



## ORDINARY MEETING OF COUNCIL

**Held at 12 noon  
On 24 January 2011**

### **Councillors:**

Cr K Ward (Mayor)  
Cr M Pearce (Deputy Mayor)  
Cr K Dusting  
Cr M Dusting  
Cr R Filmer  
Cr S Powley  
Cr R Spreadborough  
Cr I Strutt  
Cr L Wilson

### **Attendees:**

Mr T O'Connor, General Manager  
Mr R Bell, Director of Engineering Services  
Mrs J Michie, Director of Administrative Services  
Mr W Sellings, Manager of Health and Building Services  
Ms L Cumming, Manager of Planning  
Mr P Steedman, Minute Clerk  
Mrs C Cooper, Assistant Minute Clerk

MINUTES

- TABLE OF CONTENTS -  
**Meeting held 24 January 2011**  
**ORDINARY MEETING**

	Page No.
<b>ATTENDANCE</b> .....	<b>5</b>
<b>PRAYER</b> .....	<b>5</b>
<b>APOLOGY</b> .....	<b>5</b>
<b>CONFIRMATION OF MINUTES</b> .....	<b>5</b>
Ordinary Meeting of 20 December 2010 .....	5
Closed Session of Ordinary Meeting of 20 December 2010.....	6
<b>MATTERS ARISING FROM THE MINUTES</b> .....	<b>6</b>
Ordinary Meeting of 20 December 2010 .....	6
Closed Session of Ordinary Meeting of 20 December 2010.....	6
<b>DECLARATIONS OF CONFLICT OF INTEREST</b> .....	<b>6</b>
<b>MAYORAL MINUTE</b> .....	<b>6</b>
Cr K Ward.....	6
Item 1 .....	6
Queensland Flood Appeal.....	6
<b>QUESTIONS ON-NOTICE</b> .....	<b>7</b>
Questions Raised at the 20 December 2010 Meeting of Council: .....	7
Cr M Pearce .....	7
Council Plant Nursery .....	7
Cr I Strutt .....	8
Presentation of Local Species Shrub to new Australian Citizens .....	8
Cr R Spreadborough .....	8
Proposed Policy .....	8
Late Questions Received for the 20 December 2010 Meeting of Council: .....	8
Cr K Dusting .....	8
Public Address Sound System and Ceremonial Curtain Support Frame .....	8
Cr R Spreadborough .....	9
Electronic Distribution of Documents and Business Paper Reports.....	9
Questions Received for the 24 January 2011 Meeting of Council: .....	9
Cr K Dusting .....	9
Statewide Electricity Price Increases .....	9
<b>STAFF REPORTS</b> .....	<b>10</b>
<b>GENERAL MANAGER'S REPORT</b> .....	<b>10</b>
Governance and Administration .....	10
Item 1 .....	10
Code of Conduct .....	10
Item 2 .....	10
Conduct Review Committee / Reviewer .....	10
<b>ADJOURNMENT</b> .....	<b>11</b>
<b>GENERAL MANAGER'S REPORT (CONT.)</b> .....	<b>11</b>

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This is Page 2 of the Minutes of Uralla Shire Council at an Ordinary Meeting of Council held on 24 January 2011

.....Mayor

- TABLE OF CONTENTS -  
**Meeting held 24 January 2011**  
**ORDINARY MEETING**

	<b>Page No.</b>
Governance and Administration .....	11
Item 3 .....	11
Code of Meeting Practice .....	11
Item 4 .....	12
Contribution towards legal Costs .....	12
Item 5 .....	12
Uralla Shire Council Operating Policies .....	12
Item 6 .....	12
Rural Fire Service .....	12
Health and Building Services .....	13
Item 1 .....	13
Environmental Committee Meeting Minutes .....	13
Planning .....	13
Item 1 .....	13
Changes to the Environmental Planning and Assessment Regulation 2000 .....	13
Item 3 .....	13
State Environmental Planning Policy (Infrastructure) Amendment (Miscellaneous) 2010 .....	13
Item 4 .....	13
Amendments to State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007 .....	13
Item 2 Division Decision .....	13
Development Application for a Subdivision .....	13
Item 5 .....	14
Regulatory Statistics .....	14
Item 6 .....	14
Development Assessment Unit Minutes .....	14
2. The development consent is to be amended so that the provision of kerb and gutter is to be for Everett Street only .....	14
Item 7 .....	14
Planning Application Approvals and Refusals for the Month of December 2010 .....	14
<b>DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT .....</b>	<b>14</b>
Administration and Finance .....	14
Item 1 .....	14
Cash at Bank and Investments .....	14
Item 2 .....	15
Rates – Outstanding and Reconciliation .....	15
Community Services .....	15
Item 1 .....	15
Visitor Information Centre Monthly Report .....	15
<b>DIRECTOR OF ENGINEERING SERVICES' REPORT .....</b>	<b>15</b>
Technical Services .....	15
Item 1 .....	15
Mid North Weight of Loads .....	15
Item 2 .....	16
Works Planning .....	16

