

## ORDINARY MEETING OF COUNCIL

**Held at 12 noon  
On 22 August 2011**

### **Councillors:**

Cr K Ward (Mayor)  
Cr M Pearce (Deputy Mayor)  
Cr K Dusting  
Cr M Dusting  
Cr R Filmer  
Cr S Powley  
Cr R Spreadborough  
Cr I Strutt  
Cr L Wilson

### **Attendees:**

Mr T O'Connor, General Manager  
Mr R Bell, Director of Engineering Services  
Mrs J Michie, Director of Administrative Services  
Mr W Sellings, Manager of Health and Building Services  
Ms L Cumming, Manager of Planning  
Mr P Steedman, Minute Clerk

MINUTES

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**Assignment of Action Items**

GLOSSARY OF ACTION OWNERS	
<b>GM</b>	Mr T O'Connor, General Manager
<b>DES</b>	Mr R Bell, Director of Engineering Services
<b>DAS</b>	Ms J Michie, Director of Administrative Services
<b>MHBS</b>	Mr W Sellings, Manager of Health and Building Services
<b>MP</b>	Ms L Cumming, Manager of Planning
<b>EA</b>	Mr P Steedman, Executive Assistant

*The meeting commenced at 12:04pm.*

### **ATTENDANCE**

Present were the Chairperson Cr K Ward (Mayor), Cr M Pearce (Deputy Mayor) and Councillors K Dusting, M Dusting, R Filmer, S Powley (from 12:08pm), R Spreadborough (from 12:06pm), I Strutt, L Wilson, General Manager (Mr T O'Connor), Director of Engineering Services (Mr R Bell), Director of Administrative Services (Mrs J Michie), Manager of Health and Building Services (Mr W Sellings), Manager of Planning (Ms L Cumming), Minute Clerk (Mr P Steedman).

### **PRAYER**

### **ACKNOWLEDGEMENT TO COUNTRY**

*The Chair introduced Ms Karen Legge and Ms Caroline Egberts from the Division of Local Government "Promoting Better Practice Review".*

### **APOLOGY**

*No Apologies were tabled.*

*Cr R Spreadborough, who had been absent from commencement of the meeting, arrived at the meeting at this time (12:06pm).*

### **CONFIRMATION OF MINUTES**

#### **Ordinary Meeting of 25 July 2011**

**287/11 MOVED/ CARRIED (Crs R Filmer / M Dusting)**

That the Minutes of the Ordinary Meeting held on 25 July 2011 (copies have been circulated to Members) be adopted as a true and correct record of proceedings.

EA

*Cr S Powley, who had been absent from commencement of the meeting, arrived at the meeting at 12:08pm.*

### **MATTERS ARISING FROM THE MINUTES**

#### **Ordinary Meeting of 25 July 2011**

*No matters were raised.*

### **DECLARATIONS OF CONFLICT OF INTEREST**

At request of the Chair, the Minute Clerk tabled details of the pecuniary and non-pecuniary Conflict of Interest Declarations received in relation to this meeting.

<b>Submitted By:</b>	<b>Interest Declared:</b>
<i>n/a</i>	<i>Nil Declarations received</i>

## RESPONSES TO QUESTIONS ON-NOTICE

### Questions On-Notice Received and From Previous Meetings

The Chair outlined details of the responses provided to "Questions On-Notice" raised at the Ordinary meeting of Council held Monday, 25 July 2011:

#### Cr R Spreadborough

##### QUESTION:

##### **Electronic Business Paper**

*Given the launch of Council's new Internet Website and the available option of secure "Intranet" access, are we any closer to implementing an electronic Business Paper?*

GM

##### RESPONSE:

The new web-site provides the ability for pass-word protected access, which would enable intranet access of confidential documents. However, the budget allocation for capital works in administration for this financial year is allocated for updating the telephone network. All the effort to date has been on researching and providing available access within existing structures. The capital cost of providing Councillors with the hardware and connectivity for electronic business papers has not been determined. Therefore a report has not been provided to Council to enable a determination as to whether or not Council will move to electronic business papers to be made. The earliest date for the funding of such a project is financial year 2012/2013.

