive suite of innovation policies to take to the upcoming federal election.

But there is always more we can learn to stay ahead of the curve on innovation.

Being closest to the community, local government can teach Federal Governments a lot about innovation.

The practises you apply to your daily business – running classes at the local library, leading disaster recovery, keeping our streets clean – have lessons for all levels of government.

And to be truly innovative, we should not forget to look back. Labor's history with local government is something I am incredibly proud of.

Labor created financial assistance grants in 1974, which the Liberals have so sadly diminished in government.

It was a Labor Government that created a seat at the COAG table for the Australian Local Government Association.

Labor's commitment to local government has remained strong in Opposition. We forced a legislative agreement with the Government where we were able to secure a significant \$1.1 billion increase in Roads to Recovery funding.

This will mean safer roads and has also meant funding has been freed up for local governments to spend on critical community infrastructure.

I look forward to learning about the outcomes of your Assembly and continuing to work closely with local government whatever the result at the upcoming election.

Yours Sincerely,

Bill Shorten MP

Leader of the Opposition



MESSAGE FROM THE LEADER OF THE AUSTRALIAN GREENS



DR RICHARD DI NATALE

Leader of the Australian Greens
Senator for Victoria

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The Greens are committed to grassroots local government. Our local communities are best served by local representatives, as enshrined in our system of local government.

We hold the firm belief that local governments are in the best position to respond to local concerns and represent the Australian people. As proponents of participatory democracy, we believe that strengthening the government closest to the community enables real, impactful decision-making that can enhance our communities and foster innovation.

Local governments need to be entrenched in our national Constitution. Legitimising the role of local government in our nation's foremost legal document would give greater certainty to local democracy. Constitutional recognition would clarify and clearly delegate powers and responsibilities to local government, as well as ensure adequate sources of funding because of its constitutional status. Currently, local governments have no clear mandate – as a result, local governments have been resource poor and are often required to take cautious policy responses because they have no real power against legal liability. This limits the capacity for local representatives to invest and encourage innovation. To be able to develop and implement innovation, local governments must be given the legal certainty and teeth to do this under a minimum standard of protection under the Constitution.

The Greens strongly opposed forced council amalgamations and have worked closely with the many communities across NSW fighting these amalgamations. The forced amalgamation of local councils in NSW needs to be suspended. The amalgamation of the closest tier of government to the people means that critical issues will be ignored and community interests diluted. It is forcing very diverse local communities with different needs and interests together – identity and representation are lost. Residents in NSW need to have their say.

The Greens stand for greater autonomy for local governments to enable greater responsiveness to the needs of their communities. For innovative solutions to be found for the challenges of today – critical issues like climate change, infrastructure and education – local government should be vested with the power to spearhead reforms at the grassroots level. The Greens look forward to engaging with our local leaders to ensure they are equipped to serve the interests of the people.

Senator Richard Di Natale
Leader of the Australian Greens & Senator for Victoria

richard-di-natale.greensmps.org.au
facebook.com/SenatorDiNatale | twitter.com/RichardDiNatale



9. REPORTS FROM THE GENERAL MANAGER

There are no reports from the General Manager

10. REPORTS FROM THE CORPORATE & COMMUNITY COMMITTEE

Department:	Organisational Services - Finance
Submitted by:	<i>Simon Paul – Chief Financial Officer</i>
Reference:	1.18.7.2
Subject:	Cash at Bank and Investments

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	<i>Council is operating efficiently and effectively. To invest surplus funds for the best advantage of Council, within Council's</i>
Strategy:	<i>Policies and Local Government Guidelines.</i>
Action:	<i>Invest surplus funds principally in term deposits with a spread of risk.</i>

SUMMARY:

Attached is a summary of bank accounts, term deposits, cash management account and investments in structured credit instruments. The investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

COMMITTEE'S RECOMMENDATION:

That:

- Council note the cash position as at 30 June, 2016 consisting of cash and overnight funds of \$1,877,950, term deposits of \$8,500,000 totalling \$10,377,950 of readily convertible funds.**
- That future financial reports to Council include the balances of all loans.**

OFFICER'S RECOMMENDATION:

That:

Council note the cash position as at 30 June, 2016 consisting of cash and overnight funds of \$1,877,950, term deposits of \$8,500,000 totalling \$10,377,950 of readily convertible funds.

BACKGROUND:

In accordance with Regulation 212 of the Local Government (General) Regulations 2005, the following report is prepared on monies not currently required for use by Council, invested in forms of investment approved by Order of the Minister.

REPORT:

Current Term Deposits of \$8,500,000 spread over the next six months will receive a range of interest from 2.7% to 3.16% with an average rate of 2.98%. Diary of maturing dates and amounts is attached.

Council's General Fund bank balances (listed in the attachments) have been reconciled to the bank statement as at 30 June, 2016.

KEY ISSUES:

Interest rates have remained around 25 basis points below previous TD rates following the RBA's decision to reduce interest rates on 3 May 2016. Future expectations are that interest rates are likely to fall again before December 2016 putting further pressure on our investment returns. Two further distributions totalling \$167,777 were received in late June and early July from Squire Patton Boggs in relation to the Lehman Brothers Australia actions. Council was also required to pay an amount of \$103,866 relating to the Lehman Brothers Special Financing (LBSF) US Bankruptcy Court Proceedings action. This amount included legal costs of \$9,000.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

N/A

2. Policy and Regulation

Local Government Act 1993

Local Government (General) Regulations 2005

Order of the Minister re Investments

3. Financial (LTFP)

Current interest rates affect Council's ability to meet projected investment returns therefore reducing forecast revenue in the long term.

4. Asset Management (AMS)

N/A

5. Workforce (WMS)

N/A

6. Legal and Risk Management

Risk management involves ensuring compliance with the Minister's Orders regarding approved type of investments thus reducing risk of future losses on investments made.

7. Performance Measures

N/A

8. Project Management

N/A

Prepared by staff member:

Simon Paul

TRIM Reference Number:

U15/287

**Approved/Reviewed by
Manager:**

Chief Financial Officer

Department:

Organisational Services - Finance

Attachments:

A. Council's Investments as 30 June, 2016

**Uralla Shire Council
Investments at 30 June, 2016**

Cash at Bank – Operating Accounts:

Institution	Account	Bank Statement
National Australia Bank	Main Account	\$106,152.05
National Australia Bank	Trust Account	\$31,296.33
Community Mutual	Bundarra RTC	\$23,671.96
Total		\$161,120.34

Business Investment (Cash Management) Account

Institution	Interest rate	Balance
National Australia Bank	0.01%	\$0.00
Professional Funds	0.15% above RBA cash rate	\$1,716,829.83
Total		\$1,716,829.83

Term Deposits:

Institution	Interest rate	Maturity	Balance
Commonwealth Bank of Australia	2.82%	6/10/2016	\$600,000.00
Westpac Banking Corporation	2.95%	17/10/2016	\$1,300,000.00
ANZ	2.70%	4/10/2016	\$500,000.00
Westpac Banking Corporation	3.15%	24/07/2016	\$600,000.00
Newcastle Permanent	3.00%	28/07/2016	\$250,000.00
ANZ	2.98%	23/08/2016	\$800,000.00
Newcastle Permanent	3.00%	24/08/2016	\$600,000.00
National Australia Bank	3.00%	26/08/2016	\$600,000.00
National Australia Bank	3.05%	7/09/2016	\$500,000.00
National Australia Bank	3.16%	14/09/2016	\$500,000.00
Westpac Banking Corporation	3.05%	30/09/2016	\$1,000,000.00
Commonwealth Bank of Australia	2.88%	25/10/2016	\$250,000.00
National Australia Bank	2.99%	30/11/2016	\$1,000,000.00
Total			\$8,500,000.00

Financial Instruments through Lehman Brothers Australia:

Structured Credit	Maturity Date	Face Value at Acquisition	Current Book Value at 30 June 2015
Parkes 1A AAA	Jun-15	\$250,000.00	\$0.00
Total		\$250,000.00	\$0.00

Department:	Governance and Information
Submitted by:	<i>Rechelle Leahy</i>
Reference:	1.19.07.02
Subject:	Public Interest Disclosures Act 1994 - Six Monthly Report 2015/16

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	4.2 – An effective and efficient organisation.
Strategy:	4.2.7 – Ensure compliance with regulatory and statutory requirements and that operations are supported by effective corporate governance.
Action:	4.2.7.7 - Ensure compliance with regulatory / statutory requirements as public officer.

SUMMARY:

Uralla Shire Council's report for the period 1 January to 30 June 2016 has been submitted in the PID online reporting tool. Under the Public Interest Disclosures Act 1994, this report must be provided to the New South Wales Ombudsman by 30 July 2016.

The report has been submitted to the New South Wales Ombudsman as required by the Public Interest Disclosures Act 1994.

COMMITTEE RECOMMENDATION:

That Council notes the Public Interest Disclosures Act 1994 report has been submitted to the New South Wales Ombudsman, as required by the Calendar of Compliance and Reporting Requirements 2015/16.

OFFICER'S RECOMMENDATION:

That Council notes the Public Interest Disclosures Act 1994 report has been submitted to the New South Wales Ombudsman, as required by the Calendar of Compliance and Reporting Requirements 2015/16.

BACKGROUND:

The Public Interest Disclosures Act 1994 requires two separate reporting mechanisms to be completed each year (although they both require the same information to be included):

- Section 31 relates to an annual report, a copy of which is to be provided to our office.
- Section 6CA relates to six-monthly reports to be provided directly to the office of the Ombudsman.

The six monthly reports are submitted through an online reporting tool for public authorities. The latest six monthly report is due and has been submitted within time via the online tool.

REPORT:

The Public Interest Disclosures Act 1994 encourages and facilitates the disclosure, in the public interest, of corrupt conduct, maladministration, serious and substantial waste, government information contravention and local government pecuniary interest contravention in the public sector by:

- (a) enhancing and augmenting established procedures for making disclosures concerning such matters, and
- (b) protecting persons from reprisals that might otherwise be inflicted on them because of those disclosures,
and;
- (c) providing for those disclosures to be properly investigated and dealt with.

KEY ISSUES:

The Public Interest Disclosures Regulation 2011 (PID Regulation) outlines the information that authorities are to record and include in both the six month report to the New South Wales Ombudsman and the authority's annual report:

- a. the number of public officials who have made a PID to the authority;
- b. the number of PIDs received by the authority in total and the number relating to each of the following:
 - i. corrupt conduct
 - ii. maladministration
 - iii. serious and substantial waste of public money or local government money (as appropriate)
 - iv. government information contraventions
 - v. local government pecuniary interest contraventions;
- c. the number of PIDs finalised by the authority;
- d. whether the authority has a PID policy in place;
- e. what action the head of the authority has taken to ensure that his or her staff awareness responsibilities under section 6E(1)(b) of the Act have been met.

There was one Public Interest Disclosure to report in this six-monthly reporting period. The report was made by one public official and related to an alleged local government pecuniary interest contravention. This disclosure was forwarded to the Office of Local Government for consideration and was found to have no base to the claim.

CONCLUSION:

Council has met its Calendar of Compliance and Reporting Requirements 2015/16 submitting this six monthly report within time as required under the Public Interest Disclosures Act 1994.

COUNCIL IMPLICATIONS:

1. **Community Engagement/ Communication (per engagement strategy)**
N/A

2. Policy and Regulation

Governance Framework

Calendar of Compliance and Reporting Requirements 2014/2015

Section 31 and Section 6CA Public Interest Disclosures Act 1994

3. Financial (LTFP)

N/A

4. Asset Management (AMS)

N/A

5. Workforce (WMS)

N/A

6. Legal and Risk Management

Section 31 and Section 6CA Public Interest Disclosures Act 1994

7. Performance Measures

N/A

8. Project Management

N/A

Rechelle Leahy

Manager Governance and Information & Community and Culture

Prepared by staff member: Rechelle Leahy

TRIM Reference:

Approved/Reviewed by Manager: George Cowan

Department: Governance and Information

Attachments: B. Public Interest Disclosures Act 1994 Six Monthly Report



Annual Report on Public Interest Disclosures 1 January 2016 to 30 June 2016

1. PID obligations

Under the PID Regulation, public authorities are required to report on:

- 1.1. Whether the public authority has an internal reporting policy in place.
- 1.2. What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6E(1)(b) of the PID Act have been met.

2. Commentary on PID obligations

Uralla Shire Council has an Internal Reporting Policy which is available for viewing on Council’s website.

Staff are informed and updated on Council policies including the Internal Reporting Policy at staff meetings with hard copies of policies available at each work location. Information is provided to new employees in the Employee Induction Manual.

3. Statistical information on PIDs

	1 January 2016 to 30 June 2016
Number of public officials who made PIDS	1
Number of PIDs received	1
Of PIDs received, number primarily about:	
• Corrupt conduct	N/A
• Maladministration	N/A
• Serious and substantial waste	N/A
• Government information contravention	N/A
• Local government pecuniary interest contravention	1
Number of PIDs finalised	1

Mr George Cowan
Acting General Manager - Uralla Shire Council

5/7/16

Department:	Governance & Information and Community & Culture
Submitted by:	Manager Governance and Information
Reference:	1.19.07.03
Subject:	In – Kind Request for assistance – Seasons of New England 2017

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	Commercial and Tourism opportunities are promoted and supported to attract visitors and residents to events and ensure economic strength and viability.
Strategy:	Work with the community and other partners to develop major cultural and community events and festivals.
Action:	Provide financial support to major events in the Shire.

SUMMARY:

The purpose of this report is to present to Council the in-kind request for assistance from Council received from Ms Tara Toomey of Seasons of New England for 2017. Seasons of New England have set the date for 2017 after consulting with the Rotary Club of Uralla and Uralla Lantern Parade, making the date Saturday 25th March 2017 for a combined event weekend.

COMMITTEE'S RECOMMENDATION:

That:

1. Council provide in-kind support for Seasons of New England in the form of:
 - (a) use of Hampden Park;
 - (b) loan of and help erecting the 3 Council Marquees, Seasons on New England will take them down and have them ready to return to Council on the Monday following the event;
 - (c) Loan of 60 steel posts;
 - (d) Loan of 150m barrier mesh;
 - (e) Loan of 16 wheelie bins, including 5 recycling bins for designated stalls who have significant recyclables like bottles and milk cartons including the removal of rubbish.
2. That staff investigate options and costs for the installation of permanent lighting in the toilets and options for providing temporary lighting for events such as Seasons of New England.

OFFICER'S RECOMMENDATION:

That:

1. Council provide in-kind support for Seasons of New England in the form of:
 - (f) use of Hampden Park;
 - (g) loan of and help erecting the 3 Council Marquees, Seasons on New England will take them down and have them ready to return to Council on the Monday following the event;
 - (h) Loan of 60 steel posts;
 - (i) Loan of 150m barrier mesh;
 - (j) Loan of 16 wheelie bins, including 5 recycling bins for designated stalls who have significant recyclables like bottles and milk cartons including the removal of rubbish.

2. That staff investigate options and costs for the installation of permanent lighting in the toilets and options for providing temporary lighting for events such as Seasons of New England.

BACKGROUND:

A request for in-kind support for the Seasons of New England event has been received from Ms Tara Toomey to Council.

The Seasons of New England event brings local producers and artisans together and provides a forum for the rest of the community to enjoy what they have to offer. Seasons of New England producers include local vintners, brewers, bakers, patissiers, jam makers, free range producers and organic growers.

The cool climate of the New England lends itself to the growing of a diverse range of produce, from any number of varieties of berries, apples and pears, to a range of grapes that produce some award winning wines, champagnes and ports.

Ms Toomey has developed an event that sees over 4000 people attend Uralla to partake in the stalls and entertainment offered. In 2017 the Seasons of New England event is working closely with the Lantern Parade to develop more evening options for event participants and has requested that the Council consider some lighting assistance as a result.

REPORT:

Last year Council agreed to in-kind support of the event including the items listed for the 2017 event at item 1 of the Officer’s Recommendation.

Ms Toomey stated in her request letter that she would like Council to consider installing lights in the toilets at Hampden Park, due to the evening events that are occurring during the Lantern Parade and Seasons of New England event. Ms Toomey stated that she understands there may be budget constraints to Council on this request but wished to put this to Council as a possible future addition to Hampden Park.

A basic costing of the requested support is as follows:

Marquee Use	\$700.00
Bins and Rubbish Removal	\$150.00
Delivery and Collection of Posts / Mesh (this does not include installation)	\$100.00
Total	\$950.00

The Director of Infrastructure and Regulation has advised that the installation of temporary lighting would require details of where it is required and the completion of a site risk assessment before putting a value on this request. At this stage no further costing will be provided until Council decide on its capacity for assistance.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication

N/A

2. Policy and Regulation

- *Community Grants Policy;*
- *Local Government Act 1993;*
- *Local Government Regulations (General) 2005;*

3. Financial (LTFFP)

N/A

4. Asset Management (AMS)

N/A

5. Workforce (WMS)

N/A

6. Legal and Risk Management

A risk management plan and associated insurance have been provided to Council.

7. Performance Measures

N/A

8. Project Management

N/A

George Cowan
Acting General Manager

Prepared by staff member:	Rechelle Leahy
Approved/Reviewed by Manager:	George Cowan
Department:	Governance and Information & Community and Culture
Attachments:	Nil

11. REPORTS FROM THE ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE COMMITTEE

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.1
Subject:	Works Progress Report to 30 June 2016

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
Strategy:	2.3.1	Provide an effective road network that balances asset conditions with available resources and asset utilisation
Action:	2.3.1.1	Undertake bitumen maintenance program in line with established service levels and intervention points
	2.3.1.5	Undertake maintenance grading program in line with established service levels and intervention points

SUMMARY:

The purpose of this report is to inform Council of the works that have been completed or progressed for the previous month.

COMMITTEE'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during June 2016.

OFFICER'S RECOMMENDATION:

That the report be received and noted for the works completed or progressed during June 2016.

BACKGROUND:

Council is kept informed on the progress of maintenance and construction works within the Shire.

REPORT:

1. Main Road Maintenance
MR73 Thunderbolts Way North Patching, Guide posts, Shoulder grading and South
MR124 Bundarra Road Patching, Guide posts
MR132 Barraba Road Maintenance and Grading

2.	Sealed Roads Maintenance	
	Uralla Streets	Patching
	Bundarra Town Area	Patching
	Invergowrie Area	Patching
	Kentucky/Wollun Area	Patching
	Sealed Rural Roads	Patching
3.	Unsealed Roads Maintenance	
	Grading	
	Baldersleigh Road	Graded
	Barraba Road	Graded
	Bindawalla Road	Graded
	Mount Drummond Road	Grading
	Williams Road	Graded
	Bullens Road	Graded
	Rocky Cliff Road	Graded
	Andersons Road	Graded
	Sawmill Lane	Graded
	Bendemeeer Road	Graded
	Retreat Road	Grading
	Bingara Road	Grading
	Everton Vale Road	Graded
	Kalinowski Lane	Graded
4.	Construction Crew	
	MR73 Thunderbolts Way	Abington Creek Bridge. Bridge opened on 28 June.
5.	Bridge / Sign Crew	
	Uralla	Abington Creek bridge completed approach slabs and guard rails.
6.	Town Area	
	Uralla	General maintenance.

KEY ISSUES:

- Maintenance grading and construction works had been severely restricted due to the drought conditions and water not being available for road works in many areas. Recent rain has now allowed for maintenance grading to continue.

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Nil
- 2. Policy and Regulation**
Nil

3. Financial (LTFFP)

In accordance with budget

4. Asset Management (AMS)

In accordance with asset management plan

5. Workforce (WMS)

Council staff and contractors

6. Legal and Risk Management

Maintaining Council assets to minimise legal and risk exposure.

7. Performance Measures

Works completed to appropriate standards

8. Project Management

Manager Infrastructure and Works and Overseer

Prepared by staff member:	Manager Infrastructure & Works
Approved/Reviewed by Manager:	Acting Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	Nil

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.2
Subject:	Works Planning Report July 2016

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

- Goal:** 2.3 A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
- Strategy:** 2.3.1 Provide an effective road network that balances asset conditions with available resources and asset utilisation
- Action:** 2.3.1.1 Undertake bitumen maintenance program in line with established service levels and intervention points
2.3.1.5 Undertake maintenance grading program in line with established service levels and intervention points

SUMMARY:

The following works are proposed to be carried out or continued in the next month.

COMMITTEE’S RECOMMENDATION:

That the report be received and noted for the works planned for July 2016.

OFFICER’S RECOMMENDATION:

That the report be received and noted for the works planned for July 2016.

BACKGROUND:

Council is informed of the planned maintenance and construction works within the Shire.

REPORT:

1. Main Road Maintenance
 - Bitumen patching
 - Guide posting
 - Sign maintenance
2. Sealed Roads Maintenance
 - Bitumen patching
 - Guide posting
3. Unsealed Roads Maintenance

Bundarra Area	Grade
Balala Area	Grade
Kentucky Area	Grade
4. Bridge/Sign Crew

Abington Creek Bridge	Remove timber structure
Bridges	Maintenance
5. Construction

MR73 Thunderbolts Way	Continue rehabilitation works north of Bundarra.
-----------------------	--

6. Town Works
Routine maintenance

KEY ISSUES:

- Nil

COUNCIL IMPLICATIONS:

1. **Community Engagement/ Communication (per engagement strategy)**
Nil
2. **Policy and Regulation**
Nil
3. **Financial (LTFP)**
In accordance with budget
4. **Asset Management (AMS)**
In accordance with asset management plan
5. **Workforce (WMS)**
Council staff and contractors
6. **Legal and Risk Management**
Maintaining Council assets to minimise legal and risk exposure.
7. **Performance Measures**
Works completed to appropriate standards
8. **Project Management**
Manager Infrastructure and Works and Overseer

Prepared by staff member: Manager Infrastructure & Works
Approved/Reviewed by Manager: Acting Director Infrastructure & Regulation
Department: Infrastructure & Regulation
Attachments: Nil

Department:	Infrastructure & Regulation
Submitted by:	Acting Director of Infrastructure & Regulation
Reference:	2.18.06.3
Subject:	Development Approvals and Refusals for June 2016

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.1	An attractive environment for business, tourism and industry
Strategy:	2.1.4	Implement tools to simplify development processes and encourage quality commercial, industrial and residential development
Action:	2.1.4.1	Assess and determine regulatory applications, including development applications, complying development certificates, construction certificates, Section 68 certificates, Bushfire Attack Level (BAL) Certificates, and Conveyancing Certificates

SUMMARY:

The following details the development approvals issued by Council and by private certification for June 2016 for the entire local government area. A listing of development applications outstanding with a status as at the end of June 2016 has also been provided.

For information purposes a summary of the development values is provided from January 2006 until the end of June 2016. Similarly, a summary of the number of dwellings approved within the local government area from 1 January 2001 until the end of June 2016 is provided.

The number of applications lapsing in December 2016 is also listed for information purposes.

COMMITTEE'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for June 2016.

OFFICER'S RECOMMENDATION:

That Council receive and note the development approvals and refusals for June 2016.

REPORT:

Development Applications

Approvals:

Development Application Number	Applicant	Property	Development
DA-59-2013-3	New England Surveying & Engineering	31 Bridge Street, Uralla	Modification 2 Lot Subdivision
DA-8-2016	New England Surveying & Engineering	13 Stringybark Ridge Road, Invergowrie	4 Lot Staged Subdivision
DA-21-2016	New England Surveying & Engineering	4 & 6 Rowan Avenue, Uralla	4 Lot Subdivision
DA-23-2016	Mr B Sharpe & Ms K Reed	7056 New England Highway, Kentucky	Dwelling
DA-28-2016	Mr J & Mrs J Reynolds	54 Budumba Road, Invergowrie	Dwelling & Shed
DA-31-2016	Mr D Carlon	865 Kingstown Road, Balala	3 Bay Farm Shed
DA-34-2016	New England North West Planning Services	33 Tomline Street, Bundarra	Shed
Monthly Estimated Value of Approvals: \$716,529.00			

Refusals: Nil

DAs Withdrawn: Nil

Comparison to June 2015:

June 2015:	\$527,873.00	June 2016:	\$716,529.00
Year to date: (Calendar Year)	\$2,850,938.00	Year to date: (Calendar Year)	\$2,264,173.00

Development Applications Outstanding

Application Number	Applicant	Property	Development	Status
DA-27-2012-3	Croft Surveying & Mapping	114 Barleyfields Road, Uralla	Modification Staged 42 Lot Low Density Residential Subdivision	Under Assessment
DA-26-2016	Mr R Jones	Lot 223 Balala Road, Balala	Proposed Dwelling Under Clause 4.6 of the Uralla LEP	Awaiting Concurrence
DA-29-2016	Mrs J Hull	42 Bridge Street, Uralla	Free Standing Billboard & Signage	Awaiting Applicant
DA-30-2016	SES	Depot Road, Uralla	Double Carport	Awaiting Applicant
DA-32-2016	Mr W Schalk	215 Thunderbolts Way, Uralla	Shed	Awaiting Applicant

Application Number	Applicant	Property	Development	Status
DA-33-2016	Mr G & Mrs P Khan	7 Faulkner Street, Uralla	Dwelling & Shed	Under Assessment
DA-35-2016	Mr I & Mrs D Douglas	48 Rowan Avenue, Uralla	Carport	Under Notification
DA-36-2016	Ms T McClenahan	130 Gostwyck Road, Uralla	Extension to Existing Shed	Under Notification
DA-37-2016	Mr A & Mrs K Nyssen	20 Faulkner Street, Uralla	Garage & Carport	Under Assessment
				Total: 9

Construction Certificates

Approved: Nil

Refused: Nil

Issued by Private Certifier:

Application Number	Applicant	Property	Construction
CC-31-2016	Mr D Carlon	865 Kingstown Road, Uralla	3 Bay Farm Shed
CC-34-2016	New England North West Planning Services	33 Tomline Street, Bundarra	Shed
			Monthly Estimated Value of Approvals: \$78,000.00

Complying Development Applications

Approvals: Nil

Refusals: Nil

Withdrawal: Nil

Issued by Private Certifier:

Application Number	Applicant	Property	Development
CDC-13-2016	Mr G & Mrs K Acton	9 Karava Place, Uralla	Dwelling Alterations
			Monthly Estimated Value of Approvals: \$18,250.00

Comparison to June 2015:

June 2015:	\$74,300.00	June 2016:	\$18,250
Year to date:	\$1,541,800.00	Year to date:	\$551,763.00
(Calendar Year)		(Calendar Year)	

Calendar Year Development Values

Year	Total Development Value \$	Average Development Value \$	Development Application Value \$	Complying Development Value \$
2006	6,310,059	42,349	6,310,059	-
2007	7,211,361	44,515	7,211,361	-
2008	9,155,533	50,030	7,393,239	1,762,294
2009	9,290,046	72,016	5,749,162	3,540,884
2010	10,586,972	86,073	5,958,887	4,628,085
2011	6,584,483	53,101	3,449,607	3,134,876
2012	11,390,780	102,620	6,158,718	5,232,062
2013	9,259,318	91,676	4,678,720	4,580,598
2014	8,246,689	61,542	5,657,845	2,588,844
2015	9,387,065	86,917	7,230,198	2,156,867
2016	2,815,936	938,645	2,264,173	551,763

2016 to date

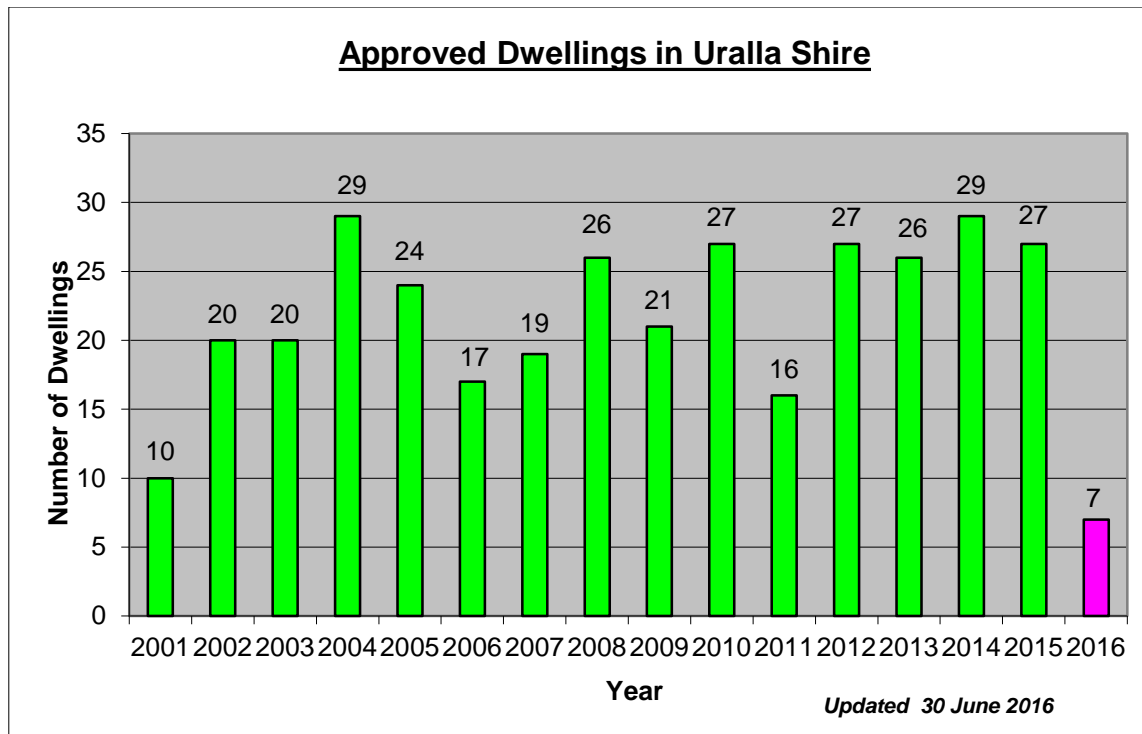
Financial Year Development Values

Year	Total Development Value \$	Average Development Value \$	Development Application Value \$	Complying Development Value \$
2005-2006	6,090,640	39,808	6,090,640	-
2006-2007	6,302,833	38,668	6,302,833	-
2007-2008	8,128,806	52,444	8,128,806	-
2008-2009	8,095,812	61,332	4,588,050	3,507,762
2009-2010	12,395,113	77,469	7,121,590	5,273,523
2010-2011	8,212,500	73,986	5,023,347	3,189,153
2011-2012	5,986,330	53,449	3,667,764	2,318,566
2012-2013	12,339,996	101,983	6,100,857	6,239,139
2013-2014	8,296,829	76,118	4,653,404	3,643,425
2014-2015	9,779,535	109,917	6,392,261	3,387,274
2015-2016	7,560,263	76,366	6,393,433	1,166,830

2015-2016 to date

Lapsing Applications

The review on expiring development and complying development applications has been carried out for those applications lapsing during December 2016. In December 2011 six (6) applications were approved, with one (1) application identified as possibly not commencing as at the end of June 2016.



