



## ORDINARY MEETING OF COUNCIL

**Held at 1:00pm  
On 23 November 2015**

### **ROLL CALL**

#### **Councillors:**

Cr M Pearce (Mayor)  
Cr B Crouch (Deputy Mayor)  
Cr L Cooper  
Cr K Dusting  
Cr M Dusting  
Cr D Field  
Cr F Geldof  
Cr I Strutt  
Cr K Ward

#### **Staff:**

Mr D Connor, General Manager  
Mr R Bell, Director-Infrastructure & Regulation  
Mrs O Wood, Executive Manager-Community & Culture  
Mr S Paul, Chief Financial Officer  
Mrs D Williams, Minute Clerk

# MINUTES

Minutes of the Uralla Shire Council at an Ordinary Meeting  
held at 1:00pm on 23 November 2015

Resolution  
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**12noon: PRESENTATION TO COUNCIL FROM AUDITORS**

*The Meeting Commenced at: 1:03pm*

**ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director-Infrastructure & Regulation (Mr R Bell), Executive Manager-Community & Culture (Mrs O Wood), Minute Clerk (Mrs D Williams).

**1. OPENING & WELCOME**

**2. PRAYER**

**3. ACKNOWLEDGEMENT TO COUNTRY**

**4. APOLOGIES/REQUESTS FOR LEAVE OF ABSENCE**

*An apology was tabled for S Paul, Chief Financial Officer.*

**ADVICE OF LATE ARRIVALS**

*A notice of late arrival was advised for Cr D Field*

**REQUESTS FOR LEAVE OF ABSENCE**

*Requests for Leave of Absence were submitted by Cr M Pearce.*

**MOTION**

**8.11/15** **Apology S. Paul and Leave of Absence Cr M Pearce  
MOVED/ CARRIED (Crs K Ward / M Dusting)**

That the apology from S Paul, Chief Financial Officer and the request for Leave of Absences from Cr M Pearce be approved.

**5. DISCLOSURES & DECLARATION OF INTERESTS**

*At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 23 November 2015 meeting.*

Submitted By:	Interest Declared:
<i>K Dusting</i>	<i>Non pecuniary – live in same street Section 21 – Item 1 &amp; Item 2 DA 56.2015 – 31 John Street</i>
<i>M Dusting</i>	<i>Non pecuniary – live in same street Section 21- Item 1 &amp; Item 2 DA 63.2015</i>

*Cr L Cooper arrived 1:07pm*

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## 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 9.11/15 **MOVED/ CARRIED (Crs I Strutt / B Crouch )**

That the Minutes of the Ordinary Meeting held on 26 October 2015 (copies have been circulated to Members) be adopted as a true and correct record of proceedings and that the following minutes be received and noted:

- Ordinary Council Meeting held 26 October 2015 **(to be confirmed)**
- Extraordinary Council Meeting held 9 November 2015 **(to be confirmed)**
- Extraordinary Council Meeting held 16 November 2015 **(to be confirmed)**

*There were no Matters arising.*

## 7. ANNOUNCEMENTS - Nil

## 8. TABLING OF REPORTS & PETITIONS

- Thunderbolt Festival Notes – to be reported in Delegates Reports by Cr L Cooper.

## 9. PRESENTATIONS & DEPUTATIONS - Nil

## 10. URGENT SUPPLEMENTARY & LATE ITEMS OF BUSINESS - Nil

## 11. COUNCILLOR REPORTS & WRITTEN REPORTS FROM DELEGATES

DATE	COMMITTEE/MEETING/EVENT	LOCATION
04/11/2015	Bundarra Progress Association	Bundarra
09/11/2015	Emu Crossing Bridge Opening	Uralla
09/11/2015	Councillor Briefing	Uralla
09/11/2015	FFTF Briefing	Uralla
10/11/2015	Community Grant Program	Uralla
12/11/2015	Public meeting re FFTF	Uralla
16/11/2015	Environment, Development and Infrastructure Cttee	Uralla
16/11/2015	Corporate and Community Committee	Uralla
17/11/2015	Councillor training	Uralla
18/11/2015	New England Area Command (Police) awards Ceremony	Armidale
23/11/2015	Ordinary meeting of Council	Uralla
23/11/2015	Auditors Report to Council	Uralla