#### Cr R Filmer

##### QUESTION:

##### **Stimulus Package Funding**

*Can an update be provided to Council regarding the status and costs of the "Bannerama" Street Banner implementation?*

GM

##### RESPONSE:

A report, by the Environmental Project Officer, in the Director Engineering Services Reports on the Stimulus Package Projects, includes a report on the banner project.

There were 18 stand-alone Banner Poles ordered by Council staff, and delivered, following an e-mail from Essential Energy of 30 May 2011 that even if the "Bannerama" system was installed that erection of banners would require "authorised personnel". The original intention was to have the "Bannerama" system to be attached to the Street Light poles not stand-alone.

On Monday 15 August 2011, Councillor Filmer contacted the Regional Manager of Essential Energy and ascertained that the restriction was to attaching to electricity poles and that the "authorised personnel" would be designated Council staff, not necessarily an authorised electrician. The Regional manager was to contact the General Manager; however, at the writing of this response no contact had been made.

A full report on the "Bannerama" stand-alone poles and attached systems will be provided to the September 2011 meeting.

*Cr R Filmer thanked the General Manager for his response to the Question and advised that the name of the Banner System Supplier was actually "Bannerconda" not "Bannerama" as previously stated.*

**RESPONSES TO QUESTIONS ON-NOTICE (continued)**

**Cr R Filmer**

**QUESTION:**

**2011 Thunderbolt Festival**

*Can an update be provided to Council regarding arrangements for the staging of the 2011 Thunderbolt Festival?*

**GM**

**RESPONSE:**

Within the Committee minutes is the reports of the latest meeting of the Thunderbolt Festival Committee (and Uralla Events Management Committee) meetings held on 12 July 2011. The situation with regard to the Committee format for the control of the Thunderbolt Festival will need to be carefully considered at the September 2011 meeting when Committees are considered, roles and responsibilities reviewed and delegates appointed.

**Cr K Dusting**

**QUESTION:**

**Bundarra MPS**

*Following comments in his recent Newsletter, can Council request Federal Member, Hon Tony Windsor provide details in relation to the MPS at Bundarra?*

**GM**

**RESPONSE:**

A letter has been written to Mr Tony Windsor. There is no MPS at Bundarra even though the Newsletter referred to one at Bundarra.

**QUESTION:**

**Drop in Hill Street Road Surface**

*Can Council Engineering Staff investigate and advise on the apparent drop in the level of the road surface outside the Aged Units in Hill Street?*

**GM**

**RESPONSE:**

The Works Department have carried out remedial works.

*In response to a further query from the Director of Engineering Services, Cr K Dusting provided clarification regarding the exact location of the drop in the level of the road surface in Hill Street.*

**Cr M Dusting**

**QUESTION:**

**"First Response" Statistics**

*Are statistics for the Uralla Fire Brigade "First Response" Service available to Council?*

**GM**

**RESPONSE:**

In a response to Council's letter requesting an ambulance service, the Minister for Health, Hon Jillian Skinner, in her letter of 8 July 2011 provided the statistics of the first response service as 150 incidents since 1 July 2010, or 15 per month. Copies of Richard Torbay's letter, the Minister for Health's letter and the General Manager's letter in response to the Minister for Health were included in the Councillor's Mailout of Friday 5 August 2011.



**RESPONSES TO QUESTIONS ON-NOTICE (continued)**

**Cr M Dusting**

**QUESTION:**

**Ambulance Service for Uralla**

*What is the potential for Ambulance Services being established in Uralla in the near future?*

**GM**

**RESPONSE:**

Council has not received a response to the General Manager's response to the Minister for Health mentioned in the response above.

