



ORDINARY MEETING OF COUNCIL

**Held at 1:00pm
On 27 July 2015**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Staff:

Mr D Connor, General Manager
Mr A Harvey, Acting Director-Infrastructure & Regulation
Mrs O Wood, Executive Manager-Community & Culture
Mr S Paul, Chief Financial Officer
Mrs D Williams, Minute Clerk

MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting
held at 1:00pm on 27 July 2015

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The Meeting Commenced at: 1:00pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Disting, M Disting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director-Infrastructure & Regulation (Mr R Bell), Chief Financial Officer (Mr S Paul), Executive Manager-Community & Culture (Mrs O Wood), Minute Clerk (Mrs D Williams).

1. OPENING & WELCOME

2. PRAYER

3. ACKNOWLEDGEMENT TO COUNTRY

4. APOLOGIES/REQUESTS FOR LEAVE OF ABSENCE - Nil

5. DISCLOSURES & DECLARATION OF INTERESTS - Nil

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 July 2015 meeting.

6. MOTIONS TO RESCIND

Department:	Motion to Rescind
Submitted by:	Councillor K Ward
Reference:	
Subject:	Motion to rescind – Tourism Strategy

1.07/15

MOVED/ CARRIED (Crs K Ward / L Cooper)

That Council rescind motion 12.05/15 from the Ordinary Council Meeting of the 25th May 2015.

The motion was put and lost 6-3. Councillors K Ward, L Cooper and D Field requested that the record show they supported the Rescission Motion.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of 22 June 2015

2.07/15

MOVED/ CARRIED (Crs I Strutt/B Crouch)

That the Minutes of the Ordinary Meeting held on 22 June 2015 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

8. ANNOUNCEMENTS - Nil

9. TABLING OF REPORTS & PETITIONS

- Petition was tabled from New England Collective
RE: Visitor Information Centre location.

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10. PRESENTATIONS

Have Your Say

The Chair introduced the Speakers in order of Presentation as follows:-

1. Name: Mr Shaun Cassidy

Subject: Tourism

The Speaker delivered a presentation on the subject of Tourism in Uralla.

The Mayor thanked Mr Cassidy for his Presentation to Council.

2. Name: Mr Arnold Goode

Subject: Bridge Naming

The Speaker delivered a presentation on the subject of the naming of the soon to be completed local bridges at Bundarra and Abington.

Cr M Dusting thanked Mr Goode for his Presentation to Council.

3. Name: Mr Bob Dickson

Subject: Bridge Naming

The Speaker delivered a presentation on the subject of the naming of the soon to be completed local bridges at Bundarra and Abington.

Cr B Crouch thanked Mr Dickson for his Presentation to Council.

Have Your Say (Request from the Public Gallery)

PROCEDURAL MOTION

Request to Speak from the Gallery

A request to address Council was made from the Public Gallery by Ms Sonia Repin.

3.07/15

MOVED/ CARRIED (Crs K Ward /M Dusting)

That the request to address Council by Ms Sonia Repin be noted and leave to speak granted.

Speakers in Order of Presentation:

The Chair introduced the Speaker in delivery of a Presentation as follows:-

1. Ms Sonia Repin

Subject: Tourism

The Speaker delivered a presentation on the subject of Tourism in Uralla.

Cr I Strutt thanked Ms Repin for his Presentation to Council.

11. DEPUTATIONS - Nil

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MOTION

- 4.07/15 **Comfort Adjournment (2:20pm to 2:30pm)**
MOVED/ CARRIED (Crs M Dusting / K Dusting)
That Council break for a 10 minute Comfort Adjournment

The Meeting resumed at 2:30pm.

12. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS - nil

13. COUNCILLOR REPORTS & WRITTEN REPORTS FROM DELEGATES

WRITTEN REPORTS FROM DELEGATES

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr D Field		
	30 June 2015	Access & Disability Community Consultative Panel, Uralla
	20 July	Corporate & Community Committee, Uralla Shire Council (USC)
	27 July	Ordinary Council Meeting, USC
Cr F Geldof		
	25 June	Councillors Tour of Works, Uralla & Bundarra
	13 July	Councillor Briefing Session, USC
	20 July	Economy, Development & Infrastructure, USC
Cr B Crouch		
	25 June	Councillors Tour of Works, Uralla & Bundarra
	8 July	NAIDOC Week Lunch, Uralla
		INLAND NSW – Digital Hub, Armidale
	13 July	Councillor Briefing Session, USC
	16 July	Emu Crossing Bridge Meeting, Bundarra
	20 July	Standing Committee Meetings, USC
Cr M Dusting		
	22 June	Opening of Community Recycling Centre, Uralla
		Fit for Future Workshop, USC
		Ordinary Council Meeting, USC
	24 June	Job's Australia Meeting, Armidale
	25 June	Councillors Tour of Works, Uralla & Bundarra
	8 July	Grace Munro Centre Meeting, Bundarra
	20 July	Standing Committee Meetings, USC
	21 July	Audit & Risk Management Committee, USC