This is Page 3 of the Minutes of Uralla Shire Council at an Ordinary Meeting of Council held on 24 January 2011

.....Mayor

- TABLE OF CONTENTS -  
**Meeting held 24 January 2011**  
**ORDINARY MEETING**

	<b>Page No.</b>
Item 3.....	16
Works Progress for Period ended 14 January 2011 .....	16
Item 4.....	16
Works Committee .....	16
<b>MAILOUT TO COUNCILLORS.....</b>	<b>16</b>
Mailouts forwarded to Councillors for the Period Friday, 17 December 2010 to Friday, 14 January 2011 ...	16
<b>MINUTES OF COMMITTEE MEETINGS.....</b>	<b>16</b>
<b>DELEGATES' REPORTS .....</b>	<b>17</b>
Cr K Dusting .....	17
Cr R Filmer .....	17
Cr I Strutt .....	17
Cr M Pearce .....	17
Cr K Ward.....	17
Cr M Dusting.....	17
Cr L Wilson .....	18
Cr S Powley.....	18
<b>QUESTIONS ON-NOTICE FOR NEXT MEETING OF COUNCIL.....</b>	<b>18</b>
Cr L Wilson .....	18
Truck Speed.....	18
Cr I Strutt .....	18
Questions to National General Assembly.....	18
Cr R Filmer .....	18
Water Break Reporting .....	18
Country Council Meetings -Welcome/Acknowledgement.....	18
<b>MOVE TO CLOSED SESSION.....</b>	<b>18</b>
<b>CLOSED SESSION RESOLUTIONS .....</b>	<b>19</b>
<b>MOVE TO OPEN SESSION.....</b>	<b>19</b>
<b>CLOSURE OF MEETING .....</b>	<b>19</b>

**Assignment of Action Items**

GLOSSARY OF ACTION OWNERS	
<b>GM</b>	Mr T O'Connor, General Manager
<b>DES</b>	Mr R Bell, Director of Engineering Services
<b>DAS</b>	Ms J Michie, Director of Administrative Services
<b>MHBS</b>	Mr W Sellings, Manager of Health and Building Services
<b>MP</b>	Ms L Cumming, Manager of Planning
<b>EA</b>	Mr P Steedman, Executive Assistant

This is Page 4 of the Minutes of Uralla Shire Council at an Ordinary Meeting of Council held on 24 January 2011

.....Mayor

**ATTENDANCE**

Present were the Chairperson Cr K Ward (Mayor), Cr M Pearce, (Deputy Mayor) and Councillors K Dusing, M Dusing, R Filmer, S Powley, I Strutt, L Wilson, General Manager (Mr T O'Connor), Director of Administrative Services (Mrs J Michie), Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman), Assistant Minute Clerk (Mrs C Cooper).

**PRAYER**

**APOLOGY**

An Apology was tabled for Cr R Spreadborough who has sought leave from 1 February 2011 to 28 February 2011.

Apologies were also tabled for the Director of Engineering Services and Manager of Health and Building Services.

**1/11 MOVED/ CARRIED (Crs S Powley / L Wilson )**

That apologies for Cr R Spreadborough, the Director of Engineering Services and the Manager of Health and Building Services be accepted.

**2/11 MOVED/ CARRIED (Crs R Filmer/ M Pearce )**

That Leave of Absence be granted to Cr R Spreadborough for the period 1 February 2011 to 28 February 2011.

