



ORDINARY MEETING OF COUNCIL

Held at 12 noon
On 24 March 2014

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Staff:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mrs D Williams, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at: 12:00pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Dusting, M Dusting F Geldof, I Strutt, K Ward, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming) 12:28pm, Minute Clerk (Mrs D Williams).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

An Apology was tabled for Cr D Field.

ADVICE OF LATE ARRIVALS

A notice of late arrival was advised for Manager of Planning.

REQUESTS FOR LEAVE OF ABSENCE

There were no requests for Leave of Absence received.

MOTION

Apology for Cr D Field and Late Arrival for Manager of Planning

95/14 **MOVED/ CARRIED (Crs L Cooper / M Dusting)**

That the apology for Cr D Field and the late arrival of the Manager of Planning be approved.

CONFIRMATION OF MINUTES

Ordinary Meeting of 24 February 2014

96/14 **MOVED/ CARRIED (Crs I Strutt / L Cooper)**

That the Minutes of the Ordinary Meeting held on 24 February 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings. EA

Closed Session of Ordinary Meeting of 24 February 2014

97/14 **MOVED/ CARRIED (Crs I Strutt / B Crouch)**

That the Minutes of the Closed Session of the Ordinary Meeting held on 24 February 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings. EA

Extraordinary Meeting of 4 March 2014

98/14 **MOVED/ CARRIED (Crs M Dusting / K Ward)**

That the Minutes of the Extraordinary Meeting of 4 March 2014 (copies have been circulated to Members) be adopted as a true and correct record of proceedings. EA

MATTERS ARISING FROM THE MINUTES

There were no Matters arising from the:

1. *Ordinary Meeting of 24 February 2014;*
2. *Closed Session of 24 February 2014; or*
3. *Extraordinary Meeting of 4 March 2014.*

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to the 24 March 2014 meeting.

Submitted By:	Interest Declared:
<i>Cr F Geldof</i>	<i>Non-pecuniary, minor in nature, in relation to Item 1 of the Closed Session of the General Manager's Report Governance and Administration to Council, with one of the tender applicants being auditor of the Uralla Bowling Club.</i>

RESPONSES TO QUESTIONS ON-NOTICE**Questions On-Notice Received and From Previous Meetings**

The Chair referred Councillors to the responses provided to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 24 February 2014:

Cr K Ward

QUESTION:**Bridge and Walkway Construction at 'The Glen.'**

Can Council consider constructing a bridge and walkway across the creek to the toilet block at The Glen, before the end of June?

RESPONSE:

Following the on-site inspection with Cr Ward and the confirmation of the siting and configuration; the Director Engineering Services will include the construction into the Council's works program.

Cr L Cooper

QUESTION:**Walkway from Mt Mutton to Rocky River**

Will Council consider a cycleway/walkway from Mt Mutton to Rocky River in their long term plans?

RESPONSE:

A walkway from Mt Mutton to Rocky River, alongside Thunderbolts Way, is not in the ten year forward plan as a Thunderbolt Walkway was not raised in either the Community Strategic Plan consultation process or the Works Planning Advisory Unit priority listing of works.

Within the Delivery Program 2012/2013 to 2015/2016 is the strategy to construct 600 metres of footpath and walking/cycling track per annum. The specific works to be undertaken in this program is as recommended by the Works Progress Advisory Unit and approved by Council. Now that the Frances Hill road-works on Thunderbolt Hill have been completed the engineering and costing of walkways extensions outward from Rocky River School can be developed. The Rocky River School, Uralla Central School and Sporting Complex walkway extensions will be referred to the Works Planning Advisory Unit for establishing priorities.

Cr L Cooper

QUESTION:

Water Connection to Rocky River

Will Council consider connecting water main to Rocky River?

RESPONSE:

The Uralla Water users have \$479,658.06 specifically reserved for Uralla projects of the joint Water Fund cash assets at 30 June 2013 of \$856,833.06 held for both funds.

A business case and costing for an extension of the water supply to Rocky River properties has not been prepared. The major obstacle to the development of a business case is the height of the reservoir on Mt Mutton and the elevation of Frances Hill precluding any consideration of an extension past that point, without major expenditure, including pressure pumping.

