



ORDINARY MEETING OF COUNCIL

**Held at 1:00pm
On 27 April 2015**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Disting
Cr M Disting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Staff:

Mr D Connor, General Manager
Mr R Bell, Director-Infrastructure & Regulation
Mrs O Wood, Executive Manager-Community & Culture
Ms L Cumming, Manager of Planning
Ms C McBride, Minute Clerk

MINUTES

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| | The Meeting Commenced at 1.27pm. | |
| | ATTENDANCE | |
| | Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors L Cooper, K Dusting, M Dusting, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director-Infrastructure & Regulation (Mr R Bell), Executive Manager-Community & Culture (Mrs O Wood), Minute Clerk (Ms C McBride). | |
| | 1. OPENING & WELCOME | |
| | A minute's silence was held for Alistair Leahy, who passed away on Friday. Cr M Dusting requested that a letter of sympathy from Council be sent to Mrs Leahy. | |
| | 2. PRAYER | |
| | 3. ACKNOWLEDGEMENT TO COUNTRY | |
| | 4. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE | |
| | REQUESTS FOR LEAVE OF ABSENCE | |
| | A request for Leave of Absence was submitted by Cr D Field (leave of absence until 1 June 2015). | |
| 1.04/15 | MOVED/ CARRIED (Cr M Dusting /Cr Strutt) That the request for Leave of Absence from Cr D Field be noted and the Leave of Absence until 1 June 2015 be approved. | |
| | A request for Leave of Absence was submitted by Cr F Geldof(leave of absence from 2 May to 17 May). | |
| 2.04/15 | MOVED/CARRIED (Cr M Dusting/Cr Ward) That the request for Leave of Absence from Cr F Geldof be noted and the Leave of Absence between 2 and 17 May 2015 be approved. | |
| | A request for Leave of Absence was submitted by Cr M Pearce (leave of absence from 29 May to 12 June). | |
| 3.04/15 | MOVED/CARRIED (Cr Geldof/Cr Crouch) That the request for Leave of Absence from Cr M Pearce be noted and the Leave of Absence between 29 May and 12 June 2015 be approved. | |
| | A request for Leave of Absence was submitted by Cr K Dusting (leave of absence from 3 to 8 May). | |
| 4.04/15 | MOVED/CARRIED (Cr Strutt/Cr Ward) That the request for Leave of Absence from Cr K Dusting be noted and the Leave of Absence between 3 and 8 May be approved. | |
| | APOLOGIES | |
| | Apologies for this meeting were tabled for Cr D Field and Ms E Cumming, Manager for Town Planning and Regulation. | |
| 5.04/15 | MOVED/CARRIED (Cr Ward/Cr Crouch) That the apologies from Cr D Field and Ms E Cumming be noted and accepted. | |
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| | ADVICE OF LATE ARRIVALS | |
| | There were no Late Arrivals advised. | |
| | 5. DISCLOSURES & DECLARATION OF INTERESTS | |
| | At request of the Chair, the Minute Clerk tabled details of the pecuniary and Non-pecuniary Conflict of Interest Declarations received in relation to the 27 April 2015 Meeting. | |
| | Submitted By: | Interest Declared: |
| | General Manager, Mr Damien Connor | Pecuniary interest as the Person named in the Mayoral Minute: Annual Performance Review - General Manager. |
| | Cr Isabel Strutt | Having relatives who own a property in Gostwyck Street, Cr Strutt declared a Non-Pecuniary interest in the Manager of Town Planning & Regulation's DA-4-2015 – R & K Burnett Report to Council (Item 1 in Section 21 – Authority to Affix the Common Seal). |
| | 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING | |
| | Ordinary Meeting of 23 March 2015 | |
| 6.04/15 | MOVED/ CARRIED (Cr M Dusting/Cr Strutt) | |
| | That the Minutes of the Ordinary Meeting held on 23 March 2015 (copies have been circulated to Members) be adopted as a true and correct record of proceedings. | |
| 7.04/15 | MOVED/ CARRIED (Cr Strutt/Cr Crouch) | |
| | That the Minutes of the closed session of the Ordinary Meeting held on 23 March 2015 (copies have been circulated to Members) be adopted as a true and correct record of proceedings. | |
| | MATTERS ARISING FROM THE MINUTES | |
| | Ordinary Meeting of 23 March 2015 | |
| | There were no Matters arising. | |
| | 7. ANNOUNCEMENTS | |
| | There were no announcements. | |
| | 8. TABLING OF REPORTS & PETITIONS | |
| | Nil | |
| | 9. PRESENTATIONS | |
| | Have Your Say | |
| | There were no presentations. | |
| | 10. DEPUTATIONS | |
| | There were no deputations. | |

