



## ORDINARY MEETING OF COUNCIL

**Held at 12 noon  
On 28 July 2014**

### **ROLL CALL**

**Councillors:**

Cr M Pearce (Mayor)  
Cr B Crouch (Deputy Mayor)  
Cr L Cooper  
Cr K Dusting  
Cr M Dusting  
Cr D Field  
Cr F Geldof  
Cr I Strutt  
Cr K Ward

**Staff:**

Mr D Connor, General Manager  
Mr R Bell, Director of Engineering Services  
Mrs O Wood, Acting Director of Administrative Services  
Ms L Cumming, Manager of Planning  
Mrs D Williams, Minute Clerk

# MINUTES

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*The Meeting Commenced at: 12:05pm*

### **ATTENDANCE**

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Dusing, M Dusing, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director of Engineering Services (Mr R Bell), Acting Director of Administrative Services (Mrs O Wood), Manager of Planning (Ms L Cumming), Minute Clerk (Mrs D Williams).

### **PRAYER**

### **ACKNOWLEDGEMENT TO COUNTRY**

### **APOLOGY**

*An Apology was tabled for the Director of Administrative Services.*

### **MOTION**

#### **Apology for Director of Administrative Services**

**233/14 MOVED/ CARRIED (Crs M Dusing / F Geldof)**

That the apology for the Director of Administrative Services be accepted.

### **CONFIRMATION OF MINUTES**

#### **Ordinary Meeting of 23 June 2014**

**234/14 MOVED/ CARRIED (Crs I Strutt / K Ward)**

That the Minutes of the Ordinary Meeting held on 23 June 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

#### **Closed Session of Ordinary Meeting of 23 June 2014**

**235/14 MOVED/ CARRIED (Crs I Strutt / K Ward)**

That the Minutes of the Closed Session of the Ordinary Meeting held on 23 June 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

### **DECLARATIONS OF CONFLICT OF INTEREST**

*At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 27 February 2014 meeting.*

<b>Submitted By:</b>	<b>Interest Declared:</b>
<i>Cr F Geldof</i>	<i>Non-Pecuniary interest in Item number 5 of the Manager of Planning's Report to Council.</i>
<i>Cr F Geldof</i>	<i>Non-Pecuniary interest in Item number 6 of the Manager of Planning's Report to Council.</i>
<i>Cr K Ward</i>	<i>Non-Pecuniary interest in Item number 3 of the Director of Engineering Services Report to Council.</i>

## MINUTES OF COMMITTEE MEETINGS

### Minutes of Meeting for Council and Community Committees

#### Item 1

##### Minutes of Council Committees

Various

**236/14** **MOVED/ CARRIED (Crs D Field / F Geldof)**

That Council note the following Minutes of Meeting of Committees of Council:

- Uralla Shire Council Development Advisory Committee

## STAFF REPORTS

### GENERAL MANAGER'S REPORT

#### Governance and Administration

##### Item 1

*Local Government NSW Annual Conference - Motions*

**237/14** **MOVED/ CARRIED (Crs M Dusting / D Field)**

That:

1. Council provide a summary, recommendation and proposed motion to LGNSW with regard to the three year indexation freeze placed on the Financial Assistance Grants by the Federal Government in the last budget; and
2. Council provide a summary, recommendation and proposed motion to LGNSW with regard to the constraints of Local Government rate-pegging in NSW.

##### Item 2

*Code of Meeting Practice*

### PROCEDURAL MOTION

#### Move to Committee of the Whole

**238/14** **MOVED/ CARRIED (Crs M Dusting / K Ward)**

That Council move to a 'Committee of the Whole' to discuss the General Manager's Item 2 Report and Recommendation/s.

*Councillors held a detailed discussion in relation to the Code of Meeting Practice.*

### MOTION

#### Lunch Adjournment (1:00pm to 1:30pm)

**239/14** **MOVED/ CARRIED (Crs K Dusting / L Cooper)**

That Council break for a 30 minute Lunch Adjournment (1:00pm – 1:30pm).