**CONFIRMATION OF MINUTES**

**Ordinary Meeting of 20 December 2010**

*The following amendment was requested to the Minutes of the Ordinary Council Meeting dated 20 December 2010:*

*Responses to Questions On Notice from the Ordinary meeting of Council held Monday, 22 November 2010 - Page 9: re Coal Seam Gas Response - Sentence should read "He indicated that he would also be interested in viewing Cr K Dusing's information from the Farming Industry."*

**EA**

*The General Manager commented, in relation to this matter, that to date Cr Spreadborough has not yet submitted the research details and therefore no report can be prepared to date.*

**GM**

*Cr Pearce made enquiry as to the progression of the Council gathering re the comment "a semi sociable gathering or meeting be established with Armidale Dumaresq, Guyra and Walcha Councils, to include all Councillors, with the aim of promoting relationships between all Councils."*

*The Mayor commented that Cr Hietbrink would be in touch regarding same.*

**GM**

**3/11 MOVED/ CARRIED (Crs M Dusing / M Pearce )**

That the Minutes of the Ordinary Meeting held on 20 December 2010 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**EA**

**Closed Session of Ordinary Meeting of 20 December 2010**

*The following amendment was requested to the Minutes of the Closed Session of the Ordinary Meeting dated 20 December 2010:*

*Item 2 Page 3 – Heading to read “Recommendation from Tablelands Community Transport Advisory Committee Meeting of Tuesday, 7 December 2010.”*

**4/11 MOVED/ CARRIED (Crs M Pearce / S Powley )**

That the Minutes of the Closed Session of the Ordinary Meeting held on 20 December 2010 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

**EA**

**MATTERS ARISING FROM THE MINUTES**

Ordinary Meeting of 20 December 2010

*Nil*

Closed Session of Ordinary Meeting of 20 December 2010

*Nil*

**DECLARATIONS OF CONFLICT OF INTEREST**

The Minute Clerk had not received any details of pecuniary or non-pecuniary Conflict of Interest Declarations in relation to this meeting.

**MAYORAL MINUTE**

Cr K Ward

Item 1

**Queensland Flood Appeal**

U07/124

**RECOMMENDATION:**

That Council;

1. Contribute a financial donation, based on a pre-determined percentage of public funds raised, to the Queensland Premier’s Flood Appeal.
2. Utilise the Community Street Store, for the week ending 6 February 2010, for the purposes of fundraising for the Queensland flood Appeal.
3. Conduct a Think Tank/Workshop at the earliest opportunity to prepare an Action Plan suitable to meet the objectives of the Uralla Shire Queensland Flood Appeal.

**PROCEDURAL MOTION**

- 5/11 MOVED/ CARRIED (Crs I Strutt / M Pearce)**  
That Council move to a Committee as a whole to discuss this Item.

*Councillors discussed options for assisting the Flood Appeal.*

*The Assistant Minute Clerk left the Meeting Room at 12:30pm.*

**PROCEDURAL MOTION**

- 6/11 MOVED/ CARRIED (Crs K Dusting / R Filmer)**  
That Council resume Standing Orders.

**MOTION**

- 7/11 MOVED/ CARRIED (Crs I Strutt / M Dusting)**  
That Council;
1. Utilise the Community Street Store, for the week ending 6 February 2010, for the purposes of fundraising for a Disaster Appeal.
  2. Conduct a Think Tank/Workshop at the earliest opportunity to prepare an Action Plan suitable to meet the objectives of the Uralla Shire Disaster Appeal.

**GM**

**QUESTIONS ON-NOTICE**

*The General Manager advised that Questions On-Notice were listed in the incorrect order within the Business Paper.*

**Questions Raised at the 20 December 2010 Meeting of Council:**

At the 20 December 2010 Meeting, Councillors raised the following "Questions On-Notice" for response at the 24 January 2011 Meeting of Council:

Cr M Pearce

**QUESTION:**

**Council Plant Nursery**

*Do we have a Council nursery and could each ratepayer be supplied with a local species shrub annually?*

**GM**

**RESPONSE:**

Council does not have a nursery.

Council's policy "Trees" page 196 of Operating Policies states "Council will provide owners of new residences, on request, within Uralla and Bundarra, two appropriate trees subject to the trees being placed in the road reserve in accordance with Council's tree planting plan".