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DELEGATE REPORTS (continued)

Councillor

Activity Date: Activity Detail:

Cr K Dusting

22 June *Opening of Community Recycling Centre, Uralla
Fit for Future Workshop, USC
Ordinary Council Meeting, USC*

25 June *Councillors Tour of Works, Uralla & Bundarra*

8 July *Empowering Rural Women, Uralla*

15 July *Empowering Rural Women, Uralla*

20 July *ED&I Committee Meeting, USC*

Cr L Cooper

2 July *Councillor Chat, USC*

20 July *Standing Committee Meetings, USC*

22 July *Job's Australia Board Meeting, Armidale*

27 July *Ordinary Council Meeting, USC*

July *Ongoing conversations about Thunderbolts Festival – seeking
sponsorship & planning the event.*

Cr K Ward

23 June *Sport & Recreation Committee – Uralla*

25 June *Councillors Tour of Works, Uralla & Bundarra*

29 June *McMaughs – Inspect garden path, Uralla*

8 July *NAIDOC Week Lunch, Uralla*

13 July *Councillor Briefing Session, USC*

20 July *Standing Committee Meetings, USC*

Cr I Strutt

25 June *Councillors Tour of Works, Uralla & Bundarra*

2 July *Councillors Chat, USC*

8 July *NAIDOC Week Lunch, Uralla*

15 July *Empowering Rural Women – CWA Drought Luncheon, Uralla*

20 July *Standing Committee Meetings, USC*

27 July *Ordinary Council Meeting, USC*

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DELEGATE REPORTS (continued)

Councillor	
Activity Date:	Activity Detail:
Cr M Pearce	
23 June	Administration & Correspondence, USC
24 June	2AD Radio Interview, USC
25 June	Councillors Tour of Works, Uralla & Bundarra Administration & Correspondence, USC Citizenship Ceremony, USC
29 June	Administration & Correspondence, USC
30 June	Administration & Correspondence, USC
1 July	Administration & Correspondence, USC Meeting of New England Group of Councils, USC
2 July	Namoi Councils Board, Quirindi Namoi Councils Workshop on Joint Organisation Pilot Project Administration & Correspondence, USC
3 July	ABC Radio Interview, USC Red Cross AGM, Uralla
4 July	Uralla Lions Club Changeover Dinner, Uralla
6 July	Administration & Correspondence, USC
8 July	Administration & Correspondence, USC 2AD Radio Interview, USC NAIDOC Week Lunch, Uralla
9 July	Administration & Correspondence, USC Site visit – Men’s Shed, Uralla
13 July	Administration & Correspondence, USC
14 July	Administration & Correspondence, USC
15 July	Administration & Correspondence, USC Meet/Greet Delegation from Canberra – Members from the Australian Pesticides & Veterinary Medicines Authority with Armidale Dumaresq Council, NERAM Armidale.
16 July	Administration & Correspondence, USC
18 July	Welcome Delegates – National – New England Electorate Council – AGM, Uralla
20 July	Administration & Correspondence, USC Audit & Risk Committee Meeting, USC
22 July	Administration & Correspondence, USC 2AD Radio Interview, USC Administration & Correspondence, USC
27 July	Administration & Correspondence, USC Ordinary Council Meeting, USC

14. MAYORAL MINUTE

Department:	Mayors Office
Submitted by:	<i>Cr Michael Pearce</i>
Reference:	Item 1
Subject:	NATIONAL GENERAL ASSEMBLY, CANBERRA.

5.07/15 **MOVED/ CARRIED (Crs M Dusting / I Strutt)**
**That Council receive and note the Mayor’s Report on the National General Assembly
2015.**

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15. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION - Nil

16. REPORTS FROM THE GENERAL MANAGER - Nil

17. REPORTS FROM THE CORPORATE & COMMUNITY COMMITTEE

Department:	Finance
Submitted by:	Chief Financial Officer
Reference:	1.20.07.01
Subject:	Cash at Bank and Investments

6.07/15 MOVED/ CARRIED (Crs K Ward / F Geldof)

That Council note the cash position as at 30 June, 2015 consisting of cash and overnight funds of \$1,797,425.71, and term deposits of \$7,505,386.99, totalling \$9,302,812.70 of readily convertible funds.

