



ORDINARY MEETING OF COUNCIL

**Held at 4:00pm
On 24 October 2011**

Councillors:

Cr I Strutt (Mayor)
Cr M Pearce (Deputy Mayor)
Cr K Dusting
Cr M Dusting
Cr R Filmer
Cr S Powley
Cr R Spreadborough
Cr K Ward
Cr L Wilson

Attendees:

Mr T O'Connor, General Manager
Mr R Bell, Director of Engineering Services
Mrs J Michie, Director of Administrative Services
Mr W Sellings, Manager of Health and Building Services
Ms L Cumming, Manager of Planning
Mr P Steedman, Minute Clerk

MINUTES

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Assignment of Action Items

GLOSSARY OF ACTION OWNERS	
GM	Mr T O'Connor, General Manager
DES	Mr R Bell, Director of Engineering Services
DAS	Ms J Michie, Director of Administrative Services
MHBS	Mr W Sellings, Manager of Health and Building Services
MP	Ms L Cumming, Manager of Planning
EA	Mr P Steedman, Executive Assistant

The Meeting commenced at 04:02pm.

ATTENDANCE

Present were the Chairperson Cr I Strutt (Mayor), Cr M Pearce, (Deputy Mayor) and Councillors R Filmer, S Powley, R Spreadborough, K Ward, L Wilson, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman).

PRAYER

ACKNOWLEDGEMENT TO COUNTRY

APOLOGY

Apologies were tabled for Cr K Disting and Cr M Disting, currently on Leave of Absence approved at the meeting of 27 June 2011 for the period 9 September 2011 to 25 October 2011

385/11 MOVED/ CARRIED (Crs R Filmer / K Ward)

That the apologies for Cr k Disting, Cr M Disting currently on Leave of Absence approved at the meeting of 27 June 2011 for the period 9 September 2011 to 25 October 2011, be accepted.

PRESENTATIONS TO COUNCIL [4:05pm]

Speakers in Order of Presentation:

The Chair introduced the Speaker in delivery of a Presentation as follows:-

1. Superintendant Lindsay West

NSW Fire Brigades, New England Zone Commander.

The Speaker delivered a presentation regarding activities of the NSW Fire Brigades within the New England Region.

The Deputy Mayor thanked the Superintendent for his Presentation to Council.

CONFIRMATION OF MINUTES

Ordinary Meeting of 26 September 2011

386/11 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That the Minutes of the Ordinary Meeting held on 26 September 2011 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

Closed Session of Ordinary Meeting of 26 September 2011

387/11 MOVED/ CARRIED (Crs R Spreadborough/ S Powley)

That the Minutes of the Closed Session of the Ordinary Meeting held on 26 September 2011 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

MATTERS ARISING FROM THE MINUTES

Ordinary Meeting of 26 September 2011

The General Manager made reference to Resolution Number 373/11 on page 25 of the Minutes and advised details of a delay in Council proceeding to advertise for public submissions due to difficulties encountered in the identification of one of the properties involved.

Closed Session of Ordinary Meeting of 26 September 2011

Nil

DECLARATIONS OF CONFLICT OF INTEREST

At the request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting.

Submitted By:	Interest Declared:
<i>General Manager, Mr Thomas P O'Connor</i>	<i>Pecuniary Interest as the Person named in Item 1 of Councillor K Ward's Report to the Closed Session of Council.</i>

RESPONSES TO QUESTIONS ON-NOTICE

Questions On-Notice Received and From Previous Meetings

The Chair outlined details of the responses to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 26 September 2011:

Cr R Filmer

QUESTION:

McMaugh Gardens Aged Care Centre, Solar and Gas Systems

Can details be provided of savings achieved from the Installation of new Solar and Gas systems at the McMaugh Gardens facility?

GM

RESPONSE:

The accounts, net of GST, for McMaugh Gardens were for the July 2011 \$7,842.74; August 2011 \$7,372.08 and September 2011 \$6,082.71. These amounts are similar in value and kwhs as the previous year. The reason for the non-recording of the solar panel generation has not been determined.