Cr M Dusting

QUESTION:

Tourism and Economic Development Committee Representative

Who is our representative on the Armidale Tourism and Economic Development Committee?

RESPONSE:

The Uralla Shire Council Mayor.

The Terms of Reference from the Armidale Dumaresq Council web-site for the fourteen member Economic Development and Tourism Committee is to be established from the following:

1. Mayor, Armidale Dumaresq Council
2. Deputy Mayor, Armidale Dumaresq Council
3. Councillor, Armidale Dumaresq Council
4. Councillor, Armidale Dumaresq Council
5. Councillor, Armidale Dumaresq Council
6. Vice Chancellor / Chief Operating Officer / Chief Finance Officer of the University of New England
7. Small to Medium Enterprise (SME) – Industry Representative
8. Large Business – Industry Representative
9. Development Industry Group of the Armidale Region (DIGAR) and Alternate – Industry Representative
10. Professional Services – Industry Representative
11. Retail Operator – Industry Representative
12. Visitor Information Centre Coordinator Armidale Dumaresq Council – Tourism Representative
13. Armidale Sports Council – Tourism Representative
14. Tourism Accommodation – Tourism Representative
15. Hospitality Business – Tourism Representative
16. Tourism Operator – Tourism Representative
17. National Parks & Wildlife Service – Tourism Representative
18. Mayor – Guyra Shire Council
19. Mayor – Uralla Shire Council
20. Mayor – Walcha Council

The last minutes received by the Armidale Dumaresq Council were for the meeting of Thursday 22 August 2013.

QUESTION:

Leaders Forum (LGNSW)

What is the Leaders Forum being presented by Local Government NSW, as reported in the Armidale Independent?

RESPONSE:

The Leaders Forum is being organised by Local Government NSW and the workshop for this region will be in Tamworth on Thursday 3 April 2014. Registrations have been made for The Mayor, Deputy Mayor and Crs K and M Dusting, I Strutt and the Acting General Manager.

Cr D Field

QUESTION:

McMaugh Gardens Sign

Can McMaugh Gardens sign please be repaired or replaced?

RESPONSE:

A replacement for the existing McMaugh Gardens Aged Care Centre sign is being organised, along with the other directional and information signs noted in the January 2014 meeting Questions on Notice.

MINUTES OF COMMITTEE MEETINGS

Minutes of Meeting for Council and Community Committees

Item 1

Minutes of Council Committees

Various

99/14 MOVED/ CARRIED (Crs K Dusting / L Cooper)

That Council note the following Minutes and Notes of Meeting of Committees of Council:

1. Thunderbolts Festival Management Committee Meeting, Notes for 17 February 2014.
2. Uralla Shire Development Advisory Committee (USDAC) Meeting, Minutes 13 February 2014.

MAILOUT TO COUNCILLORS

Weekly Mailout Forwarded for the Information of Councillors

Item 1

Mailouts forwarded to Councillors for the Period Friday, 21 February 2014 to Friday, 14 March 2014.

U07/23

100/14 MOVED/ CARRIED (Crs L Cooper / B Crouch)

That the Mailouts forwarded to Councillors for the Period Friday, 21 February 2014 to Friday, 14 March 2014 be noted.

MOTION

Congratulatory Letter to Mr Kent Mayo

101/14 MOVED/ CARRIED (Crs I Strutt / M Dusting)

That Council write a letter of congratulations to Mr Kent Mayo in recognition of him receiving a NSW Government Community Service Award.

MAYORAL MINUTE

Cr M Pearce

Item 1

Appointment of New General Manager for Uralla Shire Council

CONN : DAMI

102/14 MOVED/ CARRIED (Crs B Crouch / I Strutt)

That Council note the appointment of Mr Damien Connor as the General Manager of Uralla Shire Council, to commence 29 April 2014.

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

Resourcing Strategies for Integrated Planning and Reporting

U09/6556

103/14 MOVED/ CARRIED (Crs K Ward / B Crouch)

That Council adopt the Transport Asset Management Plan and Updated Workforce Strategy.