**Cr R Spreadborough**

**QUESTION:**

**Outstanding Feedlot Monies**

*Can an update be provided to Council regarding monies owed by the University feedlot (Tullimba)?*

**GM**

**RESPONSE:**

This matter is being followed up. The University of New England need to provide details of stock movement so that the Section 94 Contribution can be calculated. Council's letter has indicated that if the details of the movements are not provided then the Development Application allowed figure will be applied. This is an ongoing issue.

Cr R Filmer requested the General Manager advise details of Council's capacity to Invoice the University of New England using the Development Application allowed figure for stock movements?

The General Manager confirmed that arrangements were in place for an Invoice to be issued on this basis.

Cr R Spreadborough called for the immediate presentation of this Invoice.

**MOTION**

**288/11 MOVED/ CARRIED (Crs R Spreadborough / R Filmer)**

That Council write to the University of New England in presentation of an Invoice for payment of amounts in the Section 94 Contribution based upon the Development Application allowed figure for stock movements.

**MAYOR'S REPORT**

**Cr K Ward**

**Item 1**

**2011 Uralla Youth Survey**

U08/6444

**289/11 MOVED/ CARRIED (Crs R Filmer / K Dusting) UNANIMOUSLY**

That Council:

- note the Report in relation to the results of the 2011 Uralla Youth Survey.
- Organise a workshop to work out details of what is required to be done to determine what can be done for Uralla Youth.

**GM**

## NOTICES OF MOTION

*There were no Notices of Motion received for the 22 August 2011 meeting.*

## STAFF REPORTS

### GENERAL MANAGER'S REPORT

#### Governance and Administration

##### Item 1

##### Register of Policies

U07/70-02

**290/11 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)**

That Council note

- the updated Register of Codes, Policies and Plans,
- the plan to have the Corporate Services (Human Resources) and Engineering Services (Transport, Water and Sewer) Operating Policies reviewed over the next three months.

**GM**

*Cr R Filmer queried the current status of Council's Policy in relation to Advertising Signs.*

*The General Manager took the matter on-notice to investigate and advise.*

**GM**

##### Item 2

##### Uralla Shire Council Administration and Finance Operating Policies

U07/70

**291/11 MOVED/ CARRIED (Crs R Spreadborough / I Strutt)**

That Council adopt

- the Corporate Services - Finance Section; Aged Care Facilities – Quarantining of Funds, Aggregation of Parcels of Land for Rating Purposes Policy, Credit Cards and Cash Advance Policy, Debt Recovery Policy, Disposal of Council Assets Policy, Goods and Services Tax (GST) Policy, Investments Policy, Pensioner Concession Policy and Transfer of Land for Unpaid Rates and Charges Policy.
- Community Facilities – Facility Management Section; Street Store Allocation Policy and Street Store Operating Policy.
- the Governance – Policy Section; Sponsorship Policy, and
- the Health and Building Section; Smoke Free Environment Policy.

**GM**

##### Item 3

##### Appointment of State Emergency Services Volunteer Controller

U08/6427

**292/11 MOVED/ CARRIED (Crs M Dusting / M Pearce)**

That Council confirm the support of the appointment of Ms Therese Press as Volunteer Controller of the Uralla SES Unit by the Commissioner of the NSW State Emergency Services for a two year period from 1 August 2011.

**GM**

## GENERAL MANAGER'S REPORT

### Governance and Administration (continued)

#### Item 4

##### Water Usage Report

U07/4049

**293/11 MOVED/ CARRIED (Crs R Filmer / S Powley)**

That Council note the water use for 2010/2011 at 24% below budget for the Uralla Water Scheme and 1% below budget for the Bundarra Water Scheme, combining to provide a reduction in estimated income of \$72,280 (21.07%) for the Water Fund due to lower consumption.

### Health and Building

#### Item 1

##### Frog Dreaming

U07/3702

**294/11 MOVED/ CARRIED (Crs R Spreadborough / I Strutt)**

That Uralla Shire Council provides support to Frog Dreaming 2011 through the provision of T-Shirts for Participants and Instructors.