MOTION

388/11 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Cr R Spreadborough, accompanied by the Director of Engineering Services and the Electrician, Mr Wayne Howard, turn off the Solar System Operating Panel at the McMaugh Gardens Aged Care Centre on Tuesday, 25 October 2011, and advise details of these actions to Essential Energy Regional General Manager, Mr Matt Patterson.

DES

Questions On-Notice Received and From Previous Meetings (continued)

Cr M Pearce

QUESTION:

Council Vision and Mission

Can the Vision and Mission Statements be added to Council Business Cards? **GM**

RESPONSE:

The reverse of council's business cards can readily be printed with a statement. Because of the length of most of Council's Statements the Vision Statement would be the most appropriate. That is, *"Uralla Shire Council is committed to creating a unique environment which offers an excellent quality of life and economic opportunity for its people."*

MOTION

389/11 MOVED/ CARRIED (Crs Spreadborough / M Pearce)

That the text of the Uralla Shire Council Vision Statement which reads; *"Uralla Shire Council is committed to creating a unique environment which offers an excellent quality of life and economic opportunity for its people."*, be added to the reverse side of Council Business Cards as current stocks are reprinted. **DAS**

Cr S Powley

QUESTION:

Traffic Diversion Sign

Can a Diversion Sign be erected in the event of an accident on Thunderbolt's Way and/or the New England Highway? **DES**

RESPONSE:

Council staff are trying to arrange a meeting with the Police and RTA to discuss responses to closures on the Highway between Uralla and Armidale. There are a large number of diversion signage requirements that are set out in the Incident Management Plan.

QUESTION:

National Local Roads and Transport Congress 2011

Will a Council Representative be attending the 2011 National Local Roads and Transport Congress? **GM**

RESPONSE:

Council will be represented at the National Roads and Transport Conference in Mt Gambier from 16 to 18 November 2011 by the Deputy Mayor in accordance with Council's Payment of Fees and Expenses and Provision of Facilities for Councillors Policy (page 20).

Questions On-Notice Received and From Previous Meetings (continued)

Cr R Spreadborough

QUESTION:

National Local Roads and Transport Congress

Can the General Manager provide an advice on the value to Council of attending the National Local Roads and Transport Congress?

GM

RESPONSE:

The outcome from the first National Roads and Transport Conference in Moree in 2000 was the Roads to Recovery funding from the Federal Government. This funding is worth \$430,183 for the 2011/2012 year. The continuation of this funding alone is worth attendance at the conference. The conference program for 2011 can be downloaded from:

<http://www.alga.asn.au/policy/transport/congress/RegoBrochure2011.pdf>

Cr K Ward

QUESTION:

Composition of Council

Can the General Manager provide an advice on the merits and demerits of having 6 Councillors compared to 9 Councillors?

GM

RESPONSE:

This is a political question that Councillors need to establish for themselves, after referral to their constituents. The November Council meeting will have the consideration of the abolition of the ward system for the Uralla Shire Council in respect to Section 210B of the Local Government Act (LGA). Similarly, the reduction of the number of Councillors could have been made giving the same 42 days notice under Section 224A of the LGA, however that has not been done. A reduction of Councillors can be made through a constitutional referendum at the next general council election, under Section 16 of the LGA, which if successful would take effect from the following general council election.

Less numbers of Councillors would mean that the current committee and community workload would be shared amongst two thirds of the Councillors.

From a purely administrative viewpoint there would be little difference in servicing 6 rather than 9 Councillors and one third less Councillors would not lead to any significant saving in Councillors' Remuneration or expenses.

MAILOUT TO COUNCILLORS

Mailouts forwarded to Councillors for the Period Friday, 23 September 2011 to Friday, 14 October 2011.

U07/23

390/11 MOVED/ CARRIED (Crs S Powley / M Pearce)

That the Mailouts forwarded to Councillors for the Period Friday, 23 September 2011 to Friday, 14 October 2011 which includes MANEX Meeting Minutes for Monday, 26 September 2011, Tuesday, 4 October 2011 and Monday, 10 October 2011 be noted.

Cr R Filmer made reference to the Mailout item relating to the planned introduction of paid parking at the Armidale Regional Airport and requested that the Mayor provide Councillors with an update on the current status of this matter.