Item 2

Uralla Swimming Pool

U09/6582

104/14 MOVED/ CARRIED (Crs L Cooper / F Geldof)

That Council note the result of the 2013/2014 season from Saturday 19 October 2013 to Friday 14 March 2014 with 10,269 admissions; being 107.7% of the budgeted total of 9,500 and 12.2% more than the same period of the 2012/2013 season and kiosk sales of \$12,512.27 being 25.1% in excess of the budget of \$10,000.

Manager of Planning entered the meeting at 12:28pm.

Item 3

Promoting Better Practice Review Action Plan

U09/6560

105/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)

That Council note the acknowledgement of the Action Plan and the requirement to provide a further update, by August 2014, of further progress on the Action Plan on the Promoting Better Practice Review June 2012 recommendations 2, 9, 10, 23, 28, 31, 40 and 42.

GM

Director of Engineering Services left the meeting at 12:29pm, returning at 12:31pm.

GENERAL MANAGER'S REPORT**Governance and Administration (continued)****Item 4****Namoi Councils General Managers' Meeting of Tuesday 11 March 2014**

U11/6797

106/14 MOVED/ CARRIED (Crs I Strutt / K Ward)

That Council note the outcomes of the meeting of the Namoi Councils General Managers and the Whole of Community Integrated Service Delivery for Transport, Infrastructure and Economic Development workshop held with the regional representatives of NSW State Agencies in Tamworth on Tuesday 11 March 2014.

Item 5**Revitalising Local Government – Final Report of the NSW Independent Local Government Review Panel**

U11/6797

107/14 MOVED/ CARRIED (Crs M Dusting / B Crouch)

That Council

1. endorse the letter of support provided by the General Manager addressed to the Minister for Local Government, Hon Don Page MP, dated 26 February 2014, and provided to Namoi Councils for the meeting of the Chairperson, Cr Col Murray, with the Minister on Wednesday 5 March 2014.
2. note the letter of submission from the from Chairman, Cr Col Murray, dated 4 March 2014 to the Minister for Local Government, Hon Don Page MP, offering Namoi Councils for the establishment as a 'pilot' Regional Joint Organisation and outlining the reasons for retention of Uralla and Walcha within such a Joint Organisation.
3. note the attendance of Mayor Cr M Pearce, Deputy Mayor Cr B Crouch, and Councillors K Dusting, M Dusting, I Strutt and the Acting General Manager Mr R Bell at the Leaders Forum, in Tamworth on 3 April 2014.
4. authorise the General Manager to provide a written submission to the Minister for Local Government, Hon Don Page MP, on the Final Report of the Independent Local Government Review Panel "Revitalising Local Government – October 2013" (The Final Report) by the closing of submissions on Friday 4 April 2014.

GM**DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT****Administration and Finance****Item 1****Cash at Bank and Investments**

U12/1

108/14 MOVED/ CARRIED (Crs F Geldof / L Cooper)

That Council note the cash position at 28 February 2014 consisting of; cash and overnight funds of \$1,273,281.60, term deposits of \$6,500,000.00 totalling \$7,773,281.60 of readily convertible funds.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance (continued)

Item 2

Uralla Shire Council Finance Committee

U07/01

109/14 MOVED/ CARRIED (Crs F Geldof / L Cooper)

That Council note the minutes of the meeting of the Uralla Shire Council Finance Committee, held on Wednesday 12 March 2014 and adopt the following recommendations:

1. That the Financial Reports consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates and Outstanding Debtor Report to 28 February 2014 for the year to 30 June 2014, be noted.

Item 3

Uralla Shire Council Operating Policies for Adoption

U12/70

110/14 MOVED/ CARRIED (Crs K Dusting / I Strutt)

That Council adopt the following policies:

- 1) 1.2.21 Work, Health and Safety
- 2) 2.1.4 Work Experience
- 3) 2.3.3 Training and Education
- 4) 2.3.22 First Aid
- 5) 2.3.23 Drug and Alcohol
- 6) 2.3.24 Performance and Misconduct
- 7) 2.3.26 Grievance and Disputes
- 8) 2.3.27 Workplace Bullying and Harassment
- 9) 2.3.28 Social Media
- 10) 8.4.1 Visitor Information Centre Display of Information

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Community Services

Item 1

Visitor Information Centre Monthly Report for February 2014

U12/273

111/14 MOVED/ CARRIED (Crs K Ward / F Geldof)

That Council note the Community Development Officer's Report on activities at the Uralla Visitor Information Centre for February 2014.