**MHBS**

### Planning

#### Item 1

##### Delegation to the Planning Assessment Commission

U07/2

**295/11 MOVED/ CARRIED (Crs M Pearce / L Wilson)**

That Council note the delegated powers and functions to the Planning Assessment Commission by the Minister of Planning & Infrastructure as part of the transitional arrangements for the staged repeal of Part 3A of the *Environmental Planning & Assessment Act 1979*.

#### Item 2

##### Development Assessment Unit Minutes

U07/171

**296/11 MOVED/ CARRIED (Crs S Powley / L Wilson)**

That Council:

- a) note the minutes for the Development Assessment Unit meeting held Tuesday, 9 August 2011.
- b) acknowledge the recommendations of the Committee in relation to DA 38/2011, DA 40/2011 and DA 41/2011.

**MP**

## ADJOURNMENT

### LUNCHEON RECESS (1:00 - 1:30pm)

**297/11 MOVED/ CARRIED (Crs R Spreadborough / M Pearce)**

That Council break for a 30 minute Luncheon Adjournment (1:00pm – 1:30pm)

*The Meeting resumed at 1:30pm.*

*The Manager of Health and Building Services was absent at resumption of the meeting.*

## STAFF REPORTS

### GENERAL MANAGER'S REPORT

#### Planning (continued)

##### Item 3

##### DIVISION DECISION

Development Application 38/2011 – Subdivision under SEPP 1 for  
Kentucky Public School  
DA 38/2011

**298/11 MOVED/ CARRIED (Crs S Powley / R Spreadborough)**

That Council defer the determination of DA 38/2011 until after the integrated referral response has been received from the NSW Rural Fire Service.

**MP**

***A Division was called and the result was as follows:***

**FOR:** K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,  
S Powley, I Strutt, K Ward, L Wilson.

**AGAINST:** Nil

**ABSENT:** Nil

##### Item 4

##### DIVISION DECISION

Draft Uralla Local Environmental Plan 2011  
U07/176

**299/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)**

That Council:

- a) note the changes made to the Draft Uralla Local Environmental Plan 2011 so that the Department of Planning and Infrastructure would issue the Section 65 Certificate as per the provisions of the *Environmental Planning and Assessment Act 1979*.
- b) note that the Section 65 Certificate as per the provisions of the *Environmental Planning and Assessment Act 1979* has been issued by the Department of Planning and Infrastructure.
- c) note the exhibition period for the Draft Local Environmental Plan 2011 runs from 12 August 2011 until 12 September 2011.
- d) accept the proposed minimum lot size on Lot 225 DP 755846 on the section of land to be zoned RU1, and that this be made as part of a submission in the Draft Uralla Local Environmental Plan 2011 exhibition.
- e) Delegate authority to the General Manager to include any minor alterations necessary as part of submission on behalf of Council being part of the Draft Uralla Local Environmental Plan 2011 exhibition.

**MP**

***A Division was called and the result was as follows:***

**FOR:** K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,  
S Powley, I Strutt, K Ward, L Wilson.

**AGAINST:** Nil

**ABSENT:** Nil

## Planning (continued)

### Item 5

#### DIVISION DECISION

Development Application 40/2011 – Construction of Motorbike Shelter  
DA 40/2011

#### MOVED/ SECONDED (Crs S Powley / L Wilson)

That Council approve DA 40/2011 being for the construction of a Motorcycle Shelter within the road reserve in Hill Street immediately southwest of Lot 24 DP 608112 subject to the conditions contained within the development assessment report.

#### PROCEDURAL MOTION

#### MOVED/ SECONDED (Crs M Dusting / K Dusting)

That the matter of DA 40/2011 for construction of a Motorcycle Shelter within the Hill Street road reserve be "left on the table" until it has been put before the Traffic Committee.