PROCEDURAL MOTION

391/11 MOVED/ CARRIED (Crs S Powley / K Ward)

That Council move to a Committee of the Whole, to discuss the matter of paid parking at the Armidale regional Airport.

Councillors held a wide-ranging discussion in relation to the matter of paid parking at the Armidale regional Airport.

Cr L Wilson left the meeting at 5:27pm and returned at 5:28pm

PROCEDURAL MOTION

392/11 MOVED/ CARRIED (Crs M Pearce / L Wilson)

That Council resume Standing Orders.

MOTION

Paid Parking at the Armidale Regional Airport

393/11 MOVED/ CARRIED (Crs R Filmer / S Powley)

That Council ask the Armidale Dumaresq Council to recognise the Uralla Shire Council's strong objection to the introduction of paid parking at the Armidale Regional Airport and request that the Armidale Dumaresq Council work cooperatively with its neighbouring Councils in relation to the management and development of parking facilities at the Airport.

GM

MINUTES OF COMMITTEE MEETINGS

There were no Minutes of Committees received prior to closure of the 24 October 2011 Business Paper.

DELEGATE REPORTS

Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-

Councillor	Activity Date:	Activity Detail:
Cr R Spreadborough		Cr R Spreadborough supplied a verbal summary only.
Cr S Powley	17 October	Environmental Committee Meeting
	19 October	OH&S Committee Meeting
	20 October	Extraordinary Council Meeting
	24 October	Council Meeting
Cr L Wilson	24 October	Council Meeting
Cr M Dusting		On Leave of Absence
Cr M Pearce	29 September	Police Remembrance Day, Uralla
	4 October	Traffic Committee Meeting
	6 October	CSPC (Police Meeting), Armidale
	7 October	Presentation by Richard Kidd, Australian Election Company, Tamworth
	11 October	LEP Workshop
	13 October	Finance Committee Meeting
	20 October	Extraordinary Council Meeting – LEP Issues
	24 October	October Council Meeting
Cr K Ward	28 September	Complying Development Workshop
	29 September	Police Remembrance Day, Uralla
	5 October	LEP Workshop
	6 October	Community Mutual Breakfast, Uralla
	13 October	McMaugh Gardens Advisory Committee Meeting
	17 October	Environmental Committee Meeting
	17 October	Youth Council Meeting
	18 October	Frog Dreaming Event, Uralla

DELEGATE REPORTS (continued)**Councillor****Activity Date: Activity Detail:**

Cr R Filmer

5 October DCP Workshop
6 October Community Mutual Breakfast, Uralla
11 October LEP Workshop
13 October Finance Committee Meeting
13 October McMaugh Gardens Advisory Committee Meeting
20 October Extraordinary Council Meeting

Cr K Dusting

On Leave of Absence

Cr I Strutt

27 September Tenants' Advice and Advocacy Programme, Armidale
28 September Councillors' Workshop – DCP
29 September Police Remembrance Day Service, Uralla
30 September Constitutional Review Forum, Dubbo
4 October MANEX
4 October Meeting with ADC Mayor, Cr Ducat, Uralla
5 October Councillors' Workshop -DCP
6 October Community Mutual Business Breakfast, Uralla
7 October UNE Graduation Ceremony, Armidale
8 October UNE Graduation Ceremony, Armidale
9 October Opening of Bobbette's Art Exhibition, Uralla
10 October MANEX
10 October Conference Call Meeting with "Content Group"
11 October Councillors' Workshop – DCP / LEP
12 October Meeting of Mayors re Armidale Airport Parking, Guyra
17 October MANEX
17 October Environmental Committee Meeting
17 October Youth Council Meeting
18 October Consultative Committee Meeting
18 October Funeral of Mr Geoff Davis, Inverell
19 October Citizenship Ceremony, Uralla
20 October Extraordinary Council Meeting
21 October Opening of SLEX, Armidale
24 October MANEX

STAFF REPORTS FOR COUNCIL NOTATION

GENERAL MANAGER'S REPORT

Governance and Administration (for notation)

Item 1

Local Government Amendment Bill 2011

U07/81

394/11 MOVED/ CARRIED (Crs K Ward / R Spreadborough)

That the introduction of the Local Government Amendment Bill 2011 to the NSW Legislative Assembly on Wednesday 12 October 2011 be noted by Council.