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<b>COUNICLLOR NAME:</b>		<b>Cr. Michael Pearce</b>
<b>COUNCIL MEETING DATE:</b>		<b>23 November 2015</b>
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
27/10/15	Audit and Risk Committee Meeting	Uralla
28/10/15	2AD Radion Interview Mayors Office - Admin/Corro	Uralla
29/10/15	Namoi Council Meeting	Narrabi
30/10/15	Meeting with Adam Marshall	Uralla.
31/10/15	Grave side Commemoration service for Colonel Jack Davies, Charge of Beersheba, 31 October 1917.	Uralla
2/11/15	Mayor's office - Admin/Corro	Uralla
3/11/15	Mayor's Office - Admin/Corro	Uralla
4/11/15	Community Safety Precinct Committee Meeting. Fly to Sydney re: Country Mayors meeting	Armidale
5/11/15	Country Mayors Association meeting School Presentation - Uralla Central School.	Sydney
9/11/15	Official Opening Emu Crossing	Bundarra
	Bridge with Roads Minister and Adam Marshall.	
	Councillor Briefing Session	Uralla
	Extra-Ordinary Council Meeting.	
10/11/15	Mayor's Office - Admin/Corro	Uralla
	Traffic Committee Meeting	
11/11/15	Mayor's Office - Admin/Corro 2AD Radio interview, Remembrance Day activities.	
12/11/15	KADS New Office Opening, Community Meeting regarding current Fit For The Future issues, Bowling Club.	Tamworth Uralla
13/11/15	Waste to Art Official Opening	Walcha
16/11/15	Mayor's Office - Admin/ Corro. Standing Committee Meetings. Extra-Ordinary Council Meeting.	Uralla
17/11/15	Travel to Ballarat, Victoria regarding National Roads Congress until 20/11/15.	Ballarat, Victoria.
23/11/15	Mayor' Office - Admin/Corro. November Council Meeting.	

<b>COUNICLLOR NAME:</b>		<b>Leanne Cooper</b>
<b>COUNCIL MEETING DATE:</b>		<b>23/11/2015</b>
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
17/10/2015	Uralla Thunderbolts Rodeo	Top Pub
24/10/ 2015	Uralla Thunderbolts Festival	Alma Park
9/11/2015	Fit for the Future Extraordinary Meeting	USC
12/11/2015	Community Meeting – Fit for the Future	Uralla Bowlo
16/11/2015	Standing Committee Meeting	USC
17/11/2015	Councillor Training	USC
18/11/2015	Funeral of Lady Sally Croft	St Peters, Armidale

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<b>COUNICLLOR NAME:</b>		Daphne Field
<b>COUNCIL MEETING DATE:</b>		23/11/2015
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
26/10/2015	FFF Workshop	Council Chambers
26/10/2015	Ordinary Council Meeting	Council Chambers
09/11/2015	Extraordinary Council Meeting	Council Chambers
11/11/2015	Access and Disability Public Meeting	Community Centre
16/11/2015	Corporate and Community Committee Meeting	Council Chambers
16/11/2015	Extraordinary Council Meeting	Council Chambers
17/11/2015	Governance training	Uralla

<b>COUNICLLOR NAME:</b>		Karen Dusting
<b>COUNCIL MEETING DATE:</b>		23/11/2015
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
28/9/2015	Extraordinary Council Meeting	Uralla
29/9/2015	Police Remembrance Day	Armidale
6/10/2015	ZNET	Uralla
15/10/2015 – 15/11/2015	Leave of Absence	
16/11/2015	Standing Committee Meeting	Uralla
16/11/2015	Extraordinary Council Meeting	Uralla
17/11/2015	Councillor Training	Uralla