Department:	Community and Culture
Submitted by:	Executive Manager – Community and Culture
Reference:	1.20.07.02
Subject:	Aged and Disability Update

7.07/15 MOVED/ CARRIED (Crs D Field / I Strutt)

- 1. That the Aged and Disability Update report be received and noted; and**
- 2. That the additional service contract from Family and Community Services (FACS) of approx. \$31,000 in funding, be accepted to provide Social Support services to clients with disability.**

Department:	Community and Culture
Submitted by:	Executive Manager – Community and Culture
Reference:	1.20.07.03
Subject:	Elsa Dixon Aboriginal Employment Program School based traineeships

8.07/15 MOVED/ CARRIED (Crs D Field / K Ward)

That the report on the Elsa Dixon Aboriginal Employment Program School Based Traineeships be received and noted.

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Department:	Community and Culture
Submitted by:	Executive Manager – Community and Culture
Reference:	1.20.07.04
Subject:	Central Northern Regional Library Agreement 2015

9.07/15 **MOVED/ CARRIED (Crs K Dusting / F Geldof)**

That Uralla Shire Council enters into a 12 month extension of the Regional Library Agreement and continues as a member of Central Northern Regional Library.

Department:	Community and Culture
Submitted by:	Executive Manager – Community and Culture
Reference:	1.20.07.05
Subject:	Uralla Shire Community Grants Program Policy

10.07/15 **MOVED/ CARRIED (Crs F Geldof / I Strutt)**

That:

- 1. The Community Grants Policy as revised, be adopted and placed on public exhibition for 14 days; and**
- 2. Three (3) Councillors, being Cr F Geldof, I Strutt and B Crouch, are nominated by Council for the Uralla Shire Council Community Grants Program Assessment Panel**

PROCEDURAL MOTION

Move to the Committee of the Whole

11.07/15 **MOVED/CARRIED (Crs M Dusting / B Crouch)**

That Council moves to the Committee of the Whole to discuss the Uralla Shire Community Grants Program Policy.

Councillors held a detailed discussion in relation to the aforementioned Report and Recommendations.

PROCEDURAL MOTION

Resumption of Standing Orders

12.07/15 **MOVED/CARRIED (Crs M Dusting / B Crouch)**

That Council resumes Standing Orders.

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**18. REPORTS FROM THE ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE
COMMITTEE**

Department:	Infrastructure and Regulation
Submitted by:	<i>Director Infrastructure and Regulation</i>
Reference:	2.20.07.01
Subject:	Mid North Weight of Loads

13.07/15 **MOVED/ CARRIED (Crs F Geldof / K Ward)**

That Council continue membership of Mid North Weight of Loads Group and sign the appropriate documentation including authorisations and Memorandums of Agreement for the Inspectors.

Department:	Infrastructure and Regulation
Submitted by:	<i>Director Infrastructure and Regulation</i>
Reference:	2.20.07.02
Subject:	Infrastructure Asset Management Policy

14.07/15 **MOVED/ CARRIED (Crs I Strutt / M Dusting)**

That the draft Infrastructure Asset Management Policy be adopted and the policy be placed on exhibition for 14 days to allow for public comment prior to final adoption.

Department:	Infrastructure & Regulation
Submitted by:	<i>Director Infrastructure & Regulation</i>
Reference:	2.20.07.03
Subject:	Works Progress Report to 30 June 2015

15.07/15 **MOVED/ CARRIED (Crs F Geldof / B Crouch)**

That:

- 1. The report be received and noted for the works completed or progressed during June 2015.**
- 2. Council staff be thanked for their role in road closures during the snowy conditions in July.**

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Department:	Infrastructure & Regulation
Submitted by:	<i>Director Infrastructure & Regulation</i>
Reference:	2.20.07.04
Subject:	Works Planning Report July 2015

16.07/15 **MOVED/ CARRIED (Crs K Ward / L Cooper)**

That the report be received and noted for the works planned for July 2015.

Department:	Infrastructure & Regulation
Submitted by:	<i>Director of Infrastructure & Regulation</i>
Reference:	2.20.07.05
Subject:	Development Approvals and Refusals for June 2015

17.07/15 **MOVED/ CARRIED (Crs I Strutt / F Geldof)**

That Council receive and note the development approvals and refusals for June 2015.