Item 2

General Revaluation of the Uralla Shire Council Area

U09/6577

395/11 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That the general re-valuation of the Uralla Shire Council as at 1 July 2011 by the NSW Valuer General, which will be applied to the calculation of general rates from 1 July 2012, be noted by Council.

Planning (for notation)

Item 3

Planning Application Approvals and Refusals for the Month of September 2011

U07/168

396/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of September 2011.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance (for notation)

Item 1

Cash at Bank and Investments

U10/1

397/11 MOVED/ CARRIED (Crs R Filmer / M Pearce)

That Council note the cash position at 30 September 2011 consisting of: cash and overnight funds of \$1,473,544.71 and term deposits of \$4,900,00.00, totalling \$6,373,544.71 of readily convertible funds.

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT (continued)

Community Services (for notation)

Item 2

Visitor Information Centre Monthly Report

U07/273

398/11 MOVED/ CARRIED (Crs S Powley / L Wilson)

That Council:

- note the Visitor Information Centre Manager's Report for September 2011.
- receive monthly Income and Expenditure details within all future Visitor Information Centre Reports.

DAS

Item 3

Tablelands Community Support Options and Kamilaroi Ageing and Disability Services

U07/32-03

399/11 MOVED/ CARRIED (Crs M Pearce / S Powley)

That the report on current projects and activities of Tablelands Community Support Options be noted.

Item 4

McMaugh Gardens Aged Care Facility

U07/160

400/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That the Manager's report on McMaugh Gardens for the quarter ending 30 September 2011 be noted.

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services (for notation)

Item 1

Works Progress for period ended 14 October 2011

U07/3041

Item 2

Works Planning

U07/3041

401/11 MOVED/ CARRIED (Crs K Ward / R Spreadborough)

That the Works Progress for the period ended 14 October 2011 and the Planned Works be noted.

DIRECTOR OF ENGINEERING SERVICES' REPORT (continued)

Technical Services (for notation)

Item 3

Water Management Conference, 14-16 September 2011

U07/72

402/11 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

That Council note the Report in relation to the 2011 LGSA Water Management Conference held in Grafton from 14-16 September 2011.

ADJOURNMENT [6:04 - 6:34pm]

Dinner Recess

403/11 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council break for a 30 minute Dinner Adjournment (6:04pm – 6:34pm).

The Meeting resumed at 6:34pm.

PRESENTATIONS TO COUNCIL [6:35pm]

Have Your Say

Speakers in Order of Presentation:

The Chair introduced the Speakers in order of Presentation as follows:-

1. Mr Andrew Parker

President, Uralla Arts Inc

Presentation on the subject of a Proposal from Uralla Arts Inc to develop a Cultural Plan for Uralla.

The Chair thanked Mr Parker for his Presentation to Council.

2. Mr Paul Cornall

Principal, Forsyths Chartered Accountants

Presentation of the Audit Report to the Annual Financial Statements for the Year ended 30 June 2011.

The Chair thanked Mr Cornall for his Presentation to Council.

NOTICES OF MOTION

The Chair advised details of the following Notice/s of Motion to the Ordinary Meeting:

There were no Notices of Motion received.

Cr L Wilson left the meeting at this time (7:20pm).

STAFF REPORTS FOR COUNCIL DISCUSSION / NOTATION

GENERAL MANAGER'S REPORT

Governance and Administration (for discussion/notation)

Item 1

Detailed Organisational Resource Chart U08/6528

404/11 MOVED/ CARRIED (Crs K Ward / R Spreadborough)

That Council adopt the updated detailed Organisational Resource Chart for the purposes of; the continual updating of resource strategies within the Integrated Planning and Reporting Framework, the development of wage and salary calculations for the updating of the ten year financial plan and the recording of core and non core Council business and staffing.

