



ORDINARY MEETING OF COUNCIL

**Held at 12 noon
On 28 April 2014**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Staff:

Mr D Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mrs D Williams, Minute Clerk

MINUTES

- TABLE OF CONTENTS -

Meeting held 28 April 2014

ORDINARY MEETING

	Page No.
GLOSSARY OF ACTION OWNERS	5
ATTENDANCE.....	6
PRAYER.....	6
ACKNOWLEDGEMENT TO COUNTRY	6
APOLOGY.....	6
ADVICE OF LATE ARRIVALS	6
CONFIRMATION OF MINUTES	6
Ordinary Meeting of 24 March 2014	6
Closed Session of Ordinary Meeting of 24 March 2014.....	6
MATTERS ARISING FROM THE MINUTES.....	6
Ordinary Meeting of 24 March 2014	6
Closed Session of Ordinary Meeting of 24 March 2014.....	6
DECLARATIONS OF CONFLICT OF INTEREST.....	6
RESPONSES TO QUESTIONS ON-NOTICE	7
Questions On-Notice Received and From Previous Meetings.....	7
Cr K Ward	7
Onsite Sewer Management System.....	7
Cr K Ward	8
Zoning of 42 Maitland Street	8
Cr K Dusting.....	8
Rural Addressing System	8
Cr K Dusting.....	8
Rural Addressing System	8
MINUTES OF COMMITTEE MEETINGS.....	9
Minutes of Meeting for Council and Community Committees	9
Item 1	9
Minutes of Council Committees	9
MAILOUT TO COUNCILLORS.....	9
Weekly Mailout Forwarded for the Information of Councillors	9
Item 1	9
Mailouts forwarded to Councillors for the Period Friday, 21 March 2014 to Thursday, 17 April 2014 .	9
NOTICES OF MOTION	9
STAFF REPORTS	9
GENERAL MANAGER'S REPORT.....	9
Governance and Administration.....	9
Item 1	9
Resourcing Strategies for Integrated Planning and Reporting.....	9
Item 2	9
Contribution towards Legal Costs.....	9
Item 3	10
Advertising the Draft Operational Plan for 2014/2015.....	10

- TABLE OF CONTENTS -

Meeting held 28 April 2014

ORDINARY MEETING

	Page No.
PRESENTATIONS TO COUNCIL	10
Have Your Say	10
PRESENTATIONS TO COUNCIL	10
STAFF REPORTS (CONTINUED).....	10
DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT	10
Administration and Finance.....	10
Item 1	10
Cash at Bank and Investments	10
Item 2	10
Uralla Shire Council Finance Committee	10
PROCEDURAL MOTION	11
Move to Committee of the Whole	11
PROCEDURAL MOTION	11
Resumption of Standing Orders	11
ADJOURNMENT.....	11
Luncheon Recess	11
MOTION	11
Lunch Adjournment (1:00pm to 1:30pm)	11
PROCEDURAL MOTION	12
To address the Recommendations in the Director of Administrative Services, Administration and Finance Report Item 2, Points 1 to 4, individually.....	12
Recommendation 1	12
Financial Reports 31 March 2014 for the year to 30 June 2014	12
Recommendation 2	12
Draft Budget 2014/2015	12
Recommendation 3	12
Workshop of Draft Budget	12
PROCEDURAL MOTION	12
DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT	12
Community Services	12
Item 1	12
NSW Public Library funding	12
Item 2	13
McMaugh Gardens Advisory Committee	13
DIRECTOR OF ENGINEERING SERVICES' REPORT	13
Environment and Waste Management.....	13
Item 1	13
Recommendations from the Environmental Committee Meeting held 1 April 2014.	13
DIRECTOR OF ENGINEERING SERVICES' REPORT	13
Technical Services	13
Item 1	13
Works Planning	13
Item 2	13
Works Progress for Period Ended 9 April 2014	13

