



ORDINARY MEETING OF COUNCIL

Held at 12 noon

On 28 May 2012

Councillors:

Cr I Strutt (Mayor)

Cr M Pearce (Deputy Mayor)

Cr K Dusting

Cr M Dusting

Cr R Filmer

Cr S Powley

Cr R Spreadborough

Cr K Ward

Cr L Wilson

Attendees:

Mr T O'Connor, General Manager

Mrs J Michie, Director of Administrative Services

Mr S Finch, Acting Director of Engineering Services

Mr W Sellings, Manager of Health and Building Services

Ms L Cumming, Manager of Planning

Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DAS	Ms J Michie, Director of Administrative Services
DES	Mr S Finch, Acting Director of Engineering Services
MHBS	Mr W Sellings, Manager of Health and Building Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at: 12:06pm.

ATTENDANCE

Present were the Chairperson Cr I Strutt (Mayor), and Councillors K Dusting, M Dusting, R Filmer, S Powley, R Spreadborough, K Ward, L Wilson, General Manager (Mr T O'Connor), Director of Administrative Services (Mrs J Michie), Acting Director of Engineering Services (Mr S Finch) from 1:30pm, Manager of Health and Building Services (Mr W Sellings) from 12:20pm, Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

Apologies were tabled for Cr M Pearce, currently on an approved Leave of Absence and the Director of Engineering Services, currently on Annual Leave.

176/12 **MOVED/ CARRIED (Crs R Filmer / M Dusting)**

That the apologies for Cr M Pearce and the Director of Engineering Services, Mr R Bell, be accepted.

CONFIRMATION OF MINUTES

Ordinary Meeting of 23 April 2012

177/12 **MOVED/ CARRIED (Crs R Spreadborough / R Filmer)**

That the Minutes of the Ordinary Meeting held on 23 April 2012 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

Closed Session of Ordinary Meeting of 23 April 2012

178/12 **MOVED/ CARRIED (Crs R Spreadborough / R Filmer)**

That the Minutes of the Closed Session of the Ordinary Meeting held on 23 April 2012 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES

Ordinary Meeting of 23 April 2012

Nil matters arising

Closed Session of Ordinary Meeting of 23 April 2012

Nil matters arising

DECLARATIONS OF CONFLICT OF INTEREST

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting.

Submitted By:	Interest Declared:
<i>Cr R Spreadborough</i>	<i>Non-Pecuniary interest as a relative of the Applicant named in Item 8 of the General Manager's Planning Services Report to Council.</i>

RESPONSES TO QUESTIONS ON-NOTICE

Questions On-Notice Received and from Previous Meetings

The Chair made reference to the response provided by the General Manager to the "Question On-Notice" raised at the Ordinary meeting of Council held Monday, 23 April 2012.

Cr K Dusting

QUESTION:

Council Newsletter

Why does the Monthly Newsletter no longer contain a summary of Council Resolutions from the previous Month's Council Meeting?

GM

RESPONSE:

The Monthly Newsletter increasingly included items of information from Council and Community groups. The last Council Newsletter that included an extract of the minutes was the December 2010 Newsletter. A copy of that Newsletter is attached which shows that it was four pages. Staff were editing the resolutions to fit them into the Newsletter.

The General Manager determined that from the January 2011 Newsletter to make a note of the previous month's Council Resolutions being available at the Council's Administration Centre, Uralla Library, Bundarra, Invergowrie, Kentucky and Kingstown General Stores and the Council Website at www.uralla.nsw.gov.au. This practice has been in place for the past sixteen months.

MAYOR'S REPORT

Cr I Strutt

Item 1

Provision of Funding for Upgrade of Armidale Hospital

U11/8

179/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer) UNANIMOUSLY

That Council send a letter to Hon Richard Torbay MP:

- expressing support to Richard Torbay for his efforts to obtain the necessary funding for the full upgrade of the Armidale Hospital;
- emphasising the importance of the Armidale Hospital as a regional hospital and the hospital which should be first choice of utilisation for the UNE Rural School of Medicine;
- recognising the importance of the upgrade of the Armidale Hospital to ensure the provision of adequate and accessible high quality medical, specialist, and reliable hospital services in Armidale for the region;
- re-iterating that the provision of health services and facilities is the responsibility of the State Government.