**The PROCEDURAL MOTION was PUT and LOST**

**300/11 Following further debate the MOTION was PUT and CARRIED**

That Council approve DA 40/2011 being for the construction of a Motorcycle Shelter within the road reserve in Hill Street immediately southwest of Lot 24 DP 608112 subject to the conditions contained within the development assessment report.

MP

#### **A Division was called and the result was as follows:**

**FOR:** M Pearce, R Spreadborough, S Powley, I Strutt, L Wilson.

**AGAINST:** K Dusting, M Dusting, R Filmer, K Ward

**ABSENT:** Nil

*Cr M Dusting requested that his Vote against the Motion be noted.*

*Cr L Wilson left the meeting at 2:05pm and returned at 2:07pm.*

### Item 6

#### NOTICE OF LATE REPORT

Development Application 41/2011 – Construction of a Plant Nursery and  
Manager's Residence  
DA 41/2011

#### MOVED/ SECONDED (Crs I Strutt / R Filmer)

That the Late Report in relation to DA 41/2011 be noted and submission of the Late Report accepted.

## ADJOURNMENT

**301/11 MOVED/ CARRIED (Crs M Dusting / R Spreadborough)**

That Council break for a 15 Minute recess (2:10pm – 2:25pm) in order to read the Late Report pertaining to DA 41/2011.

*The Meeting resumed at 2:25pm.*

**302/11 Following discussion the MOTION was PUT and CARRIED**

That the Late Report in relation to DA 41/2011 be noted and submission of the Late Report accepted.

MP

## STAFF REPORTS

### GENERAL MANAGER'S LATE REPORT

#### Planning

##### Item 1

##### DIVISION DECISION

##### Development Application 41/2011 – Construction of a Plant Nursery and Manager's Residence

DA 41/2011

**303/11 MOVED/ CARRIED (Crs R Spreadborough / I Strutt)**

That Council approve the construction of a retail plant nursery and manager's residence on Lot 10 DP 3378 being 164 Bridge Street, Uralla subject to the conditions attached to the Development Assessment Report and any further construction conditions relating to the outstanding building specification and associated engineering information.

**MP**

***A Division was called and the result was as follows:***

**FOR:** *K Dusting, M Dusting, R Filmer, M Pearce, R Spreadborough,  
S Powley, I Strutt, K Ward, L Wilson.*

**AGAINST:** *Nil*

**ABSENT:** *Nil*

*The General Manager left the meeting at 2:42pm and returned at 2:45pm.*

### GENERAL MANAGER'S REPORT

#### Planning (continued)

##### Item 7

##### Planning Application Approvals and Refusals for the Month of July 2011 U07/168

**304/11 MOVED/ CARRIED (Crs M Pearce / S Powley)**

That Council note the information contained within the Planning Application Approvals and Refusals Report for the month of July 2011.

## DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

### Administration and Finance

#### Item 1

##### Cash at Bank and Investments

U10/1

**305/11 MOVED/ CARRIED (Crs R Spreadborough / I Strutt)**

That Council note the cash position at 30 July 2011 consisting of: cash and overnight funds of \$1,050,190.97 term deposits of \$4,900,00.00 totalling \$5,950,190.97 of readily convertible funds.

#### Item 2

##### Uralla Shire Council Finance Committee

U10/1

**306/11 MOVED/ CARRIED (Crs M Pearce / S Powley)**

That:

1. the minutes of the meeting, as amended, of the Uralla Shire Council Finance Committee held Thursday, 9 July 2011, as presented to the Council meeting of 25 July 2011 be adopted as a true record of the proceedings of the meeting.
2. the Financial Statements consisting of Budget Review by Resource Code for the year to 30 July 2011 be noted.

**DAS**

#### Item 3

##### Rates – Outstanding and Reconciliation

U07/138

**307/11 MOVED/ CARRIED (Crs R Spreadborough / S Powley)**

That the report on the current Rates Debtors be noted and the Council Rates Officer be commended for her efforts in reducing the percentage of outstanding Rates.