ADJOURNMENT

Luncheon Recess

MOTION

Lunch Adjournment (1:05pm to 1:35pm)

112/14 MOVED/ CARRIED (Crs K Dusting / L Cooper)

That Council break for a 30 minute Lunch Adjournment (1:05pm – 1:35pm).

The Meeting resumed at 1:35pm.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Environment and Waste Management

Item 1

Recommendations from the Environmental Committee Meeting held 11 March 2014.

U12/150

113/14 MOVED/ CARRIED (Crs K Ward / L Cooper)

That Council:

1. note the minutes of the Environmental Committee meeting held Tuesday 11 March 2014.
2. write to Julie Piggott inviting her to work with Council to co-ordinate Waste to Art 2014 to be held in November. Council provide funding for the purposes of printing and stationary, competition prize winners, facilitation of exhibition location and general assistance in the running of the competition and exhibition in 2014 limited to the amount of \$2500.
3. write a letter of thanks from Council to Robert Patterson for the work he has done and the leadership he has shown during his time as President of CBNE. The Environmental Committee undertake a site visit of CBNE.

DES

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

Item 1

Works Planning

U07/3041

Item 2

Works Progress for Period Ended 7 March 2014

U07/3041

PROCEDURAL MOTION

114/14 MOVED/ CARRIED (Crs F Geldof / B Crouch)

That Council hear the Works Progress for the period ended 7 March 2014 and the Planned Works be noted.

Item 3

Works Progress Advisory Unit

U07/172

115/14 MOVED/ CARRIED (Crs K Ward / F Geldof)

That Council note the minutes of the Works Progress Advisory Committee Unit meeting held on 12 March 2014.

Item 4

Review of Water Restrictions Policy

U07/2337

116/14 MOVED/ CARRIED (Crs I Strutt / F Geldof)

That Council adopt the "Regional Approach – Simple" for Uralla and Bundarra water supplies.

DES

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services (continued)

Item 5

Uralla Cemetery

U12/4881

117/14 MOVED/ CARRIED (Crs M Dusting / L Cooper)

That Council provide a Muslim burial area near the General Independent area at the Uralla Cemetery.

DES

GENERAL MANAGER'S REPORT

Planning Services

Item 1

Planning Application Approvals and Refusals for the Month of February 2014

U12/168

118/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the Month of February 2014.

Item 2

Heritage Advisors Report

U12/6279

119/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)

That Council notes the contents of the Heritage Advisor's report for the visit held on 4 March 2014.

Item 3

Development Determination Advisory Unit Minutes

U07/171

120/14 MOVED/ CARRIED (Crs L Cooper / F Geldof)

That Council note the minutes of the Development Determination Advisory Unit meeting held on Tuesday 11 March 2014.

Item 4

NSW Department of Planning & Infrastructure – Local Development Performance Monitoring 2012-13 Report

U02/07

121/14 MOVED/ CARRIED (Crs I Strutt / L Cooper)

That Council note the release of the Local Development Performance Monitoring Review Report 2012/13 by NSW Planning & Infrastructure.

GENERAL MANAGER'S REPORT

Planning Services (continued)

Item 5

Engineering, Health & Building, & Planning Policies Workshop

U07/136-02

122/14 **MOVED/ CARRIED (Crs M Dusting / L Cooper)**

That Council

1. Amend the following policies:
 - 3.1.1 Abandoned Vehicles
 - 3.1.3 Grazing on Roads other than Travelling Stock Routes (TSRs)
 - 3.1.5 Major Plant Equipment – Purchase and Sale
 - 3.2.1 Water Flow Restriction
 - 5.1.1 Backyard Burning
 - 5.1.2 Cemeteries
 - 5.1.5 Street Vendors/Temporary Roadside Stalls Licence Expediation
 - 6.1.1 Bonds Management
 - 6.1.2 Deferment of conditions of Development Consent
 - 6.1.4 Developments (Small) – Disposal of Stormwater
 - 6.1.5 Displays on Footpaths
 - 6.1.6 Landscaping Bonds
 - 6.1.7 Local Policies Concerning Approvals and Orders – Amendment and Revocation
 - 6.1.8 Sub-dividers – Land Valuations and Rates
2. Remove the following policies:
 - 5.1.6 Thermal Insulation for Class 1, 2 and 3 Buildings
 - 5.1.8 Water Safety
 - 6.1.3 Development Approval Process
3. Relocate and renumber the following policies:
 - 5.1.3 Rural Fires to Human Resources
 - 5.1.4 Smoke Free Environment to Human Resources
 - 5.1.9 Alcohol Sales – Visitor Information Centre to Human Resources
 - 6.1.9 Section 149(d) Certificates – Building Certificate Fee to Health and Building
4. Advertise these amendments for a period of 42 days, this being from 28 March 2014 to 8 May 2014.

