



ORDINARY MEETING OF COUNCIL

**Held at 12 noon
On 27 February 2012**

Councillors:

Cr I Strutt (Mayor)
Cr M Pearce (Deputy Mayor)
Cr K Dusting
Cr M Dusting
Cr R Filmer
Cr S Powley
Cr R Spreadborough
Cr K Ward
Cr L Wilson

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Mr W Sellings, Manager of Health and Building Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O’Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MHBS	Mr W Sellings, Manager of Health and Building Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting Commenced at: 12:00pm

ATTENDANCE

Present were the Chairperson Cr I Strutt (Mayor), Cr M Pearce, (Deputy Mayor) and Councillors K Dusing, M Dusing, R Filmer, S Powley, R Spreadborough, K Ward, L Wilson, General Manager (Mr T O'Connor), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

An Apology was tabled for the Director of Engineering Services (Mr R Bell).

44/12 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

That the apology for the Director of Engineering Services be accepted.

CONFIRMATION OF MINUTES

Ordinary Meeting of 23 January 2012

Cr K Ward tabled details of requested amendments to the Minutes of the 23 January 2012 Meeting:

Page 21, Cr K Ward, Questions On-Notice for Next Meeting of Council:

- Amendment to Question detail to more accurately reflect the original level of information requested, as follows;

“ Costings for SES Building Pad and Slab

Could Council provide details of costs for the preparation of the Pad and the pouring of the Slab for the Uralla SES Building? ”

Page 10, Item 1, Uralla Swimming Pool, Resolution 6/12:

- Amendment to Resolution detail to correct typographical error, as follows;

Replacement of the words “2012/2012 season” with “2011/2012 season”.

45/12 MOVED/ CARRIED (Crs R Spreadborough / M Dusing)

That the Minutes of the Ordinary Meeting held on 23 January 2012 (copies have been circulated to Members), as amended, be adopted as a true and correct record of proceedings.

EA

Closed Session of Ordinary Meeting of 23 January 2012

46/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That the Minutes of the Closed Session of the Ordinary Meeting held on 23 January 2012 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES

Ordinary Meeting of 23 January 2012

Nil

Closed Session of Ordinary Meeting of 23 January 2012

*Nil***DECLARATIONS OF CONFLICT OF INTEREST**

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations made in relation to this meeting.

Submitted By:	Interest Declared:
<i>n/a</i>	<i>Nil</i>

RESPONSES TO QUESTIONS ON-NOTICE**Questions On-Notice Received and From Previous Meetings**

Cr R Filmer

QUESTION:**Details on Bus Stops**

Could the Director of Engineering Services provide a full Report of the proposed Bus Stops referred to in Item 7 of the Councillors Mailout of Friday, 13 January 2012, to the February 2012 Council Meeting?

**GM/
DES****RESPONSE:**

A report on the positioning and fixtures of the Bus Stops will be included in the Director Engineering Services' Report to Council when the Plan of the Bus Stops supporting the successful Funding Application is provided to Council.

Cr M Dusting

QUESTION:**Update of Solar Power at McMaugh Gardens**

Could an update of the Solar Power installation and running at McMaugh Gardens be provided to the February 2012 Council Meeting?

**GM/
MHBS****RESPONSE:**

The Manager Health and Building reports that subsequent to the meters being checked last year the data was downloaded by Jamie Reardon and forwarded to Essential Energy (Grafton Office). Wayne Howard has contacted the Grafton Office on Council's behalf and an officer in charge of quality control will be undertaking an audit of McMaugh Gardens encompassing PV generation – meters – energy usage of the facility. When this is completed a report with his recommendations will be put to Council.

RESPONSES TO QUESTIONS ON-NOTICE (continued)

Questions On-Notice Received and From Previous Meetings

Cr R Spreadborough

QUESTION:

Battery Back Up to Solar Power at McMaugh Gardens

Could Council consider the cost of supplying batteries as a back up at McMaugh Gardens when no solar power is being generated?

**GM/
MHBS**

RESPONSE:

The Manager Health and Building Services believes that it is worth researching the installation of storage batteries for McMaugh Gardens excess PV generation after the audit has been finalised so that a strategy can be formulated based on the audit recommendations from Essential Energy.