**DAS**

#### Item 4

##### Statewide Mutual 2010 Public Liability Self Audit

U07/73-03

**308/11 MOVED/ CARRIED (Crs I Strutt / M Pearce)**

That Council note the results of the Public Liability Self Audit 2010 and request that staff concentrate upon improving compliance in the area of gathering information.

**DAS**

## DIRECTOR OF ADMINISTRATIVE SERVICES' REPORT

### Community Services

#### Item 1

Visitor Information Centre Monthly Report  
U07/273

- 309/11 **MOVED/ CARRIED (Crs R Filmer / S Powley)**  
That the Visitor Information Centre Manager's report for July 2011 be noted.

#### Item 2

Sealing of Documents  
U11/6783

- 310/11 **MOVED/ CARRIED (Crs I Strutt / R Filmer)**  
That Council endorse the affixing of the Uralla Shire Council Seal by the Mayor and General Manager to the Lease Agreement for the rental of commercial premises by Kamilaroi Ageing and Disability Services. **DAS**

## DIRECTOR OF ENGINEERING SERVICES' REPORT

### Technical Services

#### Item 1

Works Progress for period ended 12 August 2011  
U07/3041

#### Item 2

Works Planning  
U07/3041

- 311/11 **MOVED/ CARRIED (Crs R Spreadborough / S Powley)**  
That the Works Progress for the period ended 12 August 2011 and the Planned Works be noted.

#### Item 3

Federal Infrastructure Round 3 Project Update  
U09/6588

- 312/11 **MOVED/ CARRIED (Crs K Dusting / I Strutt)**  
That Council note the Progress Report in relation to Federal Infrastructure Round 3 funded Projects

#### Item 4

Annual Picnic Day and Break-Up Party  
U07/111

- 313/11 **MOVED/ CARRIED (Crs M Dusting / M Pearce)**  
That Council adopt Friday, 11 November 2011 as the date for the Annual Picnic Day and Thursday, 15 December 2011 as the date for the Break-Up Party. **DES**



**DIRECTOR OF ENGINEERING SERVICES' REPORT (continued)****Technical Services****Item 5****Works Committee Meeting**

U07/172

**314/11 MOVED/ CARRIED (Cr's R Filmer / R Spreadborough)**

- (i) That Council note the Minutes of the Works Committee meeting held on Thursday, 11 August 2011 in the Mayor's Room.
- (ii) Plant – That Council invite tenders for 1 only Forklift and 1 only Construction Grader with trade in.
- (iii) Roads to Recovery Program – That the Uralla Shire Council calls on the Federal Government to:-
- recognise the successful delivery of the Roads to Recovery Program by Local Government since 2000;
  - continue the Roads to Recovery Program on a permanent basis to assist Local Government meet its responsibilities of providing access for its communities;
  - continue the Roads to Recovery Program with the current administrative arrangements; and
  - provide an increased level of funding under a future Roads to Recovery Program that recognises the shortfall of funding on local roads of \$1.2 billion annually;
- and communicate this to the Prime Minister of Australia, Hon Julia Gillard MP; the Minister for Infrastructure and Transport, Hon Anthony Albanese MP; the Leader of the Opposition, Hon Tony Abbott MP; the Opposition Transport Spokesperson, Hon Warren Truss MP; and the Federal Member for New England, Hon Tony Windsor MP.
- (iv) Retreat Road request to bitumen seal – That Retreat Road be included in Council's deliberations for Roads to Recovery funding in 2011/2012.
- (v) Roads and Traffic Authority Funding – That Council accept the funding once the State Budget is released in September 2011 subject to confirmation.
- (vi) Duke Street Kerb and Gutter – That the Duke Street kerb and gutter south of Rowan Avenue be reduced to 72 metres from the intersection. **DES**

*The Director of Engineering Services left the meeting at 3:25pm.*

## MAILOUT TO COUNCILLORS

Mailouts forwarded to Councillors for the Period Friday, 22 July 2011 to Friday, 12 August 2011

U07/23

### **MOVED/ SECONDED (Crs M Dusting / R Filmer)**

That the Mailouts forwarded to Councillors for the Period Friday, 22 July 2011 to Friday, 12 August 2011 which includes MANEX Meeting Minutes for Monday, 18 July 2011, Monday, 25 July 2011, Monday, 1 August 2011 and Monday, 8 August 2011 be noted.