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| | 11. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS |
| | Nil. |
| | 12. WRITTEN REPORTS FROM DELEGATES |
| Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:- | |
| Councillor | |
| Cr D Field: | Leave of absence. |
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| Cr F Geldof | 9 April 2015 - Councillor Chat, USC 13 April 2015 - Councillor Briefing, USC 20 April 2015 - Environment, Development, and Infrastructure Committee Meeting, USC |
| Cr B Crouch | 31 March 2015 - Fit For The Future Community Meeting, USC 1 April 2015 - Fit For The Future Community Meeting, Bundarra 13 April 2015 - Councillor Briefing, USC 17 April 2015 - General Manager's Performance Review, USC 20 April 2015 - Corporate and Community Committee Meeting, USC 20 April 2015 - Environment, Development, and Infrastructure Committee Meeting, USC |
| Cr M Dusting: | 25 March 2015 – Jobs Australia Meeting, Armidale 28 March 2015 – Seasons of New England, Hampden Park, Uralla 31 March 2015 - Fit For The Future Community Meeting, USC 1 April 2015 - Fit For The Future Community Meeting, Bundarra 8 April 2015 – Grace Munro Centre Auxiliary (Bridge Bearers Lifting), Bundarra 20 April 2015 - Corporate and Community Committee Meeting, USC 22 April 2015 – Weeds County Council, Armidale |
| Cr K Dusting: | 28 March 2015 – Seasons of New England, Hampden Park, Uralla 31 March 2015 – Youth Week Committee Meeting, Uralla 31 March 2015 - Fit For The Future Community Meeting, USC 1 April 2015 - Fit For The Future Community Meeting, Bundarra 8 April 2015 – Grace Munro Centre Auxiliary (Bridge Bearers Lifting), Bundarra 13 April 2015 - Councillor Briefing, USC 14 April 2015 – Youth Week Activities, Uralla 16 April 2015 - Youth Week Activities, Terrible Vale 20 April 2015 - Environment, Development, and Infrastructure Committee Meeting, USC |
| Cr L Cooper: | 28 March 2015 – Seasons of New England, Hampden Park, Uralla 28 March 2015 – Lantern Parade, Alma Park, Uralla 31 March 2015 – Fit for the Future Community Engagement meeting, Uralla 6 April 2015 - Inspection of progress at Emu Crossing Bridge, Bundarra 9 April 2015 - Councillor Chat, USC 13 April 2015 – Briefing with GM via phone 18 April 2015 – Merilba Drought Relief Groovin' the Blues, Merilba 20 April 2015 - - Environment, Development, and Infrastructure Committee Meeting, USC 25 April 2015 – ANZAC Day Activities – Laid a wreath on behalf of Jobs Australia Enterprises, Alma Park, Uralla |

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| | 27 April 2015 – Tourism Committee Meeting, Uralla Library |
| Cr K Ward: | 28 March 2015 – Z-Net Street Information Stall, Uralla |
| | 31 March 2015 – Fit for the Future Community Engagement meeting, Uralla |
| | 9 April 2015 - Councillor Chat, USC |
| | 13 April 2015 - Councillor Briefing Session, USC 20 April 2015 - Corporate & Community Standing Committee, USC 20 April 2015 - Environment, Development, and Infrastructure Committee Meeting, USC |
| Cr I Strutt: | 31 March 2015 - Fit for the Future Community Engagement Meeting, USC 1 April 2015 - Fit for the Future Community Engagement Meeting, Bundarra Hall 9 April 2015 - Councillor Chat, USC 13 April 2015 - Councillor Briefing Session, USC 18 April 2015 – Youth Week Family Fun Day, Uralla |
| | 20 April 2015 - Corporate & Community Standing Committee, USC 20 April 2015 - Environment, Development, and Infrastructure Committee Meeting, USC |
| | 25 April 2015 – ANZAC Day March and Service, Uralla 27 April 2015 - Presentation from Nathan Axelsson Executive Officer RDANI to Council |
| Cr M Pearce: | 24 March 2015 - Administration & Correspondence, USC |
| | 25 March 2015 - Administration & Correspondence, USC |
| | 26 March 2015 - ABC Radio Interview re Fit For The Future & Renewable Energy, Armidale |
| | 27 March 2015 - Meeting of Mayors and General Managers re Regional Joint Organisations, Inverell 28 March 2015 - Seasons of New England Market & Fair Day, Uralla 28 March 2015 - Uralla Arts Lantern Parade, Uralla 30 March 2015 - NBN News Interview, USC 30 March 2015 - Administration & Correspondence, USC 30 March 2015 - Discussion with GM re current issues 31 March 2015 - Administration & Correspondence, USC 31 March 2015 - Seniors Lunch, Uralla Bowling Club 31 March 2015 - Fit for the Future Community Engagement Meeting, USC 1 April 2015 - 2AD Radio Interview, USC 1 April 2015 - Administration & Correspondence, USC 1 April 2015 - Fit for the Future Community Engagement Meeting, Bundarra Hall 2 April 2015 - Namoi Regional Organisation of Councils - Board Meeting, Narrabri 7 April 2015 - Administration & Correspondence, USC 8 April 2015 - Administration & Correspondence, USC 8 April 2015 - Discussion with GM re current issues, USC 9 April 2015 - Administration & Correspondence, USC 13 April 2015 - Councillor Briefing Session, USC 13 April 2015 - Administration & Correspondence, USC 13 April 2015 - NBN News Interview, USC 14 April 2015 - Administration & Correspondence, USC 15 April 2015 - Administration & Correspondence, USC 15 April 2015 - 2AD Radio Interview, USC 16 April 2015 - Administration & Correspondence, USC 16 April 2015 - Discussion with GM, USC |