Cr M Dusting

QUESTION:

Garbage Bin Removal

Does Council have a plan of removal for street rubbish bins and why are some bins being removed?

**GM/
MHBS**

RESPONSE:

There is no plan to remove street rubbish bins. Staff can recall one bin being removed from outside of 101 Bridge Street after the store in that building had closed.

Cr M Dusting made reference to the above Response and requested the matter of the "Current Rubbish Bin Plan" be referred to Council's Works Committee.

DES

Cr S Powley

QUESTION:

Vehicle for Computerbank

Is there any opportunity for Computerbank to purchase a vehicle through Council?

GM

RESPONSE:

Manager Health and Building Services reports that after talking to Robert Patterson the vehicle is required to tow their trailer when full of television/monitor screens. The Landfill Manager, Coral Kliendiest, will organise the Recycling Centres utility to undertake this task when needed. Robert Patterson seemed happy with this arrangement when we spoke. It would only be 1 maybe two trips a day (max).

QUESTION:

Honesty Box for After Hours Access to Swimming Pool

Is it feasible for Council to install an honesty box for after hours access to Uralla Swimming Pool?

GM

RESPONSE:

The risk assessment of the operation of a public swimming pool will not allow unsupervised access to the pool facility. To do so would place Council in an indefensible position should an accident occur and runs counter to the State Government Pool Safety campaign.

RESPONSES TO QUESTIONS ON-NOTICE (continued)

Questions On-Notice Received and From Previous Meetings

Cr K Ward

QUESTION:

Costings of SES Building – Slab and Pouring

Could Council provide a separate costing of the preparation of the slab and pouring of the slab for the SES building?

**GM/
MHBS**

RESPONSE:

The slab was constructed at a cost of \$20,680 (including GST). The details of the quotes obtained and the drawing for the slab were provided in the Mailout to Councillors dated 3 February 2012.

The Chair outlined details of responses provided to the "Questions On-Notice" Received prior to closure of the Business Paper to the 27 February 2012 Meeting:

Cr K Dusting

QUESTION:

Bundarra Showground Pavillion Repairs

Who is responsible for repairs to pavilions at Bundarra Showground and what can Council do to make sure repairs are carried out – dangerous floor cracks (trip hazards) and damaged glass (broken) in high windows?

GM

RESPONSE:

The Bundarra Showground is the responsibility of Bundarra Showground Reserve Trust. This is a Trust established by the Minister for Lands and members are appointed by the Minister. The maintenance and risk assessment of the buildings and facilities are the responsibility of the Trust.

NOTICES OF MOTION

There were no Notices of Motion submitted to the 27 February 2012 Meeting:

STAFF REPORTS

GENERAL MANAGER'S REPORT

Governance and Administration

Item 1

Uralla Swimming Pool

U09/6582

47/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That Council note the result of the fifteen weeks and one day of operation of the Uralla Swimming Pool 2011/2012 season to 16 February 2012 with 6,719 admissions; being only 55.46% of the budgeted total with 80% of the season completed, whilst the kiosk sales are 75% of budget at \$8,255.45.

Item 2

Uralla Shire Council Operating Policies

U07/70

48/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council adopt

- the Governance Operating Policy – Regulatory Compliance Policy (1.2.14)
- the Governance Operating Policy – Candidates for Council and new Councillor Induction Policy (1.2.15)
- the Governance Operating Policy – Council Role as a Provider of Community Services Policy (1.2.16)
- the Community Services Operating Policy – Community Services – Delivery of Aged and Disabled Services Policy (8.1.1).

**GM/
DAS**

Item 3

Grace Munro Aged Care Centre Limited

U07/145

49/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That Council

- note the profitable operation of the Grace Munro Aged Care Centre Limited for the period ended 30 June 2010 and year ended 30 June 2011 and the receipt of net lease payments of \$41,747 for those periods.
- congratulate Grace Munro Aged Care Centre Limited in the achievement of this outcome.