*Cr M Dusting raised the matter of the use of the Council Seal on Council Documents and Publications.*

## PROCEDURAL MOTION

### **315/11 MOVED/ CARRIED (Crs M Dusting / I Strutt)**

That Council move to a Committee of the whole to discuss the use and application of the Council Seal on Council Documents and Publications.

*Councillors discussed at length the appropriate uses for the Council Seal, Council Logo and Council Branding icons.*

## PROCEDURAL MOTION

### **316/11 MOVED/ CARRIED (Crs R Filmer / M Dusting)**

That Council resume Standing Orders.

## MOTION

### **317/11 MOVED/ CARRIED (Crs K Dusting / L Wilson)**

That Council;

- continue to use the Logo icon for general use
- utilise the Branding icon for business letters and correspondence
- utilise the Seal icon for legal documents.

*The Director of Engineering Services returned to the meeting at 3:37pm.*

### **318/11 The MOTION was PUT and CARRIED**

That the Mailouts forwarded to Councillors for the Period Friday, 22 July 2011 to Friday, 12 August 2011 which includes MANEX Meeting Minutes for Monday, 18 July 2011, Monday, 25 July 2011, Monday, 1 August 2011 and Monday, 8 August 2011 be noted.

*Cr L Wilson left the meeting at 3:40pm and returned at returned at 3:45pm.*

*Cr K Dusting left the meeting at 3:45pm and returned at 3:48pm.*

## MINUTES OF COMMITTEE MEETINGS

### Item 1

#### Minutes of Committees of Council

**319/11 MOVED/ CARRIED (Crs R Filmer / M Dusting)**

That the Minutes of the Meetings of the following Committees be noted:

- Uralla Shire Development Advisory Committee held 9 June 2011
- McMaugh Gardens Aged Care Centre Advisory Committee held 7 July 2011
- Uralla Events Management Committee held 12 July 2011
- Thunderbolts Festival Committee held 12 July 2011
- Bundarra Neighbour Aid Service Committee held 20 July 2011
- Occupational Health & Safety Committee held 3 August 2011
- McMaugh Gardens Aged Care Centre Advisory Committee held 4 August 2011
- Uralla Shire Development Advisory Committee held 11 August 2011.

*Cr L Wilson, having tendered an apology through the Chair, departed from the meeting at this time (3:50pm).*

### Item 2

#### Occupational Health and Safety Committee Rules and Procedures for the Conduct of Meetings

*The Chair made reference to the Recommendation to Council contained within Minutes of the meeting of the Occupational Health & Safety Committee held on 3 August 2011.*

**320/11 MOVED/ CARRIED (Crs R Filmer / M Dusting)**

That the Uralla Shire Council Occupational Health and Safety Rules and Procedures for the Conduct of Meetings be amended to read at:

- Page 2: "There will be a regular meeting every Second month planned..."
- Page 3: "...all workplaces to be inspected at least every twelve months".

**DELEGATE REPORTS**

*Councillors in turn provided a brief verbal summary of their Council related activities during the reporting period and submitted written Delegate Reports comprising details as follows:-*