- TABLE OF CONTENTS -

Meeting held 28 April 2014

ORDINARY MEETING

	Page No.
PROCEDURAL MOTION	13
Item 3	14
Works Progress Advisory Unit	14
Item 4	14
NSW Officer of Water 2012–2013 Water Supply and Sewerage Performance	14
GENERAL MANAGER’S REPORT	14
Health Building Services	14
Item 1	14
Swimming Pool Compliance	14
GENERAL MANAGER’S REPORT	15
Planning Services	15
Item 1	15
Planning Application Approvals and Refusals for the Month of March 2014	15
Item 2	15
Crown Lands Legislation White Paper	15
Item 3	15
Status of Planning Proposal PP_2013_URALL_002_00 for rezoning of Lots 2 & 20 Section 33 DP 759022	15
PROCEDURAL MOTION	15
Move to Committee of the Whole	15
PROCEDURAL MOTION	15
Resumption of Standing Orders	15
Item 4	16
Heritage Advisors Report	16
REQUESTS FOR LEAVE OF ABSENCE	16
MOTION	16
Leave of Absence for The Mayor	16
DELEGATE REPORTS	16
Cr D Field	16
Cr F Geldof	17
Cr B Crouch	17
Cr M Dusting	17
Cr K Dusting	17
Cr L Cooper	17
Cr K Ward	18
Cr I Strutt	18
Cr M Pearce	18
Cr M Pearce	19
QUESTIONS ON-NOTICE RAISED	19
Questions On-Notice for Next Meeting of Council	19
Cr L Cooper	19
Uralla Visitor Information Centre/Cafe	19

- TABLE OF CONTENTS -

Meeting held 28 April 2014

ORDINARY MEETING

	Page No.
Cr L Cooper.....	19
Landfill	19
Cr B Crouch	20
On-Site Sewer Management Systems	20
CLOSED SESSION OF COUNCIL	20
MEETING PROCEDURE	20
Move to Closed Session	20
MOTION	20
Closure of Meeting to Members of Public and Press	20
CLOSED SESSION RESOLUTIONS	21
MOTION	21
Resolutions of Council in Closed Session	21
ATTENDANCE	21
STAFF REPORTS TO CLOSED SESSION	21
DIRECTOR OF ENGINEERING SERVICES	21
Technical Services (Report to Closed Session)	21
Item 1	21
Emu Crossing Bridge	21
Item 2	21
Resumption of Land for Southern Access to Emu Crossing Bridge	21
GENERAL MANAGER'S REPORT (CONTINUED)	22
Planning (Report to Closed Session)	22
Item 1	22
Oddfellows Hall, 67 Bridge Street, Uralla - Deed of Agreement for Demolition Costs	22
Item 2	23
Conceptual Design and Landfill 'Life' Assessment Uralla Landfill November 2013	23
RETURN TO OPEN SESSION OF COUNCIL	23
MEETING PROCEDURE	23
Move to Open Session	23
CLOSURE OF MEETING	24

Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr D Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MP	Ms L Cumming, Manager of Planning
EA	Mrs D Williams, Executive Assistant

The Meeting Commenced at: 12:00pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Dusting, M Dusting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mrs D Williams).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

There were no Apologies declared.

ADVICE OF LATE ARRIVALS

There were no Late Arrivals advised.

CONFIRMATION OF MINUTES

Ordinary Meeting of 24 March 2014

134/14 MOVED/ CARRIED (Crs K Ward / I Strutt)

That the Minutes of the Ordinary Meeting held on 24 March 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

Closed Session of Ordinary Meeting of 24 March 2014

135/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)

That the Minutes of the Closed Session of the Ordinary Meeting held on 24 March 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES

Ordinary Meeting of 24 March 2014

There were no Matters arising.

Closed Session of Ordinary Meeting of 24 March 2014

There were no Matters in Closed Session arising.

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 28 April 2014 meeting.

None Received

RESPONSES TO QUESTIONS ON-NOTICE

Questions On-Notice Received and From Previous Meetings

Cr K Ward

QUESTION:

Onsite Sewer Management System

Can Council ascertain the legal position for classifying septic systems as high risk without an inspection?

GM

RESPONSE:

Please find below part of the reply by Mr Tom O'Connor (previous General Manager) to this question raised by Mr Geoff Wood.

"As far as your statement that "the decision to rate all systems not register all systems not registered as high risk as a penalty for non compliance"; this also is not entirely accurate. The decision is to have those systems for which no application has been received (and therefore for which no information has been provided) desktop assessed as high risk and thereby included in inspections within the next three months. This is a reasonable and prudent response to non compliance to the advice that each person who wishes to operate an on-site needs to have approval and also a licence to operate. It is not bullying nor is it blackmail. The non response will be after a series of letters, not just an arbitrary decision (or in your words a clear abuse/misuse of position).

In not responding, a property owner is removing themselves from the possibility of having their system bench top assessed as low or medium risk and will necessarily be inspected within the next three months.

What the bench top assessment is doing is assessing the risk of a system to community health and the environment. All systems must be approved and licenced. An approval will be issued following inspection which will confirm or amend the desktop assessment.

Council has approved, without further inspection, the 26 systems that were included in Construction Certificates over the past two years. Council has also issued a further 23 licences where on-site inspections have been carried out in working with property owners in lodging their applications.