GM

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

Statement of Business Ethics

U07/1836

180/12 MOVED/ CARRIED (Crs R Spreadborough / K Ward)

That Council adopt the Uralla Shire Council Statement of Business Ethics, as amended, and display the statement prominently within the Council workplace and on the Council website along with the various statements adopted by Council at its meeting of Monday 26 September 2011.

GM

Item 2

Uralla Shire Council Operating Policies

U07/70

181/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That Council

- adopt, for the purpose of advertising for public submissions, the Draft Corporate Services – Human Resources Operating Policies – Children in the Workplace Policy 2.3.21 and First Aid Policy 2.3.22.
- advertise the Draft Corporate Services – Human Resources Operating Policies – Children in the Workplace Policy 2.3.21 and First Aid Policy 2.3.22 for public submissions during the period Tuesday, 29 May 2012 to Monday 25 June 2012.

GM

Item 3

Payment of Annual Fees for Mayors and Councillors

U08/6457

182/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council set annual fees of \$9,900 for Councillors and \$15,000 for the Mayor, for the 2012/2013 year commencing on 1 July 2012, in accordance with the 2.5% state public sector increase.

GM

The Manager of Health and Building Services, having been absent from the meeting commencement, arrived at the meeting during discussion of the above Motion (12:20pm).

Item 4

New England Local Government (NELG)

U07/262 and U11/6797

183/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council

- note the report on the meetings of the General Managers of New England Local Government (NELG) held on Tuesday, 3 April 2012 and Wednesday, 9 May 2012.
- continue to keep a watching brief on any formation of a regional organisation of councils based on the New England Local Government (NELG) for potential membership, and
- confirm its preference to be involved with a viable regional organisation of councils with an application for membership of Namoi Councils Inc.

GM

Governance and Administration (continued)

Item 5

One Association for Local Government in NSW

U07/56-03

184/12 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)

That Council

1. nominate a voting delegate to take part in the forthcoming secret postal ballot to deal with the matter of One Association.
2. provide the name and personal postal address details to the Shires Association of NSW by 31 May 2012 to form the Roll of Voters.

GM

MOTION

185/12 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)

That Council appoint the Mayor, Cr Isabel Strutt as the Uralla Shire Council Voting Delegate to take part in the forthcoming secret ballot to deal with the matter of 'One Association'.

GM

Item 6

Shires Association of NSW Annual Conference 2012

U07/199-02

186/12 MOVED/ CARRIED (Crs R Filmer / S Powley)

That Council

- note receipt of the Business Paper of the 2012 Shires Association Conference from Monday 4 to Wednesday 6 June 2012.
- Authorise the Mayor, Cr I Strutt, as Council's voting delegate to vote on all motions at the Conference for the best advantage of the Uralla Shire Council.

GM

Item 7

Water and Sewer Operations Performance

U09/6565

187/12 MOVED/ CARRIED (Crs R Spreadborough / K Ward)

That Council note

1. the improved triple bottom line performance of the Joint Uralla/Bundarra Water Fund from 70% compliance in 2009/2010 to 80% in 2010/2011; and
2. the maintained triple bottom line compliance for the Uralla Sewer Fund of 78% compliance in both 2009/2010 and 2010/2011.

Governance and Administration (continued)

Item 8

Financial Assistance Grants

U07/219

188/12 MOVED/ CARRIED (Crs S Powley / K Ward)

That Council

1. note the advice the NSW Grants Commission that the Federal Budget Paper 3 page 114 states that a "payments for local government services will total \$1.1 billion, recognising a decision by the Commonwealth for \$1.1 billion to be brought forward from 2012/2013 to be paid in 2011/2012" by the payment of two instalments in June 2012.
2. treat the payment of the approximately \$1.1 million Financial Assistance Grant 2012/2013 two quarter advance due to be received in June 2012 from revenue recognised when received to a grant received in advance (Advanced Receipts).
3. change the wording in the Significant Accounting Policy – Revenue Recognition from "**grants and contributions (including developer contributions) are recognised as revenue when the Council obtains control over the assets comprising those receipts**" to "**grants and contributions (including developer contributions) are recognised as revenue when the Council obtains control over the assets comprising those receipts, except for grants which have been declared by the Federal Government as being advances for the coming year paid in the current year.**"

GM

Cr R Filmer made formal request that his vote against the Motion be recorded.