<b>Councillor</b>	<b>Activity Date:</b>	<b>Activity Detail:</b>
<b>Cr R Spreadborough</b>		<i>Cr Spreadborough supplied a verbal activity summary only.</i>
<b>Cr S Powley</b>		
	<i>27 July</i>	<i>Jobs Australia</i>
	<i>28 July</i>	<i>U3CF</i>
	<i>5 August</i>	<i>Workshop</i>
	<i>9 August</i>	<i>DAU</i>
	<i>10 August</i>	<i>Environmental Committee discussion with W Sellings</i>
	<i>11 August</i>	<i>USDAC</i>
	<i>22 August</i>	<i>Council Meeting</i>
<b>Cr M Dusting</b>		
	<i>25 July</i>	<i>Council Meeting</i>
	<i>5 August</i>	<i>Council Workshop</i>
	<i>11 August</i>	<i>Finance Committee Meeting</i>
	<i>11 August</i>	<i>USDAC</i>
<b>Cr K Ward</b>		
	<i>2 August</i>	<i>Hospital Auxillary AGM</i>
	<i>3 August</i>	<i>Uralla Neighbourhood Centre – Youth Council</i>
	<i>4 August</i>	<i>McMaugh Gardens Advisory Committee Meeting</i>
	<i>5 August</i>	<i>Councillor Workshop</i>
	<i>8 August</i>	<i>HiCub Mapping Biodiversity</i>
	<i>9 August</i>	<i>Consultative Committee Meeting</i>
	<i>9 August</i>	<i>Zone 14 Red Cross Conference</i>
	<i>10 August</i>	<i>Environmental Committee Meeting</i>
	<i>11 August</i>	<i>Finance Committee Meeting</i>
	<i>11 August</i>	<i>Works Committee Meeting</i>
	<i>11 August</i>	<i>USDAC</i>
	<i>11 August</i>	<i>Destination 2036 – Local, Dubbo</i>
	<i>17 August</i>	<i>Government Conference, Dubbo</i>
	<i>18 August</i>	<i>Government Conference, Dubbo</i>
	<i>22 August</i>	<i>Better Practice Review Team, Uralla</i>
<b>Cr M Pearce</b>		
	<i>28 July</i>	<i>Meeting with Mayor and Councillors</i>
	<i>1 August</i>	<i>MANEX</i>
	<i>3 August</i>	<i>Local Emergency Management Committee</i>
	<i>5 August</i>	<i>Councillor Workshop</i>
	<i>8 August</i>	<i>MANEX</i>
	<i>11 August</i>	<i>USDAC</i>
	<i>15 August</i>	<i>MANEX</i>
	<i>16 August</i>	<i>Bush Fire Management Committee, Armidale</i>
	<i>22 August</i>	<i>Meeting with General Manager/Mayor/DLG-Better Practice Review, Uralla</i>
	<i>22 August</i>	<i>Council Meeting</i>



## QUESTIONS ON-NOTICE RAISED

### Questions On-Notice for Next Meeting of Council

Councillors lodged "Questions On-Notice" as detailed below:

**Cr K Dusting**

**QUESTION:**

**Youth Council**

*Can Council contact Moree Plains Shire Council to ascertain details of their Youth Council?*

**GM**

**Cr R Filmer**

**QUESTION:**

**New England Highway Accident Diversion**

*Can the Director of Engineering Services provide an estimate of costs to repair damage to local Shire roads resulting from the recent New England Highway accident diversion?*

**DES**

**Cr S Powley**

**QUESTION:**

**Name Change for Tip Road**

*Can the name of the road to the Recycling Centre be changed?*

**GM**

**Cr K Dusting**

**QUESTION:**

**Removal of Wombat Crossing**

*When will removal of the Wombat Crossing occur?*

**GM**

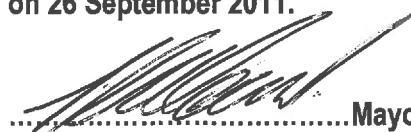
*There being no further business, the Chair declared the meeting closed at 4:18pm.*

## CLOSURE OF MEETING

*The Meeting closed at 4:18pm*

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The Minutes of the Uralla Shire Council at an Ordinary Meeting of Council held on 22 August 2011, consisting of Page 22 and the previous pages, were confirmed by Resolution No. 332/11 on 26 September 2011.

  
.....Mayor