### ADJOURNMENT

#### Luncheon Recess

*The Meeting resumed at 1:35pm.*

## **PROCEDURAL MOTION**

### **Resumption of Standing Orders**

**240/14 MOVED/ CARRIED (Crs L Cooper / D Field)**

That Council resume Standing Orders.

*The General Manager summarised details discussed during the Committee of the Whole in relations to the Code of Meeting Practice.*

**241/14 MOVED/ CARRIED (Crs M Dusting / L Cooper )**

**That:**

- 1. The draft Code of Meeting Practice V2.0, as attached, be adopted and placed on exhibition for public comment for a period of 28 days;**
- 2. A subsequent report be presented to the August Ordinary Council Meeting to revise Councils Register of Committees and to determine the membership of each of the new standing committees identified in the Code; and**
- 3. The revised Code of Meeting Practice and committee structure commence for the September round of meetings.**

## **DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT**

### **Administration and Finance**

#### **Item 1**

*Cash at Bank and Investments*

U12/1

**242/14 MOVED/ CARRIED (Crs I Strutt / D Field)**

**That:**

**Council note the cash position at 30 June 2014 consisting of; cash and overnight funds of \$461,459.49, term deposits of \$6,500,000.00 totalling \$6,961,459.49 of readily convertible funds.**

### **Community Services**

#### **Item 1**

*Visitor Information Centre Monthly Report for June 2014*

U12/273

**243/14 MOVED/ CARRIED (Crs K Ward / K Dusting)**

**That the report be received and noted.**

## **DIRECTOR OF ENGINEERING SERVICES' REPORT**

### **Environment and Waste Management**

#### **Item 1**

*Recommendations from the Environmental Committee Meeting 1 July 2014*

U12/150

**244/14** **MOVED/ CARRIED** (Crs L Cooper / I Strutt)

**That:**

- 1. Council note the minutes of the Environmental Committee meeting held Tuesday 1 July 2014.**

### **Technical Services**

#### **Item 1**

*Livestock Loading on Uralla Shire Roads*

U12/196

**245/14** **MOVED/ CARRIED** (Crs F Geldof / M Dusting)

**That:**

- 1. Council approve single articulated combinations with deck length for carrying livestock up to 12.5 metres and all 19 metre B-Doubles with a combined total deck length up to 15 metres be approved on all Uralla Shire Roads provided vehicles and operators comply with the specified standards.**
- 2. 25 metre B-Doubles with a combined total deck length up to 18.8 metres only be approved on those roads in Uralla Shire that are currently approved B-Double Routes provided vehicles and operators comply with the specified standards.**
- 3. Council continue to carry out biannual load capacity testing on its remaining three timber bridges.**
- 4. Council invite public comment for 28 days prior to enacting Point 1 and Point 2 of this recommendation. If significant objection is received, this Item will be returned to Council for further consideration.**

#### **Item 2**

*Works Progress Advisory Unit*

U07/3041

**246/14** **MOVED/ CARRIED** (Crs B Crouch / F Geldof)

**That:**

- 1. Council note the minutes of the meeting of the Works Progress Advisory Unit held on 9 July 2014.**
- 2. Council prepare specification sheets for 1 only Front End Loader and 2 only Self Propelled Smooth Drum Vibrating Rollers, and invite tenders.**
- 3. Council note the Works Progress and Planning Reports.**

*Cr K Ward left room at 2:10pm after earlier declaring a Conflict of Interest in the following item.*

**Item 3**

*Uralla Rugby League Water Charge*

U12/78

**247/14** **MOVED/ CARRIED (Crs D Field / I Strutt)**

**That:**

**That Council waive 50% of the \$2,316.00 June 2014 water account for the Uralla Rugby League Club usage at Woodville Oval.**

*Cr K Ward returned to the room at 2:20pm.*

**MANAGER OF PLANNING SERVICES' REPORT**

**Health**

**Item 1**

*Food Shop Inspection Program*

U12/6442

**248/14** **MOVED/ CARRIED (Crs M Dusting / L Cooper)**

**That Council:-**

- a) **Receive and note the Food Activity Report submitted on the 8 July 2014 to the NSW Food Authority, and**
- b) **Participate in the Scores on Doors Program with closed scoring only.**
- c) **Acknowledge the excellent standard of work that staff have delivered in this matter.**