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| | <p>17 April 2015 - Performance Review Assessment of General Manager, USC</p> <p>18 April 2015 - Legacy Club of Armidale President's Luncheon, Armidale</p> <p>20 April 2015 - Launch of the New England High Country Touring Routes Campaign at Armidale Dumaresq Visitor Information Centre, Armidale</p> <p>20 April 2015 - Administration & Correspondence, USC</p> <p>20 April 2015 - Corporate & Community Standing Committee, USC</p> <p>20 April 2015 - Environment, Development & Infrastructure, USC</p> <p>21 April 2015 - Administration & Correspondence, USC</p> <p>21 April 2015 - Two meetings with ratepayers, USC</p> <p>22 April 2015 - Administration & Correspondence, USC</p> <p>23 April 2015 - Administration & Correspondence, USC</p> <p>25 April 2015 - ANZAC Day Activities</p> <p>27 April 2015 - Administration & Correspondence, USC</p> <p>27 April 2015 - Councillor iPad handover & training, USC</p> <p>27 April 2015 - Presentation to Councillors by the General Manager</p> <p>27 April 2015 - Presentation from Nathan Axelsson Executive Officer RDANI to Council</p> |
| | 13. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION |
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| | MOVED/ CARRIED (Cr Crouch / M Dusting) |
| 8.04/15 | That the following items be heard in Confidential Business: |
| | <p>Mayoral Minute Subject: Annual Performance Review – General Manager</p> <p>Report from Community & Culture Committee Subject: Budget Variation – Library Employee Costs REF: 1.20.04.04</p> <p>Report from Community & Culture Committee Subject: Grace Munro Lease Arrangement REF: 1.20.04.05</p> |
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| | 14. REPORTS FROM THE GENERAL MANAGER |
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| | <p>Department: Governance and Information</p> <p>Submitted by: Manager of Governance and Information</p> <p>Reference: Item Number 1</p> <p>Subject: Audit and Risk Committee – Independent Representatives</p> |
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| 9.04/15 | MOVED/ CARRIED (Crs Ward/Cooper) |
| | That Council appoint Mr Michael O'Connor and Mr Sean Johnston as the two Independent Audit and Risk Committee Representatives, as recommended by the evaluation committee. |

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| | 15. REPORTS FROM THE CORPORATE & COMMUNITY COMMITTEE |
| | Department: General Manager's Office Reference: 1.20.04.01 Subject: Revised Community Strategic Plan (CSP) |
| 10.04/15 | MOVED/ CARRIED (Crs M Dusting / Cooper) |
| | <ul style="list-style-type: none"> That Council adopts the revised version of the Community Strategic Plan and places the document on public exhibition for a period of 28 days. That Council staff be commended on the production of a high quality document. |
| | Department: Community and Culture Reference: 1.20.04.02 Subject: Amendment to Operational Plan |
| 11.04/15 | MOVED/ CARRIED (Cr Strutt/Ward) |
| | That the Community Development Strategy, Youth and Children Plan, Cultural Plan and Tourism website redevelopment be deferred from the 2014-15 Operational Plan into the Draft 2015-16 Operational Plan. |
| | 16. REPORTS FROM THE ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE COMMITTEE |
| | Department: Infrastructure and Regulation Reference: 2.20.04.01 Subject: Naming of Bundarra Bridge |
| 12.04/15 | MOVED/ CARRIED (Crs Crouch /Geldof) |
| | That: <ul style="list-style-type: none"> Council support the name of the bridge as "Lone Pine Bridge, Bundarra" Council forward an application to the Geographic Names Board for approval of the new name. |
| | Department: Infrastructure and Regulation Reference: 2.20.04.02 Subject: Uralla Community Recycling Centre and Landfill Operating Hours |
| 13.04/15 | MOVED/ CARRIED (Crs Ward /Strutt) |
| | That: <ul style="list-style-type: none"> The Uralla Community Recycling Centre and Landfill opening hours be altered to be opened to the public Monday, Tuesday, Thursday and Friday from 8am to 4pm, and Saturday and Sunday from 9am to 2pm, with the facilities to be closed on Christmas Day, Good Friday and Anzac Day. A review be conducted on an annual basis. |