GM

GENERAL MANAGER'S REPORT

Planning Matters for Determination

Item 1 DIVISION DECISION

Modification of Section 88b Instrument for 67 Panhandle Road, Uralla

DA-36-2008

123/14 **MOVED/ CARRIED (Crs K Ward / L Cooper)**

That Council:

1. Approve the modification of the position of the building envelope for Lot 7 DP 1168505 created under Deposited Plan 1168505.
2. Endorse the fixing of the Council Seal on the Deed of Variation to Section 88b Instrument relating to the modification of the building envelope location on Lot 7 DP 1168505 resulting in the reduction of the Bushfire Attack Level classification of 40 being reduced to a classification of 12.5.

MP

GENERAL MANAGER'S REPORT**Planning Matters for Determination (continued)****A Division was called and the result was as follows:**

FOR: B Crouch, L Cooper, K Dusting, M Dusting, F Geldof,
M Pearce, I Strutt, K Ward.

AGAINST: Nil

ABSENT: Cr D Field

The Manager of Planning left the meeting at 2:26pm.

Director of Engineering Services left the meeting at 2:24pm, returning at 2:28pm.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr D Field		No report submitted.
Cr F Geldof	27 January	Ordinary Council Meeting, Uralla Shire Council (USC).
	2 February	Meeting with Jackson Road Residents, on site.
	11 February – 5 March	Leave of Absence
	10 March	Weight of Loads (WOL), Liverpool Plains Council.
	11 March	Development Determination Advisory Unit (DDAU), USC and sites.
	12 March	Works Progress Advisory Unit (WPAU), USC.
	12 March	Finance, USC.
Cr B Crouch	27 February	Planning Workshop, USC.
	3 March	General Manager Interviews, USC.
	4 March	General Manager Selection Panel Duties, USC.
		Extraordinary Council Meeting, USC.
	10 March	Mayor and Councillor Briefing (MCB), USC.
	11 March	Visitor Information Centre (VIC) Workshop, USC.
	12 March	Finance Meeting and WPAU Meeting, USC.
	17 March	MCB, USC.
	24 March	Ordinary Council Meeting, USC.
Cr M Dusting	27 February	Planning Workshop, USC.
	27 Feb	Car Museum Meeting, Armidale
	3 March	Meet and greet Candidates for General Manager's Position., USC.
	4 March	Extraordinary Council Meeting, USC.
	10 March	MCB, USC.
	11 March	Environmental Meeting, USC.
		VIC Workshop, USC.
	12 March	Finance Meeting, USC.
	13 March	Tour of Armidale and Guyra Landfill Facilities, Armidale and Guyra.
	17 March	MCB, USC.
		Weed Workshop, Uralla.
	20 March	Forum on Review of Weeds Management in NSW, Armidale.

DELEGATE REPORTS (continued)**Councillor****Activity Date: Activity Detail:****Cr K Dusting**

27 February Planning Workshop, USC.
 3 March Meet and greet Candidates for General Manager's Position., USC.
 4 March Extraordinary Council Meeting, USC.
 7 March International Women's Day Lunch, Uralla.
 8 March Taste of New England, Uralla.
 11 March Visitor Information Centre (VIC) Workshop, USC.
 13 March Tour of Armidale and Guyra Landfill Facilities, Armidale and Guyra.
 17 March St Patrick Day Lunch, United Hospital Auxiliary, Uralla.
 20 March Forum on Review of Weeds Management in NSW, Armidale.