Sewer systems are not necessarily rated at high risk, in fact just over 15% of systems have been rated at high risk.

Some up to date information, as of yesterday:

1. Council has issued 26 Section 68 Certificates for on-site systems that have Occupation Certificates that were issued in the last 2 years. These were done without further inspections as the systems were assessed as low risk.
2. Council has issued 23 Final Certificates, after inspections, 6 high, 6 medium and 11 low risk classifications. These were inspections that have been done whilst working out information provided by residents. Inspections will commence on 7 April.
3. Council has received 1,008 responses; 142 advised vacant land, 3 with decommissioned systems and 863 applications.
4. Of the 863 applications, Council has desktop assessed 466 applications. The desktop assessments have been 132 high, 161 medium and 173 low risk.

Council has not made predetermined environmental (or community health) judgements as you have claimed. A desktop assessment is just that a desktop assessment. The ranking of high, medium and low determines when Council will inspect the systems. Systems desktop assessed as high risk will be inspected over the next three months, medium risk ones over the next two years and low risk over the next five years.

You can see of the 23 inspected initially; 6 were confirmed as high risk and given a one year operating certificate, whereas the 11 low risk systems have a five year certificate. Council is required to inspect and approve all operations of sewer management systems.

Inspections will only confirm what is and not change the actual existing situation”.

Cr K Ward

QUESTION:

Zoning of 42 Maitland Street

Can Council receive advice on the zoning of 42 Maitland Street that will allow it to be incorporated into the Creeklands Walk?

GM

RESPONSE:

Refer to General Manager’s Report Planning Services Item 3, page 199 of the Business Paper.

Action:

Cr K Dusting

QUESTION:

Rural Addressing System

Who is in charge of rural addressing?

GM

RESPONSE:

Council.

Cr K Dusting

QUESTION:

Rural Addressing System

Would Council consider a system similar to Walcha, where each property has its own sign displaying the rural address and property name?

GM

RESPONSE:

The scheme at Walcha Council followed a public campaign by a local resident who was affected by emergency services not being able to locate her property. The scheme is voluntary and costs \$220.00/sign. Walcha Council meets the cost of erection. Uralla Shire Council has provided yellow guide post type number but this does not include the property name. It would be important that this be a community driven project.

MINUTES OF COMMITTEE MEETINGS

Minutes of Meeting for Council and Community Committees

Item 1

Minutes of Council Committees

Various

136/14 MOVED/ CARRIED (Crs D Field / L Cooper)

That Council note the following Minutes of Meeting of Committees of Council:

- Uralla Shire Development Advisory Committee Meeting Minutes 3 April 2014.
- Work Health and Safety Committee Meeting, Minutes 5 February 2014.

MAILOUT TO COUNCILLORS

Weekly Mailout Forwarded for the Information of Councillors

Item 1

Mailouts forwarded to Councillors for the Period Friday, 21 March 2014 to Thursday, 17 April 2014

U07/23

137/14 MOVED/ CARRIED (Crs K Dusting / L Cooper)

That the Mailouts forwarded to Councillors for the Period Friday, 21 March 2014 to Thursday, 17 April 2014 which includes MANEX Meeting Minutes for Thursday, 27 March 2014 be noted.

NOTICES OF MOTION

There were no Notices of Motion submitted to the 28 April 2014 Meeting.

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

Resourcing Strategies for Integrated Planning and Reporting

U09/6556

138/14 MOVED/ CARRIED (Crs M Dusting / I Strutt)

That Council adopt the Plant and Equipment Asset Management Plan Version 3 – March 2014.

Item 2

Contribution towards Legal Costs

U07/56-03

139/14 MOVED/ CARRIED (Crs M Dusting / D Field)

That Council make a contribution to the Local Government NSW of \$199.52 (including GST) towards the legal costs of Canterbury City Council

DAS

GENERAL MANAGER'S REPORT

Governance and Administration (continued)

Item 3

Advertising the Draft Operational Plan for 2014/2015

U09/6573, U07/136

140/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)

That Council

- receive the Draft Operational Plan 2014/2015 and the amended report as a late report
- advertise the Draft Operational Plan 2014/2015, including the Revenue Policy and Budget Estimates as Parts 4 and 5 respectively, for the purposes of public comment for the period Monday 28 April 2014 to Monday 2 June 2014.

DAS

PRESENTATIONS TO COUNCIL

Have Your Say

PRESENTATIONS TO COUNCIL

There were no Presentations to Council.

