



EXTRAORDINARY MEETING OF COUNCIL

**Held at 5:00pm
On 18 September 2014**

ROLL CALL

Councillors:

Cr M Pearce (Mayor)
Cr B Crouch (Deputy Mayor)
Cr L Cooper
Cr K Dusting
Cr M Dusting
Cr D Field
Cr F Geldof
Cr I Strutt
Cr K Ward

Staff:

Mr D Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Ms L Cumming, Manager of Planning
Mrs D Williams, Minute Clerk

MINUTES

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EXTRAORDINARY MEETING

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The Extraordinary Meeting Commenced at: 5:00pm

ATTENDANCE

Present were the Chairperson Cr M Pearce (Mayor), Cr B Crouch (Deputy Mayor) and Councillors, L Cooper, K Disting, M Disting, D Field, F Geldof, I Strutt, K Ward, General Manager (Mr D Connor), Minute Clerk (Mrs D Williams).

OPENING & WELCOME ACKNOWLEDGEMENT TO COUNTRY APOLOGIES

Apologies were tabled for the Director of Engineering Services and the Director of Administrative Services.

MOTION

Apologies

285/14 **MOVED/ CARRIED (Crs K Ward / L Cooper)**

That the apologies for the Director of Engineering Services, Robert Bell and the Director of Administrative Services, Jane Michie be accepted.

PURPOSE OF THE EXTRAORDINARY MEETING

The General Manager advised that this Extraordinary Meeting of the Uralla Shire Council had been called for the purpose of :-

- To elect the Mayor and Deputy Mayor
- To appoint Delegates to Council Committees
- To determine Council and Committee Meeting Schedules

General Manager's Report

Item 1

Election of Mayor – 2014/15

286/14 **MOVED/ CARRIED (Crs M Disting / F Geldof)**

Information:

Council is required to undertake a Mayoral election in September each year in accordance with s290 of the NSW Local Government Act 1993. The elected term runs from September 2014 to September 2015.

The Local Government Elections Regulations stipulates the General Manager (or a person appointed by the General Manager) is the Returning Officer.

RECOMMENDATION:

That the General Manager, as Returning Officer, call for nominations for the election of Mayor and Council determine the form of ballot to be used if so required.

One nomination for Mayor was received:

Cr M Pearce was nominated by Cr B Crouch, seconded by Cr K Ward.

With no further nominations, Cr M Pearce was returned unanimously as Mayor of Uralla Shire Council.

Item 2

Election of Deputy Mayor – 2014/15

287/14 **MOVED/ CARRIED (Crs I Strutt / K Ward)**

Information:

Council is required to undertake a Mayoral election in September each year in accordance with s290 of the NSW Local Government Act 1993. The elected term runs from September 2014 to September 2015.

The Local Government Elections Regulations stipulates the General Manager (or a person appointed by the General Manager) is the Returning Officer.

RECOMMENDATION:

That the General Manager, as Returning Officer, call for nominations for the election of Deputy Mayor and Council determine the form of ballot to be used if so required.

One nomination for Deputy Mayor was received:

Cr B Crouch was nominated by Cr M Pearce, seconded by Cr K Ward.

With no further nominations, Cr B Crouch was returned unanimously as Deputy Mayor of Uralla Shire Council.

Item 3

Council and Committee Meetings – Annual Schedule

Information:

In accordance with s365 of the NSW Local Government Act 1993, Council is required to meet at least 10 times per year, each time in a separate month.

RECOMMENDATION:

That:

1. Council meetings be held on the fourth Monday of the month commencing at 12noon.
2. Standing Committee meetings be held each month, except January, as follows:
 - Corporate & Governance Committee – second Monday of the month from 4.00pm to 5.30pm;
 - Economy, Development & Transport Committee – second Monday of the

month from 5.30pm to 7.00pm;

- Environment & Water-cycle Committee – second Tuesday of the month from 4.00pm to 5.30pm; and
- Community & Culture Committee – second Tuesday of the month from 5.30pm to 7.00pm.

3. Ordinary Council and Standing Committee meetings be held in every month of the calendar year with the exception of January.

Procedural Motion

Move to Committee of the Whole

288/14 MOVED/ CARRIED (Crs L Cooper / M Dusting)

Councillors held a detailed discussion in relation to the Council and Committee Meetings – Annual Schedule.

Procedural Motion

Resumption of Standing Orders

289/14 MOVED/ CARRIED (Crs I Strutt / M Dusting)

AMENDED MOTION

MOVED/ SECONDED (Crs L Cooper / B Crouch)

That:

1. Council meetings be held on the fourth Monday of the month commencing at 6:00pm.
2. Standing Committee meetings be held each month, except January, as follows:
 - Corporate & Governance Committee – second Monday of the month from 4.00pm to 5.30pm;
 - Economy, Development & Transport Committee – second Monday of the month from 5.30pm to 7.00pm;
 - Environment & Water-cycle Committee – second Tuesday of the month from 4.00pm to 5.30pm; and
 - Community & Culture Committee – second Tuesday of the month from 5.30pm to 7.00pm.
3. Ordinary Council and Standing Committee meetings be held in every month of the calendar year with the exception of January.
4. Council alter the Code of Meeting Practice to include a close of meeting time, with the close time being 9:00pm.