Cr L Cooper

11 March Visitor Information Centre (VIC) Workshop, USC.
 13 March Youth Council Meeting, Uralla.
 24 March General Council Meeting, USC.
 24 March Residents meeting at McMaugh Gardens, Uralla.

Cr K Ward

27 February Planning Workshop, USC.
 3 March Meet and greet Candidates for General Manager's Position, USC.
 4 March Extraordinary Council Meeting, USC.
 8 March Taste of New England, Uralla.
 10 March MCB, USC.
 11 March Environmental Meeting, USC.
 11 March Visitor Information Centre (VIC) Workshop, USC.
 13 March Tour of Armidale and Guyra Landfill Facilities, Armidale and Guyra.

Cr I Strutt

25 February General Manager's Selection Panel Duties, USC.
 27 Feb Planning Workshop, USC.
 27 Feb U3CF Committee Meeting, USC.
 3 March General Manager Interviews, USC.
 3 March Meet and greet Candidates for General Manager's Position, USC.
 4 March General Manager Selection Panel Duties, USC.
 Tablelands Community Transport Advisory Committee, Armidale.
 Extraordinary Council Meeting, USC.
 6 March Uralla Soundwalk Strategic Partners Session, Uralla.
 7 March International Women's Day Lunch, Uralla.
 8 March Taste of New England, Uralla.
 10 March MCB, USC.
 11 March Environmental Meeting, USC.
 11 March Visitor Information Centre (VIC) Workshop, USC.
 12 March Finance Meeting, USC.
 13 March Tour of Armidale and Guyra Landfill Facilities, Armidale and Guyra.
 13 March Youth Council Meeting, Uralla.
 17 March MCB, USC.
 20 March Forum on Review of Weeds Management in NSW, Armidale.
 24 March Ordinary Council Meeting, USC.

Cr M Pearce

25 February General Manager's Selection Panel Duties, USC.
 26 Feb Namoi ROC – Workshop, Tamworth.
 Mayor's Office, Administration and Correspondence, USC.
 Mayor's Office, Administration and Correspondence, USC.
 27 Feb Planning Workshop, USC.
 27 Feb Planning Workshop, USC.
 1 March Mayor's Office, Administration and Correspondence, USC.
 Selection Panel Duties, USC.
 3 March General Manager Interviews, USC.
 3 March Meet and greet Candidates for General Manager's Position, USC.
 4 March General Manager Selection Panel Duties, USC.

DELEGATE REPORTS (continued)**Councillor****Activity Date:****Activity Detail:****Cr M Pearce (continued)**

	<i>Extraordinary Council Meeting, USC.</i>
5 March	<i>Mayor's Office, Administration and Correspondence, USC. 2AD Radio Interview / WIN TV Interview, Uralla. Meeting with General Manager Re: Current Issues, USC.</i>
6 March	<i>NIRW Meeting, Moree.</i>
10 March	<i>MCB, USC.</i>
10 March	<i>General Manager Selection Panel Duties, USC.</i>
11 March	<i>Environmental Meeting, USC.</i>
11 March	<i>Development Determination Advisory Unit (DDAU), USC and sites.</i>
11 March	<i>Visitor Information Centre (VIC) Workshop, USC.</i>
12 March	<i>Finance Meeting, USC. WPAU Meeting, USC. Meeting with General Manager Re: Current Issues, USC.</i>
13 March	<i>Mayor's Office, Administration and Correspondence, USC.</i>
16 March	<i>Uralla Community Gardens Opening, Uralla.</i>
17 March	<i>MCB, USC. Uralla Branch – United Hospital Auxiliaries of NSW – St Patricks Day Lunch, Uralla.</i>
18 March	<i>Mayor's Office, Administration and Correspondence, USC.</i>
19 March	<i>Mayor's Office, Administration and Correspondence, USC. 2AD Radio Interview, Uralla. Welcome to interested parties regarding Emu Crossing Bridge, Pre- Tender Meeting, USC.</i>
20 March	<i>Economic Development and Tourism Committee Meeting, Armidale.</i>
21 March	<i>Mayor's Office, Administration and Correspondence, USC. Meeting with Executive Officers – Re: NIRW, Tamworth.</i>
22 March	<i>UNE Graduation Ceremony, Armidale.</i>
24 March	<i>Mayor's Office, Administration and Correspondence, USC. Ordinary Council Meeting, USC.</i>

PROCEDURAL MOTION**Matter of Urgency****124/14 MOVED/ CARRIED (Crs K Dusting / K Ward)**

That Council agrees to discuss as a matter of urgency, the campaign to support the funding of public libraries.