**Planning Services**

**Item 1**

*Heritage Advisors Report for July 2014*

U12/6769

**249/14** **MOVED/ CARRIED (Crs K Dusting / D Field)**

**That the Heritage Advisor's report dated 1 July 2014 be received and noted.**

**Item 2**

*Regulatory Statistics Ending 30 June 2014.*

U12/168

**250/14** **MOVED/ CARRIED (Crs D Field / I Strutt)**

**That the Regulatory Function Statistics ending 30 June 2014 be received and noted.**



**Item 3**

*New South Wales State and Local Government Area Population, Household and Dwelling Projections*

U12/62

- 251/14 **MOVED/ CARRIED (Crs M Dusting / I Strutt)**  
**That the report on *New South Wales State and Local Government Area Population, Household and Dwelling Projections: 2014 Final* be received and noted.**

**Item 4**

*Development Approvals and Refusals for June 2014*

U12/168

- 252/14 **MOVED/ CARRIED (Crs L Cooper / D Field)**  
**That the development approvals and refusals for June 2014 be received and noted.**

Cr F Geldof left the room at 2:40pm having earlier declared a Conflict of Interest in the following item.

**Planning Matters for Determination**

**Item 5 - DIVISION DECISION**

*Application of Council Seal to Section 88b instrument – DA 36/2014 – Yartland Pty Ltd*

DA-36-2014

- 253/14 **MOVED/ CARRIED (Crs M Dusting / L Cooper)**  
**That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 36/2014 on land known as 1 Faulkner Street, Uralla being Lot 1 DP 315959.**

*A Division was called and the result was as follows:*

**FOR:** *B Crouch, L Cooper, K Dusting, M Dusting, D Field, M Pearce, I Strutt, K Ward.*

**AGAINST:** *Nil*

**ABSENT:** *F Geldof*

Cr M Dusting and Cr K Dusting left the room at 2:42pm after declaring a Conflict of Interest in the following item.

**GENERAL MANAGER'S REPORT(continued)**

**Item 6 - DIVISION DECISION**

*Application of Council Seal to Section 88b instrument – DA 28/2014 - Ness  
DA-28-2014*

**254/14 MOVED/ CARRIED (Crs K Ward / D Field)**

**That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 28/2014 on land known as 47 John Street, Uralla being Lot 4 DP 825763.**

*A Division was called and the result was as follows:*

**FOR:** *B Crouch, L Cooper, D Field, M Pearce, I Strutt, K Ward.*

**AGAINST:** *Nil*

**ABSENT:** *F Geldof, M Dusing and K Dusing.*

*Crs F Geldof, M Dusing and K Dusing returned to the room at 2:44pm.*

**Item 7 - DIVISION DECISION**

*Application of Council Seal to Section 88b instrument – DA 27/2014 - Adams  
DA-27-2014*

**255/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)**

**That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 27/2014 on land known as 17 Bridge Street, Uralla being Lot 13 Section 14 DP 759022 and Lot B DP160554.**

*A Division was called and the result was as follows:*

**FOR:** *B Crouch, L Cooper, K Dusing, M Dusing, D Field, F Geldof,  
M Pearce, I Strutt, K Ward.*

**AGAINST:** *Nil*

**ABSENT:** *Nil*

### DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

#### Councillor

**Activity Date:**

**Activity Detail:**

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#### Cr M Dusting

23 June 2014 DA Online Tracking & Electronic Housing Code Launch, Uralla Shire Council (USC)  
Ordinary Council Meeting, USC  
25 June New England Weeds County Council, Armidale  
1 July Environmental Committee Meeting, USC  
2 July Citizenship Ceremony, USC  
5 July Uralla History Hub Launch, Uralla Library  
9 July Finance Committee Meeting, USC  
Works Progress Advisory Unit (WPAU) Meeting, USC  
21 July Councillor Briefing Session (CBS), USC  
25 July Official Sod Turning Ceremony for Emu Crossing Bridge, Bundarra