Governance and Administration (continued)

Item 4

Emu Crossing Bridge

U07/46, U07/188

The General Manager supplied a verbal estimate of potential costs for replacement of the existing Emu Crossing Low Level Bridge and approaches as provided by the Director of Engineering Services and indicated that Council would need to consider how these costs might be funded

The General Manager also advised Council that the timber bridge at Abington would shortly require replacement as would the low-level Torryburn Bridge.

50/12 MOVED/ CARRIED (Crs M Dusting / L Wilson)

That Council;

- acknowledge the formation of a community committee "The Emu Bridge Committee" consisting of Stuart Berriman, Spencer Hall, David Lowell, Melissa Lowell, Stephen Kellett, Bob Crouch and Kim Harvie.
- authorise the General Manager to work with the Secretary of The Emu Bridge Committee in formulating requests for support and collection of information necessary to develop funding applications.
- work with The Emu Bridge Committee and Senator Williams and continue to work with the local members, Richard Torbay and Tony Windsor, on developing funding applications and alternative strategies to raise the priority that State and Federal Governments place on the construction of a new bridge at Emu Crossing.

GM

ADJOURNMENT

LUNCHEON RECESS (1:05 - 1:35pm)

51/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council break for a 30 minute Luncheon Adjournment (1:05pm – 1:35pm)

The Meeting resumed at 1:35pm.

STAFF REPORTS (continued)

GENERAL MANAGER'S REPORT

Governance and Administration (continued)

Item 5

Cultural Plan

U11/6805

52/12 MOVED/ CARRIED (Crs K Ward / R Spreadborough)

That the matter of the Uralla Cultural Plan and Public Art Policy be raised from the table for discussion.

MOVED/ SECONDED (Crs R Spreadborough / S Powley)

That Council engage the Uralla Arts Council to prepare a Cultural Plan and Public Art Policy for the Uralla Shire Council.

FORESHADOWED MOTION

(Cr R Filmer)

That the General Manager engage with the Uralla Arts Council with a view to obtaining a simplified lower cost Cultural Plan, using the current NSW State Cultural Plan as a template.

Following debate the MOTION was PUT and LOST

The FORESHADOWED MOTION then became the MOTION

53/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That the General Manager engage with the Uralla Arts Council with a view to obtaining a simplified, lower cost Cultural Plan, using the current NSW State Cultural Plan as a template.

GM

Cr M Disting requested that his vote against the Motion be recorded.

Item 6

Uralla Events Management Committee

U07/83

54/12 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That Council receive the minutes of the Uralla Event Management Committee and the Thunderbolt Festival sub-committee for the years 2010 and 2011 and the written report on the 2011 Thunderbolt Festival.

MOTION

2012 Thunderbolt Festival

55/12 MOVED/ CARRIED (Crs R Filmer / M Disting)

That Council resolve to establish a Committee to be named the "Thunderbolt Festival Committee" to organise and run the 2012 Thunderbolt Festival.

GM

MOTION FROM THE CHAIR

Events Management Workshop

56/12 MOVED/ CARRIED (Crs I Strutt / M Disting)

That Council hold a Workshop on Monday, 12 March 2012 to discuss the matter of Events and Event Management in the Shire.

GM

Governance and Administration

Item 7

New England Local Government (NELG)

U07/262

57/12 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

That Council receive a verbal report from the Mayor and General Manager on the meeting of the New England Local Government Group held in Guyra on Friday 24 February 2012.

The Mayor provided a brief background to past NELG activities and an outline of the matters discussed at the NELG meeting held in Guyra on Friday 24 February 2012.

The General Manager provided details of Actions arising from the 24 February 2012 NELG meeting.

Item 8

Division of Local Government

U012/104

58/12 MOVED/ CARRIED (Crs K Ward / M Dusting)

That Council:

- note the new organisational structure and strategic plan 2011 to 2015 of the Division of Local Government.
- acknowledge the desire expressed by the Chief Executive, Ross Woodward, to work with the Uralla Shire Council under the new arrangements.

GM

The Manager of Planning left the meeting at this time (2:35pm).