MOTION**Support of Public Library Funding Campaign****125/14 MOVED/ CARRIED (Crs K Dusting / I Strutt)**

That Council support the campaign mounted by the NSW Public Library Associations for a return to the previous level of state funding for public libraries, which has decreased as a proportion of total public library expenditure from 23% in 1980 to 7% in 2013.

QUESTIONS ON-NOTICE RAISED

Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr K Ward

QUESTION:

Onsite Sewer Management System

Can Council ascertain the legal position for classifying septic systems as high risk without an inspection?

GM

QUESTION:

Zoning of 42 Maitland Street

Can Council receive advice on the zoning of 42 Maitland Street that will allow it to be incorporated into the Creeklands Walk?

GM

Cr K Dusting

QUESTION:

Rural Addressing System

Who is in charge of rural addressing? Would Council consider a system similar to Walcha, where each property has its own sign displaying the rural address and property name?

GM

CLOSED SESSION OF COUNCIL

MEETING PROCEDURE

Move to Closed Session

- 126/14 **MOVED/ CARRIED (Crs K Ward / I Strutt)**
That Council move into Closed Session.

The General Manager outlined the reasons for the closure of the meeting to members of the Public and the Press.

MOTION

Closure of Meeting to Members of Public and Press

- 127/14 **MOVED/ CARRIED**

1.
 - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
 - ii. That the General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
 - iii. That as the matter concerns commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

MOTION

Resolutions of Council in Closed Session

128/14 MOVED/ CARRIED

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Disting, M Disting, F Geldof, I Strutt, K Ward, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Minute Clerk (Mrs D Williams).

APOLOGY (Closed Session)

Cr D Field was noted as an Apology to the Closed Session.

MOTION

Closed Session Apology for Cr D Field

129/14 MOVED/ CARRIED (Crs K Ward / I Strutt)

That the apology for Cr D Field be accepted.

STAFF REPORTS TO CLOSED SESSION

GENERAL MANAGER'S REPORT

Governance and Administration (Report to Closed Session)

PROCEDURAL MOTION

Move to Committee of the Whole

130/14 MOVED/ CARRIED

That Council move to a 'Committee of the Whole' to discuss the Closed Session General Manager's Item 1 Report and Recommendation.

Crs M Disting and K Disting having declared a conflict of interest left the meeting at 3:30pm.

Councillors held a detailed discussion in relation to the External Audit Tender.

PROCEDURAL MOTION

Resumption of Standing Orders

131/14 MOVED/ CARRIED

That Council resume Standing Orders.

The General Manager advised details of the proposed Motion determined during the Committee of the Whole.

STAFF REPORTS TO CLOSED SESSION

GENERAL MANAGER'S REPORT

Governance and Administration (Report to Closed Session) (continued)

Item 1

External Audit Tender

U14/7112

132/14 MOVED/ CARRIED

That Council appoint, in accordance with Section 424 (1) of the Local Government Act, Forsyths Chartered Accountants as the external auditors for the Uralla Shire Council for a six year period from the financial years ended 30 June 2014 up to and including the audit of the Annual Financial Statements and Prudential Compliance, Roads to Recovery (R2R) Return, Government Grant Expenditure Returns and other audits required by Regulations of the year to 30 June 2019.

GM

Crs M Dusting and K Dusting returned to the meeting at 3:50pm.

RETURN TO OPEN SESSION OF COUNCIL

MEETING PROCEDURE

Move to Open Session

133/14 MOVED/ CARRIED

That Council move back into Open Session.

There being no further business, the Chair declared the meeting closed at 3:50pm.

CLOSURE OF MEETING

The Meeting concluded at: 3:50pm

CLOSURE OF MEETING

The Meeting closed at 3:50pm

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 24 March 2014, consisting of Page 21 and the previous pages, were confirmed by Resolution No. [nnn/13] on [Day Month Year].

.....Mayor