The Manager of Planning left the meeting at this time (12:49pm)

Item 9

Delegation of Authority Register

U07/257

189/12 MOVED/ CARRIED (Crs S Powley / L Wilson)

That Council

- approve the delegation to the Mayor, General Manager and Committees, and
- note the sub-delegations by the General Manager to the Director Engineering Services and Director Administrative Services.

as set out in the Delegation of Authority Register – May 2012.

GM

Item 10

Committees of Council Register

U07/151

190/12 MOVED/ CARRIED (Crs R Spreadborough / M Dusting)

That Council adopt the Committee of Council Register, as amended, in the new format and publish the Register on Council's website.

GM

The Manager of Planning, having left the meeting at 12:49pm, returned to the meeting during discussion of the above Motion (12:55pm).

Governance and Administration (continued)

Item 11 (deferred)

Emu Crossing Bridge

The Chair declared deferral of the Item 11 Report with consideration of this Item to now follow conclusion of the published Speaker Agenda for "Have Your Say" Presentations to Council.

Item 12

Draft Operational Plan for 2012/2013 (Parts 1, 2 and 3)

U09/6573

191/12 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)

That Council adopt Parts 1, 2 and 3 of the Preliminary Draft Operational Plan, as amended by the Councillors' Workshop of Monday 28 May 2012, for inclusion with the Revenue Policy and Budget Estimates to form the Uralla Shire Council Draft Operational Plan 2012/2013, for the purpose of advertising of the Draft 2012/2013 Operational Plan for public comment.

GM

Item 13

Advertising the Draft Operational Plan for 2012/2013

U09/6573, U07/136

192/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council advertise the Draft Operational Plan 2012/2013, including the Revenue Policy and Budget Estimates as Parts 4 and 5 respectively, for the purposes of public comment for the period Monday 28 May 2012 to Monday 25 June 2012.

GM

ADJOURNMENT

LUNCHEON RECESS (1:00 - 1:30pm)

193/12 MOVED/ CARRIED (Crs K Dusting / M Dusting)

That Council break for a 30 minute Luncheon Adjournment (1:00pm – 1:30pm)

The Meeting resumed at 1:30pm.

The Acting Director Engineering Services, Mr Stephen Finch, joined the meeting at conclusion of the Luncheon Adjournment (1:30pm).

PRESENTATIONS TO COUNCIL

Have Your Say

Speakers in Order of Presentation:

The Chair introduced the Speakers in order of Presentation as follows:-

1. Mr Bob Crouch:

Chair, Emu Bridge Committee

The Speaker delivered a presentation outlining reasons for the Emu Bridge Submission and the negative impacts of the current low level crossing on emergency services and safety.

2. Mr Richard Tombs:

Member, Emu Bridge Committee and local Grazier

The Speaker delivered a presentation on local impacts of the current low level Emu crossing to education and commerce and the inadequacy of existing alternate routes.

3. Mr Peter Caddey:

Manager, Tourism and Marketing, Inverell Shire Council

The Speaker delivered a presentation on the limitations of the current low level Emu crossing to Tourism and Economic Development.

Cr M Dusting thanked each of the Speakers for their presentations to Council.

4. Dr John Wolfenden

Speaking on behalf of the Applicant for DA 9/2012

The Speaker delivered a presentation in relation to Development Application 9/2012.

The Chair thanked the Speaker for his presentation to Council.

STAFF REPORTS (continued)

GENERAL MANAGER'S REPORT

Governance and Administration (continued)

Item 11

Emu Crossing Bridge

U12/6865

194/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council defer any decision on the re-prioritising of the construction of bridges pending the receipt of advice of the success or otherwise of funding for "An Alternatives Feasibility and Costing Study".

GM

Cr M Dusting made formal request that his vote against the Motion be recorded.