The policy allows for the granting of trees for the verge area. It is suggested that the Policy could be modified to allow for the issuing of trees to residents, without being restricted to the verge. However an annual issuing of trees or shrub would be more than necessary.

**QUESTIONS ON-NOTICE (cont')**

Cr I Strutt

**QUESTION:**

**Presentation of Local Species Shrub to new Australian Citizens**

*Could it become the custom of Council to present an Australian Plant (local species) at the Ceremonies for new Australian Citizens?*

**GM**

**RESPONSE:**

Council already has the practice of presenting native plants at citizenship ceremonies. Similar to the previous question the Tree Policy could be modified to incorporate the practice into policy.

Cr R Spreadborough

**QUESTION:**

**Proposed Policy**

*Do we have a current policy on Australian Citizenship Ceremonies?*

**GM**

**RESPONSE:**

No. The ceremony is defined by the Department of Immigration and Citizenship "Citizenship Ceremony Code of Practice".

**Late Questions Received for the 20 December 2010 Meeting of Council:**

The following "Late Questions On-Notice" were submitted by Councillors following official closure of the 20 December 2010 Meeting Business Paper. Councillors were advised that a response to these questions would be provided at the 24 January 2011 meeting of Council.

Cr K Dusting

**QUESTION:**

**Public Address Sound System and Ceremonial Curtain Support Frame**

*Cr K Dusting has asked if Council could consider the purchase of a portable Public Address Sound System suitable for use in outdoor/indoor settings for Public Meetings and Community Events. This System could also be utilised by local Uralla Community Groups, eg. Australia Day, Anzac Services, Thunderbolt Festival, etc.*

*Cr Dusting has also asked if Council could purchase a Curtain Support Frame for use at plaque unveiling ceremonies.*

**GM**

*The Manager of Planning left the Meeting Room at 12:40pm.*

**RESPONSE:**

- a) Quotes for the purchase of a suitable portable Public Address Sound System have been obtained and will be provided to the Finance Committee for consideration in the 2011/12 budget.
- b) Plaque unveiling curtains are readily available for hire but can only be purchased as a customised job.



**QUESTIONS ON-NOTICE (cont')**

Cr R Spreadborough

**QUESTION:**

**Electronic Distribution of Documents and Business Paper Reports**

*Cr R Spreadborough has stated that Council's considerable use of paper, printer and photocopier consumables (toner, ink, etc) and electricity for the production and supply of printed documents and reports such as the Business Paper, Councillor's Mailout and the Monthly Council Newsletter, calls into question the issues of Council's environmental footprint and ongoing sustainability.*

*Cr Spreadborough has requested that a report be prepared for Council examining the feasibility and available options for moving, as much as possible, to the electronic production and distribution of documents and Business Paper reports to Councillors.*

GM

**RESPONSE:**

The time available to fully research the costs of providing Councillors and staff with the computer equipment, related training and reduction of paper use if an electronic production of Business Paper and other documents was introduced between the December to the January meetings did not allow for a report to be made to this meeting.

**Questions Received for the 24 January 2011 Meeting of Council:**

The following "Questions On-Notice" were submitted by Councillors for inclusion to the 24 January 2011 Meeting Business Paper:

Cr K Dusting

**QUESTION:**

**Statewide Electricity Price Increases**

*What effect has the Statewide Electricity price hikes had on Uralla Shire's Budget for 2010-2011? (increases have been approximately 60% over the last two years).*

GM

**RESPONSE:**

Council entered into a new electricity pricing contract on 1 August 2010 which will reduce expenditure on street lighting by approximately 50% and other electricity costs by 10%.

Further reductions in electricity costs are expected through the installation of solar panels at McMaugh Gardens (30kw unit), the Community Centre (10kw unit) and Library (5kw unit).

With the new pricing structure and solar panel installations, it is expected that the 2010/2011 budget of \$240,110 for the supply of metered and unmetered electricity will be adequate.

**QUESTION:**

*What effect would an increase of 12% (which is being discussed at the moment and will be announced in March at the earliest) have on Uralla Shire Budget for 2010-2011?*

GM

**RESPONSE:**

Covered by response to previous question.

Continued /...

**QUESTIONS ON-NOTICE (cont')**

**QUESTION:**

*Would or have these increases forced the Council to postpone capital works programs or look for programs to cut or postpone as the State Government "cost shift" to councils.*

**GM**

**RESPONSE:**

No.