KEY ISSUES:

- *Development Applications approved by Council for June 2016 – 7*
- *Development Applications refused by Council for June 2016 – 0*
- *Development Applications withdrawn by Applicant for June 2016 – 0*
- *Outstanding Development Applications as at 30 June 2016 – 9*
- *Construction Certificates approved by Council for June 2016 – 0*
- *Construction Certificates refused by Council for June 2016 – 0*
- *Construction Certificates issued by private certification for June 2016 – 2*
- *Complying Development Applications approved by Council for June 2016 – 0*
- *Complying Development Applications refused by Council for June 2016 – 0*
- *Complying Development Applications issued by private certification – 1*
- *Total Development Value for 2016 as at 30 June 2016 – \$2,815,936*
- *Average Development Value for 2016 as at 30 June 2016 – \$938,645*
- *Development Application Value for 2016 as at 30 June 2016 – \$2,264,173*
- *Complying Development Application Value for 2016 as at 30 June 2016 – \$551,763*
- *Applications lapsing in June 2016 that may not have commenced – 1*
- *Approved dwellings as at 30 June 2016 – 7*

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
The Development Approvals and Refusals for June will be placed in the next available newsletter and uploaded to the Uralla Shire Council website.
- 2. Policy and Regulation**
Environmental Planning & Assessment Act, 1979.
Environmental Planning & Assessment Regulations, 2000.
- 3. Financial (LTFP)**
Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:	Administration Officer
TRIM Reference Number:	U12/168
Approved/Reviewed by Manager:	Acting Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	Nil

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.4
Subject:	Regulatory Statistics Ending 30 June 2016

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

- Goal:** 2.1 An attractive environment for business, tourism and industry.
- Strategy:** 2.1.4 Implement tools to simplify development processes and encourage quality commercial, industrial and residential development.
- Action:** 2.1.4.1 Assess and determine regulatory applications, including development applications, complying development certificates, construction certificates, Section 68 certificates, Bushfire Attack Level (BAL) Certificates, and Conveyancing Certificates.

SUMMARY:

The following contains the Statistical Reporting on the Processed Regulatory Applications for Uralla Shire Council ending 30 June 2016. It also gives a six-monthly check on the calendar year figures.

COMMITTEE’S RECOMMENDATION:

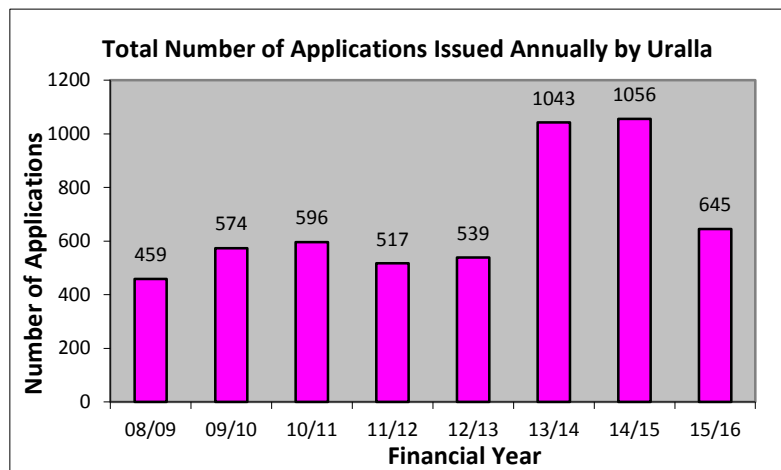
That Council receive and note the Regulatory Function Statistics ending 30 June 2016.

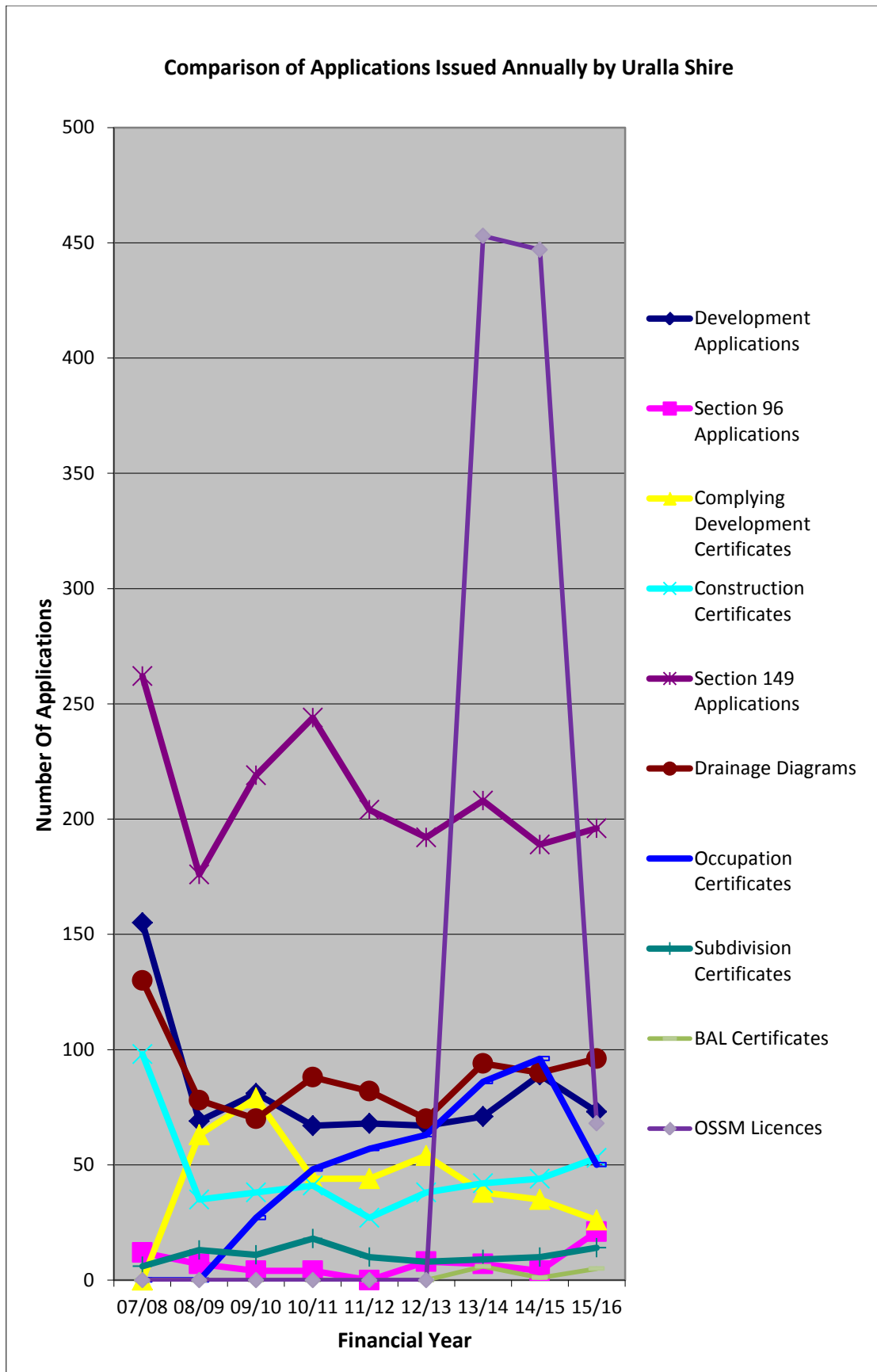
OFFICER’S RECOMMENDATION:

That Council receive and note the Regulatory Function Statistics ending 30 June 2016.

REPORT:

These figures should be considered in light of the fact that Uralla Shire Council did not have a full time planner during the 2015/2016 financial year.





Uralla Shire Total Development Value

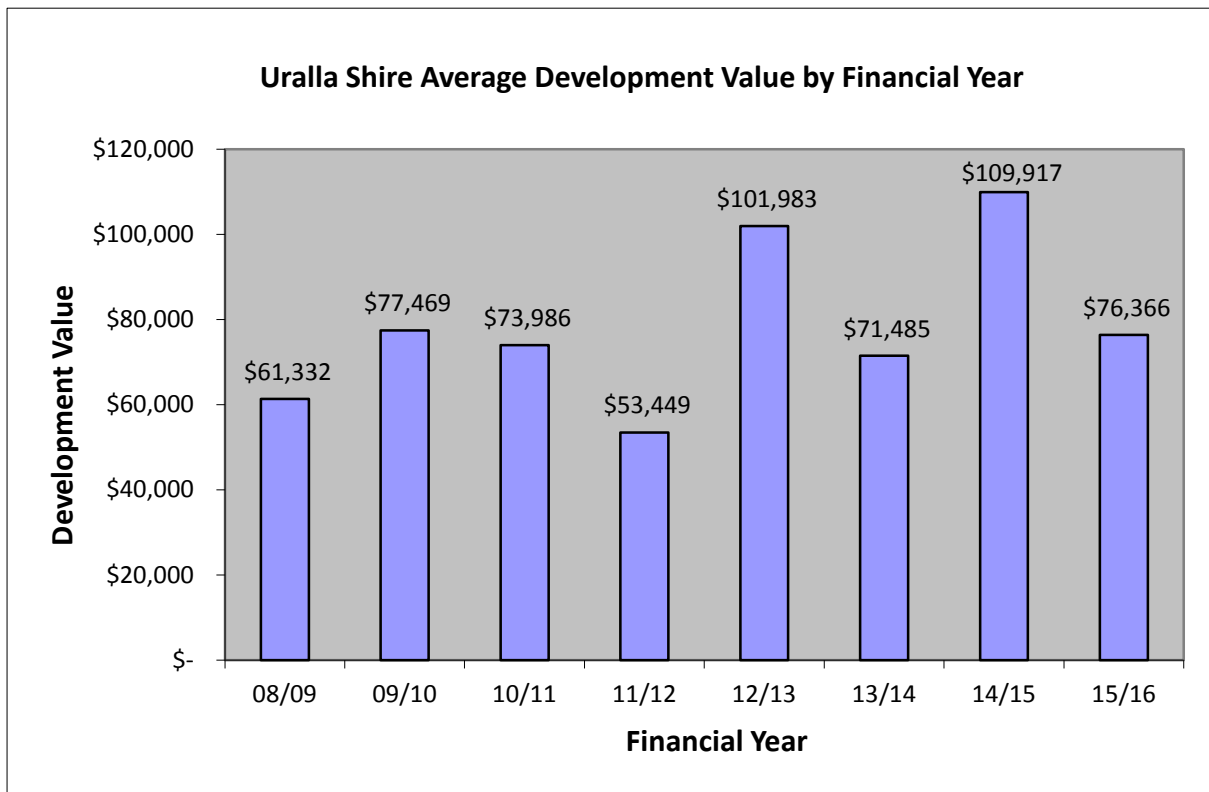
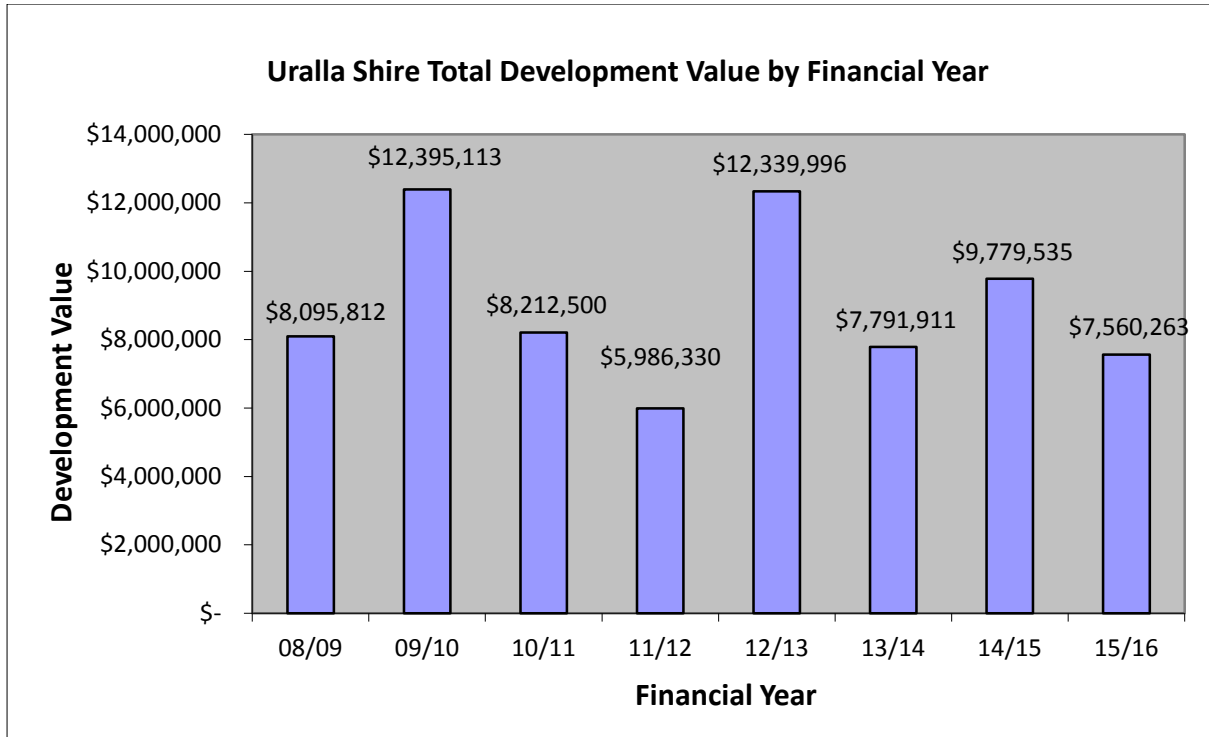
Note: Total Development Value includes Complying Development

Calendar Year Totals

	Total Development Value	Average Development Value	Development Application Value	Complying Development Value
2006	\$ 6,310,059	\$ 42,349	\$ 6,310,059	\$ -
2007	\$ 7,211,361	\$ 44,515	\$ 7,211,361	\$ -
2008	\$ 9,155,533	\$ 50,030	\$ 7,393,239	\$ 1,762,294
2009	\$ 9,290,046	\$ 72,016	\$ 5,749,162	\$ 3,540,884
2010	\$ 10,586,972	\$ 86,073	\$ 5,958,887	\$ 4,628,085
2011	\$ 6,584,483	\$ 53,101	\$ 3,449,607	\$ 3,134,876
2012	\$ 11,390,780	\$ 102,620	\$ 6,158,718	\$ 5,232,062
2013	\$ 9,259,318	\$ 91,676	\$ 4,678,720	\$ 4,580,598
2014	\$ 8,246,689	\$ 70,485	\$ 5,657,845	\$ 2,588,844
2015	\$ 9,137,065	\$ 115,659	\$ 6,980,198	\$ 2,156,867
2016	\$ 2,815,936	\$ 938,645	\$ 2,264,173	\$ 551,763
	Only 1st 6 mths			

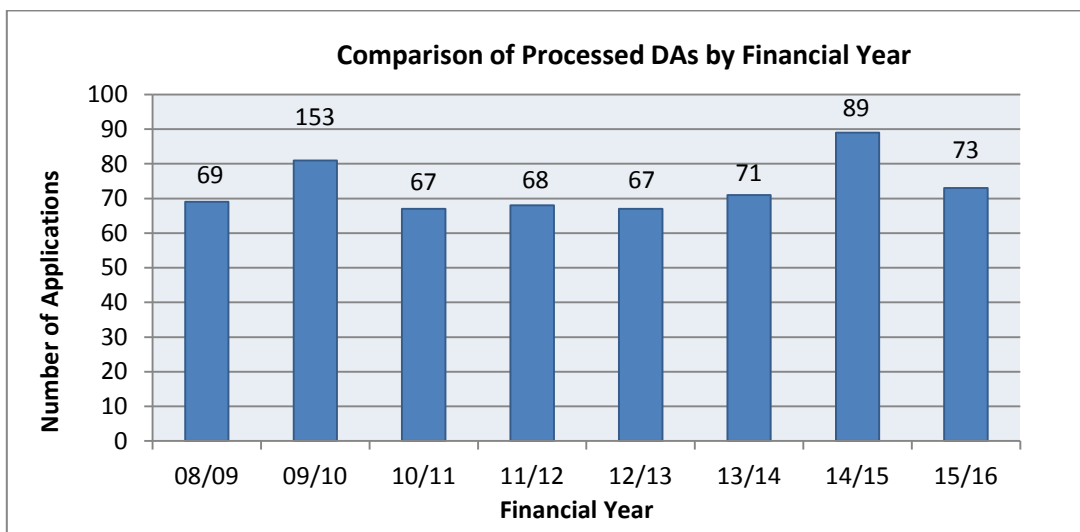
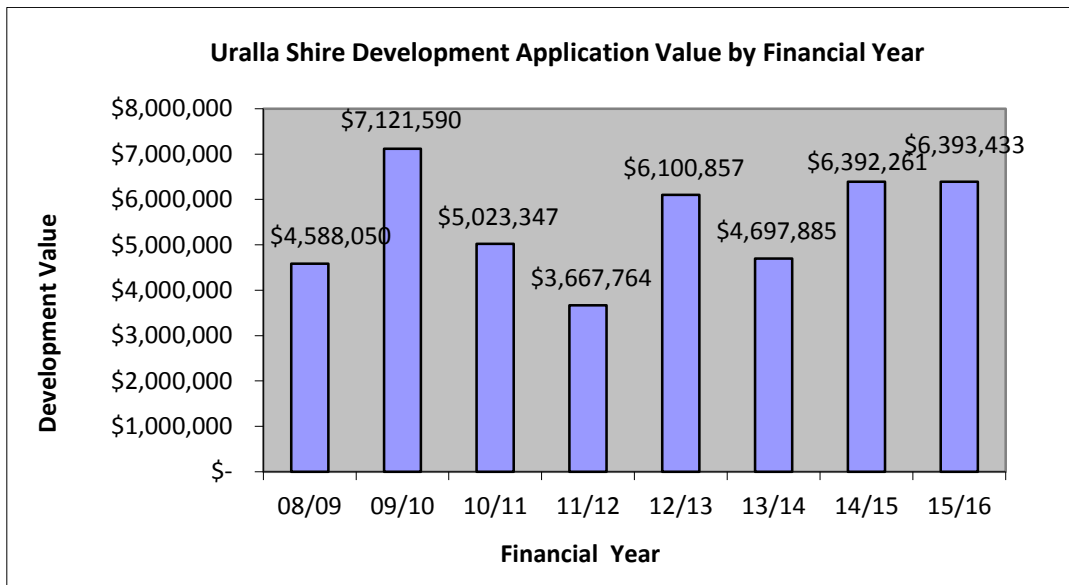
Financial Year Totals

	Total Development Value	Average Development Value	Development Application Value	Complying Development Value
05/06	\$ 6,090,640	\$ 39,808	\$ 6,090,640	\$ -
06/07	\$ 6,302,833	\$ 38,668	\$ 6,302,833	\$ -
07/08	\$ 8,128,806	\$ 52,444	\$ 8,128,806	\$ -
08/09	\$ 8,095,812	\$ 61,332	\$ 4,588,050	\$ 3,507,762
09/10	\$ 12,395,113	\$ 77,469	\$ 7,121,590	\$ 5,273,523
10/11	\$ 8,212,500	\$ 73,986	\$ 5,023,347	\$ 3,189,153
11/12	\$ 5,986,330	\$ 53,449	\$ 3,667,764	\$ 2,318,566
12/13	\$ 12,339,996	\$ 101,983	\$ 6,100,857	\$ 6,239,139
13/14	\$ 7,791,911	\$ 71,485	\$ 4,697,885	\$ 3,094,026
14/15	\$ 9,779,535	\$ 109,917	\$ 6,392,261	\$ 3,387,274
15/16	\$ 7,560,263	\$ 76,366	\$ 6,393,433	\$ 1,166,830



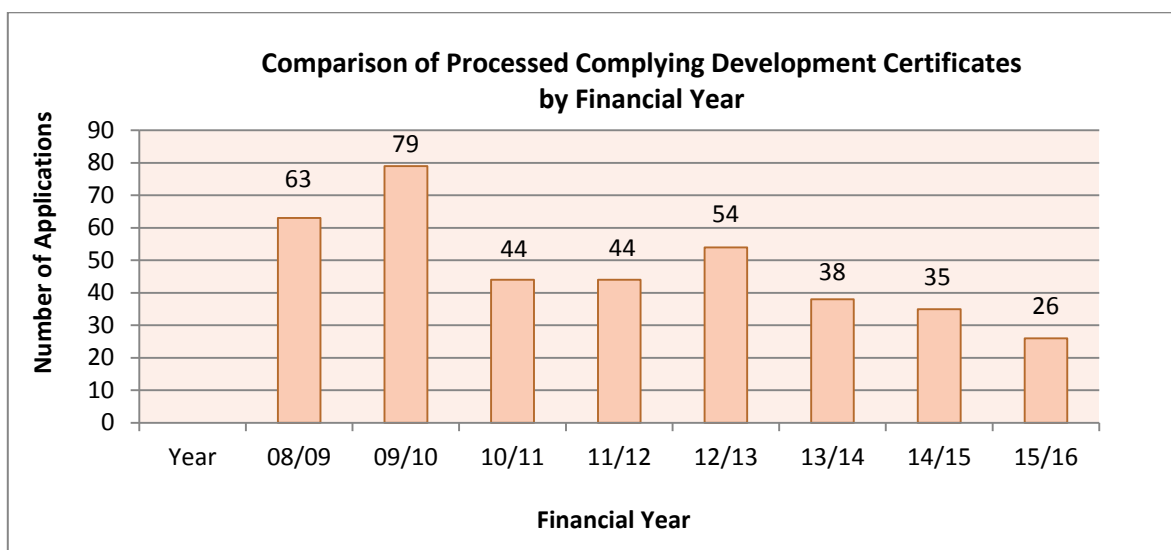
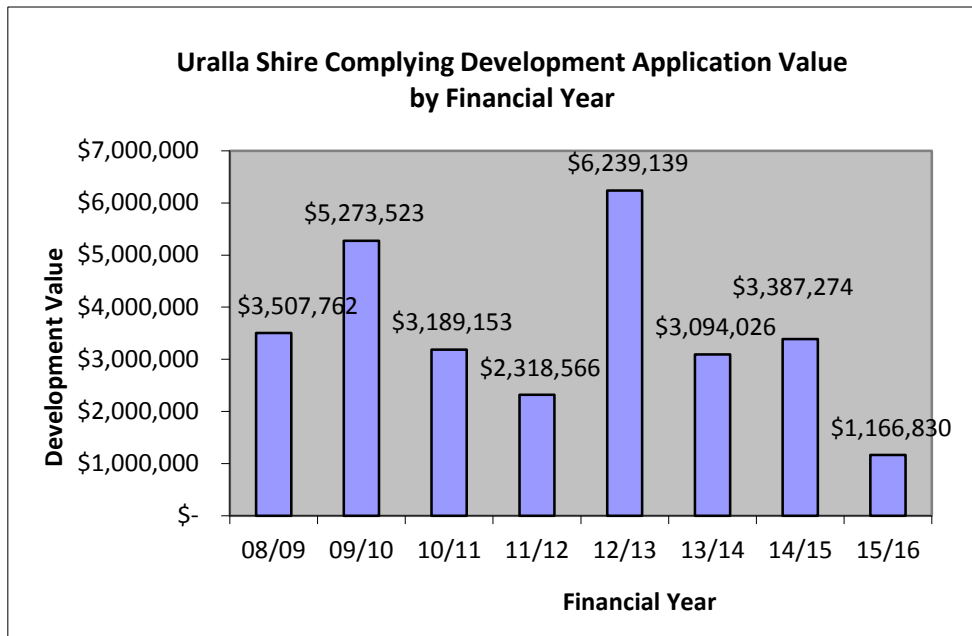
Development Applications

	Calendar Year			Financial Year	
	Number of Applications	Value of Application		Number of Applications	Value of Application
2006	149	\$ 6,310,059	2005/2006	153	\$ 6,090,640
2007	162	\$ 7,211,361	2006/2007	163	\$ 6,302,833
2008	124	\$ 7,393,239	2007/2008	155	\$ 8,128,806
2009	69	\$ 5,749,162	2008/2009	69	\$ 4,588,050
2010	71	\$ 5,958,887	2009/2010	81	\$ 7,121,590
2011	75	\$ 3,449,607	2010/2011	67	\$ 5,023,347
2012	60	\$ 6,158,718	2011/2012	68	\$ 3,667,764
2013	70	\$ 4,678,720	2012/2013	67	\$ 6,100,857
2014	88	\$ 5,657,845	2013/2014	71	\$ 4,653,404
2015	37	\$ 6,980,198	2014/2015	89	\$ 6,392,261
2016	29	\$ 2,264,173	2015/2016	73	\$ 6,393,433

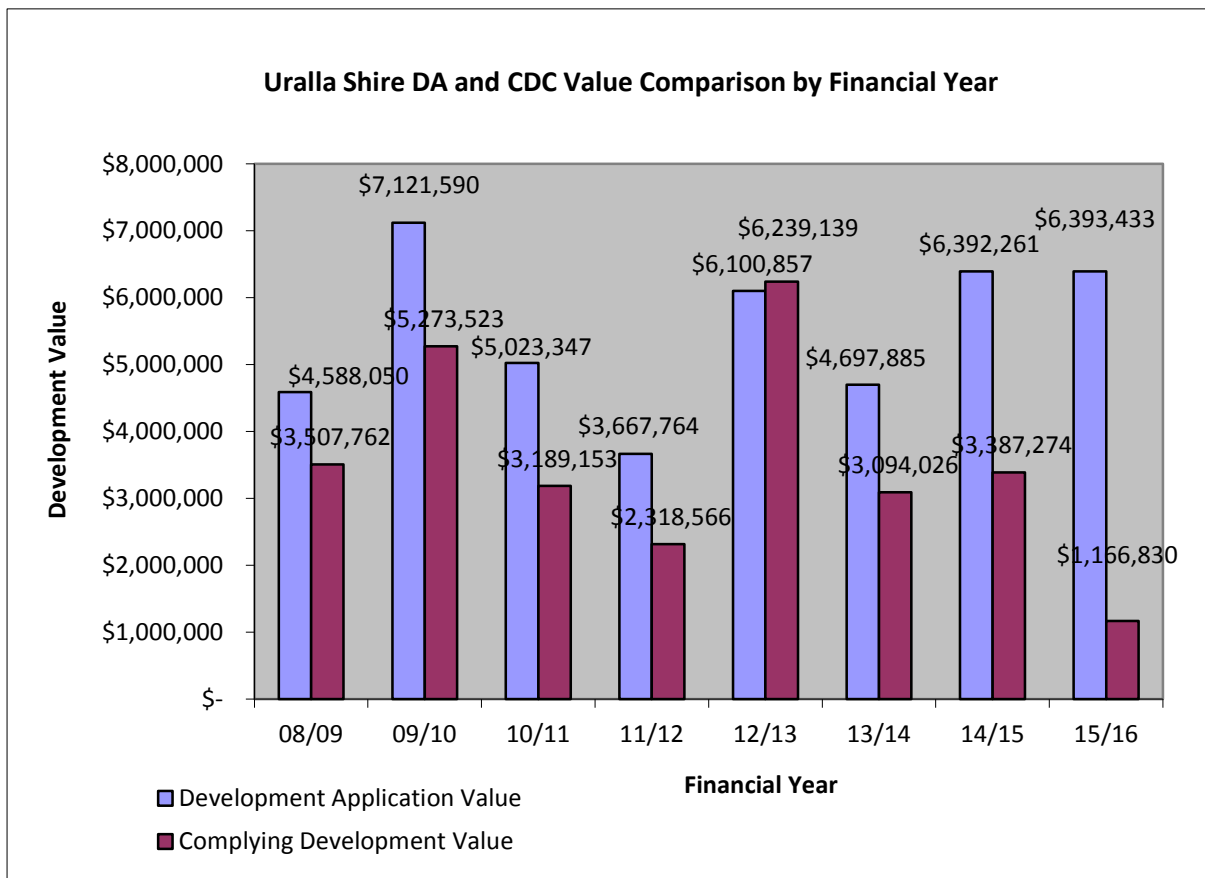


Complying Development Applications

Calendar Year			Financial Year		
	Number of Applications	Value of Application		Number of Applications	Value of Application
2008	39	\$ 1,762,294	2007/2008		
2009	59	\$ 3,540,884	2008/2009	63	\$ 3,507,762
2010	60	\$ 4,628,085	2009/2010	79	\$ 5,273,523
2011	52	\$ 3,134,876	2010/2011	44	\$ 3,189,153
2012	49	\$ 5,232,062	2011/2012	44	\$ 2,318,566
2013	51	\$ 4,580,598	2012/2013	54	\$ 6,239,139
2014	31	\$ 2,588,844	2013/2014	38	\$ 3,643,425
2015	16	\$ 2,156,867	2014/2015	35	\$ 3,387,274
2016	13	\$ 551,763	2015/2016	26	\$ 1,166,830