FORESHADOWED MOTION

MOVED/ SECONDED (Crs F Geldof / M Dusting)

That:

1. Council meetings be held on the fourth Monday of the month commencing at 4:00pm (5:00pm during daylight savings).
2. Standing Committee meetings be held each month, except January, as follows:
 - Corporate & Governance Committee – second Monday of the month from 4.00pm to 5.30pm;
 - Economy, Development & Transport Committee – second Monday of the month from 5.30pm to 7.00pm;
 - Environment & Water-cycle Committee – second Tuesday of the month from 4.00pm to 5.30pm; and
 - Community & Culture Committee – second Tuesday of the month from 5.30pm to 7.00pm.
3. Ordinary Council and Standing Committee meetings be held in every month of the calendar year with the exception of January.
4. Council alter the Code of Meeting Practice to include a close of meeting time, with the close time being 7:00pm (8:00pm during daylight savings).

The AMENDED MOTION was put and lost, 5 to 4.

The FORESHADOWED MOTION was put and won, 6 to 3.

FORESHADOWED MOTION BECOMES THE MOTION

290/14 MOVED/ CARRIED (Crs F Geldof / M Dusting)

That:

1. Council meetings be held on the fourth Monday of the month commencing at 4:00pm (5:00pm during daylight savings).
2. Standing Committee meetings be held each month, except January, as follows:
 - Corporate & Governance Committee – second Monday of the month from 4.00pm to 5.30pm;
 - Economy, Development & Transport Committee – second Monday of the month from 5.30pm to 7.00pm;
 - Environment & Water-cycle Committee – second Tuesday of the month from 4.00pm to 5.30pm; and
 - Community & Culture Committee – second Tuesday of the month from 5.30pm to 7.00pm.

3. Ordinary Council and Standing Committee meetings be held in every month of the calendar year with the exception of January.
4. Council alter the Code of Meeting Practice to include a close of meeting time, with the close time being 7:00pm (8:00pm during daylight savings).

Item 4

External, Specific purpose and Consultative Committee Delegates 2014-15

Procedural Motion

Move to Committee of the Whole

291/14 MOVED/ CARRIED (Crs L Cooper / I Strutt)

Councillors held a detailed discussion in relation to the Council and Committee Meetings – Annual Schedule.

Procedural Motion

Resumption of Standing Orders

292/14 MOVED/ CARRIED (Crs M Dusting / F Geldof)

293/14 MOVED/ CARRIED (Crs M Dusting / F Geldof)

[AO]

Information:

Council is required annually to determine the delegate/s that are to represent Council on external bodies and other community committees and panels.

A number of changes have recently taken place to Councils Standing Committee structure and accordingly there has been a need to review the community committees that Council supports. This has resulted in the identification of a number of new Community Consultative Panels that will enable better two-way communication between the community and Council.

Additionally two other specific purpose committees have also been identified for implementation to fill current voids, those being a Donations Assessment Panel and a Major Plant Tender Evaluation Panel.

RECOMMENDATION:

That Council adopts the representation on the external bodies, specific purpose committees and community consultative panels listed in this report.

EXTERNAL BODIES, COMMITTEES & PANELS THAT HAVE COUNCILLOR REPRESENTATION.	
	Delegate/s 2014-15
Specific Purpose Committees	
1. Audit & Risk Committee	Council Mayor, Cr M Dusting
2. Donations Assessment Panel	Cr I Strutt, Cr D Field, Cr L Cooper
4. Major Plant Tender Evaluation Panel	Cr F Geldof, Cr B Crouch, (+ Cr M Dusting - alternate)
5. Australia Day Committee	Cr K Dusting, Cr L Cooper
External Boards, Committees & Organisations	
1. Country Mayors Association	Council Mayor
2. Arts North West	Nil
3. Central North Regional Library	Cr K Dusting
4. Namoi Councils	Council Mayor
5. New England Weeds Authority	Cr M Dusting
6. Northern Inland Regional Waste	Cr Pearce (Chair)
7. Mid North Weight of Loads	Cr F Geldof
8. HNE Health Advisory Committee	Cr L Cooper, Cr I Strutt
9. Local Traffic Committee	Cr M Dusting, Cr D Field
10. Local Emergency Management Committee	Council Mayor
11. District Emergency Management Committee	Council Mayor
12. Bushfire Liaison Committee	Cr M Pearce, Cr B Crouch
Strategic Community Consultative Panels	
1. Access & Disability	Cr D Field
2. Sport & Recreation	Cr K Ward
3. Tourism & Promotion	Cr L Cooper
4. Economy & Job Creation	Cr M Dusting
5. Arts, Culture & Creativity	Cr I Strutt
6. Children, Youth & Families	Cr K Dusting
7. Parks, Gardens & Open Space	Cr F Geldof
8. Environmental Management	Cr B Crouch
Village Progress Associations	
1. Bundarra Progress Association	Cr B Crouch

There being no further business, the Chair declared the Extraordinary meeting of Council closed at 6:18pm.

CLOSURE OF MEETING

The Meeting closed at 6:18pm.

The Minutes of the Uralla Shire Council at an Extraordinary Meeting of Council held on 18 September 2014, consisting of Page 9 and the previous pages, were confirmed by Resolution No. 323/14 on 27 October 2014.

.....Mayor