**STAFF REPORTS**

**GENERAL MANAGER'S REPORT**

**Governance and Administration**

Item 1

**Code of Conduct**

U07/5735, U07/70

*The General Manager outlined details of the Attachments to the Report.*

**8/11 MOVED/ CARRIED (Crs R Filmer / K Dusting )**

That Council:

- adopt, for the purpose of advertising for public submissions, the Draft Code of Conduct - January 2011.
- advertise the Draft Code of Conduct – January 2011 for public submissions during the period Tuesday 25 January 2011 to Tuesday 22 February 2011.
- retain the Guidelines for the Model Code of Conduct for Local Councils in NSW – October 2008 prepared by the Department of Local Government as an attachment to the Code of Conduct.

**GM**

Item 2

**Conduct Review Committee / Reviewer**

U07/5735

*The Mayor requested the General Manager to provide background information to his Report.*

*The General Manager outlined details of requirement and background to this Recommendation and the appointment an Independent Qualified Reviewer.*

*Discussion on an appropriate Independent Qualified Reviewer took place.*

**RECOMMENDATION:**

That Council:

- appoint Mr David Clark of Beecroft as an independent conduct reviewer for the Uralla Shire Council.
- advertise in the Armidale Express for independent qualified persons of standing in the Community to nominate themselves for appointment by Council as conduct reviewers for the Uralla Shire Council.

**PROCEDURAL MOTION**

9/11 **MOVED/ CARRIED (Crs K Dusting / R Filmer )**  
That this matter lay on the table pending further information. **GM**

**ADJOURNMENT**

10/11 **LUNCHEON RECESS (1:00 - 1:30pm)**  
**MOVED/ CARRIED (Crs M Pearce / S Powley )**  
That Council break for a 30 minute Luncheon Adjournment (1:00pm - 1:30pm).

*The Meeting resumed at 1:30pm. The Director of Administrative Services, Manager of Planning and Assistant Minute Clerk were absent at resumption of the meeting (1:30pm).*

**GENERAL MANAGER’S REPORT (Cont.)**

**Governance and Administration**

Item 3  
**Code of Meeting Practice**  
U07/5735, U07/70

**RECOMMENDATION:**

That Council:

- adopt, for the purpose of advertising for public submissions, the Draft Code of Meeting Practice - January 2011.
- advertise the Draft Code of Meeting Practice – January 2011 for public submissions during the period Tuesday 25 January 2011 to Tuesday 22 February 2011.
- retain Practice Note 16 – Meetings Practice Note – August 2009 prepared by the Department of Local Government as an attachment and guide to the interpretation of the Uralla Shire Council Code of Meeting Practice.

*The Director of Administrative Services and the Assistant Minute Clerk returned to the Meeting Room at 1:33pm.*

*The General Manager suggested the addition of the clause “subject to inclusion of a clause dealing with late items”, to the first dot point.*

*The Manager of Planning returned at 1.35pm.*

12/11 **MOVED/ CARRIED (Crs I Strutt / S Powley )**  
That Council:

- adopt, for the purpose of advertising for public submissions, subject to inclusion of a clause dealing with late items, the Draft Code of Meeting Practice - January 2011.
- advertise the Draft Code of Meeting Practice – January 2011 for public submissions during the period Tuesday, 25 January 2011 to Tuesday, 22 February 2011.
- retain Practice Note 16 – Meetings Practice Note – August 2009 prepared by the Department of Local Government as an attachment and guide to the interpretation of the Uralla Shire Council Code of Meeting Practice. **GM**

*Cr Strutt thanked the General Manager for updating this Code.*

*The General Manager advised Council he had used Jim Ellis's Governance Health Checklist in readiness for the Department of Local Government audit.*

**Item 4**  
**Contribution towards legal Costs**  
U07/56-03

- 13/11 MOVED/ CARRIED (Crs R Filmer / M Dusting )**  
That Council make a contribution to the Local Government and Shires Association of \$285.24 towards the legal costs of Ballina Shire Council. **GM**

**Item 5**  
**Uralla Shire Council Operating Policies**  
U07/70

**RECOMMENDATION:**

That a Councillors' Workshop be held on Monday, 31 January 2011 commencing at 10:30am to review the Council's Operating Policies.