Comparison of Development and Complying Development Applications



Section 96 Applications

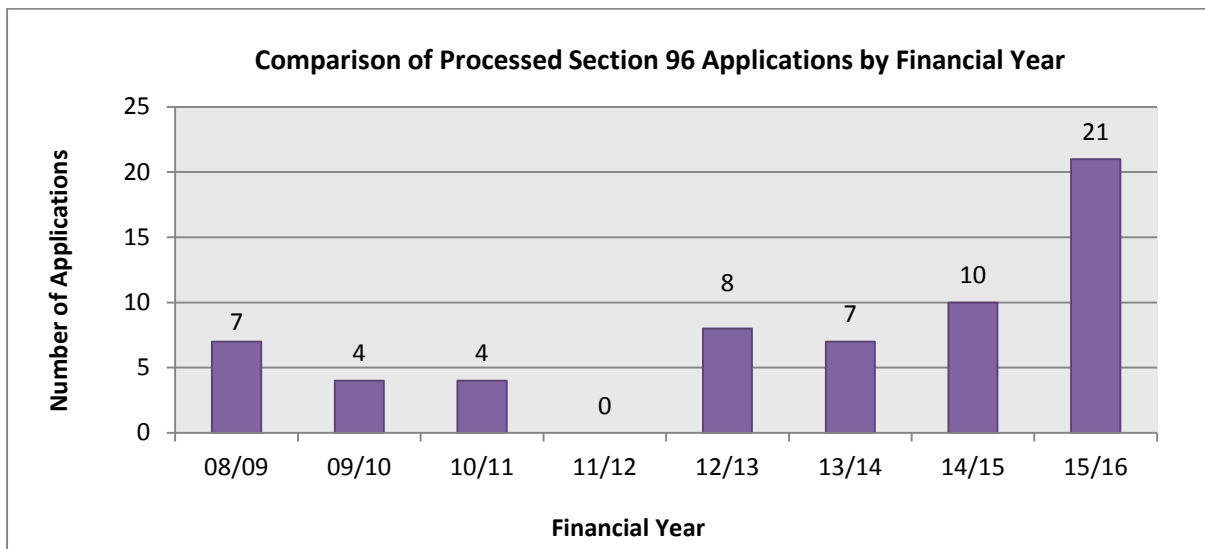
Note: Being Development Application Amendments

Calendar Year Totals

	Number of Applications
2006	0
2007	0
2008	11
2009	5
2010	5
2011	2
2012	4
2013	9
2014	3
2015	3
2016	5

Financial Year Totals

	Number of Applications
2005/2006	0
2006/2007	0
2007/2008	12
2008/2009	7
2009/2010	4
2010/2011	4
2011/2012	0
2012/2013	8
2013/2014	7
2014/2015	10
2015/2016	21



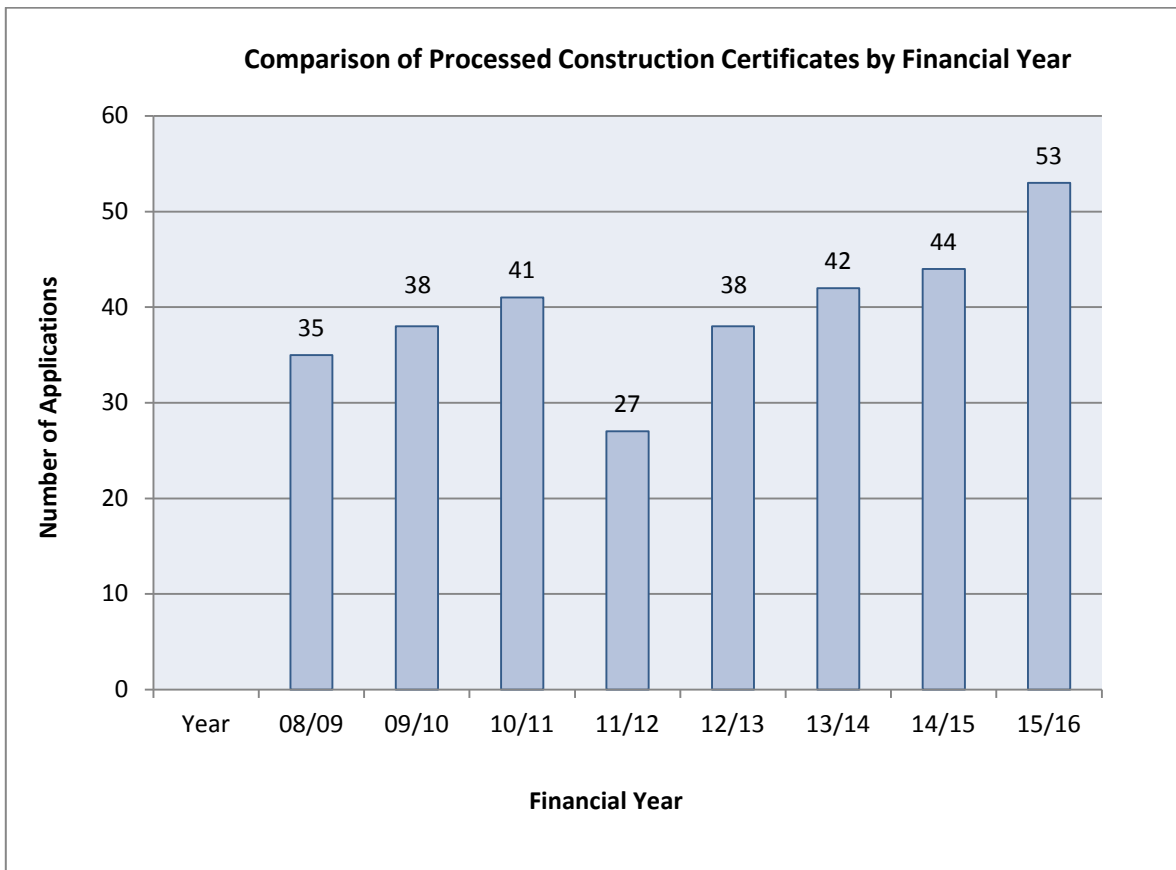
Construction Certificates

Calendar Year Totals

	Number of Applications
2008	82
2009	33
2010	28
2011	40
2012	28
2013	50
2014	40
2015	19
2016	19

Financial Year Totals

	Number of Applications
2008/2009	35
2009/2010	38
2010/2011	41
2011/2012	27
2012/2013	38
2013/2014	42
2014/2015	44
2015/2016	53



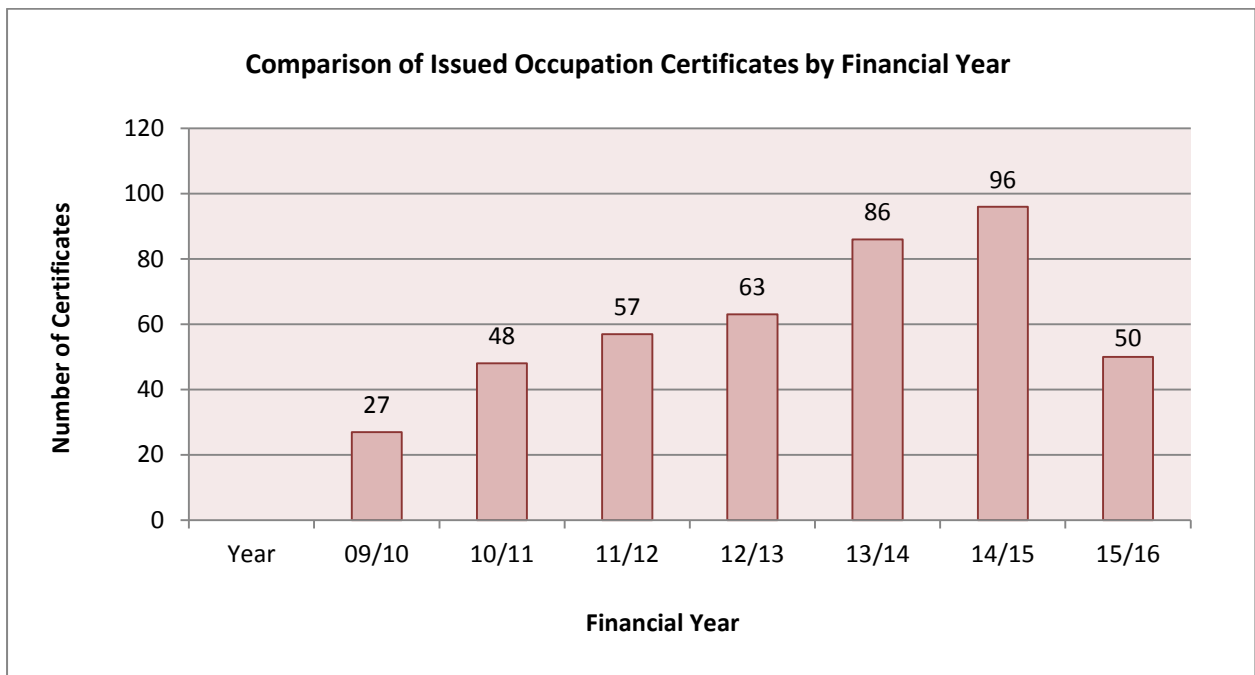
Occupation Certificates

Calendar Year Totals

	Number of Applications
2010	45
2011	39
2012	69
2013	82
2014	70
2015	54
2016	21

Financial Year Totals

	Number of Applications
2009/2010	27
2010/2011	48
2011/2012	57
2012/2013	63
2013/2014	86
2014/2015	96
2015/2016	50



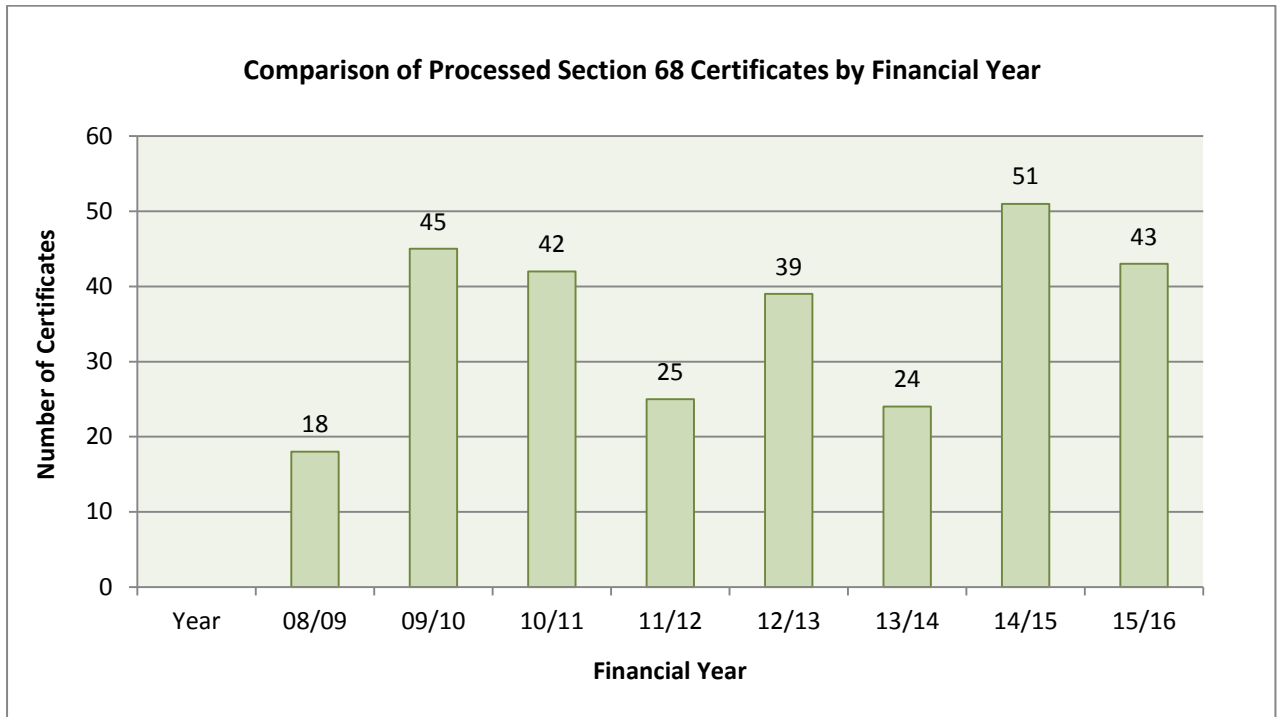
Section 68 Certificates

Calendar Year Totals

	Number of Applications
2008	35
2009	34
2020	37
2011	42
2012	33
2013	26
2014	46
2015	21
2016	13

Financial Year Totals

	Number of Applications
2008/2009	18
2009/2010	45
2010/2011	42
2011/2012	25
2012/2013	39
2013/2014	24
2014/2015	51
2015/2016	43



Subdivision Certificates

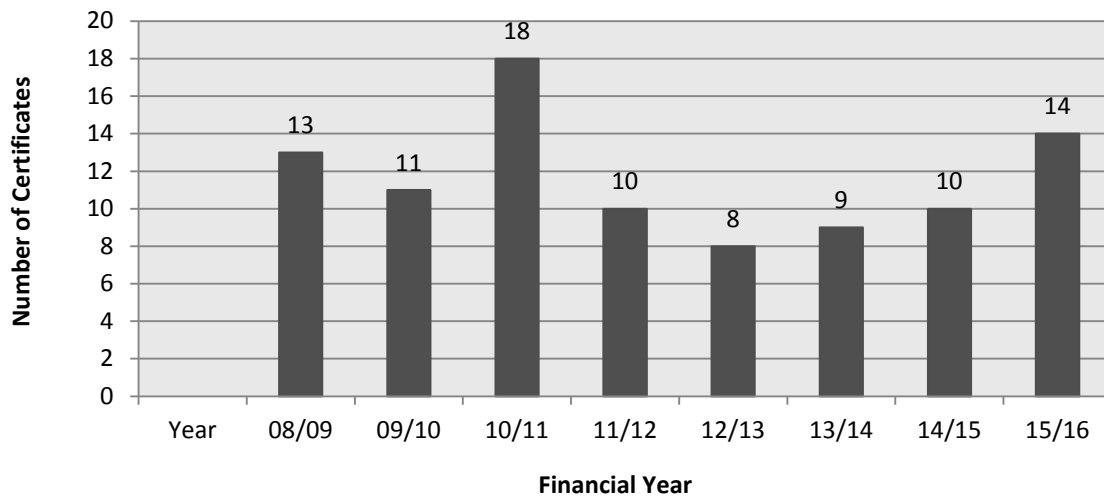
Calendar Year Totals

	Number of Applications
2008	15
2009	8
2010	17
2011	13
2012	8
2013	11
2014	8
2015	5
2016	6

Financial Year Totals

	Number of Applications
2007/2008	6
2008/2009	13
2009/2010	11
2010/2011	18
2011/2012	10
2012/2013	8
2013/2014	9
2014/2015	10
2015/2016	14

Comparison of Issued Subdivision Certificates by Financial Year



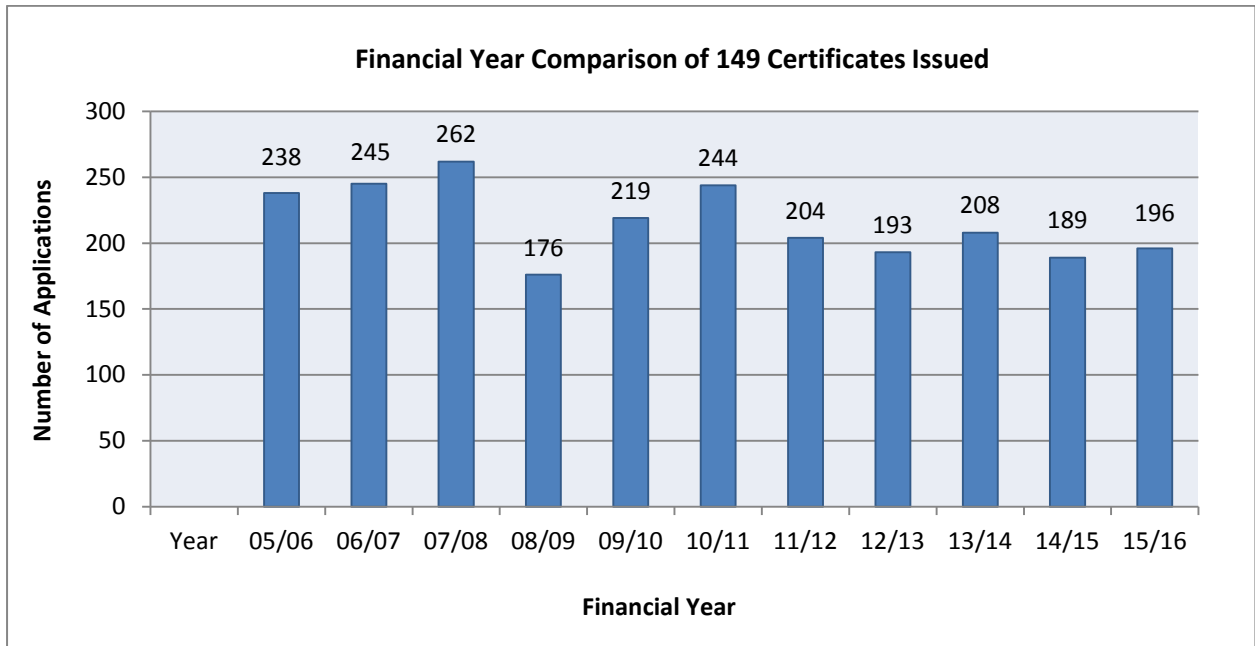
149 Certificates

Calendar Year Totals

	Number of Applications
2007	258
2008	209
2009	210
2010	221
2011	244
2012	192
2013	180
2014	208
2015	91
2016	103

Financial Year Totals

	Number of Applications
2006/2007	245
2007/2008	262
2008/2009	176
2009/2010	219
2010/2011	244
2011/2012	204
2012/2013	193
2013/2014	208
2014/2015	189
2015/2016	196



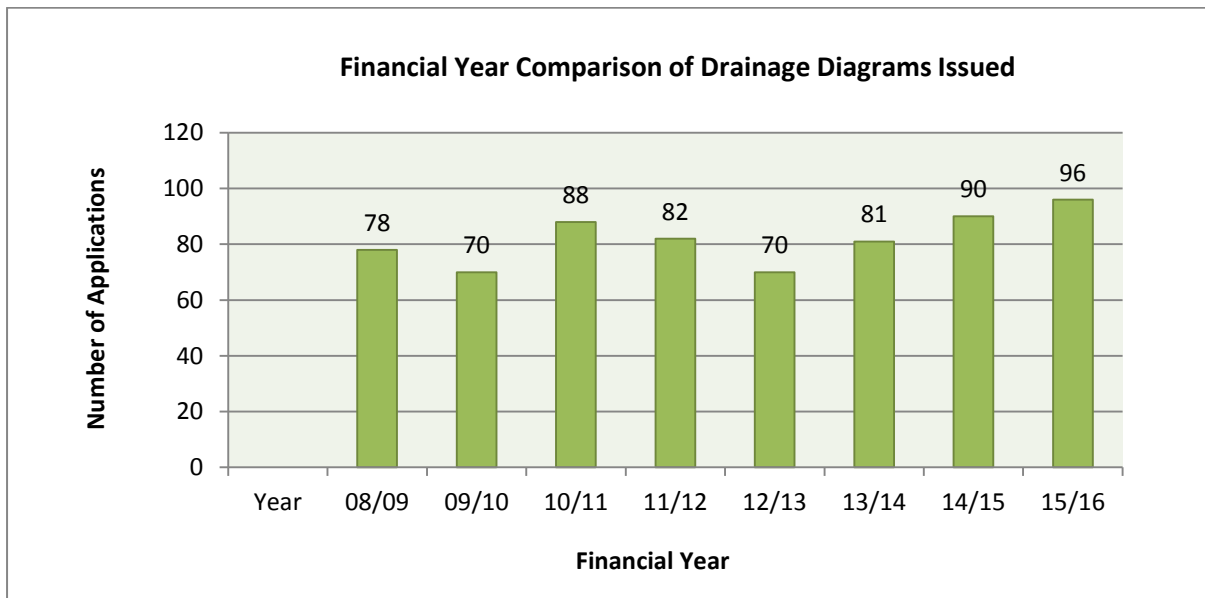
Drainage Diagrams

Calendar Year Totals

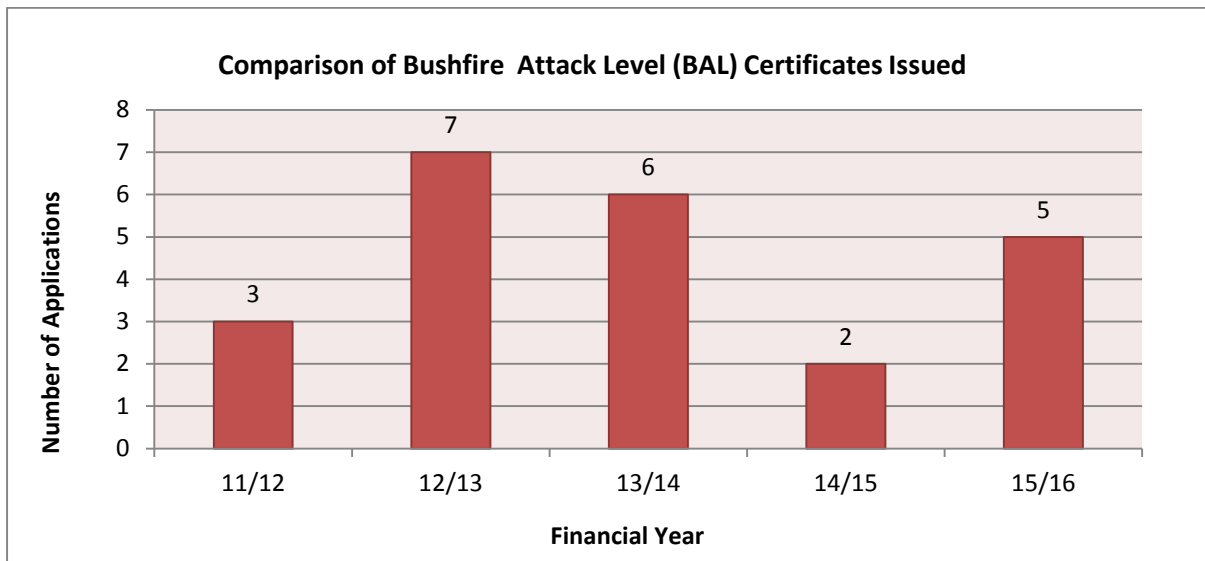
	Number of Applications
2008	99
2009	74
2010	76
2011	92
2012	71
2013	69
2014	101
2015	46
2016	54

Financial Year Totals

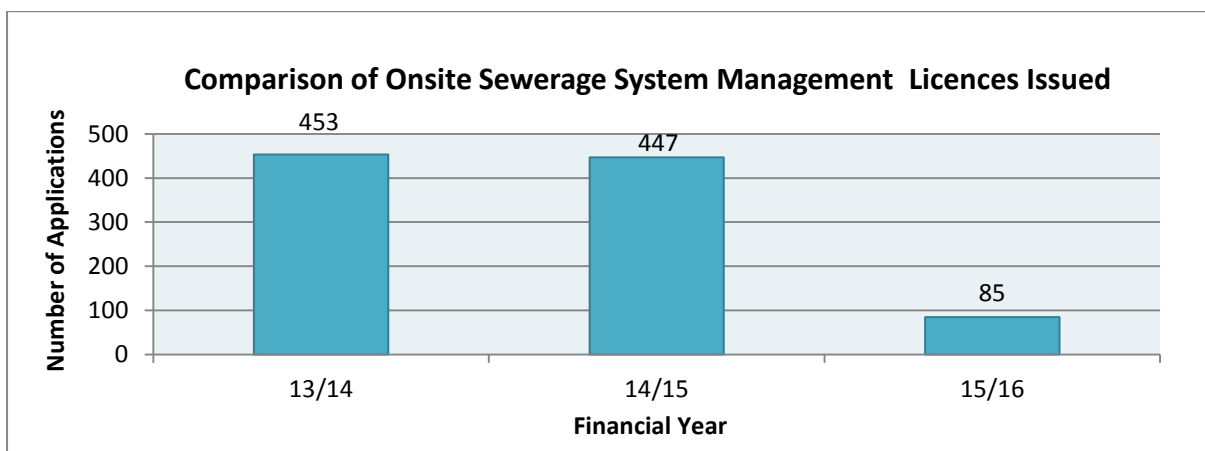
	Number of Applications
2007/2008	130
2008/2009	78
2009/2010	70
2010/2011	88
2011/2012	82
2012/2013	70
2013/2014	81
2014/2015	90
2015/2016	96



Bushfire Attack Level (BAL) Certificates



Onsite Sewerage Management Licences Issued



KEY ISSUES:

Please note: These figures are financial year 2015/16 only and any increases or decreases relate to the 2014/15 year and the term processed means either approved or refused. Applications not determined have not been accounted for.

- Total Number of Applications Issued – 645 – a 38.9% decrease
- Total Development Value - \$7,560,263 – a 22.7% decrease
- Average Total Development Value - \$76,366 – a 30.5% decrease
- Number of Development Applications Processed – 73 – a 14.24% decrease
- Total Development Application Value - \$6,393,433 – a 0.02% increase
- Number of Complying Development Applications Processed – 26 – a 25.7% decrease
- Total Complying Development Application Value - \$1,166,830 – a 65.5% decrease

- Number of Section 96 Applications Processed – 21 – a 110% increase
- Number of Construction Certificates Processed – 53 – a 20.4% increase
- Number of Occupation Certificates Processed – 50 – a 7.4% decrease
- Number of Section 68 Certificates Processed – 43 – a 15.7% decrease
- Number of Subdivision Certificates Processed – 14 – a 40% increase
- Number of 149 Certificates Processed – 196 – a 3.7% increase
- Number of Drainage Diagrams Processed – 96 – a 6.7% increase
- Number of Bushfire Attack Level Certificates Processed – 5 – a 150% increase
- Number of Onsite Sewerage Management System Licences Processed – 85 – a 80.9% decrease

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Nil

3. Financial (LTFP)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Administration Officer

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

Nil

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.5
Subject:	Heritage Advisor's Report – July 2016

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	3.1	To preserve, protect and renew our beautiful natural environment
Strategy:	3.1.3	Protect the shires historic buildings and sites, recognising their value to the community
Action:	3.1.3.1	Administer a Heritage Advisory Service and Local Heritage Assistance Fund

SUMMARY:

This is a report from Council's Heritage Advisor, Mr Mitch McKay in regards to his monthly visit undertaken for July on 5 July 2016. His next visit will be 2 August 2016.

COMMITTEE'S RECOMMENDATION:

That the Heritage Advisor's report dated 7 July 2016 be received and noted by Council.

OFFICER'S RECOMMENDATION:

That the Heritage Advisor's report dated 7 July 2016 be received and noted by Council.

BACKGROUND:

The Heritage Advisor's Report is put to Council for information purposes each month. The Heritage Advisor's services are offered free to all residents of Uralla Shire to discuss heritage conservation and development within Uralla Shire.

REPORT:

The Heritage Advisor's July 2016 report is attached.

KEY ISSUES:

Nil

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Nil
- 2. Policy and Regulation**
Nil
- 3. Financial (LTFP)**
Nil
- 4. Asset Management (AMS)**
Nil
- 5. Workforce (WMS)**
Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:	Regulatory Services Office Manager
Approved/Reviewed by Manager:	Acting Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	C. Heritage Advisors Report dated 5 July 2016



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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 1: McCrossin's Mill - 29 Salisbury Street, Uralla

Met with Mr. Peter Feitz representing McCrossin's Mill in Council's office.

The property is listed as a heritage item of State significance in Uralla LEP 2012 (150) and is also within the Uralla CBD Conservation Area.

The purpose of the meeting was to discuss re-roofing the building which is presently in short sheet length roof sheets.

Mr. Feitz explained that they had approached the Heritage Branch of the Office of Environment and Heritage (OEH) with a view to replacing the roof with insulated full length sheets but had received an unfavourable response to their proposal. They are now considering keeping the existing roof sheeting, battening over the existing sheets, insulating and then fixing short sheets in colourbond.

The reason they are wishing to re-roof is that the current roof is leaking and there is need to insulate as the museum has collections to maintain and these are best maintained in a climatically controlled environment.

Museum management does not want to insulate below the existing roof framing as they wish to retain the exposed roof framing and the existing shingles that are evident under a section of the roof sheeting so that the public can appreciate the structure.

I advised that they should write to the Heritage Branch of OEH seeking a written response to the following:

- Whether OEH would support keeping the existing roof sheeting, battening over the existing sheets, insulating and then fixing short sheets in colourbond,
- Whether OEH would require new sheeting to be painted to match the existing or whether unpainted would be acceptable. The letter should explain that if the sheeting were to be painted then there would be the issue of ongoing maintenance of re-painting the roof which would be a drain on the Museum's finances.
- What other options to insulating the building and re-roofing OEH would deem acceptable.

The letter should clearly spell out the reasons for re-roofing, the need for insulation being to assist to climatically control the environment and the fact that they wish to retain the exposed roof framing and the existing shingles under the roof sheets.

I also advised Mr. Feitz that OEH will soon be re-activating a number of committees, one of those being the Technical Advisory Committee. This committee will be made up of professionals who provide advice to the Heritage Branch on issues of access, fire, design and conservation. I suggested in any letter that museum management writes that they may consider requesting that the Technical Advisory Committee review the issues that McCrossin's Mill is facing and provide advice that will assist in furthering this project.

A rectangular box containing a handwritten signature in green ink that reads "M. McKay."



Heritage

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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 2: 58 Bridge Street, Uralla

Met with Mr. Jason Townsend owner of the laundromat.

The property is not listed as a heritage item in Uralla LEP 2012 but has been identified for inclusion as a heritage item as part of Stage 2 of the Uralla Community Based Heritage Study (2540217). The property is also within the Uralla CBD Conservation Area.

The purpose of the meeting was to discuss proposed signage along the awning fascia fronting Bridge Street in a font similar to that of the Sweet Place which is also in Bridge Street.

I supported in principle signage along the awning fascia, in a similar font to that of the Sweet Place. I advised that the signage should be on a cream background to match that of the colour of the shopfront surrounds. Lettering colour could be similar to that of Thunder Graphics or in a darker colour to that of the internal walls of the laundry.