GM

Item 2

Constitutional Recognition of Local Government U08/6510

405/11 MOVED/ CARRIED (Crs S Powley / R Filmer)

That Council lodge a submission with the Expert Panel on Constitutional Recognition of Local Government, chaired by the Hon James Spigelman AC QC, by Friday, 4 November 2011 indicating a preferred option of Financial Recognition with the minimalist change to Section 96 of the Australian Constitution with the addition of the words "and Local Government" following the word "States" in the paragraph heading and following the words "to any State" within the body of the section.

GM

Item 3

Uralla Shire Council Return to Work Policy U07/70

406/11 MOVED/ CARRIED (Crs S Powley / M Pearce)

That Council adopt the Human Resources Operating Policy – Return to Work Policy

GM

Item 4

Councillors Workshops U07/167

407/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That:

- Council continue the practice of holding Councillors Workshops on specific issues in accordance with Clause 70 of the Uralla Shire Council Code of Meeting Practice, however not hold general Councillors Workshops on the Business Paper prior to the Council meeting.
- wherever practical, revised or alternate Recommendations be provided in writing.

Cr L Wilson, having previously left the meeting at 7:20pm, returned to the meeting at this time (7:30pm).

GENERAL MANAGER'S REPORT (continued)

Governance and Administration (for discussion/notation)

Item 5

Uralla Shire Council Operating Policies

U07/70

408/11 MOVED/ CARRIED (Crs S Powley / M Pearce)

That Council:

- adopt, for the purpose of advertising for public submissions, the Draft Use of Information Technology and Communication Resources (2.1.6), Draft Purchased Leave (2.3.19) and the Draft Long Service Leave – Amended Regulation (2.3.20) Operating Policies.
- advertise the Draft Use of Information Technology and Communication Resources (2.1.6), Purchased Leave (2.3.19) and Long Service Leave – amended Regulation (2.3.20) Operating Policies for public submissions during the period Friday 28 October 2011 to Friday 25 November 2011.

GM

Item 6

Cultural Plan

U11/6805

RECOMMENDATION

That Council engage the Uralla Arts Council to prepare a Cultural Plan and Public Art Policy for the Uralla Shire Council.

PROCEDURAL MOTION

409/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That the matter of the Uralla Cultural Plan and Public Art Policy, lay on the table, pending further information from the General Manager.

GM

GENERAL MANAGER'S LATE REPORT

The Chair, in consultation with Councillors, declared a brief pause in proceedings to permit those present to read details in the General Manager's Late Report.

Planning Services (for discussion/notation)

Item 1 DIVISION DECISION

**Variation to Development Application 41/2011 A –
Construction of a Plant Nursery and Manager's Residence**
DA 41/2011A

RECOMMENDATION

That Council approve the amended application for the construction of a retail plant nursery and workshop on Lot 10 DP 3378 being 164 Bridge Street, Uralla subject to the conditions attached to the Development Assessment Report.

MOTION

410/11 **MOVED/ CARRIED (Crs R Spreadborough / S Powley)**

That the matter of the amended application for the construction of a retail plant nursery and workshop on Lot 10 DP 3378, being 164 Bridge Street, Uralla be referred to the Development Assessment Unit (DAU) Committee, as the formal process, for recommendation to Council.

MP

A Division was called and the result was as follows:

FOR: R Filmer, R Spreadborough, S Powley, K Ward.

AGAINST: M Pearce, I Strutt, L Wilson.

ABSENT: K Dusting, M Dusting,

The Manager of Planning left the meeting at this time (7:51pm).

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance (for discussion/notation)

Item 1

Annual Audited Financial Statements
U11/6687

411/11 **MOVED/ CARRIED (Crs K Ward / M Pearce)**

That Council present its Audited Financial Reports; consisting of the General Purpose Reports, Special Purpose Reports and Special Schedules for the year ended 30 June 2011; together with the Auditor's Reports, to this meeting in accordance with Section 419 (1) of the Local Government Act.

DAS

DIRECTOR OF ENGINEERING SERVICES' REPORT

Technical Services (for discussion/notation)

Item 1

Floodplain Management Program

U11/6801

412/11 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)

To allocate \$10,000 from Budget Item PA 11.3, Economic Affairs: Economic, Social and Community Development, under Council's Operational Plan for 2011/12, to the Floodplain Management Study.