Cr K Dusting made formal request that her vote against the Motion be recorded.

Health and Building

Item 1

Complaints Received 1 January 2012 to 31 March 2012

Various

195/12 MOVED/ CARRIED (Crs S Powley / K Ward)

That the Report on Complaints received by Council from 1 January 2012 to 31 March 2012 be noted.

Item 2

Domestic Waste Collections from Uralla and Invergowrie to be transported and processed at Tamworth Forest Road Landfill.

U08/6423

PROCEDURAL MOTION

196/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council move to a Committee of the Whole, to discuss the Health and Building Item 2 Report and Recommendation.

Councillors held a detailed discussion regarding the proposal to transport domestic waste collections from Uralla and Invergowrie for processing at the Tamworth Forest Road Landfill.

PROCEDURAL MOTION

197/12 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council resume Standing Orders.

The General Manager advised Council of the proposed motion determined during the Committee of the Whole.

MOTION

198/12 MOVED/ CARRIED (Crs R Filmer / L Wilson)

That Council defer its determination in the proposal to transport domestic waste for processing at the Tamworth Forest Road Landfill, until Tamworth Regional Council finalise pricing arrangements for the use of the Forest Road Facility.

MHBS

Planning

Item 1

Interim Strategic Agricultural Land Policy for State Significant and Transitional Part 3A Mining and Coal Seam Gas Proposals in the Upper Hunter and New England North West Regions

U12/57

199/12 MOVED/ CARRIED (CrsR Spreadborough / S Powley)

That Council

- note the NSW Planning and Infrastructure Policy Statement titled *Interim Strategic Agricultural Land Policy for State Significant and Transitional Part 3A Mining and Coal Seam Gas Proposals in the Upper Hunter and New England North West Regions* dated April 2012.
- advise the NSW Department of Planning and Infrastructure that it requires that all Agricultural Land be protected until the shortcomings of the criteria used to determine Strategic Agricultural Land are corrected.

**MP/
GM**

Planning (continued)

The Manager of Health and Building Services left the meeting at this time (2:55pm).

Item 2

Development Determination Advisory Unit Minutes

U07/171

200/12 MOVED/ CARRIED (Crs S Powley / L Wilson)

That Council note the minutes for the Development Determination Advisory Unit meeting held Thursday 17 May 2012.

Item 3

Notice of Intention for Consideration of Listing under State Heritage Register

U07/6279

201/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council make a submission to the NSW Heritage Council advising that it has no objection to the listing of the four Captain Thunderbolt Sites being:

1. Thunderbolt's Rock, New England Highway, Uralla
2. Blanch's Royal Oak Inn (former), New England Highway, Uralla
3. Thunderbolt's Death Site, Kentucky
4. Thunderbolt's Grave, Uralla Square Cemetery, Uralla

MP

Item 4

Draft Uralla Shire 3 Year Heritage Strategy for 2012/13 – 2014/15

U07/6279

202/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council adopt the Draft Uralla Shire 3 Year Heritage Strategy for 2012/13 – 2014/15.

MP

The General Manager left the meeting at 3:05pm and returned at 3:08pm.

Item 5

Memorial Wall at the Pioneer Cemetery

U07/6279

203/12 MOVED/ CARRIED (Crs M Dusting / S Powley)

That Council

1. erect a suitable Memorial Wall at the Pioneer Cemetery for the placement of memorials by the public.
2. consider a proposed design, construction details and costs at the June Council meeting.
3. develop a Policy regarding the placement of Public Memorials in the Pioneer Cemetery also known as the Uralla Square Cemetery.

MP

Planning (continued)

Item 6 DIVISION DECISION

Amendment to Uralla Development Control Plan 2011 U07/6412

204/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council

1. accept the draft amendments to the Uralla Development Control Plan 2011.
2. advertise the draft amendments for public submissions for a period of 28 days.
3. if no submissions are made authorise the General Manager to adopt the amendments on behalf of Council.