A Development Application would be required for the signage.



M. McKay



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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 3: 49 Bridge Street, Uralla

Met with Mr. Jimmy Chen, the owner, on site, and I was accompanied by Scott Strijland (Council officer) and Merv Prendergast (Consultant Contract Building Certifier).

The property which is not listed as a heritage item in Uralla LEP 2012, has been identified for inclusion as a heritage item as part of Stage 2 of the Uralla Community Based Heritage Study (2540201). The property is also within the Uralla CBD Conservation Area.

I had previously visited the property on 7 June and met with Mr. Jimmy Chen.

Mr. Chen is considering relocating the entry to the restaurant so that it is in a more central location and opening into a proposed waiting area and bar. Merv Prendergast advised Mr. Chen on what was required to address access issues and comply with legislation.

I advised that any new door would have to be of timber, so as it matches the existing shop framing, and be sliding. Should the door be relocated then the opening that was left would need to be replaced with timber framing and glazing to match that of the existing windows, including sill height and include a central timber mullion.

Mr. Chen also raised the matter of advertising signage above the awning. I advertised that Council does not support above awning signage. It was suggested that sun blinds similar to that on Foodworks, and more importantly the butcher shop as the word butcher appears on the sun blind, which project below the awning could be installed. However, these would have to be a minimum height of 2.6m above the footpath but could advertise the name of the restaurant once only.

Mr. Chen was advised that a Development Application would be required for the proposed signage, external and internal works.

A handwritten signature in green ink that reads 'M. McKay'.



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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 4: Council Administration Building – Salisbury Street, Uralla

Met with representatives from Howard's Electrical Service Council's electrical contractor who will be responsible for installing solar panels on Council's Administration building.

I had previously held discussions with Stephanie McCaffrey Council's Environmental Officer on the location of the panels so that they are not visible from the Salisbury street frontage.

The proposal is to install solar panels on the rear metal roof only of Council's Administration building. The panels would be on the flat and not on the incline.

I consider that the panels, as presented and tentatively positioned on the roof at the time of the meeting, will generally not be visible to the public nor detract from the building.

Mention was also made of the panels extending along the rear of the tile roof, however, I made no comment in this regard as my discussions with Ms. McCaffrey had focused on the rear metal roof only.



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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 5: Bushranger Motor Inn – 37 Bridge Street, Uralla

Met with Robert Meyers manager of the Motor Inn.

The property which is not listed as a heritage item in Uralla LEP 2012, has been identified for inclusion as a heritage item as part of Stage 2 of the Uralla Community Based Heritage Study (2540197). The property is also within the Uralla CBD Conservation Area.

The purpose of the meeting was to discuss replacing the existing illuminated double sided Bushranger Motor Inn and Restaurant sign that appears as one of the signs on the existing pole sign at the front of the property. The sign would better complement the re-branding of the Motor Inn.

The existing sign is showing its age with one side of the sign displaying past cracking.

The proposed double sided sign would read Bushranger Motor Inn, be over two lines and be lit externally by LED lights.

Discussion has taken place with Libby Cumming Council contact planner and a Development Application would be required as the construction of the sign and lighting is being altered.



Sign looking north with cracked panel.



Sign looking south.

M. McKay



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HERITAGE ADVISORY MEMO

No. 41

date: 5 July 2016

ITEM 6: former Courthouse – 9A Hill Street, Uralla

Met with Rechelle Leahy Council's Governance Manager.

The purpose of the meeting was to discuss:

- issues pertaining to the maintenance of the building including, but not limited to, paint (lead based or not), colour schemes, pest inspections, electrical inspections, upgrading to fire safety standards, site drainage, access to the public and amenities,
- potential uses, and
- retention/removal of internal fittings and fixtures.

The property is listed as a heritage item of local significance in Uralla LEP 2012 (I36) the building is also within the Uralla CBD Conservation Area.

The Statement of Significance, in part, states:

The courthouse (former) continues to be a definitive statement of the power and status of the law in the 1880s. It is a refined classical core design by Colonial Architect James Barnet, echoing 16th Century Italian influences, built with Uralla red bricks and Uralla granite for the steps. Internally it is well-crafted 19th Century joinery. As a well-known landmark on its corner location, It makes a major contribution to both streetscapes, as a member of a civic group and an important architectural link with the Central Business District, the post office. Police station complex and the Uralla Railway Station.

It was suggested that I visit the property during one of my upcoming visits.

ITEM 7: Chinese Cemeteries, Uralla

Met with Jann Karp in Council's office who is hoping to provide information on Chinese cemeteries in the LGA.

ITEM 8: Next Heritage Advisor visit

It is proposed that the Heritage Advisor's next visit will be 2 August 2016.

A handwritten signature in green ink that reads "M. McKay". The signature is written in a cursive style and is positioned on a light-colored rectangular background.

Department:	Infrastructure & Regulation
Submitted by:	Acting Director of Infrastructure & Regulation
Reference:	2.18.06.6
Subject:	Annual Heritage Advisors Report

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	3.1	To preserve, protect and renew our beautiful natural environment
Strategy:	3.1.3	Protect the shires historic buildings and sites, recognising their value to the community
Action:	3.1.3.1	Administer a Heritage Advisory Service and Local Heritage Assistance Fund

SUMMARY:

As part of the funding agreement with the NSW Office of Environment and Heritage for each council's heritage advisory program, the heritage advisor prepares and submits an annual report on the implementation of their heritage strategy to the Heritage Council, and council.

COMMITTEE'S RECOMMENDATION:

That the 2015/2016 Heritage Advisory Annual Report be received and noted.

OFFICER'S RECOMMENDATION:

That the 2015/2016 Heritage Advisory Annual Report be received and noted.

BACKGROUND:

A requirement of the NSW Heritage Grants Local Heritage Places – Local government heritage advisor sub-program is that each council funded prepare, adopt and implement a three year strategy for 2014-2017. The Uralla Shire Strategy was adopted by Council on 28 October 2013 at its Ordinary Meeting.

REPORT:

The Uralla Shire Heritage Strategy 2014-2017 was based on recommendations for local government on heritage management from the Office of Environment and Heritage and the Heritage Council of NSW.

As part of the funding agreement for each council's heritage advisor, the heritage advisor prepares and submits an annual report on the implementation of their heritage strategy to the Heritage Council, and Council. This has been completed and is attached to this report.

This is completed by using a standard template prepared by the Heritage Office using the outcomes and indicators developed from the Office of Environment & Heritage publication, *Recommendations for local government on heritage management*.

Key indicators are populated with data and evaluation questions are asked and answered. This data is then used by the Office of Environment and Heritage and Heritage Council of NSW in their annual report on the NSW Heritage Grants Local Government Heritage Management Program.

KEY ISSUES:

- *Annual heritage Advisory report is to be prepared and submitted to the NSW Office of Environment & heritage and Council for funding purposes.*
- *Instability of key Council staff who have the clout to make decisions*
- *The no reactivation of the Local Heritage Assistance Fund due to lack staffing.*
- *Statement of significance has been completed for all proposed new heritage items.*

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Nil

3. Financial (LTFFP)

Allows Council to claim grant funding and to apply for further funding.

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Contract Town Planner

Approved/Reviewed by Manager:

Acting Director of Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

D. Annual Heritage Advisor Report – 2015/16

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Project completion and claim for payment

* indicates a required field

Local Government heritage advisors

1. Local Council name * Uralla Shire Council

2. Project number * LGA201500010

3. Funding formula * \$1 for \$2
e.g \$1 for \$1

4. Total (ex GST) expenditure
(inclusive of an estimate for
the June) * \$14,180.00

5. Amount being claimed * \$4,000.00

Click on the [Local government heritage management](#) webpage to download Grant Claim Form and Statutory Declaration.

Click on the [Recommendations for local government on heritage management](#) (PDF 163KB). This will assist Councils with more information to prepare its heritage strategy.

6. Attach your completed grants claim form here *
• [Heritage Advisors Grant Claim form 2015-2016.pdf](#) 1.1 MB
See links above for template

7. Attach summary of invoices *
• [Invoice Summary - 2015-2016 year.pdf](#) 116.9 kB

8. Attach signed statutory declaration *
• [Heritage Advisors Grant funding 2015-2016 Stat Dec.pdf](#) 1.4 MB

9. Attach a summary of key activities undertaken by the heritage advisor during the year *
• [Summary of activities undertaken by Heritage Advisor - 2015-2016 Year.pdf](#) 892.1 kB
Must be no more than 300 words

For assistance email heritage.grants@environment.nsw.gov.au or phone (02) 9873 8577

* indicates a required field

Council's Heritage Strategy

A requirement of the Local government heritage advisor stream is that each council funded through this stream must prepare, adopt and implement a three-year heritage strategy.

This strategy must be based on Recommendations for local government on heritage management (Office of Environment and Heritage and the Heritage Council of NSW 2013) OEH.

2015-2016 Local government Heritage Advisors

2015-2016 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA 201500010 From Uralla Shire Council

- 10. Attach 3 Year Heritage Strategy covering the current year ***
- [Uralla Heritage Strategy \(2014-2017\) adopted 28-10-2013.pdf](#) 855.6 kB

Heritage Strategy Annual Report Template

The outcomes and indicators in the Heritage Strategy Annual Report template are based on a standardised heritage strategy developed from the OEH publication, *Recommendations for local government on heritage management*.

Councils' must use this reporting template to summarise their achievements throughout the year.

OEH and Heritage Council of NSW will include this data in their annual report on the NSW Heritage Grants Local Government Heritage Management Program.

Recommendation 1

Establish a heritage committee to deal with heritage matters in your area

Outcome 1

Increased community participation, awareness and appreciation of heritage in the local area.

Key performance indicators

Heritage committee established? * No

Optional comments

Heritage committee constituted under s377 of Local Government Act 2009? * No

Heritage policy written and adopted by council? * Yes

Date completed ? 22 July 2013

Date/s reviewed and updated? N/A

Optional comments

Heritage committee advice/ input to council decision making? * No

Optional comments

Local heritage consultants directory established? * No

Optional comments

Local services and suppliers directory established? * No

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Optional comments

Council website link provided to the OEH website Heritage Consultants Directory * Yes

Optional comments

Outcome 1 Evaluation

Social, environmental and economic factors

1.1 What do the KPIs show about this outcome? * Council continues to monitor heritage issues and is proactive in addressing these issues.

Must be no more than 200 words

1.2 What were the key results or achievements for this year? * Work continues in developing a local Heritage Services and Trades and Suppliers Directory but has been hampered by Council discontinuing the Heritage Assistance Fund program.

Must be no more than 200 words

1.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe what actions have been taken to address these. * The major challenges or disappointments that had a major effect on results has been the resignation of key Council staff that the Heritage Advisor reported to these being the Director of Infrastructure and Regulation and the Manager of Planning both positions being filled by consultants. In addition to these positions another Council staff member that the Heritage Advisor directly interacted with was the Tourism Manager who also resigned.

This has meant that the staff member co-ordinating the Heritage Advisory Service is now the Regulatory Services Office Manager. While this person has been doing an outstanding job co-ordinating the Heritage Advisor Service and keeping heritage in the fore-front in the minds of Council and the community the 'clout' has not been the same as that which would have been provided by either the Director or Manager of Planning.

In addition to the above the General Manager resigned in January 2016 adding to instability within the ranks of the Council staffing which is important when providing a Heritage Advisor Service and regulating heritage within a local government area.

Another disappointment during the 2015-2016 period was that the Heritage Assistance Fund program had not been reactivated by Council.

Must be no more than 300 words

1.4 What will you do next year? * Council has applied to the Heritage Branch of OEH for funding to re-establish the Heritage Assistance Fund programme for 2016-2017.

Must be no more than 200 words

Outcome 2

* indicates a required field

Recommendation 2

Identify the heritage items in your area and list them in your local environment plan (LEP).

Outcome 2

2015-2016 Local government Heritage Advisors

2015-2016 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA 201500010 From Uralla Shire Council

Increased knowledge and proactive management of heritage in your local area.

Key performance indicators

Community based heritage study completed? *	Yes
Date completed? *	2010 (Stage 1)
Date/s reviewed and updated? *	2012 (Stage 2)
Number of items recommended for inclusion in your LEP heritage schedule? *	210 and 3 new conservation areas
Optional comments	
Aboriginal heritage study completed *	No
Date/s completed? *	N/A
Date/s reviewed and updated?	N/A
Optional comments	
No. of heritage items included in existing LEP heritage schedule? *	62
Date/s completed? *	October 1988
Date/s reviewed and updated? *	N/A
Optional comments	These have been amalgamated with the recommended list of potential heritage items arising out of Stage 2 of the Uralla Based Community Heritage Study February 2013
Council has gazetted a principal LEP with model heritage provisions in accordance with Standard Instruments (LEPs) Order? *	Yes
Date gazetted?	March 2012
Optional comments	
Statement of significance for all heritage items in existing LEP? *	No
Date/s completed?	N/A

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Date/s reviewed and updated? N/A

Optional comments Since that date Statements of Significance have been completed for the proposed new heritage items arising out of Stage 2 of the Heritage Based Study.

Outcome 2 Evaluation

Social, environmental and economic factors

2.1 What do the KPIs show about this outcome? * Council has been proactive in recent years increasing knowledge and managing heritage in the Shire. A number of heritage items identified in the original 1987 Heritage Study have been incorporated with the new list identified in the 2012 Study.

2.2 What were the key results or achievements for this year? * Commenced corrections to Inventory Sheets prepared as part of the 2012 Heritage Based Study. This task was at the request of the Manager of Planning at the time due to her concern of errors, spelling mistakes and other inaccuracies by the consultants who had prepared the study.

2.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this * The challenge was reviewing the .Heritage Inventory Sheets for each of the items identified in Stage 2 of the 2012 Heritage Based Study. A very time consuming project but well worth the attention given prior to Council preparing their planning proposal.

2.4 What will you do next year? * Council will prepare a planning proposal for inclusion of the places identified in the 2012 Heritage Based Study as items of environmental heritage within the LEP. Council is awaiting the decision of a grant application that it made to OEH during the year to engage consultants to undertake a major study of the historic Rocky River Goldfield area.

Outcome 3

* indicates a required field

Recommendation 3

Appoint a heritage and urban advisor to assist the council, the community and owners of listed heritage items.

Outcome 3

Increased community participation and proactive heritage and urban management in your local area.

Key performance Indicators

Number of heritage site visits undertaken in last year? * 30

Optional comments

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Number of heritage/urban design consultations provided in last year? * 35

Optional comments

Number of requests for pre_DA advice on heritage/urban design issues? * 4

Optional comments

Number of council DA's projects provided with heritage/urban design advice? * 1

Optional comments

Outcome 3 Evaluation

Social, environmental and economic factors.

3.1 What do the KPIs show about this outcome? *

The Heritage Advisor continues to provide advice to members of the public and owners of heritage items or owners of properties within conservation areas. Council continues to encourage a pre-Development Application meeting policy to discuss issues before the Development Application is made by owners.

Must be no more than 200 words

3.2 What were the key results or achievements for this year? *

The number of site visits and advisements given. Historical information was provided to owners as part of that consultation process.

Must be no more than 200 words

3.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

A major disappointment has been the unauthorised work of a tenant, with the support of the property owner, of a property in Bridge (the main street) in Uralla to paint the tiles to the front of shop a bright white from the underside of the awning to the footpath. This in direct conflict with the advice provided by the Heritage Advisor, a letter to the owners and/or tenants by the former Director of Infrastructure and Regulations, the intent of Uralla DCP 2010, the colour scheme for dominant areas of a building as identified in the Uralla Main Street Study 1997 and the recommendation for the façade of the building below awning level as identified in the 2012 Heritage Based Study for the Uralla Shire.

The Uralla period shop fronts, together with a unique collective of commercial building stock, are a community asset and integral to Uralla's 'sense of place', and thus its residential appeal and cultural tourism attraction. This makes both individual buildings, and the collective as a whole, very special.

The concern is that these unauthorised works will set a precedent for other owners/tenants to follow thereby destroying that very special feel mentioned above.

Must be no more than 200 words

3.4 What will you do next year? *

Continue to consult with owners of heritage items and meet with Council officers. Follow up the matter of the unauthorised work mentioned above with Council management.

Must be no more than 200 words

2015-2016 Local government Heritage Advisors
2015-2016 Heritage Advisors' Acquittal form and Annual Report Template
Application LGA 201500010 From Uralla Shire Council

Outcome 4

* indicates a required field

Recommendation 4

Manage local heritage in a positive manner.

Outcome 4

Proactive heritage and urban design management in your local area.

Key Performance Indicators

Heritage development control plan completed? * Yes

Date/s completed * 19 December 2011

Date/s reviewed and updated * 8 April 2016

Optional comments

Urban design development control plan prepared by council? * Yes

Date completed? * 19 December 2016

Date/s reviewed and updated? * 8 April 2016

Optional comments

Waive or reduce development application fees? * No

Optional comments

Adopt a flexible approach to planning and building requirements? * Yes

Optional comments

Outcome 4 Evaluation

Social, environmental, economic

4.1 What do the KPIs show about this outcome? *

Council continues to offer the services of the Heritage Advisor to owners of heritage properties to assist in grant applications and provide development application advice.
Must be no more than 200 words

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

4.2 What were the key results or achievements for this year? *

Council reviewed its DCP in 2016.
Must be no more than 200 words

4.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

There were no challenges or disappointments that had a major effect on results.
Must be no more than 200 words

4.4 What will you do next year? *

Council is awaiting the results of an application it has made to the Heritage Branch of OEH for funding to re-establish the Heritage Assistance Fund programme for 2016-2017.
Must be no more than 200 words

Outcome 5

* indicates a required field

Recommendation 5

Introduce a local heritage incentives fund to provide small grants to encourage local heritage projects.

Outcome 5

Caring for our heritage - Increased community participation and proactive conservation and management of heritage in your local area.

Key Performance Indicators

Local heritage fund operational this financial year? *

No

Optional comments

Council is awaiting the results of an application it has made to the Heritage Branch of OEH for funding to re-establish the Heritage Assistance Fund programme for 2016-2017.
Must be no more than 200 words

Number of heritage projects funded this financial year? *

0

Optional comments

Must be no more than 200 words

Total dollar project value? *

\$0.00
Must be a dollar amount

Optional comments

Must be no more than 200 words

Total amount of owner contribution to projects? *

\$0.00
Must be a dollar amount

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Optional comments

Must be no more than 200 words

Number of heritage projects that contributed to local tourism? *

N/A

Optional comments

Must be no more than 200 words

Number of projects that created paid employment? *

N/A

Optional comments

Must be no more than 200 words

Number of projects that created volunteer opportunities? *

N/A

Optional comments

Must be no more than 200 words

Outcome 5 Evaluation

Social, environmental and economic factors.

5.1 What do the KPIs show about this outcome? *

That Council discontinued the Heritage Assistance Fund program.
Must be no more than 200 words

5.2 What were the key results or achievements for this year? *

There were no achievements this year.
Must be no more than 200 words

5.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

The major disappointment was Council discontinuing the Heritage Assistance Fund program for 2015-2016. This was the second year that the Heritage Assistance fund had not been active since my employment. Council staff had previously indicated had this had been brought about by OEH offering less funding than in previous years and Council had insufficient funds available to fund the program alone.
The fund was one of the few incentives available to support owners of heritage items once they have been included in an LEP with many requiring more funding that was available through the fund and the value of the works was usually less than required to obtain funding through heritage grants offered by OEH.
Must be no more than 200 words

5.4 What will you do next year? *

Council is awaiting the results of an application it has made to the Heritage Branch of OEH for funding to re-establish the Heritage Assistance Fund programme for 2016-2017.
Must be no more than 200 words

Outcome 6

* indicates a required field

2015-2016 Local government Heritage Advisors
2015-2016 Heritage Advisors' Acquittal form and Annual Report Template
Application LGA 201500010 From Uralla Shire Council

Recommendation 6

Run a heritage main street program.

Outcome 6

Council, owners and the community actively participate in attractive and well managed heritage main streets.

Key Performance Indicators

Does your council have an operational heritage main street committee? * No

Optional comments

Heritage main street study completed? * Yes

Date completed? * 1997

Date/s reviewed and updated? N/A

Optional comments The recommendations of this study have been adopted, in part, by Council in the main street of Uralla as part of a policy of renewal.

If you answered Yes above to completing a heritage main street study, have the recommendations been implemented? * Not applicable

Date completed? * N/A

Optional comments

Has the heritage main street program expanded to other main streets in your local government area? * No

Optional comments

Outcome 6 Evaluation

Social, environmental and economic factors.

6.1 What do the KPIs show about this outcome? * The Council has undertaken a number of reports including the Uralla Heritage Study (1987); Creative Village Study (1995); Ratcliffe Main Street Study (1997); Hailey Uralla Township Marketing Plan (2005); Community Based Heritage Study Stage 1 (2010) and Community Based Heritage Study Stage 2 (2012).

Must be no more than 200 words

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

6.2 What were the key results or achievements for this year? *

There were no key results or achievements this year.
Must be no more than 200 words

6.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

A major disappointment has been the unauthorised work of a tenant, with the support of the property owner, of a property in Bridge (the main street) in Uralla to paint the tiles to the front of shop a bright white from the underside of the awning to the footpath. This in direct conflict with the advice provided by the Heritage Advisor, a letter to the owners and/or tenants by the former Director of Infrastructure and Regulations, the intent of Uralla DCP 2010, the colour scheme for dominant areas of a building as identified in the Uralla Main Street Study 1997 and the recommendation for the façade of the building below awning level as identified in the 2012 Heritage Based Study for the Uralla Shire.

The Uralla period shop fronts, together with a unique collective of commercial building stock, are a community asset and integral to Uralla's 'sense of place', and thus its residential appeal and cultural tourism attraction. This makes both individual buildings, and the collective as a whole, very special.

The concern is that these unauthorised works will set a precedent for other owners/tenants to follow thereby destroying that very special feel mentioned above.

Must be no more than 200 words

6.4 What will you do next year? *

Continue to work with Council to upgrade landscape elements within the public realm of Bridge Street which is Uralla's main street in the CBD.

Continue to work with property owners to maintain their buildings within the CBD.

Follow up the matter of the unauthorised work mentioned above with Council management.

Must be no more than 200 words

Outcome 7

* indicates a required field

Recommendation 7

Present educational and promotional programs.

Outcome 7

Increased awareness and appreciation of heritage by the Council, owners and the community in your local area.

Key Performance Indicators

Does your council have heritage information available for the local government area (eg brochures, website, guidelines)? *

Yes

Date originally set up? *

2013

Date most recently reviewed and updated? *

2014

Optional comments

2015-2016 Local government Heritage Advisors

2015-2016 Heritage Advisors' Acquittal form and Annual Report Template

Application LGA 201500010 From Uralla Shire Council

Does your council have heritage information available for the local government area (eg brochures, website, guidelines)? *

Yes

Optional Comments

Local/regional heritage tourism strategy completed? *

No

Date completed? *

N/A

Date/s reviewed and updated? *

N/A

Optional comments

The council has a local/regional tourism information centre? *

Yes

Optional comments

Heritage trail completed? *

Yes

Date/s completed? *

N/A

Date/s reviewed and updated? *

N/A

Optional comments

Heritage training for your council staff? *

No

If Yes, number of staff that attended heritage training? *

N/A

Optional comments

Heritage training for your Councillors? *

No

If Yes, number of Councillors that attended heritage training? *

N/A

Optional comments

Heritage training/workshop for local heritage owners? *

No

If Yes, number of heritage owners that attended

N/A

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

heritage training/workshops?
*

Optional comments

Heritage training/workshops for local professionals? *

Yes

If Yes, number of heritage professionals that attended heritage training/workshops?
*

N/A

Optional comments

Outcome 7 Evaluation

Social, environmental and economic factors.

7.1 What so the KPIs show about this outcome? *

That Council is struggling to raise awareness and appreciation of its heritage due to its limited resources both financial and staffing.

7.2 What were the key results or achievements for this year? *

A concept for interpretive signage for Fuller Park was provided to Council. In its hey-day Fuller Park was an Award winning park and a prominent feature coming into the Uralla Town Centre from the south but over the years has been neglected

Must be no more than 200 words

7.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

A major challenge or disappointment that had a major effect on results has been the resignation of key Council staff that the Heritage Advisor reported to these being the Director of Infrastructure and Regulation and the Manager of Planning both positions being filled by consultants. In addition to these positions another Council staff member that the Heritage Advisor directly interacted with was the Tourism Manager who also resigned.

This has meant that the staff member co-ordinating the Heritage Advisory Service is now the Regulatory Services Office Manager who has been doing an outstanding job co-ordinating the Heritage Advisor Service and keeping heritage in the fore-front in the minds of Council and the community, however, the 'clout' has not been the same as that which would have been provided by either the Director or Manager of Planning.

In addition to the above the General Manager resigned in January 2016 adding to the instability - stability being important when providing a Heritage Advisor Service and regulating heritage within a local government area.

Hopefully when a new General Manager is appointed staffing will be reassessed and stability returned so that heritage can once again take a prominent position in Council's future.

Must be no more than 200 words

7.4 What will you do next year? *

Continue to do the best I can with the resources available to me to promote and increase awareness and appreciation of the heritage of the Uralla Shire.

Must be no more than 200 words

Outcome 8

* indicates a required field

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Recommendation 8

Set a good example to the community by properly managing places owned or operated by the council.

Outcome 8

Council proactively conserves and manages its heritage assets.

Key Performance Indicators

The council has asset management plans with action plans for heritage assets? * Yes

Optional comments

Number of control management plans and strategies prepared for state significant heritage assets? * 0

Optional comments

Does your council have an annual works budget secured for heritage asset maintenance and repairs? * Yes

Optional comments

Outcome 8 Evaluation

Social, environmental and economic factors.

8.1 What do the KPIs show about this outcome? * Council maintains its assets including the Uralla Shire Council Chambers as well as cemeteries within Uralla and Bundarra.
Must be no more than 200 words

8.2 What were the key results or achievements for this year? * There were no key results or achievements this year.
Must be no more than 200 words

8.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. * Limited financial resources especially for the maintenance of graves within cemeteries that Council is responsible for will always be an issue.
Must be no more than 200 words

8.4 What will you do next year? * Investigate the possibility of a final year planning student to gain work experience during a semester break and work with the Heritage Advisor to develop data sheets for the conservation of monuments within the Old Uralla Cemetery.
Must be no more than 200 words

2015-2016 Local government Heritage Advisors
2015-2016 Heritage Advisors' Acquittal form and Annual Report Template
Application LGA 201500010 From Uralla Shire Council

Outcome 9

* indicates a required field

Recommendation 9

Promote sustainable development as a tool for heritage conservation.

Outcome 9

Proactive heritage and sustainable development in your local area.

Key Performance Indications

Number of heritage development application approvals for adaptive reuse works? * 0

Optional comments

Must be no more than 200 words

Number of development application approvals for regeneration and urban design works? * 0

Optional comments

Must be no more than 200 words

Number of heritage development application approvals for infill and/or additions works? * 0

Optional comments

Must be no more than 200 words

Number of pre-DA consultations given on sustainable and energy efficient modifications? (power, water, waste, carbon neutral) * 0

Optional comments

Must be no more than 200 words

Does your council offer sustainability and heritage awareness courses for councillors, council staff, heritage owners and community? * No

If Yes, number of people who attended? * 0

2015-2016 Local government Heritage Advisors 2015-2016 Heritage Advisors' Acquittal form and Annual Report Template Application LGA 201500010 From Uralla Shire Council

Optional comments

Must be no more than 200 words

Outcome 9 Evaluation

Social, environmental and economic factors.

9.1 What do the KPIs show about this outcome? *

This year there were no applications for buildings to be adaptively reused.
Must be no more than 200 words

9.2 What were the key results or achievements for this year? *

There were no key results or achievements this year relating to sustainable development.
Must be no more than 200 words

9.3 Were there any challenges or disappointments that had a major effect on your results? Briefly describe and show what action has been taken to address this. *

There were no challenges or disappointments that had a major effect on results.
Must be no more than 300 words

9.4 What will you do next year? *

Continue to promote the Burra Charter principles of doing as much as is necessary but as little as possible in intervening in heritage fabric.
Continue to encourage appropriate change of use for heritage buildings to ensure an ongoing use and maintenance of these buildings.
Must be no more than 200 words

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.7
Subject:	Grace Munro Aged Care Facility Sprinkler System

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	1.4	Access to and equity of services
Strategy:	1.4.1	Provide and maintain the Aged Care Facility to allow older residents to remain closer to their families
Action:	1.4.1.3	Maintain aged care facilities to a standard that meets all accreditation requirements

SUMMARY:

The purpose of this report is to consider tenders for the provision of Fire Sprinkler Upgrade which closed on 21 June 2016. Council received tenders from two companies. One tender from Kellyfire Protection Services has been assessed as non-conforming and the tender from Dominico blue has been assessed as meeting Council's requirements and is within budget provisions.

COMMITTEE'S RECOMMENDATION:

That Council

1. **Accept the tender from Dominico Blue Building for the provision of Fire Sprinkler Upgrade at Grace Munro Aged Care Centre, Bundarra,**
2. **Authorise a variation to the budget provision for the 2016/2017 in the amount of \$26,000 to complete all NCC and other statutory requirements in the Grace Munro Aged Care Centre.**

OFFICER'S RECOMMENDATION:

That Council

1. **Accept the tender from Dominico Blue Building for the provision of Fire Sprinkler Upgrade at Grace Munro Aged Care Centre, Bundarra,**
2. **Authorise a variation to the budget provision for the 2016/2017 in the amount of \$26,000 to complete all NCC and other statutory requirements in the Grace Munro Aged Care Centre.**

BACKGROUND:

In October 2015 the NSW Department of Planning and Environment notified Council and the Grace Munro Aged Care Centre Limited of the Fire Sprinkler Systems Implementation Committee's determination as to the installation of a Fire Sprinklers Upgrade and ancillary works to meet statutory requirements.

The required upgrade is substantial and Council as owner of the building is responsible for the works and costs.

A specification was prepared by consultants and tenders called closing on 21 June 2016.