DES

Item 2

Code of Practice: Soil and Water Management for Uralla Shire Council managed activities.

U10/6723

413/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That Council accepts the Code of Practice as Council's Best Management Practice Guideline for soil and water management.

DES

Item 3

Statewide Mutual Best Practice Manual

– Trees and Tree Roots

U07/73-03

414/11 MOVED/ CARRIED (Crs M Pearce / KWard)

That Council adopt the Statewide Mutual Best Practice Manual for Trees and Tree Roots.

DES

Item 4

Tree at front of 1A Plane Avenue, Uralla

U07/182

415/11 MOVED/ CARRIED (Crs R Filmer / R Spreadborough)

That Council direct the Director of Engineering Services to make arrangements for the removal of the Plane Tree located outside 1A Plane Avenue Uralla.

DES

Item 5

Northern Inland Local Government Water Managers' Group

U07/268

416/11 MOVED/ CARRIED (Crs S Powley / R Spreadborough)

That Council endorse the formation of the Northern Inland Local Government Water Managers' Group and nominate two Staff members.

DES

The General Manager left the meeting at 8:05pm and returned at 8:09pm.

DIRECTOR OF ENGINEERING SERVICES' REPORT (continued)

Technical Services (for discussion/notation)

Item 6

Energy Efficient Luminaire Program

U07/181-02

417/11 MOVED/ CARRIED (Crs S Powley / M Pearce)

That Council:

1. accept Option 1 for \$3,308.10 for Uralla Shire Council's streetlight bulk replacement and energy efficient lamp upgrade, and;
2. nominate Essential Energy as our "Energy Saver".

DES

Item 7

Meeting of Uralla Local Traffic Committee held on 4 October 2011

U07/115

418/11 MOVED/ CARRIED (Crs S Powley / R Filmer)

That Council note the Minutes of the Uralla Local Traffic Committee Meeting held 4 October 2011 and give individual consideration to each of the six recommendations from the Committee.

MOTION

St Joseph's School Pedestrian Crossing Relocation, Wood Street, Uralla

419/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)

That:

- a) Council contact the Department of Transport and the bus operators to advise of the proposed changes, and
- b) Council approve the pedestrian crossing relocation subject to the satisfactory responses from the Department of Transport and the bus operators, and
- c) If the relocation proceeds Council also remove three trees in Wood Street.

DES

Cr L Wilson left the meeting at this time (8:12pm).

MOTION

Uralla Central School Request for Council to Reconsider Providing Extra Parking in Park Street, Uralla

420/11 MOVED/ CARRIED (Crs R Spreadborough / K Ward)

That:

- a) Council Staff prepare a design and estimate for provision of extra school parking in Park Street, Uralla and then have Council consider funding the work.
- b) The General Manager arrange for the Director of Engineering Services to write to the Department of Education.

**GM/
DES**

Cr L Wilson, having previously left the meeting at 8:12pm, returned to the meeting at this time (8:15pm).

DIRECTOR OF ENGINEERING SERVICES' REPORT (continued)

Technical Services (for discussion/notation)

MOTION

- 421/11 Request for Bus Warning Signs at Start of Lindon Road**
MOVED/ CARRIED (Crs L Wilson / M Pearce)
That Council erect the bus warning signs for the commencement of Lindon Road. **DES**

MOTION

- 422/11 B-Double Request for Baker's Creek Road**
MOVED/ CARRIED (Crs R Filmer / R Spreadborough)
That Baker's Creek Road not be B-Double approved until the S-Bend and Causeway near "Willowbank" are upgraded. **DES**

MOTION

- 423/11 B-Double Request for MR124 (Bundarra Road)**
MOVED/ CARRIED (Crs L Wilson / M Pearce)
That, subject to Armidale Dumaresq Council approval, MR124 (Bundarra Road) be approved for 19-metre and 25-metre B-Doubles. **DES**

MOTION

- 424/11 Flashing lights for School Pedestrian Crossing in Bridge Street, Uralla**
MOVED/ CARRIED (Crs R Filmer / M Pearce)
That Council seek support from Member for Northern Tablelands, Hon Richard Torbay to determine the appropriate priority for Flashing lights for the School Pedestrian crossing in Bridge Street, Uralla. **DES**

Cr L Wilson left the meeting at 8:35pm and returned at 8:36pm.