STAFF REPORTS (continued)

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance

Item 1

Cash at Bank and Investments

U12/1

141/14 MOVED/ CARRIED (Crs B Crouch / D Field)

That Council note the cash position at 31 March 2014 consisting of; cash and overnight funds of \$1,396,760.26, term deposits of \$7,000,000.00 totalling \$8,396,760.26 of readily convertible funds.

Item 2

Uralla Shire Council Finance Committee

U07/01

That Council note the minutes of the meeting of the Uralla Shire Council Finance Committee, held on Tuesday 15 April 2014 and adopt the following recommendations:

1. That the Financial Reports consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates and Outstanding Debtor Report to 31 March 2014 for the year to 30 June 2014, be noted.

GM

2. That the Draft Budget 2014/2015 consolidated fund surplus of \$40,450 comprised of: General Fund deficit of \$79,227; Water Fund surplus of \$51,693; Sewer Fund surplus of \$29,893; and McMaugh Gardens surplus of \$38,091, be noted.
3. That Council conduct a workshop of the Draft Budget prior to the next Council Meeting on 26 May 2014 at 11:15am.
4. That Council provide in-kind support to Seasons of New England comprised of: supply and erection of three Council owned marquees; waste management support with collection of the rubbish from the venue; advertising through Council's newsletter and website; and purchase a set of promotional banners to be displayed on Council's banner poles in the period preceding each event.

PROCEDURAL MOTION

Move to Committee of the Whole

142/14 MOVED/ CARRIED (Crs K Ward / L Cooper)

That Council move to a 'Committee of the Whole' to discuss the Director of Administrative Services' Item 2 Report and Recommendations.

Councillors held a detailed discussion in relation to the Uralla Shire Council Finance Committee Recommendations.

Manager of Planning left the room at 12:30pm, returning at 12:32pm.

Cr Ward left the room at 12:33pm, returning at 12:34pm.

Manager of Planning left the room at 12:35pm, returning at 12:38pm.

Director of Engineering Services left the room at 12:40pm, returning at 12:42pm.

PROCEDURAL MOTION

Resumption of Standing Orders

143/14 MOVED/ CARRIED (Crs L Cooper / D Field)

That Council resume Standing Orders.

The General Manager advised details of the proposed Motion determined during the Committee of the Whole.

ADJOURNMENT

Luncheon Recess

MOTION

Lunch Adjournment (1:00pm to 1:30pm)

144/14 MOVED/ CARRIED (Crs M Dusting / K Dusting)

That Council break for a 30 minute Lunch Adjournment (1:00pm – 1:30pm).

The Meeting resumed at 1:31pm.

PROCEDURAL MOTION

145/14 MOVED/ CARRIED (Crs M Dusting / B Crouch)

To address the Recommendations in the Director of Administrative Services, Administration and Finance Report Item 2, Points 1 to 4, individually.

Recommendation 1

Financial Reports 31 March 2014 for the year to 30 June 2014

146/14 MOVED/ CARRIED (Crs M Dusting / B Crouch)

That Council note the Financial Reports consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates and Outstanding Debtor Report to 31 March 2014 for the year to 30 June 2014.

GM

Recommendation 2

Draft Budget 2014/2015

147/14 MOVED/ CARRIED (Crs B Crouch / M Dusting)

That Council note the Draft Budget 2014/2015 consolidated fund surplus of \$40,450 comprised of: General Fund deficit of \$79,227; Water Fund surplus of \$51,693; Sewer Fund surplus of \$29,893; and McMaugh Gardens surplus of \$38,091.

GM

Recommendation 3

Workshop of Draft Budget

148/14 MOVED/ CARRIED (Crs D Field / B Crouch)

That Council conduct a workshop of the Draft Budget prior to the next Council Meeting on 26 May 2014 at 11:15am.

GM

PROCEDURAL MOTION

149/14 MOVED/ CARRIED (Crs F Geldof / L Cooper)

That the Administration and Finance Item 2 Point 4, being the matter of in-kind support for Seasons of New England, be deferred for consideration until further information can be gathered from the event organiser.

DAS

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Community Services

Item 1

NSW Public Library funding

U12/313

150/14 MOVED/ CARRIED (Crs K Dusting / D Field)

That Council provide support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:

1. Making representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services,
2. Writing to the Hon. Troy Grant, Minister for the Arts, calling upon the Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries,
3. Approving the distribution of NSW Public Library Associations campaign information in Council libraries,
4. Taking a lead role in activating the campaign locally.