#### Cr R Crouch

7 July CBS, USC  
8 July NAIDOC Week Morning Tea, Uralla  
9 July WPAU, USC  
21 July CBS, USC  
25 July Official Sod Turning Ceremony for Emu Crossing Bridge, Bundarra

#### Cr D Field

8 July NAIDOC Week Morning Tea, Uralla  
21 July CBS, USC  
28 July McMaugh Gardens Residents Meeting, Uralla  
Ordinary Council Meeting, USC

#### Cr F Geldof

23 June Ordinary Council Meeting, USC  
5 July Uralla History Hub Launch, Uralla Library  
8 July NAIDOC Week Morning Tea, Uralla  
21 July CBS, USC

#### Cr K Dusting

23 June 2014 DA Online Tracking & Electronic Housing Code Launch, Uralla Shire Council (USC)  
Ordinary Council Meeting, USC  
23 June Ordinary Council Meeting, USC  
2 July Citizenship Ceremony, USC  
5 July Uralla History Hub Launch, Uralla Library

#### Cr L Cooper

No report submitted

#### Cr K Ward

1 July Environmental Committee Meeting, USC  
8 July NAIDOC Week Morning Tea, Uralla  
9 July WPAU, USC  
21 July CBS, USC

**DELEGATE REPORTS (continued)**

**Councillor**

**Activity Date:**

**Activity Detail:**

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**Cr I Strutt**

1 July Environmental Committee Meeting, USC  
 2 July Citizenship Ceremony, USC  
 5 July Uralla History Hub Launch, Uralla Library  
 7 July CBS, USC  
 8 July NAIDOC Week Morning Tea, Uralla  
 21 July CBS, USC  
 25 July Official Sod Turning Ceremony for Emu Crossing Bridge, Bundarra  
 28 July Ordinary Council Meeting, USC

**Cr M Pearce**

24 June Administration & Correspondence, USC  
 25 June 2AD Radio Interview, USC  
 Administration & Correspondence, USC  
 Meeting with General Manager (GM) re: Current Issues, USC  
 30 June New England/North-West Regional Action Plan Workshop, Tamworth  
 1 July Environmental Committee Meeting, USC  
 Administration & Correspondence, USC  
 2 July Citizenship Ceremony, USC  
 4 July Red Cross – Uralla Branch – AGM, Uralla  
 5 July Uralla History Hub Launch, Uralla Library  
 Uralla Lions – Change Over Dinner, Uralla  
 7 July CBS, USC  
 Administration & Correspondence, USC  
 8 July Administration & Correspondence, USC  
 8 July NAIDOC Week Morning Tea, Uralla  
 9 July 2AD Radio Interview, USC  
 Administration & Correspondence, USC  
 WPAU, USC  
 14 July Administration & Correspondence, USC  
 15 July Administration & Correspondence, USC  
 Senior Citizens Christmas in July Lunch – Uralla Golf Club  
 16 July Meeting at Showground, Uralla  
 Administration & Correspondence, USC  
 Meeting with General Manager (GM) re: Current Issues, USC  
 17 July Regional Infrastructure Projects Meeting with Adam Marshall MP &  
 Mayors/General Managers, Armidale  
 21 July CBS, USC  
 Meeting – Mayors Office, USC  
 Meeting with General Manager (GM) re: Current Issues, USC  
 22 July Administration & Correspondence, USC  
 23 July 2AD Radio Interview, USC  
 Northern Inland Regional Waste (NIRW) Workshop – Regional Waste  
 Strategy, Uralla  
 24 July Meeting – Mayors Office, USC  
 Meeting with GM and Barnaby Joyce MP, Tamworth  
 25 July Official Sod Turning Ceremony for Emu Crossing Bridge, Bundarra  
 28 July Administration & Correspondence, USC  
 Ordinary Council Meeting, USC

**( Note: Content of Next Section should comprise Last page ONLY )**

*There being no further business, the Chair declared the meeting  
closed at*

*3:13pm*

**CLOSURE OF MEETING**

*The Meeting concluded at: 3:13pm*

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The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 28 July 2014, consisting of Page 13 and the previous pages, were confirmed by Resolution No. 257/14 on 25 August 2014.

.....Mayor