Item 8

Infrastructure Project – Banner Posts

U09/6588

- 425/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)**
That:
- a) Council agree to the erection of the free standing Banner Poles on the approaches to the Uralla Central Business District (CBD).
 - b) A report be prepared for the next meeting of Council outlining proposed Banner Pole locations within the Uralla CBD. **DES**

Cr M Pearce left the meeting at 8:40pm and returned at 8:41pm.

DIRECTOR OF ENGINEERING SERVICES' REPORT (continued)

Technical Services (for discussion/notation)

Item 9

Community Building Partnership

U07/76-02

426/11 MOVED/ CARRIED (Crs K Ward / L Wilson)

That Council support the lodgement of an application for funding under the Community Building Partnership.

DES

MOTION

Community Building Partnership Project Priorities

427/11 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)

That Council adopt the following works priorities for funding received under the Community Building Partnership:

1. Works to upgrade Lighting at Bundarra Showground.
2. Works to repair Floorboards at Uralla Memorial Hall.
3. Shade Cloth for Playground Equipment in Porter and Gilmore Parks.

GM

QUESTIONS ON-NOTICE RAISED

Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

Cr K Ward

QUESTION:

Banking with Community Mutual Credit Union

Can an investigation be undertaken into the merits of the Community Mutual Credit Union Scheme to provide an amount equivalent to 1% of the Depositor's average balance to a Community Group of the Depositor's choosing, including an analysis of the cost/benefit of Council moving its working accounts to the Community Mutual Credit Union?

GM

Cr R Spreadborough

QUESTION:

McMaugh Gardens Aged Care Facility Monthly Manager's Report

In relation to the Monthly Manager's Report for the McMaugh Gardens Facility for the Quarter ended 30 September 2011, where are the Financial details?

GM

QUESTION:

McMaugh Gardens Aged Care Facility Quarterly Financial Reports

In relation to the previously promised McMaugh Gardens Quarterly Financial Reporting, where are the Reports?

GM

QUESTIONS ON-NOTICE RAISED (continued)

Questions On-Notice for Next Meeting of Council

Cr R Filmer

QUESTION:

Ward Boundaries within the Uralla Local Government Area

Can the General Manager advise the indicative cost to Council of redrawing Ward Boundaries within the Uralla Local Government Area?

GM

QUESTION:

Speed Check Data for the Main Street of Uralla

Can the Director of Engineering Services obtain date and time code information relating to the Speed Check data acquired for vehicular traffic on Bridge Street?

GM

QUESTION:

McMaugh Gardens Aged Care Facility Solar and Gas Systems

Can the apparent issues with the Solar and Gas Systems at the McMaugh Gardens aged Care Facility be investigated and resolved with details regarding the remediation of these issues provided for Council's information?

GM

ADJOURNMENT [8:50 - 9:00pm]

Comfort Break

428/11 MOVED/ CARRIED (Crs M Pearce / R Spreadborough)

That Council adjourn for a 10 minute Comfort Break (8:50pm – 9:00pm)

The Meeting resumed at 9:00pm.

MOVE TO CLOSED SESSION

MEETING PROCEDURE

429/11 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

That Council move into Closed Session.

CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS

The General Manager outlined the reason/s for the closure of the meeting to members of the Public and the Press.

430/11 MOVED/ CARRIED (Crs R Spreadborough / L Wilson)

1.
 - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
 - ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
 - iii. That as the matters concerned relate to commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; personal matters relating to a particular individual as an employee of Council; or, contain information relating to the personal hardship of residents or ratepayers; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1. sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

CLOSED SESSION RESOLUTIONS

431/11 MOVED/ CARRIED

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

APOLOGY (Closed Session)

Apologies were tabled for Cr K Dusting and Cr M Dusting, currently on Leave of Absence approved at the meeting of 27 June 2011 for the period 9 September 2011 to 25 October 2011.