REPORT:

A Tender Evaluation Panel has reviewed the two tenders received and a Confidential Evaluation Sheet is attached.

The panel are satisfied that Dominico blue have the expertise, experience and resources to complete the installation of the upgrade of the fire sprinkler system to council's satisfaction and in accordance with the specifications set out in the tender documents. Additionally the company has indicated it is in a position to commence work immediately. This is an important factor given the need for Council to comply with the NSW Department of Planning and Environment's requirements.

The company undertook a very similar engagement installing an upgraded fire sprinkler system at McMaugh Gardens. This work has very recently been completed, tested and certified. The work was undertaken in a professional manner.

The budget provision is \$150,000.00 based on estimates provided by our consultant and the tendered figure by Dominico Blue is \$158,595.60 including GST (or \$144,177.80 excluding GST). Allowance of \$2,000.00 for the water main connection by council and the cost of the site management of \$4,000.00 need to be made. This brings the projected cost to approximately \$150,000 exclusive of GST and therefore equivalent to the budget provision.

There are a number of other minor works required to the building to meet the NCC and Departmental requirements and add an additional access ramp to the southern end of the building. The estimated cost of these works is \$26,000 and it is recommended immediately requiring a budget variation of \$26,000.

KEY ISSUES:

Council has received one complying tender which is considered satisfactory. It is not considered that a more satisfactory outcome could be achieved by calling fresh tenders.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

The ongoing use requires that the building comply with statutory provisions as soon as possible.

2. Policy and Regulation

Local Government Act (1993) – Division 1 - Tendering

3. Financial (LTFP)

\$150,000

4. Asset Management (AMS)

Upgrade to meet BCA and use requirements.

5. Workforce (WMS)

Water main connection by Council staff.

6. Legal and Risk Management

Tenderer must have suitable qualifications certification.

7. Performance Measures

Completion and satisfactory certification testing.

8. Project Management

Council's consultant, Mr Bill Amy, will be Council's Site Manager.

Prepared by staff member:	Acting Director Infrastructure & Regulation
Approved/Reviewed by Manager:	Acting Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	<ul style="list-style-type: none">E. Tender Evaluation and Selection Criteria (confidential – to be provided in meeting)F. Letter from Bill Amy (confidential – to be provided in meeting)

Department:	Infrastructure & Regulation
Submitted by:	Contract Planner, Libby Cumming
Reference:	2.18.06.8
Subject:	Gazettal of Amendment 5 to the Uralla Local Environmental Plan 2012

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.2	Growing and diversified employment, education and tourism opportunities
Strategy:	2.2.1	Provide land use planning that facilitates employment creation
Action:	2.2.1.1	Monitor and review Council’s Local Environment Plan and other strategic and supporting planning documents

SUMMARY:

This report advises the gazettal of Amendment 5 to the *Uralla Local Environmental Plan 2012* (Uralla LEP) on 17 June 2016.

COMMITTEE’S RECOMMENDATION:

That the Committee note the gazettal of Amendment 5 to the *Uralla Local Environmental Plan 2012* on 17 June 2016.

OFFICER’S RECOMMENDATION:

That the Committee note the gazettal of Amendment 5 to the *Uralla Local Environmental Plan 2012* on 17 June 2016.

BACKGROUND:

Lot 12 DP 529709 has an area of 81.16 hectares. The land is split zoned RU1 Primary Production, RU2 Rural Landscape and IN2 Light Industrial with a minimum lot size of 200 ha over the RU1 zoned land and 400 ha over the RU2 zoned land.

It is intended to subdivide 76 ha of rural zoned land from the industrial zoned land (approximately 5 ha) to enable an industrial subdivision under a future development proposal. Excising the industrial land will result in a residual rural zoned lot of approximately 76 ha. The most logical use of the land is as a rural small holding with a dwelling to allow for the effective onsite management of the land. The present RU1 and RU2 zoning and the minimum lot sizes of 200 and 400 ha needed to be amended to achieve this outcome.

Resolution 27.06/15 at Council’s Ordinary Meeting 22 June 2015 supported this.

REPORT:

The Uralla LEP 2012 came into force on 23 March 2012 and has been amended several times since that date.

In this amendment the Uralla Local Environmental Plan 2012 amended the Zoning and Minimum Lot Size maps applicable to Part Lot 12 DP 529709, being:

- from Zone RU1 Primary Production and RU2 Rural Landscape to RU4 Primary Production Small Lots; and
- reduced the current minimum lot size of 400 ha and 200 ha to 40 ha.

This resulted in the land being zoned RU4 having a dwelling entitlement.

A copy of the amendment is in Attachment G.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Environmental Planning & Assessment Act, 1979.

Environmental Planning & Assessment Regulations, 2000.

3. Financial (LTFP)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Contract Planner, Libby Cumming

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

G. Uralla Local Environmental Plan 2012 (Amendment No 5) and Maps – Gazetted 17 June 2016



New South Wales

Uralla Local Environmental Plan 2012 (Amendment No 5)

under the

Environmental Planning and Assessment Act 1979

I, the Minister for Planning, make the following local environmental plan under the *Environmental Planning and Assessment Act 1979*.

CRAIG DISS

As delegate for the Minister for Planning

Uralla Local Environmental Plan 2012 (Amendment No 5)

under the

Environmental Planning and Assessment Act 1979

1 Name of Plan

This Plan is *Uralla Local Environmental Plan 2012 (Amendment No 5)*.

2 Commencement

This Plan commences on the day on which it is published on the NSW legislation website.

3 Land to which Plan applies

This Plan applies to land to which *Uralla Local Environmental Plan 2012* applies, including part of Lot 12, DP 529709, Rowan Avenue, Uralla.

4 Maps

The maps adopted by *Uralla Local Environmental Plan 2012* are amended or replaced, as the case requires, by the maps approved by the Minister on the making of this Plan.

Schedule 1 Amendment of Uralla Local Environmental Plan 2012

[1] Clause 2.1 Land use zones

Insert “RU4 Primary Production Small Lots” in appropriate order under the heading “**Rural Zones**”.

[2] Land Use Table

Insert after the matter relating to Zone RU2 Rural Landscape:

Zone RU4 Primary Production Small Lots

1 Objectives of zone

- To enable sustainable primary industry and other compatible land uses.
- To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

2 Permitted without consent

Extensive agriculture; Home-based child care; Home occupations; Home occupations (sex services); Roads

3 Permitted with consent

Airstrips; Animal boarding or training establishments; Aquaculture; Boat launching ramps; Boat sheds; Cellar door premises; Cemeteries; Charter and tourism boating facilities; Community facilities; Crematoria; Depots; Dual occupancies; Dwelling houses; Eco-tourist facilities; Environmental facilities; Extractive industries; Farm buildings; Flood mitigation works; Food and drink premises; Function centres; Funeral homes; Helipads; Heliports; Home businesses; Home industries; Industrial training facilities; Information and education facilities; Intensive plant agriculture; Jetties; Landscaping material supplies; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Places of public worship; Plant nurseries; Recreation areas; Recreation facilities (outdoor); Roadside stalls; Rural industries; Rural supplies; Rural workers’ dwellings; Service stations; Signage; Tourist and visitor accommodation; Transport depots; Truck depots; Veterinary hospitals; Water recreation structures; Water supply systems

4 Prohibited

Hotel or motel accommodation; Livestock processing industries; Serviced apartments; Take away food and drink premises; Any other development not specified in item 2 or 3

[3] Clause 4.1AA Minimum subdivision lot size for community title schemes

Insert after clause 4.1AA (2) (b):

- (ba) Zone RU4 Primary Production Small Lots,

[4] Clause 4.1A Minimum subdivision lot size for certain split zone lots

Insert “Zone RU4 Primary Production Small Lots,” after “Zone RU2 Rural Landscape,” wherever occurring in clause 4.1A (2) and (3) (a) (ii).

[5] Clause 4.2A Erection of dwelling houses on land in certain rural and environment protection zones

Insert after clause 4.2A (2) (b):

(c) Zone RU4 Primary Production Small Lots,

[6] Clause 4.2B Strata title subdivision in certain rural, residential and environment protection zones

Insert after clause 4.2B (2) (b):

(ba) Zone RU4 Primary Production Small Lots,

[7] Clause 4.2C Boundary changes between lots in certain rural, residential and environment protection zones

Insert after clause 4.2C (2) (b):

(ba) Zone RU4 Primary Production Small Lots,

[8] Clause 6.5 Erection of rural workers' dwellings

Insert after clause 6.5 (2) (b):

(c) Zone RU4 Primary Production Small Lots.

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.9
Subject:	Gazetting of Compulsorily Acquired Land for Thunderbolts Way Realignment

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
Strategy:	2.3.1	Provide an effective road network that balances asset conditions with available resources and asset utilisation
Action:	2.3.1.2	Undertake sealed roads capital renewal program

SUMMARY:

The purpose of this report is to gain the correct Council resolution to allow the land compulsorily acquired for the realignment of Thunderbolts Way in 2013 to be gazetted with the NSW Office of Local Government.

COMMITTEE'S RECOMMENDATION:

That Council:

1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) for the purpose of a public road realignment in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) by compulsory process under Section 177 of the Roads Act 1993.

OFFICER'S RECOMMENDATION:

That Council:

1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) for the purpose of a public road realignment in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2, 3 and 7 in Deposited Plan 1184102 (and formerly known as Part Lots 234, 383 and 268 in Deposited Plan 755846) by compulsory process under Section 177 of the Roads Act 1993.

BACKGROUND:

In 2013 Council undertook the realignment and reconstruction of a section of Thunderbolts Way approximately 3 kilometres from Uralla heading to Bundarra. While the property acquisitions were completed, the Plan of Acquisition was not gazetted. In September 2015 a report was presented to Council to assist with this process. The resolution from that report and associated documents were forwarded to the NSW Office of Local Government. The NSW Office of Local Government requests a resolution that includes specific details to allow the gazetting application to be assessed.

REPORT:

To allow the gazettal of Part Lots 234, 383 and 268 in Deposited Plan 755846 resumed for road realignment, the NSW Office of Local Government has requested a specific resolution that clearly states the Acts involved and processes taken. The Plan of Acquisition from surveyor, Michael Croft, dated 14 March 2013 and administration sheets have been registered with Lands and Property Information and a new deposited plan number has been created, DP 1184102. All other works relating to this acquisition have been completed.

KEY ISSUES:

- Council needs to resolve to gazette the land before NSW Office of Local Government can assess our application.
- The upgrade of this section of Thunderbolts Way was completed in 2012/13.
- All property owners have been compensated.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Nil

3. Financial (LTFP)

Gazettal and Registration will be funded from Roads and Maritime Block Grant.

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

The work was completed in 2013.

6. Legal and Risk Management

Gazettal required prior to registration.

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Regulatory Services Office Manager

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

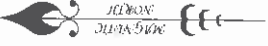
Department:

Infrastructure & Regulation

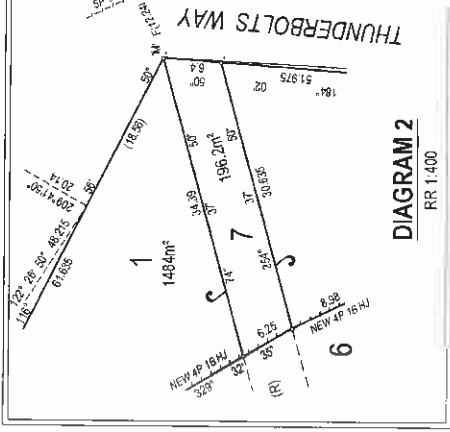
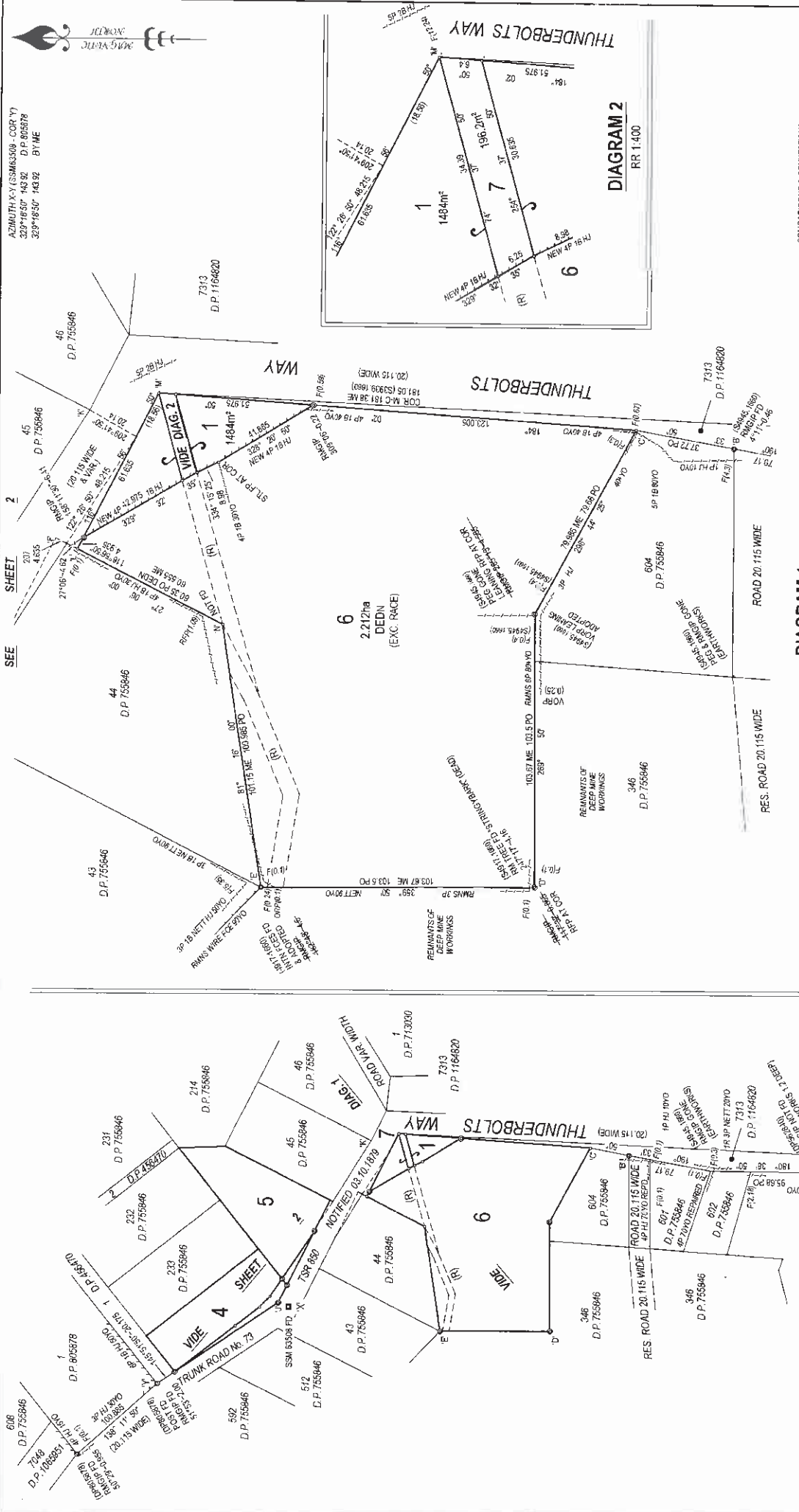
Attachments:

H. Plan of Acquisition and Administration Sheet

AZIMUTH-X-Y (SSM3308 - COR Y)
329°48'57" 143.92 D.P. 805878
329°48'57" 143.92 BY ME



WAKING: CREASING OR FOLDING WILL LEAD TO REJECTION



COMPARISONS & CONNECTIONS

FROM	TO	BEARING	DISTANCE	SOURCE
CORNER A	CORNER B	51°02'07"	174.185	SSM345 1880
CORNER C	CORNER D	51°04'10"	174.2	BY ME
CORNER E	CORNER F	282°34'30"	177.44	4817 1693
CORNER G	CORNER H	282°23'20"	177.94	BY ME
CORNER I	CORNER J	59°32'20"	152.88	44 1689
CORNER K	CORNER L	59°32'20"	66.265	3829 1693
SSM 63508	SSM 150045	166°38'25"	568.31	BY ME
SSM 159046	CORNER C	4°16'25"	263.295	BY ME

DIAGRAM 1
RR 1:1000

(R) RESERVED RACE 6 032 WIDE (SSM39 1640)

SCHEDULE OF M.G.A. COORDINATES

MARK	EASTING	NORTHING	CLASS	ORDER	SOURCE
SSM 63508	345.978	6 611 842	U	J	SCMS
SSM 159046	346.007	6 611 084	U	J	SCMS

MEGA ZONE 55 CSF 0395588 SCMS SEARCH DATED 10/3/13

PLAN OF ACQUISITION OF PART OF
LOTS 234, 383, & 268 IN D.P. 755846
AND CROWN LAND

Surveyor: Michael James Croft
Date of Survey: 14th March 2013
Surveyor's Reference: 714 - USC
REPORT 2013/M7/002/289

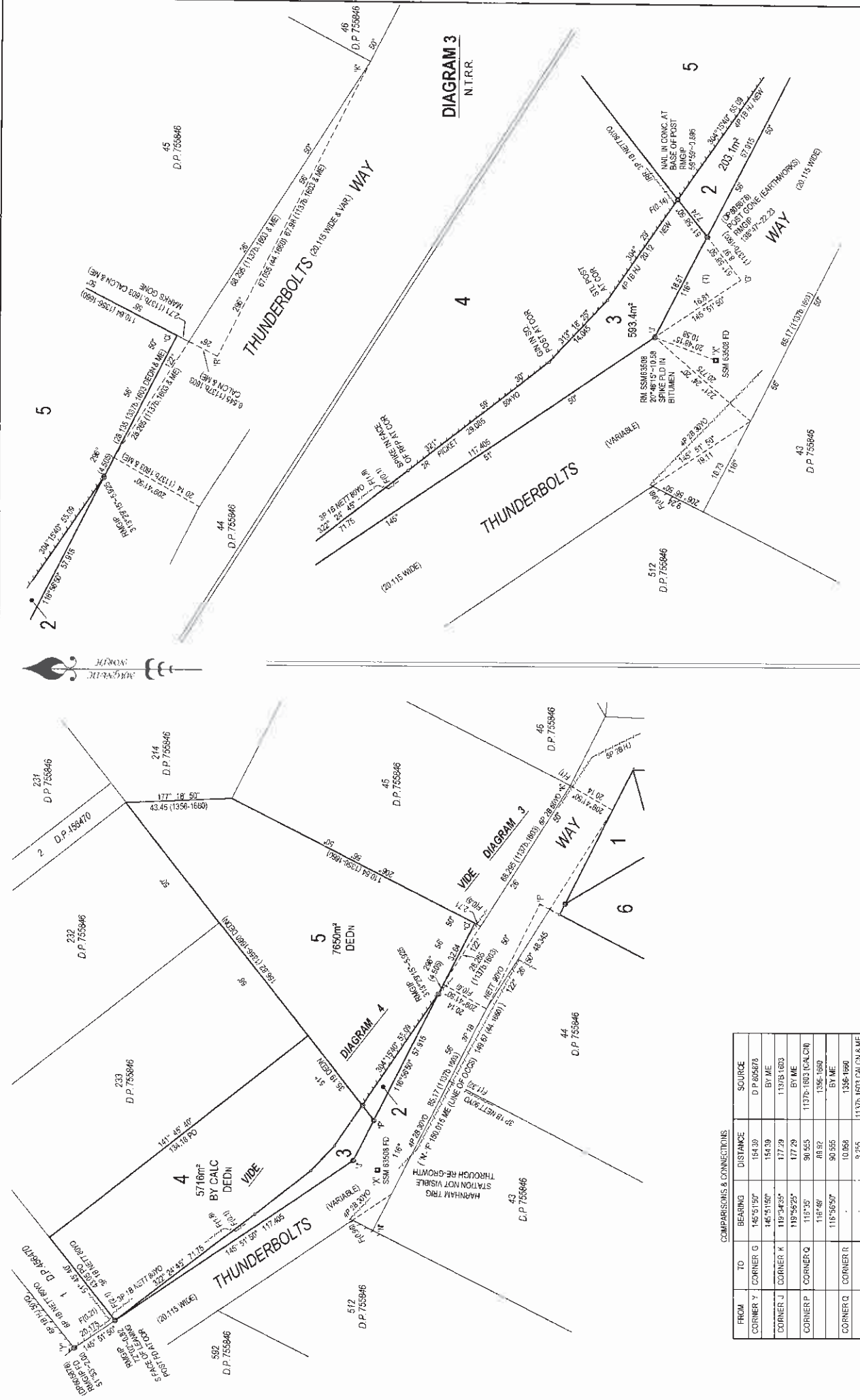
Registered
27.6.2013

LGA: URALLA
Locality: ROCKY RIVER
Subdivision No:
Lengths as in metres Reduction Ratio 1:2500

DP1184102

MPP PERMANENT

Table of mm



COMPARISONS & CONNECTIONS

FROM	TO	BEARING	DISTANCE	SOURCE
CORNER Y	CORNER G	146° 51' 50"	154.30	D.P. 605673
		146° 51' 50"	154.30	BY ME
CORNER J	CORNER K	119° 54' 35"	177.29	113781 1603
		119° 54' 25"	117.29	BY ME
CORNER P	CORNER Q	113° 35'	90.555	11376 1603 (CALCN)
		118° 46'	88.82	1356 1600
CORNER Q	CORNER R	118° 56' 57"	90.555	BY ME
		10.058	1356 1600	
			9.255	11376 1603 (CALCN & ME)

PLAN OF ACQUISITION OF PART OF LOTS 234, 383, & 268 IN D.P. 755846 AND CROWN LAND

Surveyor: Michael James Croft
Date of Survey: 14th March 2013
Surveyor's Reference: 714 - USC REPORT 2013M7100289

LGA: URALLA
Locality: ROCKY RIVER
Subdivision No: [blank]
Lengths are in metres Reduction Ratio 1:1000

Registered
27.6.2013

DP1184102

(1) - 75.2m² BY 11376-1603 FOR INFORMATION ONLY

DIAGRAM 4
RR 1:400

DIAGRAM 3
N.T.R.R.


PLAN FORM 6 (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET


Sheet 1 of 2 sheet(s)

Registered:  27.6.2013 Office Use Only
 Title System: TORRENS AND CROWN LAND
 Purpose: ACQUISITION

DP1184102

PLAN OF ACQUISITION OF PART OF
 LOTS 234, 383 & 268 IN D.P.755846
 AND CROWN LAND

LGA: Uralla
 Locality: Rocky River
 Parish: Uralla
 County: Sandon

Crown Lands NSW/Western Lands Office Approval
 I, GARRY JOHN DAVIS (Authorised Officer) in
 approving this plan certify that all necessary approvals in regard to the
 allocation of the land shown herein have been given.
 Signature: 
 Date: 14 MARCH 2013
 File Number: 13/03012
 Office: ARMIDALE

Survey Certificate

I, Michael James Croft - Croft Surveying & Mapping
 of "Southall" 100 Barney Street ARMIDALE NSW 2350
 a surveyor registered under the *Surveying and Spatial Information Act*
 2002, certify that:

*(a) The land shown in the plan was surveyed in accordance with the
Surveying and Spatial Information Regulation 2012, is accurate
 and the survey was completed on

*(b) The part of the land shown in the plan (*being/*excluding ^.....
Lots 1, 2, 3 & 7 (LOTS 4, 5 & 6 COMPILED)
 was surveyed in accordance with the *Surveying and Spatial*
Information Regulation 2012, is accurate and the survey was
 completed on 14 Feb 2013. The part not surveyed was compiled
 in accordance with that Regulation. 14 MARCH 2013

*(c) The land shown in this plan was compiled in accordance with the
Surveying and Spatial Information Regulation 2012.

Signature:  Dated: 14/3/2013
 Surveyor ID: No.8267

Datum Line: X - Y
 Type: *Urban/*Rural
 The terrain is *Level-Undulating / *Steep Mountainous.

*Strike through if inapplicable.

^Specify the land actually surveyed or specify any land shown in the plan that
 is not the subject of the survey.

Subdivision Certificate

*Authorised Person/*General Manager/*Accredited Certifier, certify that
 the provisions of s.109J of the *Environmental Planning and*
Assessment Act 1979 have been satisfied in relation to the proposed
 subdivision, new road or reserve set out herein.

Signature:
 Accreditation number:
 Consent Authority:
 Date of endorsement:
 Subdivision Certificate number:
 File number:

*Strike through if inapplicable.

Statements of intention to dedicate public roads, public reserves and
 drainage reserves.

Plans used in the preparation of survey / compilation.

D.P.46430	D.P.562480	D.P.805878
D.P.1128458	44-1660	753-1660
757-1660	758-1660	759-1660
43376-1660	2216-1660	3540-1660
3939-1660	4917-1660	4945-1660
11318-1660		

If space is insufficient continue on PLAN FORM 6A

Signatures, Seals and Section 88B Statements should appear on
 PLAN FORM 6A

Surveyor's Reference: 714 - USC '2013M7100(269)
 REPORT

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Registered:  27.6.2013 Office Use Only

Office Use Only

DP1184102

PLAN OF ACQUISITION OF PART OF
LOTS 234, 383 & 268 IN D.P.755846
AND CROWN LAND

- This sheet is for the provision of the following information as required:
- A schedule of lots and addresses - See 6D(c) SSI Regulation 2012
 - Statements of intention to create and release affecting interests in accordance with section 88B Conveyancing Act 1919
 - Signatures and seals - see 195D Conveyancing Act 1919
 - Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

Subdivision Certificate number:

Date of Endorsement:

NOT ALL ADDRESSES AVAILABLE

LOTS 1, 2, 3 & 7 TO BE ACQUIRED FOR ROAD WIDENING PURPOSES

If space is insufficient use additional annexure sheet

Surveyor's Reference: 714 - USC '2013M7100(269)' REPORT

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.10
Subject:	Gazetting of Land Acquired for approaches to new Emu Crossing Bridge

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient network of arterial roads and supporting infrastructure; and town streets, footpaths and cycleways that are adequate, interconnected and maintained
Strategy:	2.3.1	Provide an effective road network that balances asset conditions with available resources and asset utilisation
Action:	2.3.1.2	Undertake sealed roads capital renewal program

SUMMARY:

The purpose of this report is to gain the correct council resolution to allow the land acquired for the Emu Crossing Bridge approaches to be gazetted with the NSW Office of Local Government.

COMMITTEE'S RECOMMENDATION:

That Council:

1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) for the purpose of a public road in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) by compulsory process under Section 177 of the *Roads Act 1993*.

OFFICER'S RECOMMENDATION:

That Council:

1. Proceed with the compulsory acquisition of the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) for the purpose of a public road in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Make an application to the Minister and the Governor for approval to acquire the Land described as Lot 1, 2 and 3 in Deposited Plan 1208204 (and formerly known as part of Lot 38 in Deposited Plan 753662 and part of the Crown Land described as Lot 110 in Deposited Plan 753656) by compulsory process under Section 177 of the *Roads Act 1993*.

BACKGROUND:

To allow the building of the new Emu Crossing Bridge on Thunderbolts Way south of Bundarra, land was acquired from two owners. The southern side land was owned by Mr M & Mrs S Claridge. The northern side was Crown land leased by Mr H & Mrs L Parry. Council completed negotiations with Mr and Mrs Claridge, however, for the completion of the purchase of the Crown land on the northern side of the bridge, Council needs to formally gazette and register the plan of subdivision.

In September 2015 a report was presented to Council to assist with this process. The resolution from that report and associated documents were forwarded to the NSW Office of Local Government. The NSW Office of Local Government responded requiring a resolution that includes specific details to allow the application to be assessed.

REPORT:

To allow the gazettal of the land acquired for the approaches of the new Emu Crossing Bridge, being Lot 38 in DP 753662 and part of the Crown Land described as Lot 110 DP 753656, the NSW Office of Local Government has requested a specific resolution that clearly states the Acts involved and processes taken.

The Plan of Acquisition from surveyor, Michael Croft, dated 15 March 2015 and administration sheets have been registered with Lands and Property and a new deposited plan number has been created, DP 1208204. The bridge was completed and opened in late 2015. Gazettal through the NSW Office of Local Government is the final stage to complete this matter.

KEY ISSUES:

- Council needs to resolve to gazette the land before the plan of acquisition can be fully completed and registered.
- The bridge was completed and opened in 2015.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Council has discussed this issue with the Lands Department and Mr & Mrs Parry.

2. Policy and Regulation

Nil

3. Financial (LTFP)

Cost of gazettal and land purchase and compensation was included in the completed bridge project.