<b>COUNICLLOR NAME:</b>		Mark Dusting
<b>COUNCIL MEETING DATE:</b>		23/11/2015
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
28/9/2015	Extraordinary Council Meeting	Uralla
29/9/2015	Police Remembrance Day	Armidale
30/9/2015	Jobs Australia Meeting	Armidale
6/10/2015	ZNET	Uralla
15/10/2015 – 15/11/2015	Leave of Absence	
16/11/2015	Standing Committee Meeting	Uralla
16/11/2015	Extraordinary Council Meeting	Uralla
17/11/2015	Councillor Training	Uralla

<b>COUNICLLOR NAME:</b>		Kevin Ward
<b>COUNCIL MEETING DATE:</b>		23/11/2015
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
16/11/2015	Standing Committees	Uralla
17/11/2015	ZURG Meeting to 6.10pm	Uralla

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<b>COUNICLLOR NAME:</b>	Isabel Strutt	
<b>COUNCIL MEETING DATE:</b>	23/11/2015	
<b>DATE</b>	<b>COMMITTEE/MEETING/EVENT</b>	<b>LOCATION</b>
26/10/2015	Council Meeting	Uralla
09/11/2015	Emu Crossing Bridge Official Opening	Uralla
09/11/2015	Councillor Briefing	Uralla
09/11/2015	Extraordinary Council Meeting	Uralla
10/11/2015	Community Grant Program	Uralla
11/11/2015	Remembrance Day Service	Uralla
12/11/2015	KADS Open Day and Opening of New Centre	Uralla
12/11/2015	Public meeting re FFTF at Bowling Club	Uralla
13/11/2015	United Hospital Auxiliaries 50 <sup>th</sup> Birthday Celebrations	Uralla
16/11/2015	Corporate and Community Standing Committee	Uralla
16/11/2015	Environment, Development and Infrastructure Standing Cttee	Uralla
17/11/2015	Councillor training	Uralla
17/11/2015	ZURG Meeting	Uralla
18/11/2015	Memorial Service for Lady Sally Croft	Armidale
23/11/2015	Auditors Report to Council	Uralla
23/11/2015	Ordinary meeting of Council	Uralla

*Cr D Field arrived at 1:23pm.*

**12. MAYORAL MINUTE**

Submitted by: Mayor, Michael Pearce

Reference: Item 1

Subject: LGNSW Annual Conference

Sydney – 11th to 13 October 2015, Rosehill Gardens Racecourse.

**10.11/15 MOVED/ CARRIED (Crs K Dusting / L Cooper)**

That the report from the Mayor on the LGNSW Annual Conference 2015, be received and noted.

**13. RECOMMENDATIONS FOR ITEMS TO BE CONSIDERED IN CONFIDENTIAL SECTION**

**Motion to hear the following reports in the Confidential Section at Item 19**

**11.11/15 MOVED/ CARRIED (Crs K Ward/ L Cooper)**

**Department: Community and Culture**

**Submitted by: Executive Manager – Community and Culture**

**Reference: 1.16.11.05**

**Subject: Commonwealth Home Support Contract**

This report is presented to the CLOSED section of the November 2015 meeting under section 10A (2) of the Local Government Act (NSW) 1993.

(d) commercial information of a confidential nature that would, if disclosed:

(ii) confer a commercial advantage on a competitor of the council,

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**Department:** Infrastructure & Regulation  
**Submitted by:** Director Infrastructure & Regulation  
**Reference:** 2.16.11.05  
**Subject:** Bergen Road Land Acquisition and Exchange For Road Works

This report is presented to the CLOSED section of the November 2015 meeting under section 10A (2 (a) of the Local Government Act (NSW) 1993.

A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.