432/11 MOVED/ CARRIED

That the apologies for Cr k Dusting, Cr M Dusting currently on Leave of Absence approved at the meeting of 27 June 2011 for the period 9 September 2011 to 25 October 2011, be accepted.

RESPONSES TO QUESTIONS ON-NOTICE (Closed Session)

Cr K Ward declared an Interest as the Company Secretary of the organisation named in the General Manager's response to Cr S Powley's Question On-Notice to Closed Session and left the meeting at this time (9:01pm).

Questions On-Notice Received and from Previous Meetings

The Chair outlined details of the responses to "Questions On-Notice" raised in the Closed Session of the Ordinary meeting held Monday, 26 September 2011.

Cr K Ward, having previously left the meeting due to a declared Interest, returned to the meeting at this time (9:10pm).

REPORTS TO CLOSED SESSION

The Chair announced an amendment to the Agenda, advising the next item of Business as the Director of Administrative Services' Administration and Finance Report to Closed Session, followed by Councillor K Ward's Report to Closed Session.

STAFF REPORTS TO CLOSED SESSION

DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

Administration and Finance (Closed Session Report)

Item 1

Uralla Shire Council Finance Committee

U10/1

433/11 **MOVED/ CARRIED**

That Council note the Minutes of the Uralla Shire Council Finance Committee Meeting held 13 October 2011, and adopt the following recommendations:

1. The Financial Statements consisting of Budget Review by Resource Code and Function for the year to 30 September 2011 be noted.
2. That Council write to the Member for Northern Tablelands objecting to the minimal increase in Block Grant funding for road maintenance in 2011/2012 of 0.27%.
3. That Council's outstanding loan balance of \$1,696,719.27 be noted.
4. The collection rate of current rates and arrears of rates of 35.5% as at 30 September 2011 be noted.
5. The report from Structured Credit Research & Advisory Pty Ltd be noted.
6. That a rebate of 500 kilolitres be applied to the water charges of Bundarra resident - Assessment 8165 provided that the ratepayer disconnects the water supply to stock water troughs.
7. That Council write off rates of \$2,583.87 against Assessment 52889 and \$1,766.78 against Assessment 51066 as non-collectible.

DAS

REPORTS TO CLOSED SESSION (continued)

COUNCILLOR'S REPORT TO CLOSED SESSION

The General Manager, having previously declared an interest, left the meeting at this time (9:18pm).

Cr K Ward (Closed Session Report)

Item 1

General Manager's Annual Review Confidential

Cr R Spreadborough left the meeting at this time (9:55pm).

Cr R Filmer left the meeting at this time (9:55pm).

The Director of Administrative Services and the Minute Clerk left the meeting at 9:57pm

Cr R Spreadborough, having previously left the meeting at 9:55pm, returned to the meeting at 10:15pm.

Cr R Filmer, having left the meeting at 9:55pm, was contacted by telephone at 10:25pm to ascertain his availability to return to the meeting. Cr Filmer indicated he was unable to return to the meeting and requested that he be noted as an Apology within the minutes.

APOLOGY (Cr R Filmer)

434/11 MOVED/ CARRIED

That the apology for Cr R Filmer's absence from the meeting from 9:55pm be accepted.

MOTION

435/11 MOVED/ CARRIED

That Council:

1. Note the Review Team has assessed the General Manager's performance over the previous year as more than satisfactory with all targets on major issues set in Schedule B being achieved and with the only exceptions being of a minor nature.
2. Adopt the Review Team recommendation for a negotiated variance in the Schedule 'C' Recommendation in accordance with Clause 8 and 9 of the Contract as listed, which includes the Remuneration Tribunal Determination for Chief Executives and Senior Executives of 2.5%, plus an additional 1.5% as a discretionary performance based increase.

MOVE TO OPEN SESSION

MEETING PROCEDURE

436/11 MOVED/ CARRIED

That Council move back into Open Session

There being no further business, the Chair declared the meeting closed at 10:45pm.

CLOSURE OF MEETING

The Meeting closed at 10:45pm

The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 24 October 2011, consisting of Page 28 and the previous pages, were confirmed by Resolution No. 439/11 on 28 November 2011.

.....Mayor