Item 9

Integrated Planning and Reporting

U12/104

59/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council:

- receive the "Summary of the review of Council's Integrated Planning and Reporting documentation" attached to the Division of Local Government's letter of 9 December 2011.
- endorse the Action Plan prepared by staff and have the Action Plan provided to the Division of Local Government.

GM

Governance and Administration (Late Report)

Item 10 (Late Report)

Ward Boundary Changes

U07/209

60/12 MOVED/ CARRIED (Crs K Dusting / R Filmer)

That Council:

- approve the Ward boundary report for an adjustment of 113 electors between Ward A and Ward B for the NSW Electoral Commissioner.
- advertise the change in Wards A and B for public exhibition commencing on Friday 2 March 2012 and concluding on Friday 30 March 2012 with submissions being received until Friday 13 April 2012

GM

The Manager of Planning, having previously left the meeting at (2:35pm) returned to the meeting at this time (2:50pm).

GENERAL MANAGER'S REPORT

Health and Building

Item 1

Environmental Committee Meeting Minutes

U07/150

61/12 MOVED/ CARRIED (Crs K Ward / M Pearce)

That Council:

1. note the Minutes, and enclosed Attachments to the Minutes, for the Tuesday, 7 February 2012 meeting of the Environmental Committee.
2. adopt the draft Policy for the Management of Comingled Recycling Mobile Garbage Bin (MGB) Contamination for the purpose of advertising for public comment.
3. advertise the Draft Community Amenities – Public Order and Safety, domestic Waste Services (5.4.2) Policy for public submission closing 30 March 2012.

GM

Item 2

McMaugh Gardens Aged Care Facility Electricity Usage

U10/6716

62/12 MOVED/ CARRIED (Crs M Dusting / M Pearce)

That Council note the information provided in the report regarding the installation and operation of the solar power systems at the McMaugh Gardens Age Care Facility.

Item 3

Complaints Received 1 July 2011 to 31 December 2011

U11/6810

63/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That the Report on Complaints received by Council for the period 1 July 2011 to 31 December 2011 be noted.

ADJOURNMENT

COMFORT BREAK (3:20 - 3:30pm)

READING ADJOURNMENT (3:30 - 3:50pm)

64/12 MOVED/ CARRIED (Crs I Strutt / L Wilson)

That Council Adjourn for a 10 minute Comfort Break (3:20pm - 3:30pm) followed by a 20 minute Reading Adjournment (3:30pm - 3:50pm).

The Meeting moved into recess, comprising a 10 minute Comfort Break followed by a 20 minute Adjournment to permit Councillors to read the Planning Services Late Report to Council.

The Meeting resumed at 3:47pm.

MOTION

Resumption of Standing Orders

65/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council resume Standing Orders

STAFF REPORTS (continued)**GENERAL MANAGER'S REPORT**

Planning

Item 1

**Joint Regional Planning Panels Draft Amended Operational Procedures,
Code of Conduct and Complaints Handling Policy.**

U07/02

66/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council note the proposed changes to the NSW Department of Planning and Infrastructure's Operational Procedures, Code of Conduct and Complaints Handling Policy for the Joint Regional Planning Panels.

Item 2

Changes to Interim Heritage Order Authorisations

U07/3168

67/12 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

That Council note the state-wide extension of authorisation by the Minister for Planning to allow all NSW Councils to make Interim Heritage Order's under the Heritage Act 1977 (NSW).

Item 3 DIVISION DECISION

Development Application 33/2010**Application of Council Seal to Section 88b Instrument**

DA 33/2010

68/12 MOVED/ CARRIED (Crs R Filmer / S Powley)

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 33/2010 on land known as 6 Marsh Street, Uralla being Lot 11, Section B, DP 6763.

**GM/
MP****A Division was called and the result was as follows:**

*FOR: K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward, L Wilson.*

AGAINST: Nil

ABSENT: Nil

Item 4 DIVISION DECISION

Development Application 52/2011**Application of Council Seal to Section 88b Instrument**

DA 52/2011

69/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 52/2011 on land known as 46 Invergowrie Road, Invergowrie being Lot 15 DP 241422.