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Compliance with purchase under “Just Terms’ legislation

7. Performance Measures

Land purchase complete

8. Project Management

Nil

Prepared by staff member:

Regulatory Services Office Manager

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

- I. Plan of Acquisition and Administration Sheet

PLAN SURVEY 4 (P4)

WARNING: INCREASING OR FOLDING WILL LEAD TO REJECTION

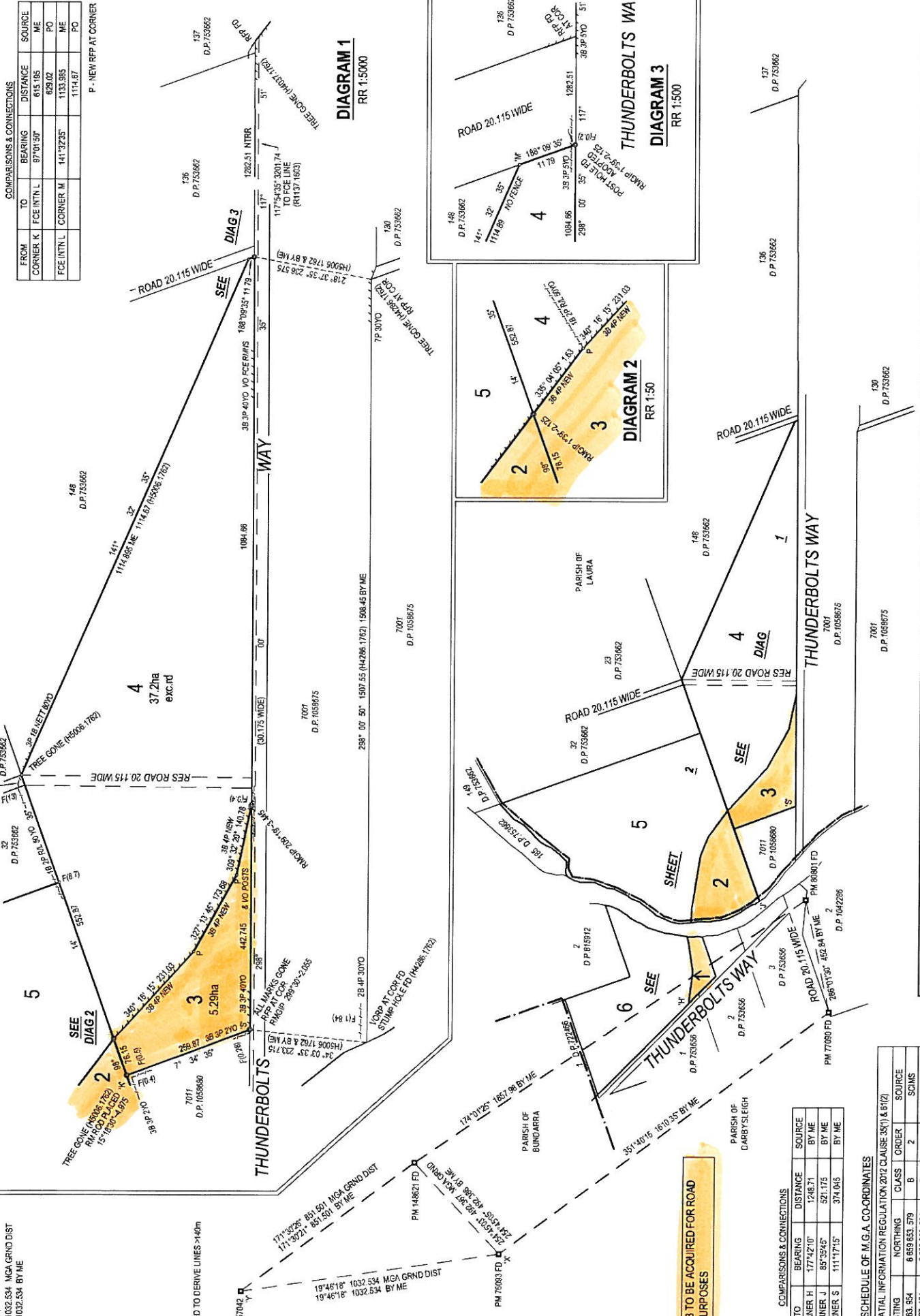
PLAN SURVEY 4 (P4)

AZIMUTH X-Y
19°46'18" - 1032.534 MGA GRND DIST
19°46'18" - 1032.534 BY ME



GNSS OBSERVATIONS USED TO DERIVE LINES >140M

LOTS 1, 2 & 3 TO BE ACQUIRED FOR ROAD WIDENING PURPOSES



COMPARISONS & CONNECTIONS

FROM CORNER	TO CORNER	BEARING	DISTANCE	SOURCE
FCE INTNL K	FCE INTNL L	97°01'30"	615.185	ME
FCE INTNL L	CORNER M	141°32'35"	1333.995	ME
FCE INTNL L	PO	1114.87		PO

P - NEW RFP AT CORNER

DIAGRAM 1
RR 1:5000

THUNDERBOLTS WAY
DIAGRAM 3
RR 1:500

DIAGRAM 2
RR 1:50

COMPARISONS & CONNECTIONS

FROM	TO	BEARING	DISTANCE	SOURCE
PM 148621	CORNER H	177°42'10"	1248.71	BY ME
PM 77090	CORNER J	85°39'45"	521.175	BY ME
PM 80801	CORNER S	111°17'15"	374.045	BY ME

SCHEDULE OF M.G.A. CO-ORDINATES

SURVEY AND SPATIAL INFORMATION REGULATION 2012 CLAUSE 5(1) & 6(2)		CLASS ORDER		SOURCE ORDER	
MARK	EASTING	NORTHING	CLASS	ORDER	SOURCE
PM 76993	314 363.554	6 659 653.579	B	2	SCINS
PM 77090	314 397.194	6 659 060.304	E	2	GNSS - STATIC OCC
PM 80801	315 032.388	6 657 935.304	E	2	GNSS - STATIC OCC
PM 148621	314 635.545	6 659 725.068	B	2	SCINS
SSM 57042	314 713.201	6 660 625.160	B	2	SCINS

MGA ZONE 56 CSF 0.999914 SCINS SEARCH DATED 26/02/2015

Surveyor: Michael James Croft
Date of Survey: 15th MARCH 2015
Surveyor's Reference: 834 - USC EMU 'REPORT'

PLAN OF ACQUISITION OF PART OF LOTS 38 & 190 IN DP753662, AND PART LOT 110 IN DP753656

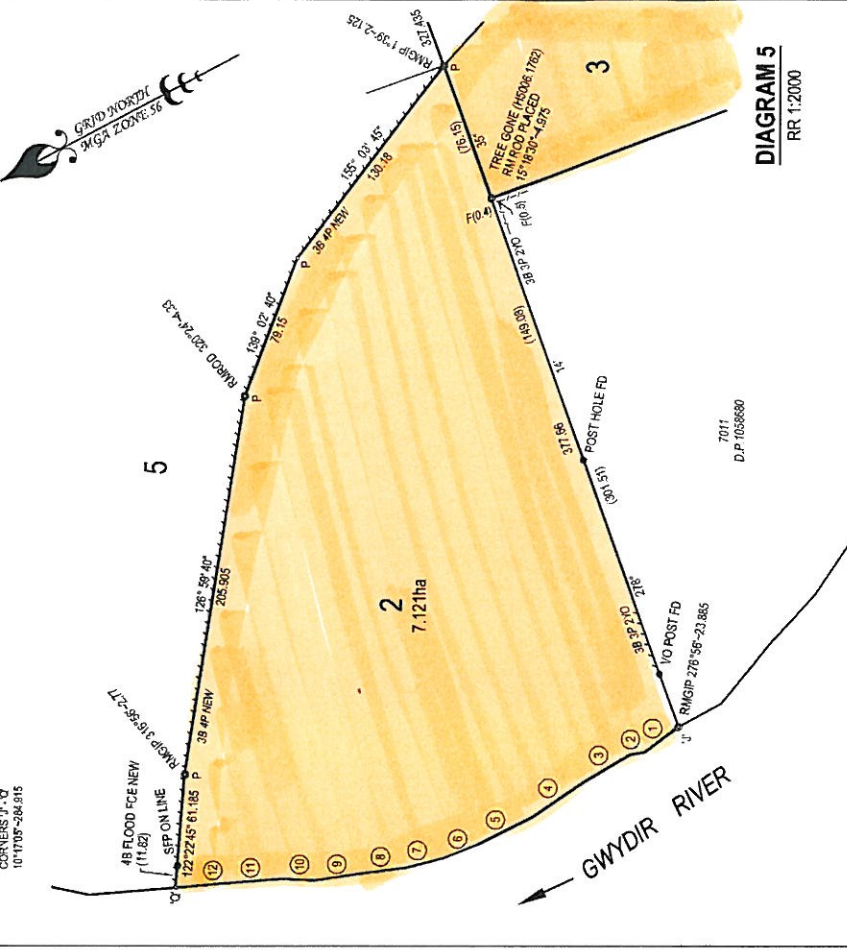
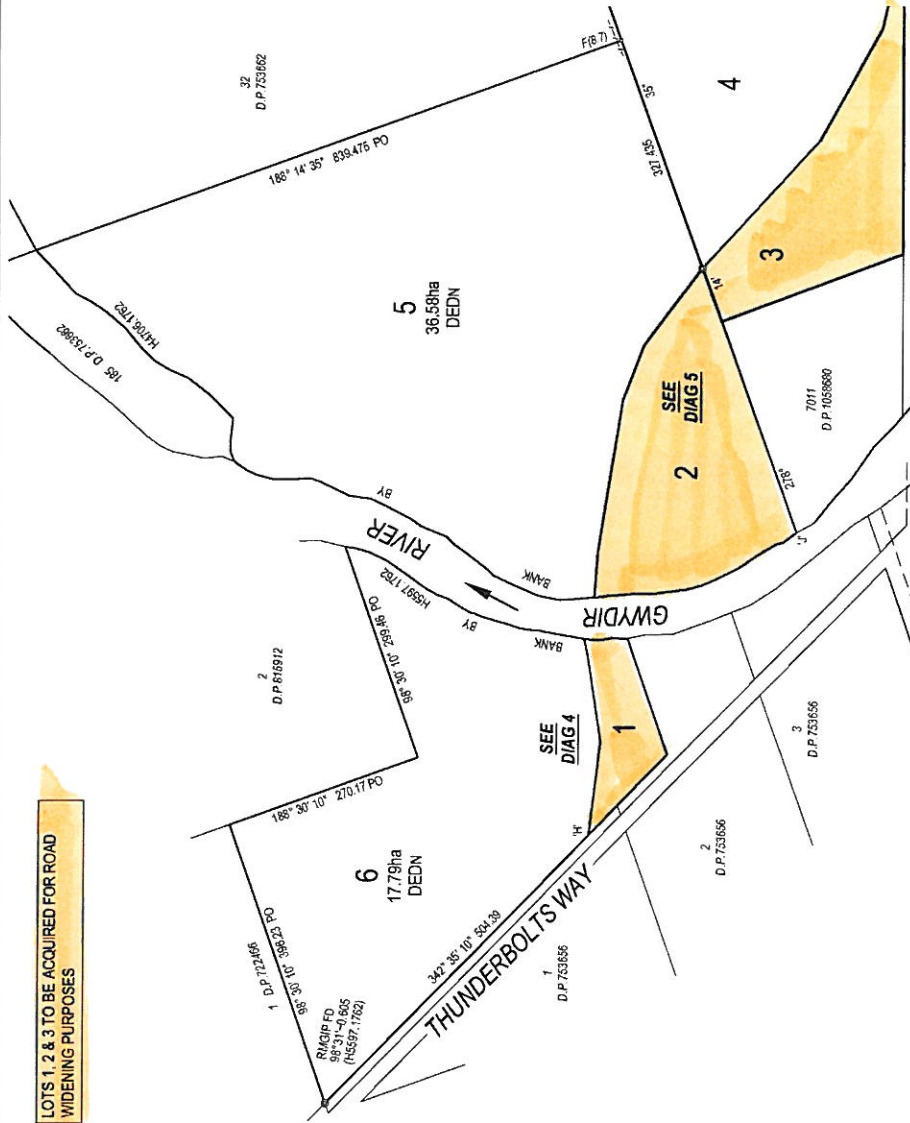
LGA: URALLA
Locality: BUNDARRA
Subdivision No: —
Lengths are in metres. Reduction Ratio 1:10000

Registered
15.6.2015



DP1208204

LOTS 1, 2 & 3 TO BE ACQUIRED FOR ROAD WIDENING PURPOSES



SHORT LINE TABLE

LINE	BEARING	DISTANCE
1	351°10'35"	22.405
2	17°59'45"	8.095
3	357°18'45"	28.685
4	354°18'05"	33.67
5	172°10'5"	33.36
6	57°20'0"	19.94
7	13°47'05"	20.735
8	20°22'10"	23.755
9	201°03'35"	26.44
10	31°28'05"	16.465
11	23°20'05"	35.31
12	22°41'30"	23.215
13	212°36'10"	19.085
14	201°09'25"	22.425
15	214°10'0"	11.545
16	202°11'50"	6.185

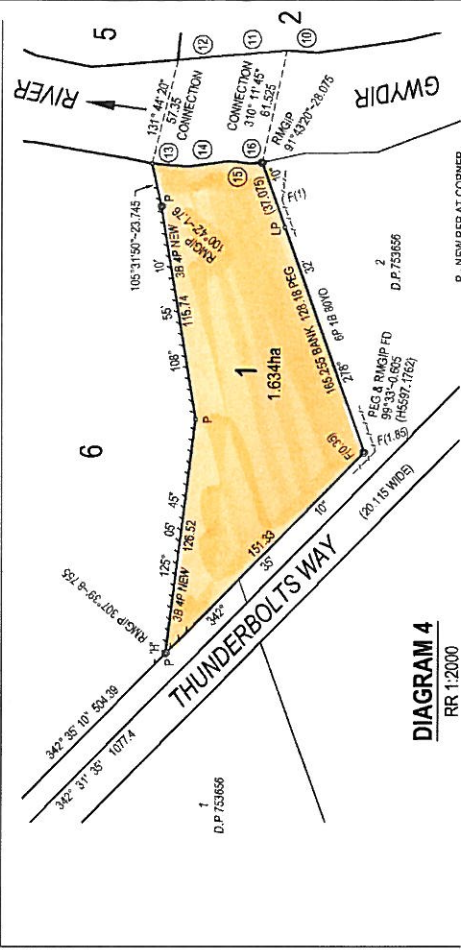
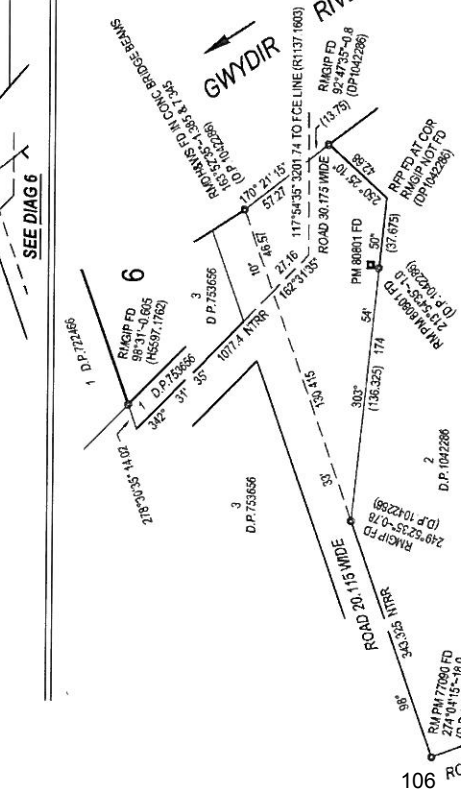


DIAGRAM 6
RR 1:2000

Surveyor: Michael James Croft
Date of Survey: 15th MARCH 2015
Surveyor's Reference: 834 - USC EMU REPORT

PLAN OF ACQUISITION OF PART OF LOTS 38 & 190 IN DP753662, AND PART LOT 110 IN DP753656

LGA: URALLA
Locally: BUNDARRA
Subdivision No: —
Lengths are in metres, Reduction Ratio 1:5000

Registered
15.6.2015

DP1208204

P - NEW REF AT CORNER

PLAN FORM 6 (2012) WARNING: Creasing or folding will lead to rejection ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

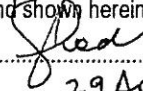
Sheet 1 of 2 sheet(s)

Registered:  15.6.2015 Office Use Only
 Title System: TORRENS
 Purpose: ACQUISITION

DP1208204

PLAN OF ACQUISITION OF PART LOTS 38 & 190 IN DP753662, AND PART LOT 110 IN DP753656

LGA: Uralla
 Locality: Bundarra
 Parish: Laura, Bundarra & Darbysleigh
 County: Hardinge

Crown Lands NSW/Western Lands Office Approval
 I, Cathy Wood (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given.
 Signature: 
 Date: 29 April 2015
 File Number: 14/03091
 Office: Strategic Projects Maitland

Survey Certificate

I, Michael James Croft - Croft Surveying & Mapping of "Southall" 100 Barney Street ARMIDALE NSW 2350 a surveyor registered under the *Surveying and Spatial Information Act 2002*, certify that:

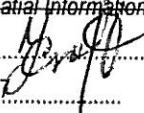
(a) The land shown in the plan was surveyed in accordance with the Surveying and Spatial Information Regulation 2012, is accurate and the survey was completed on.....

**(b) The part of the land shown in the plan (*being/*excluding ^..... Lots 1, 2 & 3, (Lots 4, 5 & 6 COMPILED)) was surveyed in accordance with the Surveying and Spatial Information Regulation 2012, is accurate and the survey was completed on 15th March 2015. The part not surveyed was compiled in accordance with that Regulation.*

**(c) The land shown in this plan was compiled in accordance with the Surveying and Spatial Information Regulation 2012.*

Subdivision Certificate

I, *A
 uthorised Person/*General Manager/*Accredited Certifier, certify that the provisions of s.109J of the *Environmental Planning and Assessment Act 1979* have been satisfied in relation to the proposed subdivision, new road or reserves set out herein.
 Signature:
 Accreditation number:
 Consent Authority:
 Date of endorsement:
 Subdivision Certificate number:
 File number:
 *Strike through if inapplicable.

Signature:  Dated: 28/4/15
 Surveyor ID: No.8267
 Datum Line: X - Y
 Type: *Urban/*Rural
 The terrain is *Level-Undulating / *Steep-Mountainous.
 *Strike through if inapplicable.
 ^Specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey.

Statements of intention to dedicate public roads, public reserves and drainage reserves.

LOTS 1, 2 & 3 TO BE ACQUIRED FOR ROAD WIDENING PURPOSES

Plans used in the preparation of survey / compilation.

DP1042286	DP753662	DP753656
6-1762	9-1762	1137-1603
3317-1762	4037-1762	4038-1762
4286-1762	4466-1762	4706-1762
5006-1762	5443-1762	5597-1762

If space is insufficient continue on PLAN FORM 6A

Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A

Surveyor's Reference: 834 - USC Emu 'REPORT'

PLAN FORM 6A (2012)


WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Office Use Only

Registered:  15.6.2015

Office Use Only

PLAN OF ACQUISITION OF PART LOT 190 IN DP753662, PART LOT 38 IN DP753662, AND PART LOT 110 IN DP753656

Subdivision Certificate number:

Date of Endorsement:

Office Use Only

DP1208204

This sheet is for the provision of the following information as required:

- A schedule of lots and addresses - See 60(c) *SSI Regulation 2012*
- Statements of intention to create and release affecting interests in accordance with section 88B *Conveyancing Act 1919*
- Signatures and seals- see 195D *Conveyancing Act 1919*
- Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

NOT ALL ADDRESSES AVAILABLE

LOTS 1, 2 & 3 TO BE ACQUIRED FOR ROAD WIDENING PURPOSES

If space is insufficient use additional annexure sheet

Surveyor's Reference:834 - USC Emu 'REPORT'

Department:	Infrastructure & Regulation
Submitted by:	Contract Planner
Reference:	2.18.06.11
Subject:	Road Closure Request – Lot 32 DP 813093

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.2	Growing and diversified employment, education and tourism opportunities
Strategy:	2.2.3	Support the attraction of new businesses, including sustainable employment generating projects
Action:	2.2.3.1	Provide consultation with potential new business operators and pre-development application assistance

SUMMARY:

The purpose of this report is to consider a request to close a Council road.

COMMITTEE'S RECOMMENDATION:

That Council:

1. Agree to undertake the necessary steps to close the road;
2. Subject to the necessary statutory requirements Lot 32 DP 813093 be sold to A & L McLean upon completion of the road closure on the basis that the purchase price is based on the value of the land plus the full cost of the road closure application; and
3. Delegation be given to the General Manager to:
 - a. Complete the road closure, and
 - b. Undertake any necessary negotiations to complete the sale.
4. Approve the fixing of the Council Seal to all necessary documents.

OFFICER'S RECOMMENDATION:

That Council:

1. Agree to undertake the necessary steps to close the road;
2. Subject to the necessary statutory requirements Lot 32 DP 813093 be sold to A & L McLean upon completion of the road closure on the basis that the purchase price is based on the value of the land plus the full cost of the road closure application; and
3. Delegation be given to the General Manager to:
 - a. Complete the road closure, and
 - b. Undertake any necessary negotiations to complete the sale.
4. Approve the fixing of the Council Seal to all necessary documents.

BACKGROUND:

A request has been received from A & L McLean to purchase Lot 32 DP 813093 which is a Council road.

It is understood this lot was dedicated in 1992 as a Council road with the purpose of future provision of a lane access to lots facing Bridge Street.

REPORT:

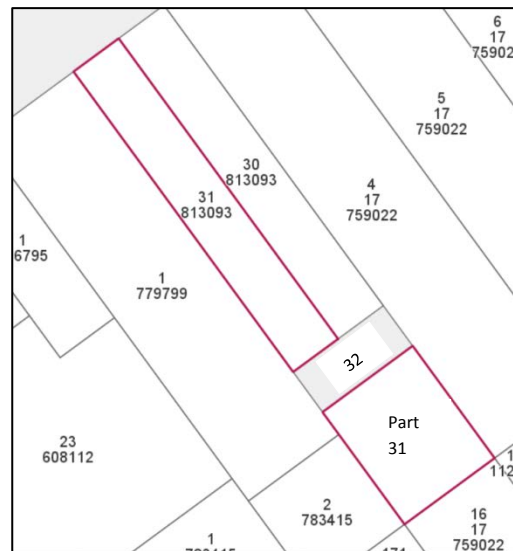
Following a written request from A & L McLean to purchase the dedicated Council road, an investigation was undertaken. The land has not been a Crown road at any time and it appears to have been dedicated with the intention of starting to acquire land to provide lane access to the lots facing Bridge Street. The diagram below shows the parcel of land in question and its location to Bridge Street and that there are no other parcels of land with a similar situation.



Mr & Mrs McLean have recently purchased Lot 31 DP 813093 and would like to develop, but Lot 33 is dissected by Lot 32 as shown, and restricts the development potential of the land. To be able to close and purchase the land would enable a better development outcome.

Even though the road is a Council road, the legislative process through the Department of Primary Industries (the Department) to be undertaken to close the road is as follows:

1. Council undertake a formal road status search, advertising and referencing; address submissions, carry out public consultation, negotiation and resolution of any objections.
2. The Department receipts application, assesses and prepares a report. If all conditions are met approves the road closing, authorises survey plan and returns approved documents and survey plan to Council. Council signs off and forwards a report with application, a fee of \$476.90 and survey plan to the Department.
3. Council lodges and registers survey plan identifying road closure and notifies the Department.



4. Upon registration of plan the Department gazettes the road closure, finalises the process and notifies Council as to completion.

Once the above steps have been undertaken, Council will be in a position to undertake the sale of the land. The actual purchase price of the land is normally set by the Department and is generally based on the per hectare land value of the adjoining land in the [Valuer General's Register of Land Values](#) (the value used to determine local council rates) as at the date the purchaser's application is lodged.

KEY ISSUES:

- Lot 32 DP 813093 is a dedicated Council road which is not joined to the current road network and sits in isolation.
- It was resumed with the intent of forming lane access to the land in 1992. No further parcels of land have been resumed. It is very unlikely that the original intention to create a lane will ever be pursued and there are no current plans to do so.
- This piece of dedicated Council road dissects Lot 31 DP 813093 and has the effect of creating a fragmented development site.
- By closing the road and selling to the owners of Lot 31, a better development site, thus a better development outcome will be possible when the site is fully developed.
- To close the road Council is required to make an application to the Department of primary Industries and the process could take approximately 18 month to 2 years to complete.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

The road closure will be advertised.

2. Policy and Regulation

Roads Act 1993

3. Financial (LTFP)

The cost of the application will be borne by the purchaser.

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Nil

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Contract Planner, Libby Cumming

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

Nil

Department:	Infrastructure & Regulation
Submitted by:	Contract Planner, Libby Cumming
Reference:	2.18.06.12
Subject:	Review Request on Development Consent 28/2016 – 54 Budumba Road, Invergowrie

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.1	Uralla Shire’s natural beauty and distinct natural environment are protected for future generations.
Strategy:	2.1.4	Provide balanced and environmentally sensitive development.
Action:	2.1.4.1	Assess and determine regulatory applications, including development applications, complying development certificates, construction certificates, Section 68 certificates, Bushfire Attack Level (BAL) Certificates, and Conveyancing Certificates.

SUMMARY:

The purpose of this report is to consider a review of Condition 22 of Development Consent 28/2016 for the property at 54 Budumba Road, Invergowrie. The application was for the construction of a dwelling and shed for J & J Reynolds.

COMMITTEE’S RECOMMENDATION:

That this matter be left to lay on the table until councillors can conduct a site inspection.

OFFICER’S RECOMMENDATION:

That Council modify Development Consent 28/2016 condition 22 to read:

- 22. Prior to occupation commencing: Planting of trees/shrubs or the like is to be established along the southern side of the access handle and for a distance of 30 metres past the end of the access handle adjacent to the boundary line. The plantings must be maintained or replanted in the event of a plant or plants dying.**

BACKGROUND:

Council considered this Development Consent at its Ordinary meeting held 27 June 2016 and approved the development subject to conditions.

REPORT:

A review has been requested by J & J Reynolds on condition 22 of the development consent, issued by Council after consideration at the Ordinary Meeting held 27 June 2016. The property in question is located at 54 Budumba Road, Invergowrie and the application was presented to Council based on the submissions received during the notification period. The letter of review is contained within Attachment A.

The condition reads:

- 22. *Prior to occupation commencing: Planting of trees/shrubs or the like is to be established along the southern side of the access handle only. The plantings must be maintained or replanted in the event of a plant or plants dying. That suitable privacy screening be installed to a height of 1.8m.***

Beside is an aerial photo which has been prepared to assist the Committee, with these markings.

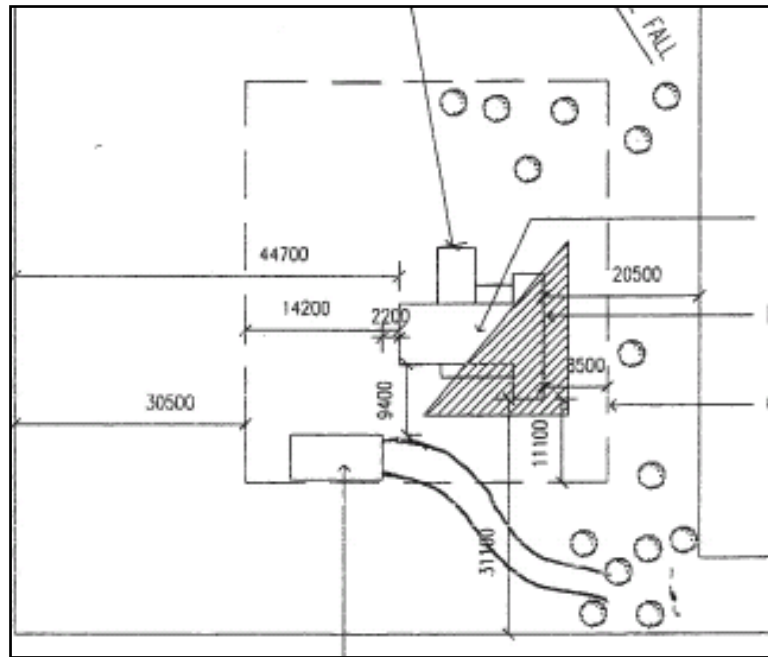
- Orange dashed line – the vehicle path used to enter and exit the property.
- Green dashed line – the line of the existing plantings by neighbour referred to by Mr & Mrs Reynolds
- Yellow dashed line – proposed screen location as required after inspection



A screen capture has also been taken indicating where the building envelope is and the configuration of the buildings within the building envelope.

The building envelope was approved as part of the subdivision, and its location was chosen due to it being the best place taking into account the Bush Fire Attach Level rating being 12.5.

The proposed planting will increase the bushfire risk as the access handle is in a Category 1 bushfire area with the neighbours dwelling and the building envelope being within the bushfire buffer area. The increased risk will be due to the amount of vegetation along the access handle.



The review has been requested as after inspection it was determined by the Acting Director of Infrastructure & Regulation that a post and mesh screen for a distance of 30 metres from the end of the access handle along the boundary would meet the second part of the condition.

The reasons for the review are the applicants consider that;

1. The existing planting recently undertaken by the adjoining neighbour and those proposed to be undertaken by themselves, would be sufficient to act as screening.
2. The cost of the screen and the ongoing maintenance of the screen.
3. The look of the screen and the amenity reduction it would cause.
4. The precedent this would cause and the look of unmaintained screens.
5. It is felt that an urban solution has been applied to a rural environment.
6. The positioning of the constructed access and internal access road is such that the existing neighbour's house will not be directly affected by the lights from cars.

CONCLUSION :

Vehicle Light Shed – There will be little vehicle light shed on the adjoining dwelling. The angles of the access and the access handle have prevented this. Vehicle lights would be visible from the dwelling. The positioning of the applicants proposed dwelling and shed have taken this impact into account, and there will be no light shed from vehicles as they enter or exit the shed.

Privacy – The two dwellings will be approximately 80 metres apart, with the existing neighbour's dwelling being higher than the proposed dwelling. The view over the gully is not obscured. Neither dwelling has a view of the other's private space.

View – The only way to own a view is to purchase the land over which the view resides. Therefore the view across the gully is not exclusive to the existing resident on the neighbouring land.

Bushfire – The plantings will definitely increase the bushfire risk on both dwellings. To ascertain the exact level an accredited bushfire consultant would need to be consulted. The highest bushfire risk would be contributed to the existing dwelling.

Screen Construction & Maintenance – There is a cost in the screen construction, and maintenance. If it is not maintained, visually it would impact on the existing dwelling, plus the maintenance of the screen is virtually impossible for Council to police.

Precedent – To have a screen such as that suggested will set a precedent in this area.

Regulatory Requirement – If the method of construction of the dwelling was not that of a manufactured home, i.e. requiring approval under the Act for installation, the dwelling and shed would have been complying development. As such a private certifier and council as the certifying authority would have approved both structures without reference to Council or any adjoining property owner.

Inspection – The Committee is urged to undertake an inspection to consider the issue onsite.