(2) The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors),

**14. REPORTS FROM THE GENERAL MANAGER - Nil**

**15. REPORTS FROM THE CORPORATE & COMMUNITY COMMITTEE**

**Department:** General Manager's Office  
**Submitted by:** General Manager  
**Reference:** 1.16.11.01  
**Subject:** Adoption of New Ward Boundaries – 2016 Local Government Election

12.11/15 MOVED/ CARRIED (Crs D Field / F Geldof)

That:

**COMMITTEE'S RECOMMENDATION:**

1. That Council adopt the revised ward boundaries as outlined in the report and the attached map plans; and
2. The NSW Electoral Commission be notified of the final adoption of such.

**Department:** Community and Culture  
**Submitted by:** Executive Manager – Community and Culture  
**Reference:** 1.16.11.02  
**Subject:** Central Northern Regional Library Annual Report

13.11/15 MOVED/ CARRIED (Crs I Strutt / K Dusting)

**COMMITTEE'S RECOMMENDATION:**

That the Central Northern Regional Library annual report be received and noted.



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**Department:** Finance  
**Submitted by:** Chief Financial Officer  
**Reference:** 1.16.11.03  
**Subject:** Audited Annual Financial Statements 2014/15  
14.11/15 MOVED/ CARRIED (Crs M Dusting / F Geldof)  
That:  
**COMMITTEE'S RECOMMENDATION:**  
That the Auditor's Report and Annual Financial Statements for the year ended 30 June 2015 be adopted.

**Department:** Finance  
**Submitted by:** Chief Financial Officer  
**Reference:** 1.16.11.04  
**Subject:** Cash at Bank and Investments  
15.11/15 MOVED/ CARRIED (Crs F Geldof / M Dusting)  
**COMMITTEE'S RECOMMENDATION:**  
That Council notes the cash position as at 31 October 2015 consisting of cash and overnight funds of \$529,760.40, and term deposits of \$9,300,000.00, totalling \$9,829,760.40 of readily convertible funds.

**Department:** Community Services  
**Submitted by:** Executive Manager – Community & Culture  
**Reference:** 1.16.11.06  
**Subject:** Community Grants Program  
16.11/15 MOVED/ CARRIED (Crs F Geldof / B Crouch)  
**COMMITTEE'S RECOMMENDATION:**  
That Council approves the Community Grants Round One 2015-16 funding allocation to a total of \$5,214.85 as per the Community Grants Assessment Panel recommendation.

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**Department:** General Manager's Office  
**Submitted by:** General Manager  
**Reference:** 1.16.11.07  
**Subject:** 2014-15 Annual Report  
17.11/15 MOVED/ CARRIED (Crs K Ward / I Strutt)

**COMMITTEE'S RECOMMENDATION:**

**That:**

1. Council's Annual Report 2014-15, as attached, be received and adopted; and
2. The Annual Report be provided to the Office of Local Government and uploaded onto Council's website.

**16. REPORTS FROM THE ENVIRONMENT, DEVELOPMENT & INFRASTRUCTURE  
COMMITTEE**

**Department:** Infrastructure and Regulation  
**Submitted by:** Manager Waste and Resource Recovery  
**Reference:** 2.16.11.01  
**Subject:** NSW Container Deposit Scheme  
18.11/15 MOVED/ CARRIED (Crs K Ward / D Field)

**COMMITTEE'S RECOMMENDATION:**

**That this report providing an update on the NSW Container Deposit Scheme be received and noted.**

*Cr M & K Dusting left room at 1:53pm having earlier declared an interest in the following item.*

**Department:** Infrastructure & Regulation  
**Submitted by:** Director of Infrastructure & Regulation  
**Reference:** 2.16.11.02  
**Subject:** Development Approvals and Refusals for October 2015  
19.11/15 MOVED/ CARRIED (Crs L Cooper / F Geldof)