**GM/
MP****A Division was called and the result was as follows:**

*FOR: K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward, L Wilson.*

AGAINST: Nil

ABSENT: Nil

Planning (continued)

Item 5

Development Assessment Unit Minutes

U07/171

70/12 MOVED/ CARRIED (Crs S Powley / M Pearce)

That Council note the minutes for the Development Assessment Unit meeting held Tuesday, 14 February 2012 and the recommendations of the Committee in relation to DA 5/2011 and DA 4/2012.

Item 6

Review of the New South Wales Planning System

U07/02

71/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council:

1. endorse the submission prepared by the Manager of Planning on the Issues paper for the review of the NSW Planning System.
2. hold a Councillor workshop to prepare a submission after the Policy Options Paper has been released by the NSW Minister for Planning and Infrastructure.

MP

Item 7

Amendments to the State Environmental Planning Policy (Infrastructure) 2007 for Educational Establishments

U07/02

72/12 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council note the amendments to the State Environmental Planning Policy (Infrastructure) 2007 for educational establishments.

Item 8 DIVISION DECISION

Development Application for a New Dwelling – K Andersen

DA 4/2012

73/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council approve DA 4/2012 being for a new dwelling on Lot 1 DP 1135409 known as 8 Fitzroy Street, Uralla subject to the conditions in the development assessment report.

MP

A Division was called and the result was as follows:

FOR: K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough, S Powley, I Strutt, K Ward, L Wilson.

AGAINST: Nil

ABSENT: Nil

Planning (continued)

Item 9 DIVISION DECISION

Contamination Status of Industrial Subdivision – Mid Point Estate

DA 6/2008A

74/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

The advice received from the Environmental Protection Authority be incorporated into the Uralla Development Control Plan.

MP

A Division was called and the result was as follows:

*FOR: K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward, L Wilson.*

AGAINST: Nil

ABSENT: Nil

Item 10

Exhibition the Draft NSW Planning Guidelines for Wind Farms.

U07/02

75/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That the information be noted and no submission be made to the Department of Planning and Infrastructure in relation to the *Draft NSW Planning Guidelines: Wind Farms.*

Item 11

Late Planning Report Items 13 to 16

76/12 MOVED/ CARRIED (Crs M Dusting / S Powley)

That Council accept the Late Planning Report.

Item 12

Planning Application Approvals and Refusals for Month of January 2012

U07/168

77/12 MOVED/ CARRIED (Crs M Pearce / R Filmer)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of January 2012

Planning (Late Report)

Item 13

NSW Department of Planning and Infrastructure –

Local Development Performance Monitoring 2010/12 Report

U02/07

78/12 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council note the release of the Local Development Performance Monitoring Review Report 2010/12 by the NSW Department of Planning and Infrastructure.

Planning Late Report (continued)

Item 14

Uralla Local Environmental Plan 2012 – Plan Making Provisions

U02/07

79/12 MOVED/ CARRIED (Crs S Powley / R Filmer)

That Council note that the former provisions under Part 3 of the *Environmental Planning and Assessment Act 1979* cease to apply to the draft Uralla Local Environmental Plan, and the new provisions apply to any future plan making process.

Item 15 DIVISION DECISION

Development Application Subdivision – RK and LA Dufty

DA 5/2011

80/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council approve DA 5/2011 being a 9 Lot and Residue Residential Subdivision at 44 Warwick Street, Uralla subject to the conditions in the development assessment report.

MP

A Division was called and the result was as follows:

*FOR: K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,
S Powley, I Strutt, K Ward, L Wilson.*

AGAINST: Nil

ABSENT: Nil

Item 16

Protection of the Environment Legislation Amendment Act 2011 – New Requirements for Industry

U02/07

81/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council note the changes to the *Protection of the Environment Legislation Amendment Act 2011*.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT**Administration and Finance****Item 1****Cash at Bank and Investments**

U10/1

82/12 MOVED/ CARRIED (Crs R Filmer / M Dusting)

That Council note the cash position at 31 January 2012 consisting of: cash and overnight funds of \$1,210,304.70, term deposits of \$4,900,000.00 totalling \$6,110,304.70 of readily convertible funds.