**PROCEDURAL MOTION**

- 14/11 MOVED/ CARRIED (Crs M Dusting / S Powley )**  
That Council move to a Committee as a whole to discuss the Councillors' Workshop.

*Councillors discussed arrangements for the scheduling of a Workshop.*

**PROCEDURAL MOTION**

- 15/11 MOVED/ CARRIED (Crs R Filmer / M Dusting )**  
That Council resume Standing Orders.

- 16/11 MOVED/ CARRIED (Crs S Powley / I Strutt )**  
That a Councillors' Workshop be held on Monday, 31 January 2011 commencing at 6:00pm – concluding no later than 8:30pm to review the Council's Operating Policies. **GM**

*The General Manager reminded three Councillors to sign their letters and requested all Councillors to bring their folders to that Workshop.*

**Item 6**  
**Rural Fire Service**  
U07/103-2

- 17/11 MOVED/ CARRIED (Crs R Filmer / M Dusting )**  
That the Uralla Shire Council make representations to the Shires Association of NSW, through the B Division meeting to be held in Uralla on Friday, 18 February 2011 to have the Rural Fire Service become an autonomous organisation with full accounting capacity and responsibility. **GM**

## Health and Building Services

### Item 1

#### **Environmental Committee Meeting Minutes**

*Cr Strutt outlined that an amendment to Page 2 of the Environmental Committee Minutes for Thursday, 13 January 2011 – under Agenda Items – Item 2 should read “Response to NIRW regarding the Review of waste Strategy and Policy in New South Wales.”*

**MHBS**

**18/11 MOVED/ CARRIED (Crs S Powley / R Filmer )**

That Council note the Minutes for the Thursday, 13 January 2011 meeting of the Environmental Committee following the necessary amendment.

## Planning

*The Manager of Planning requested that Items 1, 3 and 4 of the Planning Report be addressed together and proceeded to inform Council on regulatory changes as outlined in those Reports.*

### Item 1

#### **Changes to the Environmental Planning and Assessment Regulation 2000**

U07/62

### Item 3

#### **State Environmental Planning Policy (Infrastructure) Amendment (Miscellaneous) 2010**

U07/62

### Item 4

#### **Amendments to State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007**

U07/62

**19/11 MOVED/ CARRIED (Crs R Filmer / M Pearce )**

That Council note:

- the changes to the Environmental Planning and Assessment Further Regulation 2010 (the Amending Regulation) made on 20 December 2010
- the amendments to State Environmental Planning Policy (Infrastructure) Amendment (Miscellaneous) 2010
- the amendments to State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007.

**MP**

### Item 2 Division Decision

#### **Development Application for a Subdivision**

DA 2/2010 A

**20/11 MOVED/ CARRIED (Crs R Filmer / M Dusting )**

That Council endorse the fixing of the Council Seal on the Section 88b Instrument relating to Development Application 2/2010-A being on Lot 1442 DP 1127681, 9 Depot Road, Uralla.

**MP**

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This is Page 13 of the Minutes of Uralla Shire Council at an Ordinary Meeting of Council held on 24 January 2011

.....Mayor

**A Division was called and the result was as follows:**

*FOR: K Disting, M Disting, R Filmer, M Pearce, S Powley, I Strutt, K Ward, L Wilson.*

*AGAINST: Nil.*

*ABSENT: R Spreadborough*

**Item 5**

**Regulatory Statistics**

U07/168

**21/11 MOVED/ CARRIED (Crs S Powley / M Pearce )**

That the statistics provided for the issue of 149 Certificates and Drainage Diagrams be noted.

**Item 6**

**Development Assessment Unit Minutes**

U07/171

**22/11 MOVED/ CARRIED (Crs S Powley / I Strutt )**

a) Note the minutes for the Development Assessment Unit meeting held Thursday, 13 January 2011.

b) That in relation to the request to waiver conditions in Development Application 13/2010:

1. The matter regarding the sewer main extension is to be determined by the Director of Technical Services after investigation. The end result is to be bought back to the next Development Advisory Unit meeting.

**DES**

2. The development consent is to be amended so that the provision of kerb and gutter is to be for Everett Street only.

**MP**

**Item 7**

**Planning Application Approvals and Refusals for the Month of December 2010**

U07/168

**23/11 MOVED/ CARRIED (Crs I Strutt / R Filmer )**

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of December 2010.

**DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT**

**Administration and Finance**

**Item 1**

**Cash at Bank and Investments**

U07/01

*The Director of Administrative Services gave a brief update on the reason for increased investments to Term Deposits and the position of Council's C.D.O position.*

**24/11 MOVED/ CARRIED (Crs I Strutt / K Dusting )**

That Council note the cash position at 31 December 2010 consisting of: cash and overnight funds of \$828,851.24 term deposits of \$6,500,00.00 totalling \$7,328,851.24 of readily convertible funds.

Item 2

**Rates – Outstanding and Reconciliation**

U07/138

**25/11 MOVED/ CARRIED (Crs R Filmer / S Powley )**

That the report on the collection rate of current rates and arrears of rates of 52.06% as at 12 January 2011 be noted.

## Community Services

Item 1

**Visitor Information Centre Monthly Report**

U07/273

**26/11 MOVED/ CARRIED (Crs K Dusting / S Powley )**

That the Visitor Information Centre Manager's report for December 2010 be noted.

## DIRECTOR OF ENGINEERING SERVICES' REPORT

### Technical Services

Item 1

**Mid North Weight of Loads**

U07/223

**27/11 MOVED/ CARRIED (Crs M Pearce / L Wilson )**

That Council

- i. congratulate Councillor Powley on his election as Deputy Chairman, Mid North Weight of Loads; and,
- ii. note the Minutes and Delegate's Report from the Mid North Weight of Loads Meeting held on Monday, 1 November 2010.

*The Mayor congratulated Cr Powley on his election as Deputy Chairman, Mid North Weight of Loads.*

*Cr Powley thanked Council for their congratulations and requested suggestions from Council for expressions of interest re uniform signage, providing the example "Keeping roads healthy by watching weight".*

*The General Manager spoke about submissions and advised the closing date was 7 January 2011.*

Item 2  
**Works Planning**  
U07/3041

Item 3  
**Works Progress for Period ended 14 January 2011**  
U07/3041

**28/11 MOVED/ CARRIED (Crs S Powley / M Pearce )**

That Council note:

- a) the planned works, and
- b) the Works Progress for the period ended 14 January 2011.

*The Manager of Planning left the Meeting at 2:43pm.*

Item 4  
**Works Committee**  
U07/172

**29/11 MOVED/ CARRIED (Crs M Dusting / S Powley )**

- 1. That Council note the minutes from the Works Committee Meeting held Thursday, 13 January 2011.
- 2. Regional Roads "REPAIR" Program  
That Council endorse that it will provide matching funding for these projects and that the proposed timing is acceptable to Council.
- 3. Rural Roads Group  
That Council confirm MANEX'S decision and advise the Rural Roads Group of Council's concerns regarding diluting the work of the existing organisations.
- 4. Balala Road  
That staff prepare a report to the next Works Committee Meeting.

**DES**

**MAILOUT TO COUNCILLORS**

**Mailouts forwarded to Councillors for the Period Friday, 17 December 2010 to Friday, 14 January 2011**  
U07/23

**30/11 MOVED/ CARRIED (Crs I Strutt / S Powley )**

That the Mailouts forwarded to Councillors for the Period Friday, 17 December 2010 to Friday, 14 January 2011 which includes MANEX Meeting Minutes for Monday, 13 December 2010, Monday, 20 December 2010 and Monday, 10 January 2011 be noted.

**MINUTES OF COMMITTEE MEETINGS**

**31/11 MOVED/ CARRIED (Crs M Dusting / R Filmer )**

That the Minutes of the Meetings of the following Committee be noted:

- Bundarra Neighbour Aid Service held 6 December 2010.