DAS

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Community Services (continued)

Item 2

McMaugh Gardens Advisory Committee

U12/160

151/14 MOVED/ CARRIED (Crs D Field / L Cooper)

That Council:

1. Consider expansion of the McMaugh Gardens Aged Care Centre Advisory Committee to include aged and disabled care in the Uralla Shire,
2. Hold a public meeting on 21 May at 6:00pm to gain input from the community on the future direction of the expanded Committee and interest in becoming a member of the Committee,
3. Advertise the date for the public meeting in Council's May edition of the newsletter.

DAS

DIRECTOR OF ENGINEERING SERVICES' REPORT

Environment and Waste Management

Item 1

Recommendations from the Environmental Committee Meeting held 1 April 2014.

U12/150

152/14 MOVED/ CARRIED (Crs K Ward / L Cooper)

That Council:

1. note the minutes of the Environmental Committee meeting held Tuesday 1 April 2014.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

Item 1

Works Planning

U07/3041

Item 2

Works Progress for Period Ended 9 April 2014

U07/3041

PROCEDURAL MOTION

153/14 MOVED/ CARRIED (Crs L Cooper / D Field)

That Council hear Item 1 and Item 2 together.

154/14 MOVED/ CARRIED (Crs L Cooper / D Field)

That Council Works Progress for the period ended 9 April 2014 and the Planned Works be noted.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services (continued)

Item 3

Works Progress Advisory Unit

U07/172

155/14 MOVED/ CARRIED (Crs M Dusting / F Geldof)

- (i) That Council note minutes of the Works Progress Advisory Unit meeting held on 15 April 2014 and
- (ii) That Council purchase a new 4 tonne x 10,500 mm span gantry crane from DEMAG for \$38,284.32.
- (iii) Emu Crossing Bridge
 - (i) That Council award the contract to Civilbuild Pty Ltd for \$3,044,000.00 excluding GST. Bridge to be 150 metres long; 8 metres between barriers; spill through abutments, low performance barrier system with 4 spans.
 - (ii) That Council continue to pursue additional funding from both State and Federal Governments and Inverell Shire Council.

DES

Cr K Dusting left the room at 2:17pm.

Item 4

NSW Officer of Water 2012–2013 Water Supply and Sewerage Performance

U08/6449

156/14 MOVED/ CARRIED (Crs D Field / I Strutt)

- (i) That Council note the 2012 – 2013 Water and Sewerage Utilities Report for Uralla Shire Council.
- (ii) That Council continues to work on the Best Practice Management Framework.

DES

GENERAL MANAGER'S REPORT

Health Building Services

Item 1

Swimming Pool Compliance

U07/269

157/14 MOVED/ CARRIED (Crs F Geldof / L Cooper)

That Council note the change in the sale and lease provisions under the *Swimming Pool Act 1992*.

Cr K Dusting returned at 2:20pm.

GENERAL MANAGER'S REPORT

Planning Services

Item 1

Planning Application Approvals and Refusals for the Month of March 2014

U12/168

158/14 MOVED/ CARRIED (Crs D Field / L Cooper)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the Month of March 2014.

Item 2

Crown Lands Legislation White Paper

U12/104

159/14 MOVED/ CARRIED (Crs K Dusting / L Cooper)

That Council note the existence of the Crown Lands Legislation White Paper. **GM**

Item 3

Status of Planning Proposal PP_2013_URALL_002_00 for rezoning of Lots 2 & 20 Section 33 DP 759022

U12/6915

160/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)

That Council note the status of Planning Proposal PP_2013_URALL_002_00 being the rezoning of Lots 2 & 20 Section 33 DP 759022. **GM**

PROCEDURAL MOTION

Move to Committee of the Whole

161/14 MOVED/ CARRIED (Crs K Ward / M Dusting)

That Council move to a 'Committee of the Whole' to discuss the General Manager's Item 3 Report and Recommendation/s.

Councillors held a detailed discussion in relation to General Manager's Item 3 Report and Recommendation/s on the Status of Planning Proposal PP_2013_URALL_002_00 for rezoning of Lots 2 & 20 Section 33 DP 759022.

PROCEDURAL MOTION

Resumption of Standing Orders

162/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)

That Council resume Standing Orders.

The General Manager advised details of the proposed Motion determined during the Committee of the Whole.

GENERAL MANAGER'S REPORT**Planning Services (continued)****Item 4****Heritage Advisors Report**

U12/6279

163/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)

That Council note the contents of the Heritage Advisor's report for the visit held on 1 April 2014.

Manager of Planning left the meeting at 2:46pm.

REQUESTS FOR LEAVE OF ABSENCE

A request for Leave of Absence was submitted by The Mayor.