Item 2**Uralla Shire Council Finance Committee**

U07/01

83/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That Council note the minutes of the Uralla Shire Council Finance Committee meeting held Thursday, 9 February 2012, and adopt the following recommendations:

1. That the Financial Statements consisting of the Budget Review by Resource Code and Budget Review by Function, Collection of Rates, Loan Details and Outstanding Debtor Report for the year to 31 January 2012, be noted.
2. That Council approve the variation to the Uralla Shire Council Budget as tabled resulting in an increase in Revenue of \$52,040 and an increase in Expenditure of \$51,754 and an overall increase in the 2011/2012 budgeted surplus in the consolidated funds of \$286.
3. That the Contract with Structured Credit Research and Advisory Pty Ltd not be renewed in 2012/2013.
4. That the maximum limit for accommodation bond charges for McMaugh Gardens be increased to \$161,000.
5. That two outstanding Bundarra debtor accounts in the amounts of \$70 and \$75 be written off.

DAS**MOTION****Implementation of Water Restrictors****84/12 MOVED/ CARRIED (Crs R Spreadborough / S powley)**

That Council implement the Policy of the introduction of Water Restrictors from 31 December 2012 subject to either payment being received, or the establishment of arrangements to pay for balances due at 30 June 2012, with Restrictors to be applied from that date, 31 December 2012.

DAS**Community Services****Item 1****Visitor Information Centre Monthly Report**

U07/273

85/12 MOVED/ CARRIED (Crs K Dusting / M Pearce)

That the Visitor Information Centre Manager's report for January 2012 be noted.

DIRECTOR OF ENGINEERING SERVICES' REPORT**Technical Services****Item 1 and 2****Works Progress for Period ended 17 February 2012 and Works Planning**

U07/3041

86/12 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That the Works Progress for the period ended 17 February 2012 and the Planned Works be noted.

Item 3**Road Naming**

U07/766

87/12 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council support in principal, the renaming of the section of Balala Road from Danehurst Road through to Green Gully Road.

DES**Item 4****Works Committee Meeting**

U07/172

88/12 MOVED/ CARRIED (Crs K Ward / M Pearce)

That Council note the Minutes of the Works Committee Meeting held Thursday, 16 February 2012, and adopt the following recommendations:

Thunderbolts Way (Francis Hill):

1. That the curve on Thunderbolts Way near Sawpit Gully Road be designed and constructed at 65km/hr and that it be appropriately sign posted at the completion of the project.

Gostwyck Road Fencing:

2. That Council write to the owner of "Gostwyck" requesting additional signage when stock are grazing in the road cell.

Drainage in Rowan Avenue:

3. That Council advise Mr Tait that this drainage request is of limited value to Council and is a low priority.

Roads to Recovery – Priority following Bus Trip:

4. That Council fund Panhandle Road (part contribution), Bergen Road culverts and Arding Road Rehabilitation under the 2011/2012 Roads to Recovery funding.

Regional Development Australia Fund:

5. That Council endorse financial commitment for Regional Development Australia Fund application.

Retreat Road – Written complaints from Judith and Robert Bray, Lynette Ferguson and Don Page:

6. That Council note the letters and the Director of Engineering Services respond on behalf of Council.

Abington Creek Bridge:

7. That Council continue to seek to have the Timber Bridge Partnership Program reinstated.

Pine Trees in Park Street – Letter from Mr Fitzsimons:

8. That Council program to remove the Pine Trees at the front of 47 Park Street and replace with appropriate street trees.

Mundays Lane – Email from Mr Paul Harmer:

9. That Council not seal the lane off Mundays Lane.

DES

Technical Services

Item 4

Works Committee Meeting (continued)

Cr S Powley made reference to the need to for Community expectations to be appropriately managed in relation to the condition and upkeep of Council maintained roads and suggested consideration be given to the regular publication of a "Priority List" for road maintenance and repair works planned within the Shire.

DES

Item 5

Noise Assessment of Uralla Sewage Treatment Plant

U07/156

89/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That:

1. Council note the report prepared by Environmental Resources Management Australia.
2. Council note that the plant, when it operates at 30 Hz, at night, complies with the Industrial Noise Policy.
3. Council trial the installation of high grade insulation material within the metal surround boxes of the aerators.
4. When the insulation material trials are completed, Council have the noise levels re-tested and then negotiate with Environment Protection Authority for new noise limit.