Department:	Infrastructure and Regulation
Submitted by:	<i>Robert Bell</i>
Reference:	2.20.07.06
Subject:	Septic Tank Effluent Disposal

18.07/15 **MOVED/ CARRIED (Crs B Crouch / L Cooper)**

That Council advises all Shire residents that the Bundarra Landfill site will no longer accept septic tank effluent.

Department:	Infrastructure and Regulation
Submitted by:	<i>Director – Infrastructure and Regulation</i>
Reference:	2.20.07.07
Subject:	Liquid Trade Waste Policy

19.07/15 **MOVED/ CARRIED (Crs F Geldof/M Dusing)**

That the General Manager be requested to provide further information to Council on the impacts of the Liquid Trade Waste Policy on existing businesses in the Shire, prior to returning the draft policy to Council for adoption.

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Department:	Infrastructure and Regulation
Submitted by:	<i>Manager Waste and Resource Recovery</i>
Reference:	2.20.07.08
Subject:	Waste and environmental education - 2015 EnviroMentors Report

20.07/15 **MOVED/ CARRIED (Crs I Strutt / K Ward)**

That the 2015 EnviroMentors Report on Waste and Environmental Education be received and noted.

Department:	Infrastructure & Regulation
Submitted by:	<i>Director – Infrastructure & Regulation</i>
Reference:	2.20.07.09
Subject:	Regulatory Statistics Ending 30 June 2015

21.07/15 **MOVED/ CARRIED (Crs I Strutt / B Crouch)**

That Council receive and note the Regulatory Function Statistics ending 30 June 2015.

Department:	Infrastructure & Regulation
Submitted by:	<i>Director – Infrastructure & Regulation</i>
Reference:	2.20.07.10
Subject:	Independent Review of the Building Professionals Act 2005 Survey

22.07/15 **MOVED/ CARRIED (Crs K Ward / M Dusting)**

That Council note the Independent Review of the Building Professionals Act 2005 Survey has been completed and submitted.

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19. MOTIONS ON NOTICE

Department:	Notice of Motion
Submitted by:	Cr.Isabel Strutt
Reference:	Item 1
Subject:	Disused former Service Station site, Bridge Street, Uralla

23.07/15 MOVED/ CARRIED (Crs I Strutt / L Cooper)

**That a report be provided to Council detailing available options, with costings,
for action which can be taken by Council.**

20. SCHEDULE OF ACTIONS – As at 22 July 2015

21. CONFIDENTIAL BUSINESS – Nil

22. AUTHORITY TO AFFIX THE COMMON SEAL

Department:	Infrastructure & Regulation – Division Decision
Submitted by:	Director of Infrastructure & Regulation
Reference:	Item 1
Subject:	Application of Council Seal to Section 88b instrument – DA-13-2015 – Mr P J Cooke & Mrs J A Cooke & Mr C J Cooke

24.07/15 MOVED/ CARRIED (Crs K Dusting / K Ward)

**That Council endorse the fixing of the Council Seal on the Section 88b
Instrument relating to Development Application 13/2015 on land known 15
Wilkins Street, Uralla, being Lot 10 DP 843035.**

A Division Decision was called and the result was as follows:

*FOR: Councillors, M Pearce (Mayor), B Crouch, L Cooper, K Dusting, M Dusting,
D Field, F Geldof, I Strutt, K Ward,*

AGAINST: Nil

ABSENT: Nil

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Department:	Infrastructure & Regulation – Division Decision
Submitted by:	<i>Acting Director of Infrastructure & Regulation</i>
Reference:	Item 2
Subject:	Application of Council Seal to Section 88b instrument – DA 462/2007/3 – MG Batt

25.07/15 **MOVED/ CARRIED (Crs K Ward / L Cooper)**

That Council endorse the fixing of the Council Seal on the Section 88b Instrument and any legal agreement relating to Development Application 462/2007/3 on land known as 131 Barleyfields Road, Uralla being Lot 19 DP 258432.

A Division Decision was called and the result was as follows:

FOR: Councillors, M Pearce (Mayor), B Crouch, L Cooper, K Dusing, M Dusing, D Field, F Geldof, I Strutt, K Ward,

AGAINST: Nil

ABSENT: Nil

23. CLOSURE OF MEETING

There being no further business, the Chair declared the meeting closed at: 4:20pm