MOTION**Leave of Absence for The Mayor****164/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)**

That request for Leave of Absence from The Mayor be noted and the Leave of Absence between 2 May 2014 and 4 May 2014, and between 5 June 2014 and 17 June 2014, be approved.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr D Field	24 February	McMaugh Gardens
	24 Feb	Ordinary Council Meeting, Uralla Shire Council (USC).
	24 Feb	International Women's Day Meeting, USC.
	7 March	International Women's Day Luncheon, RSL Memorial Hall Uralla..
	11 March	Development Determination Advisory Unit (DDAU), USC.
	11 March	Workshop re Visitors Information Centre, USC.
	13 March	Tour of Armidale and Guyra Recycling Plants, Armidale and Guyra Landfills.
	17 March	Mayor and Councillor Briefing (MCB), USC.
	31 March	MCB, USC.
	3 April	Uralla Shire Development Advisory Committee (USDAC), USC.
	14 April	MCB, USC.
	22 April	Kentucky Recreational Ground Meeting, South Uralla Fuel Stop.
	28 April	Ordinary Council Meeting, USC.

Councillor	Activity Date:	Activity Detail:
Cr F Geldof		
	24 March	Ordinary Council Meeting, USC.
	3 April	Austral Herbs Tour, Kentucky.
	3 April	USDAC Meeting, USC.
	3 April	Thunderbolt Festival Committee Meeting, USC.
	14 April	MCB, USC.
	15 April	Finance Committee Meeting, USC.
	15 April	Works Progress Advisory Unit (WPAU), USC.
Cr B Crouch		
	31 March	MCB, USC.
	3 April	USDAC, USC.
	3 April	LGNSW Leaders Forum, Tamworth.
	3 April	Austral Herbs Tour, Kentucky.
	14 April	MCB, USC.
	14 April	Bundarra 355 Committee, Bundarra.
	15 April	Finance Committee Meeting, USC.
	15 April	WPAU, USC.
	22 April	Kentucky Recreational Ground Meeting, South Uralla Fuel Stop.
	23 April	Grace Munro Centre Providers Meeting, Bundarra.
Cr M Dusting		
	31 March	MCB, USC.
	1 April	Environmental Committee Meeting, USC.
	3 April	LGNSW Leaders Forum, Tamworth.
	3 April	Austral Herbs Tour, Kentucky.
	3 April	USDAC Meeting, USC.
	4 April	Armidale 150 Years, Book Release, Armidale.
	15 April	Finance Committee Meeting, USC.
	15 April	WPAU, USC.
Cr K Dusting		
	31 March	MCB, USC.
	3 April	LGNSW Leaders Forum, Tamworth.
	3 April	Austral Herbs Tour, Kentucky.
	3 April	USDAC Meeting, USC.
	4 April	Armidale 150 Years, Book Release, Armidale.
Cr L Cooper		
	25 March	Youth Council Meeting, RSL Memorial Hall Uralla.
	26 March	Jobs Australia Board Meeting, Jobs Australia Armidale.
	28 March	Rotary Art Show Opening, RSL Memorial Hall Uralla.
	3 April	USDAC, USC.
	3 April	Thunderbolt Festival Committee Meeting, USC.
	6 April	Youth Council Family Fun Day, Alma Park Uralla.
	10 April	McMaugh's Advisory Committee, McMaugh Gardens Uralla.
	25 April	ANZAC Day Service, Uralla.
	28 April	Ordinary Council Meeting, USC.

DELEGATE REPORTS (continued)