DES

The Manager of Planning left the Meeting at this time (5:12pm).

MAILOUT TO COUNCILLORS

Mailouts forwarded to Councillors for the Period Friday, 20 January 2012 to Friday, 17 February 2012

U07/23

90/12 MOVED/ CARRIED (Crs M Pearce / S Powley)

That the Mailouts forwarded to Councillors for the Period Friday, 20 January 2012 to Friday, 17 February 2012 which includes MANEX Meeting Minutes for Monday, 16 January 2012, Monday, 23 January 2012, Monday, 30 January 2012 and Monday, 13 February 2012 be noted.

MINUTES OF COMMITTEE MEETINGS

91/12 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That the Minutes of the Meetings of the following Committees be noted:

- Uralla Shire Council Consultative Committee Meeting held 6 December 2011
- Bundarra Neighbour Aid Service Meeting held 20 December 2011
- Australia Day Committee Meeting held 12 January 2012
- Uralla Shire Council Occupational Health and Safety Committee Meeting held 1 February 2012
- Uralla Shire Development Advisory Committee Meeting held 2 February 2012
- Kentucky Progress Association Annual General Meeting held 6 February 2012
- Kentucky Progress Association Meeting held 6 February 2012
- Uralla Shire Council Consultative Committee Meeting held 7 February 2012
- Uralla Food and Wine Festival Meeting held 8 February 2012.
- McMaugh Gardens Aged Care Centre Advisory Committee Meeting held 9 February 2012.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr R Spreadborough		<i>Cr R Spreadborough supplied a verbal summary only.</i>
Cr S Powley	<i>6 February</i>	<i>Shire Roads Inspection Bus Tour</i>
	<i>7 February</i>	<i>Environmental Committee</i>
	<i>14 February</i>	<i>DAU</i>
	<i>27 February</i>	<i>Council Meeting</i>
Cr L Wilson	<i>15 February</i>	<i>Bundarra Emu Crossing Meeting, Bundarra</i>
	<i>27 February</i>	<i>Council Meeting</i>
Cr M Dusting	<i>23 January</i>	<i>Council Meeting</i>
	<i>26 January</i>	<i>Australia Day, Balala and Uralla</i>
	<i>1 February</i>	<i>New England Weeds County Council, Armidale</i>
	<i>2 February</i>	<i>USDAC</i>
	<i>6 February</i>	<i>Shire Roads Inspection Bus Tour</i>
	<i>9 February</i>	<i>Finance Committee</i>
Cr M Pearce	<i>26 January</i>	<i>Australia Day Celebration</i>
	<i>2 February</i>	<i>USDAC</i>
	<i>6 February</i>	<i>Shire Roads Inspection Bus Tour</i>
	<i>9 February</i>	<i>Finance Committee</i>
	<i>14 February</i>	<i>DAU</i>
	<i>16 February</i>	<i>Works Committee</i>
	<i>20 February</i>	<i>MANEX</i>
	<i>21 February</i>	<i>Bush Fire Management Committee, Armidale</i>
	<i>27 February</i>	<i>Council Meeting</i>
Cr K Ward	<i>26 January</i>	<i>Australia Day Celebrations, Bundarra</i>
	<i>7 February</i>	<i>Environmental Committee</i>
	<i>9 February</i>	<i>McMaugh Garden's Advisory Committee</i>
	<i>14 February</i>	<i>Uralla Central School 150th Anniversary</i>
	<i>16 February</i>	<i>Works Committee</i>
	<i>21 February</i>	<i>Uralla Youth Council</i>
Cr R Filmer	<i>2 February</i>	<i>USDAC</i>
	<i>6 February</i>	<i>Shire Roads Inspection Bus Tour</i>
	<i>9 February</i>	<i>Finance Committee</i>
	<i>9 February</i>	<i>McMaugh Garden's Advisory Committee</i>
	<i>14 February</i>	<i>DAU</i>