**MP/
GM**

A Division was Called and the Result was as Follows:

*FOR: K Disting, M Disting, R Filmer, R Spreadborough, S Powley, I Strutt,
K Ward, L Wilson.*

AGAINST: Nil

ABSENT: M Pearce

Item 7 DIVISION DECISION

Development Application 16/2012 for a Home Industry DA 16/2012

205/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council approve DA 16/2012 being for a home industry being the manufacture of cosmetics and goats cheese on Lot 1 DP 1018290 known as 645 The Gap Road, Salisbury Plains subject to the conditions in the Development Assessment Report.

MP

A Division was Called and the Result was as Follows:

*FOR: K Disting, M Disting, R Filmer, R Spreadborough, S Powley, I Strutt,
K Ward, L Wilson.*

AGAINST: Nil

ABSENT: M Pearce

Item 8 DIVISION DECISION

Development Application 9/2012 SEPP 1 Objection to Enable Two Dwelling Entitlements

DA 9/2012

Cr R Spreadborough, having previously declared an interest in relation to the Planning Services Item 8 Report, left the meeting at this time (3:14pm).

PROCEDURAL MOTION

206/12 MOVED/ CARRIED (Crs M Disting / SPowley)

That Council move to a Committee of the Whole, to discuss the Planning Item 8 Report and Recommendation.

Councillors held a detailed discussion regarding Development Application 9/2012 and the SEPP 1 Objection to enable two Dwelling Entitlements.

PROCEDURAL MOTION

207/12 MOVED/ CARRIED (Crs S Powley / L Wilson)

That Council resume Standing Orders.

The General Manager advised Council of the proposed motion determined during the Committee of the Whole.

Planning (continued)

MOTION

MOVED/ SECONDED (Crs S Powley / R Filmer)

That Council approve the granting of Dwelling Entitlements to Lots 187 and 188 DP 755829, subject to Conditions 1-9 in the Development Assessment Report, as follows:

General Conditions:

1. This approval is for dwelling entitlements on Lots 187 and 188 DP 755829 each being approximately 4000m² in area.
2. The development must take place in accordance with the approved plans (bearing the Council approval stamp) and documents submitted with the application, and subject to the conditions below to ensure the development is consistent with Council's consent.
3. Access is to be gained from Eastern Avenue. The applicant is to construct bitumen sealed motor vehicle access ways from the existing edge of Eastern Avenue and construct recessed gates at minimum 5 metres east of the existing fence line to enable small trucks entering the property to stand off the future road alignment which will have the eastern side road construction of Eastern Avenue located approximately 5.5 to 6 metres from the existing fence line.
4. All Engineering works to be designed by a competent person, endorsed by a Certified Practicing Engineer, and carried out in accordance with Council's Engineering Code, unless otherwise indicated in this consent, to ensure that these works are of a sustainable and safe standard.
5. Council is to be given written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement, in accordance with clause 103 and 104 of the Environmental Planning and Assessment Regulation 2000
6. Before construction commences on the sites and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
 - a) divert contaminated run-off away from disturbed areas,
 - b) erect silt fencing along the downhill side of the property boundary,
 - c) prevent tracking of sediment by vehicles onto roads by limiting access to the site and, where necessary, installing a temporary driveway and
 - d) stockpile all topsoil, excavated material and construction debris on the site, erecting silt fencing around the pile where appropriate.

Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act.

Conditions to be Completed During Construction:

7. Action being taken by the developer and contractors to ensure that public safety is maintained on roadways under construction at all times, by the provision of effective barriers to distinguish between adjacent public roadways and the roadways under construction.
8. Effective dust control measures to be maintained during construction to maintain public safety/amenity and construction activities are to be restricted solely to the subject site.

ADVISING: Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act.

Conditions to be Completed Prior to Occupation/Use Commencing:

9. Prior to the issue of an Occupation Certificate all works required under the heading "Prior to the issue of a Construction Certificate", shall have been completed and an inspection by Uralla Shire Council staff confirming that all works are satisfactory shall have been performed.

Planning (continued)

FORESHADOWED MOTION

MOVED (Cr R Filmer)

That Council approve DA 9/2012 subject to:

1. A single dwelling entitlement be given for Lots 187 and 188 DP 755829 having a combined area of approximately 4000m².
2. The conditions in the Development Assessment Report.