Councillor	Activity Date:	Activity Detail:
Cr K Ward		
	25 March	Youth Council Meeting, RSL Memorial Hall Uralla.
	1 April	Environmental Committee Meeting, USC.
	3 April	USDAC Meeting, USC.
	10 April	McMaugh Gardens Advisory Committee Meeting, McMaugh Gardens.
	15 April	WPAU, USC.
Cr I Strutt		
	25 March	Youth Council Meeting, RSL Memorial Hall Uralla.
	28 March	Official Welcome to Rex Airlines, Armidale Airport.
	28 March	U3CF Meeting, USC.
	28 March	Rotary Art Show Opening, RSL Memorial Hall Uralla.
	31 March	MCB, USC.
	1 April	Environmental Committee Meeting, USC.
	3 April	LGNSW Leaders Forum, Tamworth.
	3 April	Austral Herbs Tour, Kentucky.
	3 April	USDAC Meeting, USC.
	6 April	Youth Council Family Fun Day, Alma Park Uralla.
	10 April	Observer at Namoi ROC Councils Meeting, USC.
	10 April	McMaugh Gardens Advisory Committee Meeting, McMaugh Gardens.
	11 April	Funeral of Heather Decaux, Boggabri.
	14 April	MCB, USC.
	15 April	Finance Committee Meeting, USC.
	25 April	ANZAC Day Service, Uralla.
	28 April	Ordinary Council Meeting, USC.
Cr M Pearce		
	25 March	Administration and Correspondence, Mayors Office, USC.
	25 March	Speak with General Manager Re: Current Issues, USC.
	27 March	Administration and Correspondence, Mayors Office, USC.
	28 March	Administration and Correspondence, Mayors Office, USC.
	28 March	General Manager Farewell to Outdoor Staff at Depot, Uralla.
	28 March	Rotary Art Show Opening, RSL Memorial Hall Uralla.
	29 March	UNE Graduation Ceremony, Armidale.
	31 March	MCB, USC.
	31 March	Farewell to General Manager, USC.
	1 April	Administration and Correspondence, Mayors Office, USC.
	1 April	Environmental Committee Meeting, USC.
	2 April	2AD Radio Interview, USC.
	2 April	Administration and Correspondence, Mayors Office, USC.
	3 April	LGNSW Leaders Forum, Tamworth.
	3 April	Austral Herbs Tour, Kentucky.
	3 April	USDAC Meeting, USC.
	4 April	Armidale 150 Years, Book Release, Armidale.
	4 April	Administration and Correspondence, Mayors Office, USC.
	7 April	Administration and Correspondence, Mayors Office, USC.
	7 April	Speak with General Manager Re: Current Issues, USC.
	9 April	Administration and Correspondence, Mayors Office, USC.
	9 April	Meeting with Region SES Controller and Acting General Manager, USC.
	10 April	Namoi ROC Meeting, USC.
	10 April	NIRW Workshop – Community Centre Uralla.

Councillor	Activity Date:	Activity Detail:
Cr M Pearce		(Continued...)
	10 April	Administration and Correspondence, Mayors Office, USC.
	10 April	Tender Applications Re Emu Crossing with Acting General Manager and Manager of Works, USC.
	10 April	Economic and Tourism Development Meeting, Armidale Dumaresq Council.
	12 April	Legacy Club of Armidale – Annual Hand-over Luncheon, Armidale.
	14 April	MCB, USC.
	14 April	Administration and Correspondence, Mayors Office, USC.
	15 April	Finance Committee Meeting (APOLOGY), USC.
	15 April	WPAU, USC.
	16 April	2AD Radio Interview, USC.
	16 April	Administration and Correspondence, Mayors Office, USC.
	22 April	Administration and Correspondence, Mayors Office, USC.
	22 April	Speak with Acting General Manager Re: Current Issues, USC.
	23 April	Administration and Correspondence, Mayors Office, USC.
	23 April	Welcome to Participants at Uralla Creek Ramble, Uralla.
	25 April	ANZAC Day Service, Uralla.
	28 April	Administration and Correspondence, Mayors Office, USC.
	28 April	Welcome New General Manager – Mr Damien Connor, USC.
	28 April	Ordinary Council Meeting, USC

Cr D Field left the room at 2:50pm.

Manager of Waste Resource and Recovery (Mrs K Little) entered the room at 2:51pm

Cr D Field returned at 2:55pm.

Manager of Planning returned at 2:59pm.

QUESTIONS ON-NOTICE RAISED

Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr L Cooper

QUESTION:

Uralla Visitor Information Centre/Cafe

As the café operators have been asked to vacate, does Council have a plan of action, if so, what is it?

DAS

Cr L Cooper

QUESTION:

Landfill

As residents are being charged to use the Landfill, does Council have a Schedule of Fees for the Landfill?

DES

Questions On-Notice for Next Meeting of Council (continued)

Councillors lodged "Questions On-Notice" as detailed below:

Cr B Crouch

QUESTION:**On-Site Sewer Management Systems**

1. *In response to Councillor K Dusting's question late last year regarding multiple systems on rural properties the General Manager advised us that where systems were in "close" proximity only one inspection fee would be charged. I was remiss in not requesting Council Staff to define "close proximity". Could we please have a definition of "close proximity"?*
2. *When did Council "resolve to invoice all inspections for high risk systems upon completion of the desktop assessment" as stated in Council's letter U13/15 of 28 March 2014.*
3. *I would appreciate advice on the position of Council if systems Council previously approved and licenced are now found to be deficient and require substantial additional work?*
4. *Who has responsibility for enforcing the legislation regarding the use of systems that are not licenced? Council or EPA?*

DES

GM

DES

DES

CLOSED SESSION OF COUNCIL**MEETING PROCEDURE****Move to Closed Session****165/14 MOVED/ CARRIED (Crs M Dusting / I Strutt)**

That Council move into Closed Session.