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| | <p>Department: Infrastructure & Regulation Reference: 2.20.04.03 Subject: Works Progress Report to 29 March 2015</p> |
| 14.04/15 | <p>MOVED/ CARRIED (Crs Cooper/Crouch) That the report be received and noted for the works completed or progressed during March 2015.</p> |
| | <p>Department: Infrastructure & Regulation Reference: 2.20.04.04 Subject: Works Planning Report April 2015</p> |
| 15.04/15 | <p>MOVED/ CARRIED (Crs K Dusting / Cooper) That the report be received and noted for the works planned for April 2015.</p> |
| | <p>Department: Infrastructure & Regulation Reference: 2.20.04.05 Subject: Development Approvals and Refusals for March 2015</p> |
| 16.04/15 | <p>MOVED/ CARRIED (Cr Strutt/ Cr Crouch) That the development approvals and refusals for March 2015 be received and noted.</p> |
| | <p>Department: Infrastructure and Regulation Reference: 2.20.04.06 Subject: Uralla Landfill Environmental Monitoring Report- March 2015</p> |
| 17.04/15 | <p>MOVED/ CARRIED (Cr K Dusting / Cr Cooper) That the Uralla Landfill Environmental Monitoring Report –March 2015 be received and noted.</p> |
| | <p>17. MOTIONS ON NOTICE</p> |
| | <p>Department: Notice of Motion Submitted by: Cr F. Geldof Reference: 1.20.04.03 Subject: Biker Friendly Community</p> |
| 18.04/15 | <p>MOVED/ CARRIED (Cr Geldof / Cr M Dusting) That Uralla Shire Council investigates the promotion of Uralla Shire as a Motor Cycle friendly destination.</p> |
| | <p>Department: Notice of Motion Submitted by: Cr F. Geldof Reference: 2.20.04.07 Subject: Traffic Calming NE Highway/Thunderbolts Way</p> |
| 19.04/15 | <p>MOVED/ CARRIED (Cr Geldof / Cr Cooper) That the traffic management committee, in conjunction with the RMS and New England Local Area Command (LAC), investigate measures to improve traffic management on the New England Highway/Thunderbolts Way between Hill St and Salisbury St, Uralla.</p> |

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| | 18. SCHEDULE OF ACTIONS |
| | As at 21 April 2015 |
| | Councillors discussed the Schedule of Actions. |
| | 19. CONFIDENTIAL BUSINESS |
| | CLOSED SESSION OF COUNCIL |
| | MEETING PROCEDURE |
| | Move to Closed Session |
| 20.04/15 | MOVED/ CARRIED (Cr M Disting/ Cr Geldof) |
| | That Council move into Closed Session. |
| | A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises: (a) the discussion of any of the matters listed in subclause (2), or (2) The matters and information are the following: (a) personnel matters concerning particular individuals (other than councillors), (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, (d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council |
| | MEETING PROCEDURE |
| | Return to Open Session |
| 24.04/15 | MOVED/ CARRIED (Cr Geldof/ Cr Strutt) |
| | That Council resume standing orders and return to Open Session of Council. |

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| | 20. AUTHORITY TO AFFIX THE COMMON SEAL |
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| | Department: Infrastructure & Regulation Reference: Item 1 Subject: Affixing of Council Seal to Section 88b instrument – DA-4-2015 – R & K Burnett – Division Decision |
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| | Declaring a non-pecuniary interest, Cr Strutt left the Chambers. |
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| 25.04/15 | MOVED/ CARRIED (Cr Geldof / Cr Crouch) |
| | That Council endorse the affixing of the Council Seal on the Section 88b Instrument relating to Development Application 4/2015 on land known 44 Barleyfields Road, Uralla being Lots 81, 462 & 543 DP 755846. |
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| | For: Crs Pearce, Crouch, Cooper, K Dusting, M Dusting, Geldof & Ward. |
| | Against: Nil Absent: Crs Field & Strutt |
| | Department: Infrastructure & Regulation Reference: Item 2 Subject: Application of Council Seal to Section 88b instrument – DA-55-2014 – S A Gapes – Division Decision |
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| 26.04/15 | MOVED/ CARRIED (Cr K Dusting / Cr Strutt) |
| | That Council endorse the affixing of the Council Seal on the Section 88b Instrument relating to Development Application 55/2014 on land known 3941 Thunderbolts Way, Uralla being Lot 74 DP 3378. |
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| | For: Crs Pearce, Crouch, Cooper, K Dusting, M Dusting, Geldof, Strutt & Ward. |
| | Against: Nil Absent: Crs Field |
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| | 21. CLOSURE OF MEETING |
| | There being no further business, the Chair declared the meeting closed at 4pm. |
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