208/12 Following Debate the MOTION was PUT and CARRIED

MP

A Division was Called and the Result was as Follows:

FOR: K Dusting, M Dusting, R Filmer, S Powley, K Ward, L Wilson.
AGAINST: I Strutt
ABSENT: M Pearce, R Spreadborough

Cr R Spreadborough, having previously left the meeting at 3:14pm due to a declared interest, returned to the meeting at this time (3:40pm).

Item 9

Planning Application Approvals and Refusals for the Month of April 2012

U07/168

209/12 MOVED/ CARRIED (Crs S Powley / L Wilson)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of April 2012.

The Manager of Planning left the meeting at this time (3:45pm).

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance

Item 1

Cash at Bank and Investments

U10/1

210/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council note the cash position at 30 April 2012 consisting of; cash and overnight funds of \$447,451.81; term deposits of \$5,300,00.00 totalling \$5,747,451.81 of readily convertible funds.

Administration and Finance (continued)

Item 2

Uralla Shire Council Finance Committee

U07/01

211/12 MOVED/ CARRIED (Crs S Powley / R Filmer)

That Council note the minutes of the Uralla Shire Council Finance Committee meeting, as amended, held Friday, 11 May 2012, and adopt the following recommendations:

1. That the Financial Statements consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates, Loan Details and Outstanding Debtor Report for the year to 30 April 2012, be noted.
2. That Council adopt the draft 2012/2013 Budget as amended which provides for an operating surplus of \$246,972 and a working capital deficit of \$431,481, funded from \$523,000 of carry over works from 30 June 2011 restricted assets, in the combined funds as Part 5 of the Draft Operational Plan 2012/2013.
3. That Council engage Forsyths to prepare a three year Internal Audit Plan at a cost of \$10,000.
4. That Council engage AEC Group Ltd to provide Council with Industrial Land advice and an Industrial Land Sector review at a cost of \$5,990.

DAS

Item 3

Uralla Shire Council Consultative Committee Constitution

U07/01

212/12 MOVED/ CARRIED (Crs M Dusting / R Filmer)

That Council adopt the Consultative Committee Constitution as amended at the Consultative Committee meeting held on 8 May 2012.

DAS

Community Services

Item 1

Visitor Information Centre Monthly Report

U07/273

213/12 MOVED/ CARRIED (Crs K Dusting / L Wilson)

That Council note the Community Development Officer's Reports on activities at the Visitor Information Centre for April 2012 and the inaugural Uralla Food and Wine Festival held across the weekend of 21-22 April 2012.

Item 2

Bundarra Neighbour Aid Service - Sealing of Documents

U07/3070-02

214/12 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)

That Council

1. endorse the affixing of the Uralla Shire Council seal by the Mayor and General Manager to the Acceptance of Funding Variation with NSW Department of Family and Community Services for additional recurrent and non-recurrent funding for the Bundarra Neighbour Aid Service,
2. note the retirement of Mrs Dawn Hodgson, Coordinator Bundarra Neighbour Aid Service and thank her for her services and commitment to the program.

DAS

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services

Item 1

Stocktake

U07/6359

215/12 MOVED/ CARRIED (Crs S Powley / R Filmer)

That the April 2012 Stocktake be noted and Council authorise the change to the stock at Bundarra by an increase of \$69.03 and to the Uralla stock by a decrease of \$505.50.

DES

Item 2

A New Section 355 Committee - The Uralla Floodplain Risk Management Committee

U11/6801

216/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That the Uralla Floodplain Risk Management Committee be established as a Section 355 Committee of Council in order to assist Council in the development and implementation of a Floodplain Risk Management Plan for Uralla.

DES

MOTION

217/12 MOVED/ CARRIED (Crs R Filmer / M Dusting)

That Cr S Powley, Cr R Spreadborough and Cr K Ward be appointed as Delegates to the Uralla Floodplain Risk Management Committee.

GM

Item 3

Works Progress Advisory Unit

U07/172

218/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council note the minutes of the Works Progress Advisory Unit meeting held 17 May 2012 and adopt the following recommendations:

Truck and Backhoe Tenders:

1. That Council accept the tender from JT Fossey of Tamworth for the supply of one only FUSO FM65FH2 TRUCK and the trade in offer on Plant item 403 from JT Fossey.
2. That Council accept the tender from Westrac Pty Ltd for the supply of one CATERPILLAR 432E2 BACKHOE and accept the trade in offer on Plant Item 40047 from Westrac Pty Ltd.