The Director of Engineering Services outlined the reasons for the closure of the meeting to members of the Public and the Press.

MOTION**Closure of Meeting to Members of Public and Press****166/14 MOVED/ CARRIED (Crs M Dusting / I Strutt)**

1.
 - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
 - ii. That the General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
 - iii. That as the matter concerns commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

- iv. That as the matter concerns the personal hardship of residents or ratepayers, Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1. sub-items (i), (ii) (iii) and (iv) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

MOTION

Resolutions of Council in Closed Session

167/14 MOVED/ CARRIED (Crs M Dusting / I Strutt)

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Dusting, M Dusting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mrs D Williams).

APOLOGY (Closed Session)

There were no Apologies declared

STAFF REPORTS TO CLOSED SESSION

DIRECTOR OF ENGINEERING SERVICES

Technical Services (Report to Closed Session)

Item 1

Emu Crossing Bridge

U14/7103

168/14 MOVED/ CARRIED

For notation.

Item 2

Resumption of Land for Southern Access to Emu Crossing Bridge

U12/6865

169/14 MOVED/ CARRIED

That Council authorise the payment for Mr M & Mrs S Claridge as set out in Valuation Report March 2014 prepared by MVS National.

DES

GENERAL MANAGER'S REPORT (continued)

Planning (Report to Closed Session)

Item 1

Oddfellows Hall, 67 Bridge Street, Uralla - Deed of Agreement for Demolition Costs

U12/6279

170/14 MOVED/ CARRIED

That Council:

1. Commence the necessary requirements to serve an Order under the Local Government Act on 67 Bridge Street, Uralla for the following work:
 - a. Demolish the central part of the northern wall down below floor level
 - b. Brace the front eastern facade and the two wings each side to withstand wind and earthquake loads,
 - c. Demolish the timber framed railing, and
 - d. Demolish southern wall to sill height approximately 2100 mm.
2. Commence negotiations with the landowner of 67 Bridge Street, Uralla to enter into a Deed of Agreement to be attached to the Notice of Intention to Serve an Order under the Local Government Act with the following inclusions:
 - a. The Deed of Agreement is to be for the cost of the demolition work as quoted, plus any associated legals, to be recovered at the time of sale of the land,
 - b. The appropriate standard local government interest rate is to be applied,
 - c. The Agreement may only be varied by the discretion of the Mayor and General Manager, and
 - d. Payment arrangements can be made at the discretion of the General Manager.
3. If negotiations for the Deed of Agreement fail between Council and the landowner, Council Serve the Notice of Intention to Serve an Order under the Local Government Act and proceed directly to Court to have the Order served to have the building demolished immediately with all costs borne by Council in demolishing the building including legals, to be recovered through the courts.

DES

GENERAL MANAGER'S REPORT (continued)

Planning (Report to Closed Session)

Item 2

**Conceptual Design and Landfill 'Life' Assessment Uralla Landfill
November 2013**

U14/6423

171/14 MOVED/ CARRIED

That Council:

1. Notes the following findings of the *Conceptual Design and Landfill Life Assessment Uralla Landfill November 2013*, prepared by Logicus Environmental Management.
 - a. Council has the potential to operate the Uralla Landfill for an extended period based on the conceptual design developed for the site in the report.
 - b. Council will likely face regulatory state agency pressure to improve operation of the Uralla Landfill with a primary focus on enhanced covering and compaction of wastes. Secondary focuses will likely include the requirement to minimise leachate generation and improve surface water management at the site.
2. Resolves to investigate and action the following:
 - a. Pre-emptive action to address the primary focus by changing the type of compaction equipment utilised at the site and implementing an alternate daily cover system.
 - b. Enhance site drainage as indicated in the general terms in the conceptual landfill and excavation area designs provided in the report.
 - c. Review and develop financial strategies in a long term master plan for the Uralla Landfill site, which address operation all compliance, service levels, income generation, site remediation provisioning, asset management and maintenance costs and future replacement of the landfill, to ensure that the facility can be operated sustainability for the entire modelled life.

DES

RETURN TO OPEN SESSION OF COUNCIL

MEETING PROCEDURE

Move to Open Session

172/14 MOVED/ CARRIED

That Council move back into Open Session.

There being no further business, the Chair declared the meeting closed at 4:13pm.

CLOSURE OF MEETING

The Meeting concluded at: 4:13pm

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 28 April 2014, consisting of Page 24 and the previous pages, were confirmed by Resolution No. [nnn/13] on [Day Month Year].

.....Mayor