**COMMITTEE'S RECOMMENDATION:**

**That Council receive and note the development approvals and refusals for October 2015.**

*Cr M&K Dusting entered room at 1:56pm.*

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**20.11/15**      **Department:**            **Infrastructure & Regulation**  
**Submitted by:**        **Director Infrastructure & Regulation**  
**Reference:**            **2.16.11.03**  
**Subject:**                **Works Progress Report to 31 October 2015**  
**MOVED/ CARRIED (Crs B Crouch / F Geldof)**  
**COMMITTEE'S RECOMMENDATION:**  
**That the report be received and noted for the works completed or progressed during October 2015.**

**21.11/15**      **Department:**            **Infrastructure & Regulation**  
**Submitted by:**        **Director Infrastructure & Regulation**  
**Reference:**            **2.16.11.04**  
**Subject:**                **Works Planning Report November 2015**  
**MOVED/ CARRIED (Crs K Dusting / K Ward)**  
**COMMITTEE'S RECOMMENDATION:**  
**That the report be received and noted for the works planned for November 2015.**

**17. MOTIONS ON NOTICE**

**18. SCHEDULE OF ACTIONS**

As at 17November 2015.

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**19. CONFIDENTIAL BUSINESS**

**CLOSED SESSION OF COUNCIL**

**MEETING PROCEDURE**

**Move to Closed Session**

**22.11/15** **MOVED/ CARRIED (Crs L Cooper / F Geldof)**  
That Council move into Closed Session.

*The General Manager outlined the reasons for the closure of the meeting to members of the Public and the Press.*

**Department:** Community and Culture  
**Submitted by:** Executive Manager – Community and Culture  
**Reference:** 1.16.11.05  
**Subject:** Commonwealth Home Support Contract

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- (ii) confer a commercial advantage on a competitor of the council,

**Department:** Infrastructure & Regulation  
**Submitted by:** Director Infrastructure & Regulation  
**Reference:** 2.16.11.05  
**Subject:** Bergen Road Land Acquisition and Exchange For Road Works

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(2) The matters and information are the following:

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**MEETING PROCEDURE**

**Resume Standing Orders & Move out of Closed Session**

**25.11/15** **MOVED/ CARRIED (Crs F Geldof / D Field)**

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**20. AUTHORITY TO AFFIX THE COMMON SEAL**

**Department:** Infrastructure & Regulation  
**Submitted by:** Director of Infrastructure & Regulation  
**Reference:** Item 1  
**Subject:** Application of Council Seal to Section 88b instrument  
DA 50/2015 – Mr M Doran – Division Decision

26.11/15 **MOVED** (Crs I Strutt/L Cooper)

**OFFICER'S RECOMMENDATION:**

That Council endorses the affixing of the Council Seal on the Section 88b Instrument relating to Development Application DA 50/2015 on land known 48 East Street, Uralla, being Lot 2 DP 502101.

*FOR: Councillors, M Pearce (Mayor), B Crouch, K Disting, M Disting, D Field,  
I Strutt, F Geldof, K Ward, L Cooper*

*AGAINST: Nil*

*ABSENT: Nil*

**Department:** Infrastructure & Regulation  
**Submitted by:** Director of Infrastructure & Regulation  
**Reference:** Item 2  
**Subject:** Application of Council Seal to Section 88b instrument –  
DA 33/2011 – Mr J C Hartley, Mr J T Herman, Mr R H Morton  
and Ms J Morton – Division Decision

27.11/15 **MOVED** (Crs K Ward/L Cooper)

**OFFICER'S RECOMMENDATION:**

That Council endorses the affixing of the Council Seal on the Section 88b Instrument relating to Development Application DA 33/2011 on land known 30 Duke Street Uralla, being Lots 18 and 19 DP 227194.

*FOR: Councillors, M Pearce (Mayor), B Crouch, K Disting, M Disting, D Field,  
I Strutt, F Geldof, K Ward, L Cooper*

*AGAINST: Nil*

*APOLOGY: Nil*

**21. CLOSURE OF MEETING**

*There being no further business, the Chair declared the meeting closed at: 2:18pm.*

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