Fuller Park:

3. That Council staff investigate the provision of a surveillance camera at Fuller Park near the bus shelter, alternative glass or composite material to replace the damaged windows and the placement of advisory signs warning of the surveillance of the area by 24 hr operating camera.

Roumalla Creek Crossing on Lana Road at Balala Station:

4. That Council;
 - a) monitor the causeway crossing during future rainfall events and note any improvements as a result of upstream changes in the catchment and make future recommendations based on these observations; and,
 - b) further advise the correspondent who brought the matter to Council's attention of it's decision.

Works Progress:

5. That Council note the details of the Works Progress, comprising Item 4 Works Program – Completed and Item 5 Works Program – Proposed.

DES

MAILOUT TO COUNCILLORS

Weekly Mailouts forwarded to Councillors

Item 1

Mailouts forwarded to Councillors for the Period Friday, 20 April 2012 to Friday, 18 May 2012

U07/23

219/12 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

That the Mailouts forwarded to Councillors for the Period Friday, 20 April 2012 to Friday, 18 May 2012 which includes MANEX Meeting Minutes for Friday, 13 April 2012, Friday, 20 April, Thursday, 26 April and Friday, 4 May 2012 be noted.

MINUTES OF COMMITTEE MEETINGS

Minutes of Meeting for Council and Community Committees

Item 1

Minutes of Council Committees

Various

220/12 MOVED/ CARRIED (Crs L Wilson / R Spreadborough)

That Council note the following Minutes of Meeting of Committees of Council:

- Minutes of the McMaugh Gardens Aged Care Centre Advisory Committee Meeting held Thursday, 12 April 2012
- Minutes of the McMaugh Gardens Aged Care Centre Advisory Committee Meeting held Thursday, 10 May 2012
- Minutes of the Uralla Shire Council Environmental Committee Meeting held Tuesday, 15 May 2012.
- Minutes of the New England Tablelands (Noxious Plants) County Council held Wednesday, 1 February 2012.
- Minutes of the New England Tablelands (Noxious Plants) County Council held Wednesday, 24 April 2012.