**DELEGATES' REPORTS**

Councillor:

**Activity Date: Activity Detail:****Cr K Dusting**

20 December 2010 Council Meeting  
20 December 2010 Australia Day Committee Meeting  
18 January 2011 Australia Day Committee  
18 January 2011 Australia Day Committee Street Stall  
19 January 2011 International Women's Luncheon Meeting – 10:30am  
19 January 2011 Australia Day Street Stall 9:00 – 10:30am  
20 January 2011 Australia Day Street Stall 11:00 – 1:30pm  
23 January 2011 Australia Day Float Decorations 10:00am – 12:00noon

**Cr R Filmer**

17 January 2011 MANEX  
22 January 2011 Accreditation Elders  
24 January 2011 MANEX

**Cr I Strutt**

December 2010 Councillors' Christmas Dinner  
10 January 2010 MANEX - Observer  
13 January 2011 Environmental Committee  
17 January 2011 MANEX - Observer  
19 January 2011 Organising Sub-Committee for International Women's Day  
Luncheon  
22 January 2011 Official Ceremony of the Creation of Elders Into the Aboriginal  
Community of Uralla  
24 January 2011 MANEX - Observer  
24 January 2011 Council Meeting

**Cr M Pearce**

21 December 2010 Meeting with DECCW  
17 January 2011 MANEX  
24 January 2011 MANEX  
24 January 2011 Council Meeting

**Cr K Ward**

21 December 2010 Meeting with DECCW re Sediment Issue  
13 January 2011 Works Committee  
13 January 2011 Environmental Committee  
13 January 2011 DAU  
20 January 2011 Uralla Community Association  
22 January 2011 Aboriginal Elders Induction, Armidale

**Cr M Dusting**

20 December 2010 Council Meeting  
20 December 2010 New England Weeds County Council, Armidale  
18 January 2011 Australia Day Committee Meeting - Observer  
19 January 2011 Australia Day Street Stall  
23 January 2011 Australia Day Float Decorations 10:00am – 12:00noon

**DELEGATES' REPORTS (continued)**

Councillor:

**Activity Date:**      **Activity Detail:**

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Cr L Wilson  
24 January 2011      Council Meeting

Cr S Powley  
13 January 2011      DAU  
13 January 2011      Environmental Committee  
13 January 2011      U3CF  
22 January 2011      Aboriginal Elders Initiation, Dumaresq Street  
24 January 2011      Council Meeting

**QUESTIONS ON-NOTICE FOR NEXT MEETING OF COUNCIL**

Councillors lodged "Questions On-Notice" as detailed below:

Cr L Wilson

**QUESTION:**

**Truck Speed**

*Can more be done to reduce the speed of trucks in Bridge Street?*

**GM**

Cr I Strutt

**QUESTION:**

**Questions to National General Assembly**

*Is Uralla Shire Council putting up motions to the National General Assembly in June 2011?*

**GM**

Cr R Filmer

**QUESTION:**

**Water Break Reporting**

*Could Council receive a report on water breaks for the last 6 month period?*

**GM**

**QUESTION:**

**Country Council Meetings -Welcome/Acknowledgement**

*Is the Welcome/Acknowledgement to Country at Council Meetings happening?*

**GM**

**MOVE TO CLOSED SESSION**

MEETING PROCEDURE

32/11      **MOVED/ CARRIED (Crs M Dusting / I Strutt )**

That Council move into Closed Session.

**CLOSURE OF MEETING TO THE PUBLIC AND THE PRESS**

The General Manager outlined the reason/s for the closure of the meeting to members of the Public and the Press.

**33/11 MOVED/ CARRIED (Crs M Dusting / I Strutt )**

1.
  - i. That the General Manager has correctly classified those matters which Council wishes to deal with in part of this meeting which is closed to the public.
  - ii. The General Manager's reasons for forming an opinion that the matters should be dealt with in Closed Session are correct in accordance with Section 10A(2) of the Act.
  - iii. That as the matter concerned is commercial information of a confidential nature that would, if disclosed; prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the Council, or reveal a trade secret; Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. That as a result of item 1., sub-items (i), (ii) and (iii) above, the public is excluded from this section of the meeting.

**CLOSED SESSION RESOLUTIONS**

**34/11 MOVED/ CARRIED**

That the following Resolutions of Closed Session become Resolutions of Council in Open Session.

**APOLOGY (Closed Session)**

**35/11 MOVED/ CARRIED**

That apologies for Cr R Spreadborough, the Director of Engineering Services and the Manager of Health and Building Services be accepted.

**MATTERS IN CLOSED SESSION**

**MOVE TO OPEN SESSION**

**MEETING PROCEDURE**

**36/11 MOVED/ CARRIED)**

That Council move back into Open Session.

**CLOSURE OF MEETING**

*The Meeting closed at 3:37pm.*