The author of this report supports the review request in that the proposed screen will have little effect and a negative impact on the amenity of both dwellings and that Condition 22 should be modified to read:

- 22. Prior to occupation commencing: Planting of trees/shrubs or the like is to be established along the southern side of the access handle and for a distance of 30 metres past the end of the access handle adjacent to the boundary line. The plantings must be maintained or replanted in the event of a plant or plants dying.**

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Nil
- 2. Policy and Regulation**
Environmental Planning & Assessment Act 1979
- 3. Financial (LTFP)**
Nil
- 4. Asset Management (AMS)**
Nil
- 5. Workforce (WMS)**
Nil
- 6. Legal and Risk Management**
Nil
- 7. Performance Measures**
Nil
- 8. Project Management**
Nil

Prepared by staff member: Contract Planner, Libby Cumming
Approved/Reviewed by Manager: Acting Director Infrastructure & Regulation
Department: Infrastructure & Regulation
Attachments: J. J & J Reynolds - Request for review of Condition 22

J & J Reynolds
33 King Street
Uralla NSW 2358

12 July 2016

The General Manager
Uralla Shire Council
Salisbury Street
Uralla NSW 2358

Dear Sir

RE: Development Application 28/2016

In regards to the above development consent, I would like to request a review of Condition 22 as per Section 96 of the Environmental Planning & Assessment Act. We are concerned that a post and mesh structure will detract from the amenity of our property and those neighbouring us.

1. We believe the screen is not necessary as plantings that have already been undertaken by our neighbour along that boundary fence, and those that we propose to plant, would be sufficient.

Our southern neighbour has recently cut down many of the trees that screened her dwelling from our land, and has recently planted a row of pine trees along our adjoining boundary for a distance of approximately 50 metres. We actually have some concern as the pine trees are quick growing but have been planted too close to the fence, and will probably grow through, and destroy the fence, let alone the foliage spread across her driveway, which will impede her access.

We intend to establish vegetation screening and plantings for the full length of the boundary between us and our southern neighbour. This includes the access handle, but we intend to plant with species and varieties and in a suitable location, so that our access will not be impeded and the common boundary fence will not be damaged.

Combined the two separate plantings will be quite thick, and technically will increase the Bushfire Level Attack rating on both of our dwellings, thus increasing the bushfire risk to our family.

2. We are concerned as to the maintenance liability that we will incur in regards to a post and mesh screen that will not be seen due to the plantings on either side of the fence, in fact the position of the screen would be in the position that is the most ideal for the plantings on our side of the fence.
3. The construction of a screen such as this would detract from the amenity of our land, and we would be concerned if this would set a precedent for others, and that the neighbourhood started to have these screens constructed and left with no maintenance. We intend to take pride in our land and our yard, as this is our home. We have chosen a rural aspect to build in and are building in rural area, yet we believe we have been requested to construct an urban screen. Further we are building within a regulated building envelope, deemed the most suitable location by Council and the NSW Rural Fire Service at the time of subdivision with some 80 metres between our neighbours existing dwelling and our proposed dwelling. Neither dwelling will face the other, with nether dwelling impact on each others private space.
4. We dispute that that the lights from our cars would shine into our neighbours house, as at no time will a car directly face her house on the now constructed access handle. Further we have positioned the shed so that entry and exit of the shed will also not incur car lights affecting her dwelling.

Lastly we would like to request that Council visit our land and inspect themselves before undertaking this review, as we believe that a site inspection will reveal how irrelevant the screen will be. It will have little if no screening for privacy or car lights on on our neighbour, except that we will incur the construction cost and ongoing maintenance.

Yours



Josh Reynolds.

Department:	Infrastructure & Regulation
Submitted by:	Health & Building Surveyor
Reference:	2.18.06.13
Subject:	Annual Food Shop Inspection Program

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	1.2	A safe, active and healthy shire
Strategy:	1.2.8	Provide effective regulatory, compliance and enforcement services for the community
Action:	1.2.8.1	Carry out food premises inspections to ensure compliance with the <i>Food Act</i>

SUMMARY:

The purpose of this report is to present the results of the annual Food Premises Inspection Program for the 2015/16 financial year.

COMMITTEE'S RECOMMENDATION:

That the Annual Food Inspection Program results for 2015/16 financial year be received and noted.

OFFICER'S RECOMMENDATION:

That the Annual Food Inspection Program results for 2015/16 financial year be received and noted.

BACKGROUND:

Food premises surveillance is important to ensure food businesses are maintaining hygiene and food safety standards. The Uralla Shire Council in partnership with the NSW Food Authority enforces the food standards and ensures compliance of the *Food Act 2003* and *Food Regulation 2010*.

REPORT:

The Food Premises Inspection Program (Food Program) for Uralla Shire included inspections of 29 local food businesses and four childcare centres during the 2015/16 financial year. In the Uralla Shire this consists of twenty six (26) high risk food businesses, three (3) medium risk businesses and four (4) childcare facilities.

High risk premises are those that offer ready to eat foods and fast food prepared for consumption on site, or high risk foods (e.g. eggs, meat dishes, fish or crustacean meals, or containing dairy and nuts). Medium risk premises offer foods that have little to minor preparation or decanted foods. Low risk premises are pre-packaged meals, chips and lollies or items that are food related without being prepared for service.

In the 2015/16 year program, four businesses were added to the inspection program. The four childcare facilities were required to be included as a result of the NSW Food Authority showing evidence that these premises need closer monitoring, due to increased incidence of allergy and food borne illness over the 2014/15 year inspection programs.

The childcare facilities that operate in Uralla Shire are:

- a) Kingstown Preschool & Canteen Day,
- b) Bundarra Preschool,
- c) TG's Childcare,
- d) Uralla preschool.

Of the 33 food premises inspected in the 2015/16 financial year by Council's Health & Building Inspector, two businesses were issued with Penalty Infringement Notices for failure of the food standards.

During the 2015/16 reporting period only one food shop complaint was received. The complaint received was for poor quality of foods served. After investigation action against the business was found to be unwarranted, instead new procedures for record maintenance were implemented.

Participation in the Scores on Doors Program (closed) merits a food premise by issuing demerit points for breaches of the food standards being 1 point for minor, 4 points for medium and 8 points for major breaches. Two businesses in Uralla Shire were not compliant to three (3) star minimum and were issued with improvement notices. Twenty (20) premises of the twenty nine (29) businesses have achieved the five star rating and should be congratulated.

Throughout the 2015/16 inspection period, questions were raised by members of the public over requirements of upgrades to some premises and not others. Council's Health & Building Inspector has continued to see upgrades of small items by food premises operators and gives advice of upgrades of all premises that have issues of non-compliance or non-conforming products.

Council staff will endeavour in the coming twelve months to have training and food service information nights to help support businesses and the growth of the food service industry in Uralla Shire.

KEY ISSUES:

• <i>High Risk Premises</i>	26
• <i>Medium Risk Premises</i>	3
• <i>Low Risk Premises</i>	4
• <i>Inspections completed</i>	35
• <i>Re-inspections Required</i>	2
• <i>Complaints</i>	1
• <i>Warnings, Notices and Penalty Notices issued</i>	2

CONCLUSION:

The annual report that was forwarded to the NSW Food Authority, changed slightly from last year's 23 high risk businesses increasing to 26 and medium risk businesses decreasing from 5 to 3. No foreseeable change to food programs has been advised for the 2016/17 reporting period.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Council Policy – 5.1.10 - Food Control – Commercial Premises Food Act 2003

Food Regulations 2010

Local Government Act 1993

3. Financial (LTFP)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Compliance with legislative requirements to have report submitted to the NSW Food Authority at the end of each financial year.

7. Performance Measures

Nil

8. Project Management

Nil

Prepared by staff member:

Health & Building Surveyor

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

K. Annual Food Regulation Partnership Activity Report Form



Food Regulation Partnership™ Activity Report Form

Reference Code: **5KF4TV**

Council Details

Tips

1. If you wish to save the data form before completing it all, you can click on the 'Save For Later' button at the top right hand of the pages. You can then login at a later time to complete it.
2. Please ensure that the data is approved by the General Manager or delegate prior to submitting the form.
3. You can print a copy of the data to give to the GM/delegate for approval prior to submission. Just follow the instructions on the last page and you will be provided with a link to download a pdf of the saved form. You will also be prompted for your email address to which can be sent a reminder email with a link to the saved form. You will then need to log back in once you have your GM/delegate's approval, to complete the submission.
4. Please note that you cannot change any data once you hit the 'Submit' button on the last page.

Council Details

Council name *

Uralla Council

Completed by *

Scott Strijland

Your full name

Email *

SStrijland@uralla.nsw.gov.au

Your email address

Telephone *

0267786311

Your daytime contact number

Business Profile

Fixed Premises

Q1. Number of fixed premises food businesses categorised as high risk? *

26

'High risk' typically means businesses which:

- handled and served ready-to-eat foods that may contain pathogenic microorganisms and support their growth, and
- also had known risk-increasing factors such as:
 - potential for inadequate/incorrect temperature control (reheated or hot-held food),
 - larger scale of operations (employed more than 10 people),
 - large catering operations (different preparation and serving location), and/or
 - supplied directly to at-risk customers (child care centres; nursing home caterers).

High risk businesses require at least one programmed inspection per year.

Q2. Number of fixed premises food businesses categorised as medium risk? *

3

'Medium risk' typically means businesses which:

- handled (incl. cooked, thawed) foods that may contain pathogenic microorganisms and support their growth
- served ready-to-eat foods that may contain pathogenic microorganisms but not generally support growth, or unlikely to contain pathogenic microorganisms but may support growth if present
- served high- and medium-risk, ready-to-eat foods only portioned before receipt by the customer
- were small or medium scale of operations (less than 10 people), and/or
- were small or medium scale catering.

Medium risk businesses require at least one programmed inspection per year.

Total Number of High-Risk and Med-Risk Fixed Premises

29

Q3. Number of fixed premises food businesses categorised as low risk? *

4

'Low risk' typically means businesses which:

- served foods unlikely to contain pathogenic microorganisms and unlikely to support growth if present
- served pre-packed food only, or
- supplied foods that are not ready-to-eat.

Low risk businesses should be inspected in response to incident or complaint only.

Examples:

Bars selling packaged crisps only; confectionery stores; liquor shops; newsagents selling packaged low risk foods.

Total Number of Fixed Premises

33

Temporary Premises

Q4. Number of temporary food premises that operated in the council area? *

0

'Temporary food businesses': food stalls and facilities which handled, prepared and sold food at periodic markets, fairs, festivals, shows and non-mobile temporary facilities such as fruit stalls. The same stall present at repeated regular events should be counted as 1.

Exclude: mobile food businesses such as vans, food trucks & coffee carts.

Mobile Premises

Q5. Number of mobile food premises that operated in the council area? *

0

'Mobile food premises': food premises which handled, prepared and sold food, were designed to be movable from place to place (whether motorised or not) and were self-contained with its own hand wash basin, equipment and consistent operating conditions.

Exclude: temporary, non-mobile facilities such as market stalls.

Examples:

Coffee carts, juice carts, food trucks, mobile facilities for hamburgers, hot dogs, kebabs, commercial spits, BBQs grills, popcorn, icecream, fairy floss.

Retail sector requirements

Retail sector
requirements

Q6. Number of food businesses requiring a Food Safety Supervisor (FSS)? *

26

Q7. Number of these food businesses that have a current FSS? *

26

Q8. Number of 'standard food outlets' (Fast Choices)? *

1

Q9. Are you checking whether nutritional information is displayed at 'standard food outlets'? *

Yes

No

Q10. How many 'standard food outlets' did not display nutritional information? *

0

Resources

Resources

Q11. Number of authorised officers engaged in food regulatory work over the 12 month reporting period? *

1

This is the total number of people (head count) appointed as authorised officers under the Food Act 2003 that have conducted any food regulatory work in the reporting year. This is regardless of whether they are full time, part time, consultants or responsible for other work as well. The response must be an integer.

Example:

A council with 1 full time authorised officer, plus 2 authorised officers who work on food part-time for 25% of their time plus 1 contractor appointed as an authorised officer working 25% of their time on food would answer 4. A separate person appointed as an authorised officer who did not perform any food regulatory work in the year is not counted.

Q12. Number of full time equivalent (FTE) authorised officers to fulfil food regulatory duties? *

0.06

'FTE': the number of authorised officers required to undertake council's level of food work (as per previous question) if they had worked full time on food.

Example:

A council with 1 full time authorised officer who works only on food (1 FTE), plus 2 authorised officers who work on food part-time for 25% of their time ($2 \times 0.25 \text{ FTE} = 0.5 \text{ FTE}$), plus 1 contractor appointed as an authorised officer who works 25% of their time on food (0.25 FTE) would answer 1.75.

Surveillance Activity

Number of
Inspections

Q13. Number of primary inspections conducted for fixed food premises? *

35

Primary inspections: total number of inspections of fixed premises which were programmed and completed.

Exclude re-inspections for unsatisfactory issues, and inspections of mobile and temporary premises.

Example:

If a council inspects 50 high risk fixed businesses twice per year and 25 medium risk fixed businesses once per year, all of which are completed, then the answer is 125.

Q14. Number of primary inspections conducted for temporary food premises? *

0

'Primary inspections': inspections of temporary premises which were programmed and completed.

Exclude re-inspections for unsatisfactory issues, and inspections of fixed and mobile premises.

Q15. Number of primary inspections conducted for mobile food premises? *

0

'Primary inspections': inspections of mobile premises which were programmed and completed.

Exclude re-inspections for unsatisfactory issues, and inspections of fixed and temporary premises.

Example:

If a festival in a council area had 2 mobile coffee carts and inspected them both, and the council has 7 regular mobile food businesses selling ice cream, sandwiches, coffee and hot pies and completes inspections of them all, the answer is 9. Temporary food stalls at the festival should not be counted.

Number of Businesses

Q16. Number of high and medium risk, fixed premises food businesses inspected? *

29

'Fixed premises businesses': include the number of all high and medium risk fixed premises that were inspected.

Exclude multiple visits to the same business, any visit to low risk fixed premises and all mobile and temporary premises inspected.

Example:

If a council inspects 50 high risk fixed businesses twice per year and 25 medium risk fixed businesses once per year, all of which are completed, then the answer is 75.

Q17. Number of these fixed premises food businesses requiring re-inspection? *

2

'Re-inspection': Fixed premises which required follow-up to a primary inspection due to significant breaches or possible enforcement action.

'Significant breaches': those which pose a food safety risk or are matters which cannot be left until the next routine inspection.

Do not count premises where matters are left to the next routine inspection, the officer 'pops in' to check on a minor issue or if council routinely re-visits for minor issues with no enforcement action taken.

Examples:

Re-inspections due to hand washing, temperature control, cross contamination, pest control, inadequate cleaning and sanitation, sale of food past 'use by' dates and maintenance issues that pose a food safety risk.

Q18. Number of these fixed premises food businesses requiring additional re-inspection(s)? *

0

'Additional re-inspection': Fixed premises requiring further follow-up after a first re-inspection.

Example:

A premises found at primary inspection to have evidence of inadequate cleaning of surfaces and equipment and at re-inspection is found to have not addressed the issues, requiring a further reinspection the next day would count as 1.

Childcare facilities

Q19. Are there any childcare facilities in your LGA that cook and/or serve PHF? This question does not include childcare facilities that receive and store lunch/food packed by parents/carers. *

Yes No

Q20. Are all these childcare facilities inspected at least once per year? *

Yes No

Business Inspection Outcomes

Please report on the FPAR scores achieved for all premises inspected. For premises where there were two or more primary inspections, please report the score of the most recent primary inspection.

Business Inspection Outcomes

Please indicate the types of premises for which the business inspection outcomes are being reported *

Fixed premises Temporary premises Mobile premises

Q24. Number of premises with 0-3 points (5 star Scores on Doors rating) determined at the most recent primary inspection? *

20

Q25. Number of premises with 4-8 points (4 star Scores on Doors rating) determined at the most recent primary inspection? *

7

Q26. Number of premises with 9-15 points and with no single 8 point breach (3 star Scores on Doors rating) determined at the most recent primary inspection? *

1

Q27. Number of premises with more than 15 points or with any single 8 point breach ('no star' Scores on Doors rating) determined at the most recent primary inspection? *

1

Total

29

Complaints

Complaints

Where food complaints were determined to be in relation to multiple matters (eg. both hygiene and labelling) then please count that complaint only in the category identified as the most significant matter at the time of the investigation.

Number of complaints investigated in relation to alleged:

Q28. Hygiene & handling *

1

Number of complaint investigations which related to cleaning, sanitation, pest control, temperature control, storage, potential for cross contamination, etc.

Q29. Foreign matter *

0

Number of complaint investigations which related to food contaminated with foreign matter.

Q30. Food quality including deterioration *

0

Number of complaint investigations which related to poor food quality because of mould, damaged packaging, staleness etc.

Q31. Labelling & advertising *

0

Number of complaint investigations which related to incorrect labelling, missing labelling such as country of origin information, false or misleading advertising, etc. and may include food sold after a 'use by' date.

Q32. Single-incident foodborne illness *

0

Number of complaint investigations which related to single-incident cases of alleged foodborne illness (cases of either a single person or a single family).

Q33. Other *

0

Number of complaint investigations which related to other issues under the *Food Act 2003*.

Total Number of complaints investigated

1

Enforcement

Enforcement

Q34. Number of warnings issued *

0

'Warnings': number of warnings written on reports such as Food Premises Assessment Reports (FPARs), plus Warning Letters issued by authorised officers, for all premises types.

Exclude instances where Notices or Orders were issued.

Q35. Number of Improvement Notices issued? *

2

Formal Improvement Notices issued relating to Food Act breaches, for all premises types.

Q36. Number of Penalty Notices issued relating to Food Act breaches? *

0

Q37. Number of seizure notices issued? *

0

Seizure notices issued for Food Act breaches, for all premises types.

Q38. Number of Prohibition Orders served? *

0

Prohibition Orders issued for Food Act breaches, for all premises types.

Q39. Number of prosecutions determined relating to Food Act breaches?

0

Comments, Value-added Services and GM Approval

Comments

Q40. Please provide any comments/explanations to support the data in your submission

Two businesses perviously issued with warning letters had the same issues and again failed for continuing to fail the same items. Improvement notices were issued and have been finalised on one shop and the second is awaiting new development of the kitchen and food service area.

Value-added Services

Please indicate what value-added services have been provided in the 12 month reporting period. Please provide details for each in the box e.g. type and number of training sessions run.

Q41. Participation in 'Scores on Doors'

Yes

Comments

Closed scoring issued to all business but no certificates issued.

Q42. Technical advice provided to food businesses

Yes

Comments

Q43. Information provided to food businesses e.g. factsheets, website, newsletter

Yes

Comments

Q44. Food handler training organised or facilitated

Yes

Comments

No indivial training issued this year, however Uralla Shire is undertaking a program to commence a training evening.

Q45. Any other services provided e.g. participation in surveys

Yes

Comments

no.

GM Approval

Q46. Has this submission been approved by the General Manager of the council? *

This report can only be submitted once approved by the General Manager or delegate

Note: If you do not have approval and wish to receive a copy of your report for your GM/delegate to approve, then click the 'Save' button. You will be provided with a link to download a pdf of the saved form. You will also be prompted for your email address to which can be sent a reminder email with a link to the saved form. You will then need to log back in once you have your GM's approval to complete the submission.

Yes

No

You may be contacted by NSW Food Authority staff to verify responses.

Department:	Infrastructure & Regulation
Submitted by:	Acting Director Infrastructure & Regulation
Reference:	2.18.06.14
Subject:	Purchase of Automatic Electric Defibrillator

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	1.2	A safe, active and healthy shire.
Strategy:	1.1.4	Support, encourage and celebrate community participation and volunteerism.
Action:	1.1.4.2	Creation and promotion of volunteer opportunities.

SUMMARY:

The purpose of this report is to request the purchase of the defibrillation equipment to be available to the community of Uralla to save a persons life.

COMMITTEE'S RECOMMENDATION:

That Council support in principal, the purchase of an AED and that discussion be held with the First Response group to determine the best location for the equipment to be held.

OFFICER'S RECOMMENDATION:

That Council endorse the purchase of an Automatic Electric Defibrillator (AED) device, display signs for the public to know the device is available and meet the cost of training for the relevant staff.

BACKGROUND:

As a result of a bequest in 1991 of \$2.5 million dollars the Ambulance Service of NSW has installed defibrillation devices into 880 ambulances across NSW. Progressively defibrillators have been provided at swimming pool and in major shopping centres.

REPORT:

The rate of heart attack in NSW has increased and now many shopping centres, child care centres and sporting facilities are all purchasing an AED to have on standby for their staff and community. Having access to an Automatic Electric Defibrillator (AED) has become a part of basic first aid.

Uralla Shire Council will not be the first council to purchase a device, however to have an item that could potentially save the life of the person sitting beside you is an investment our community needs to have. An AED tells you how to use it, how to apply the pads, when to stop doing CPR, when to start CPR and when it is analysing the person on the ground. They have become a standard item in the first aid requirements of the aforementioned facilities, but not in a community operated environment of the Council.

Council's Administration Office is in the heart of the town and is regularly frequented by residents. Having on hand a life saving device may help one of those people on a day when you least expect it. The NSW Fire Brigade is the first response to all cases in Uralla but unfortunately 5-10 minutes waiting for this device to be placed onto the chest of a person suffering a heart attack can be fatal.

The purchase of the AED can be funded from the 2016/17 Human Resources budget for administration - other expenditure. It is estimated the device will cost \$3,500.00 dollars to have on standby for any such emergency. St Johns Ambulance can supply and monitor the device every quarter when purchased from them or AEDs can be purchased through our first aid suppliers and serviced by others.

CONCLUSION:

An AED is life support for the community and these devices save lives. Uralla Shire Council would lead this community by having defibrillation equipment on hand.

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Public Notice that it is being installed.
- 2. Policy and Regulation**
Nil
- 3. Financial (LTFP)**
Nil
- 4. Asset Management (AMS)**
Service of unit
- 5. Workforce (WMS)**
Nil
- 6. Legal and Risk Management**
Nil
- 7. Performance Measures**
Nil
- 8. Project Management**
Nil

Prepared by staff member:	Health & Building Surveyor
Approved/Reviewed by Manager:	Acting Director Infrastructure & Regulation
Department:	Infrastructure & Regulation
Attachments:	L. Photo of a Defibrillator



An automated external defibrillator ready for use. Pads are pre-

[More details](#)

Souseiki89 - Own work

An automated external defibrillator, with pre-attached pads and status indicator. This model is semi-automatic.

CC BY-SA

File: CU-sp1 4.0 2.PNG

Created: 5 November 2015

[About](#) | [Discussion](#) | [Help](#)



Japan train Station.

Department:	Infrastructure and Regulation
Submitted by:	Director Infrastructure and Regulation
Reference:	2.18.06.15
Subject:	Mid North Weight of Loads Group Membership

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Goal:	2.3	A safe and efficient transport system
Strategy:	2.3.1	Provide an effective road network that balances asset conditions with available resources and asset utilisation
Action:	2.3.1.7	Maintain membership of Mid North Weight of Loads Group

SUMMARY:

The purpose of this report is for Council to resolve to continue its membership of Mid North Weight of Loads Group. This group needs each Council to authorise court appearances and to authorise each inspector to work in their shire area. This includes Memorandum of Agreements with each inspector.

COMMITTEE'S RECOMMENDATION:

That:

Council continue membership of Mid North Weight of Loads Group and the General Manager be authorised to sign the appropriate documentation including authorisations and Memorandums of Agreement for the Inspectors.

OFFICER'S RECOMMENDATION:

That:

Council continue membership of Mid North Weight of Loads Group and the General Manager be authorised to sign the appropriate documentation including authorisations and Memorandums of Agreement for the Inspectors.

BACKGROUND:

Uralla Shire Council was one of the inaugural members of the group. There are now 14 member Councils plus Roads and Maritime Services. The group is managed by MidCoast Council. The inspectors carry out vehicle weight inspections across the Mid North of the state. They are also able to stop and test vehicle on the State road network.

REPORT:

For the Mid North Weight of Loads group to operate effectively it needs authorisations and Memorandum of Agreements for the Inspectors to operate in each local government area covered by this group. This also requires agreement on the Proceeds of Court Action. It should be noted that if a vehicle is fined in our shire that the proceeds return to the group rather than the Council where the vehicle was breached. This removes any concerns that an overloaded vehicle may have travelled through a number of shires prior to weighing.

The agreements are now an annual occurrence to allow member Councils to keep close scrutiny on the group's operation and ongoing financial position. The group approach is a cost effective and cooperative method of policing heavy vehicle load limits.

KEY ISSUES:

- Authorisation of Inspectors to operate in Uralla Shire area
- Cost of ongoing membership versus benefit of reduction in overloaded vehicles on our roads and bridges.

CONCLUSION:

That Council support the ongoing work of the Mid North Weight of Loads Group to provide Council with the benefit of ensuring overloaded vehicles are not damaging our road network.

COUNCIL IMPLICATIONS:

1. Community Engagement/ Communication (per engagement strategy)

Nil

2. Policy and Regulation

Section 44 & 45 Interstate Road Transport Act 1985

Roads Act 2013

Heavy Vehicle National Law 2013

3. Financial (LTFP)

\$18,000 (Account 338.500.410)

4. Asset Management (AMS)

Transport Asset Plan

5. Workforce (WMS)

Nil

6. Legal and Risk Management

Managed by MidCoast Council

7. Performance Measures

Number of Overloaded vehicles v number of vehicles weighed

8. Project Management

MidCoast Council

Prepared by staff member:

Acting Director Infrastructure and Regulation

TRIM Reference:

U12/223

Approved/Reviewed by Manager:

Acting Director Infrastructure & Regulation

Department:

Infrastructure & Regulation

Attachments:

M. Memorandums of Agreement (Proforma)

N. Proceeds from Court Action Letter (Proforma)

O. Authority under the *Heavy Vehicle National Law (NSW) 2013* (Proforma)

P. Inspector Authorisations (Proforma)



P: 02 6778 6300

F: 02 6778 6349

E: council@uralla.nsw.gov.au

32 Salisbury Street, Uralla NSW 2358

PO Box 106, Uralla NSW 2358

ABN: 55 868 272 018

This is to certify that Weight of Loads Officer whose signature appears hereunder, is authorised to operate within the area of the Uralla Shire Council under the provisions of the Heavy Vehicle National Law (NSW) 2013 and Regulations thereunder.

This Officer is also an Inspector for the purposes of Section 44 & 45 of the Interstate Road Transport Act, 1985.

.....
Weight of Loads Officer

.....
George Cowan
Acting General Manager
Uralla Shire Council

.....
Witness Signature

Date:

.....
Witness Name

AUTHORITY

Heavy Vehicle National Law (NSW) 2013 (No. 42a)

Uralla Shire Council of New South Wales pursuant to the Heavy Vehicle National Law (NSW) 2013, hereby appoint the person occupying the position listed in the Schedule below to be an authorized officer for the purposes of the following sections:

Part 9.3

- Division 2 – 513: Direction to stop heavy vehicle to enable exercise of other powers
- 514: Direction not to move or interfere with heavy vehicle etc. to enable exercise of other powers
- Division 3 – 516: Direction to move heavy vehicle to enable exercise of other powers
- Division 7 – 533: Powers for minor risk breach of mass, dimension or loading requirement
- 534: Powers for substantial risk breach of mass, dimension or loading requirement
- 535: Powers for severe risk breach of mass, dimension or loading requirement
- 536: Operation of direction in relation to a combination

SCHEDULE

Weight of Loads Officer

Dated this _____ day of _____ 2016.

.....
George Cowan
Acting General Manager
Uralla Shire Council

25 July 2016

The Registrar
Local Court

Dear Sir/Madam,

**PROCEEDS FROM COURT ACTION -
MID NORTH WEIGHT OF LOADS GROUP**

This is to confirm the following:-

1. The Uralla Shire Council is a member of the Mid North Weight of Loads Group; and
2. Council has authorised the payment of all proceeds from fines, costs and Court charges arising from the Group's activities to be made directly to the MidCoast Council, PO Box 11, Gloucester NSW 2422, which acts as the Administering Body for the Group.

Should you require any further information please contact 6538 5250.

Yours sincerely,

George Cowan
Acting General Manager
Uralla Shire Council

MEMORANDUM OF AGREEMENT made the _____ day of _____ 2016
BETWEEN THE PARTIES CONTAINED IN SCHEDULE 1 ATTACHED HERETO of the First
part and WEIGHT OF LOADS OFFICER of the Second Part WHEREBY IT IS AGREED AS
FOLLOWS:

1. The date of commencement of this Agreement shall be the First day of July 2016.
2. The said Councils shall and hereby do jointly casually employ WEIGHT OF LOADS OFFICER (hereinafter called “the Inspector”) as an authorised person to the said Councils under subject to the provisions of the Roads Act 2013 and the Regulations made or to be made thereunder as from the 1 July 2016.
3. The Inspector shall be employed under the terms of the Local Government (State) Award until 30 June 2017.
4. The liability of each of the said Councils in respect of wages and other conditions of employment shall be shared.
5. The MidCoast Council shall receive from the other Councils party to this Agreement a contribution towards the payments due to the Inspector in respect of his work for the said Councils. The contribution shall be determined each year by Delegates of participating Councils.
6. The Inspector shall whilst engaged in duties relating to one of the said Councils be solely under the direction and control of the Council in respect of whose work such duties are for the time being carried out.
7. This Agreement may be terminated by any of the parties in accordance with the provisions of the Local Government (State) Award.
8. Any Council may suspend the Inspector at any time for neglect of his duties in respect of such Council or such other cause as may appear to such Council sufficient and shall forthwith notify the other Councils of such suspension.