Item 2

Minutes of Community Committees

Various

There were no Minutes of Meeting for Community Committees received prior to closure of the Business Paper for the 28 May 2012 Ordinary Meeting.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr R Spreadborough	<i>n/a</i>	<i>Cr R Spreadborough supplied a verbal summary only</i>
Cr S Powley	<i>25 March</i>	<i>Jobs Australia</i>
	<i>11 April</i>	<i>Finance Committee</i>
	<i>15 April</i>	<i>Environmental Committee</i>
	<i>17 April</i>	<i>DDAU</i>
	<i>17 April</i>	<i>Works Committee</i>
	<i>28 April</i>	<i>Draft Operating Policy Workshop</i>
	<i>28 April</i>	<i>Council Meeting</i>
Cr I Wilson	<i>28 May</i>	<i>Council Meeting</i>
Cr M Dusting	<i>23 April</i>	<i>Council Meeting</i>
	<i>23 April</i>	<i>Council Briefing - Better Practice</i>
	<i>24 April</i>	<i>New England Weeds County Council, Armidale</i>
	<i>30 April</i>	<i>Bundarra Neighbour Aid, Bundarra</i>
Cr K Ward	<i>1 May</i>	<i>Uralla Central School 150th Anniversary</i>
	<i>1 May</i>	<i>Uralla Youth Council</i>
	<i>4 May</i>	<i>Works Committee – Backhoe Demonstration</i>
	<i>13 May</i>	<i>Uralla Youth Council</i>
	<i>15 May</i>	<i>Environmental Committee</i>
	<i>17 May</i>	<i>Works Committee</i>
Cr R Filmer	<i>10 May</i>	<i>McMaugh Gardens Advisory Committee, McMaugh Gardens</i>
	<i>11 May</i>	<i>Finance Committee</i>
	<i>21 May</i>	<i>M.C.B.</i>
	<i>28 May</i>	<i>Workshop Operational Plan</i>
Cr K Dusting	<i>24 April</i>	<i>Central Northern Libraries Meeting, Tamworth</i>
Cr I Strutt	<i>26 April</i>	<i>Economic Development Committee, Armidale</i>
	<i>30 April</i>	<i>M.C.B.</i>
	<i>7 May</i>	<i>M.C.B.</i>
	<i>8 May</i>	<i>Uralla Youth Council</i>
	<i>10 May</i>	<i>McMaugh Gardens Advisory Committee, McMaugh Gardens</i>
	<i>11 May</i>	<i>Finance Committee</i>
	<i>11 May</i>	<i>Community Mutual Business Forum, UNE Armidale</i>
	<i>12 May</i>	<i>Official Opening of SES Headquarters, Uralla</i>
	<i>14 May</i>	<i>Meeting with Uralla Central School Principal re Uralla Youth Club</i>
	<i>14 May</i>	<i>Uralla Rotary Club</i>
	<i>15 May</i>	<i>Environmental Committee</i>
	<i>15 May</i>	<i>TCT Advisory Committee, Armidale</i>
	<i>17 May</i>	<i>DDAU</i>
	<i>17 May</i>	<i>Works Progress Advisory Unit</i>
	<i>22 May</i>	<i>Digital Switchover Taskforce Information Session</i>
	<i>22 May</i>	<i>Uralla Youth Council</i>
	<i>25 May</i>	<i>National Day of Healing Function, Aboriginal Cultural Centre and Keeping Place, Armidale</i>
	<i>28 May</i>	<i>Councillors' Workshop</i>
	<i>28 May</i>	<i>Council Meeting</i>

QUESTIONS ON-NOTICE RAISED

Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr L Wilson

QUESTION:

Bundarra Neighbour Aid Service

How will the provision of Bundarra Neighbour Aid Services be managed following retirement of the Program Coordinator in June 2012?

GM

QUESTION:

Proof Reading of Documents and Business Paper Reports

Can Documents and Business Paper Reports be thoroughly proof-read and any errors amended prior to their submission to Council?

GM

Cr R Spreadborough

QUESTION:

Letter from Mr P W Rhodes

Can the General Manager provide an acknowledgement to Mr P W Rhodes in response to his letter to Cr R Spreadborough of 27 May 2012?

GM

MOVE TO CLOSED SESSION

MEETING PROCEDURE

221/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council move into Closed Session.

CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS

The General Manager, in response to a request for a Closed Session discussion regarding both the Midpoint Industrial development proposal and the placement of decals on Council vehicles, outlined the reason/s for the closure of the meeting to members of the Public and the Press.

222/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

1. i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
- ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
- iii. That as the matters concerned are commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret; and, may refer to personnel matters concerning particular individuals (other than Councillors); Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

223/12 MOVED/ CARRIED

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

APOLOGY (Closed Session)

224/12 MOVED/ CARRIED

That the apologies for Cr M Pearce and the Director of Engineering Services, Mr R Bell, be accepted.

MATTERS IN CLOSED SESSION

Display of Branding and Logos on Council Vehicles

MOTION

225/12 MOVED/ CARRIED

That the round 4-part Council Logo adhesive vinyl Decal be displayed on Council outdoor works units.

GM

PROCEDURAL MOTION

226/12 MOVED/ CARRIED

That the Motion be now put.

MOTION

227/12 MOVED/ CARRIED

That the rectangular Council Branding magnetised Decal be displayed on Council passenger vehicles when on Council Business.

GM

Cr M Dusting made formal request that his vote against the Motion be recorded.

MOVE TO OPEN SESSION

MEETING PROCEDURE

228/12 MOVED/ CARRIED

That Council move back into Open Session.

There being no further business, the Chair declared the meeting closed at 5:10pm.

CLOSURE OF MEETING

The Meeting closed at 5:10pm.

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 28 May 2012, consisting of Page 23 and the previous pages, were confirmed by Resolution No. [nnn/12] on [Day Month Year].

.....Mayor