DELEGATE REPORTS (continued)

Councillor
Activity Date: Activity Detail:

Cr K Dusting

23 January Council Meeting
25 January Decorate Memorial Hall for Australia Day, Uralla
25 January Wine and Food Committee
26 January Australia Day:
Breakfast, Balala
Morning Tea with Ambassador, Uralla
Memorial Hall, Uralla
2 February USDAC
6 February Shire Roads Inspection Bus Tour
8 February Wine and Food Committee
14 February DAU
17 February International Womens' Day
22 February Wine and Food Committee 9:30am, Gostwyck
22 February Australia Day Wrap Up
26 February Book Launch at Library

Cr I Strutt

21 December Meeting with Hon. R Torbay M.P., Armidale
21 December Councillors Christmas Function, Uralla
9 January MANEX
10 January Environmental Committee Meeting
10 January Development Assessment Unit
12 January Australia Day Committee (By Invitation)
16 January MANEX
18 January International Womens' Day Sub-Committee
23 January MANEX
23 January Council Meeting
26 January Australia Day Celebrations:
Breakfast at Balala Fire Shed, Balala
Morning Tea with Ambassador, Uralla
Memorial Hall, Uralla
30 January MANEX
2 February USDAC
2 February U3CF
4 February Uralla Show
6 February Shire Roads Inspection Bus Tour
7 February Consultative Committee
7 February Environmental Committee
9 February Finance Committee
9 February McMaugh Garden's Advisory Committee
13 February MANEX
13 February Rotary Club
14 February TCT Advisory Committee, Armidale
15 February Meeting with Representatives of AEC, Armidale
15 February Community Meeting, Bundarra
17 February Organising Committee for International Womens' Day Luncheon
21 February Uralla Youth Council
22 February Australia Day Committee
23 February U3CF Committee
24 February NELG Meeting, Guyra
27 February MANEX

QUESTIONS ON-NOTICE RAISED

Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr R Spreadborough

QUESTION:

Footpaths in Bundarra CBD

Can a cost assessment be provided for the upgrade of footpaths in the Bundarra CBD?

GM

Cr S Powley

QUESTION:

Decals for Council Vehicles

Can a report be provided regarding Decals for Council vehicles?

GM

Cr K Ward

QUESTION:

Council Access to SES Building

Under what circumstances and how frequently will Council have access to the SES Building?

GM

Cr K Dusting

QUESTION:

Identification of Signatories to Reports and Attachments

Can the printed name of Signatories be included in future Business Paper Reports and Attachments?

GM

COMFORT BREAK (5:30 – 5:35PM)

The Chair declared a 5 minute Recess (5:30pm - 5:35pm) to enable a Comfort Break prior to commencement of the closed Session.

MOVE TO CLOSED SESSION

MEETING PROCEDURE

92/12 MOVED/ CARRIED (Crs R Spreadborough / M Dusting)

That Council move into Closed Session.

CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS

The General Manager outlined the reason/s for the closure of the meeting to members of the Public and the Press.

93/12 MOVED/ CARRIED (Crs R Spreadborough / M Dusting)

1.
 - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
 - ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
 - iii. That as the matter concerned is commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

94/12 MOVED/ CARRIED

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

APOLOGY (Closed Session)

95/12 MOVED/ CARRIED

That the apology for the Director of Engineering Services be accepted.

STAFF REPORTS TO CLOSED SESSION

GENERAL MANAGER'S REPORT

Health and Building

Item 1

Environmental Committee Meeting Minutes

U07/150

96/12 MOVED/ CARRIED

That Council note Item 6 of the Minutes, including the enclosed Attachments to the Minutes, for the Tuesday, 7 February 2012 meeting of the Environmental Committee.

MOVE TO OPEN SESSION

MEETING PROCEDURE

97/12 **MOVED/ CARRIED**

That Council move back into Open Session

There being no further business, the Chair declared the meeting closed at 6:12pm

CLOSURE OF MEETING

The Meeting closed at 6:12pm.

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 27 February 2012, consisting of Page 27 and the previous pages, were confirmed by Resolution No. [nnn/11] on [Day Month Year].

.....Mayor