.....
George Cowan
Acting General Manager
Uralla Shire Council

.....
Witness Signature

Date:

.....
Witness Name

.....
Weight of Loads Officer

.....
Witness Signature

Date:

.....
Witness Name

SCHEDULE 1

PARTIES TO MEMORANDUM OF AGREEMENT

Armidale Regional Council

Bellingen Shire Council

Coffs Harbour City Council

Dungog Shire Council

Hastings Council

Kempsey Council

Liverpool Plains Shire Council

MidCoast Council

Muswellbrook Shire Council

Nambucca Shire Council

Upper Hunter Shire Council

Tamworth Regional Council

Uralla Shire Council

Walcha Council

MEMORANDUM OF AGREEMENT made the _____ day of _____ 2016
BETWEEN THE PARTIES CONTAINED IN SCHEDULE 1 ATTACHED HERETO
whereby IT IS AGREED AS FOLLOWS:

1. _____ The date of commencement of this Agreement shall be the First day of July 2016.
2. _____ The said Councils shall jointly casually employ WEIGHT OF LOADS OFFICER (hereinafter called “the Inspector”) as an authorised person to the said Councils under and subject to the provisions of the Roads Act 2013 and the Regulations made or to be made thereunder as from the first day of July 2016.
3. _____ The MidCoast Council shall act as the administrating body for the joint employment of the Inspector and shall be responsible for actually paying the wage of the Inspector.
4. _____ The Inspector shall be employed under the terms of the Local Government (State) Award until 30 June 2017.
5. _____ The liability of each of the said Councils in respect of wages and other conditions of employment shall be shared.
6. _____ The MidCoast Council shall receive from the other Councils party to this Agreement a contribution towards the payments due to the Inspector in respect of his work for the said Councils. The contribution shall be determined each year by Delegates of participating Councils.
7. _____ The Inspector shall whilst engaged in duties relating to one of the said Councils be solely under the direction and control of the Council in respect of whose work such duties are for the time being carried out.
8. _____ This Agreement ceases on 30 June 2017.
9. _____ Any Council may suspend the Inspector at any time for neglect of his duties in respect of such Council or such other cause as may appear to such Council sufficient and shall forthwith notify the other Councils of such suspension.

.....
George Cowan
Acting General Manager
Uralla Shire Council

.....
Witness Signature

Date:

.....
Witness Name

SCHEDULE 1

PARTIES TO MEMORANDUM OF AGREEMENT

Armidale Regional Council

Bellingen Shire Council

Coffs Harbour City Council

Dungog Shire Council

Hastings Council

Kempsey Council

Liverpool Plains Shire Council

MidCoast Council

Muswellbrook Shire Council

Nambucca Shire Council

Upper Hunter Shire Council

Tamworth Regional Council

Uralla Shire Council

Walcha Council

12. MOTIONS ON NOTICE



NOTICE OF MOTION

Department:	Notice of Motion
Submitted by:	Cr. Crouch
Reference:	Item 1
Subject:	Amendment of Delegation of Authority Register

LINKAGE TO INTEGRATED PLANNING AND REPORTING FRAMEWORK

Objective:	4.1	A strong, accountable and representative Council
Strategy:	4.1.3	Provide open, accountable and transparent decision making for the community
Action:	4.1.3.4	Councils Code of Meeting Practice and policies are maintained and reviewed

COUNCILLOR'S RECOMMENDATION:

That: Council amend PART A DELEGATIONS TO THE MAYOR paragraph (d) of the Delegations of Authority Register to read:

(d) To exercise general supervision, control and direction of the General Manager within the constraints of policies approved by Council

BACKGROUND:

Recent advice from the Office of Local Government indicates that the existing wording of paragraph "(d) To exercise general supervision, control and direction of the General Manager" empowers the Mayor to alter the employment conditions of the General Manager to include conditions contrary to existing Council Policies without reference to Council.

REPORT:

The Delegations of Authority Register May 2012 PART A defines:

"FUNCTIONS OF THE MAYOR

The role of the mayor as defined by section 226 of the Local Government Act, is to:

- Exercise in cases of necessity, the policy-making functions of the government body of the Council between meetings of the Council
- Exercise such other functions of the Council as the council determines
- Preside at meetings of the council
- Carry out the civic and ceremonial functions of the Mayoral office

DELEGATIONS OF THE MAYOR

- (a) To, in conjunction with the General Manager, authorise any work or activity which in his/her opinion is urgent, at a cost not exceeding the voted funds of \$150,000, subject to the work being reported to the next succeeding Ordinary Meeting of the Council
- (b) To refer to the General manager any matter he/she considers needs investigation and report
- (c) To authorise the extension of the bushfire danger season upon the recommendation of the Fire Control Officer
- (d) To exercise general supervision, control and direction of the General Manager
- (e) To make a temporary appointment to the position of General Manager where the position is vacant or the holder of the position is suspended
- (f) To act as Council's spokesperson to the media, public and State and Federal Members and Departmental Representatives concerning councils resolutions and proposals
- (g) To call an extraordinary meeting of Council if he/she believes that such a meeting is necessary."

It is recognised that the Mayor and General Manager must work closely together if Council is to be run effectively and efficiently. However, it is reasonable to expect that any actions undertaken by the Mayor and General Manager under the above delegations are not exempt from policies approved by Council and indeed conform to such policies. Recent advice from the Office of Local Government obtained as a result of a query about a deviation from this expectation contain the paragraph

"While I note that you dispute the Mayor's delegation in the matter, I refer to Uralla Shire Council's Delegation of Authority Register dated May 2012. The register included a delegation to the Mayor to exercise general supervision, control and direction of the General Manager."

It is unlikely that in approving this delegation in May 2012, Councillors intended that it could be interpreted to circumvent current policies "or to have unintended consequences." The response from the Office of Local Government shows that the Delegation as currently written is open to interpretation. Consequently there is need for this amendment in order to provide a safeguard and clarity of accountability and risk management upon which the Mayor, the General Manager, and the Council can rely.

CONCLUSION:

The above recommendation will improve the clarity of the Delegations Register to better reflect Council's intention and provide the necessary accountability upon which the Mayor, the General Manager, and the Council can rely.

COUNCIL IMPLICATIONS:

- 1. Community Engagement/ Communication (per engagement strategy)**
Nil
- 2. Policy and Regulation**
Amendment will be required to policy.

3. Financial (LTFF)

Nil

4. Asset Management (AMS)

Nil

5. Workforce (WMS)

Nil

6. Legal and Risk Management

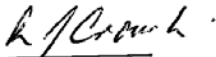
Nil

7. Performance Measures

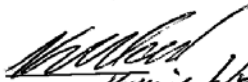
Nil

8. Project Management

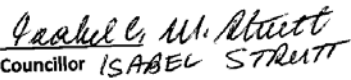
Nil



Councillor CROUCH



Councillor Kevin WERTZ



Councillor ISABEL STRUTT

Approved/Reviewed by Manager: Insert Name
Department: Insert Name
Attachments: Nil

13. SCHEDULE OF COUNCIL RESOLUTIONS

As at 19 July 2016.

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Budget Variation Completed	Action Date	Comments	Status	Minute No. TRIM
	12.05/15	<p>Visitor Information Centre That:</p> <ol style="list-style-type: none"> 1. Council adopt the strategic approach towards visitor services of strengthened Regional collaboration, increased digital presence and less reliance on a physical Visitor Information Centre (VIC) as the connection point with visitors; 2. A Uralla Information Hub be developed using a range of digital tools; 3. The Visitor Information services be relocated to the Library building with refurbishments completed to incorporate information services into the current Library; and 4. Council investigate future options for the VIC building. 	Executive Manager Community & Culture	Yes	No	NA	February	<p>Estimates for relocation of VIC provided to Council</p> <p>Continued partnership with New England High Country with development of touring campaigns.</p> <p>Workshop to be held with Architect on 7th June 2016</p>	C C C	

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Budget Variation Completed	Action Date	Comments	Status	Minute No. TRIM
	26.06/15	<p>Uralla Local Traffic Committee That: (i) Traffic calming in Uralla’s CBD- Council staff prepare a report for the next Traffic Committee (ii) Plane Avenue – Speed review – That Council staff place a traffic classifier at the 50/100 signage to determine 85th percentile speed and AADT; note that does not meet warrant for extension of 50km/hr zone; and erect Pedestrian warning signs at either end of Plane Avenue (iii) Request for automatic speed board at Kentucky- That Council place a traffic classifier near 40km/hr school sign& erect 4 x 50km/hr advance warning signs for Kentucky Village. (iv) Bundarra Central School – that Council arranges signage for bus zones and “no parking” zone. (v) Kingstown Road – that Council reviews the size of the Cemetery warning sign and investigates additional parking in Quartz Gully Road (vi) Corner of Bridge Street/ East Street- relocate “no stopping” sign to south of access to 158 Bridge Street.</p>	DIR					Letter sent to RMS requesting funding support to design traffic calming and 40 KPH signage in CBD. Site Meeting held with RMS reps on 20 June 2016. RMS to return with advice on possible funding for design, signage etc.	B C C C B C	
24 AUGUST 2015	6.08/15	<p>Bridge Naming: New Bridges Over The Gwydir River and Abington Creek That Council, after considering the content and views of the public submissions:</p>	DIR							

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Budget Variation Completed	Action Date	Comments	Status	Minute No. TRIM
		1. Names the new bridge over the Gwydir River as "The Emu Crossing Bridge." 2. Names the bridge, under construction over the Abington Creek, as the "Abington Bridge". 3. Places a plaque/s to honour the work of Nurse May Yarrowyck at a location to be determined.						Location to be determined	C C B	

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Budget Variation Completed	Action Date	Comments	Status	Minute No. TRIM
	29.09/15	<p>Planning Proposal – D & J Heagney - Part Lot 12 DP 529709 – Rowan Avenue, Uralla – Exhibition Completion</p> <p>That Council:</p> <p>1. Amend the Uralla Local Environmental Plan 2012 by amending the Zoning and Minimum Lot Size maps applicable to Part Lot 2 DP 529709:</p> <p>a) from Zone RU1 Primary Production and RU2 Rural Landscape to RU4 Primary Production Small Lots; and</p> <p>b) to reduce the current minimum lot size of 400 ha and 200 ha to 40 ha.</p> <p>2. Forward planning proposal to NSW Department of Planning & Environment under section 58(2) of the Environmental Planning & Assessment Act 1979, to determine whether any further consultation is required or if a new Gateway Determination is required to be issued.</p> <p>3. If no further consultation or a New Gateway Determination is not required to be issued, Council requests the NSW Department of Planning & Environment to amend the Uralla Local Environmental Plan 2012 in that:</p> <p>a) a draft Local Environmental Plan be prepared under section 59(1) of the Environmental Planning & Assessment Act 1979,</p> <p>b) Consultation be undertaken with the Director General on the content of the draft Local Environmental Plan,</p> <p>c) Obtain an Opinion from Parliamentary Counsel that the plan can be made, and</p>	DIR				<p>October 2015</p> <p>December 2015</p>		<p>B</p> <p>C</p> <p>C</p> <p>C</p>	

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

Meeting Date	Business Minute Item No.	Report Title and Council Resolution	Responsible Officer	Community Engagement Assessment Completed	Media Release Required	Budget Variation Completed	Action Date	Comments	Status	Minute No. TRIM
		<p>d) Request the Minister to make the plan under section 59(2) and (3) of the Environmental Planning & Assessment Act 1979.</p> <p>4. The General Manager be given delegated authority to make any minor alterations requested by the NSW Department of Planning & Environment or Parliamentary Counsel.</p> <p>5. The Committee note the content of the addendum report in regards to the late submission by NSW Department of Transport Roads and Maritime Services, and</p> <p>6. If the planning proposal is to proceed, the access be relocated to Rowan Avenue as a requirement of the Planning Proposal.</p>						<p>Planning approval given and LEP Amendment gazetted. Purchase of industrial land to proceed.</p> <p>Further minor changes to LEP will be made after the initial advertising and purchase of land</p>	<p>C</p> <p>A</p>	
22 Feb 2016	09.02/16	<p>2015/16 – 2nd Quarter Budget Review Statements</p> <p>RECOMMENDATION:</p> <p>1. That the second quarter budget review summary for the 2015/16 financial year be received and noted; and</p> <p>2. That the adjustments to budget allocations, including transfers to and from reserves, be adopted.</p> <p>3. That Council agree to the recommendations outlined in the Statement by the Responsible Accounting Officer, specifically:</p>	CFO						C	

SCHEDULE OF ACTIONS – COUNCIL MEETINGS

Key A: Action Required B: Being Processed C: Completed

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		<p>a. A review of capital expenditure is undertaken to determine what projects or acquisitions can be postponed without affecting the overall delivery of council outcomes for the community;</p> <p>b. A review of operating costs across the whole council is undertaken to identify savings that can be implemented prior to 30 June 2016 and that will deliver savings to the budgeted financial result.</p>	CFO							
	21.02/16	<p>Sale of Land for Recoupment of Outstanding Rates The General Manager be delegated the authority to commence the process to put to auction nine assessments (as tabled), totalling \$76,576.80 in unpaid rates, charges and interest which are now at the stage of processing recovery by sale of the property.</p>	GM CFO						C	
	36.02/16	<p>Fire Sprinkler Tenders – Residential Aged Care Facilities The preferred Tenderer Dominico Blue Building be engaged to install the Sprinkler System within the stated timeframe.</p>	EMCC					Sprinkler system commenced 31/3/16. Construction completed. Final inspection 9 June 2016	C	
	37.02/16	<p>Uralla Sporting Complex That the report be received and noted, and further that: (i) The capital budget be reviewed to include all projected costs and that</p>	DIR					Build delayed pending available grants to meet increased cost of construction.	B A	

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		<p>additional grant funding be sought to complete the construction of the Uralla Sporting Complex and that the building be delayed until adequate funding is sourced; and further that</p> <p>(ii) Consultation be undertaken with the Open Space and Recreation Panel on other suitable options if additional grant funding is unable to be sourced.</p>						Need to try again to convene meeting of panel.	A	
	17.03/16	<p>Roads to Recovery Funding Priorities</p> <p>That Council adopt the following priority list for the expenditure of Roads to Recovery funding over the next four years:-</p> <p>Project R2R Budget</p> <p>1 Bergen Road - completion of unsealed section. Realignment and bitumen seal (under construction) \$600,000</p> <p>2 Mihi Bridge - based on 50% State funding-(ie \$ 520,000 total cost) 26.2 metres x 8 metres wide \$260,000</p> <p>3 Munsies Bridge - based on 100% State funding-(ie \$800,000 total cost) 65.5 metres X 4 metres wide \$800,000</p> <p>4 Bingara Road - continue gravel</p>	<p>DIR</p> <p>DIR</p>					<p>Construction Completed</p> <p>Design Required</p> <p>Design required</p>	<p>C</p> <p>A</p> <p>A</p>	

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		and bitumen sealing program -2 kms \$420,000							A	
	5	Jacksons Road - 640 metres gravel and bitumen seal-single lane \$150,000							A	
	6	Saumarez War Service Road - 350 metres - gravel and bitumen seal \$150,000							A	
	7	Tulong Road - 1.15 kms gravel and bitumen seal \$200,000							A	
	8	Eastern Avenue from causeway to Glenroy Road 2.1 kms - rehabilitation - single lane, very weak material, may need extra pavement \$320,000							A	
	9	Burtons Lane 1.39 kms - rehabilitation-single lane \$250,000							A	
	10	Gilmore Place, Uralla - rehabilitation-AC overlay \$40,000							A	
	11	Park Street, Uralla, from Queen Street towards Uralla Street - rehabilitation-100metresx 10.2 metres \$50,000	DIR						A	
	12	John Street, Uralla, from Bridge Street to Queen Street - rehabilitation 205 metres x 13.7 metres \$100,000							A	
	13	Leece Road - west of Wilkins Street - realign and rehabilitate-350 metres \$120,000							A	
	19.03/16	Allocation of Administration Overheads to Capital Projects	CFO					A report will be prepared once the draft budgets are completed.	A	

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		The Chief Financial Officer prepare a report to Council on the rationale for the change of accounting treatment of administrative overhead expense as a period cost to a component of capital expense for own constructed assets, using the construction of Emu Crossing Bridge as an example.								
	28.03/16	Grace Munro Lease Motion to lay item regarding the Grace Munro Aged Care Centre lease on the table, awaiting a further report following the meeting with Bundarra Grace Munro Centre, on 4 April 2016.	EMCC					Meeting rescheduled for 27 April 2016.	C	

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23 MAR	26.03/15	<p>Land Disposal - Karava Place, Uralla</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notify all affected landowners of the completion to Amendment 2 of the Uralla Local Environmental Plan 2012; 2. Offer Option 5 to all affected landowners being purchaser payment consisting of a peppercorn payment of \$1.00, conveyancing costs and a percentage of the surveying relating to the area of land being purchased; 3. Give the General Manager delegation to negotiate payment options; and 4 .Endorse the fixing of the Council Seal on any necessary documentation relating to the subdivision and sale. 	MTPR/DIR				23/3/15	Letter sent	C	
							2/6/15	Offer sent with contract of sale for consideration by affected parties	C	
							2/6/15	Negotiations between all parties not yet completed.	B	
							27/5/15	Plan of Subdivision	C	
							2/6/15	Contract of Sale – Herbert	B	
							2/6/15	Contract of Sale – O’Halloran	B	
							2/6/15	Contract of Sale – Chapman	B	
							2/6/15	Contract of Sale – Hudson	B	
							2/6/15	Contract of Sale – Carter	B	
							2/6/15	Contract of Sale – Ackling	B	
							20/7/15	Titles have been received and forward to solicitors.		
							5/8/15	Title transfers signed and forwarded to solicitors.		

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27 APR 2015	23.04/15	<p>Grace Munro Lease Arrangement That:</p> <ol style="list-style-type: none"> 1. A formal lease agreement for Grace Munro be arranged to cover Council's annual maintenance and renewal expenses of \$35,000; 2. A robust Memorandum of Understanding (MOU) with Hunter New England (HNE) Health be developed clearly stipulating each party's responsibility; and 3. A budget allocation for the installation of a Sprinkler System be incorporated into the 2016-17 year of the draft Long Term Financial Plan (LTFP). 	EM-C&C	NA	NA	NA	Sept	<p>Lease signed for \$35,000 per year backdate to October 2015. Monthly payments commencing. March meeting authority to execute seal.</p> <p>MOU has lapsed due to lease in place no need to update MOU</p> <p>Sprinkler system tender extension granted until August 2016 for Grace Munro. Meeting with GM board 4 April to review strategy for continued operation</p>	C C C	
23 NOV 15	24.11/15	<p>Bergen Road Land Acquisition and Exchange For Road Works That the Council approve for the exchange of land associated with the reconstruction of Bergen Road and authorise the General Manager to complete all documentation.</p>	DIR / GM						A	
	09.04/16	<p>D&J Heagney – Rowen Avenue</p> <p>That the following be received and noted in regards to the Planning Proposal affecting land known as Part Lot 12 DP 529709, Rowan Avenue, Uralla:</p> <ol style="list-style-type: none"> 1. Public Exhibition has been finalised. 2. A section 59 report is currently being drafted for NSW Planning approval. 	DIR DIR							

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	11.04/16	<p>2.18.04.06 / Standard Instrument LEP amendments</p> <p>1. That the NSW Planning and Environment Media Release and information provided in this report be received and noted.</p> <p>2. That Council's website is updated to link to the Uralla LEP 2012 as published on the NSW Legislation website and that an amended LEP Land Use Matrix is uploaded to the website.</p> <p>3. That Council endorse a minor amendment to the Uralla Development Control Plan (DCP) 2011 to ensure consistency with the Uralla LEP 2012 as part of the next advertised amendment to the DCP.</p>	DIR							
23 MAY 2016	6.05/16	<p>COUNCIL RESOLUTION:</p> <p>That:</p> <p>1) Council receive the report for information;</p> <p>2) Staff investigate the ongoing operational savings and costs relating to the proposed relocation of the VIC and prepare a business case for Council to consider.</p>	DIR/GM							

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	9.05/16	<p>COUNCIL RESOLUTION:</p> <p>1. Adopt the draft Operational Plan 2016-2017; and</p> <p>2. Place all of the documents on public exhibition for a period of 28 days.</p>	GM					On display at public locations and website.	C	
	10.05/16	<p>COUNCIL RESOLUTION:</p> <p>1. Receive and note the report advising that the local government elections for Uralla Shire Council are now scheduled to be held on Saturday 10 September 2016</p> <p>2. Note that the NSW Electoral Commission will be conducting the election.</p> <p>3. That Council approves the following polling places for the 10 September election:</p>	GM/Gov Mngr						C	
	12.05/16	<p>COUNCIL RESOLUTION:</p> <p>1. Council note the matters detailed below regarding the status of the Grace Munro Facility after the Meeting held on Thursday, 28 April 2016 with Councillors Strutt and Crouch and Ms Rechelle Leahy and agree that the Fire Sprinkler upgrade, as legally required, be put to Tender to meet the 1 August 2016 deadline extension approved by the Department of Planning & Environment; and</p> <p>2. Council agree that a clear Memorandum of Understanding (MOU) with Hunter New England Local Health</p>	Gov Mngr Gov Mngr						C C	

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		District (HNELHD) is developed and implemented ensuring clarity of roles and responsibilities in the tenancy of the building, including a request for a contribution to the Fire Sprinkler installation, which is required to cover the entire building including the space occupied by HNELHD; and 3. Council agree that the Lease arrangement of \$35,000 be agreed to and forwarded to the Council Meeting of 23 May 2016 for the Council seal to be affixed.							C	
	13.05/16	COUNCIL RESOLUTION: Council approve the Community Grants Round Two 2015-16 funding allocations to: <ul style="list-style-type: none">• Kingstown Preschool \$1200• Uralla Neighbourhood Centre \$1000	Gov Mngr						C	
	14.05/16	COUNCIL RESOLUTION: 1. That the matter be laid on the table until the Meeting of Council on Monday 27 June 2016; 2. A comprehensive workshop be held prior to the June Council Meeting; 3. Council determine the date for the workshop.	GM							
	03.06/16	Cr K Dusting. That: 1. Council formally acknowledge	GM							

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		<p>the passing of Councillor Karen Disting and hold a minutes silence in respect</p> <p>2. Council resolve to not fill the casual vacancy and request the Minister for Local Government to order that the casual vacancy not be filled.</p> <p>3. Cr M Disting replace Cr K Disting as Council’s delegate on the Central Northern Regional Libraries and other related Council duties.</p>								
	04.06/16	<p>COUNCIL RESOLUTION: That Council:</p> <p>1. Confirm the engagement of Blackadder Associates to assist Council in the recruitment of a General Manager.</p> <p>2. Agree in principle with the recruitment process outlined in the report</p> <p>3. Establish a recruitment committee comprising the Mayor Clr M Pearce, Deputy Mayor Clr Robert Crouch, Clr Isabel Strutt and Clr Daphne Field and delegate authority to the committee to work with Blackadder Associates and present to Council a shortlist of applicants to be interviewed.</p> <p>4. Resolve to hold a extraordinary meeting of Council on Monday July 18 commencing at 9.00 am for the purpose of conducting interviews and appointing a General Manager</p> <p>5. Resolve to hold the committee meetings normally set down for the 18 July on Tuesday 19 July at the times normally used.</p>	GM/HRM							

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	06.06/16	<p>COUNCIL RESOLUTION: That:</p> <p>a) Development Application 28-2016 for the erection of a new dwelling and garage be approved subject to the conditions of consent listed on the schedule listed in the report and</p> <p>b) Submission makers are advised of Council’s determination.</p> <p>c) With the amendment to Condition 22 – “That suitable privacy screening be installed to a height of 1.8m (site visit to determine length).”</p>	DIR							
	09.06/16	<p>That Council: DA-26-2016 Dwelling under Clause 4.6 Uralla Local Environmental Plan – Caretaker’s Dwelling – Balala Composting – Mr R & Mr P Jones</p> <p>a) Support the Clause 4.6 exception to a development standard for Development Application 26/2016 being for a 15% variation of minimum lot size to enable the erection of a rural dwelling on land described as Lot 233 DP 844146 Balala Road, Balala; and</p> <p>b) Request concurrence from the Director General of the NSW Office of Planning & Environment subject to the consent conditions listed in the schedule below; and</p> <p>c) Subject to receiving</p>	DIR							

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		concurrence of the Director General, the General Manager is authorised to grant development consent to Development Application 26-2016 subject to the consent conditions listed in the schedule below.								
	12.06/16	<p>Adoption of 2016-17 Operational Plan and Revenue Statements COUNCIL RESOLUTION: That Council:</p> <p>1. Adopt the 2016/2017 Operational Plan and Revenue Statement subject to the following amendments:</p> <p>a) The grant income from the Roads to Recovery program be reduced to \$429,783</p> <p>b) The grant income from the Fixing Country Roads program be increased by \$260,000</p> <p>c) The Stormwater Management Levy (p105) be reduced to \$25.00 and \$12.50 respectively</p> <p>d) The performance indicators for Water and Sewerage Service Summaries be amended to remove the words relating to dividend payments to General Fund</p> <p>e) The Sewerage Service Summary be amended to reflect the inclusion of both Uralla and Bundarra sewerage schemes</p> <p>f) The budget for McMaugh Gardens be amended to include an additional wages cost of \$298,512</p> <p>g) The financial statements showing a revised Operating Result (\$245,647), Balance Sheet (\$231,167,000) and Cash Flows</p>	CFO GM							

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		<p>(\$245,647) for the consolidated position and the respective funds; subject to (h). h) That the provision for capital expenditure on plant purchases be increased to \$700,000.</p> <p>2. Make and levy all of the rates, fees and charges for the 2016-17 financial year, as detailed in the adopted Revenue Policy and Schedule of Fees and Charges sections of the 2016-17 Operational Plan.</p> <p>3. Thank the author of the submission for his efforts and advise of Councils actions.</p>								
	15.06/16	<p>Remuneration for Councillors and the Mayor 2016-17</p> <p>COUNCIL RESOLUTION: That:</p> <p>1. The report and determination of the New South Wales Remuneration Tribunal 2016 be noted;</p> <p>2. Council increase the fees payable to Councillors and the Mayor by 1.8% over the 2015-2016 amount.</p>	GM						C	
	24.06/16	<p>Sponsorship Request - Thunderbolts Festival – Workshop Outcome</p> <p>COUNCIL RESOLUTION: That: Council issue an approval under Section 68 Local Government Act for the Thunderbolts Festival for a period of four years, subject to the following</p>	Gov Mgr CFO GM						C	

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		<p>conditions:</p> <p>1. Council enter into a 4 year sponsorship agreement in the value of \$12,000 per year for the next 4 years, plus in-kind support as listed up to the value of \$5000, with the Thunderbolts Festival Committee, commencing upon resolution of the same, conditional on items (a) to (d) and (2) to (4) below;</p> <p>(a) A requirement that Uralla Shire Council be showcased as the major sponsor on all event and promotional material;</p> <p>(b) A requirement that Uralla Shire Council be permitted to set-up a pop-up visitor information centre in a high traffic location in Alma Park for the Thunderbolts Festival;</p> <p>(c) A full Event Management Plan, Risk Management Plan and Traffic Management Plan be satisfactorily completed and supplied to Council along with any other Council required documents before the end of September; each year;</p> <p>d) The Committee provide annually - copy of Certificates of Currency for all insurances covering the Festival;</p> <p>(d) A written annual report and financials be provided to Council following the completion of the event,</p>								

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		<p>including a summary of the economic benefits to the Uralla Shire from the event covering matters such as participant numbers and demographic information of visitors.</p> <p>2. Council provide annually - non-cash sponsorship up to a maximum of \$5,000 in the form of the following:</p> <ul style="list-style-type: none"> (a) the provision of and collection of garbage bins; (b) the erection and removal of promotional banners on Council's flag poles; (c) the supply and pick up of barrier mesh including star pickets and dolly; (d) traffic control and road closures as per approved traffic control plan; e) the hire fee for Alma Park be waived f) supply marking paint up to a cost of \$50 g) include festival program in October Council Newsletter h) provide envelopes, photocopying and provide drop off point for entries i) access and supply of electricity in Alma Park j) provide an emergency contact person to be on call. <p>1. The Thunderbolt Festival Committee become a NSW incorporated body, or under the auspices of a Uralla established incorporated body whose constitution is community focused and whose members are committed to</p>								

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		<p>continue to drive and develop the Thunderbolt Festival as a successful and sustainable annual community event.</p> <p>2. The Thunderbolts Committee change the name of the bank account to remove all reference to Uralla Shire Council.</p>								
25.06/16		<p>2015/16 – Third Quarter Budget Review Statements</p> <p>COUNCIL RESOLUTION:</p> <p>1. That the third quarter budget review summary for the 2015/16 financial year be received and noted; and</p> <p>2. That the adjustments to budget allocations, including transfers to and from reserves, be adopted.</p> <p>3. That Council agree to the recommendations outlined in the Statement by the Responsible Accounting Officer, specifically:</p> <p>a. That Councils financial processes be enhanced so that future management of expenditure in both ongoing operations and capital works include more emphasis on accurate estimating and closer monitoring and adherence to budgets so that remedial action can be taken when appropriate;</p> <p>b. That Council review the sustainability criteria arising from the FFTF process and the Annual Financial Statements and establish benchmarks for the future long term sustainability of the council.</p>	CFO					C ongoing	-	

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	29.06/16	<p>DA 8/2016 – 4 Lot Staged Subdivision – 13 Stringybark Ridge Road, Invergowrie – B & M McLean</p> <p>a) Development Application 8/2016 for a staged 4 lot subdivision on land described as Lot 212 DP 1080856 being known as 13 Stringybark Ridge Road, Invergowrie be approved, subject to the conditions in the report.</p> <p>b) The affixing of the Council Seal on the Section 88b Instrument relating to Development Application DA 8/2016 on land known 13 Stringybark Ridge Road, Invergowrie being Lot 212 DP 1080856 be endorsed.</p>	DIR							
	30.06/16	<p>Subject: Uralla Fire and Rescue COUNCIL RESOLUTION: That: Council support the Regional Fire Fighter Championship to held in 2017 or 2018.</p>	DIR							
	21.06/16	<p>Request from Z-NET Uralla to support project implementation COUNCIL RESOLUTION: That Council agree to support the Destination Uralla – Vibrant Renewable and Growing, by offering to administer the grant.</p>	DIR							
	37.06/16	<p>Uralla Rugby League Water Charge COUNCIL RESOLUTION: That: That Council waive 50% of the \$2,173.60 December 2015 water account for the Uralla Rugby League Club usage at Woodville Oval</p>	CFO						C	

15. AUTHORITY TO AFFIX THE COMMON SEAL

There are no Authority to Affix the Common Seal.

END OF BUSINESS PAPER.